104th Annual Greeley Stampede

ICE Crew Job Description

The Greeley Stampede Ice Program is a vital part of the Greeley Stampede Beverage Program. We are looking for a team of 5-6 hardworking individuals to execute all ice program needs for the duration of the annual event. Ice Crew members will sell bags of ice to Stampede vendors, fill ice merchandisers each day, and tub ice to all necessary Stampede outlets in order to meet the needs and objectives of the Beverage Program.

Ice Crew Responsibilities:

- Assist Beverage Manager with all ice operations
- Assist with set up of ice equipment prior to event
- Work in teams to complete all ice program tasks in an efficient manner
- Assist with bagging ice to be used during event (prior to event start)
- Work to fill ice merchandisers for Beverages, Carnival, Group Sales, and Hospitality
- Tub ice to beverage outlets to cool product
- Establish a selling point at the ice refrigerated semi-truck and fulfill ice orders for Stampede vendors according to online order forms. Ensure each vendor receives the proper number of bags. If a vendor receives more or less than what they ordered, be sure to adjust the invoice accordingly
- Communicate all orders and adjustments, as well as any discrepancies with Beverage Admin Assistant/Beverage Manager
- Provide excellent customer service for all points of contact (beverage personnel, volunteers, vendors, etc.)
- Assist with restocking of ice refrigerated semi-truck
- Deliver ice to group parties, special events, and concert pop up bar locations
- Adhere to all food safety and quality regulations set forth by the Health Department
- Follow all policies and procedures set forth by the Greeley Stampede
- Handle, use, and clean beverage and ice equipment in appropriate and safe manner (Including but not limited to: ice machines, coolers, merchandisers, carts, trucks, etc.)
- Other duties as needed

Requirements and Qualifications:

- Must be at least 16 years of age
- Must be able to pass a criminal background check in accordance with Greeley Stampede Policy (*if over the age of 18 years old*)
- Must act and appear professional at all times
- Availability to work mornings, weekends, and holidays during the event
- Basic knowledge about health code compliance and safety

- Willingness to adhere to assigned schedules, safety procedures, and transportation laws
- Exceptional communication skills
- Strong task and time management skills
- Team oriented, reliable, and trustworthy
- Ability to work efficiently and effectively in a fast-paced environment
- Ability to maintain a positive, fun, and friendly attitude
- Ability to stand, walk, bend, etc. for extended periods of time
- Ability to lift and move up to 30 lbs. (Heavy lifting over 30 lbs. may be necessary for this position)
    - Must watch and participate in safety videos and trainings prior to beginning work

Work Schedule:

- Ice Crew shifts will typically be before park open hours, with some evening shifts.
- Must be available to work a minimum of six (6) shifts between 6/20-7/8
- Ice Crew Members will be hourly, non-exempt employees. This position requires flexible scheduling to accommodate peak times, community involvement, and meetings.
- Important Dates:
    - June 13→ Ice Crew Orientation ***mandatory to attend one orientation***
    - June 20→ Stampede Work Day
    - June 22→ Ice Truck Delivery
    - June 23→ Final Set Up Day
    - June 24-July 5→104th Annual Greeley Stampede
    - July 6→ Clean Up Day

Compensation:

- Hourly pay rate: $15.16
    - This position is not projected for overtime hours

Note: this job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

For office use

Employee Name _____

Phone Number _____

Email _____

Employee Signature _____ Date _____

Supervisor Signature _____ Date _____