



**GRAYS HARBOR COUNTY FAIR
JULY 31-AUGUST 3, 2024**

COMMERCIAL EXHIBITOR/VENDOR/FOOD CONCESSION APPLICATION

THIS APPLICATION IS NOT AN OFFER OF SPACE. PLEASE DO NOT SEND MONEY AT THIS TIME! Your application must first be approved by our Fair Commercial Vendor and Concessions Committee. Upon approval you will be notified by mail and a contract offer will be extended to you. Once you receive written notification of approval and your contract, please complete it, and mail it back with payment.

ALL QUESTIONS MUST BE ANSWERED COMPLETELY BEFORE THE APPLICATION WILL BE CONSIDERED. PLEASE EITHER TYPE OR PRINT CLEARLY.

Type of Space Applying For:

___ **Indoor Commercial Space** ___ **Outdoor Commercial Space** ___ **Food Concession**

Applicant's Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (_____) _____ Cell Phone: (_____) _____

Fax: (_____) _____ E-Mail Address: _____

Name of person authorized to sign contract: _____

If you will not be in charge of your booth, please indicate name, address and telephone number of the person who will operate your booth: _____

Unified Business Identifier (U.B.I.) Number: _____ issued by Washington State Department of Licensing:
1 (800) 451-7985; www.dol.wa.gov; **APPLICATION WILL NOT BE PROCESSED WITHOUT U.B.I. NUMBER.**

References of fairs or events and the year(s) you have participated: _____

Are you planning any giveaways, raffles, drawings, etc., at your booth? _____

*Note: If **Yes**, approval by Fair Management is needed and the necessary form must be completed.

List all products you want to display or sell during the fair (**INCLUDE BRAND NAMES**). Include photographs or brochures of products. Contract space, if granted, will be based on this list. Please be specific. Do not list "etc." or "accessories". The exhibits and concessions committee will review each item on this list and reserves the right to limit the items sold by vendors during the fair. Any items in your space not authorized on your contract are subject to removal at the discretion of Fair Officials. **Once a contract is issued, you may not display or sell any additional items without the written approval of Grays Harbor County Fair Management.**

Please check the categories in which you will participate at the fair:

Display Only Direct Selling of Product Take Orders and Leads Only

Insurance Requirements: All commercial exhibitors shall provide a Certificate of Insurance with the limits of \$1,000,000 per occurrence, \$2,000,000 aggregate, and \$1,000,000 personal liability insurance with Grays Harbor County and the Grays Harbor County Fair named as additional insured. If necessary, the fair can obtain this coverage for you at a cost of \$185.00. Will you:

Provide a Certificate of Insurance Purchase insurance through the fair for \$185.00

INDOOR SPACES:

Please rank your preference for space **(frontage X depth):**

- Pavilion Exhibit Hall (10' front X 8' deep) - \$280.00
- Pavilion Exhibit Hall (20' front X 8' deep) - \$530.00
- Pavilion Exhibit Hall (30' front X 8' deep) - \$740.00
- Pavilion Exhibit Hall (40' front X 8' deep) - \$940.00

OUTDOOR SPACES:

Shelters are not available. What type of shelter will you utilize to protect your display from the elements?

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- Midway (10' front X 20' deep) - \$240.00 Midway (20' front X 20' deep) - \$435.00
 - Midway (30' front X 20' deep) - \$590.00 Midway (40' front X 20' deep) - \$735.00
 - Stage Area (10' front X 15' deep) - \$220.00 Stage Area (20' front X 15' deep) - \$410.00
 - Stage Area (30' front X 15' deep) - \$555.00 Stage Area Bulk Rate of 555+ sq ft. - \$1/sq ft.

FOOD CONCESSIONS

Food Concession (self-contained) - \$400.00 or 20% of gross, whichever is greater.

Type of self-contained unit:

Tent **Tent Dimensions:** _____ **(frontage X depth)**

Trailer **Size of unit (include tongue and trailer hitch):** _____ **(frontage X depth)**

*All food concession trailers must have an L&I sticker, as required by the County Health Dept. If your unit is a trailer, do you have an L&I sticker for the unit? _____

***Note: All garbage and stock not on shelves must be shielded from view of the public in order to maintain an aesthetically pleasing environment for fairgoers.**

Electrical Needs **(Please Check All that is Needed and Make Sure Your Request is Accurate)**

- 110-volt-(1) 20-amp circuits
- 110-volt-(2) 20-amp circuits
- 110-volt-more than (2) circuits
- 220-volt- NOTE: *220-volt is very limited on our grounds. Please contact Fair Office directly to discuss possible locations.*
- 50 Amp

PLEASE SEND PHOTOGRAPHS OF BOOTH SET-UP/FOOD UNIT. PHOTOGRAPHS WILL NOT BE RETURNED! The Grays Harbor County Fair reserves the right to withhold approval on the basis that the proposed activity would not be in harmony with, or in the best interest of promoting and presenting the Grays Harbor County Fair. By signing below, you are also swearing that all information provided in this application is correct and that you have read the enclosed Commercial Vendor/Exhibitor/Concession Rules, and in consideration of being allowed to participate in the Grays Harbor County Fair, agree to abide by all such rules.

Signature _____ Date _____

**Please return this application at your earliest convenience to:
Grays Harbor County Fair, PO Box 1229, Elma WA 98541**