



**15th District Agricultural Association
Kern County Fair and Event Center
Bakersfield, California
Minutes of the Board of Directors Meeting
Monday, July 18, 2022**

Call to Order:

Chairwoman Rodriguez called the meeting to order at 5:06 PM in the Association Office.

Directors Present:

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Jared Britschgi	X		
Cesar Chavez	X		
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

Public Comment:

Teresa- Thank you Blodgie for working at our Fireworks Booth for 4H.

Consent Calendar:

- a. Review of Minutes of June 21, 2022, Regular Meeting
- b. Review of 2022 Rental Agreements.
- c. Review of 2022 Standard Agreements.
- d. Review of 2022 Sponsorship Agreements.

Chairwoman Rodriguez requested a motion to approve the Consent Calendar, Minutes of June 21, 2022, 2022 Rental Agreements, 2022 Standard Agreements, and 2022 Sponsorship Agreements. Motion made by Director Britschgi, seconded by Director Torres. Motion passed by all Directors.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Jared Britschgi	X		
Cesar Chavez	X		
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

Committee Reports

Finance Committee - Lucas Espericueta, Chairperson

- a. Review of Financial Report (Discussion/Action by Board)
Review of June 2022 Financials (Discussion/Action by Board)

Lucas- The Association's cash position continues to be strong with a cash balance of \$6,646,775.50. The cash balance for June 2021 was \$2,637,713.37. The Association received \$61,000.00 in allocation towards operation from State of California. The Kern County Fair and Event Center continues to be in a financially stable position, with revenue steadily increasing and is forecasted to continue with that trend. The balance sheet is strong, like I said liquid cash with minimal payables. Our Revenue YTD we are at \$1,139,190.19 in revenue. That is higher than the past two years. Our Expenses are \$1,505,652.97 we are in the red \$366,462.78, which is better than most years except for last year. Last year we had a unique year in 2021 where we were short staffed. For the month June, we brought in \$201,478.95, which was non- fair rental revenue, KC Marketplace and Hosting events. Total Operating Expenses for June is \$206,485.54 for an operating profit/loss of (\$5,006.59). Total received fund outside of operations is \$1,000,000.00 for the year. We received the Audit for the 2020 Financials and that is how long it takes, about a year. It is an audit of the financial position. They take a bunch of random items in every category test them, get receipts and a Compliance Audit on how we are doing in compliance to the manual, pay and HR. This was a good compliance audit to check everything we did that year since it was a unique year. I am happy to say that we passed with excellence. We had six recommendations. We did great!

Chairwoman Rodriguez requested a motion to approve Financial Report and the June 2022 Financials. Motion made by Director Dunphy, seconded by Director Chavez. Motion passed by all Directors.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Jared Britschgi	X		
Cesar Chavez	X		
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

b. Review of 2020 Financial and Compliance Audit (Discussion/Action by Board)

Chairwoman Rodriguez requested a motion to approve 2020 Financial and Compliance Audit. Motion made by Director Torres, seconded by Director Chavez. Motion passed by all Directors.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Jared Britschgi	X		
Cesar Chavez	X		
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

Livestock Committee - Jared Britschgi, Chairperson

Jared- Today is the day to order kits for swine sheep and goats.

Facilities Committee - Cesar Chavez, Chairperson

Mike- Upgrades are coming along. Henry Petithomme is here in maintenance and getting us ready for fair.

Business Development Committee - NaTasha Johnson, Chairperson

Nothing to report.

KC's Farm Committee - Ned Dunphy, and Lucas Espericueta, Chairperson

Mike- Nothing has changed. We have started planting. We are still working with the school district to have the fieldtrip in a box.

