2900 S. Hydraulic
Wichita, Kansas 67216
316-943-1851 – Fax 316-267-4804
EMAIL: info@henryhelgerson.com

Kansas State Fair
Building _____
Booth_____

FREIGHT HANDLING ORDER FORM & FORK LIFT RENTAL

THE HENRY HELGERSON COMPANY HAS BEEN SELECTED AS DRAYAGE CONTRACTOR FOR THIS SHOW

1. Mail, fax or email this form and your advance payment to the address or fax number noted above as soon as possible.
2. SEE BELOW FOR WAREHOUSE AND DIRECT TO SHOW SITE SHIPPING ADDRESSES.
3. All shipments must be sent pre-paid. COLLECT SHIPMENTS WILL BE REFUSED!
4. The rate of $48.00 per 100 pounds includes storage up to 20 days and delivery to the show site.
5. Henry Helgerson Company will receive freight at:

ADVANCED SHIPPING WAREHOUSE ADDRESS

To: (NAME OF EXHIBITOR & BOOTH NUMBER)

For: NAME OF SHOW C/O HENRY HELGERSON CO

2900 S. HYDRAULIC, WICHITA KANSAS 67216

ADVANCE TO WAREHOUSE MUST BE RECEIVED NO

LATER THAN August 15, 2022.

INBOUND SHIPPING INFO – PRIOR TO EXHIBIT: (CHECK ONE)	TO WAREHOUSE	TO SHOW SITE.

SHIPPED VIA:_____PRO#_____

DATE SHIPPED:_____ESTIMATED ARRIVAL DATE:_____

FORK LIFT REQUIRED FOR LOADING/UNLOADING?_____YES _____NO ADD $75.00 PER HOUR

OF CRATES:_____   # OF DISPLAY CASES: _____   #OF CARTONS:_____   # OF SKIDS: _____

TOTAL # PIECES:_____   TOTAL WEIGHT:_____ x $48.00/100 lbs. =_____TOTAL COST

OUTBOUND SHIPPING INFO – AT CLOSE OF EXHIBIT:

SHIP TO:_____

ATTENTION:_____

ADDRESS:_____

CITY/STATE/ZIP:

SELECT OUTBOUND CARRIER (CHECK ONE THAT APPLIES)

_____MOTOR FREIGHT (NAME)_____   _____VAN LINE (NAME)_____

_____UPS:_____GROUND_____BLUE(2ND DAY AIR)_____RED(NEXT DAY AIR) – UPS ACCT. #_____

_____FED EX – ACCT#_____

_____OTHER AIR CARRIER (NAME)_____OTHER AIR CARRIER ACCT #:_____

If you have not designated a motor freight company Henry Helgerson Company will select a carrier. Henry Helgerson Company will load out your shipments when your carrier arrives. Henry Helgerson Company cannot be held responsible for unattended or non-prearranged freights left on the show floor. ALL SHIPMENTS WILL BE SHIPPED COLLECT UNLESS OTHERWISE SPECIFIED. HENRY HELGERSON COMPANY WILL NOT BE RESPONSIBLE FOR ANY FREIGHT CHARGES!

NAME OF EVENT: KANSAS STATE FAIR   Booth: _____

COMPANY NAME:_____   **EMAIL:** _____

ORDERED BY:_____   **PHONE #:**_____

PAYMENT IN FULL, INCLUDING APPLICABLE SALES TAX, MUST ACCOMPANY YOUR ORDER

Subtotal $_____   Payment: Check Enclosed   Online (Email required for invoicing)

8.6 Sales Tax $_____

Total Due $_____   Signature_____