



**42nd District Agriculture Association
Glenn County Fairgrounds
221 E. Yolo Street, Orland, CA 95963**



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**Board Meeting Minutes
June 28, 2022**

- I. **CALL TO ORDER – President Bittle** called the meeting to order at 6:34 PM
- II. **ROLL CALL:** Director Chavez, Director Pierce, Director Douglass, Director Bittle, and Director Mudd were all present, no absences.
- III. **INTRODUCTION OF GUESTS** Richard Hood
- IV. **PUBLIC COMMENT** Richard Hood shared that he was halfway through with his season and happy with how things are going. Reviewed the Derby and Race results from Fair. Was very happy and talked about 2023. If the board wanted to proceed with Derby to be sure to announce it early so it would increase entries. The members agreed that would be a Derby as part of the Fair in 2023.
- V. **CONSENT CALENDAR** Director Pierced moved to accept the consent calendar as is. Director Douglass seconded the motion. Director Chavez, Mudd, Bittle, Pierce, and Douglass voted in favor, no votes against. Motion passed
- VI. **REPORTS & INFORMATION**
None
- VII. **OLD BUSINESS**
 1. **PROJECT LIST** CEO Bartels reviewed the list. Director Douglass asked what the cost on the shade sails were on Whitsett Cook. CEO Bartels shared that the Orland Women in Improvements Club donated the cost of the shade sails. The Fair paid for the poles and installation. The next project to move forward on is installing cameras and lights do to the amount of vandalism, theft and tagging that is taking place on the grounds. Director Pierce asked if there was progress on the Welcome to Glenn County sign on the south end of the county on I-5. CEO Bartels shared that the entire sign needs repair the structure and would need a new sign. After much discussion the Directors agreed to move forward on the repair of the sign with the intention of keeping it under \$5000.00. CEO Bartels will also review the bids for the new light fixtures and get them here for replacement. As PG&E has a replacement pole and has offer to help with the mounting of new fixtures.
- VIII. **NEW BUSINESS**
 1. **FAIR WRAP UP**-CEO Bartels share the numbers, and several excel spreadsheet with comparisons to years past. The 2022 Fair admissions income was the highest in history, everyday the attendance was up, with exception to Sunday. Overall attendance was down 506 compared to 2021. Concessions were up, commercial was up, auction was up, parking was down in comparison to 2021. Alcohol sales was up over 2021. Derby and Racing admission was up over 2019. CEO Bartels shared that overall, she was very happy with outcome of Fair 2022, she was proud of all those who helped and worked hard to make it a success. Director Pierce shared that some in community had asked if we could switch up the variety of rides that we currently have as some felt it was the same for the last 2 years. CEO Bartels shared that for the 2023 Fair she would like to recommend a security company, in addition to Rush helping with gates and such.
 2. **BOARD ELECTIONS**- CEO Bartels stated that elections need to take place every year in December and asked if Directors wanted to move forward with holding them in December as CDFFA is working on more appointments. The directors agreed to wait for more appointments.
 3. **2020 FINANCIAL REVIEW APPROVAL**-CEO Bartels stated that it was time to have a financial review and it had to be formally approved and submitted with the minutes of the meeting.

Director Douglass made formal motion to move forward and approve the bid for a financial review from Robert W. Johnson CPA. Director Mudd seconded the motion. Director Chavez, Mudd, Bittle, Pierce, and Douglass voted in favor, no votes against. Motion passed

4. ALCOHOL POLICY- CEO Bartels recommended that we place the current alcohol policy that we currently have in the exhibitor handbook as well as in the RV application rules. This policy would state that no glass bottles, or cans of alcohol are allowed in the fairgrounds and barns at any time. Director Douglass moved to update the exhibitor handbook with the rule in our local rules and to include it on the rules for the RV application. Director Pierce seconded the motion. Director Chavez, Mudd, Bittle, Pierce, and Douglass voted in favor, no votes against. Motion passed
5. ALLOCATION CEO Bartels informed the committee that another allocation in the amount \$61,000.00 was received.
6. BYLAWS FOR JUNIOR LIVESTOCK COMMITTEE- Director Douglass felt that it was the Boards responsibility to make changes to the MOU between the JLC and the Fair Board. Mostly, as it is very outdated. Director Pierce stated that the JLC was having a meeting to update the by-laws in August. Director Douglass made a motion to update the MOU to reflect the voting member are to include "One vocational educator from each high schools in Glenn County. Two Fair board members, 1 being the chair, and the other being a voting member. As well the motion would include that the CEO would make small changes to update the document to reflect current practices. Director Chavez seconded the motion. Director Chavez, Mudd, Bittle, Pierce, and Douglass voted in favor, no votes against. Motion passed

IX. ITEMS OF CORRESPONDENCE

1. NONE

X. MATTERS OF INFORMATION

1. Staff Reports- CEO Bartels reported that she is currently working on a Maintenance and Admin month by month task lists to help keep maintenance on track.
2. Directors' Comments Director Chavez thanked Richard Hood for his hard work.
3. Next Scheduled Board Meeting: August 16, 2022.
4. Items to be included on the next meeting's agenda
 - a.
 - b.
5. **ADJOURNMENT** meeting was adjourned at 8:23PM