

COMMERCIAL EXHIBIT SPACE



2023 OFFICIAL EXHIBITOR RULES AND REGULATIONS

SEPTEMBER 20 – OCTOBER 1

ALL RULES AND REGULATIONS ARE SUBJECT TO CHANGE WITHOUT NOTICE

2023 Official Exhibitor Rules and Regulations

TABLE OF CONTENTS

A

Admission & Parking Passes
Advertising Materials
Alcohol and Controlled
Substances
Application Process

B

Balloons and Decorating
Board of Equalization

C

Cable Service
Cancellation
Cleanliness
Closing

D

Damages
Deliveries
Deposits
Demonstrations & Sound
Devices
Donations/Fund Raising
Drawings, Prizes & Leads

E

Evaluations
Exclusive Items
Exhibit Design & Limitations

F

Fair Logo
Fair Property
Fines and Violations
Fire and Safety Regulations
Forklift

G

Gifts/Gratuities

H

Hours of Operation

I

Insurance and Liability

L

Labor
Late Fees
Lost/Stolen Articles

M

Merchandise
Mailing Lists

P

Pets
Product Sales & Restrictions

R

Refunds, Returns, or
Exchanges
Restocking
RV Parking

S

Sampling & Demonstrations
Security
Set-Up
Signage
Smoking
Stock Truck Parking
Storage
Sublease/Booth Sharing

T

Temperature
Tobacco

V

Vehicle Rules

W

Water and Liquid Products
Weather
Wifi
Work Permits
Workers' Compensation
Insurance
Workplace Harassment
Wristbands

2023 OFFICIAL COMMERCIAL EXHIBIT RULES AND REGULATIONS

Read these rules and regulations carefully, be informed, inform all of your employees and volunteers, and please ask questions about any particular matter you do not fully understand.

A

ADMISSION, GATE & PARKING PASSES:

Passes may be picked up in the Administration “Will Call” office beginning Tuesday, September 5, 2023 from 10:00 AM to 4:00 PM. During the Fair, hours are 10:00 AM to 6:00 PM. No passes will be sold on the last day of the fair.

- Issued passes cannot be sold or traded. The sale of issued ADMISSION, GATE or PARKING passes is a violation of policy and deemed a breach of Rental Agreement/Contract and the Kern County Fair Management will take appropriate action.
- Exhibitor will be responsible to pay the Fair the full admission, gate or parking charge on any/all forged passes.
- Exhibitor should list the names and pass numbers issued to each employee or volunteer who participates in your area.
- Exhibitors illegally altering or selling passes will be subject to expulsion from the Fair and forfeiture of all privileges, fees paid and rights to participate in this and future Kern County Fairs.

Exhibitor Credentials – Inside Space

	1 Space	2 Spaces	3 Spaces
Daily Admission	50	75	100
Daily Parking	50	75	100

Exhibitor Credentials – Outside Space

	1 Space	2 Spaces	3 Spaces
Daily Admission	50	75	100
Daily Parking	50	75	100
Gate 32A	1	1	2

Gate 32A Parking Permits may be purchased from the Will Call office for \$100.00 each (a rental agreement/contract number will be required). All vehicles parked in Gate 32A parking without a parking permit will be subject to being towed at owner’s expense, \$100.00 fine, and/or revoked Gate 32A parking privileges.

ADVERTISING MATERIALS:

No person shall be permitted to distribute advertising material such as: handbills, coupons, fliers, tokens, or other material at the Kern County Fair, except from their contracted exhibit booth or display space. Tracking or posting of any advertisement, bill, sign, banner, or printed materials other than within the contracted space is prohibited. No one shall be allowed to solicit or distribute materials in aisles or while roving on the grounds. Anyone violating this rule is subject to removal from the Fairgrounds.

ALCOHOL OR CONTROLLED SUBSTANCES:

Consumption of alcohol and/or use of a controlled substance in exhibit booth by volunteers/employees is not permitted. Violation of this policy will result in a \$500.00 FINE and deemed a breach of contract and appropriate action will be taken. *See Fines & Violations.*

APPLYING FOR SPACE:

All questions on the Commercial Exhibit application must be answered completely, signed, and returned. Upon receipt, the application will be dated, reviewed, and maintained in an active file for the remainder of this fair year. Participants from the prior year must re-apply for space by returning the application and a non-refundable deposit by a set deadline. Once exhibit space has been assigned, Exhibitor CANNOT move without approval by Fair Management.

