

42nd District Agriculture Association
Glenn County Fairgrounds
221 E. Yolo Street, Orland, CA 95963
530.865.1168 | www.glenncountyfair.org | glenncountyfair@gmail.com

Board Meeting Minutes
October 17, 2023
6:30 PM Cafeteria

- I. CALL TO ORDER: President Pierce called the meeting to order at 6:38PM**
- II. ROLL CALL: Directors present, Directors excused.**
- III. INTRODUCTION OF GUESTS: Richard Hood**
- IV. PUBLIC COMMENT: None**
- V. CONSENT CALENDAR**

All items on the consent calendar are to be approved in one motion unless a Board Member requests separate action on a specified item.

- 1. **PREVIOUS BOARD MINUTES:** Director Douglass moved to approve the previous minutes. Director Bittle seconded the motion. No discussion. Director Douglass, Director Bittle, Director Chavez, Director Mudd and President Pierce all voted in the favor, no votes against the motion.
- 2. **FINANCIAL STATEMENTS:** President Pierce stated that she had questions regarding the financials. She shared that after a long conversation with CFSA regarding how adjustments are handled. Specifically, in regard to how entry errors are corrected on the financials. Corrections are made with an adjustment to the current month's financials, not in the month that the mistake happened. Director Douglass asked if we had other options for financial services or if other fairs did their own financials. CEO Bartels shared that she was aware of a few fairs that did their own financials. The systems that they used are Peachtree, Sage and QuickBooks. Director Douglass stated that she would be very interested in exploring other options. CEO Bartels shared that the startup cost was expensive. Director Mudd asked how much we paid CFSA and CEO Bartels shared that we pay them on average \$5,000.00 a month, which was not all for financial services. Director Bittle asked if we had the staff to do our own books and CEO Bartels shared that we would need to hire someone for that position if that was decided. All directors expressed an interest into looking into an account system further.
President Pierce had questions on Income/Expense with variance that the board would like to have more clarification on. Specifically, the negatives that are in the current year, and in the current month, in Revenue categories. CEO Bartels stated that she would get clarification on the adjustments to the Insurance payment being reclassified, which was one of the large adjustments in August financials. The July adjustments to Professional Services, CEO Bartels shared that was her asking CFSA to move Admission expenses out of Administrative and into Attendance which is where it should be coded. June reflected a large prior year adjustment on the summary page of the Income/Expense Variance that CEO Bartels shared she needed to research further. President Pierce stated that she did not recommend approving the financials without further clarification.
- 3. **AGREEMENTS:** Butler five-year contract was presented to the Board. CEO Bartels shared that she put out the letter of intent to eleven carnival companies and Butler Amusements was the only company that responded with a letter of intent.
Director Douglass moved to approve the contract with Butler Amusements, Director Mudd seconded the motion. No discussion. Director Douglass, Director Bittle, Director Chavez, Director Mudd and President Pierce all voted in the favor, no votes against the motion.

- VI. REPORTS & INFORMATION**
NONE
- VII. OLD BUSINESS**

1. PROJECT LIST: CEO Bartels shared that she added one item to the project list that she would like to see happen prior to Fair 2024 which is repainting the parking lot. She stated that she would gather bids and get an estimate by January. President Pierce asked about the \$2,000.00 for sprucing up the grounds. She stated that prior to fair, they voted to increase that \$5,000.00. They would like to see movement on that.
2. UPDATE ON GRANDSTANDS DEMOLITION PROGRESS: CEO Bartels shared that the following Thursday the mandatory bid walk would take place. Then two weeks after that the bids would be submitted, and then another two weeks to process the bids and select the winning bids. The realistic timeline would be January for the take-down.

VIII. NEW BUSINESS

1. SPOOK TRAIN RECAP: CEO Bartels shared that ticket sales are live, Kiwanis will be doing a Trunk or Treat for Halloween, a DJ has volunteered.
2. AVENUE OF LIGHTS UPDATE: CEO Bartels stated that advertising, tree Contracts, VIPS, Orland FFA, Concessions, are all confirmed. in full swing, working on some specials for the 20th year. Sierra Pacific Industries is all set to have an exclusive night at the Avenue on Tuesday, December 12th.
3. EXHIBITOR HANDBOOK CHANGES FOR 2024:

What's New in 2024

The Steer Tagging is recommended on January 15, 2024. Tagging sheets are due on January 15 by 5:00PM, electronic submission. Board Approved No discussion.

Rabbits, Chickens and Turkeys will come on Wednesday at 8- 10:00 AM. (Strongly recommended that health inspection take place early in the day by CDFA PHI lead.) CEO Bartels shared that in the past the receiving happened later in the afternoon. The State Poultry Inspector has recommended that fairs move the receiving time to earlier in the day when the weather is warmer. The Board proposed a range 8-10 AM.

