


EQUIPMENT RENTAL, SERVICES & LABOR RATES

HVAC		MECHANICAL EQUIPMENT (Subject to availability)																																																																															
Non-Show Hours/Hall (First Hour)	\$75.00	Boom (Genie) Lift *	\$300.00 per day **																																																																														
Non-Show Hours/Hall (each additional Hour)	\$50.00		\$900.00 per week **																																																																														
LIGHTING		Scissor Lift *	\$250.00 per day **																																																																														
Spotlight Rentals	\$100.00 each		\$750.00 per week **																																																																														
Non-Show Hours/Hall (First Hour)	\$75.00	Pallet Jack*	\$50.00 per day **																																																																														
Non-Show Hours/Hall (each additional Hour)	\$50.00		\$150.00 per week **																																																																														
FACILITY EQUIPMENT (Subject to availability)		Forklift (weight 5000 lbs.) *	\$200.00 per day **																																																																														
Pipe & Drape (Black):			\$600.00 per week **																																																																														
12' high, 8'-10' sections	\$5.00 per ft.	Golf Cart*	\$125.00 per day **																																																																														
8' high, 8'-10' sections	\$3.50 per ft.		\$375.00 per week **																																																																														
3' high, 8'-10' sections	\$2.00 per ft.																																																																																
Chairs:		EVENT STAFF (All personnel subject to availability)																																																																															
Padded, Banquet	Included in room rental	<p>The rates below are for labor on regular time and overtime. The rates structure includes all applicable taxes, General Liability Insurance and Workers Compensation Insurance. Consult your Event Manager to confirm current rates pertaining to the time of your event. All prices are subject to change without notice.</p> <p>Event Staff cancellations may be made up to 48 hours prior to scheduled service, excluding weekends and holidays. Any cancellations made inside of 48 hours will result in a minimum charge of four (4) hours per staff member cancellation.</p> <p>Cancellations made during shifts will result in a minimum of a four (4) hour charge. If cancellation is made after the four (4) hour minimum has been met, then the charge will be equal to the total hours worked, rounded up to the next full hour.</p>																																																																															
Padded, Meeting Room	Included in room rental																																																																																
Standard, Folding	Included in room rental																																																																																
Standard, Cocktail Height	Included in room rental																																																																																
Tables:		<table border="1"> <thead> <tr> <th rowspan="2">Position</th> <th>Regular Time</th> <th>Overtime</th> </tr> <tr> <th>Per Hour</th> <th>Per Hour</th> </tr> </thead> <tbody> <tr> <td>Event Staff Supervisor</td> <td>\$30.00</td> <td>\$52.50</td> </tr> <tr> <td>Usher, Door Guard, Badge Checker</td> <td>\$20.00</td> <td>\$30.00</td> </tr> <tr> <td>Changeover Personnel/Conversion</td> <td>\$20.00</td> <td>\$30.00</td> </tr> <tr> <td>Coat Check Attendant</td> <td>\$20.00</td> <td>\$30.00</td> </tr> <tr> <td>Ticket Taker Supervisor</td> <td>\$25.00</td> <td>\$32.50</td> </tr> <tr> <td>Ticket Taker</td> <td>\$20.00</td> <td>\$30.00</td> </tr> <tr> <td>Ticket Seller Supervisor</td> <td>\$25.00</td> <td>\$32.50</td> </tr> <tr> <td>Ticket Seller</td> <td>\$20.00</td> <td>\$30.00</td> </tr> <tr> <td>Security Guard Supervisor</td> <td>\$30.00</td> <td>\$45.00</td> </tr> <tr> <td>Security Guard</td> <td>\$25.00</td> <td>\$32.50</td> </tr> <tr> <td>Security - Overnight (11pm-7am)</td> <td>\$25.00</td> <td>\$32.50</td> </tr> <tr> <td>Police Officer - First Line Supervisor ***</td> <td>\$35.00</td> <td>\$52.50</td> </tr> <tr> <td>Police Officer ***</td> <td>\$35.00</td> <td>\$52.50</td> </tr> <tr> <td>EMT *** Check with Heath</td> <td>\$32.00</td> <td>\$48.00</td> </tr> <tr> <td>Medical Personnel (RN)</td> <td>\$55.00</td> <td>\$82.50</td> </tr> <tr> <td>Medical Personnel (Athletic Trainer)</td> <td>\$85.00</td> <td>\$127.50</td> </tr> <tr> <td>Fire Marshal ***</td> <td>\$35.00</td> <td>\$52.50</td> </tr> <tr> <td>Housekeeping / Setup Staff Supervisor</td> <td>\$30.00</td> <td>\$45.00</td> </tr> <tr> <td>Housekeeping / Setup Staff</td> <td>\$20.00</td> <td>\$30.00</td> </tr> <tr> <td>Forklift Operator *</td> <td>\$30.00</td> <td>\$45.00</td> </tr> <tr> <td>Genie/Scissor Lift Operator *</td> <td>\$30.00</td> <td>\$45.00</td> </tr> <tr> <td>Electrician</td> <td>\$85.00</td> <td>\$127.50</td> </tr> <tr> <td>Mid-Day Room Charge**</td> <td>\$18.00</td> <td>\$27.00</td> </tr> <tr> <td>Clean Up / Strike Charge**</td> <td>\$20.00</td> <td>\$30.00</td> </tr> </tbody> </table>			Position	Regular Time	Overtime	Per Hour	Per Hour	Event Staff Supervisor	\$30.00	\$52.50	Usher, Door Guard, Badge Checker	\$20.00	\$30.00	Changeover Personnel/Conversion	\$20.00	\$30.00	Coat Check Attendant	\$20.00	\$30.00	Ticket Taker Supervisor	\$25.00	\$32.50	Ticket Taker	\$20.00	\$30.00	Ticket Seller Supervisor	\$25.00	\$32.50	Ticket Seller	\$20.00	\$30.00	Security Guard Supervisor	\$30.00	\$45.00	Security Guard	\$25.00	\$32.50	Security - Overnight (11pm-7am)	\$25.00	\$32.50	Police Officer - First Line Supervisor ***	\$35.00	\$52.50	Police Officer ***	\$35.00	\$52.50	EMT *** Check with Heath	\$32.00	\$48.00	Medical Personnel (RN)	\$55.00	\$82.50	Medical Personnel (Athletic Trainer)	\$85.00	\$127.50	Fire Marshal ***	\$35.00	\$52.50	Housekeeping / Setup Staff Supervisor	\$30.00	\$45.00	Housekeeping / Setup Staff	\$20.00	\$30.00	Forklift Operator *	\$30.00	\$45.00	Genie/Scissor Lift Operator *	\$30.00	\$45.00	Electrician	\$85.00	\$127.50	Mid-Day Room Charge**	\$18.00	\$27.00	Clean Up / Strike Charge**	\$20.00	\$30.00
