



**INDIANA ASSOCIATION OF FAIRS
TRADE FAIR CONTRACT – 2024 CONVENTION
EARLY - DISCOUNT – Prior to November 1, 2023**

This application is for Exhibit Space at the INAF Trade Fair, January 5 & 6, 2024 – Marriott East Hotel, 7202 E. 21st Street, Indianapolis, Indiana 46219.

NAME OF ORGANIZATION _____
(PLEASE TYPE OR PRINT)

CONTACT / REPRESENTED BY _____

MAILING ADDRESS _____

CITY/STATE/ZIP _____

Phone _____ Email _____ Web Address _____

CATEGORY (PLEASE CHECK ONE) AWARDS, TROPHIES & ADVERTISING SUPPLIES _____
BOOKING AGENTS & ENTERTAINMENT _____ CARNIVALS _____ SPECIAL SERVICES _____
EQUIPMENT & SUPPLIES _____ FOOD & MIDWAY CONCESSIONS _____

SET-UP FOR TRADE FAIR: JANUARY 5, 2024 – 10:00 am to 3:30 pm
TRADE FAIR HOURS: Tentative – Final Hours to be finalized with schedule!
FRIDAY, JANUARY 5: 4:00 pm – 7:00 pm
SATURDAY, JANUARY 6: 10:00 am to 11:30am & 1:00 pm – 5:00 pm

1. We agree to abide by the guidelines provided in the cover letter
2. **We wish to reserve an 8’ across x 8’ deep booth(s) exhibit space/spaces at \$225 per space. # _____**
 - a. **After November 1 Base rate will be \$275 per space**
 - b. All name badges must be completed prior to December 15, 2023 via a separate registration form.
3. We wish to reserve an additional two (2) ft. width for the booth exhibit space for an extra \$50. \$ _____
4. Electricity can be provided at \$50 per booth. Electric at convention will be \$100 per booth. Yes _____ No _____
5. Do you object to being adjacent to or opposite of an exhibitor? Yes _____ No _____
(If so) Who / What: _____
6. Membership Fees for 2023-2024 must be paid by December 1, 2023 or the reservation and fee will be forfeited.
7. Advertising for your booth will be included in mailings, newsletters, and web pages if Trade Fair Contract is submitted prior to October 1, 2023. Contracts after October 1st will receive publicity as space and time allows.

2023-2024 Membership Dues - \$150.00 per company (listing category) \$ _____

2024 Trade Fair 8’x8’ Booth Space _____ @ base rate of \$225 prior to November 1, 2023 \$ _____

2024 Trade Fair additional space of two (2) feet across @ \$50 \$ _____

2024 Trade Fair electric for booth @ \$50 (At convention \$100) \$ _____

TOTAL AMOUNT ENCLOSED- MAKE CHECK PAYABLE TO INAF \$ _____

PLEASE REFER TO YOUR COVER LETTER REGARDING GUIDELINES FOR YOUR BOOTH

Personal Checks or Money Orders with Application and/or CONTRACT MUST BE SENT TO:

INAF, PO Box 842 Brownsburg, IN. 46112

INFORMATION ON BOOTH SPACE CONTACT: STEVE PATTERSON AT admin@indianafairsandfestivals.org

SIGNED _____ TITLE _____

PRINT/TYPE NAME _____