



**15th District Agricultural Association
Kern County Fair and Event Center
Bakersfield, California**
Minutes of the Board of Directors Meeting
Monday, December 18, 2023

Call to Order:

Vice Chairman Britschgi called the meeting to order at 5:01 PM in the Association Office.

Directors Present:

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Jared Britschgi	X		
Cesar Chavez	X		
Ned Dunphy			X
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres			X

Vice Chairman Britschgi requested a motion to approve the excused absence of Director Dunphy and Director Torres. Motion made by Director Rodriguez, seconded by Director Johnson. Motion passed by all Directors.

Public Comment:

No Public Comment

Consent Calendar:

- a. Review of Minutes of September 18, 2023, Regular Meeting
- b. Review of 2023 Interim Rental Agreements
- c. Review of 2023 Standard Agreements
- d. Review of 2023 Sponsorship Agreements
- e. Review of 2023 Entry Judges Agreements

Vice Chairman Britschgi requested a motion to approve the Consent Calendar. Motion made by Director Johnson, seconded by Director Rodriguez. Motion passed by all Directors.

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez	X		
Ned Dunphy			
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres			

Committee Reports

Finance Committee - Lucas Espericueta, Chairperson

- a. Review of Financial Report (*Discussion/Action by Board*)
- b. Review of September 2023 Financials (*Discussion/Action by Board*)
- c. Review of October 2023 Financials (*Discussion/Action by Board*)
- d. Review of November 2023 Financials (*Discussion/Action by Board*)

Lucas- We have three months of financials to go over. Summary of month of November, since last month we went over the previous months. Our cash position is less than what we had last year. We are still getting final numbers from fair. We have 6.9 million dollars in revenue. We still have about \$500,000 left to receive. This will make us be at \$7.2 million, we budgeted for \$7.3 million, and we did it at \$4.7 million dollars in expenses for a profit of \$2 million. When we receive the pending money, we will be at the same amount as 2021 and 2022. We had a real successful 2023 fair. Congrats to Mike and staff for putting it together. This year we are going to hit our all-time high on revenue at over \$9.3 million. We are keeping up with our expensive since they are getting high. Beginning of the year through November, we are down \$270,000. Fair projects are still moving forward with construction and upgrades. Our cash position is down because of the projects compared to last year \$7.5 million where as we are now at \$4.4 million.

Vice Chairman Britschgi requested a motion to approve the Financial Report and September, October, November 2023 Financials. Motion made by Director Chavez, seconded by Director Rodriguez. Motion passed by all Directors.

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez	X		
Ned Dunphy			
Lucas Espericueta	X		
NaTasha Johnson	X		

David Lidgett	X		
Blodgie Rodriguez	X		
David Torres			

Livestock Committee - Jared Britschgi, Chairperson

Jared- We just had the Holiday Classics and had 300 more entries than last year. Overall, we understand it was a great show. We just cut round four of Auction checks today. We are waiting on checks from 54 buyers still outstanding. We still have to collect \$38,000. If they do not pay by December 31st they go to collections. We are bringing back Jr Ambassadors, which is a leadership group of high school kids, 4H, Independent and FFA who assist other exhibitors and supervisors with tasks.

Facilities/ Business Development Committee - NaTasha Johnson, Chairperson

NaTasha- We have our Facilities/Business Committee meeting on January 8, 2024.

KC's Farm Committee - Ned Dunphy, and Lucas Espericueta, Chairperson

Mike- I talked to Lori and she is looking to do more things before the end of the year. Next year we will have more classes.

Old Business

No Old Business

New Business

- a. Board Discussion for the following Board of Directors, Rodriguez, Dunphy, Torres, Espericueta, Chavez, Britschgi, Johnson and Lidgett to attend the WFA Conference in Anaheim, California Wednesday, January 3, 2024, to Sunday January 7, 2024, for the purpose of Specific Training and Board and CEO Workshops.
- b. Board Discussion for CEO Olcott and staff members, Kenneally, Sweis, Martinez and Roberts to attend the WFA Conference in Anaheim, California Wednesday, January 3, 2024, to Sunday January 7, 2024, for the purpose of industry specific training.
- c. Review and Discussion to add three positions of Senior Maintenance Worker for a promotion in place for existing employees performing at the level of and the duties of a Senior Maintenance Worker. 2023/2024 Budget increase.
- d. Review and Discussion of "Stornetta Livestock Services" Agreement S24-01, a multi-year contract for years 2024-\$66,243.90; 2025-\$67,568.78; 2026-\$68,920.16; 2027-\$70,298.56; 2028-\$71,704.53 for a total of \$344,735.93 to be responsible as the Livestock Supervisor for the Annual Kern County Fair and Auction, Pacific Coast Livestock Show, Harvest Moon Livestock Show and the Holiday Classic Livestock Show.
- e. Review of 2024 Mission Bank Credit Card Signature and Purchasing Delegation
- f. Review of 2024 Mission Bank Check Signature Delegation

