# Vendor Insurance Requirements

***(Certificates of Insurance are due by August 1, 2020)***

All vendors participating in the Fryeburg Fair shall, at their own expense, in a company rated B+ or better by A.M. Best and Company, provide the following insurance coverage:

1) Public Liability: With minimum limits of $1,000,000 each occurrence/$1,000,000 Aggregate Bodily Injury & Property Damage.

2) Product Liability: With minimum limits of $1,000,000.

All Vendors must supply the Fair with a Certificate of Insurance for the above limits and **must name the West Oxford Agricultural Society as ADDITIONAL INSURED for the duration of the fair including setup and breakdown (October 1 – October 13, 2020).** *Any vendor bringing a vehicle on the premises must also have auto liability and vendors with employees must have workers compensation.*

**NOTICE OF CANCELLATION:** It shall be a condition of this insurance coverage and so indicated on the Certificate presented to the Fair that the insurer agrees not to cancel or reduce the limits of coverage without giving 10 days written notice.

The Fair can arrange for the above Public and Product Liability coverage for a fee of **$80 for the first location** and **$33 for each additional location** (certain higher risk vendors will require an additional fee). This is the charge presently quoted by the Fair's insurance carrier for the 2020 Fryeburg Fair, subject to change. **NO vendor** will be allowed to set up until we have received a Certificate of Insurance. If you do not have a copy of the Certificate of Insurance for the required amounts and naming the West Oxford Agricultural Society as **ADDITIONAL INSURED**, you must pay for coverage that will be provided by the Fair.

Certificates of Insurance or payment must be received no later than August 1, 2020. If acceptable insurance certificates are not received prior to August 1, 2020, insurance fees will be transferred from rent paid and the amount transferred will be billed to you. Vendors may not set up their displays until Rent and Insurance is paid in full.

Note: **Certificates of Insurance must include the same Company name as on your Contract (no exceptions)** and must show Policy Expiration Date later than the current year fair dates and MUST meet the liability limits listed above as well as name the **West Oxford Agricultural Society as additional insured**. Certificates not meeting these requirements are unacceptable. Please refer to the SAMPLE CERTIFICATE located on the reverse.

If you wish to purchase insurance through the Fair, please complete this form, enclose a check payable to the Fryeburg Fair and return with your signed contract.

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Contact Name: _____ Phone: _____

Company Name: _____

Address: _____ City: _____ ST: _____ Zip: _____

E-mail Address: _____

Location: __Craft __Commercial __Energy __Expo __Garden Ctr __Midway __ Nat. Res. __ Spec. Food __ Fiber

Number of Booths: _____ Amount Enclosed $_____