

2021 GREELEY STAMPEDE BREW CREW
TEAM MEMBER JOB DESCRIPTION



The Greeley Stampede Brew Crew is a team of 4-5 individuals who will assist with the setup of bar outlets, control and execute the movement of beverage inventory, and assist the Beverage Specialist with operations before, during, and after the Greeley Stampede. Brew Crew will act as delivery workers during the event, and will load, transport, and deliver beverage product to bar outlets throughout Island Grove.

Brew Crew Responsibilities:

- Assist Beverage Coordinator and Beverage Specialist with Event operations
- Help to set up bar outlets for event; help place bar structures and equipment
- Establish Mobile Warehouse and maintain throughout the event
- Assist with inventory tracking of mobile warehouse throughout event
- Manually load and unload product from warehouse and trailer
- Receive Beverage Order Forms and fill orders
 - Pull product accurately according to beverage order and load beverage product (full kegs/cases) on to beverage cart or trailer to be transported in a safe and efficient manner
- Operate Beverage Equipment, Carts, and Trailers and follow all transportation laws as well as demonstrate safe operator practice
- Manually load and unload product from warehouse and trailers for motor vehicles
- Deliver product to bars accurately and in a time efficient manner
 - Unload product (full kegs/cases) from beverage cart or trailer and store in secure areas of bar outlets
 - Note any product loss/waste/discrepancies and notify the Beverage Specialist
 - Notify Specialist of product loss/waste/discrepancies and provide reasoning
- Complete Beverage Delivery forms accurately and turn in to Beverage Specialist
- If scheduled during Park Open hours, assist Beverage Specialist and Beverage Coordinator by being readily available to deliver product and bar essentials to outlets in need of beverage items
- Assist Ice Crew as needed
- Assist with beverage inventory pick up from bar outlets at end of event
- Complete beverage inventory return forms and turn in to Beverage Specialist
 - Note any product loss/waste/discrepancies
 - Notify Beverage Specialist of any product loss/waste/discrepancies and provide reasoning

- Assist with bar cleanup and tear down
- Follow all Greeley Stampede Employment Policies and Procedures
- Other responsibilities as needed

Requirements and Qualifications:

- Must be at least 21 years of age
- High School Diploma
- Valid Colorado Driver's license
- Willingness to adhere to assigned schedules, safety procedures, and transportation laws
- Availability to work nights, weekends, and holidays during event
- **Heavy lifting will be required frequently for this position**
 - Team members will lift and move full kegs of beer, as well as other beverage products and equipment.
 - Team members must have knowledge or how to safely lift product and equipment, as well as be willing to assist other team members with lifting
- Ability to walk, stand, bend, drive, and lift and carry heavy items for extended periods
- Attention to detail
- Exceptional interpersonal and communication skills
- Strong task and time management abilities
- Team oriented, reliable, and trustworthy but also able to work independently and stay motivated to efficiently complete tasks on time
- Ability to work a minimum of 5 shifts during the event (length of shifts may vary based on daily beverage needs and daily events)

Work Schedule:

- Team members must be available to work a minimum of five (5) shifts during the event. Shift length may vary based on beverage needs and daily events
 - Minimum shift availability does not need to be consecutive days
- Brew Crew Hours will typically be before park open hours, and team members may possibly rotate weekend evening shifts.
- Brew Crew Team Members will be hourly, non-exempt, seasonal employees. This position requires flexible scheduling to accommodate peak times, community involvement, and meetings.
- Important Dates (not all-inclusive):
 - Brew Crew Team Meetings → Dates TBD
 - June 19th → Greeley Stampede Work Day
 - June 20th-June 22nd → Greeley Stampede Setup Days & Deliveries
 - June 23rd → Final Day before event, setup & run-through
 - June 24th-July 4th → 99th Annual Greeley Stampede
 - July 5th & 6th → Event Clean Up Days

Compensation:

- Hourly pay rate: \$15.00

Note: this job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

For Office Use

Employee Signature _____ Date _____

Supervisor Signature _____ Date _____