2023 COMMERCIAL EXHIBIT RULES & REGULATIONS

Selection Process: All applications go through a selection process (not a first-come, first-serve basis). A selection committee reviews applications and makes selections based on the following criteria:

- Product balance within the fairground
- Uniqueness and appeal of product
- Space availability
- Application presentation
- Financial responsibility and all contractual obligations
- Conduct business in an ethical and professional manner
- Professional looking booth display

The Kern County Fair reserves the right to make all decisions with regards to the allocation and assignment of exhibit locations in the buildings or on the grounds with respect to the best interests of the Kern County Fair.

B

BALLOONS AND DECORATING:

Balloons cannot be given away under any circumstances. All balloon decorating inside commercial buildings and outside spaces MUST be pre-approved by Fair Management - helium tanks are not permitted in commercial buildings. Balloons or blimp-like advertising MUST be pre-approved by Fair Management. The Kern County Fair will not be responsible for the loss or damage of any decoration material. No sandwich board advertising is permitted outside any booth or exhibit space. Exhibit space must maintain a professional appearance at all times. Graphics, lighting, and signage must appear professional. No hand written signs.

BOARD OF EQUALIZATION:

All Exhibitors must file for a California State Seller's Permit number; even if you only take leads for future business while at the Fair and do not sell a physical product on Kern County Fairgrounds. Prior to loading in or setting up, a copy of your seller's permit form must be on file with the Kern County Fair Office. For information and seller's permit applications, call the California State Board of Equalization at (800) 400-7115. Their web site is www.cdtfa.ca.gov

C

CABLE SERVICES:

No cable service is available in any building or on the grounds. All cable lines and satellite dishes installed must be pre-approved by Fair Management. Any and all satellite dishes that are attached to a building, structure, etc. MUST be removed at the close of Fair. These areas will be inspected for damage. Exhibitor will be responsible for paying for any damages.

CANCELLATION: AFTER SEPTEMBER 1ST

Will forfeit all monies including deposit. It is further understood and agreed that should the Exhibitor fail, neglect or refuse to pay their exhibit fees at the time and in the manner it becomes due; or neglect, fail, or refuse to open and/or conduct business in said space as agreed, Fair shall retain all monies herein as liquidated damages. The parties agree that the above is considered a material breach and the Fair may terminate said Rental Agreement/Contract and reassign said space to another party and not be invited back as a Commercial Exhibitor during any future fair.

CLEANLINESS:

The Kern County Fair furnishes janitorial service for the aisles in the buildings and areas used by the public; it is up to you to keep your booth clean and clear of debris. Trash containers are provided for this purpose. Break down boxes and stack them neatly at or near back door of exhibit buildings. Those demonstrations that require food and vegetables must provide their own, clearly marked, leak-free garbage cans. These must be large enough to handle a full day's operation.

2023 COMMERCIAL EXHIBIT RULES & REGULATIONS

CLOSING NIGHT:

EXTREME CAUTION SHOULD BE EXERCISED ON CLOSING NIGHT

Exhibits may not be dismantled before 10:00 PM. TO ENSURE THE SAFETY OF THE FAIR'S VISITORS, NO CARS OR TRUCKS WILL BE ALLOWED ON THE FAIRGROUNDS BEFORE 1:00 AM. Buildings close on Monday at 2:00 AM and will re-open at 8:00 AM. Due to the limited amount of time allowed for clean-up of the exhibition facility, all merchandise or booth materials must be completely removed off/out of the premises by Monday, October 2, 2023 by 4:00 PM. Any remaining merchandise or booth materials left on fairgrounds after this time are subject to being removed from the premises by forklift at the exhibitor's risk and may forfeit future participation at the Kern County Fair. **NOTE: NO SECURITY ON DUTY**

D

DAMAGES:

You agree to promptly reimburse and pay the Kern County Fair for any damages to Fair property or equipment that you, your employees or your agents cause during the term of your Rental Agreement/Contract by billing invoice by the Friday following the close of the Fair of contract year.

