

**42<sup>nd</sup> District Agriculture Association  
Glenn County Fairgrounds  
221 E. Yolo Street, Orland, CA 95963**

**530.865.1168 | [www.glenncountyfair.org](http://www.glenncountyfair.org) | [glenncountyfair@gmail.com](mailto:glenncountyfair@gmail.com)**

**Board Meeting Notice**

The Glenn County Fairgrounds Board of Directors will hold their regularly scheduled monthly meeting on December 11, 2023, at 6:30 P.M. Glenn County Farm Bureau Office, 805 5<sup>th</sup> St, Orland, CA 95963.

**Board of Directors**

Geoff Bittle, Director  
Ray Mudd, Vice President  
Jacob Chavez, Director

Candice Pierce, President  
Shannon Douglass, Director

**Fair Staff**

Kathy Bartels – CEO  
Alaine Parkerson – Office  
Rich Blessing, Tony Enos, John Long III- Maintenance

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**OUR COMMITMENT TO TRANSPARENCY**

The public is invited and welcome to attend all noticed meetings. A complete meeting agenda packet will be made available to all public members attending the meetings. Meeting notices and agendas of the 42<sup>nd</sup> District Agricultural Association required by the Bagley-Keene Open Meeting Act are accessible on the internet at [www.glenncountyfair.org](http://www.glenncountyfair.org) and are posted at least 10 days prior to the meeting. The regular monthly board meeting is scheduled for the third Tuesday of each month at 6:30 P.M. in the Director's Hall at the fairgrounds. (Dates are subject to change) • Further information regarding this scheduled meeting of the Board of Directors for the 42<sup>nd</sup> District Agricultural Association may be obtained by contacting the Chief Executive Officer at 221 E. Yolo St, Orland, CA 95963, by calling (530) 865-1168 or [glenncountyfair@gmail.com](mailto:glenncountyfair@gmail.com)

**PUBLIC PARTICIPATION**

Members of the public are welcome and may request items to be included on the agenda of any noticed meeting. The items must be directly related to the business of the Glenn County Fairgrounds. Requests for placement must be made in writing and delivered to the fair office no later than 3:00 P.M. thirteen (13) business days prior to the board meeting. • The "Public Comment" agenda item is a right granted to the public and is reserved for items not listed on the agenda. However, no debate by the board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on an agenda item. Participation during the "Public Comment" section will be limited to three (3) minutes per speaker. • The public is welcome and may also participate in discussion and comment on action items that are listed on the agenda.

**AMERICANS WITH DISABILITIES ACT**

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 42<sup>nd</sup> District Agricultural Association Board or Committee meeting, or about other Glenn County Fairgrounds activities, may request assistance from the Chief Executive Officer at the fair office, 221 East Yolo Street, Orland, CA or by calling (530) 865-1168. Requests should be made one (1) week in advance whenever possible.

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**Board Meeting Agenda**  
**December 11, 2023, 6:30 PM Glenn County Farm Bureau**

- I. CALL TO ORDER:**
- II. ROLL CALL:** Directors present, Directors excused.
- III. INTRODUCTION OF GUESTS**
- IV. PUBLIC COMMENT**  
*In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting. Participation during the "Public Comment" section will be limited to three (3) minutes per speaker.*
- V. CONSENT CALENDAR**  
*All items on the consent calendar are to be approved in one motion unless a Board Member requests separate action on a specified item.*
  1. PREVIOUS BOARD MINUTES
  2. FINANCIAL STATEMENTS
  3. AGREEMENTS:
    - a. Rentals
- VI. REPORTS & INFORMATION**  
NONE
- VII. OLD BUSINESS**
  1. PROJECT LIST
  2. UPDATE ON GRANDSTANDS DEMOLITION PROGRESS
- VIII. NEW BUSINESS**
  1. SPOOK TRAIN RECAP
  2. AVENUE OF LIGHTS UPDATE
  3. EXHIBITOR HANDBOOK CHANGES FOR 2024
  4. 2021 FINANCIAL AUDIT QUOTE FOR APPROVAL
  5. 2023 & 2024 BUDGET APPROVAL
  6. PROP 12 IMPLEMENTATION CHANGES FOR FAIR
  7. MELTON DESIGN PROPOSAL REVIEW
  8. PROPOSED JUNIOR LIVESTOCK AUCTION SALE ORDER CHANGE
- IX. CEO REPORT**
  1. REPORTS ON ADMINISTRATION OF 42<sup>ND</sup> DAA
- X. CORRESPONDENCE ITEMS (WILL BE DISTRIBUTED NON-ACTION ITEM)**
  1. PROP 12
- XI. MATTERS OF INFORMATION**
  1. Staff Reports
  2. Directors' Comments
  3. Next Scheduled Board Meeting: TBD
  4. Items to be included on the next meeting's agenda.
    - a.
    - b.
- 5. ADJOURNMENT**