

# 15<sup>th</sup> DISTRICT AGRICULTURAL ASSOCIATION

## TWO TIER RFP PACKAGE RFP NUMBER 26-01

### SOUND SERVICES

2026-2027-2028 WITH TWO (2) ONE YEAR OPTIONS 2029-2030

**Contact Person(s):**

**Michael G. Olcott, CEO**  
**15th District Agricultural Association**  
**1142 South P Street**  
**Bakersfield, CA 93307-3950**  
**Telephone: (661) 833-4900**

These are the only authorized personnel designated by the **15th District Agricultural Association** to receive communication concerning this RFP.

**Please do not attempt to contact any other person concerning this RFP.**

Oral communication of **15th District Agricultural Association**, officers and employees concerning the RFP shall not be binding on the **15th District Agricultural Association** and shall in no way excuse the bidder of obligations as set forth in the RFP. Only questions concerning the technical requirements of the RFP will be answered.

**Date Issued: Monday, May 18, 2026**

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### PART I

#### DEFINITIONS

**BIDDER** -The individual, company, organization, or business entity submitting the proposal in response to the Request for Proposal.

**15th DAA** -Refers to the 15th District Agricultural Association which is a State agency of the State of California and is not a local agency of government.

**F & E**- Refers to the *Division of Fairs and Expositions*, Department of Food and Agriculture, which is a division of the agency of the State of California overseeing the activities of District Agricultural Associations and County and Citrus Fruit Fairs. F&E is located at:

1220 N Street  
Sacramento, CA 95814

**DGS** Refers to the *Department of General Services*, State of California located at:

707 Third Street, Suite 7-330 MS-102  
Sacramento, CA 95605  
Attention: Legal Office

**Committee** - chosen by the 15th District Agricultural Association to evaluate and score proposals received.

**Passing Bidder** -as it is used in this document refers to the bidders who are awarded at least the minimum number of points max by the Evaluation and Selection Committee (Committee) on Tier One, the technical portion of the proposal. No bidder's financial proposal will be opened and considered if they have not received sufficient points max to be deemed a qualified bidder.

**RFP**- Request for Proposal

**Tier I** - The technical portion of the proposal: Document 1, "Technical Proposal"

**Tier II** - The financial portion of the proposal: Document 2, "Financial Proposal Bid Form"

## PART II

### GENERAL INFORMATION

#### A. REQUEST FOR PROPOSALS (RFP)

The Board of Directors of the *15th District Agricultural Association*, a State Agency, at Bakerfield, California in releasing this RFP, intends to award a contract for a period of **three years (2026-2027-2028) with two (2) one (1) year options (2029-2030)**. The options are to be exercised independently and at the sole discretion of the Fair. The purpose of the contract is to provide sound systems, equipment and service for the annual Kern County Fair.

#### B. BIDDER RESPONSIBILITY

Read the documents very carefully, as the 15th DAA shall not be responsible for errors and omissions on the part of the bidder. Carefully review final submittal, as reviewers will not make interpretations or correct detected errors in calculations.

#### C. DELIVERY OF PROPOSALS

Proposals must be physically received prior to the closing time and at the location stated below. Failure to meet these requirements will result in an unacceptable proposal. Unless otherwise stated, **Faxes and Emails are unacceptable.**

Proposals must meet the following format requirements to be deemed responsive for 15th DAA consideration.

- One sealed package containing 2 copies of the technical proposal and labeled with the bidder's name, the RFP number, and **"Technical Proposal, Tier I."**
- One sealed package containing 2 copies of the financial proposal bid form and labeled **"Financial Proposal Bid Form, Tier 2."**
- Both sealed packages must be placed in a third package with the bidder's name on the outside and addressed as follows:

Pursuant to the law, no proposals shall be considered which have not been received at the place, and prior to the closing time, stated in this RFP. Direct questions concerning the technical requirements of the RFP to:

**Michael G. Olcott, CEO at (661) 833-4900**

The envelope should have the company name on the outside and be addressed as follows:

**RFP #26-01  
2026-2027-2028 Sound Services  
With Two (2) One (1) Year Options 2029-2030  
Michael G. Olcott, Chief Executive Officer 15th District Agricultural  
Association  
1142 South "P" Street Bakersfield, CA 93307-3950**

**D. CONTRACT AWARD**

Each bidder's technical proposal is evaluated and scored by the Committee who utilizes the score sheet included in part V. Proposals scoring the required minimum number of points max or more will be considered "qualified". Subsequently, the financial proposal bid form accompanying all qualified technical proposals will be opened and Small Business Preference given where applicable.

If a contract is awarded, it shall be granted to the passing responsible bidder who submits the lowest financial proposal. Prior to the Board awarding a contract, the 15th DAA shall post a **Notice of Proposed Award** at the administration office for five (5) working days. In addition, a copy of the notice will be emailed to each bidder. Upon the expiration of the five-day posting period (close of business on the fifth working day), if no protest has been filed, the contract is awarded. If a protest is filed prior to the contract award, the contract shall not be awarded until the protest has been withdrawn by the bidder or rejected by the Department of General Services.

**E. TENTATIVE SCHEDULE**

RFP Released ..... Monday, May 18, 2026

Mandatory Job Walk-through ..... 10:00 am, Monday, June 1, 2026

Technical Proposals due at 15th District Agricultural Association's administrative office  
**No later than 2:00 pm, Tuesday, June 23, 2026.**

**Opening & Interviews are not public** ..... Wednesday, June 24, 2026

Financial offer opened..... Wednesday, June 24, 2026  
Bidders may attend, if desired

**Notice of Proposed Award** posted and mailed ..... Wednesday, June 24, 2026  
Protest deadline date ..... Wednesday July 1, 2026

Anticipated Board approval .....Monday, July 20, 2026

Proposed Contract Commences on ..... Monday, September 21, 2026

Proposed Ends on ..... Wednesday, October 2, 2030

**F. SMALL BUSINESS PREFERENCE**

State law allows certified small business (SB) and micro business (MB) firms and non-small businesses who subcontract with a certified SB/MB firm(s) to receive a 5% bidding preference on applicable state solicitations. The effect of the preference is to help SB's/MB's be more competitive in the bid process, thereby enhancing state contract awards directly or indirectly to SB/MB. The Preference is only used for computational purposes to determine the winning bidder, not to affect the actual bid amount.

If you are claiming the 5% small business preference and are an SB or MB, or if your application is on file with the Office of Small Business and DVBE Services (OSDS), or if you are claiming the preference as a non-small business subcontracting with certified SB/MB(s), see Part VI of this RFP for instruction regarding what to submit with your proposal in order to receive the preference.

**Certification Application**

To apply, access our online Small Business Certification Application (STD.813), or to receive your hard-copy form by mail, e-mail [osdchelp@dgs.ca.gov](mailto:osdchelp@dgs.ca.gov) or call (800) 559-5529 or (916) 375-4940. Your complete certification application package must be received by the OSDS no later than 5:00 pm on the bid due date. Your certification effective date will be the date the application is properly received and deemed complete by the OSDS. Incomplete application submittals will delay your information, email [osdchelp@dgs.ca.gov](mailto:osdchelp@dgs.ca.gov) or call (916) 375-4940. You may mail, hand-deliver or express-mail your package to:

Office of Small Business and DVBS Service (OSDS)  
ATTN: BDD Unit  
707 – 3<sup>rd</sup> Street, 1<sup>st</sup> Floor, Room 1-400  
West Sacramento, CA 95605

**G. BIDDER/CONTRACTOR STATUS FORM**

All **bidders** must complete, sign and submit the form in response to the RFP. Failure to comply will deem the bidder non-responsive. The 15th District Agricultural Association reserves the right to verify the information on the **Bidder/Contractor Status Form** at the time of the bid. If the bidder is a corporation, the form must include the title of the person signing, i.e., corporate officer status, and a copy of the corporate resolution authorizing the signing of the form must be attached. If a partnership, the signing partner must indicate whether a limited or general partner.

**H. DVBE REQUIREMENTS**

*Mandatory unless stated in this document that this requirement is waived for this RFP.*

The State has established State Contract participation goals for Disabled Veteran Enterprises (DVBE) of 3% (issued by the Department of General Services). If the total bid exceeds \$10,000.00, the bidder must comply with the DVBE requirements by either meeting goals or demonstrating a Good Faith Effort. To fulfill these requirements, the enclosed DVBE Attachment is made a part of this RFP. Bidders failing to meet DVBE requirements will be considered non-responsive and ineligible for contract award. Completed DVBE documentation forms must be included with the bid package. In accordance with the Public Contract Code Section 10115.2(b) (3), bidders must advertise in DVBE Trade and focus publication unless the DVBE goal is satisfied. The OSDS may be contacted at:

707 Third Street, 1<sup>st</sup> Floor  
West Sacramento, CA 95605  
(916) 375-4940

**I. INSURANCE**

The bidder awarded the contract shall provide a signed original Certificate of Insurance including **\$1,000,000.00** in commercial general liability coverage, **\$1,000,000.00** in automobile liability insurance, per occurrence for bodily injury and property damage liability combined, and coverage for workers compensation coverage in a form and manner acceptable to the 15<sup>th</sup> District Agricultural Association prior to the time of entering into a contract to be let pursuant to this RFP.

The certificate must include:

- evidence of authorized insurance coverage for the term of the contract, which includes set up and tear-down.
- a 30-day cancellation notice.
- the Fairgrounds with address shown as certificate holder; and
- the additional insured paragraph in the following exact words:

**“The State of California, the 15th District Agricultural Association, County Fair, the County in which the County Fair is located, Lessor/ Sublessor if fair site is leased/subleased, Citrus Fairs, or California Exposition and State Fair, their directors, officers, agents, servants, and employees, are made additional insured, but only insofar as the operations under this contract are concerned.”**

**PART III****RULES GOVERNING COMPETITION & TECHNICAL EVALUATION****A. RFP REQUIREMENTS AND CONDITIONS****1. Mandatory Pre-Bid Conference and On-Site Walk-Through**

A mandatory pre-bid conference and walk-through is scheduled for 10:00 am Monday, June 1, 2026, starting in the Administration Office, on the grounds of the 15th District Agricultural Association, 1142 South P Street, Bakersfield, CA 93307. Attendance at this pre-bid conference and walk-through is a mandatory condition for submitting a bid. Failure to send a representative to this pre-bid conference and walk-through shall deem bidder non-responsive to Request for Proposal bid specifications and ineligible for award of contract.

**2. Errors**

If a bidder discovers any ambiguity, conflict, discrepancy, omission, or other error in this RFP, bidder shall immediately notify the 15th DAA of such error in writing addressed to the contact person listed on the cover page and request modification or clarification of this document.

**Modification by the Fair**, if any, will be made in writing by way of addendum issued pursuant to paragraph 2 below.

**Clarification by the Fair**, if issued, will be posted on the 15th DAA website. **It is the bidder's responsibility to periodically check the website for any corrections or addendums.**

**3. Addenda**

If necessary, the 15th DAA will modify the RFP prior to the date set for submission of final proposals, by issuance of an addendum on the 15th DAA website. All bidders should periodically check the website for any addendums prior to submitting a proposal in response to the RFP.

**4. Definitions**

The use of "shall", "must" or "will" indicates a mandatory requirement or condition in this RFP. Failure to include such mandatory requirements or conditions will result in the disqualification of a proposal.

The words "should" or "may" indicate a desirable attribute or condition but are permissive in nature and may affect the score the proposal receives.