DELIVERIES:

Deliveries are accepted no more than 5 (five) days prior to the first day of the Fair. All delivered boxes or cartons will be stored in the Maintenance Department for pick-up call Maintenance at (661) 833-4940. Large deliveries must be arranged in advance if a forklift is required. Be sure to give company name; location, and person receiving shipment of product to the Kern County Fair. NO C.O.D. DELIVERIES WILL BE ACCEPTED. Make sure all packages are addressed as follows:

(Exhibitor's Business Name)
c/o Kern County Fair
Building # _____ Space # _____
1142 South "P" Street
Bakersfield, CA 93307

DEPOSIT:

Exhibitor agrees to pay a non-refundable \$500.00 deposit per exhibit space. The remaining balance is due and payable before date specified in Rental Agreement/Contract, usually one (1) month (30 days) from date Rental Agreement/Contract was generated. Any agreement issued after August 1 will be due immediately upon signing of Rental Agreement/Contract. No personal or company checks will be accepted after August 1. Exhibit fees thereafter must be paid in cash or by MasterCard®, VISA® or American Express® credit card. The Fair will charge \$30 on all checks refused by the bank. ***There are no refunds on cancellations after September 1 for any reason, all monies are forfeited.***

DEMONSTRATIONS, PITCH AND SOUND DEVICES:

All sound producing devices such as radios, televisions, microphones, stereos and public address systems are subject to the approval of the Fair Management and the volume should be monitored/controlled so as not to interfere with the public or your neighboring Exhibitors. THIS IS A PRIVILEGE NOT A RIGHT AND MAY BE REVOKED AT ANY TIME.

Guidelines to use amplification to conduct business: All speakers must be in the rear of the booth or stand pointing down towards the ground and the volume must remain at the level designated by the Fair.

Guidelines for demonstration area: Demonstration area must be organized within the exhibitor's space so as not to interfere with any traffic aisle, and sampling or demonstration tables must be placed a minimum of 2' BACK from the aisle line. Should spectators or samplers interfere with the normal traffic flow of or overflow into neighboring exhibits, Fair Management will have no alternative but to request that the presentation or sampling be eliminated. These are limited and subject to the approval and regulation of Fair Management.

DONATION/FUND RAISING FOR YOUR FAVORITE CHARITY ARE PROHIBITED:

Unless pre-approved by Fair Management.

2023 COMMERCIAL EXHIBIT RULES & REGULATIONS

DRAWINGS, PRIZE OFFERINGS AND LEAD GATHERING:

Drawings and lead gathering information forms may only ask for name; address; e-mail and phone number.

- Signage must indicate type of program patrons are registering for (i.e. timeshare; membership; real estate development; etc.) and state: “winners need not be present to win” and “No purchase necessary”.
- Free drawings must be held at the booth/space during fair hours in front of a public audience. Winner’s name, address and phone number must be submitted to the Commercial Exhibit Office within 48 hours of drawing. Holding your drawing after this deadline makes it invalid and may affect your ability to hold drawings at future Kern County Fairs. You and you only, must conduct all drawings. Any information obtained from the drawing entry form is to be used strictly by you and is not to be sold or given to another company or individual except for the Kern County Fair. You also agree that there will be no games; gambling; or any other activity on the premises in which money is used as a prize or premium, nor can you buy back discount coupons for cash.
- Raffles are not PERMITTED under any circumstances. Only free drawings that comply with all applicable federal, state, and local statutes and ordinances will be permitted. Failure to abide by any of the above guidelines will jeopardize any use of drawings in future fairs.

ROVING SOLICITATION IS PROHIBITED. NO SPINNERS/WHEELS OF FORTUNE, ETC. ARE PERMITTED

E

EVALUATIONS:

All booths will be photographed and evaluated during the fair. Evaluations are based on the general appearance of the booth, management practices, personnel and compliance with the rules and regulations. Please make sure your employees know how important these evaluations are for your future participation at the Kern County Fair.

Evaluations are based on but not limited to the following:

- Customer service
- Professional display
- Company name displayed in booth
- Appropriate paperwork and payments completed on time
- Operation confined to assigned space
- Posted notice of exchange/refund policy
- Conduct of exhibitor and personnel
- Appropriate attire of personnel and staff cleanliness
- Noise level of microphone and amplification devices
- Observation of hours of operation
- Sale and display of approved items only

EXCLUSIVE ITEMS:

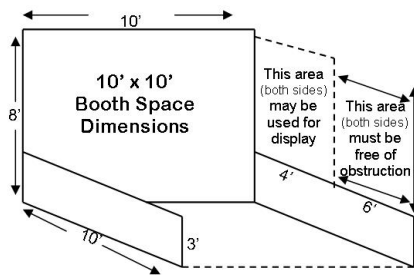
Helium filled balloons, inflatable blow-up toys, light-up items, and glow-in-the-dark novelty items are covered under the 15th District Agricultural Association’s Novelty Contract as exclusive items for sale by that contractor only. NO other product/item is exclusive inside or outside and your neighbor may have a similar product.

