



**42nd District Agriculture Association
Glenn County Fairgrounds
221 E. Yolo Street, Orland, CA 95963**



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**Board Meeting Minutes
August 16, 2022**

- I. **CALL TO ORDER – President Bittle** called the meeting to order at 6:40PM
- II. **ROLL CALL:** Director Chavez, Director Pierce, Director Douglass, Director Bittle, and Director Mudd were all present, no absences.

- III. **INTRODUCTION OF GUESTS** Richard Hood, via Zoom Kaila Mitchell
- IV. **PUBLIC COMMENT** None
- V. **CONSENT CALENDAR** Director Pierce had a couple questions on the finances, asked that the Aged A/R Invoice Analysis report be cleared, the Chargeback items be written off. Director Douglass moved to accept the consent calendar as is. Director Chavez seconded the motion. Director Chavez, Mudd, Bittle, Pierce, and Douglass voted in favor, no votes against. Motion passed

- VI. **REPORTS & INFORMATION**
None
- VII. **OLD BUSINESS**
 1. **PROJECT LIST** CEO Bartels reviewed the list. Shared that 4 cameras were installed in the hopes of preventing or catching the persons who are tagging the fairgrounds. 2 more cameras were ordered as well, so once the cameras and motion sensor lights were installed that was one more project that is completed. Light pole in Racetrack was still in progress, waiting for some input and needing to get quotes for electrical installation.
- VIII. **NEW BUSINESS**
 1. **REVIEW/APPROVAL OF BUTLER CARNIVAL CONTRACT AMENDMENT:** CEO Bartels explained that due to the cancellation of the fair in 2020 that the contract which is 5-year contract could be extended if the was agreeable. Butler is agreeable to extending the existing contract Director Douglass moved to amend the contract to complete the five-year contract by extending the contract to 2023. Director Chavez seconded the motion. Director Chavez, Mudd, Bittle, Pierce, and Douglass voted in favor, no votes against. Motion passed
 2. **REVIEW/APPROVAL OF LOCAL RULES ADDITION:** CEO Bartels stated that the local rules and the General Livestock Rules and Regulations needed to be combined and updated. As a few are out of date. She also recommended that the rules incorporate more information. In some cases they would reiterate State Rules but lend more clarity. President Bittle wanted to have more time to review and felt that it was a lot of information that may not be necessary. CEO Bartels recommended that Rules 4,13 and 16 under the local rules be eliminated or revise to be more relevant. #4 would just reflect the hours of security that would be in place. #13 would be updated to reflect correct pages. #16 would be eliminated as this rule is no longer relevant. Director Pierce asked for more time to review and make decisions regarding the rules and place the item on the old business.
 3. **REVIEW OF MOU IN JLA BI-LAWS:** After CEO Bartels discussed some of the changes that had been agreed upon at the last meeting and was discussing the changes that needed to be made to the current document Kalia Mitchell of CDFA stopped the discussion. She stated that the current structure of the JLA committee having Board of Directors sitting on a committee with the public was against Bagley Keen Act. Director Pierce stated the JLA was an advisory committee that the bi-laws were constructed with the help of CDFA. Director Douglass stated that the current

structure has been in place since 2015. Kalia Mitchell instructed the board to not move further with the MOU. Director Pierce suggested that we table the discussion so that more research could be done. Directors Douglass, Mudd, Chavez, and Bittle agreed.

4. 2023 Fair Theme: Director Douglass moved to make the 2023 fair theme Ribbons & Rides, Director Chavez seconded the motion. Director Chavez, Mudd, Bittle, Pierce, and Douglass voted in favor, no votes against. Motion passed
5. CEO EVALUATION: CEO Bartels shared that it had been a year since she was instated and knew that evaluation needed to be done annually in the fall. Director Bittle agreed that it needed to be done so he asked that it be on the next agenda.

6. ITEMS OF CORRESPONDENCE

1. CDFA CEO and Board Regional Training: CDFA sent a list of complete Board and CEO trainings, CEO Bartels shared the urgency to complete the training.

7. MATTERS OF INFORMATION

1. Staff Reports- CEO Bartels reported that she is currently working on a Maintenance and Admin month by month task lists to help keep maintenance on track.
2. Directors' Comments.
3. Next Scheduled Board Meeting: September 20, 2022
4. Items to be included on the next meeting's agenda
 - a.
 - b.
5. **ADJOURNMENT** meeting was adjourned at 8:23PM