



15th District Agricultural Association
Kern County Fair and Event Center
Bakersfield, California
 Minutes of the Board of Directors Meeting
 Monday, January 23, 2023

Call to Order:

Chairman Dunphy called the meeting to order at 5:04 PM in the Association Office.

Directors Present:

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Jared Britschgi	X		
Cesar Chavez			X
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

Chairman Dunphy requested a motion to approve the excused absence of Director Chavez. Motion made by Director Britschgi, seconded by Director Rodriguez. Motion passed by all Directors.

Public Comment:

Jeremy Tobias- (CAPK) Congratulations on taking all the WFA Awards. I am here to thank the Board for the “Feed the Need” event and to present a plaque to you. Thank you for another great year at the Fair and for the partnership we have.

James Burger- (CAPK) Thank you all personally for participating in the “Feed the Need-Canned Food Drive” with us. We brought in 21,878 pounds of food. That is tens of thousands of meals for the community. Thank you Mike and Chelsey for making this happen. Thank you, Director Torres, and everyone that came out to help to take that food, put it in the bins, for the people of Kern County.

Consent Calendar:

- a. Review of Minutes of November 14, 2022, Regular Meeting
- b. Review of Minutes of December 10, 2022, Regular Meeting
- c. Review of Minutes of December 10, 2022, Strategic Planning
- d. Review of 2023 Rental Agreements

Chairman Dunphy requested a motion to approve the Consent Calendar. Motion made by Director Torres, seconded by Director Rodriguez. Motion passed by all Directors.

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez			
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

Committee Reports

Finance Committee - Lucas Espericueta, Chairperson

- a. Review of Financial Report (Discussion/Action by Board)
- b. Review of November 2022 Financials (Discussion/Action by Board)
- c. Review of the 2023 Budget (Discussion/Action by Board)

Lucas- November 2022 Financials are doing really well. Our proceeds are good and similar to what they were last year. Our Cash positions is at \$7,500,000 and last year we were at \$7,000,000. Our Payables are better than last year, which means more liquid funds for use. Revenue for November was \$477,231.42; Total Operating Expenses for November was \$342,292.05 for an operating profit of \$134,939.37. For the YTD for 2022 \$679,832.75 as of November 30 that is just net operating profits not including any third party or outside funding. This is the highest revenue we have ever had. The 2023 Budget is on tab 9 pg. 3 is a good summary of Operations. It sums many of the figures in each categories Revenue and Expenses. It has 2021 actuals, what we budgeted last year, what we estimated for the 2022 full year and the 2023 budget we are trying to approve the proposed 2023 Budget in the far right column. We went over this in detail. The staff presented that we are projecting a 9.5% increase in overall Revenue compared to what we received last year. The Expenses are projected to increase significantly from last year. About a 17% increase from 2022 \$7,900,000 to \$9,200,000 2023 Budget projected within that there is a \$350,000 Capital Expenditures to improve some of the grounds. On the third to last page in tab 2, if you can recall there were some deferred maintenance items from our Strategic Planning Meeting and some Capital Equipment. We had discussed that we were going to have Mike bring it into the Financials through cash flow that instead of taking from our cash and pay for it out of our Operating Revenue for the year. We

have a big list of projects and Mike is going to get us a synopsis for our March meeting, so we can talk about it. Only the right column and left column are in the budget. We are proposing to have a budgeted Revenue of \$9,500,000 with Expenses of \$9,200,000 with a net Profit of \$273,604. This is increasing Fair exhibits, staffing, and increased wages. This concludes my report on the Budget.

Johnson- I have a question on the Budget if we go back and look at the Golf Cart Rentals what are we doing with that. That is \$60,000. If we could purchase one cart per year until we get to the point where we do not have to rent them anymore.

Mike- The increase in the amount for Golf Carts is because the board asked for more carts for their use.

Johnson- What I was saying is if we could purchase one per year until we get to the point where we do not have to rent anymore.

Mike-Each year we rent about 42 Golf carts to be used by tickets and gates, security, parking lots, livestock, still exhibits, BPD, Bud Pavilion Security, Maintenance Staff and Administrative Staff. We won't need that many during the rest of the year. I am trying to buy new carts and get rid of carts that are non-operational.

Mike- I am glad you brought that up because we did purchase a lot of good utility carts last year and Todd is getting us on the Clean Air Quality Program. If we turn in two of the non-working golf carts and buy new carts they red tag them they will pay up to 75% of the cost of paying for two new carts.

Johnson- Were you able to get ahold of the Precision Golf cart Company who are giving it to us at 50% discount.

Mike- Yes, so we would purchase them that way and turn them in to the Clean Air Quality to get the rebate.

Chairman Dunphy requested a motion to approve the Financial Report, the November 2022 Financials and the 2023 Budget. Motion made by Director Torres, seconded by Director Johnson. Motion passed by all Directors.

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez			
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

Livestock Committee - Jared Britschgi, Chairperson

- a. Review of the Livestock Committee Recommendations for the 2023 Livestock Catalog-Addendum A. (Discussion/Action by Board)

Jared- If we look on tab 10, you will see some of the recommendations that were submitted to us during the Livestock Meeting. The Livestock book will be presented at the next Board Meeting for approval. Friends of the Fair bought new livestock scales for Sheep, Swine and Goats, so thank you. The electrical upgrade is currently underway just waiting for the panel that should be here in July. We are getting quotes for the sheep barn, so as soon as the Pacific Coast Show finishes they can begin to start on that. Mike is also looking for the sound system for the barns.

