Georgia National Fair Georgia Living

Youth Art Online Registration Instructions

Email the Georgia Living office at <u>contests@gnfa.com</u> to obtain your password. You must include your club contact information (address, phone number, advisor's/agent's email address) in the email.

The deadline to request a password is September 18, 2023. You will not be able to register your club without a password. Please allow up to 2 days to receive your password after it has been requested. Entry deadline is September 20.

Once you receive your password, you are ready to enter.

To begin online registration, go to: <u>www.georgianationalfair.com</u>. Place your curser over **Georgia Living**.



When the drop-down list appears, click on 'Home Arts & Fine Arts'.

You are now on the '**Home Arts & Fine Arts**' page. Please take the time to read the rules and information about the competitions, as well as information about online registration. We recommend that you print the competition information for your department to refer to as you register.

Entries registered incorrectly will be disqualified.



The registration link is located at the bottom of the 'Online Entries' section.

You have now entered the online registration site.

- 1. Please take the time to read the instructions before proceeding.
- 2. Once you have read the instructions, click the blue '**Sign In**' button at the top, right hand corner of the page.

1 2 0 Confirm Register Entries Review Confirm Welcome Image: Printer Friendly Version	Image: Control of the control of th	ia Livi	ng Youth Educational Exhi	bits			Horne
Welcome Printer Friendly Version Please refer to the General Rules found at https://www.georgianationalfair.com/p/georgialwing/youth before completing your entry. To begin registration, click the blue Sign in button at the top right of this screen. YOU MUST LOG IN AS A CLUB TO REGISTER. TSA entries must be completed by September 6, 2023 at 11:59 p.m. All other entries must be completed by September 6, 2023 at 11:59 p.m.	Please refer to the General Rules found at https://www.genglanational/air.com/p/georgial/wing/youth before completing your entry. To begin registration, click the blue Sign in button at the top right of this screen. YOU MUST LOGIN AS A CLUB TO REGISTER. TAS entries must be completed by September 6, 2023 at 11:59 p.m. All other entries must be completed by September 20, 2023 at 11:59 p.m. No entries will be processed after this time. Place holders may not be used when creating entries: exhibitor name must be used. Incorrect entries will be disqualified.	2	1 Register	2 Entries	3 Review	Confirm	
Please refer to the General Rules found at https://www.georgianationalfair.com/p/georgialiving/youth before completing your entry. To begin registration, click the blue Sign In button at the top right of this screen. YOU MUST LOG IN AS A CLUB TO REGISTER. TSA entries must be completed by September 6, 2023 at 11:59 pm. All other entries must be completed by September 0, 2023 at 11:59 p.m.	Please refer to the General Rules found at https://www.georgianationalfair.com/p/georgialiving/youth before completing your entry. To begin registration, dick the blue Sign in button at the top right of this screen. YOU MUST LOG IN AS A CLUB TO REGISTER. IS A entries must be completed by September 20. 2023 at 11:59 pm. All other entries must be completed by September 20. 2023 at 11:59 pm. No entries will be processed after this time. Place holders may not be used when creating entries: exhibitor name must be used. Incorrect entries will be disqualified.	Orks vology for fails	Welcome Printer Friendly Version				
Place holders may not be used when creating entries: exhibitor name must be used. Incorrect entries will be disqualified.	<u>1</u>			Please refer t https://www, your entry. To begin regi YOU MUST L0 TSA entries n All other entr No entries wi Place holders incorrect ent	to the General Rules found at georgianationalfair.com/p/georgialiving/youth before comple stration. click the blue Sign in button at the top right of this scr DG IN AS A CLUB TO REGISTER. nust be completed by September 0, 2023 at 11:59 pm. ise must be completed by September 20, 2023 at 11:59 p.m. il be processed after this time. may not be used when creating entries; exhibitor name must res will be disqualified.	ting een. be used.	<u></u>
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You will need to sign in as a '**Club**'. Use the drop-down menu to choose '**club**' in the '**l am a**' field.

Georgia Livir Georgia National Fai	ng Youth Educational Exhibits
	Club
ShoWorkš	Login: You may login if you are a club leader for special privileges such as creating multiple combinations of entries and exhibitors, or approving entries that were created under your club. Select a Club and provide the proper password as given to you by the entry office.
Powered by ShoW	Club Name Choose a Club ~
	Password
	Forgot your Password? Click here to reset your password.
	Continue 🗲

Use the drop-down menu to choose your 'Club Name'.

