



Tamara Giese

Contact Me



Address

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Web

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Expertise

- MS Word
- MS PowerPoint
- MS Excel
- EMS (event management system)
- CRM (combit relationship manager)
- Pep Event (event management software)

Language

- German
- English
- French
- Spanish

Experience

05/2022 - today

Hamburg - Germany

Bergmanngruppe - festivals and events

Project Assistance

Planning, promoting and ensuring the smooth running of an event schedule and individual events

01/2022 - 07/2022

Flörsheim am Main
- Germany

Lernhilfe Giese

Tutoress

Independent preparation, implementation and postprocessing of lessons in mathematics, English, French and Spanish

08/2021 - 12/2021

Uvita - Costa Rica

Bahia Aventuras

Trainee - Social Media

Creation and design of contributions for social media and development of sustainable development measures

08/2018 - 07/2021

Worms - Germany

Helmut Emler und Parnter GmbH

Student Assistance

Organisational, personnel and quality management

08/2019 - 09/2019

Banff - Canada

HI-Banff Alpine Centre

Hotelmanagement Assistance

Work at the reception and back office, customer service, invoice controlling, support of the F&B department

05/2017 - 08/2017

Wiesbaden -
Germany

R+V Allgemeine Versicherung AG

Trainee - Event Department

Accounting controlling, research work, events via the event management system (EMS) creation and maintenance, creation of schedules and production plans, assistance in the organisation and preparation of major events

Education

09/2022 - today
Hamburg - Germany

Hochschule Fresenius
International Tourism and Eventmanagement
(Master of Arts)

03/2018 - 04/2022
Worms - Germany

**Hochschule Worms -
University of Applied Science**
Tourism and Travel Management
(Bachelor of Arts)

08/2008 - 04/2017
Mainz - Germany

Maria Ward Gymnasium Mainz
Abitur
(General university entrance qualification)

Soft Skills

Willingness to
learn



Ability to
work in a team



Communication
skills



Reliability



Flexibility

