



**15th District Agricultural Association
Kern County Fair and Event Center
Bakersfield, California**

**Minutes of the Board of Directors Meeting
Monday, October 18, 2021**

Call to Order:

Director Dunphy called the meeting to order at 5:10 PM in the Association Office.

Directors Present:

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Jared Britschgi	X		
Cesar Chavez			X
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez			X
David Torres	X		

Vice Chairman Dunphy requested a motion to approve the excused absences of Director Rodriguez and Director Chavez. Motion made by Director Johnson, seconded by Director Britschgi. Motion passed by all Directors.

Public Comment:

Kristine Hudson – Thank you for a great fair in such short notice. We have heard all good things from everyone. There will be a 4-H meeting soon.

Consent Calendar: *(Discussion/Action by Board)*

- a. Review of Minutes of September 20, 2021
- b. 2021 Standard Agreements
- c. 2021 Concession Agreements
- d. 2021 Commercial Agreements

- e. 2021 Sponsorship Agreements

- f. 2021 Livestock Judges Agreements
- g. 2021 Competitive Exhibits Judges Agreements

Vice Chairman Dunphy requested a motion to approve Consent Calendar. Motion made by Director Torres, seconded by Director Lidgett. Motion passed by all Directors.

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez			
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez			
David Torres	X		

Committee Reports

Finance Committee - Lucas Espericueta, Chairperson

- a. Review of Financials Report (*Discussion/Action by Board*)
- b. Review of September 2021 Financials (*Discussion/Action by Board*)
- c. Review of the SVOG Budget and Parameters

Lucas- The cash position is stable at the current time with a cash balance of \$5,237,780.81, cash balance of July 2020 was \$495,668.82. All cash has been reconciled as of September 30, 2021. Accounts Receivable amount \$23,928.68 balances to the A/R Aged Invoice Analysis enclosed. The Association has \$18,309.68 in doubtful accounts (awaiting approval to write off from the State of California) which is a net Accounts Receivable of \$5,619.00. No Change from June 2021. The Deferred Charges are \$1,045,103.53 of Deferred Outflow of Resources Pension which is part of the GASB 68. Depreciation Expense for the month was \$14,894.04. Accounts Payable has a balance of \$192,813.73 which are our current liabilities. The Consolidated Financial Statement Revenue for September was \$2,213,236.66 Expenses \$1,712,015.17 for an operating profit of \$501,221.49 Depreciation was \$14,894.01, SVOG Grant \$2,090,000.00 for a profit of \$2,576,327.45 for the month of September. YTD profit \$2,167,847.32 ties to the balance sheet. September 30, 2021 the fair was in full operation. These financial statements show the "snapshot in time" on that date. KC Marketplace is bringing in revenue and doing great. SVOG may be used for payroll costs, rent payments, utility payments, payments to independent contractors, maintenance costs, administrative costs, state and local taxes and fees, insurance payments, advertising, and other ordinary and necessary business expenses. The funds cannot be used to buy real state, make payments on loans originating on February 15, 2020, make investments or loans, make contributions payments to or on behalf of any political parties, committees or candidates for election or anything else prohibited by Administrator. We are required to maintain documentation showing our compliance with the eligibility and other requirements of the SVOG program. They must retain employment records for four years following the receipt of a grant and retain other records for three years.

Vice Chairman Dunphy requested a motion to approve Financial Report and the September 2021 Financials. Motion made by Director Torres, seconded by Director Britschgi. Motion passed by all Directors.

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez			
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez			
David Torres	X		

Livestock Committee - Jared Britschgi, Chairperson

Jared- It feels good to get back to normal. I did not receive/ have any complaints at all during and after the fair. We had a good result even without Buyer #9 being here. Add-ons bumped up the numbers this year.

Lidgett- The buy rate of the animal per pound was outrageously crazy at \$9-\$7 per pound. We need to have it come back to a more realistic number like \$3 per pound. Our kids can get add-ons to make their money.

Torres- What was the totals that Buyer #9 contributed when he was here?

Mike- Over \$1 million because the price per pound was very high.

Facilities Committee - Cesar Chavez, Chairperson

Ned- excess money will make its way through facilities. We need to talk to Cesar and set up a meeting with department.

Business Development Committee - Ned Dunphy, Chairperson

Nothing to report.

KC's Farm Committee - Ned Dunphy and Lucas Espericueta

Mike- We need to give the harvest to somebody because CSUB already has their own. Before it goes bad.

Ned- Don't we usually give it to CSUB? If not, we can give it to CAPK.

Mike- Okay we need to get in contact with them.

Na Tasha- We can give them to churches.

Mike- Can they come and harvest it themselves?

NaTasha- Yes, I know a couple churches and they will come and harvest as well.

Old Business

- a. Review and Discussion of the amendment to the contract/agreement between the County of Kern and the 15th District Agricultural Association, Kern County Fair and Event Center for

Emergency use of the property as activated by the Kern County Emergency Operations Center (EOC).

Mike- The Kern County Emergency Operations Center (EOC) is occupying Harvest Hall from now until January 28, 2022. They will be administering the Pfizer Booster shot, and Flu shots at no cost to the County.