- g. Review of 2024 Agreement/Contract/Purchasing Signature Delegation, CEO, Michael G. Olcott
- h. Review of 2024 Agreement/Contract Signature Delegation, Deputy Manager II, Lilia Kenneally
- i. Review of 2024 Workers' Compensation Resolution
- j. Review of 2024 LAIF Account Signature Delegation
- k. Review of 2024 Wells Fargo Credit Card Signature and Purchasing Delegation
- l. Review and Discussion to send a single check by FedEx or secure USPS service for amounts over \$25,000 or \$35,000 or \$50,000.
- m. Board Discussion for staff members, CEO Michael Olcott, Jessica Genel, Jonathon Gonzalez, Isidro Guillen, Eduardo Salgado, Raul Macias, Oscar Sosa, Jesus Salgado to attend "Maintenance Mania" at the Sonoma County Fairgrounds in Santa Rosa California Tuesday February 12 through Saturday February 16, 2024, for the purpose of maintenance training and industry best practices.
- n. Review and Discussion to start the Livestock Ambassador Program to be administered by Dawn Stornetta and funded by fund raising and the 2024 Budget. Proposed Application - Addendum A.

Vice Chairman Britschgi requested a Motion to approve New Business a-n excluding l. Motion made by Director Chavez, seconded by Director Lidgett. Motion passed by all Directors.

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez	X		
Ned Dunphy			
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres			

- l. Request approval to send a single check by FedEx or secure USPS service for amounts over \$25,000 or \$35,000 or \$50,000.

Vice Chairman Britschgi requested a Motion to approve I to send a single check by FedEx or secure USPS service for amounts over \$50,000. Motion made by Director Espericueta, seconded by Director Chavez. Motion passed by all Directors.

<u>Board Member</u>	<u>Approved (Yes Vote)</u>	<u>Not Approved (No Vote)</u>	<u>Abstain</u>
Jared Britschgi	X		
Cesar Chavez	X		
Ned Dunphy			
Lucas Espericueta	X		
NaTasha Johnson	X		
David Lidgett	X		
Blodgie Rodriguez	X		
David Torres			

Next Regular Board Meeting

- a. Next scheduled board meeting is **Monday, January 15, 2024**, at 5:00 PM.

CEO Reports

- a. 2023 Kern County Fair
- b. 2023 Fairground Projects

Mike- We had the Toy Run a couple of days ago on the grounds. We also had Upside Productions distributing toys to families. Toys for Tots were also on the grounds and over 4000 people received toys for Christmas. The Salvation Army had their distribution on Wednesday. In 2024 we will be having a 3% raise for Civil Service Employee Salaries. Insurance will go up again, as well as workers compensation and liability insurance. We have completed many projects. Starting with fiber to building 2, 3, 4 and Gate 26. Installed cameras in maintenance. Upgraded the sheep barn with paint and new pens. Repaired walls in the arena. We bought 14 small buildings on skids in order to cut the cost of renting trailers. Now we can forklift the buildings around and they are also rentable. We finished asphalt under the grandstands, P Street Parking lot and Building 4 Parking Lot. The asphalt contractor will finish the streets with a slur coat after the first of the year. I have contracted with a tree trimmer to remove the diseased trees and trim the trees that need thinning out. Livestock electrical is finished. The electrical for the PSPS grant is finished so we should be receiving a check back from CCA. Solar panel repair for new inverters will be done in 2024. CDFA will notify us of the money we will receive from the AB1499 Funds in January of 2024.

NaTasha- We had 1500 toys to give out and it was a great turnout. Thanks to staff who made it possible and easy to work with. Great partnership.

Correspondence

- a. D2023-05 SB 447(Atkins) GO-Biz: BRIDGE Project: Repeal of Travel Ban
- b. Bagley Keene Update-SB544
- c. F2023-06 Proposition 12 Update Letter

Other information

Nothing to report.

Directors Comments

Ned Dunphy- No Comment

David Lidgett- No Comment

David Torres- No Comment

Cesar Chavez- No Comment

Lucas Espericueta- Great 2023 Staff & Board

Jared Britschgi- No Comment

NaTasha Johnson- Thank you Lili for a wonderful partnership with Upside Academy. Thank you to staff and crew.

Blodgie Rodriguez- Thank you guys

Certified to be a True Copy

Signed

Jared Britschgi

Title: Vice-Chairman of the Board

Date: December 18, 2023

Signed

Michael G Olcott

Title: Chief Executive Officer

Date: December 18, 2023