



**Conventions Trade Shows Flags & Flag Poles**  
**2900 S. Hydraulic Wichita, KS 67216**  
**316-943-1851 Fax 316-267-4804**  
**Email: info@henryhelgerson.com**

**RENTAL  
ORDER  
FORM**

Company Name \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_  
 Ordered by: \_\_\_\_\_ Email: \_\_\_\_\_

Booth # \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Zip Code \_\_\_\_\_  
 P.O. # \_\_\_\_\_

Following rental prices are for the duration of the show, and include delivery and removal.

Description	Standard Price	Discount Price*	Qty.	Total Price	
<b>DISPLAY TABLES-Draped 3 Sides</b>					<b>Color</b>
24"W x 30"H x 4'L	\$30.00	\$27.00			
24"W x 30"H x 6'L	\$34.00	\$30.00			
24"W x 30"H x 8'L	\$45.00	\$40.00			
30"W x 30"H x 8'L	\$45.00	\$40.00			
<b>DISPLAY TABLES (42" Counter Height)-Draped</b>					<b>Color</b>
24"W x 42"H x 4'L	\$42.00	\$37.00			
24"W x 42"H x 6'L	\$48.00	\$42.00			
24"W x 42"H x 8'L	\$53.00	\$48.00			
30"W x 42"H x 8'L	\$53.00	\$48.00			
<b>DISPLAY TABLES-Undraped</b>					
24"W x 30"H x 4'L	\$18.00	\$13.00			
24"W x 30"H x 6'L	\$20.00	\$15.00			
24"W x 30"H x 8'L	\$28.00	\$23.00			
30"W x 30"H x 8'L	\$29.00	\$24.00			
<b>SPECIAL DRAPING (additional draping above contracted amount)</b>					<b>Color</b>
3' high per foot	\$4.00	\$3.00			
8' high per foot	\$6.00	\$5.00			
<b>BOOTH CARPETING</b>					<b>Color</b>
10' x 10'	\$95.00	\$80.00			
10' x 20'	\$190.00	\$160.00			
10' x 30'	\$285.00	\$240.00			
10' x 40'	\$380.00	\$320.00			
Carpet Padding 1/2 the Price of Carpet Ordered					
<b>Set-up Labor: (available upon request)</b>					
<b>Opening Day Cleaning:</b> \$.26 x _____ sq. ft.					
<b>Daily Cleaning:</b> \$.26 x _____ sq. ft. x _____ # days					
<b>EXPO FURNISHINGS</b>					
42" High Cocktail Table	\$19.00	\$16.00			
42" High Cocktail Table with Tablecloth	\$34.00	\$30.00			
Plastic Side Chair	\$11.00	\$ 8.00			
Padded Chair	\$21.00	\$17.00			
High Stool with Back	\$21.00	\$17.00			
Floor Easel	\$13.00	\$11.00			
Wastebasket	\$ 8.00	\$ 7.00			

**SHOW COLORS:**

**KANSAS STATE FAIR**

**State Fairgrounds  
Hutchinson, KS**

**September 8-17, 2023**

**Draping Colors: Carpet Colors:**

Black	Plum	Black
Blue	Red	Blue
Burgundy	Silver	Gray
Green	White	Green
Gold		Red

**CLEANING:** Includes vacuuming carpet and emptying wastebaskets prior to show opening (after booth setup). Cleaning prior to opening of each day of the show is also available.

**\*NOTE: ORDERS MUST BE RECEIVED AT LEAST THREE (3) WORKING DAYS PRIOR TO THE SHOW OPENING TO RECEIVE THE DISCOUNT PRICE.**

**PAYMENT:\*\***Payment in full of rental charges, including applicable tax, must accompany your advanced order to qualify for the discounted prices.

☐ Check Enclosed  
☐ Credit Card Payment

Card Number: \_\_\_\_\_  
 Name on Card: \_\_\_\_\_  
 Card Expiration Date: \_\_\_\_\_  
 Security Code on Card: \_\_\_\_\_  
 Signature: \_\_\_\_\_

**CREDIT CARD INFORMATION IS DISCARDED AFTER PROCESSING PAYMENT.**

**A RECEIPT WILL BE EMAILED AFTER THE PAYMENT IS PROCESSED.**

**SUB TOTAL** \$ \_\_\_\_\_  
**SALES TAX** 8.6% \$ \_\_\_\_\_  
**TOTAL DUE** \$ \_\_\_\_\_