EXHIBIT DESIGN AND LIMITATIONS:

Your exhibit design must match the approved application and photographs that you submitted to the Kern County Fair. We cannot allow you to make any alterations, improvements, or permanently affix any personal property to the premises. Each exhibit booth change in height, design, etc. is considered on a case-by-case basis and requests must be submitted in writing to Fair Management thirty (30) days prior to the Opening Day of the Fair.

2023 COMMERCIAL EXHIBIT RULES & REGULATIONS

Commercial Buildings:



For each 10'x10' booth fair provides:

- Pipe and drape: 8' high draped back wall and 4' high draped side partitions
- Overhead lighting adequate for all ordinary purposes.
- One 110v, 60 cycle AC outlet in each booth (maximum electrical load per 10' booth: 700 watts). Some booths may need extension cords that Exhibitor must provide. Extension cords used to distribute power to electrical apparatus must be rated 15 AMPS minimum and contain a ground wire. Cords not meeting these requirements will be confiscated for the duration of the Fair.
- Tables and chairs **will not** be provided by the Fair

Booth Limitations:

- Dimensions for the booth/stand limitations are for liability issues. Safety is our first priority.
- No "pop-ups" are permitted inside commercial exhibit buildings. *The "pop-up" frame is allowed.*
- Display heights at rear of booth shall not exceed 8' in height
- With pre-approval from Fair Management, an additional 3' may be added to the height as long as the air flow is not restricted, and nothing is attached to the walls. The exception being exhibitors approved to sell product such as flagpoles and ladders
- Side partitions and display material must not exceed 3' in height for a distance of 6' (72") from front of booth
- Merchandise is permitted on the side partitions of the booth, not to exceed 8' in height for a distance of 4' from the rear of the booth
- No merchandise or displays are permitted to be hung from the pipe or drape
- No part of the display shall extend beyond 10' into the aisle per State Fire Marshall

Outside locations:

- Adequate lighting for ordinary purposes is provided along street/grass areas. For each 10'x10' outside space the fair provides one 110v, 60 cycle AC outlet in each booth (maximum electrical load per 10' booth: 700 watts). Some booths may need extension cords that Exhibitor must provide. Extension cords used to distribute power to electrical apparatus must be rated 15 AMPS minimum and contain a ground wire. Cords not meeting these requirements will be confiscated for the duration of the Fair.

La Villa Festiva:

- Adequate lighting for ordinary purposes is provided along street/grass areas. For each 10'x10' outside space the fair provides one 110v, 60 cycle AC outlet in each booth (maximum electrical load per 10' booth: 700 watts). Some booths may need extension cords that Exhibitor must provide. Extension cords used to distribute power to electrical apparatus must be rated 15 AMPS minimum and contain a ground wire. Cords not meeting these requirements will be confiscated for the duration of the Fair.
- Each 10' x 10' space will include one overhead canopy with four side walls (provided by an outside contractor) for an additional fee of \$200.00

Licensee/exhibitor is responsible for ANY damage done to Kern County Fair and Event Center equipment and/or electrical system; licensee/exhibitor will be billed for the amount it cost the Fair to repair and/or replace damaged items plus labor. Said bill is due and payable before the Friday following the close of the Fair of contract year.

F

FAIR LOGO:

The use of the name "The Kern County Fair" and any associated logos are not allowed without prior written approval from Fair Management.

2023 COMMERCIAL EXHIBIT RULES & REGULATIONS

FAIR PROPERTY:

All drapes, frames, electrical fixtures, outside canopies and sidewalls (Villa), and plumbing fixtures (except those furnished by the licensee/exhibitor) are the property of the Fair or show suppliers and are not to be removed. Any such items listed as missing during the Fair will be charged to the licensee/exhibitor occupying the space.