**5. Grounds for Rejection of the Proposal**

proposal shall be rejected if

- It is received at any time after the exact time and date set for receipt of bids as stated in Part II, paragraphs C and E.
- The firm has submitted multiple bids in response to this RFP without Formally withdrawing other bids.

A proposal **may** be rejected if

- It is not prepared in accordance with the required format or information.
- Is not submitted in the format required by this RFP.
- It contains false or misleading statements or references which do not support attributes or conditions contended by the bidder. The proposal shall be rejected if, in the opinion of the 15<sup>th</sup> DAA, such information was intended to mislead the 15<sup>th</sup> DAA in its evaluation of the proposal and the Attribute, condition or capability of requirement of this RFP.
- It is unsigned.

## 6. Right to Reject Any or All Proposals

It is the policy of the 15th DAA not to solicit proposals unless there is a bona fide intention to award a contract. However, the 15th DAA reserves the right to reject any or all proposals or to cancel the RFP at any time during the process.

## 7. Protests

A bidder may file a protest the awarding of the contract. The protest must be filed with the Fair and (DGS) at:

Department of General Services (DGS)  
1325 "J" Street, Suite 1911,  
Sacramento, California 95814,  
Attention Legal Office

The protest must be received prior to the expiration of five (5) working days from notice of the proposed award being posted and, in no event, later than 5:00 pm on the fifth working day after notice of proposed award was posted in a public place at the 15th DAA's Administration Office. Upon the expiration of this posting period, if no protest is filed, the contract is awarded.

**IN ADDITION**, within five (5) working days after filing the protest, the protesting bidder shall file with the 15th DAA and DGS Legal Office a fully detailed and complete written statement specifying the grounds for the protest.

**PLEASE NOTE:** Failure to file (i) notice of protest by the conclusion of the fifth working day after notice of intention to award a contract has been posted and (ii) a complete detailed written statement within five (5) calendar days of filing the protest stating grounds for protest will result in the protester's protest being deemed untimely and grounds for protest waived. Protests shall be limited to the grounds contained in Public Contract Code, Section 10345.

## B. OTHER INFORMATION

### 1. Disposition of proposals

All materials submitted in response to this RFP will become the property of the 15th DAA. All proposals, evaluations and scoring sheets shall be available for public inspection at the conclusion of the committee scoring process and announcement of intent to award. If an individual requests copies of these documents, the 15th DAA will

assess a fee to cover duplicating costs. Documents may be returned only at the 15th DAA's option and at the bidder's expense. One copy of each bidder's proposal shall be retained for official 15th DAA files.

## 2. Confidentiality of Proposals

The 15th DAA will hold the contents of all proposals in confidence until issuance of the **Notice of the Proposed Award**; once issued and posted, no proposal will be treated as confidential. However, if a bidder maintains that certain information is proprietary, all proprietary or other legally protected material must be identified at the time of submitting the proposal to retain the claim of confidentiality.

The materials may be used by the 15th DAA to justify the awarding or not awarding of a contract if a protest is filed. The 15th DAA will not be liable for inadvertently releasing confidential materials although the 15th DAA will use the best efforts to prevent the release of said material.

## 3. Modification or Withdrawal of Proposals

Any proposal which is received by the 15th DAA before the time and date set for receipt of proposals may be withdrawn or modified by written request of the bidder. However, in order to be considered, the modified proposals must be received by the time and date set for receipt of proposals in Part II.

A bidder cannot withdraw or modify a proposal after the due date and time for receipt of proposals and, further, a bid cannot be "timed" to expire on a specific date. For example, a statement similar to "This proposal and the cost estimate are valid for sixty (60) days" is non-responsive to the RFP.

## PART IV

### STATEMENT OF WORK TO BE PERFORMED AND CONTRACT TERMS AND CONDITIONS

This part describes the work to be performed by the bidder who is awarded this contract and contains terms and conditions which shall be deemed incorporated and will become a part of any contract awarded pursuant to this RFP. The contract awarded pursuant to this RFP will also contain the Standard Contract Terms and Conditions which will be incorporated and made a part of the contract. All terms and conditions are fixed and non-negotiable.

### GENERAL INFORMATION

**FAIR DATES:**           **2026 FAIR SEPTEMBER 23 thru OCTOBER 4**  
                                  **2027 FAIR SEPTEMBER 22 thru OCTOBER 3**  
                                  **2028 FAIR SEPTEMBER 20 thru OCTOBER 1**  
                                  **2029 FAIR SEPTEMBER 19 thru SEPTEMBER 30 – Option Year #1**  
                                  **2030 FAIR SEPTEMBER 18 thru SEPTEMBER 29 – Option Year #2**

**Bidder must own or control all equipment that would be used to satisfy the terms of this Request for Proposal and related contract. Equipment that is not owned shall be noted in the proposal and lease or other document that demonstrate the bidder's control of the equipment will be included in the proposal.**

In this Request for Proposal Work Statement, we describe the scope of work to be performed by the bidder who is awarded this contract and contains terms and conditions which shall be deemed incorporated and will become a part of any contract awarded pursuant to this bid process. The contract awarded pursuant to this bid process will also contain the CFSA, "Insurance Requirements", [Revised June 1, 2006] document, and the GTC-307, (sample copies of which are incorporated herein and made a part of this bid proposal). All terms and conditions are fixed and non-negotiable.

The bid specifications set forth in this work statement are for complete sound systems, and portable sound systems. Equipment to include all mics, amps, cables, snakes-digital and/or analogue, distros, stands, speakers, a/b switches, feeder, cable ramps, IEM'S (In Ear Monitors), services, etc., for the 2026-2027-2028 Kern County Fair and if picked up Option Year One (1) for the 2029 Kern County Fair and Option Year Two (2) for the 2030 Kern County Fair, on the grounds of the 15th District Agricultural Association, as set forth below:

**A. TIMELINES FOR THE SET-UP OF SOUND SYSTEMS, EQUIPMENT, SERVICES, ETC.**

**2026 Kern County Fair**

Set-up will begin on Monday, September 21 and must be completed by Friday, September 25, unless otherwise mutually coordinated with Fair Management.

Tear-Down will begin on Sunday, October 4, and must be completed by Wednesday, October 7, unless otherwise mutually coordinated with Fair Management.

**2027 Kern County Fair \***

Set up will begin on Monday, September 20, and must be completed by Friday, September 24, unless otherwise mutually coordinated with Fair Management.

Tear-Down will begin on Sunday, October 3, and must be completed by Wednesday, October 6, unless otherwise mutually coordinate with Fair Management.

**2028 Kern County Fair \***

Set-up will begin on Monday, September 18, and must be completed by Friday, September 22, unless otherwise mutually coordinated with Fair Management.

Tear-Down will begin on Sunday, October 1, and must be completed by Wednesday, October 4, unless otherwise mutually coordinated with Fair Management.

**2029 Kern County Fair (Option Year One (1) ~ If Picked Up)\***

Set up will begin on Monday, September 17, and must be completed by Friday, September 21, unless otherwise mutually coordinated with Fair Management.

Tear-Down will begin on Sunday, September 30, and must be completed by Wednesday, October 3, unless otherwise mutually coordinate with Fair Management.

**2030 Kern County Fair (Option Year Two (2) ~ If Picked Up) \***

Set-up will begin on Monday, September 16, and must be completed by Friday, September 20, unless otherwise mutually coordinated with Fair Management.

Tear-Down will begin on Sunday, September 29, and must be completed by Wednesday, October 2, unless otherwise mutually coordinated with Fair Management.

**\*The Kern County Fair reserves the right to change the set-up dates and tear-down dates for each respective year, by coordinating with Successful Bidder awarded the contract.**

The 15<sup>th</sup> DAA reserves the right to allow Sound Contractor to remove sound systems from the stages earlier than the close of Fair on final Sunday, in accordance with the type of entertainment booked at the various stages, as coordinated with Grounds Entertainment Coordinator and Fair Management.

For example, the KC Lane *may* complete their entertainment line-up each evening by 10:00 pm, while other stages may have entertainment going until 11:30 pm. On the last evening of Fair, Grounds Entertainment Coordinator and Fair Management *may* allow Successful Bidder/Contractor’s sound technicians to remove the sound equipment at the KC Lane Stage of other stages, at approximately 10:30 pm,- depending on schedules. Sound Technicians are only allowed to use small carts (not cars or trucks) to remove sound equipment from stages on the last day of Fair.

**B. GRANDSTAND**

**Flying U Rodeo, Inc. P.R.C.A. Event Rodeo’s Schedule**

- Thursday September 24 Friday, September 25 & Saturday, September 26, 2026
- Thursday September 23 Friday, September 24 & Saturday, September 25, 2027
- Thursday September 21 Friday, September 22 & Saturday, September 23, 2028
- Thursday September 20 Friday, September 21 & Saturday, September 22, 2029
- Thursday September 19 Friday, September 20 & Saturday, September 21, 2030

Contact Reno Rosser, Coordinator (530) 218-3873.

Sound Set-up must be up at 12:00 Noon, on each of the above dates, unless otherwise mutually coordinated with Fair Management, with a show time of 7:30 pm, each respective show date.

**Flying U Rodeo, Inc. Fiesta Day Rodeo Schedule**

- Sunday, September 27, 2026
- Sunday, September 26, 2027
- Sunday, September 24, 2028
- Sunday, September 23, 2029
- Sunday, September 22, 2030

Contact Cotton Rosser, Coordinator (530) 218-3873.

Sound Set-up must be up at 12:00 Noon, on each of the above dates, unless otherwise mutually coordinated with Fair Management.

### **Monster Trucks**

Friday, October 2, Saturday, October 3, Sunday October 4, 2026

Friday, October 1, Saturday, October 2, Sunday October 3, 2027

Friday, September 29, Saturday, September 30, Sunday October 1, 2028

Friday, September 28, Saturday, September 29, Sunday September 30, 2029

Friday, September 27, Saturday, September 28, Sunday September 29, 2030

### **C. ADDITIONAL SOUND SYSTEMS, EQUIPMENT, DEVICES, ETC.**

Any emergency sound systems, equipment, personnel, devices, etc. requested by any of the Kern County Fair's Performing Artist/Entertainers, will be placed on a Purchase Order, upon approval by Fair's Chief Executive Officer. Any additional equipment such as specific audio consoles, required by any International, National, or Regional Artist performing on the Main Stage-Budweiser Pavilion, shall be deemed separate from this proposal and be billed separately.

### **D. SOUND TECHNICIANS**

Successful Bidder/Contractor awarded this contract agrees to provide experienced sound technicians on-site daily to secure their equipment and to monitor and/or supervise the operation of their equipment, at each respective stage or area, for the duration of the 2026, 2027, 2028 Kern County Fair, and if picked up Option Year #1 & #2 for 2029 & 2030.

Failure to supply adequate experienced sound technicians, as set forth in this bid process, may result in the Fair hiring additional experienced sound technicians and deducting the payment for these additional experienced sound technicians from monies due Successful Bidder/Contractor awarded this sound contract.

Successful Bidder/Contractor must provide a reliable communication device for at least one of their sound technicians at each stage site and/or area, to maintain communication between all of the stages and to trouble-shoot sound problems immediately. Said reliable communication devices will be at the sole expense of Successful Bidder/Contractor.

Said sound technicians must be clearly identifiable as "Sound Technicians" of Successful Bidder/Contractor and wear the "logo" of Successful Bidder/Contractor on their shirts or hats.

