

**42nd District Agriculture Association
Glenn County Fairgrounds
221 E. Yolo Street, Orland, CA 95963**

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Board Meeting Minutes

- I. **CALL TO ORDER** – President Pierce called the meeting to order at 7:38PM
- II. **ROLL CALL:** Director Chavez, Director Bitle, Director Pierce at 221 E Yolo St, Orland, CA 95963, Director Douglass and Director Mudd were all present
- III. **INTRODUCTION OF GUESTS** Richard Hood
- IV. **PUBLIC COMMENT:** None
- V. **CONSENT CALENDAR:** CEO Bartels shared that the financials included three months of financials June, July and preliminary August. She stated that she sent off an email to CFSA regarding the June Financials had a negative in the current month under Supplies there was an entry in June, that was revenue recorded in expenses. Which should be corrected and reflected in August; however, it is not. President Pierce recommended that we not approve any financials until they reflected the changes in the months that the adjustments were recommended that CEO Bartels shared. Director Douglass moved to approve the consent calendar with no financials. Director Chavez seconded the motion. Roll call vote: Director Bitle, voted in favor, Director Mudd, voted in favor, Director Chavez, voted in favor, Director Douglass voted in favor, President Pierce voted in favor. No votes against the motion. Motion passed unanimously.
- VI. **REPORTS & INFORMATION:** None
- VII. **OLD BUSINESS**
 1. **PROJECT LIST** Ceo Bartels shared that the cost of the Electronic Sign was updated, Glenn County Farm Bureau donated \$5,000.00 total the cost of the sign. Bringing donations to \$20,000.00 for the sign. Leaving the cost for the Fair at \$2,531.11. There are no other projects being considered at this time due to the cost of the Grandstands Demolition.
- VIII. **NEW BUSINESS**
 1. Update on Grandstands Demolition IPA and Progress: CEO Bartels shared that at this time there is no further updates to report. The architectural designer came to visit and discover where electricity, and water need to be capped. Once the architectural designer finishes with the plans to show what needs to be done and how it should be left. The next phase begins with the job being put out to bid.
 2. Approval of 2023 Budget and request for 22/23 Allocation: President Pierce state that she had a lot of questions. Her first question was how did the numbers from 2022 change from this budget to the next. CEO Bartels explained that the form is different than last year, and the first two pages are a Summary of Operations, and the numbers are fed by the numbers entered into pages 3-9. President Pierce referenced the carnival numbers in 2022 on the budget that was approved and final we had \$109,511.00 as Admission. However, in the 2023 budget the number was \$115,722.00. CEO Bartels shared that the \$115,722 included both regular admission and discounted admission and those numbers were taken directly from the 2022 budget. President Pierce accepted the answer and shared that she did not like the new Budget Worksheet provided by the State as it was different.

Her next question was regarding the Summary of Operations again, on the line item that had no name, under Premiums and before Horse Show. CEO Bartels shared that should be labels Exhibits Expense, the expenses in this category are the cost of building and executing the exhibits at the Fair. Some new displays were built this year so therefore the increase.

President Pierce's next question was regarding Publicity Expense category, on Advertising why that number was double what we used in 2022. CEO Bartels stated that after discussion she felt that number was incorrect and asked the Board what they would feel comfortable putting in that category. CEO Bartels stated that allotting \$5,000.00 to publicity as that was in line with previous years. Director Chavez moved to change the budgeted number for advertising from \$8553.00 to \$5000.00. Director Douglass seconded the motion. Roll Call vote: Director Bittle, voted in favor, Director Mudd, voted in favor, Director Chavez, voted in favor, Director Douglass voted in favor, President Pierce voted in favor. No votes against the motion. Motion passed unanimously.

President Pierce also wanted to ask why the number of for total Premiums list in the 2023 Budget was regarding the Premium Expense. She asked why we had such a significant increase over last 2 years. CEO Bartels shared with the board that the number of buckles and awards had increased, as well as cutting checks for all the premiums resulted in an increase in the Premium Expense. However, the under Exhibits Revenue there in a \$11,509.00 entered under the Donated and Sponsored Awards. So that offsets the increase.

Her final question was on the Schedule 7 form which is the Property, Plant & Equipment Proposed Acquisitions & Dispositions. She asked why the form reflected a positive in investment in Capital Assets. After review, CEO Bartels stated that she made an error entering the \$215,000.00 that it cost to take down the Grandstand. That number was entered in under acquisition instead of Disposition. She would correct it and it would reflect a significant loss.