FINES AND VIOLATIONS:

The Official Rules & Regulations have been made part of the Rental Agreement/Contract. Non-compliance with any part is considered a breach of the Rental Agreement/Contract and may result in the following:

- Termination and/or forfeiture of any refund
- Cancellation of future Rental Agreements/Contracts at the Kern County Fair and Event Center
- Fines due and payable prior to opening of exhibit the next day:
 - \$500.00 - Use of Alcohol, controlled substance or smoking in exhibit booth/stands
 - \$250.00 - Move-In on Opening Day
 - \$100.00 + Towed at owner's expense – Parking illegally in Gate 32A
 - \$100.00 - Using Fair storage area
 - \$50.00 - Booth not staffed during Hours of Operation (late arrival or early to leave)
 - \$50.00 - Not returning signed Rental Agreement/Contract and Certificate of Insurance by deadline
 - \$50.00 + Towed at owner's expense - Parking Stock Truck without a permit
 - \$50.00 - Smoking within 25' of main entrance, exits, and operable windows of any building that is owned, leased, or occupied by the State of California

FIRE AND SAFETY REGULATIONS:

The Health and Safety Code of California will govern all exhibits. All decorative materials must be non-combustible or flameproof. UNDER NO CIRCUMSTANCE MAY CREPE PAPER BE USED FOR DECORATION. All electrical installation shall conform to the Electric Safety Code of the State of California.

Fire Marshal Regulations: The State Fire Marshal (SFM) has jurisdiction at the Kern County Fair facility. The following guidelines are provided for your convenience. For a complete listing of applicable SFM regulations visit the website www.fire.ca.gov.

- Do not block fire lanes at any time - including load-in and load-out days. **Any vehicle left unattended will be towed at owner's expense.**
- SFM may enter any portion of any exhibit space/booth on the grounds of Kern County Fair at any time to inspect the premises for fire and safety issues.
- No display shall be installed or operated that will interfere in any way with access to any exit or with the visibility of any EXIT sign.
- No display shall block access to firefighting equipment, such as fire extinguisher stations, fire alarm pull station, fire hose cabinets or fire hydrants.
- Any paper or fabric used in displays or exhibits must be fire resistant or treated with an approved fire retardant solution, prior approval by SFM is required.
- Electrical equipment and installation must be inspected and approved by a qualified person acceptable to SFM.

FORKLIFT:

The Kern County Fair will not provide forklift equipment/service. You will need to make prior arrangements if you need forklift services.

G

GIFTS/GRATUITIES:

Policy prohibits Fair Staff from receiving free food, beverages, or gifts. Please do not place our staff in a compromising position by offering gifts or goods at no charge. If a fair staff or volunteer approach you requesting donated or discounted items, immediately inform Kern County Fair Management.

2023 COMMERCIAL EXHIBIT RULES & REGULATIONS

H

HOURS OF OPERATION/OFFICIAL FAIR HOURS:

Commercial Buildings | Food and Alcoholic Beverage Concessions:

Monday through Thursday	4:00pm to 11:00pm
Friday, September 22	10:30am to 11:00pm
Friday, September 29	3:00pm to 11:00pm
Saturdays	Noon to 11:00pm
Sundays	Noon to 10:00pm

All Commercial Exhibitors are required to keep their booth/stand open all twelve (12) days of Fair Hours of Operation/Official Fair Hours. Late openings or early closings by an exhibitor is prohibited and will be deemed a breach of contract and the Fair will take necessary action by charging a \$50.00 FINE per offense and could result in cancellation of a future Rental Agreement/Contract. Booths must be staffed at all times by providing an adequate number of personnel in the booth to properly service and attend to the fair patrons. Management, employees, and volunteers must remain within the confines of the booth space while conducting business.

I

INSURANCE AND LIABILITY:

Insurance is mandatory to participate at the Kern County Fair. Exhibitors must obtain public liability and property damage insurance and submit a Certificate of Liability Insurance to the Commercial Exhibits Department before Exhibitor is allowed to pick up their passes or set-up their exhibit. It must include the following verbiage: *“The State of California, The California Fair Services Authority, The District Agricultural Association, County Fair, The County in which the County Fair is located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fair, California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned.”* Insurance is available to be purchased through the Fair. Insurance information will be included in your final Rental Agreement/Contract. The Commercial Exhibit Department must have Insurance Statement by September 1 and it must include set-up and tear down dates (September 16 - October 2, 2023).

L

LABOR:

Exhibitor shall train and closely supervise all employees and volunteers so that they are aware of, and habitually practice, the highest standards of cleanliness, courtesy, and service required. Exhibitor will provide an adequate number of personnel in the exhibit booth to properly service and attend to the fair patrons. Exhibitors who need additional personnel to operate exhibits will find a dependable source of local people desiring work at the Employment Development Department – 661.635.2601

LATE FEE:

\$50.00 Late Fee will be invoiced to concessionaire/commercial exhibitor if the required Rental Agreement/Contract and Certificate of Insurance (COI) are not received by the deadline on the final Rental Agreement/Contract. The only exception will be if annual renewal is in September.