### **E. CONTACT PERSON**

Successful Bidder/Contractor awarded this contract must designate a contact person to be on-site during Fair operating hours (not after close of Fair each night). Successful Bidder/Contractor must designate a contact person who can be reached via phone twenty-four (24) hours a day from move-in throughout each fair date and move-out.

Successful Bidder/Contractor must also provide a complete accurate printed list (3 copies) as well as emailing the list to the CEO of the 15<sup>th</sup> DAA, of names for each sound engineer at each stage and the

contact number for their communication device on the first day of load in. Any changes to sound engineers during the run of the Fair must be relayed to Fair Management and new contact names and numbers must be provided to Fair Management immediately.

The 15<sup>th</sup> DAA reserve the right to require the owner-operator of the sound company awarded the contract to be on-site, during the full run of the 2026-2027-2028-2029-2030 Kern County Fairs, immediately upon request.

#### **F. ADDITIONAL SOUND SYSTEMS/EQUIPMENT/SERVICES**

Successful Bidder/Contractor must have the capability to provide – on short notice – emergency specialized rental equipment such as audio consoles, additional power amplifiers, portable sound systems, stage gear, or upgraded sound systems/equipment, etc. upon request by Fair Management.

If entertainers request for additional sound equipment and services, etc. is approved by Fair Management and authorized on a Fair Purchase Order, then Successful Bidder/Contractor awarded the contract shall provide additional sound equipment and services, etc., to the entertainers.

**PAYMENT BY FAIR SHALL NOT BE MADE FOR ADDITIONAL SOUND EQUIPMENT AND SERVICES, ETC. REQUESTED BY ENTERTAINERS, UNLESS APPROVED BY THE KERN COUNTY FAIR'S CHIEF EXECUTIVE OFFICER AND WRITTEN ON A FAIR PURCHASE ORDER.**

**THE 15<sup>TH</sup> DAA RESERVES THE RIGHT TO CANCEL ADDITIONAL SOUND EQUIPMENT AND SERVICES, IN THE EVENT THAT PERFORMING ARTIST(S), AND/OR ENTERTAINER(S) DECIDE TO BRING THEIR EQUIPMENT, ETC. THE FAIR SHALL NOT BE HELD FINANCIALLY RESPONSIBLE FOR PAYMENT FOR SOUND SYSTEMS, INSTRUMENTS, ETC., NOT ORDERED BY FAIR AND NOT USED AND/OR REQUIRED BY ARTISTS.**

#### **G. OUTSIDE PROMOTERS**

In the event the 15<sup>th</sup> DAA rents the Main Grandstand Arena to an outside promoter(s) during the 2026-2027-2028-2029-2030 Kern County Fairs, said outside promoter(s) has the right to bring in their own stage, sound system, lighting system, stage crew, technicians, etc., for their event, at their own expense. If the outside promoter wants to use any of Fair's Contractors for their Main Grandstand event, said outside promoter is responsible for paying Fair's Contractor direct for equipment and services provided for their event.

The Fair is not financially responsible for sound, lights, equipment rentals, technicians, and services ordered by "outside promoters" for their events.

#### **H. CANCELLATION OF SOUND SYSTEMS/EQUIPMENT SERVICES**

The 15<sup>th</sup> DAA reserves the right to cancel/decrease the number of sound systems, amps, microphones, speakers, etc., set forth in this bid process for the 2026-2027-2028-2029-2030 Kern County Fairs.

The 15<sup>th</sup> DAA will not be held financially liable or responsible for sound systems and/or equipment canceled prior to installation on the grounds of the 15<sup>th</sup> District Agricultural

Association.

**I. DEFAACEMENT OF PROPERTY**

Successful Bidder/Contractor awarded the contract shall not injure, mar or in any manner deface the premises, and shall not cause or permit anything to be done whereby the premises shall be in any manner injured, marred, damaged, or defaced. This will apply to the driving of nails, placement of hooks, tacks or screws or alterations of any kind to the premises without express approval of the Kern County Fair's Chief Executive Officer.

Successful Bidder/Contractor further agrees if the premises are damaged by the act, accident, default or negligence of Successful Bidder/Contractor or Successful Bidders/ Contractors agents, sub-contractors, employees, members, guests, participants, contestants, contenders, or Associations employees acting on behalf of Successful Bidder/Contractor, said Successful Bidder/Contractor shall be held financially responsible to repair all damage done to the premises and will pay to the Association upon demand such funds as shall be necessary to restore the premises to their original condition. Successful Bidder/Contractor is notified herewith that funds for such estimated repairs shall be withheld by Association monies due Successful Bidder/Contractor until such repairs are completed and property is restored. The premises includes all facilities, equipment, buildings, grandstands, and all other personal property and real property of the 15th District Agricultural Association.

**J. DAMAGE TO SUCCESSFUL BIDDER/CONTRACTORS PROPERTY**

Damage occurring to Successful Bidder/Contractor's property (sound systems, and/or equipment), while on the grounds of the 15<sup>th</sup> DAA, must be reported to Fair Management immediately and prior to removal of said damaged property from the Fairgrounds.

Pictures of said damage must be taken by the Fair, and a full investigation of said damage must be performed. Failure to notify the 15<sup>th</sup> DAA of any damaged property, prior to removal from the Fairgrounds, shall result in a no-fault claim by the 15<sup>th</sup> DAA.

**K. ABANDONED SOUND SYSTEMS, WIRING, HORNS, EQUIPMENT, ETC.**

Any sound equipment, wiring, horns, etc., left on the grounds of the 15<sup>th</sup> DAA, 30 days or more after the close of each contracted year, shall be considered abandoned property and said abandoned property shall become the sole and separate property of the 15<sup>th</sup> DAA, unless otherwise agreed by Fair Management ~ **IN WRITING.**

**L. LICENSES AND SAFETY**

Successful Bidder/Contractor must have the appropriate licenses, as required by Local and State law to operate a business in the State of California.

Successful Bidder/Contractor must be in compliance with any and all health and safety laws to insure the highest level of safety for his/her employees, the general public, animal's contractors, horse show exhibitors, and Fair employees. Successful Bidder/Contractor shall always, make safety its number one concern. All contractor employees must have a minimum of their OSHA 10 General Industry Certification and Leads/Supervisors must have their OSHA 30 Certification in accordance with California Law AB 1775.

Any/all contractor employee who operates any heavy equipment on the 15<sup>th</sup> DAA property must have the appropriate OSHA approved certification pertaining to the specific piece of heavy

equipment they are operating. IE: Forklifts-as per class operating, MEWP's, etc.... These Certifications must be presented upon request to any individual in a management position representing the 15<sup>th</sup> DAA.

#### **M. BUSINESS AND PROFESSIONAL WORK ETHIC**

Successful Bidder/Contractor must practice good business and professional work ethic, concrete management philosophies, practices, and policies to ensure professional behavior during the execution of the contract resulting from this bid process.

Successful Bidder/Contractor respective employees should always be properly uniformed and clearly identified with name badges and sound company's logo on their shirt/uniform. Uniforms, hats, or T-shirts with name badges and sound company's logo must be clean and pressed prior to their arrival on the Fairgrounds, each morning.

Successful Bidder/Contractor's sound technicians and other sound company employees must always perform in such a manner that enhances the Fair in the eyes of Fair patrons/visitors, performing artists/entertainers, show participants, and backstage visitors.

#### **N. FULL RUN OF FAIR**

Whenever the term "full run of the Fair" is used, it pertains to Fair operating hours during the twelve days of Fair. Fair's lighting, sound, staging, and tent Contractors are not authorized to stay on Fairgrounds after the close of Fair each evening for an overnight stay or security sleepover.

Successful Bidder/Contractor awarded this contract must perform in a professional manner and provide himself/herself, his/her staff, his/her technicians, etc., with "housing accommodations", off the Fairgrounds after the close of Fair each day/evening.

#### **O. INVOICE FOR PAYMENT**

Payment for services rendered by Successful Bidder/Contractor awarded this contract, shall be made, in full, upon satisfactory completion of the terms and conditions of the contract and upon submittal of an invoice/bill itemizing the applicable amount due for the 2026-2027-2028-2029-2030 Kern County Fairs, which includes any additional equipment and services provided with Purchase Order Numbers noted.

Itemization of sound systems and services provided for the 2026-2027-2028-2029-2030 Kern County Fairs must be detailed on invoice, for the following stages and/or areas:

1. Grounds Paging Systems (Custom Designed)
2. Spare Portable Systems
3. Main Stage (also known as Budweiser Pavilion Stage)
4. Frontier Stage  
Frontier Stage Gospel Day (1 day only) - Second Saturday of each year
5. La Villa Festiva Stage
6. Goode Time Stage
7. Main Plaza Stage
8. KC Lane/Loop Stage
9. Directors Dinners & Person of the Year @ KC Park Gazebo.
10. Main Grandstand Sound System (Ex. Special Events, and Rodeos).
11. Miscellaneous ~ Additional sound systems, equipment, technical services, etc. as may be required which are not specifically detailed herein.

## **SOUND SYSTEM SPECIFICATIONS FOR THE KERN COUNTY FAIR**

### **BID SPECIFICATIONS FOR SOUND SYSTEMS, EQUIPMENT, SERVICES, ETC.**

This Request for Proposal process describes the scope of work to be performed by the bidder who is awarded this contract and contains terms and conditions which shall be deemed incorporated and will become a part of any contract awarded pursuant to this bid process.

All gear listed does not have to match item per item, or brand to brand, but must be of equal or better professional industry standard in quality, performance, and technicality of stated gear within this RFP.

The bid specifications set forth below are for sound systems, equipment, services, etc. for the 2026-2027-2028-2029-2030 Kern County Fairs.

### **GENERAL REQUIREMENTS**

#### **FOR ALL STAGES TENTS/CANOPY COVERINGS**

Successful Bidder/Contractor must provide their own tents/canopies for covering their sound systems (including sound boards) both on and off the stage, sound wings, etc., at the sole expense of Contractor. The 15th DAA will not be held financially liable or responsible for providing tent/canopies as needed by Contractor.

#### **ENTERTAINERS' SPECIAL REQUIREMENT REQUESTS**

If Entertainers performing at the Main Stage-Budweiser Pavilion require special sound equipment, services, and/or requirements not included in the specifications in this bid process, then the Entertainers/Artists are financially responsible for payment of said requests, unless otherwise authorized by Fair Management on Fair Purchase Order.

**FAILURE TO SECURE PRIOR WRITTEN AUTHORIZATION OF FAIR MANAGEMENT TO SPECIAL REQUESTS MADE BY BUDWEISER PAVILION ENTERTAINERS/ARTISTS WILL RESULT IN SOUND CONTRACTOR NOT BEING PAID FOR UNAUTHORIZED SPECIAL REQUESTS MADE DIRECTLY BY ARTIST(S) TO CONTRACTOR.**

#### **1. SOUND SYSTEM FOR GROUNDS PAGING**

Contractor shall provide labor and equipment necessary to complete the specifications for a Sound System for Grounds Paging.

The system listed below is a system we utilized in the past. However, prospective bidders may specify systems that will achieve the same or better quality in performance and technicalities as the systems listed below.

Questions regarding the inter-relations of these systems will be answered and expanded upon, as may be required, upon the mandatory walk through or via formal request.

