

**42<sup>nd</sup> District Agriculture Association  
Glenn County Fairgrounds  
221 E. Yolo Street, Orland, CA 95963**

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**Board Meeting Minutes  
December 11, 2023, 6:30 PM**

- I. **CALL TO ORDER:** President Pierce called the meeting to order at 6:34PM
- II. **ROLL CALL:** Director Bittle, Director Mudd, Director Douglass, Director Chavez, and Director Pierce All Directors present, no absences.
- III. **INTRODUCTION OF GUESTS:** No guests present.
- IV. **PUBLIC COMMENT:** None
- V. **CONSENT CALENDAR**

President Pierce asked which set of financials that CEO Bartels wanted to have approved. As the financials presented in an email were quite lengthy, they included June, July, August and September. We have several sets that need to be reviewed. CEO Bartels shared that after reviewing them approve what they felt comfortable.

Director Douglass asked if it would be possible to put an asterisk or number next to items on the Cashflow Statement that have negative balances as well as an explanation of what was recorded or why the negative. CEO Bartels shared that she could do that with the financials going forward, she also shared that items that have a negative do not mean a loss. Typically, the item has been reclassified or recoded to another account. Director Bittle asked if going forward on the Cashflow Statement if the months that were not yet approved if the columns could be zeroed out. CEO Bartels stated that she believed they could be and would ask CFSA to do so moving forward. Director Douglass moved to approved recognizing that they would like to have some of these changes to the formatting of the financials documents. Director Chavez seconded the motion. Director Mudd, Director Bittle, Director Pierce, Director Douglass all voted in favor of the motion. No votes against the motion. Motion passed unanimously.
- VI. **REPORTS & INFORMATION**

NONE
- VII. **OLD BUSINESS**
  1. **PROJECT LIST:** CEO Bartels shared that the project list has been updated with the addition of parking lot restriped and the landscape sprucing was still in progress.
  2. **UPDATE ON GRANDSTANDS DEMOLITION PROGRESS:** CEO Bartels stated that Director Pierce and Director Chavez had just signed the final payment for Grandstand demolition. She anticipated that demolition would hopefully start in January.
- VIII. **NEW BUSINESS**
  1. **SPOOK TRAIN RECAP:** Net Revenue was \$2736.21 very happy with the overall turnout. Great help from the Volunteers and the Train Crew.
  2. **AVENUE OF LIGHTS UPDATE:** CEO Bartels shared that Avenue is ready to start. Hosting the event earlier in the month does create more stress to get the route ready so quickly. As well as opening a day earlier than usual. Sierra Pacific is super excited; Sherriff Posse will do the entrance patrol for the first night. CEO Bartels shared her surprise in the response to the Flash Sale, sold 150 tickets in 3 hours and sold out the horse drawn carriage was very quick as well.
  3. **EXHIBITOR HANDBOOK CHANGES FOR 2024:** On the 2<sup>nd</sup> Round of Approval for Exhibitor Handbook Changes back to the board included.

Under General Rules:  
Rule 38. Selling at GCF JLC Auction: Board recommended a change to the language to not allow out-county residents who are enrolling in Glenn County 4-H to be able to participate. JLA recommendation was to phase it in and put it in the exhibitor handbook as what is coming in 2025.

The out of county kids would send a letter of intent that would be submitted to Butte, Tehama County Fairs.

Rule 40. The board approved the weight increase of rabbits to 3.5 lbs. and recommended that a feeder class be created. Director Pierce asked if the judge was provided with guidelines for sifting, CEO Bartels shared that the judge would receive the Rabbit pages out of the exhibitor guidelines.

Rule 55. Family Backup: Board and JLA would like to move forward with it as is.

Rule 58. Barn Curfew: Board would like to leave it as is. CEO Bartels shared that JLC pointed out that with classes started earlier the barn curfew may need to be adjusted.

Rule 41. The Board recommended eliminating and cleaning up if terminal champion sales rules changes. Left just as last year.

Rule 42. The Board would like to review Terminal Sale of Champions. Consider if an exhibitor has two to allow them to not sell one. Left as last year.

Rule 20. Dairy Heifer Replacement: Board approved adding a class for heifers sifted for non-health reasons. Moving forward.

In the Stills Book:

Class entry for CTE; Board did not approve. Creates work on data entry side.