Georgia Livin	g Youth Educational Exhibits	-	🖉 Home 🔷 Sign In
Georgia National Fair	6 Fouri Educational Exhibits	Choose a Club	
~ ~	Club	A.R. Johnson Health Science & Eng. Magnet HOSA A.R. Johnson Health Science & Engin Magnet TSA Academy of Medical Sciences at West Hall High HOSA	
Sho Works software and technology for fairs	Login: You may login If you are a club leader for special privileges such office.	Academy of Richmond County High CTI Academy of Richmond County SkillsUSA Academy of Richmond County TSA Adairsville High CTI	re created under your club. Select a Club and provide the proper password as given to you by the entry
	Club Name	Adairsville High FCCLA Adairsville High FFA Adairsville High HOSA	
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		Alcovy High FCLA Alcovy High FFA Alcovy High HOSA Alcovy High TSA	

Enter your assigned password.

Georgia Livir Georgia National Fair	g Youth Educational Exhibits	🛎 Sign In
~	Club	
ShoWorkš	Login: You may login if you are a club leader for special privileges such as creating multiple combinations of entries and exhibitors, or approving entries that were created under your club. Select a Club and provide the proper password as given to you by the entry office.	×
software and technology for fairs	Club Name Georgia National (Samp ~	
	Password ••••••	
	Forgot your password? Click here to have it emailed to you.	
	Continue 🔶	
	ShoWorks by Gladstone Inc. © Gladstone Inc. C Gladstone Inc. C Gladstone Inc. C Gladstone Inc. C Gladstone Inc. In rot responsible for context posted by fairs & Gladstone Inc. All rights reserved.	

Click 'Begin adding Exhibitors and Entries'.

eorgia Livi orgia National Fa	ng Youth Educational Exhibits Hello, Georgia National (Sample)
	Account Information
Showorks ofware and technology for fairs Powered by ShoWorks	Welcome Georgia National (Sample)! Please select actions to add exhibitors and entries or review your Club account activities from the buttons below. Since you are logged in as a Club, you may also create multiple entries for many exhibitors all in one check-out process. Should you need to correct errors or skip sections while adding entries, you may use the progress indicator near the top of page (once you have started the process) to click and jump to other locations. You can always cancel the process by logging out or closing your browser.

To Register for Youth Art

- 1. Enter the **first** and **last** name of your student.
- 2. Select 'This is a new exhibitor'.

***After the Fair, checks will be printed the way the names are entered here. ***

Georgia Livir Georgia National Fai	ng Youth Educational Ex	hibits					🖶 Home 🛛 Hello, Georg	gia National (Sample) 👻 🔻
	1 Register		2 Entries	3 Review		Confirm	F	5 Finish
2	Registration							
ShoWorks software and technology for fails Powered by ShoWorks	Sign-in Pleas							×
	I am not a Team or Compar	у						
ſ		First Name	Georgia National					
L		Last Name	Sample					
		⊖This is a n	new exhibitor OThis ex	hibitor has already been reg	gistered			
				Continue 🔸				
		N						
		5						

You will need to create a password to register for any competition. We suggest using the same password that we issued you to get into the registration site.

Georgia Livir Georgia National Fai	ng Youth Educational Exhibits				# Home	Hello, Georgia National (Sample) 🗸 🔻
20 Environment Showorks software and schoology for fairs Powered by ShoWorks	Register Registration Registration Information Complete the following registration and click the Continue but	2 Entries	Review	Confirm		Finish
	First Name Last Name Password * Re-type Password *	Georgia National Sample 	Passwords don't match			
			Continue 🗲			

You will confirm your registration information. If it is correct, click '**Information is Correct, Continue**'.

Georgia Livir Georgia National Fair	g Youth Educational Exhibits	🖶 Home	Hello, Georgia National (Sample) 🗸 🔻
6	Register Entries Review Confirm		Finish
Showorks software and technology for fairs Powered by ShoWorks	 Confirm Registration Information The following Information is currently associated with your name. You may make changes by clicking the Edit Information button at the bottom. Any changes you make may not be reflected 	ed in the local office f	× or a delayed period of time.
	First Name Georgia National Last Name Sample		
	✓ Edit Information Information is Correct, Continue ✓		

Use the drop-down menu to choose your department.



Use the drop-down menu to choose your **division**.

Georgia Livi Georgia National Fa	ng Youth Educational Exhibits				希 Home 🛛 Hello, Georgia National (Sample) 🤜
🖺 Save 🖋 Edit	Ø		3	4	(5)
🏋 Your Entry Cart	Register	Entries	Review	Confirm	Finish
GEORGIA NATIONA <u>:</u> 0 Items	Entries				
	Add Entry Choose from the list to create an entry for 'Georgia National Samp	e'			э
6	Department	Youth Art		~	
ShoWorks software and technology for fails Powered by ShoWorks	Division	Choose a Division		~	

- 1. Use the drop-down menu to choose your 'Class'.
- 2. Enter your 'Title' (example: Horizon watercolor on canvas is **NOT** a title)
- 3. Enter the '**Description**' for your entry. (If we have to look for this one entry out of a thousand, what should we look for?) (example: yellow & orange sunset)
- 4. The 'Club' field will automatically fill with your club's name.
- 5. Click 'Add Entry to Cart'.