2023 COMMERCIAL EXHIBIT RULES & REGULATIONS

LOST/STOLEN ARTICLES:

The Kern County Fair is not responsible, under any circumstances, for property of the Renter while on the Fairground's premises. In addition, the Kern County Fair is not responsible for any loss of articles or equipment left unattended in any facility.

M

MERCHANDISE:

Because we want all of our exhibitors and concessionaires to have a successful and profitable fair, you may not give away or sell any items that will create unfair competition for our food vendors, novelty contractors, or game vendors. With that said, the following items could create the aforementioned unfair competition: candy, popcorn, nuts, novelties, balloons, colored postcards or souvenirs, tee shirts, photo buttons, plush animals, badges, canes, whistles, beach balls, small plastic toys, inflatables, patches, bumper stickers, decals, hats. You are not allowed to sell, give away, or display any items not specified in your Rental Agreement/Contract. It is also very important for us to keep a diverse mix of products in the Fair. Layout changes may result in your number of booths being reduced. Commercial Exhibitors will not be granted exclusive rights to exhibit, promote, demonstrate and/or sell products or services.

MAILING LISTS:

Solicitation will not be permitted except by special arrangements with the Fair. Permission will be revoked if conditions are misrepresented or not strictly adhered to.

P

PETS:

Pets are not permitted within the Fairgrounds at any time, with the exception of service, guide, signal dogs/animals. Pets in the RV area must be leashed or fenced at all times. Owners must clean up after their pets.

PRODUCT SALES/RESTRICTIONS:

If a rental agreement/contract is issued, only the products listed on the rental agreement/contract may be sold, displayed, or given away. All requests to sell items not listed must be in writing and no changes after September 1.

The Kern County Fair reserves the right to prohibit the sale, rental, or display of any item that we reasonably deem objectionable from the standpoint of taste, quality, or compatibility with the Kern County Fair. Please note that we will not exercise this right for the purpose of controlling the economic return or to protect exclusive licensing or similar arrangement between the Kern County Fair Management and others.

Prohibited Items: The following items are not to be available for sale, on display, nor kept within the confines of the Kern County Fair. Furthermore, selling or giving-away any type of weapon or weapon-like object will result in immediate removal of your commercial exhibit or concession area.

- Weapons of any kind or object that could be used as a weapon. (selfie sticks, stun guns, switchblades, brass-knuckles, high-powered water guns, or any plastic, wood, or metal toy guns)
- Toy products made from any endangered animal
- Drug-related items (marijuana tee-shirts, jewelry, roach clips, etc., drug paraphernalia of any kind, i.e. hash pipes, bongs)
- Pornographic or offensive tee-shirts or items
- Adhesive stickers, bumper stickers, or any type or sticker souvenirs can be sold, not given away.
- Ear piercing and permanent tattooing is prohibited by any licensee or exhibitor
- Magnetized body art/jewelry (lip; nose and ear)
- Laser pens, scopes, pointers, or any form of laser apparatus is strictly forbidden to be sold or given away on the Fairgrounds as per California Law PC417.25. Violation will result in immediate removal of exhibit or concession area.
- Remote Control Toys (drones, cars, airplanes, etc.)

2023 COMMERCIAL EXHIBIT RULES & REGULATIONS

The Fair reserves the right to require the removal of any materials and to prohibit any demonstrations it deems inappropriate or offensive to public health, safety, or morals. Such matters include, but are not limited to, "How To" publications relating to bombs, illegal weapons, the modification of legal weapons etc. Neither the Kern County Fair nor any of its officers, agents or employees shall be liable to the licensee/exhibitor through the exercise of such rights. Violations will be considered grounds for cancellation of rental agreement/contract and all monies paid will be forfeited to the Kern County Fair.

R

REFUNDS, RETURNS, OR EXCHANGES & SALES AGREEMENTS:

Your refund/return policy must be posted and visible for public view and stated on the sales receipts or in the brochures you give to the customer. You must provide all customers with a telephone number and address should they have questions. Sales slip must be furnished with each purchase.