Successful Bidder/Contractor awarded the contract is to provide a complete ground's paging system "**Custom Designed**" to meet the needs of the 15<sup>th</sup> District Agricultural Association, as set forth below:

- a) One (1) Media Payback Device that includes a Lightning & USBC-1/8" dongle-adaptor to accommodate connections to an iPhone, IPAD, IPOD, Android devices, as well as the capability to accept USB drives.
- b) One (1) Six (6) Channel Mixer/Pre Amplifier (Must Be Current Industry Standard)
- c) One (1) 240-Watt 70 Volt Power Amplifier (Must Be Current Industry Standard)
- d) Thirty-Six (36) 30-Watt 70 Volt Paging Horns (Must Be Current Industry Standard)
- e) One (1) Switched Microphone (TOA, Shure, Electrovoice, or Current Industry Standard)

- f) Successful Bidder/Contractor must supply all low voltage wiring and ensure that all connections are tied into all horns on the concourses, north, south, east, west areas and to current Voice of the Fair broadcast location. Location TBD by Fair Management.

**NOTE: Paging speakers need to be added to the East End of the Main Walkway and to the South End of Walkway towards Harvest Hall.**

## END OF GROUNDS PAGING SOUND SYSTEM

### 2. **SPARE PORTABLE SOUND SYSTEMS**

Contractor shall provide labor and equipment necessary to complete the specifications for

(2) Two "Portable Sound Systems, unless otherwise mutually coordinated.

Successful Bidder/Contractor awarded the contract is to provide (2) two complete "Spare Portable Sound Systems" to meet the needs of the 15<sup>th</sup> District Agricultural Association, as set forth below, each sound system shall include:

- a) Two (2) ~ 2-way speaker system (Yamaha, J.B.L. TOA, Electrovoice, or current Industry Standard).
- b) One (1) ~ 6 Channel Mixer (Yamaha, TOA, Electrovoice, or Industry Standard).
- c) Two (2) ~ Announcing Microphones/Wireless
- d) Two (2) ~ Tripod Stands for Speaker Elevation
- e) All Mic Stands & Cables, and amplifiers as needed
- f) One (1) Media Payback Device that includes a Lightning & USBC-1/8" dongle-adaptor to accommodate connections to an iPhone, IPAD, IPOD, Android devices, as well as the capability to accept USB drives. (1) one for each portable system.

## END OF SPARE PORTABLE SYSTEMS

### 3. **MAIN STAGE - BUDWEISER PAVILION**

Sound System specification for the Main Stage- Budweiser Pavilion shall consist of a current professional concert industry grade system capable of maintaining an undistorted SPL level of 108 dB evenly distributed over an audience of 4,200 in floor seating and bleachers, covering an area of ~ 300' wide by 300' deep, with a frequency response of no less that 40 HZ to 16 KHz +-3dB. System shall have at least 8 dB of overhead.

Main and monitor amps shall be suited to task. Acceptable brands of amplifiers include Crest, Crown, Ashly, Q.S.C., Powersoft, L-Acoustics, d&b Audiotechnik, Meyer, Yamaha, and/or other current professional concert industry standard amplifiers.

Main Line Array shall be flown left and right with subs ground stacked. Line Array is flown off the existing downstage lighting structure, on out-riggers, that allows for a maximum weight of **1500 lbs. per side**, inclusive of all speakers, motor cables, chain motors, cables, chain bag etc... for the Line Array. Bidders shall be responsible for rigging and flying system in a safe manner with current industry and OSHA, ETCP, ESTA approved hardware and methods.

Acceptable brands of speakers include EAW, JBL, Meyers, Claire Brothers, L'Acoustics, d&b Audiotechnik, Adamson, DAS Audio, CODA, or other current industry standard speakers.

OUTFILLS-A line array system is required for out fills, both left and right, out-fill line arrays stacked on additional out fill subs on the ground.

Several JBL-VRX932LAP powered line array speakers on tri-pod stands are required for the VIP section off stage right, or other current concert industry standard mini-line array speaker for the run of the Fair.

**\*\*\*\*ANALOGUE CONSOLES ARE NOT ACCEPTABLE\*\*\*\***

FOH digital audio console must be at least a 64 input, 32 output channels with the capabilities of expanding to 120 inputs, 64 outputs if required via Dante or other current concert industry audio networking technology. FOH house mixing console shall include 4-7 Band Parametric E.Q. on each channel, 16 Aux/Effects sends with pre, post, and off switches, 12 programmable mutes, 36 aux/sub-group busses, and audio console must have capabilities of assigning full effects processing, i.e.: reverbs, gates, compressors, etc. Acceptable FOH mixing console shall be the most current and up to date professional concert industry digital console with current software, firmware, and if not already internalized within the console, the capabilities of adding waves server or similar industry standard software add-ons. Acceptable audio consoles include, Digico SD Series, Digico Quantum Series, Yamaha DM7 & CL5, Rivage PM Series, Avid S6L Series, Midas HD-Air, or other current professional concert industry standard audio console.

Monitor system shall consist of a current professional concert industry grade system capable of maintaining an undistorted SPL level of 108 dB at the Artists' locations. System shall have at least 8 dB of overhead. System shall meet current industry standard and shall include sufficient side fills, wedges, drum subs and monitors.

Successful Bidder/Contractor to provide audio distro and stringers to power all stage gear.

The digital monitor mixing console must be at least a 64 input, 32 output channel digital console with the capabilities of expanding to 120 inputs, 64 outputs if required via Dante or other current concert industry audio networking technology. MON mixing console shall include 4-7 Band Parametric, E.Q. on each channel, 16 Aux/Effects sends with pre, post, and off switches, 12 programmable mutes, 36 aux/sub-group busses, and the digital audio console must have capabilities of assigning full effects processing, ie: reverbs, gates, compressors, etc. Acceptable MON mixing console shall be the most current and up to date professional concert industry digital console with current software, firmware, and if not already internalized within the console, the capabilities of adding waves server or similar industry standard software add-ons. Acceptable audio consoles include, Digico SD Series, Digico Quantum Series, Yamaha DM7 & CL5, Rivage PM Series, Avid S6L Series, Midas HD-Air, or other current professional concert industry standard audio console, and be equivalent to the FOH console.

One (1) Media Payback Device that includes a Lightning & USBC-1/8" dongle-adaptor to accommodate connections to an iPhone, IPAD, IPOD, Android devices, as well as the capability to accept USB drives.

**IN EAR MONITORS (IEM), MICROPHONES, DIRECT BOXES, MIC STANDS:**

A selection of 40 to 50 microphones to include the following brands and model numbers or their equal and/or exceed in quality, performance, and technicalities to the following list. All

microphones provided must meet the current professional concert industry standards. Shure Beta SM58, 57, 52, SM 81, and SM 91; Electrovoice PL80's and RE20's; Sennheiser 421's, 432's, 441's; Beyer M88's; Audiotechnik ATM 11, ATM 31's, AKGD12E, 451's, 461's, Countryman, Stewart, Whirlwind or current industry standard microphones.

- a) Direct Boxes: Contractor shall provide a minimum of sixteen (16).
- b) Wireless Mics (6) Six Shure Axient 470-636MHz
- c) (8) Eight Stereo Channels of Shure PSM 1000 IEM system.  
**NO Sennheiser IEMs are acceptable.**
- d) Microphone Stands and Booms of various types and sizes; Contractor shall provide a minimum of forty to fifty (40 - 50).

#### **MISCELLANEOUS:**

- a) FOH & MON must be on a split rig with fan outs to their respective digital in/outs. Minimum 6 channels of Fiber and CAT 5e, and 5 channels of Coaxial, 12 channels of XLR return snake required. 200 feet minimum for all runs required, L14-30 or L21-30 (power cable) 200 feet minimum required. A minimum of 2 power circuits at FOH is required. All runs must be current industry standard manufactured models. Digital systems must provide stage rack to match the system.
- b) (1) One Direct communication system such as Clear-Com with belt packs, handsets, and flashers are required and (1) One Squawk Box at FOH & MON is required. or Equal Communications System.
- c) Mic cables, power cables, sub-snakes, minimum (6) sub-snakes that equal 56 inputs are required.
- d) (8) Eight channel Mix Switch to switch up to 8 channels from multiple audio consoles. Used for both inputs of Master of Ceremonies mic and house music playback.

#### **TECHNICIANS:**

- a) Two (2) highly qualified A1 Sound Technicians are required to monitor, supervise, secure and operate Contractor's equipment for each **MAIN STAGE-BUDWEISER PAVILION** show, unless otherwise coordinated with Fair Management, for the full run of the Fair.
- b) Lead sound technician must have a reliable communication device that can communicate with all sound technicians at all the other stages to trouble shoot sound problems immediately. Said reliable communication device provided by Contractor to Contractor's employees will be at the expense of Successful Bidder/Contractor.
- c) All batteries, as may be required, for the full run of the Fair shall be provided by Contractor at no expense to the 15th DAA.

#### **POWER DISTRIBUTION:**

Complete power distribution system, 100 feet of 4/0 AWG 5-Wire main feeder cable required. System shall be capable of 200 amps per leg, three phase. Distribution shall be able to accommodate power feeds to amp racks and stage power and other needed areas. Audio Distro must have a 3 phase camlock pass throughs.

**ADDITIONALLY, ALL DIGITAL GEAR WILL BE PROTECTED BY BACK UP BATTERY UNIT CAPABLE OF SUPPORTING GEAR FOR NOT LESS THAN 20 MINUTES VIA AN UNINTERRUPTED POWER SUPPLY (UPS).**

<b>END OF MAIN STAGE-BUDWEISER PAVILION SOUND SYSTEM</b>
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**4. FRONTER STAGE (1) INCLUDING GOSPEL DAY(S) SOUND SYSTEM:**

Successful Bidder/Contractor shall provide labor and equipment for complete sound systems, tents, equipment, all batteries, as may be required for mics (for the full run of the Fair); and services that meet and/or exceed the requirements of Fair Management for the Frontier Stage. The sound system for the Frontier Stage shall consist of a concert grade system capable of maintaining an undistorted SPL level of 108 dB evenly distributed over an audience area of 75' wide by 75' deep, with a frequency response of no less than 60 HZ to 16 KHZ +/- 3dB. System shall have at least 8 dB of overhead. Main and monitor amps shall be suited to task. Acceptable brands of amplifiers include Crest, Crown, Ashly, and Q.S.C., Powersoft, L-Acoustics, d&b Audiotechnik, Meyer, Yamaha, and/or other current professional concert industry standard amplifiers.

Main speakers shall be flown off existing structure left and right. Acceptable brands of speakers include EAW, J.B.L., Meyers, Claire Brothers, L'Acoustics, d&b Audiotechnik, Adamson, DAS Audio, CODA, or other current industry standard speakers. Line Array flown must be Mini-Line Array style consisting of 2-3 cabinets per side.

Ex: JBL VRX932LA1 (2-3) per side. Ex: (2) Two single 18" subs on ground per side.

FOH shall be a digital 32 X 16 digital console, with 3 Band E.Q. minimum, 2 effect sends, 12 monitor sends, channel patching, phantom power, and each channel must have capabilities for digital signal processing. Acceptable brands include Midas, Soundcraft, Yamaha, Allen & Heath, Digico, Avid, or other current industry standard audio console.

One (1) Media Payback Device that includes a Lightning & USBC-1/8" dongle-adapter to accommodate connections to an iPhone, IPAD, IPOD, Android devices, as well as the capability to accept USB drives.

Monitor system shall be capable of maintaining an undistorted SPL level of 108 dB at the artists' locations. Monitor mixes can be folded back from FOH Console if appropriate digital audio console is assigned to the Frontier Stage. For example, Yamaha QL5 capabilities with IPAD. If the FOH Console provided does not have these capabilities, then a separate Monitor Console that matches the FOH Console specs must be provided.