Georgia Livi Georgia National Fa	ng Youth Educational Exhibits			🖷 Home 🛛 Hello, Georgia National (Sample) 🗸 *
Edit	Resister	Entries Review	(4) Confirm	
GEORGIA NATIONA 0 Items	Entries			
<i>li</i> ,	* required			
-	Department	Youth Art	~	
	Division	Youth Arts Sample Entry	~	
ShoWorks software and technology for fairs	Class 🗱	01 : Youth Art Sample Entry	~	
Powered by ShoWorks	Title 🗱	Horizon		
	Description 🍀	yellow & orange sunset over the horizon	li li	
	Club 🇱	Georgia National (Sample)	~	
		Arid 1 Entry to Cart		

You are now given the option to:

'Add a Different Entry' (for the same student), or 'Add a Similar Entry' (for the same student)

or, if finished adding entries for this student, '**Continue**'.

Georgia Livir Georgia National Fair	ng Youth Educational Exhibits				希 Home 🛛 Hello, Georgia National (Sample) 🗸 🔻
🖺 Save 💉 Edit	<u> </u>		3	4	6
F Your Entry Cart	Register	Entries	Review	Confirm	Finish
4-H Sample Ent 1 Items	 ✓ 1 entry added One '4-H Sample Entry' entry has been added for 'Georgia National Control of the second seco	onal Sample'. You may 'continue' to ti	he next section at this time or select another Divis	ion to add more entries for Georgia National Sa	mple.
Je se	Department	Choose a Department	1	~	
ShoWorks software and technology for fails Powered by ShoWorks		+ Add differen	nt Entry 🖉 Add similar Entry Contin	nue 🔶	

You are now ready to **review the cart for this student**. You will notice a **RED STRIPE** across the top that is **WARNING** you that your registration is **NOT** yet confirmed. At this point you can choose to either 'Add More Entries for this Student', 'Empty Cart', 'Save This Cart for Later', 'Check-out', or 'Add Entries for a Different Exhibitor' (different student). If you click 'Add Entries for a different Exhibitor', you will just repeat the previous instructions.



WARNING: PLEASE **READ THE NEXT** PAGE VERY **CAREFULLY!!**

Review your entries. You will not be able to go back in to make changes once registration is complete and you receive a confirmation number. You are required to type **YES** in the box before you click the '**Submit**'. By typing the word '**yes**', you are acknowledging that you agree and will abide with the terms as defined in the published rules and regulations. After typing the word '**yes**', click '**submit**'.

al Fair						
	<u></u>					- 6
	Register	Entries	Review	Confirm		Fini
	Confirm					
	Do you agree to the following? Below are items which are about to be entered.					
		A You have one more step remai	ning. Your items will NOT be added until you type 'Yi	ES' in the box below and click 'Sub	mit'.	
		Item	Description	Amount		
		Youth Arts S	ample Entry Class: 01 - Youth Art Sample Entry Title: Horizon Description: yellow & orange sunset Club: Georgia National (Samole)	\$0.00		
		Total for Ge	orgia National Sample with 1 entries	\$0.00		
		1 TOTAL ITE	IS IN CART:	\$0.00		
		BALANCE DI	IE-	\$0.00		

You will receive a **confirmation number**. This means your student(s) is/are successfully entered.

- 1. You have the option to print the confirmation and/or
- 2. You have the option to have the confirmation emailed to you. You will need to enter your email address. We recommend you do both.
- 3. After printing/emailing confirmation, click 'Finish'.

Georgia Livi Georgia National Fa	ing Youth Educational Exh	ibits				🖷 Horne	Hello, Georgia National (Sample) 🗸 🔻
C Shower by Showers Powers by Showers	Register Completed!	Entries		Review	4 Confirm		Finish
	Below is a summary of your transaction. You sho	uld print a detailed version at this time fo	r your records or include in a Transaction Summa Confirmation ID:	any correspondence. ny for Georgia National Fair or fav3130094910972			
			Total Exhibitors: Total Entries:	1			
			Transaction Time: Transaction Amount:	0 5/10/2023 9:49:11 AM \$0.00			
	6		Transaction Payment: Transaction Balance:	\$0.00			
	(<u> </u>	Also, email a copy of my rec	pt Finish →	3	8	
			1	7			

Your club is now registered. You will be required to bring a copy of the confirmation to check-in on the day of the contest. If you did not receive a confirmation, then you are not registered.

To view or reprint your confirmation, log back in as your club, and choose 'View/print transactions made by club' button.