

42nd District Agriculture Association
Glenn County Fairgrounds
221 E. Yolo Street, Orland, CA 95963
530.865.1168 | www.glenncountyfair.org | glenncountyfair@gmail.com

Board Meeting Minutes

- I. **CALL TO ORDER: President Ray Mudd called the meeting to order at 6:37PM**
 1. **Introduction of guests:** Richard Hood
- II. **ROLL CALL:** Vice President Pierce, President Ray Mudd, Geoff Bittle, Jacob Chavez, Shannon Douglass were all present., and Amy Raymondo arrived late.
- III. **PUBLIC COMMENT:** NONE
- IV. **ITEMS OF CORRESPONDENCE:**
 1. AB 258 Support Letter: CEO Bartels shared that she drafted a to The Honorable Esmeralda Soria, the Chair, Assembly Agriculture Committee letter to encourage support for AB 258.
- V. **CONSENT CALENDAR:**

All items on the consent calendar are to be approved in one motion unless a Board Member requests separate action on a specified item.

Director Pierce moved to approve the consent calendar as presented. Director Douglass seconded the motion. Director Bittle, Director Douglass, Director Chavez, Director Pierce and President Mudd all voted in favor. No votes against the motion. Motion passed unanimously.
- VI. **OLD BUSINESS:**
 1. PROJECT LIST: CEO Bartels shared that currently there were no changes to the project list. Whitsett Cook roof repair had its own agenda item.
 2. 2025 BUDGET REVIEW, DISCUSSION AND APPROVAL: During the review of the 2025 budget, Director Pierce asked when the board would receive the final financial figures for 2024. CEO Bartels explained that she and the accountant from CFSA are working to complete the 2024 closeout, and she is hopeful to present the finalized numbers to the board in April. Following this discussion, Director Douglass moved to approve the 2025 Budget as presented. The motion was seconded by Director Chavez. Directors Bittle, Douglass, Chavez, Pierce, and President Mudd all voted in favor, with no votes against the motion. The motion passed unanimously.
- VII. **NEW BUSINESS**
 1. FAIR HOURS OF OPERATION DISCUSSION AND APPROVAL: During the discussion regarding fair hours of operation, CEO Bartels presented data from 2024 admissions, including scans and redemptions for all four days of the fair. She explained that the report reflected new ticket sales and early purchases that were redeemed during the event. Based on this data, she recommended adjusting the opening times on Thursday and Friday to later in the day. After thorough discussion, it was agreed that the fair would open at 2:00 PM on both Thursday and Friday. Director Douglass expressed support for shortening the hours on those days, and President Mudd asked if there were any objections to the proposed change. No objections were stated.
 2. TRACK RESTRUCTURE APPROVAL: For the upcoming 2025 Derby, CEO Bartels proposed relocating dirt from the south and north ends of the track to the west side to improve attendee visibility. This change would allow for the elevation of temporary bleachers without altering the track's turns. She plans to reach out to either the Butte College Heavy Equipment Class or the Orland Volunteer Fire Department, which has offered to use their new dozer for the project, providing them with valuable training time. Director Chavez made a motion to contact Butte College for assistance with moving and compacting the dirt, and if they are unavailable, to proceed with the Orland Fire Department. Director Douglass seconded the motion. Directors Bittle, Douglass, Chavez, Pierce, and President Mudd all voted in favor. There were no opposing votes, and the motion passed unanimously.
 3. WHITSETT COOK ROOF REPAIR ESTIMATE: CEO Bartels informed the board that the California Construction Authority had received one estimate for the project. She stated her intention to obtain two or three additional estimates to present to the board for consideration.

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4. **CDFA POSITION DAIRY & POULTRY SHOW REVIEW, DISCUSSION AND APPROVAL** CDFA POSITION: CEO Bartels informed the board that she had drafted a proposal for a one- or two-day Dairy Show to be held at least two weeks prior to the fair. The proposal included participation of non-lactating cattle, outlined required testing protocols, and detailed the necessary biosecurity measures. She had discussed the plan with Niki Humphreys to address questions from the California Department of Food and Agriculture (CDFA) and was awaiting their official approval. CEO Bartels requested board approval to proceed with the plan pending CDFA's authorization. Director Bittle moved to move forward with the show upon CDFA approval, and Director Douglass seconded the motion. Directors Bittle, Douglass, Chavez, Pierce, and President Mudd all voted in favor. There were no opposing votes, and the motion passed unanimously.
5. **JUNIOR LIVESTOCK BYLAW REVIEW:** CEO Bartels informed the board that she had two versions of the Junior Livestock Bylaws, one drafted in 2013 and another in 2016. Director Pierce inquired about the reason for the item being on the agenda, and CEO Bartels explained that at the previous meeting it was suggested the board review the bylaws. Director Bittle asked whether the Junior Livestock committee should also have the opportunity to review the documents. He proposed placing the bylaws on the agenda for the next meeting to allow all parties time for review. Directors Bittle, Douglass, Chavez, Pierce, and President Mudd all voted in favor. There were no opposing votes, and the motion passed unanimously.
6. **JUNIOR LIVESTOCK BUDGET APPROVAL AND DISCUSSION:** CEO Bartels presented the 2025 Junior Livestock Show and Auction budget, noting that it had been approved by the committee at their last meeting. She was now seeking the board's approval. Director Douglass moved to approve the budget as presented, and Director Bittle seconded the motion. Directors Bittle, Douglass, Chavez, Pierce, and President Mudd all voted in favor. There were no opposing votes, and the motion passed unanimously.
7. **JUNIOR LIVESTOCK COMMITTEE APPOINTEE APPROVAL:** President Mudd informed the board that two new members, Karen Baldrige and Shauna Strickler, needed board approval to join the Junior Livestock Committee. Director Douglass moved to approve the appointments, and Director Chavez seconded the motion. Directors Bittle, Douglass, Chavez, Pierce, and President Mudd all voted in favor. There were no opposing votes, and the motion passed unanimously.

VIII. CEO REPORT (Non action items)

1. Informational report discussing the Administration of the 42nd DAA. CEO Bartels shared that the job posting for the office position had closed and that she would soon announce the new hire. She also noted that there were currently no candidates for the open maintenance position, but she was actively working to fill it.
2. Informational report on the 2025 Fair: CEO Bartels reported that entertainment for the fair has been announced, and two new food vendors have been secured. Awards and sponsorship materials have been sent out. Additionally, fair entries are now open, and the entry book has been completed and is available on the website.
3. Informational report discussing the status of Interim Rentals: CEO Bartels noted that there are currently no major changes underway with interim rentals, but small improvements are being made to enhance the facility. These include painting the interior of Flaherty Hall and acquiring a new used oven/stove for the Arts & Crafts building.

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4. Information report regarding Fair Industry Related Issues: None

IX. DIRECTOR'S COMMENTS: None

X. FOR YOUR INFORMATION

1. Next Board Meeting –March 18, 2025 @ 6:30PM

XI. ADJOURNMENT: President Ray Mudd adjourned the meeting at 7:51 PM

Pursuant to Government Code Sections 54953.2 individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the CEO's office at (530)865-1168. If you need further information regarding this agenda or items on it contact the CEO's office at (530) 865-1168. Agenda made available at: www.glenncountyfair.org.