RESTOCKING:

Buildings 2 and 3 are open to vendors at 8:00 AM everyday through "Star Gate" on Ming Avenue, for restocking. No vehicles are permitted on the grounds after 9:00 AM. During fair hours, you must use handcarts to transport items from parking areas or storage lots to your location. **THIS IS STRICTLY ENFORCED**

RV PARKING:

There are no facilities for overnight parking in the paid parking lots. A limited number of exhibitors/concessionaires can park in the RV/Camper lot, located near Gate 32-A, \$400 - Camping + \$100 - Gate 32A Fee

- Must live outside 20 mile radius from the Fair
- **NEW** Pre-payment will reserve your RV spot until full – remaining spots are first-come, first-serve until filled.
- Power and water in the RV/Camper area is limited.
- Exhibitors/Concessionaires will be responsible for all pumping charges.
 - Pumping: (\$50 cash per pump up to 100 gallons)
 - Available Monday, Wednesday and Friday mornings
 - Illegal dumping will result in a Fine and loss of future camping privileges
 - United Site Services Pumping Services: Tavo: (661) 201-2863 • Nathan: (661) 978-1126
- The Kern County Fair will not be responsible for monitoring your RV/Camper.
- Pets in the R.V. area must be leashed or fenced at all times. Owners must clean up after their pets.

S

SAMPLING AND FOOD DEMONSTRATIONS:

All food and drink sampling in an exhibit booth, as part of their operation are required by law to obtain a "Temporary Food Facility Permit" from the Kern County Public Health Services Department, Environmental Health Division. Questions regarding health issues and permits should be directed to the Kern County Public Health Services Department, Environmental Health Division at 661.862.8740 www.kernpublichealth.com

SECURITY:

The Fair provides 24 hour limited security for its buildings and grounds, however, the Kern County Fair shall not be responsible for loss or damage to exhibitor's property. Exhibitor is responsible for obtaining any insurance necessary for property loss or damage. Please make sure your booth is staffed with an appropriate number of people to deter shoplifting and do not leave your booth unattended at any time during operating hours. Take measures to secure your booth overnight, plan to lock up any valuables or items that may be carried away by hand. While the Kern County Fair provides reasonable security in all exhibit areas, additional security or safekeeping of the exhibitor's inventory, merchandise, goods, displays and other items is the sole responsibility of

2023 COMMERCIAL EXHIBIT RULES & REGULATIONS

the exhibitor. Please report thefts to the Fair Service Representative or the Building Managers and obtain a copy of the report for your records.

SET-UP:

Early planning and exhibit construction will avoid last minute confusion. Materials needed in the preparation of exhibits such as lumber, wiring, light fixtures, tables, chairs, etc., are NOT available on the Fairgrounds. It is advisable to wait until the day before opening to bring in merchandise and small portable articles. Even with security service, we are not able to guarantee the security of your property. Entrance/exit doors are only 4' wide and will only accommodate handcarts or dollies for deliveries

Set-up Hours:

- Saturday, September 16, 2023 - Monday, September 18, 2023, 8:00 AM - 9:00 PM
- Tuesday, September 19, 2023, 8:00 AM - 11:00 PM
- Cargo Doors will be closed to vehicles after 5:00 PM Monday, September 18, 2023

No commercial exhibitor will be permitted to set-up inside or outside on opening day of fair, Wednesday, September 20, 2023. If renter/exhibitor is allowed by Fair Management to move-in on Opening Day a \$250.00 fee will be assessed and payable prior to move-in.

SIGNAGE:

Each commercial exhibitor must post a sign; visible to the public, with their company name as it appears on the Rental Agreement/Contract and Certificate of Insurance with the Kern County Fair. These signs must be of a professional manner - no handwritten signs will be allowed. NO SANDWICH BOARD ADVERTISING IS PERMITTED OUTSIDE ANY STAND OR EXHIBIT SPACE

SMOKING:

As a State facility, the Kern County Fair does not permit smoking within any covered structure or building. Smoking is prohibited within 25' of main entrance, exits, and operable windows of any buildings that is owned, leased and occupied by the State of California. Violation of this policy will result in a \$50.00 fine and/or immediate expulsion.

STOCK TRUCK PARKING:

If you plan to park a Stock Truck at the Kern County Fair, you will need a Stock Truck Parking Permit. You can purchase a permit in the Will Call Office for \$50.00. You must check in with the Office prior to parking to obtain your permit and get directions on where to park. Stock Truck Parking Permits must be visible on the vehicle. Any Stock Truck vehicle without a permit will be fined \$100.00.

STORAGE:

The Kern County Fair does not provide any storage. You will need to make provision inside exhibit booth/stand for all supplies necessary to conduct business or a truck/trailer parked in the Stock Truck Parking area. Portable storage containers of any type will not be permitted on the grounds. Violation is subject to a \$100.00 fine.

