

P.O. Box 1229, 32 Elma-McCleary Road
Elma, WA 98541
Phone: (360) 482-2651, Fax: (360) 482-3297
Email: mbruner@graysharbor.us; Website: www.ghcfairgrounds.com

2025 GRAYS HARBOR COUNTY FAIR JULY 30th – AUGUST 2nd, 2025

Commercial Vendors, Exhibitors and Concessionaires

Dear Vendors/Exhibitors/Concessionaires,

Thank you for your interest in having a commercial vendor, exhibitor, or concession booth at the 2025 Grays Harbor County Fair. We've been working hard on this summer's Fair and are very excited to announce all the fun details, soon. Due to continued challenges in the carnival industry, we'll be staying with a four-day event again in 2025. The set dates are July 30th through August 2nd. So, please mark your calendars. We hope you'll be able to join us as we celebrate our community and enjoy all the fun of the largest special event in our area. We're again very excited about the fair that we have planned. There will once again be non-stop, high-quality entertainment, carnival rides, classic fair food, animals, exhibits and all the other fun attractions that the Grays Harbor County Fair is known for. We've booked high level, headlining concert acts that are sure to provide top quality entertainment, on our Pepsi Stage. We're hoping to be able to announce them by the end of March. We're also in the process of making some, surfacing improvements to our Outdoor Commercial Vendor area, which will be a great addition to our facilities. If you have any questions, please feel free to contact us.

New for 2025:

We are implementing a new settlement process for food vendors this year. We will still be collecting daily sales reports and "Z" tapes. Then, prior to the end of the fair, we will have you select a time slot to do your final settlement and pay your balance owed. Also new this year, we will offer Sunday morning settlement appointments from 9:00am to 12:00pm. Unless special arrangements have been approved in writing by Fair Management, if you do not pay your settlement percentage by 1:00pm on Sunday, August 3rd, a \$500 fee will be added to your invoice. We are hopeful that this will expedite the settlement process at the end of the fair and eliminate vendors having to wait in line to make payment.

Items to Note:

As stated above, we will be staying with a four-day fair, for this year, that will run Wednesday, Thursday, Friday, and Saturday. Please see the full daily schedule below.

Commercial Vendor and Exhibitors may set up Monday, July 28th and Tuesday, July 29th from 8:30am to 8:00pm. Post-event breakdown and haul out will be allowed to begin twenty-five (25) minutes after closing on Saturday night, or Sunday morning. Food vendors will "settle" at the office during their scheduled appointment time on Saturday night, beginning at 11:10pm or Sunday from 9:00am – 12:00pm.

General Hours of Operation For the 2025 Fair Will Be:

Wednesday, July 30 th	10:00 AM - 10:00 PM
Thursday, July 31 st	10:00 AM - 10:00 PM
Friday, August 1 st	10:00 AM - 10:00 PM
Saturday, August 2 nd	10:00 AM - 11:00 PM

For your convenience, we've enclosed an application for the 2025 Fair. Please complete the application and return it to us as soon as possible. **Be sure to include photos of your booth and information regarding your product(s) and/or service(s).** All submitted material will become the property of the Grays Harbor County Fair and will not be returned. You must use the 2025 application.

We make every effort to offer a wide variety of exhibits and concessions each year. Previous exhibitors and concessionaires, who have attended our fair for continuous years, are usually given the opportunity to return, provided fees were paid promptly; quality goods and services were provided; booth areas were kept clean; sales were positive; **published rules have been adhered to; and conduct was acceptable.** However, that does not mean that the opportunity to return as a vendor/exhibitor is guaranteed. Our Commercial Vendor and Concessions Committee will determine what booths are the best fit for our fair, on an annual basis. Specific locations of booths will be decided after July 18. Though we do our best to locate returning vendors and exhibitors in the spots they were in the previous year, we cannot guarantee placement in the same, exact space. Every company/non-profit/individual doing business at the Grays Harbor County Fair must have a written and signed contract regarding their activity. All items for sale and/or display must be approved prior to the start of the fair. **Please do not send money with your application.** Selected vendors/exhibitors will receive an approval letter, two sets of our rules, and a contract offer via standard mail (email upon special request). After you receive those documents, we will gladly accept your signed agreement material, applicable fees, a signed set of our rules, as well as insurance documentation, **all at the same time.**

Please note that once accepted to the fair, **Commercial Vendors/Exhibitors who do not submit their signed agreement and fees by the expiration date listed on such agreement, may have their space offered to other applicants.** So, please submit this material by the date specified on your agreement. Though we do our best to be as accommodating as possible, we simply need to ensure that all booth spaces are filled, in order to offer the best experience possible to our fairgoers.

If you have any questions, please feel free to contact us by phone or email. Again, thank you for your interest in participating in the 2025 Grays Harbor County Fair. We hope to see you in August.

Sincerely,

Mike Bruner

Mike Bruner, Manager
Grays Harbor County Fairgrounds & Tourism

**NOTE: PLEASE RETURN YOUR
VENDOR APPLICATION AT YOUR
EARLIEST CONVENIENCE**