Chairman Dunphy requested a motion to approve the Livestock Committee Recommendations for the 2023 Livestock Catalog. Motion made by Director Lidgett, seconded by Director Torres. Motion passed by all Directors.

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez			
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

Facilities/ Business Development Committee - NaTasha Johnson, Chairperson

NaTasha - Nothing to report.

KC's Farm Committee - Ned Dunphy, and Lucas Espericueta, Chairperson

Lucas- Nothing to report.

Old Business

No Old Business

New Business

- a. Review of 2023 Agreement/Contract/Purchasing Signature Delegation, CEO, Michael G. Olcott
- b. Review of 2023 Agreement/Contract Signature Delegation, Deputy manager I, Lilia Kenneally
- c. Review of 2023 Workers' Compensation Resolution
- d. Review of 2023 LAIF Account Signature Delegation
- e. Review of 2023 Wells Fargo Credit Card Signature and Purchasing Delegation
- f. Review of 2023 Mission Bank Credit Card Signature and Purchasing Delegation

Chairman Dunphy requested a motion to approve a. thru f. Motion made by Director Rodriguez, seconded by Director Johnson. Motion passed by all Directors

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez			
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

- g. Review and Discussion of a Revised Discrimination and Harassment Prevention Policy 2.1.1. Addendum B.

Chairman Dunphy requested a motion to approve Revised Discrimination and Harassment Prevention Policy 2.1.1. Motion made by Director Lidgett, seconded by Director Britschgi. Motion passed by all Directors

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez			
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

- h. Review of Reserve Percentage Policy Addendum C.

Chairman Dunphy requested a motion to amend the Reserve Percentage Policy to reserve 20% of expenses versus 20% of revenue. Motion made by Director Espericueta, seconded by Director Lidgett. Motion passed by all Directors.

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez			
Ned Dunphy	X		

Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres	X		

Next Regular Board Meeting

- a. Next scheduled board meeting is **Tuesday, February 21, 2023**, at 5:00 PM due to the three-day holiday weekend.

CEO Reports

- a. Fairgrounds and Facilities
- b. Year-Round Events

Mike- Facility update we remodeled the Carnival Lot Bathroom. Verizon inquired of possibly adding a cell tower. We are working with EcoGreen to replace lights to LED through PG&E. This would be a reduction in PG&E and the difference would pay for the upgrade. Friends of the Fair bought Livestock scales for Sheep, Swine and Goat Barns. Electrical upgrade is happening now in the Livestock Barns this should be done by July once the new panel for transformer arrives. I am working on last few bids for 2023. The next WFA Convention is in Anaheim. WFA wanted to congratulate Cesar Chavez for 20 years of service. The SVOG Grant has been closed out and waiting to start the Audit phase. Approximate Cost will be \$30,000.00 that will come from the SVOG Allocated Funds. The 2021 Financial Audit will start in February 2023. I have Contracted with Lorrie Roberts and Pam Bruni to oversee the KC Farm and implementation of new programs. We are planning a dinner fundraiser in the garden sometime in April, during a weekday. Details to follow. We have several upcoming events. The EDC State of the County Dinner is here at the Fairgrounds and we have a table with nine seats available for the Board. It is Tuesday January 31, 2023 from 5:00PM-9:00PM in bldg. #3. If you want to attend let me know so I can put your name on the list.

Correspondence

- a. Upside Academy – “Christmas in the Neighborhood”

Mike- “Dear Kern County Fairgrounds,

Thank you for your generous partnership with Upside Academy, Inc. 9th Annual “Christmas in the Neighborhood” event on December 17th at the Kern County Fairgrounds. THE FAIR ROCKS! Over the Year, this free community event has provided Christmas toys, clothing, school supplies, and food to over two thousand low-income families. This event may be the only event where most families will receive gifts for Christmas. With your support, we were able to give away 450 food boxes and 1,200 toys to our community. Thank you for your partnership in helping make a difference in our community. A special thank you to Lilia and Jonathan for making sure that our event went off without a hitch.”

NaTasha- We know we cannot be successful without the fair. Especially the guys, they ask what we need and take care of us. The 1,200 toys are the highest amount we have ever given and I found out that we are the largest in Bakersfield to give out toys as a small non-profit. Thank you so much for your partnership with us.

Other information

Nothing to report.

Directors Comments

Ned Dunphy- No Comment

David Lidgett- It was nice to see at WFA that everyone knows Lili, Mike and Chelsey it brings a lot of pride back to use because you take care of us. The Food Truck Event was good. Wish we had more trucks.

David Torres- No Comment

Cesar Chavez- No Comment

Lucas Espericueta- No Comment

Jared Britschgi- No Comment

NaTasha Johnson- No Comment

Blodgie Rodriguez- No Comment

Certified to be a True Copy

Signed

Ned Dunphy

Title: Chairman of the Board

Date: January 23, 2023

Signed

Michael G Olcott

Title: Chief Executive Officer

Date: January 23, 2023