Livestock Schedule: Proposed changes are Wednesday Swine show starts at 7:00 AM, Dairy Goat Showmanship would start at 8:00AM and Market Goats would immediately follow. Thursday: the Sheep show starts at 7:00 AM. Board approved. The discussion was that once the schedule is finalized the changes be communicated early and advertised so no one is surprised by the time changes.

General Rules and Regulations:

Rule 31., Overcrowding Policy: The suggestion was made by JLA that we switch the order of b. and c. Board approved, no discussion.

Rule 37., Ear Tagging: Remove the line that Beef tagging is mandatory. Add that electronic forms need to be submitted by species ownership deadlines. Director Bittle shared that it is a very complicated process, and he would prefer that it was not mandatory like all the other species. Board approved, no discussion.

Rule 38., Selling: To sell an animal at the Glenn County Fair you must be verified resident and/or student enrolled in a Glenn County School or the Glenn County 4-H Program. If you are NOT a Glenn County Resident but participate in a Glenn County program, you must submit a letter of intent to sell to the fair office prior to the fair entry deadline. You must provide proof of insurance and daily supervision by an advisor or guardian. Exhibitors will be disqualified only if they have sold animals at another fair's Jr. Livestock Auction in the same calendar year.

Director Douglass suggested amending this rule to not allow out of county exhibitors who are not residents or enrolled in a Glenn County School to be eligible to sell at the Glenn County Fair Jr. Livestock Auction. She would like to take out "or the Glenn County 4-H Program".

Rule 40., Update the Rabbit weight to minimum of 3.5lbs. It was suggested that the chicken weight be updated as well. President Pierce asked how this came about. CEO Bartels stated that the judge stated that rabbits at 3.00 lb. are not market ready. President Pierce suggested that we create a feeder class. The Board approved and recommended creating a feeder class to allow exhibitors who did not make weight to be able to continue in the learning experience.

Rule 41., Exhibitor Limit Rule. Director Douglass suggested cleaning up the rule. Removing the defining of the market animals, she felt that was not necessary. As well as she suggested that we remove the dairy replacement heifer removed from this rule as they do not sell in the Jr. Livestock Auction.

Rule 42., Director Douglass stated that she would like to see this rule be changed. To allow Champions to be sold as live. Director Bittle stated that he too would like to review Terminal Sale of champions and remove the terminal sale champion. Consider if an exhibitor has two that allow them to not sell one. Director Bittle stated that this rule needs to be reviewed by the Jr. Livestock Committee, and the Board should not just make the change. Director Douglass stated that she wanted to be sure that it is on the agenda and discussed at the meeting.

Rule 55., Family Backup: Board voted to leave the rule as written.

Rule 58., Barn Curfew: Take out? The Board voted to leave as is.

Livestock:

Page 20., Dairy Heifer Replacement: Proposed that under Division 821 an additional class be added that would allow for sifted heifers for non-health reasons. Director Douglass suggested having the option for exhibitors who are sifted for non-health reasons would be allowed to participate in showing, equivalent of a feeder class and not allowed to sell. The class would be titled not eligible to sell due to non-health reasons. JLC approved and Board approved.

Page 35., Horse Show, enter fees are \$60.00 per exhibitor. President Pierce asked for more information on this change. CEO Bartels stated she would get more information. The Board wanted to leave as is.

Page 37., Pee Wee Showmanship: Receiving for Pee Wee Showmanship is 8:00 AM not 6:00AM. Board approved, no discussion.

Page 37., Educational Display: Clarify that Education Display is an individual entry. CEO Bartels shared that the description needs to state that it is an individual entry. Board approved.

Pages 39-40., be eliminated due to electronic submission. The Board approved.

Stills:

Page 35. Eliminating 4-H Beadwork, 4-H Rocketry. Board approved.

Page 43., Remove Premiums, guidelines, clarify criteria, provide a rubric. Board Approved clarify definition of Beginning, Advanced so that student enter the appropriate category. The Board felt that the book clarified which classes.

Page 44., Eliminate premiums, Eliminate Division 611, Division 612, and 613 eliminate class 5-7 and change classes to Fair Theme. If more classes are desired, have horizontal vs vertical, vase vs basket. Board approved.

Include a Floral competition. Made on site, live, fair provides flowers. Board approved.

Offer an option for a class entry. The Board voted to not approve, due to extra work for data entry and we just eliminated school class entries as well.

IX. CEO REPORT

1. REPORTS ON ADMINISTRATION OF 42ND DAA: None

X. CORRESPONDENCE ITEMS (WILL BE DISTRIBUTED NON-ACTION ITEM)

1. None

XI. MATTERS OF INFORMATION

1. Staff Reports: NONE
2. Directors' Comments: NONE
3. Next Scheduled Board Meeting: November 21
4. Items to be included on the next meeting's agenda.
 - a.
 - b.

5. ADJOURNMENT 8:38PM