President Pierce stated that if those corrections were made that she had no further questions or concerns. Director Chavez made a motion to accept the 2023 Budget with the following changes, rename the columns: Actual and Budgeted, under the Summary of Operations on Operating Expenditures, and label the Exhibits Expense, Under the Publicity Expense change the budgeted amount of Advertising to \$5000.00, correct the Schedule 7 form to show that we are putting \$215,000.00 into Disposition of Assets. Director Douglass seconded the motion. Roll call vote: Director Bittle, voted in favor, Director Mudd, voted in favor, Director Chavez, voted in favor, Director Douglass voted in favor, President Pierce voted in favor. No votes against the motion. Motion passed unanimously.

3. 2024 Fair Theme: CEO Bartels presented a list of options for the 2024 Fair and the Board of Directors choose, "Country Fun for Everyone."
4. Eco Solutions: After discussion the Board decided that at this time they would not be considering moving forward with the energy-saving project presented by Eco Solutions.
5. Consideration for creation of a Jr Fair Board: CEO Bartels shared an proposal with the Board that a student in Willows High School would like for consideration. This would take 2 board members to oversee and with the present number of Board of Directors, CEO Bartels could see this being challenging. She shared that she felt it was a great way to foster future Board members, however, with not having a full board she saw challenges. Director Bittle asked if it could be a Jr Junior Livestock Committee, as they have a full committee. He expressed interest in helping with it and agreed that it could foster some future interest in being a board member. Director Bittle asked that it be placed on the next Junior Livestock Committee agenda.
6. Board Review of Northern California National Bank proposal: President Pierce shared with the Megan Jorgensen of Northern California National Bank had present to CEO Bartels and herself a proposal to transfer funds from LAIF for a higher interest earning saving account than the current LAIF account. The proposal was a ¼ of percent higher than LAIF would offer. Megan shared that City of Orland and Silver Dollar Fair currently use them and stated we contact them with questions as well. Director Douglass felt it was a great indicator that Silver Dollar utilizes them and suggested that we move some funds but not all. Director Mudd suggested that we move half of

the balance in the LAIF account to Northern California National Bank. Director Douglass made a motion to move ½ the balance of the LAIF account. Director Mudd seconded the motion. CEO Bartels

7. CEO REPORT

1. **REPORTS DISCUSSING ADMINISTRATION OF 42ND DAA:** CEO Bartels shared that Sierra Pacific Industry has committed to a private day at Avenue of Lights. Which would be December 12th, as well as sponsoring the event. Spook Train is on for Halloween Day, Kiwanas has expressed interest in doing a carnival as well on the same day. Glenn County Office Education submitted the quote for mini splits in Director Hall. In the proposal submitted by McClelland Air Condition stated that in order to install the mini splits the electrical in that building would need to be updated to support the mini split units. The proposal for the mini splits was \$55,523.00. The proposal for the HVAC in the building was \$47,728.00. Director Chavez asked if what happens if we move forward and they decide to break the contract, would we still be responsible for the remaining balance. CEO Bartels stated that if indeed the board voted to move forward, she would recommend a revision to the contract to reflect that if the contract was terminated early that GCOE could not hold the Fair responsible for the balance. Director Bittle made the motion to move forward with the installation of HVAC in the Director Hall, with a revision to the contract siting that if terminated early the Fair is not responsible for the remaining balance. Director Chavez seconded the motion. Roll call vote: Director Bittle, voted in favor, Director Mudd, voted in flavor, Director Chavez, voted in favor, Director Douglass voted in favor, President Pierce voted in favor. No votes against the motion. Motion passed unanimously.

8. CORRESPONDENCE ITEMS (WILL BE DISTRIBUTED NON-ACTION ITEM)

1. **Prop 12 Information:** CEO Bartels shared the most updated information regarding Prop 12 and those changes were to housing Breeding Hogs at Fair time, space confinement should be 24 sq ft. Which we provide more space for our breeding. We also created a new self-certification form for all the market hogs that needs to be signed by the breeding selling the animals. Those forms have been distributed to 4-H, FFA and will be online for independent exhibitor.
2. **Superior Farms Goat Resale Update:** CEO Bartels shared that Superior will no longer be purchasing any resale goats from any fair in 2024. Their resale buyer does not have a market for the large goats. For 2024, we will need to look into a new resale option for the goats. She shared that Brendan Close suggested Chico State Meat Lab might be able to accommodate or we could look in Messina's.

9. MATTERS OF INFORMATION

1. Staff Reports: none
2. Directors' Comments: President Pierce asked about the leave balance and being mindful of what that balance is, and she was concerned that the Fair would be on the hook for a large balance again.
3. Next Scheduled Board Meeting: October 17, 2023 @ 6:30PM
4. Items to be included on the next meeting's agenda.
 - a. Exhibitor Handbook
 - b. Spook Train
 - c. Avenue of Lights
5. **ADJOURNMENT:** President Pierce adjourned at 8:58PM.