Vice Chairman Dunphy asked for a motion to approve the amendment to the contract/agreement between the County of Kern and the 15th District Agricultural Association, Kern County Fair and Event Center for Emergency use of the property as activated by the Kern County Emergency Operations Center (EOC) to next meeting. Motion made by Director Torres, seconded by Director Lidgett. Motion passed by all Directors.

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez			
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez			
David Torres	X		

New Business

- a. Board Discussion for CEO Olcott and the following Board of Directors, Rodriguez, Dunphy, Torres, Espericueta, Chaves, Britschgi, Johnson, and Lidgett to attend the WFA Conference out of state in Reno, Nevada Sunday January 16,2022, to January 20, 202, for the purpose of Specific Training and Board and CEO Workshop.
- b. Board Discussion for staff members, Kenneally and Roberts to attend the WFA Conference out of state in Reno, Nevada Sunday January 16,2022, to January 20, 202, for the purpose of Industry Specific Training.
- c. Review and Discussion to add the position of Deputy Manager II as a promotion in place for an existing employee performing at the level of and the duties of a Deputy Manager II. 2021/2022 Budget increase.
- d. Review and Discussion to add the position of Marketing Specialist as a promotion in place for an existing employee performing at the level of and the duties of a Marketing Specialist. 2021/2022 Budget increase.
- e. Review and Discussion to add the position of Maintenance Worker as a promotion in place for an existing employee performing at the level of and the duties of a Maintenance Worker. 2021/2022 Budget increase.
- f. Review and Discussion to add back the position of Maintenance Worker and post the job for hire. 2021/2022 Budget increase.
- g. Review and Discussion to add back the position of Service Assistant (Maintenance) and post the job for hire. 2021/2022 Budget increase.
- h. Review and Discussion to add back the position of Accounting I (Specialist) and post the job for hire. 2021/2022 Budget increase.

- i. Review and Discussion to add back the position of Security Guard and post the job for hire. 2021/2022 Budget increase.
- j. Review and Discussion to add back the position of Events Services Supervisor and post the job for hire. 2021/2022 Budget increase.
- k. Review and Discussion to add back the position of Executive Secretary and post the job for hire. 2021/2022 Budget increase.

Mike- We must have a count of who is attending the WFA Conference Workshop.

Chelsey- We also need to know who is staying there all four days or just two days. This year they have a discount for board members only attending two days which is nice.

Torres- Put me down for two days.

Johnson- I will have to check.

Lucas- I will let you know.

Jared- I will not attend.

Ned- Yes, put me down for two days.

Lidgett- Yes, I will be going.

Mike- Going over the approval of jobs for hire. Patricia Sweis will be taking the place of Diane in Accounting. Lilia Kenneally is our Events, Concessions and Vendor Coordinator. Chelsey Roberts is our Marketing, Media, Sponsorship Specialist. Evelin Martinez stayed with us to help around the office.

Vice Chairman Dunphy asked for a motion to approve items A-K. Motion made by Director Torres, seconded by Director Espericueta. Motion passed by all Directors.

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez			
Ned Dunphy	X		
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez			
David Torres	X		

Next Regular Board Meeting

Next scheduled board meeting is Monday, November 15, 2021, at 5:00 PM.

CEO Reports

- a. 2021 Fair Recap
- b. Fairgrounds and Facilities Updates

Mike- Last week I received the SOVG grant funds and SBA offered a supplement of \$435,599.17. Fair was great. We are still receiving money and invoices to pay. We are back receiving revenue through the Kern Marketplace (Swap Meet) in Union Parking Lot. Lilia Kenneally is working on events. The weekend after fair we had a new horse sale that will be booking about 4 times a year. We just had the Home and

Garden Show. Next this weekend is a large Barrel Race as a private fundraising event. In P Street we have the Bulky Waste drop off also this weekend. Then the National Street Rod Association is October 29-30. Along with a Gymkhana horse event in the Grandstand. We are booking Holiday Parties. November 19-21 Harvest Moon Classic. Along with the Holiday Classic Livestock Show. We have a gun show and various other parties and events later in the fall. We are still in the process of putting away fixtures and cleaning up buildings 1 and 4 getting ready for events booked n those buildings.

Correspondence

Nothing to report

Other information

Join us for Coffee with the CEO every Thursday morning at 7:30 AM. Please be aware of social distancing and masks will be enforced.

Directors Comments

Ned Dunphy- No Comment

David Lidgett- No Comment

David Torres- No Comment

Lucas Espericueta- Thanks to all the staff that pulled it off. Fair is a tradition in my family, it was great to bring them.

Jared Britschgi- It was crazy, but it was a great fair.

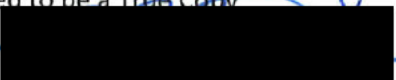
NaTasha Johnson- Thank you to everyone for working hard.


Mike- Thanks to staff, maintenance, and livestock because we pulled it together in short time.

Director Dunphy adjourned the October 18, 2021, Board of Directors Meeting.

Time is 6:11 PM.

Certified to be a True Copy

Signed 
Ned Dunphy
Title: Vice-Chairman of the Board
Date: October 18, 2021

Signed 
Michael G Olcott
Title: Chief Executive Officer
Date: October 18, 2021