Remove FFA Shop Project title and all references to FFA and replace them with CTE in the CTE section. More inclusive.

Breed Show for 2025, The Junior Livestock Committee made the suggestion to change the hog show for 2025 to a breed show. Breaking the classes in breeds, then by weight. It would require that we had two people at the scale calling breeds. Then you would have class winners.

President Pierce moved Agenda Item #8 Proposed Junior Livestock Auction Sale Order Change up to be discussed next.

4. **PROPOSED JUNIOR LIVESTOCK AUCTION SALE ORDER CHANGE:** The JLC committee proposed changing the sale order to 50% swine, goat, and sheep Top of the species would go first, beef, beef replacement heifer, Sale of Champion at 2:00PM rabbits, poultry, turkeys, 50% Swine, goat and sheep. Director Bittle suggested that we discuss the change with Jake Parnell and hear what he has to say about the change. Director Mudd felt the change would be best received in 2025. Director Bittle stated that he felt it needed to be shared in our book and very clear. President Pierce asked that CEO Bartels talk with Jake Parnell and get his feedback.
5. **2021 FINANCIAL AUDIT QUOTE FOR APPROVAL:** Director Douglass asked why we only have one quote. CEO Bartels stated that of the 6 fairs that she called, this company is who they all use. The company that performed the audits and financial review in the past shared that they currently do not have the staff to perform our audit. Director Douglass moved to authorize CEO Bartels to utilize Cinto Group and for a maximum of \$9000.00. Director Mudd seconded the motion. Director Mudd, Director Bittle, Director Pierce, Director Douglass all voted in favor of the motion. No votes against the motion. Motion passed unanimously.
6. **2023 & 2024 BUDGET APPROVAL:** CEO Bartels stated that the budget needed to be the 2023 Budget to reapproved as the some of the formulas that feed into the cover pages fell out. So, they were corrected by the CFSA accounting, and they just needed to be reapproved. After reviewing Director Chavez moved to approve the 2023 budget with the cover pages corrected. Director Douglass seconded the motion. Director Mudd, Director Bittle, Director Pierce, Director Douglass all voted in favor of the motion. No votes against the motion. Motion passed unanimously. President Pierce asked that CEO Bartels correct several errors that she and the board members found in the 2024 budget and the board would review at the next meeting.
7. **PROP 12 IMPLEMENTATION CHANGES FOR FAIR:** CEO Bartels shared the updates to Prop 12 with the Board. Director Douglass asked if we as a Fair we would be pushing all the exhibitors

to have Prop 12 paperwork that would need to be shared with the Resale buyer. CEO Bartels stated that yes, we are asking all exhibitors to remit the Prop 12 certificate from the breeders as per CDFA Animal Care Program outlined.

8. **MELTON DESIGN PROPOSAL REVIEW:** CEO Bartels shared that the Heritage Foundation and herself had started a conversation with Greg Melton of Melton Design Company. He came out and toured the facility and asked for a list of revenue generating ideas that in the future we felt our community would support. CEO Bartels shared that if we wanted to look forward at the overall design of the fairgrounds and the underdeveloped or underutilized areas of the fairgrounds to promote growth for the fairgrounds both financially and support in the community. The vision and direction of any plans would come from master planning with the board of directors. Director Douglas asked CEO Bartels to get more quotes from other companies and present more bids to review later. She also asked if WFA has worked with any companies like Melton Design that could help the fairgrounds and further revenue developing activities. Director Mudd agreed that he would like to see a couple more quotes and a survey at the fair to gather information.

**IX. CEO REPORT**

1. **REPORTS ON ADMINISTRATION OF 42<sup>ND</sup> DAA:** CEO Bartels shared about WFA Fall Conference and ideas that were presented for some new idea for the buildings and changing up inside commercial vendors and replacing with Makers Market.

**X. CORRESPONDENCE ITEMS (WILL BE DISTRIBUTED NON-ACTION ITEM)**

**1. PROP 12**

**XI. MATTERS OF INFORMATION**

1. Staff Reports: None
2. Directors' Comments: None
3. Next Scheduled Board Meeting: TBD
4. Items to be included on the next meeting's agenda.
  - a. 2024 Budget
  - b. Fair
  - c.
5. **ADJOURNMENT:** Meeting was adjourned at 8:39PM by President Pierce.