System shall have at least 8 dB of overhead. System shall meet current industry standards, and shall include sufficient side fills, 8 wedges, and 1 drum sub. The monitor system shall be able to E.Q. and power at least 8 discreet mixes and be driven from monitor sends on mix console.

**MICROPHONES, DIRECT BOXES, MIC STANDS, AND MIC CABLES:**

- a) Microphones (Audiotechnik, Electrovoice, Beyer, A.K.G., Shure, Sennheiser); or other current industry standard microphones. Contractor shall provide a minimum of twenty (20) microphones.

- b) Direct Boxes (Countryman, Stewart, Whirlwind,); or other current industry standard microphones. Contractor shall provide a minimum of six (6)
- c) (6) Wireless Mic Combo Units
- d) Assorted Mic Stands and Booms; Contractor shall provide a minimum of twenty (20)
- e) Mic Cables plus any needed sub snakes; Contractor shall provide a minimum of fifty (50) mic cables.
- f) All necessary power feeder, cables, power amplifiers, and stage power required.
- g) If FOH location is in the house, all cabling must be flown. Side stage mix position preferred.
  
- h) All batteries required, for the full run of the Fair, at no cost to the 15th DAA

**TECHNICIAN:**

One (1) qualified sound technician or Two (2) (depending on digital audio console provided) to be assigned to the Frontier Stage for the full run of the Fair. The Frontier sound technician(s) must have a reliable communication device that can communicate with all sound technicians at the various stages to trouble-shoot sound problems immediately. Said reliable communication device will be at the sole expense of Successful Bidder/Contractor.

**TECHNICIAN FOR GOSPEL DAY ONLY:**

**Two (2) A1 qualified sound technicians plus (2) Two Stage Crew to be assigned to the Frontier Stage on Gospel Day. Sound technicians must have a reliable communication device that can communicate with all sound technicians at the various stages to trouble-shoot sound problems immediately. Said reliable communication devices will be at the sole expense of Successful Bidder/Contractor.**

**POWER DITRIBUTION FOR ELECTRICAL POWER:**

Complete power distribution system that will distribute a 50-amp 220-volt single phase power source. System will be able to service the main and monitor sound system plus service performers on stage equipment.

**END OF FRONTIER STAGE SOUND SYSTEM**

**5. LA VILLA FESTIVA STAGE**

Successful Bidder/Contractor shall provide labor and equipment for a complete sound system, tents, equipment, all batteries, as may be required for mics (for the full run of the Fair); and provide services that meet and/or exceed the requirements of Fair Management.

**LA VILLA FESTIVA STAGE SOUND SYSTEM**

The La Villa Festiva Stage shall consist of a concert grade system capable of maintaining an undistorted SPL level of 108 dB evenly distributed over an audience area of 150' wide by 200' deep, with a frequency response of no less than 40 HZ to 16 KHZ +/- 3dB. System shall have at least 8 dB of overhead. Main and monitor amps shall be suited to task. Acceptable brands of amplifiers include Crest, Crown, Ashly, and Q.S.C., Powersoft, L-Acoustics, d&b Audiotechnik, Meyer, Yamaha, and/or other current professional concert industry standard amplifiers.

Main speakers shall be flown left and right via Genie Lifts or certified lifting device, with subs ground stacked. A minimum of (8) eight 12" dual Line Array cabinets, (4) four per side, (6) six dual 18" subs, (3) three per side required. Bidders shall be responsible for rigging and flying system in a safe manner with OSHA, ETCP, ESTA, approved hardware and methods. Acceptable brands of speakers include EAW, J.B.L., Meyers, Claire Brothers, L'Acoustics, d&b Audiotechnik, Adamson, DAS Audio, CODA, or other current industry standard speakers.

FOH must be a 48 x 24 digital audio console. All digital processing shall be included within the audio console. Acceptable brands include Midas, Soundcraft, Yamaha, and Allen & Heath, Digico, Avid or other current industry standard brand.

MON system shall consist of a current industry concert grade system capable of maintaining an undistorted SPL level of 108 dB at the Artists' locations. System shall have at least 8 dB of overhead. System shall meet current industry standards, and shall include sufficient 3-way side fills, 10 wedges, and drum sub.

MON must be a 48 x 24 digital audio console. All digital processing shall be included within the audio console. Acceptable brands of console include Midas, RAMSA, Soundcraft, Allen & Heath, and Yamaha, Digico, Avid, or other current industry standard brand.

**LA VILLA FESTIVA STAGE system shall include at least the following:**

**MICROPHONES AND DIRECT BOXES:**

- a. 30 to 40 mics - A selection of 30 to 40 microphones including at least (2) Two wireless combo units, to include the following brands and model numbers or their equal to meet current industry standards. Shure SM58's, 57's, 81's; Electrovoice PL80's and RE20's; Sennheiser 421's, 432's, 441's; Beyers M88's; Audio Technica ATM11, Atm 31's; AKGD12E 451's, 461's or current industry standard microphones.
- b. Twelve (12) minimum direct boxes; Countryman, Stewart, Whirlwind, or equal.
- c. 30 to 40 mic stands and booms of various types and sizes.

**MISCELLANEOUS AUDIO GEAR FOR LA VILLA FESTIVA STAGE**

- a) FOH & MON must be on a split rig with fan outs to their respective digital in/outs. 150 feet minimum for all runs required L14-30 or L21-30 (power cable) 150 feet minimum.
- b) One (1) Clear-Com or Equal Communications System
- c) All necessary power cables, and power amplifiers suited to task required.
- d) All batteries, as may be required, for the full run of the Fair
- e) One (1) Media Payback Device that includes a Lightning & USBC-1/8" dongle-adapter to accommodate connections to an iPhone, IPAD, IPOD, Android devices, as well as the capability to accept USB drives.

**TECHNICIAN:**

- a) Two (2) A1 Qualified Technicians to be assigned to La Villa Festiva stage for the full run of the Fair. One (1) of the A1 Audio Technicians assigned to the stage must be Bilingual (Spanish & English) and will be the Monitor Engineer.
- b) Technicians must have a reliable communication device that can communicate with all sound technicians at the various stages to trouble-shoot sound problems immediately. Said reliable communication device will be at the sole expense of Successful Bidder/

Contractor.

**POWER DISTRIBUTION:**

Complete power distribution system, 100 feet of main feeder cable. System shall be capable of either 100 amps per leg single phase or three phase. Distribution shall be able to accommodate power feeds to amp racks and stage power and other needed areas.

**END OF LA VILLA FESTIVA STAGE SOUND SYSTEM**

**6. MAIN PLAZA STAGE**

Successful Bidder/Contractor shall provide labor and equipment for a complete sound system, tents, equipment, all batteries, as may be required for mics and reliable communication device (for the full run of the Fair); and provide services that meet and/or exceed the requirements of Fair Management.

**MAIN PLAZA STAGE SOUND SYSTEM**

The Main Plaza Stage shall consist of a system capable of maintaining an undistorted SPL level of 98 dB evenly distributed over an audience area of 75' wide by 75' deep, with a frequency response of no less than 560 HZ to 16 KHZ +/- 3 db. System shall have at least 8 dB of overhead and include the following or equal equipment to meet current industry standards.

- a) (4) Four 15" 2-way speaker cabinets, (2) per side on stands and (2) 18" sub cabinets (1) one per side, (4) four wedge monitors for stage (JBL, EAW or equal) with adequate power amplifiers if not self-powered.
- b) (1) One -16x4x2 digital mixer (Yamaha, Soundcraft, or equal) positioned off stage left.
- c) Contractor shall provide a minimum of twelve (12) professional quality microphones (Shure, EV, Audio Technical, or equal) including at least one (1) wireless mic.
- d) Professional quality direct boxes as needed.
- e) Minimum of twelve (12) mic stands and 12 XLR cables, all necessary power cables for the full run of the Fair.
- f) All batteries, as may be required, for the full run of the Fair.
- g) One (1) Media Payback Device that includes a Lightning & USBC-1/8" dongle-adaptor to accommodate connections to an iPhone, IPAD, IPOD, Android devices, as well as the capability to accept USB drives.

**Unless otherwise modified prior to the start of Fair, speakers must be stacked or be on tripods for elevation facing east.**

**TECHNICIAN:**

- a) One (1) Qualified Sound Technician to be assigned to the Main Mall/Plaza Stage for the full run of the Fair.
- b) The Main Mall/Plaza Stage technician must have a reliable communication device that can communicate with all sound technicians at the various stages to trouble shoot sound problems immediately. Said reliable communication device will be at the sole

expense of Successful Bidder/Contractor.

<b>END OF THE MAIN MALL/PLAZA STAGE SOUND SYSTEM SPECIFICATIONS</b>
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**7. KC LANE/LOOP STAGE**

Successful Bidder/Contractor shall provide labor, services, and equipment for a complete sound system, tents, and all batteries, as may be required, for mics (for the full run of the Fair), and services that meets and/or exceeds the requirements of Fair Management.

**KC LANE/LOOP STAGE SOUND SYSTEM**

The KC Lane/Loop Stage shall consist of a system capable of maintaining an undistorted SPL level of 98 dB evenly distributed over an audience area of 75' wide by 75' deep, with a frequency response of no less than 60 HZ to 15KHZ +/- 3 db. System shall have at least 8 dB of overhead and include the following or equal equipment to meet Artists' requests:

- a) Four (4) - Two-way 15" speaker systems on stands, (2) Two per side, (4) Four 18" Subs (2) two per side (JBL, EAW, EV) or current industry standard.
- b) (1) One 24x8x2 digital audio console required. All dsp included. FOH location to be off stage right. (Yamaha, TOA, Electrovoice) or current industry standard.
- c) (6) Six monitor wedges and (1) 18" drum sub.
- d) (16) Professional quality microphones, plus (1) one Wireless Combo unit. (Shure, EV, Audiotechnica) or current industry standard microphones.
- e) Minimum of six (16) mic stands and 32 XLR cables, all necessary DI's, all necessary power cables, amplifiers, for the full run of Fair.
- f) All batteries, as may be required, for the full run of Fair.
- g) One (1) Media Payback Device that includes a Lightning & USBC-1/8" dongle-adaptor to accommodate connections to an iPhone, IPAD, IPOD, Android devices, as well as the capability to accept USB drives.

**Unless otherwise modified prior to the start of Fair, speakers must be stacked or be on tripods for elevation facing west.**

**TECHNICIAN:**

- a) One (1) Qualified Sound Technician to be assigned to The KC Lane/Loop Stage for the full run of the Fair.
- b) The KC Lane/Loop Stage technician must have a reliable communication device that can communicate with all sound technicians at the various stages to trouble-shoot sound problems immediately. Said reliable communication device will be at the sole expense of Successful Bidder/Contractor.

<b>END OF KC LANE/LOOP STAGE SOUND SYSTEM SPECIFICATIONS</b>
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**8. DIRECTORS' DINNERS/PERSON OF THE YEAR @ KC PARK GAZEBO**

Successful Bidder/Contractor shall provide labor, services, and equipment for complete sound system, tents, equipment, all batteries, as may be required for mics, and services that meet and/or exceed the requirements of Fair Management.

