

42nd District Agriculture Association
Glenn County Fairgrounds
221 E. Yolo Street, Orland, CA 95963
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Board Meeting Minutes

- I. **CALL TO ORDER: Vice President Pierce called the meeting to order at 6:35PM**
 1. **Introduction of guests: None**
- II. **ROLL CALL:** Vice President Candice Pierce, Geoff Bitle, Jacob Chavez, Shannon Douglass, and Amy Raymondo. President Ray Mudd was absent due to illness. Director Douglass moved to excuse President Mudd's absence, Director Chavez seconded the motion. Vice President Pierce, Director Bitle, Director Chavez, Director Douglass and Director Raymondo all voted in favor, motion passed unanimously.
- III. **PUBLIC COMMENT:** None
- IV. **ITEMS OF CORRESPONDENCE:** CEO Bartels shared emails submitted by parents and leaders regarding concerns and suggestions for improving the Rabbit Show in 2026. She also presented a rendering from the Glenn County Office of Education (GCOE) outlining proposed expansion plans for the Wool Building. GCOE is applying for a federal grant to fund the project, which would extend their existing footprint by approximately 520 feet.
- V. **CONSENT CALENDAR:** CEO Bartels reported that the financial statements included in the packet were for May and June, noting that June's figures were preliminary. Also included in the consent calendar was the new long-term contract with the Glenn County Office of Education for the land occupied by the Head Start campus. The contract is for a five-year term and includes an increase. Director Douglass moved to approve the contract as presented. Director Chavez seconded the motion. Vice President Pierce, Director Bitle, Director Chavez, Director Douglass and Director Raymondo all voted in favor, motion passed unanimously.
- VI. **OLD BUSINESS:**
 1. **PROJECT LIST:** CEO Bartels shared no additions to the Project List. Glenn County Fair Heritage Foundation has agreed to pay for the Whitsett Cook Repair. CEO Bartels shared she would elaborate further in the next item on the agenda.
 2. **REVIEW AND DISCUSS OF BIDS TO REPAIR WHITSETT COOK ROOF:** CEO Bartels reported that she consulted with Travis Johnson of the California Construction Authority (CCA) regarding the Whitsett-Cook roof repair. She inquired whether CCA involvement would be required if the Foundation managed the project and bids were based on prevailing wage. Mr. Johnson indicated that because the repair involves less than 50% of the roof, CCA oversight would not be necessary. CEO Bartels requested written verification of this determination if it was further confirmed that if the Foundation runs the project, CCA would not be required to oversee it. Director Douglass moved to authorize spending of \$26,000 for the project, Director Bitle seconded the motion. Vice President Pierce, Director Bitle, Director Chavez, Director Douglass and Director Raymondo all voted in favor, motion passed unanimously.
- VII. **NEW BUSINESS**
 1. **ENERGY EFFICIENCY PRESENTATION BY JB ELECTRIC:** CEO Bartels shared that she would like the board to consider looking into this proposal. This proposal would allow the Fair to update fixtures which would help with energy efficiency but also with the overall look of the grounds. The payoff listed on the initial paperwork is 4.4 years. However, at the next meeting Michael Ward of JB

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electric would like to come when he has a ROI from PG&E for the Board Members, which is the most accurate picture of ROI. No action taken at this time.

2. DISCUSSION AND ACTION ON NEWLY UPDATED JUNIOR LIVESTOCK COMMITTEE

BYLAWS: Director Pierce shared that there were not a lot of changes. On page 2, 2.3 the word “community” was replaced with “committee”. The former 2.4 read, “Community Members – cannot have a vested interest in the sale of project animals”. CEO Bartels asked the Junior Livestock Committee to either clarify or define vested interest or remove. They voted to remove the rule. Director Bittle moved to approve the changes and to approve the entire Junior Livestock Committee Bylaws. Director Douglass seconded the motion. Vice President Pierce, Director Bittle, Director Chavez, Director Douglass and Director Raymondo all voted in favor, motion passed unanimously.

