

## 42<sup>nd</sup> District Agriculture Association

### Glenn County Fairgrounds

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### Board Meeting Minutes

March 21, 2023

- I. **CALL TO ORDER** – President Pierce called the meeting the order at 6:35PM
- II. **ROLL CALL**: Directors present Director Chavez, Director Douglass, Director Mudd, Director Bittle and President Pierce, all present no absents.
- III. **INTRODUCTION OF GUESTS**: Carol Turner, Paul Turner, Richard Hood and 2 unidentified guests
- IV. **PUBLIC COMMENT**: None
- V. **CONSENT CALENDAR**: On the March/April Interim rental report the rental amount for the OWIC Rummage Sale was missing and it should have read \$2325.00, needs to be added. Director Douglass moved to approve the Consent Calendar with the adjustment to the Interim rental report. Director Mudd seconded the motion. Director Chavez, Director Douglass, Director Mudd, Director Bittle all voted in favor of the motion, no votes against the motion. Motion passed unanimously.
- VI. **REPORTS & INFORMATION**
  1. **GLENN COUNTY FAIR HERITAGE FOUNDATION REPORT**: CEO Bartels shared that the setup for Friends of Fair Dinner on March 25<sup>th</sup> is going great. The hall is set up, the tickets were pulled offline today. The cater had been given the count, thus far they had 18 sponsored tables, and 5 unsponsored. Dinner menu, tri-tip, potatoes, green beans, salad.
- VII. **OLD BUSINESS**
  1. **PROJECT LIST**: CEO Bartels shared the Arts and Crafts water pipe repair was added to the completed section of the Project list. The damage from the pipe breaking was minimum and they were able to repair it without having to ruin the concrete.  
The next item that was added was the update to the Dairy and Beef barn, working on removing boards that need replacing and painting. Director Pierce asked about the electronic sign for the main entrance. CEO Bartels shared that sign company, Golden One, would not be able to get the sign done in time. Director Pierce also asked the sprucing up of the grounds be added to the list, that some of the work had started. CEO Bartels shared there would be a Summer Construction Camp sponsored by GCOE, that they would be hosting on grounds, and they will be redoing the ticket booth as the instructor felt that that would provide the students a more well-rounded construction experience.
  2. **RACEWAY RFP PROGRESS UPDATE**: CEO Bartels shared the Raceway RFP is out on the website. The RFPs are due in the office by April 17, 2023. CEO Bartels suggested that we allow the Ad Hoc Racing committee to make the decisions. Director Pierce suggested Director Mudd, Director Chavez and herself as the tie breaker. Director Bittle stated that you cannot have 3 directors at the meeting without agenzizing the meeting. Director Douglass moved that Director Chavez and Director Mudd make up the Ad Hoc committee to review the RFP and make recommendations on which they recommend to proceed with. Director Bittle seconded the motion. No discussion. Director Chavez, Director Mudd, Director Bittle, Director Douglass and President Pierce all voted in favor. No votes against, motion passed unanimously.
  3. **GRANDSTAND STRUCTURAL ENGINEERING UPDATE**: CEO Bartels shared the Jackson & Sands report. The recommendation from the Structural Engineer was no usage whatsoever. Not for storage, not for seating. Director Pierce asked what the plan was for emptying out the grandstand storage, she would like to establish a plan for emptying out and excessive communication. Director Mudd asked what the status was of making room in the Hut for moving storage. Retro fitting the horse stalls for storage was a suggestion that deserved merit and looking into.

## VIII. NEW BUSINESS

1. FAIR UPDATE 2023: CEO Bartels shared that she was attempting to pivot in entertainment and decide what that would look in terms of whether to use the center of the racetrack. Lucha Libre will perform in the Whitsett Cook Building on Thursday night, find a possibility for Friday, Saturday do something in the center of the racetrack. Alcohol RFP's were reviewed, CEO Bartels shared that Rotary increased their price per keg and Five Star Catering had the same bid as last year. CEO Bartels proposed the same split as last year with a discussion with Rotary regarding the comments from the board members regarding attitude, attentiveness, the service, consistency, and overall performance. Hours of operation were a concern; it was shared that they need to be open when we have shows going on. The atmosphere needs to be fun, décor, updated menu. Director Bittle asked if it was possible to have tokens to be able to give to our buyers. The recommendation is to keep it the same as years previous, with the probationary year being mentioned. Tagging sheets were turned in, CEO Bartels shared the animal numbers, 49 Steers, 290 Hogs, 50 goats, 77 sheep. Director Bittle asked how those numbers compared to 2019, and Director Pierce shared that they were not back to that number just yet. Barn sponsorship has been a success and overall sponsorship is coming along. Still looking for clerks and working on getting the remaining awards sponsors. CEO Bartels shared that Rolling Hills Casino shared with them that they are having a large concert on Saturday of the fair and the room rates are \$400 a night. She suggested that if they announce a concert that we draft a letter asking them to consider not hosting a concert on top of the fair.
2. AUTHORIZATION OF DELEGATED AUTHORITY: CEO Bartels shared that due to the fact that we only have 5 members that we should consider creating the delegated authority. Director Pierce stated that she would be on the committee, Director Chavez volunteered, and Director Mudd volunteered to be on it. Director Douglass moved to create a delegated authority with members being Director Pierce, Director Mudd, and Director Chavez. Director Chavez seconded the motion. Director Chavez, Director Douglass, Director Mudd, Director Bittle all voted in favor of the motion, no votes against the motion. Motion passed unanimously.
3. SOLAR PROJECT UPDATE: The solar project is on track and has been approved through PG&E, now we are waiting for word from North State Solar. The estimated date for installation should be sometime after fair.
4. BARN IMPROVEMENTS PAINTING, REPLACING DAMAGED POSTS, ETC. CEO Bartels stated that this was discussed earlier. Director Mudd asked about the electrical in the barns, and she stated that she had planned to bring out an electrician to have a look at the barns. Director Bittle stated that he asked for this item on the agenda for the JLA agenda just because the barns look rough, he would like to see if we could update and improve the overall look.

## IX. CEO REPORT (NON-ACTION ITEMS)

1. INFORMATIONAL REPORT DISCUSSING ADMINISTRATION OF 42<sup>ND</sup> DAA: CEO Bartels felt she had covered everything already.
2. INFORMATIONAL REPORT DISCUSSING STATUS OF INTERIM EVENTS: CEO Bartels stated that rentals are good. Down a little in upcoming months. She attributes that to hotter months, only two buildings with A/C, as well as economy.

- X. **CORRESPONDENCE ITEMS (WILL BE DISTRIBUTED NON-ACTION ITEM):** E-Center sent a letter notifying the Fair that they have lost their grant funding due to lack of participation and their intent to vacate the portables and the Director's Hall. They will be returning the Director's Hall back over to the Fair and wanted to see if the Fair wanted to purchase the portables. However, Bartels shared the GCOE is interested in taking over the lease of the portables. So potentially the Director's Hall could become a meeting room, since the room has been split into two spaces, permanently.

## XI. MATTERS OF INFORMATION

1. Staff Reports: None
2. Directors' Comments: Director Bittle wanted to develop a plan for the Grandstands.

3. Next Scheduled Board Meeting: April 18, 2023
4. Items to be included on the next meeting's agenda.
  - a. Independent Exhibitor presentation
  - b. Raceway RFPs submitted.
  - c. Barn Updates
5. **ADJOURNMENT: meeting was adjourned 7:50 PM**