**Sound System must be in place and ready for operation no later than 8:00 am, on the Monday prior to opening of each respective Fair, unless otherwise mutually coordinated with Fair Management.**

**DIRECTORS' DINNER'S AND PERSON OF THE YEAR @ KC PARK GAZEBO SOUND SYSTEM**

The sound system consists of a system capable of maintaining an undistorted SPL level of 98 dB evenly distributed over an audience area of 35' wide by 45' deep, with a frequency response of no less than 80 HZ to 16 KHZ +/-3 dB. System shall have at least 8 dB of overhead and include the following or equal equipment to meet current industry standards.

- a) Four (4) - 2-way 15" speaker system on stands, (2) Two per side or lined/spread out, along the side facing the dining/seating area, (JBL, EAW, EV) or current industry standard.
- b) One (1) - Six (6) Channel mixer, (Yamaha, TOA, Electrovoice) or current industry standard.
- c) Two (2) - Professional Quality Microphones (Shure, EV, Audio Technica) or current industry standard.
- d) One (1) Handheld Wireless Microphone.
- e) Three (3) - Mic stands and cables.
- f) All necessary power cables, power amplifiers, and batteries, as may be required
- g) One (1) Media Payback Device that includes a Lightning & USBC-1/8" dongle-adaptor to accommodate connections to an iPhone, IPAD, IPOD, Android devices, as well as the capability to accept USB drive.

**END OF DIRECTORS' DINNERS/PERSON OF THE YEAR @ KC PARK GAZEBO SOUND SYSTEM**

**9. MAIN GRANDSTAND/SPECIAL EVENTS/RODEO**

Successful Bidder/Contractor shall provide labor, services, and equipment for complete a complete sound system, including tents, equipment, and all batteries as may be required for mics, that meet or exceed the requirements set forth in this bid packet.

Main Grandstand Special Events/Rodeo sound system must be in place and ready for operation no later than 5:00 pm the first Monday of each respective year and will remain in place for the full run of each Fair, unless otherwise mutually coordinated with Fair Management.

**MAIN GRANDSTAND SPECIAL EVENTS/RODEO SOUND SYSTEM**

The Kern County Fair will schedule daily/evening special events in the Main Grandstand during the 2026-2027-2028-2029-2030 Kern County Fairs.

These special events dates shall be announced at a later date. The sound system described in this Main Grandstand section below should be sufficient for all activities performed in the Main Grandstand.

This system shall consist of a public address grade system capable of maintaining an undistorted SPL level of 98 dB evenly distributed over an audience area of 300' wide by 300' deep, with a frequency response of no less than 120 HZ to 14 KHZ +/-3dB.

System shall have at least 3 dB of overhead. Main amps shall be suited to task. Acceptable brands of amplifiers include Crest, Crown, Ashly and Q.S.C. or other professional industry standard amplifiers.

- a) (2) Two Ground stacked 3-way Line Array systems, consisting of a minimum of (6) Six dual 15" cabinets, (3) three per stack, per side. Cabinets will be located on top of the Announcer Booth inside the Arena.
- b) (1) One 16 Channel digital audio mixer with equalizer, dsp, etc. included for system complete control.
- c) (1) One 10"-12" refence monitor for inside Announcer Booth.
- d) One (1) Media Payback Device that includes a Lightning & USBC-1/8" dongle-adapter to accommodate connections to an iPhone, IPAD, IPOD, Android devices, as well as the capability to accept USB drives.
- e) (2) Two ~ Wired Announcing Microphone.
- f) (2) Two Wireless Combo Units.
- g) (1) One Headset Microphone.

- h) All Mic Stands & Cables, and amplifiers as needed.

**TECHNICIAN:**

- a) One (1) Qualified Sound Technician to be assigned to the Main Grandstand during scheduled events, as coordinated with Fair Management.
- b) Sound Technician must have a reliable communication device that can communicate with all sound technicians at the various stages to trouble shoot sound problems and respond immediately. Said reliable communication device will be at the sole expense of Successful Bidder/Contractor.

**POWER DISTRIBUTION FOR ELECTRICAL POWER**

Complete power distribution system is required that will distribute a 50-amp 220-volt single phase power source. System will be able to service the sound system plus service performers on stage equipment

**END OF MAIN GRANDSTAND SPECIAL EVENTS/RODEO SOUND SYSTEM**

**10. MISCELLANEOUS - ADDITIONAL SOUND SYSTEMS**

Successful Bidder/Contractor must have the capability to provide, on short notice, additional specialized rental equipment such as, stage gear, cables, stands, microphones, speakers, portable systems, etc., upon request of Fair Management.

If Artists' request for additional sound equipment and services, etc., **is approved by Fair Management and authorized on a Fair purchase order**, then Successful Bidder/Contractor awarded the contract shall provide additional sound equipment and services, etc., to the Artists.

**PAYMENT SHALL NOT BE MADE FOR ADDITIONAL SOUND EQUIPMENT AND SERVICES, ETC., REQUESTED BY ARTISTS, UNLESS A FAIR PURCHASE ORDER IS ISSUED AUTHORIZING PAYMENT FOR SAID ADDITIONAL ITEMS.**

**THE 15TH DISTRICT AGRICULTURAL ASSOCIATION RESERVES THE RIGHT TO OBTAIN BIDS ON THE RENTAL OF ADDITIONAL SOUND EQLUIPMENT, BAND GEAR, NOT SPECIFICALLY PRICED AND DETAILED IN SUCCESSFUL BIDDER/CONTRACTOR'S PROPOSAL, WHEN SUFFICIENT TIME ALLOWS FOR SUCH BID PROCESSES.**

## PART V EVALUATION, SELECTION AND SCORING PROCESS

Each proposal shall be evaluated for responsiveness the 15<sup>th</sup> **District Agricultural Association's** needs as described in this RFP. This part describes the process the **15<sup>th</sup> District Agricultural Association's** will follow when evaluating and scoring proposals and awarding the contract, if any is awarded, and contains the exact scoring criteria to be used. During the evaluation and selection process, the Committee may wish to interview a bidder for clarification purposes only. The bidder will not be allowed to ask question concerning other bidders, but only to respond to clarification questions from the Committee. Proposals cannot be changed by the bidder after the time and date designed for receipt.

### A. EVALUATION AND SELECTION PROCESS

1. Following the deadline for receipt of proposals as stated in Part II, each proposal will be examined to deter if:
  - Submittal (receipt) was by the deadline time and date; and
  - The physical format requirements were met.

***This is not a public review***

2. Technical proposals that meet the submittal format requirements, as stated in the previous paragraph, will be submitted to the Committee for
  - Review of the technical proposal
  - Confirmation the information is presented in the format required by the RFP, and
  - All required documentation is included and correct.

**Proposals that do not present the information in the format required may be rejected as non-responsive.**

***This is not a public review***

3. The 15<sup>th</sup> District Agricultural Association reserves the right to verify any references and employment experiences referenced or disclosed in this proposal or to ascertain the accuracy of information presented. Misinformation or inaccuracy is grounds for disqualification or receipt of a lower score.
4. The Committee will evaluate each proposal that meets the format requirements of preceding paragraph two, and assign point max for the technical proposal.

***This is not a public review***

- 5. The Committee may request interviews of bidder for clarification of proposals. Following any interviews, the proposal may be re-scored.

***This is not a public review***

- 6. In Order to obtain the average score for each bidder, the total point max of each reviewer will be added up for **each** bidder and the result divided by the number of people on the Committee. This score is then used to determine if the bidder has the minimum number of point max to qualify for the second tier.
- 7. The "Financial Proposal Bid Form" of those responsible qualified bidders achieving the required minimum point max will then be opened. Certified small business bidders, who have included in their proposal a copy of their "Small Business Certification Approval Letter", shall be granted a preference of 5 percent.
- 8. Selection of the bidder is based on the "Financial Proposal Bid Form" of the qualifying technical proposals as described in Part II.D.
- 9. In the event of a tie in determining the Successful Bidder, the tie will be broken by a toss of a coin by a member of the Committee and in the presence of authorized representatives of the tied bidders.
- 10. All bidders will be notified of the results.

**B. SCORING OF TECHNICAL PROPOSALS**

Bidders receiving a score of **ninety (90) point max or more** on the "Technical Proposal", Tier 1 will be deemed qualified and their "Financial Proposal Bid Form" Tier 2 will be reviewed.

**If a bidder does not receive a minimum number of points max, as stated above, that bidder will not be deemed qualified and the bidder's "Financial Proposal" will not be opened nor reviewed.**

**The following information must be provided by the bidder in order for the RFP to be scored:**

<b>Equipment</b> .....	<b>Point Max</b>
A complete list of all equipment to meet the specified needs of the Kern County Fair .....	<b>5 Points</b> _____
Specify by venue, in the order they are listed in the RFP, all equipment to be supplied for that venue .....	<b>5 Points</b> _____
For equipment valued over <b>\$400</b> , supply for each piece the common name, Maker, model, serial number, year of manufacture, and estimated value .....	<b>5 Points</b> _____
Explain how you maintain your equipment.....	<b>5 Points</b> _____
Explain how you would maintain the equipment quality and quantity in the Optional second and third years of the contract as provided in the first year Of the contract .....	<b>5 Points</b> _____
Complete and signed Statement of Equipment (see Part VII Sec.A).....	<b>5 Points</b> _____

**Past Experience and Previous Performance** ..... **40 Points Max**

List all past experience and previous performance between January 1, 2021 through December 31, 2025 (5 years) under similar or relevant conditions.

Provide name and contact number for each event.....**5 Points Max** \_\_\_\_\_

- **Date work was performed must be included for each event or RFP Will be deemed non-responsive.**

- **Listing work performed prior to this time period will deem the RFP Non-responsive.**

List all fairs OR similar **Events With Multiple Stages** That You contracted with between January 1, 2021 - December 31, 2025. LIST ONLY THOSE EVENTS WHERE YOU SUPPLIED AND OPERATED THE AUDIO EQUIPMENT FOR FOUR (4) OR MORE STAGES.

Provide name and contact number for each-----**6 Points Max** \_\_\_\_\_

- **Date work was performed must be included for each event or RFP will be deemed non-responsive.**
- **Listing work performed prior to this time period will deem the RFP non-responsive.**

Include Three (3) letters of recommendation, written on event letterhead, dated and signed within the last three (3) years. Letters must specifically address a positive job performance and positive relationship with the Fair Management, staff and performing Artists ----- **18 Points Max** \_\_\_\_\_

- **Time period is to be between January 1, 2023 – December 31, 2025.**
- **Letters that indicated work was performed outside the above time frame will deem the RFP non-responsive.**

- **More than three (3) letters will deem the RFP non-responsive.**
- **A separate letter for each Fair must be submitted or the RFP will be deemed non-responsive.**
- **Six (6) points will be the maximum award for each letter meeting the above criteria.**

Include an additional five (5) letters of recommendation from any past productions that the bidder has provided services between January 1, 2021 – December 31, 2025. Provide a name and contact number for each. Letters must specifically indicate a positive job performance and positive relationship with the management, staff and performing Artists ----- **5 Points Max** \_\_\_\_\_

- **Time period to be between January 1, 2021 - December 31, 2025.**
- **Letters that indicate work was performed outside the above time frame will deem the RFP non-responsive.**
- **A separate letter for each production must be submitted or the RFP will be deemed non-responsive.**

Include one letter of reference from contractor’s main banking institution verifying the ability of potential contractor to meet all obligations to employees and potential subcontractors for work performed at the Kern County Fair. Include names, addresses and telephone numbers of at least four (4) other business related references from banks, suppliers, and other businesses the contractor does business with. ----- **6 Points Max** \_\_\_\_\_

**Personnel & Bidder’s Qualifications/Philosophy -----Points Max**

Include a copy of proposer’s personnel manual and applicable policies or statements related to same (i.e. dress code, personal integrity, public relations, unacceptable conduct, and safety, willingness to work with and cooperate with event staff, performers and/or their representatives)----- **6 Points Max** \_\_\_\_\_

Include biographies detailing personnel’s professional experience, level of working knowledge of systems, equipment, and rigging for all personal who may be working this Fair. Also include bilingual abilities/background for technicians at the La Villa Festiva Stage ----- **7 Points Max** \_\_\_\_\_

Include copies of signed and dated statements from each of the above personnel that they have read and understood the proposer’s personnel manual----- **7 Points Max** \_\_\_\_\_

Include documentation proving that each of the above personnel is covered by Worker's Compensation Insurance. ----- **5 Points Max** \_\_\_\_\_  
 List and explain overall qualifications of bidder's company and business philosophy, attitude, interest in project, integrity, etc----- **5 Points Max** \_\_\_\_\_

---

**Total ~ 100 Points Max**

**PART VI  
 MANDATORY FORMAT AND CONTENT REQUIREMENTS**

**A. INTRODUCTION**

This part provides instructions to the bidder regarding the mandatory proposal format and content requirements. The bidder must remember that

- All bids submitted must follow the proposal format instructions;
- All information must be presented in the order and the manner requested;
- All questions must be answered; and
- All requested data must be supplied.

