

# Livestock Team Policy

## 1. Purpose

These policies are developed to assist Teams in the daily operations and Fair management in the review of the various livestock Teams which assist management with the Kern County Fair, Harvest Moon Livestock Show, Holiday Classic Livestock Show and Pacific Coast Livestock Show.

## 2. Livestock Teams

- a. Beef
- b. Dairy
- c. Meat Goats
- d. Dairy/Pygmy Goats
- e. Horses
- f. Poultry
- g. Rabbits/Cavies
- h. Sheep
- i. Swine
- j. Llamas/Alpaca
- k. Clean Stall
- l. Junior Activities

## 3. Membership on Teams

- a. Team members should have a strong desire to serve the entire livestock program as well as the species they represent.
- b. Team members should represent the various areas of the county as well as the various groups involved at the Fair.
- c. Individuals apply to be on Teams are chosen by the Livestock Supervisor and these individuals are presented to the Livestock Committee Chairman, Fair CEO and the Deputy Manager for approval.
- d. Membership on Teams is limited to full-time Kern County residents.
- e. Team members will be required to wear Fair approved identification.
- f. Team Members will be required to secure sponsorship monies for awards and belt buckles. Monies collected will be accounted for in each species account.

## 4. Team Size

Team size will vary between 5-10 members. The maximum size of any livestock Team shall be determined by Fair Management.

## 5. Term of Membership

Members serve from January to December of each year assisting with 4 shows including Kern County Fair, Harvest Moon Livestock Show, Holiday Classic Livestock Show and Pacific Coast Livestock Show.

## 6. Team Chairperson

- a. The Livestock Supervisor chooses chairpersons of each Team for membership.
- b. Individuals on the Team can apply for, as well as recommend, to the Livestock Supervisor members to be considered for Chairmanship.
- c. The Livestock Supervisor then recommends to the Fair CEO and Deputy Manager individuals to be appointed to Team Chairperson positions.
- d. The Chairperson has a 1 year term and serves for max five years in succession before mandatory relinquishment of the position.

- e. Extensions to the term limit is at the discretion of the Livestock Supervisor, the Fair CEO and Deputy Manager.

## **7. Team Meetings**

- a. Each Team shall meet at least the following minimum: once within 30 days prior to and once within 60 days after each livestock show in which their species is represented.
- b. Notice of such meetings shall be mailed/emailed to each member, the Livestock Supervisor, Deputy Manager and the Fair CEO not more than 30 days or less than 10 days prior to the meeting by the Team Chairperson.
- c. Meetings and agenda will also be noticed to the public not less than 10 days from the meeting.
- d. A formal agenda will be posted and minutes of all meetings shall be taken and mailed/emailed to each member of the committee as well as the Livestock Supervisor, Fair CEO, Deputy Manager and members of the Livestock Committee.
- e. Team members will suggest changes to be made to the Livestock Catalog. Proposed Livestock Catalog changes will be noticed on the team agenda.
- f. Suggested changes to the Livestock Catalog will be presented to the Livestock Supervisor, Fair CEO and Deputy Manager for consideration.

## **8. Attendance Requirements**

Team members shall attend a minimum of 50% of the meetings. Failure to attend the minimum number of meetings will result in the member being removed from the Team.

## **9. Voting at Team Meetings**

Each Team member has one vote. No Proxy votes are allowed. No phone voting is allowed. A quorum of 50% is required before any vote can be taken. The Team Chairperson has no vote except in the case of ties.

## **10. Duties of the Teams**

Include the following:

- a. Recommending Judges.
- b. Recommending individuals to be on the Team.
- c. Recommending changes for the Livestock Catalog.
- d. Assisting in all aspects of the livestock show operation.
- e. Assisting with the Livestock Auction.
- f. Securing sponsorship monies for awards and belt buckles.
- g. Required to attend the Livestock Committee Meetings.
- h. Other duties as deemed necessary by the Livestock Supervisor, Deputy Manager and the Fair CEO.

I, \_\_\_\_\_(print name) understand the policies that govern each livestock team and agree to adhere to the policies listed on the previous sheets as a member applying for the \_\_\_\_\_ team.

Signature:\_\_\_\_\_