Old Business

No old business

New Business

- a. Review of 2022 Check Signing Delegation
- b. Review of 2022 Agreement/Contract/Purchasing Signature Delegation, Deputy Manager I, Lilia Kenneally
- c. Review of 2022 Wells Fargo Credit Card Signature and Purchasing Delegation

Chairwoman Rodriguez requested a motion to approve the items a through c. Motion made by Director Chavez, seconded by Director Johnson. Motion passed by all Directors.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Jared Britschgi	X		
Cesar Chavez	X		
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

- d. Review of 2022 California Construction Authority (CCA) Public Safety Power Shutoff (PSPS) project #015-22-076. An Upfront Project cost by the Kern County Fair not to exceed \$143,405.87 and reimbursed by the State Controller’s Office with substantiated invoices provided by CCA

Chairwoman Rodriguez requested a motion to approve item d. Motion made by Director Britschgi, seconded by Director Lidgett. Motion passed by all Directors.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Jared Britschgi	X		
Cesar Chavez	X		
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

- e. Board Discussion for CEO Olcott and the following Board or Director, Rodriguez, Dunphy, Torres Espericueta, Chavez, Britschgi, Johnson and Lidgett to attend the IAFE Conference out of state in Indianapolis, IN, Saturday November 26, 2022, to Thursday December 1, 2022, for the purpose of industry specific training and Board and CEO Workshops. Consumer protection program (Livestock Specific) Thursday December 1, 2022, at 8:30AM to 2:30PM. Revised.
- f. Board Discussion for staff members, Kenneally, and Roberts to attend the IAFE Conference out of state in Indianapolis, IN, Saturday November 26, 2022, to Thursday December 1, 2022, for the purpose of industry specific training and Board and CEO Workshops. Consumer protection program (Livestock Specific) Thursday December 1, 2022, at 8:30AM to 2:30PM. Revised.

Lucas-The Governor just banned several more states for travel affective July 1, 2022.

Mike- I have not received anything but I will ask Mike Francesconi with F & E about this and report back to the Board.

Ned-I think we should table these items until Mike can provide more information from the Governors office. We won't be able to travel to Indiana for the IAFE conference if it is now a banned state for state business.

Chairwoman Rodriguez requested to table items e and f. Motion made by Director Espericueta, seconded by Director Johnson. Motion passed by all Directors.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Jared Britschgi	X		
Cesar Chavez	X		
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

Next Regular Board Meeting

Next scheduled board meeting is Monday, September 19, 2022, at 5:00 PM.

CEO Reports

- a. Fairgrounds and Facilities
- b. Year-Round Events

Mike- The SVOG final budget was approved and now we are working on closing out the grant. We have all the paperwork documented. Patricia has scanned it into the system. We also have it in paper form that we have to keep for three years. One of the requirements of the SVOG is that I am to have a Single Financial Audit, performed by September 30th. I keep asking them about this because I cannot get any CPAs to do this Audit right now because they are backed up with their own work. I am waiting to find out from the SBA if there is someone else in the state that can do it. Facility update- California Construction Authority bid for the Livestock Electrical came in at \$116,000.00, which is part of the SVOG funds. Bid for Admin new roof came in at \$55,200.00, this is going to get started soon. Building 4 should be ready for viewing at August Meeting. Blodgie and I will be out of town tomorrow for Cotton Rosser's funeral. We can do a memorial for him in the program. The BPD contract will be on the Board Agenda next month not to exceed \$310,000.00. The KC Sheriff's Office contract was at \$293,102.02 and the KC Reserves were at \$34,428.00, which is \$327,530.02.

Correspondence

- a. D2022-02 Bagley Keene Update- Effective Immediately

Mike- They are going back and extending to July 2023 Board to hold meetings in zoom, and so we still have to do the public notice 10 days in advance if the Board decides to do a zoom meeting.

Other information

Nothing to report.

Directors Comments

Ned Dunphy- No Comment

David Lidgett- Belt Buckle – Shadow Box for Cotton Rosser

David Torres- No Comment

Cesar Chavez- No Comment

Lucas Espericueta- No Comment

Jared Britschgi- No Comment

NaTasha Johnson- No Comment

Blodgie Rodriguez- I want to congratulate you Mike and the staff for a great audit. Thank you very much.

Certified to be a True Copy

Signed _____

Blodgie Rodriguez

Title: Chairman of the Board

Date: August 15, 2022

Signed _____

Michael G Olcott

Title: Chief Executive Officer

Date: August 15, 2022