Proposals not following the required format will be deemed non-responsive and will be rejected.

**B. PROPOSAL FORMAT AND CONTENT**

Each proposal must be prepared as two (2) separate documents placed in two (2) separate sealed packages; both sealed packages are inserted into a third package. All packages need to be clearly labeled in the manner described in Part II, paragraph "C".

**1. Tier 1 "Technical Proposal"**

Information in the technical proposal is to be provided in the order requested beginning with the cover letter page. Each page is to be numbered at the bottom, starting with the number 1; all pages should be 8-1/2 x 11 inch paper; and all narrative portions of the proposal should be typed.

The first page of the technical proposal must be a **signed** cover letter on the letterhead of the bidder and contain the following statement verbatim:

"To which this proposal responds, have been read and understood. Further, in signing this letter, as the authorized representative of the submitting bidder, it is expressly agreed by the bidder that failure to have provided accurate and truthful information in this proposal or any deviation from any requirement or performance measure stated in the RFP shall constitute grounds for rejection of this proposal, and further, bidder agrees that if the submitted proposal is not in the format of the RFP, bidder's proposal will be deemed non-responsive. Submission of this proposal signifies that all terms, conditions, requirements, protest procedures, performance measures and instructions concerning the award of the REP have been read and understood."

The person's name must be printed clearly below the signature line, and then signed on the signature line and dated. If bidder fails to submit this document, and it is not signed and dated, the proposal will be reject as being non-responsive. Revised 3/25/08-16-

- Table of Contents
- Small Business Preference Documentation, if applicable, and if the Fair is a DAA. One (1)

- copy of the Small Business Certification Letter, if bidder is claiming the Small Business Preference and has already received certification letter,
- Or, if application for the preference has been submitted to OSDS a sheet of paper stating that the application has been submitted to OSDS and the date submitted.
  
- Or, if claiming the preference as a non-small business subcontracting with certified SB/MB(s), a sheet of paper listing the Small Businesses you commit to subcontract with for a commercially useful function in the performance of the contract. This list of subcontractors shall include the subcontractors:
  1. Name
  2. Address
  3. Phone Number
  4. Description of work to be performed
  5. Dollar amount or percentage per subcontractor.

Also, include the sub-contractor's certification or indicate if applications(s) are on file with OSDS.
- Bidder must provide all information/documentation requested in Part V.B.

## 2. Tier 2, "Financial Proposal Bid Form"

The "Financial Proposal Bid Form" must be completed and signed.

## PART VII

### FORMS SECTION

#### **FORMS TO BE COMPLETED AND SUBMITTED BY BIDDER: (Submit in Duplicate)**

- Bidder/Contractor Status Form **\*\***
- DVBE Attachment for bids totaling over \$10,000
- To meet the DVBE Requirements, bidders must complete and fully document at least one compliance option of the DVBE attachments:
- **Option A ~ Commitment to full DVBE participation**
- **Option B ~ Good Faith Effort**
- **Option C ~ Business Utilization Plan**

#### **FORMS TO BE COMPLETED BY SUBCONTRACTOR IF APPLICABLE, AND SUBMITTED BY BIDDER: (Submit in Duplicate)**

- Bidder/Contractor Status Form
- "Financial Proposal Bid Form" completed and signed.

#### **DOCUMENTS TO BE COMPLETED BY THE 15<sup>TH</sup> DAA**

- Notice of Proposed Award (after proposed award is determined)

**DOCUMENTS THAT ARE PART OF THE CONTRACT TO BE AWARDED**

- Std. 213 Standard Agreement
- GTC~307
- Latest Revision of the CSFA “Insurance Requirements”
- CCC-307
- Std. 204 “Payee Data Record Form”

**\*\* If this Bidder Contractor Status Form is not completely filled out, signed and submitted with bidder’s response to this bid process, the bid will be rejected as non-responsive.**

**Part VII - FORMS**

**A. FORMS TO BE COMPLETED AND SUBMITTED BY PROPOSER (MANDATORY)**

In conjunction with the information requested in Part III – Mandatory Format and Content Requirements, a comprehensive proposal or proposal package will consist of the items identified below.

Complete this checklist to confirm the items in your bid. Place a check mark or "X" next to each item that you are submitting to the District. For your bid to be responsive, all required attachments must be returned. This checklist is intended to be used as a guideline and should not be used to validate all of the IFB content requirements.

<u>Document</u>	<u>Document Name/Description</u>
_____ Attachment 1	Bidder/Contractor Status Form (2 Pages) (Must include Corporate Resolution if Bidder is a Corporation) - <b><u>Must be submitted</u></b>
_____ Attachment 2	Bidder References - <b><u>Must be submitted</u></b> - (3 References). See Section B, Technical Proposal, page 30 above
_____ Attachment 3	Financial Proposal Bid Form (2 Pages) - (Sign, Date) <b><u>Must be submitted</u></b>
_____ Attachment 4	Darfur Contracting Act Certification <b><u>Must be submitted</u></b>
_____ Attachment 5	Iran Contracting Act Verification Form <b><u>Must be submitted (if over \$1,000,000)</u></b>
_____ Attachment 6	DVBE Bidder Declaration GSPD-05-105 (if applicable) <a href="https://www.documents.dgs.ca.gov/dgs/fmc/gspd/gspd05-105.pdf">https://www.documents.dgs.ca.gov/dgs/fmc/gspd/gspd05-105.pdf</a>
_____ Attachment 7	DGS PD 843 DVBE Declaration (if applicable) <a href="https://www.documents.dgs.ca.gov/dgs/fmc/gspd/pd_843.pdf">https://www.documents.dgs.ca.gov/dgs/fmc/gspd/pd_843.pdf</a>
_____ Attachment 8	Megan's Law Screening Certification and Listing <b><u>Must be submitted</u></b>
_____	"Small Business Approval Letter" (OSDC or OSMB) <b><u>Must be submitted if claiming Small Business Preference</u></b>
_____	Insurance Letter, signed and dated, as set forth in Section "E", Instruction To Bidders; <b><u>Must be submitted</u></b>

**B. DOCUMENTS TO BE COMPLETED BY DISTRICT**

Notice of Proposed Award, after proposed awardee is determined

**ATTACHMENT 1  
BIDDER/CONTRACTOR  
STATUS FORM**

**RFP#26-01**

**Page 1 of 2**

Contractor's Name \_\_\_\_\_ Federal Employer ID # \_\_\_\_\_  
(full business name)

Address \_\_\_\_\_ County \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_  
(principal place of business)

**STATUS OF CONTRACTOR PROPOSING TO DO BUSINESS (PLEASE CHECK ONE)**

\_\_\_\_\_ Individual \_\_\_\_\_ Limited Partnership \_\_\_\_\_ General Partnership \_\_\_\_\_ Corporation

**Individual** (Please check one)-----Resident-----Non-Resident

If a sole proprietorship, state the true full name of sole proprietor: (i.e., John Roe Smith, not J. Roe Smith or not John R. Smith)

\_\_\_\_\_

**Partnership** (Please check one) \_\_\_\_\_ General Partnership \_\_\_\_\_ Limited Partnership

If a partnership, list each partner, identifying whether limited partner(s), stating their true full name and their interest in the partnership:

\_\_\_\_\_

**Corporation**

**A copy of the corporate resolution authorizing the signing of this form should be attached.**

**Place and date of incorporation** \_\_\_\_\_

If not a California corporation in good standing, please state the date the corporation was authorized to do business in California:

-----

**CURRENT OFFICERS: President: -----Vice President:-----**

**Secretary:-----Treasurer:-----**

**Other Officers:-----**

-----

**All must answer:** Are you subject to Federal Backup Withholding -----Yes-----No

**ATTACHMENT 1  
BIDDER/CONTRACTOR  
STATUS FORM**

**RFP#26-01**

Page 2 of 2

**Fictitious Name**

If contractor is doing business under a fictitious business name and will be performing under the fictitious name, please attach a clearly legible copy of the current fictitious filing.

**Small Business Preference**

Are you claiming preference as a small business in reference to this RFP  Yes  No

If yes, the bidder is required to submit a copy of the OSD's Small Business Certification Approval Letter with the technical proposal package.

Your small business ID number: \_\_\_\_\_

**Pending Litigation or Hearings**

Are any civil or criminal litigation or administrative hearings currently pending against the bidder's organization, owners, officers or employees?  Yes  No

If yes, please state the case number and agency or court where pending and status of litigation or hearing:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The District reserves the right to verify the information provided on this form by the bidder under IFB process.**

**I declare under penalty of perjury that the above information is true and correct and that I am authorized to sign this status form on behalf of the bidder/contractor.**

\_\_\_\_\_  
**Print Name & Title**

\_\_\_\_\_  
**(Signature)**

\_\_\_\_\_  
**(Date)**

**If this status form is not completely filled out, signed and submitted with bidder's response to the RFP, the bid will be rejected as non-responsive.**

**ATTACHMENT 2**

**RFP #26-01**

**BIDDER REFERENCES**

List below three references for services performed within the last five years, which are similar to the scope of work to be performed in this contract.

<b>REFERENCE 1</b>			
Name of Firm:			
Street Address:	City:	State:	Zip Code:
Contact Person:		Telephone Number:	
Dates of Service:		Value or Cost of Service:	
mail Address:			

Brief Description of Service Provided:

<b>REFERENCE 2</b>			
Name of Firm:			
Street Address:	City:	State:	Zip Code:
Contact Person:		Telephone Number:	
Dates of Service:		Value or Cost of Service:	
mail Address:			

Brief Description of Service Provided:

<b>REFERENCE 3</b>			
Name of Firm:			
Street Address:	City:	State:	Zip Code:
Contact Person:		Telephone Number:	
Dates of Service:		Value or Cost of Service:	
mail Address:			

Brief Description of Service Provided:

**ATTACHMENT 3  
FINANCIAL PROPOSAL BID FORM**

**RFP #26-01**

The price quote shall be inclusive of all wages, allowances, supervision, insurance(s), material, labor, supervision, taxes, emission, certificate, license, travel, meal reimbursements, hotel accommodation, equipment, transportation, fuel, uniforms, or any other related services required. The District shall not be billed for any costs that were not included in the contract.