SUBLEASE/BOOTH SHARING:

Licenses are strictly prohibited from sublease, assigning, or apportioning the whole or part of their contracted space to any other business or individual. Exhibitor shall not voluntarily or by operation permit the premises to be occupied by anyone other than Exhibitor's employees. Exhibitor shall not use or permit the premises or any part thereof to be used for any other purpose or under any other trade name whatsoever except as listed on the rental agreements/contract.

T

TEMPERATURES:

Building temperatures will be kept at one setting for the entire duration of the fair, so dress accordingly, a fan maybe required.

2023 COMMERCIAL EXHIBIT RULES & REGULATIONS

TOBACCO:

The sale of tobacco, non-tobacco products or e-cigarettes are prohibited.

V

VEHICLE RULES:

To ensure safe Fairgrounds for both the public and all who work here, the following vehicle rules apply at all times:

- No vehicles are permitted on the grounds after 9:00 AM. THIS IS STRICTLY ENFORCED.
- The maximum speed limit is 15 MPH and pedestrians always have the right-of-way.
- All roadways on the Fairgrounds are fire lanes and any vehicle parked in or blocking a fire lane is subject to being towed away at the owner's expense.
- There is no parking on the grounds. All vehicles are to be parked in a designated lot/area.
- **PARKING CREDENTIALS ARE NON-TRANSFERABLE.** Any vehicle found with an unauthorized or counterfeit parking credential will be towed away at owner's expense. In addition, the registered purchaser of authorized credentials is liable for a fine up to the full face value of said credential.
- Do not pass a stopped tram. Treat a tram as you would a stopped school bus.

W

WATER AND LIQUID PRODUCTS:

Exhibitors offering water samples or liquid products cannot dispose of unused water/like liquids into Fair trashcans. All liquids must be disposed of into a bucket on exhibit site and removed from the building at the end of the day. Liquid disposal in Fair trashcans causes leakage that is a health and liability hazard. PLEASE MOP UP SPILLS. Spas or small pools requiring water are not allowed inside the commercial exhibit buildings. Water hoses must be NSF green or NSF approved with green tape that can clearly be identified by the County of Kern Environmental Health Services Department inspectors. No garden hoses are permitted.

WEATHER:

Renter understands that regardless of weather conditions, the Kern County Fair will be paid the rental amount according to the Rental Agreement.

WIFI:

The Fair has free Wi-Fi, but cannot guarantee availability of service, therefore the Fair recommends you provide your own portable Wi-Fi if your business or travel depend on it.

WORK PERMITS:

Minors under the age of 18 (required to attend school) may not work or volunteer without a valid work permit "Statement of Intent to Employ and Work" and a "Request for Work Permit" (CDE B1-4) California Education Code (EC) 4911(c) and be available for inspection. You are required to adhere strictly to all applicable child labor laws.

WORKERS' COMPENSTION INSURANCE:

"Workers' Compensation coverage shall be maintained covering contractor/renters' employees, as required by law." As stated in Item I.A.3 #c Workers' Compensation (California Fair Services Authority). You are required to provide a copy of Workers' Compensation or sign the Workers' Compensation Exempt Statement.

WORKPLACE HARASSMENT POLICY:

The Kern County Fair is committed to providing a workplace that is respectful of all. Offensive or harassing behavior towards any employee or volunteer will not be tolerated. This policy also applies to vendors, concessionaires, event guests, entertainers, volunteers and other business partners who enter our workplace.

2023 COMMERCIAL EXHIBIT RULES & REGULATIONS

Offensive conduct or harassment of a sexual nature, based on race, religion, age, gender, sexual orientation, national origin, disability, veteran status, or any protected status is strictly prohibited. This may include but is not limited to offensive or inappropriate:

- Physical actions or requests for sexual favors
- Written words, graphics or pictures
- Verbal statements including jokes or slurs

Complaints should be made to the Kern County Fair Management where there will be an immediately investigated. Workplace harassment by a Kern County Fair business partner, including vendors and concessionaires is a violation of the policy and could lead to dismissal from the event.

WRISTBANDS:

No exhibitor can distribute wristbands to the general public, volunteers, or employees attending the Fair for the purpose of advertising, promotion and solicitation to support an organization or offer a discount for a food or beverage item.

THANK YOU FOR PARTICIPATING IN THE 2023 KERN COUNTY FAIR

We are looking forward to a safe, enjoyable and successful Fair!