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Tablecloths:		<ul style="list-style-type: none"> * All staffing is subject to a four (4) hour minimum call. • Event staff are subject to a minimum 15-minute pre-event orientation and 15-minute shift overlap. • Time and ½ or Double-time for event staff may apply (i.e., overnight security, etc.) • Time and ½ will be charged for ALL Classifications on: New Year's Day, Thanksgiving Day, MLK Jr. Holiday, Christmas Eve, Memorial Day and Christmas Day. • Time and ½ will also be charged for Police, EMT and Fire Marshal on these additional holidays: MLK Jr. Holiday, Easter Sunday, Washington's Birthday, Thanksgiving Friday and Good Friday. 																																																																															
Linen (Non-Banquet) - White	\$5.00 each																																																																																
Skirt - Black	\$5.00 each																																																																																
Lectern / Podium:																																																																																	
Table Top (Wooden)	\$35.00 each																																																																																
Table Top (Acrylic)	\$50.00 each																																																																																
Standing (Wooden)	\$40.00 each																																																																																
Staging & Flooring:																																																																																	
Riser 6'x8' Section (12", 24")	\$20.00 each																																																																																
Stage 4'x8' Section (36", 42", 48", 54", 60")	\$15.00 each (12'x24' No Charge)																																																																																
Dancefloor (East Building)	\$600.00																																																																																
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Crowd Control:																																																																																	
Stanchions (Retractable)	\$10.00 each																																																																																
Barricades (steel)	\$10.00 each																																																																																
Miscellaneous:																																																																																	
Easels	\$5.00 each																																																																																
Pen and Pads (Board Rooms ONLY)	\$3.00 each																																																																																
Banner Hanging (with Grommets ONLY)	\$15.00 each																																																																																
Coat Racks (with Hangers)	\$25.00 each																																																																																
Valet Parking Services	Contact Event Manager for a quote																																																																																
Exhibitor Booth Services	Contact Event Manager																																																																																
Wheelchair Ramp	No Charge																																																																																
Flags w/Flag Poles (City, State, Country)	No Charge																																																																																
Trash Drop Off Bin	\$450.00 each - 30 yd. container																																																																																
Room Keys (two Complimentary)	\$7.50 per key																																																																																
Re-Key High Security	\$55.00 per cylinder																																																																																
** Keys Not Returned	\$50.00 each																																																																																
Visqueen (Plastic Floor Covering)	\$80.00 per roll																																																																																
Portable Ticket Booth:																																																																																	
Daily Fee	\$50.00 each event day																																																																																
																																																																																	
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			<p>* Rental of a forklift, scissor lift or boom lift is not included in this hourly rate</p> <p>** Per man, per hour; with 1 hour minimum</p> <p>*** If Police, EMT or Fire Marshal personnel are required to remain on assignment longer than originally scheduled, then they must be paid for a full hour for any portion of an hour worked beyond 15 minutes.</p>																																																																														