3. DISCUSSION AND ACTION ON LINE ITEM APPROVALS FOR LIVESTOCK EXHIBITOR BOOK

- **MARKET BEEF-ADDING MARKET HEIFERS:** Director Bittle moved to approve the Market Beef page with the inclusion of Market Heifers in the Market Beef Show. Director Chavez seconded the motion. Vice President Pierce, Director Bittle, Director Chavez, Director Douglass, and Director Raymondo all voted in favor, motion passed unanimously.
- **RULE 47- NEW VERBIAGE:** Director Douglass moved to have this be an independent rule, titled as Rule 48. **USDA Requirements.** Director Chavez seconded the motion. Vice President Pierce Director Bittle, Director Chavez, Director Douglass, and Director Raymondo all voted in favor, motion passed unanimously.
- **RULE 54-FAMILY BACKUP VERBIAGE UPDATE:** CEO Bartels proposed a rewritten rule to clarify that Rule 36, the ear tagging rule supersedes this rule. Clarifying that each exhibitor can only tag two (2) market animals per species. Director Chavez moved to approve the new language as presented. Director Bittle seconded the motion. Vice President Pierce, Director Bittle, Director Chavez, Director Douglass, and Director Raymondo all voted in favor, motion passed unanimously.
- **RULE 33-EXHIBITING ADDING LANGUAGE TO CLARIFY:** added the word “livestock” to the rule for clarification purposes. Director Bittle moved to approve the change. Director Douglass seconded the motion. Vice President Pierce, Director Bittle, Director Chavez, Director Douglass, and Director Raymondo all voted in favor, motion passed unanimously.
- **PRIMARY RABBIT SHOWMANSHIP ONLY DURING PEE WEE SHOWMANSHIP:** Under the Rabbit pages of the exhibitor handbook, Director Bittle moved that on Page 31, adjust #5 to read “may be subject to a veterinary inspection and tattooed”? Strike the last sentence of #10 to eliminate an optional education display for primary, strike Division 808, on page 30; approve the addition of #4 to read “all rabbits must be owned by the exhibitor on or before the entry close date of April 14, 2026, and must not exceed 3.5 pounds in weight on the tattooing day. Director Douglass seconded the motion. Vice President Pierce, Director Bittle, Director Chavez, Director Douglass, and Director Raymondo all voted in favor, motion passed unanimously.
- **MOVING SALE OF CHAMPION TIME TO 1:00PM:** Director Pierce shared that we moved the sale start time up, however we did not adjust the Sale of Champion Time up. Director Douglass moved to approve the time change. Director Bittle seconded the motion. Vice President Pierce, Director Bittle, Director Chavez, Director Douglass, and Director Raymondo all voted in favor, motion passed unanimously.
- **MOVING START TIME FOR HOG SHOW TO 6:00AM:** CEO Bartels shared that it was a typo on the time 7:00 AM was the proposed time, and they are proposing FFA go first until further notice. Director Pierce felt that it was too difficult to convey that only one class would

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change. Being consistent across all species would be easier. On page 21 the addition of the FFA first perpetually and the addition of distinction of Light and Dark cross. Director Chavez moved to strike FFA first perpetually and approve the show time starting at 7:00AM and approved the addition of Light and Dark class. Director Douglass seconded the motion. Vice President Pierce, Director Bittle, Director Chavez, Director Douglass and Director Raymondo all voted in favor, motion passed unanimously.

- **MOVING SMALL ANIMAL ROUND ROBIN TO FRIDAY:** The reason for this proposal is that it would be easier Director Douglass approved moving it to Friday Small Animal Round Robin at 2:00PM and Large Animal Round Animal at 4:00PM.
- **PYGMY GOAT SHOW CHANGING TO MINIATURE GOAT SHOW:** Changes were the addition of Nigerian, AOB and Unregistered, in both wethers and does. Director Bittle moved to approve the page as presented. Director Raymondo seconded the motion. Vice President Pierce, Director Bittle, Director Chavez, Director Douglass and Director Raymondo all voted in favor, motion passed unanimously.

4. DISCUSSION AND ACTION ON CHANGING THE SCHEDULED DAY OF THE BOARD MEETING:
Director Douglass stated that she would need to ask the board to be flexible. No change.

5. DISCUSSION AND ACTION OF AGED ACCOUNTS RECEIVABLE SITED ON 2023 FINANCIAL REVIEW.

Director Raymondo moved to write off \$250.00 owed by Maria Sanchez from 2/7/2023, Director Douglass seconded the motion. Vice President Pierce Director Bittle, Director Chavez, Director Douglass and Director Raymondo all voted in favor, motion passed unanimously.

Director Raymondo moved to write off \$700.00 owed by NorCal Unlimited from 5/31/2022, Director Douglass seconded the motion. Vice President Pierce Director Bittle, Director Chavez, Director Douglass and Director Raymondo all voted in favor, motion passed unanimously.

Director Raymondo moved to write off \$687.50 in Return Item Chargeback from 7/11/2017, Director Douglass seconded the motion. Vice President Pierce Director Bittle, Director Chavez, Director Douglass and Director Raymondo all voted in favor, motion passed unanimously.

6. REVIEW PLANS FOR SPOOK TRAIN. CEO Bartels shared that her staff has been working on contacting the schools for volunteers, confirmed DJ, and working on getting the Trunk or Treat. She has been approached by the creator of Treat Street to see if they could merge the two events.

VIII. CEO REPORT (Non action items)

1. Informational report discussing the Administration of the 42nd DAA. CEO Bartels shared that currently the 2023 audit is not complete, working on the development of the new website, working on reviewing the Policy Manual and updating.
2. Informational report on the 2026 Fair: None
3. Informational report discussing the status of Interim Rentals: None
4. Information report regarding Fair Industry Related Issues: None

IX. DIRECTOR'S COMMENTS: None

X. FOR YOUR INFORMATION

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1. Next Board Meeting -October 29, 2025

XI. ADJOURNMENT: Vice President Pierce adjourned the meeting at 8:10PM

Pursuant to Government Code Sections 54953.2 individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the CEO's office at (530)865-1168. If you need further information regarding this agenda or items on it contact the CEO's office at (530) 865-1168. Agenda made available at: www.glenncountyfair.org.