“By submitting a Bid for Fairtime Golf Carts Rental, I understand and agree to the terms, conditions and scope of work as set forth in this Invitation for Bid. Furthermore, I certify I am legally authorized to bind the organization to the terms outlined herein.”

Contractor's Name: \_\_\_\_\_ FID # \_\_\_\_\_

Contractor's Address: \_\_\_\_\_  
\_\_\_\_\_

Contractor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

ARE YOU CLAIMING SMALL BUSINESS PREFERENCE

As a California Certified Small Business      YES \_\_\_\_\_      NO \_\_\_\_\_

If Yes, Certification # \_\_\_\_\_

ARE YOU CLAIMING DVBE INCENTIVE

Are you a primary California Certified DVBE      YES \_\_\_\_\_ NO \_\_\_\_\_

Are you sub a minimum of 1% up to 5% to a California certified DVBE      YES \_\_\_\_\_ NO \_\_\_\_\_

**ATTACHMENT 4  
DARFUR CONTRACTING ACT**

Pursuant to Public Contract Code section 10478, if a bidder or proposer currently or within the previous three years has had business activities or other operations outside of the United States, it must certify that it is not a "scrutinized" company as defined in Public Contract Code section 10476.

Therefore, to be eligible to submit a bid or proposal, please complete only one of the following three paragraphs (via initials for Paragraph # 1 or Paragraph # 2, or via initials and certification for Paragraph # 3):

1. \_\_\_\_\_ We do not currently have, or we have not had within the previous  
Initials three years, business activities or other operations outside of the United States.

**OR**

2. \_\_\_\_\_ We are a scrutinized company as defined in Public Contract Code  
Initials section 10476, but we have received written permission from the Department of General Services (DGS) to submit a bid or proposal pursuant to Public Contract Code section 10477(b). A copy of the written permission from DGS is included with our bid or proposal.

**OR**

3. \_\_\_\_\_ We currently have, or we have had within the previous  
Initials three years, business activities or other operations outside  
certification of the United States, but we certify below that we are not a  
below scrutinized company  
as defined in Public Contract Code section 10476.

**CERTIFICATION For # 3.**

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective proposer/bidder to the clause listed above in # 3. This certification is made under the laws of the State of California.

<i>Proposer/Bidder Firm Name (Printed)</i>		<i>Federal ID Number</i>
<i>By (Authorized Signature)</i>		
<i>Printed Name and Title of Person Signing</i>		
<i>Date Executed</i>	<i>Executed in the County and State of</i>	

**ATTACHMENT 5  
IRAN CONTRACTING ACT VERIFICATION FORM  
(Public Contract Code sections 2202-2208)**

Page 1 of 2

Prior to bidding on, submitting a proposal or executing a contract or renewal for a State of California contract for goods or services of \$1,000,000 or more, a vendor must either: a) certify it is **not** on the current list of persons engaged in investment activities in Iran created by the California Department of General Services (“DGS”) pursuant to Public Contract Code section 2203(b) and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS; or b) demonstrate it has been exempted from the certification requirement for that solicitation or contract pursuant to Public Contract Code section 2203(c) or (d). The DGS list of entities prohibited from contracting with public entities in California per the Iranian Contracting Act, 2010, can be found at:

[Department of General Services Procurement Division Iran Contracting Act List](#)

To comply with this requirement, please insert your vendor or financial institution name and Federal ID Number (if available) and complete **one** of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three- year ineligibility to bid on contracts. (Public Contract Code section 2205.)

**OPTION #1 - CERTIFICATION**

I, the official named below, certify I am duly authorized to execute this certification on behalf of the vendor/financial institution identified below, and the vendor/financial institution identified below is **not** on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person/vendor, for 45 days or more, if that other person/vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

<i>Vendor Name/Financial Institution (Printed)</i>	<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature)</i>	
<i>Printed Name and Title of Person Signing</i>	
<i>Date Executed</i>	<i>Executed in</i>

**ATTACHMENT 5**  
**IRAN CONTRACTING ACT VERIFICATION FORM**  
**(Public Contract Code sections 2202-2208)**  
Page 2 of 2

**OPTION #2 – EXEMPTION**

Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enters into or renews, a contract for goods and services.

If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

<i>Vendor Name/Financial Institution (Printed)</i>	<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature)</i>	
<i>Printed Name and Title of Person Signing</i>	<i>Date Executed</i>

**BIDDER DECLARATION – Attachment 6**

**1. Prime bidder information (Review attached Bidder Declaration Instructions prior to completion of this form):**

**a.** Identify current California certification(s) (MB, SB, SB/NVSA, DVBE): \_\_\_\_\_ or None \_\_\_\_ (If “None”, go to Item #2)

**b.** Will subcontractors be used for this contract? **Yes** \_\_\_ **No** \_\_\_ (If yes, indicate the distinct element of work your firm will perform in this contract e.g., list the proposed products produced by your firm, state if your firm owns the transportation vehicles that will deliver the products to the State, identify which solicited services your firm will perform, etc.). Use additional sheets, as necessary.

\_\_\_\_\_

\_\_\_\_\_

**c.** If you are a California certified DVBE:(1) Are you a broker or agent? **Yes** \_\_\_ **No** \_\_\_

(2) If the contract includes equipment rental, does your company own at least 51% of the equipment provided in this contract (quantity and value)? **Yes** \_\_\_ **No** \_\_\_ **N/A** \_\_\_

**2.** If no subcontractors will be used, skip to certification below. Otherwise, list all subcontractors for this contract. (Attach additional pages if necessary):

Subcontractor Name, Contact Person, Phone Number & Fax Number	Subcontractor Address & Email Address	CA Certification (MB, SB, DVBE or None)	Work performed or goods provided for this contract	Corresponding % of bid price	Good Standing?	51% Rental?

**CERTIFICATION: By signing the bid response, I certify under penalty of perjury that the information provided is true and correct.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

## BIDDER DECLARATION Instructions – Attachment 6

### All prime bidders (the firm submitting the bid) must complete the Bidder Declaration.

1.a. Identify all current certifications issued by the State of California. If the prime bidder has no California certification(s), check the line labeled “None” and proceed to Item #2. If the prime bidder possesses one or more of the following certifications, enter the applicable certification(s) on the line:

- Microbusiness (MB)
- Small Business (SB)
- Small Business Nonprofit Veteran Service Agency (SB/NVSA)
- Disabled Veteran Business Enterprise (DVBE)

1.b. Mark either “Yes” or “No” to identify whether subcontractors will be used for the contract. If the response is “No”, proceed to Item #1.c. If “Yes”, enter on the line the distinct element of work contained in the contract to be performed or the goods to be provided by the prime bidder. Do not include goods or services to be provided by subcontractors.

Bidders certified as MB, SB, SB/NVSA, and/or DVBE must provide a commercially useful function as defined in Military and Veterans Code Section 999(e)(2)(A) for DVBEs and Government Code Section 14837(d)(4)(A) for small/microbusinesses. For questions regarding commercially useful function determinations made in conjunction with certification approval, contact the Department of General Services, Procurement Division, Office of Small Business and DVBE Certification (OSDC), OSDC Certification and Compliance Unit via email at: [osdchelp@dgs.ca.gov](mailto:osdchelp@dgs.ca.gov)

Bids must propose that certified bidders provide a commercially useful function for the resulting contract or the bid will be deemed non-responsive and rejected by the State. For questions regarding the solicitation, contact the procurement official identified in the solicitation.

**Note:** A subcontractor is any person, firm, corporation, or organization contracting to perform part of the prime’s contract.

### 1.c. This item is only to be completed by businesses certified by California as a DVBE.

(1) Declare whether the prime bidder is a broker or agent by marking either “Yes” or “No”. The Military and Veterans Code Section 999.2 (b) defines “broker” or “agent” as a certified DVBE contractor or subcontractor that does not have title, possession, control, and risk of loss of materials, supplies, services, or equipment provided to an awarding department, unless one or more of the disabled veteran owners has at least 51-percent ownership of the quantity and value of the materials, supplies, services, and of each piece of equipment provided under the contract.

(2) If bidding rental equipment, mark either “Yes” or “No” to identify if the prime bidder owns at least 51% of the equipment provided (quantity and value). If **not** bidding rental equipment, mark “N/A” for “not applicable.”

2. If no subcontractors are proposed, do not complete the table. Read the certification at the bottom of the form and complete “Page \_\_\_ of \_\_\_” on the form.

If subcontractors will be used, complete the table listing all subcontractors. If necessary, attach additional pages and complete the “Page \_\_\_ of \_\_\_” accordingly.

### 2. (continued) Column Labels

**Subcontractor Name, Contact Person, Phone Number & Fax Number**—List each element for all subcontractors.

**Subcontractor Address & Email Address**—Enter the address and if available, an Email address.

**CA Certification (MB, SB, DVBE or None)**—If the subcontractor possesses a current State of California certification(s), verify on the OSDC website ([www.pd.dgs.ca.gov/smbus](http://www.pd.dgs.ca.gov/smbus)) that it is still valid and list all current certifications here. Otherwise, enter “None”. [Note: A SB/NVSA should not be participating as a subcontractor]

**Work performed or goods provided for this contract**—identify the distinct element of work contained in the contract to be performed or the goods to be provided by each subcontractor. Certified subcontractors must provide a commercially useful function for the contract. (See paragraph 1.b above for code citations regarding the definition of commercially useful function.) If a certified subcontractor is further subcontracting a greater portion of the work or goods provided for the resulting contract than would be expected by normal industry practices, attach a separate sheet of paper explaining the situation.

**Corresponding % of bid price**—Enter the corresponding percentage of the total bid price for the goods and/or services to be provided by each subcontractor. Do not enter a dollar amount.

**Good Standing?**—Provide a response for each subcontractor listed. Enter either “Yes” or “No” to indicate that the prime bidder has verified that the subcontractor(s) is in good standing for all of the following:

- Possesses valid license(s) for any license(s) or permits required by the solicitation or by law
- If a corporation, the company is qualified to do business in California and designated by the State of California Secretary of State to be in good standing
- Possesses valid State of California certification(s) if claiming MB, SB, and/or DVBE status
- Is **not** listed on the OSDC website as ineligible to transact business with the State

**51% Rental?**—This pertains to the applicability of rental equipment. Based on the following parameters, enter either “N/A” (not applicable), “Yes” or “No” for each subcontractor listed.

Enter “N/A” if the:

- Subcontractor is NOT a DVBE (regardless of whether or not rental equipment is provided by the subcontractor) or
- Subcontractor is NOT providing rental equipment (regardless of whether or not subcontractor is a DVBE)

Enter “Yes” if the subcontractor is a California certified DVBE providing rental equipment and the subcontractor owns at least 51% of the rental equipment (quantity and value) it will be providing for the contract.

Enter “No” if the subcontractor is a California certified DVBE providing rental equipment but the subcontractor does NOT own at least 51% of the rental equipment (quantity and value) it will be providing.

Read the certification at the bottom of the page and complete the “Page \_\_\_ of \_\_\_” accordingly.

# DISABLED VETERAN BUSINESS ENTERPRISE DECLARATIONS - ATTACHMENT 7

DGS PD 843 (Rev. 9/2019)

Formerly STD. 843

**Instructions:** The disabled veteran (DV) owner(s) and DV manager(s) of the Disabled Veteran Business Enterprise (DVBE) must complete this declaration when a DVBE contractor or subcontractor will provide materials, supplies, services or equipment [Military and Veterans Code Section 999.2]. Violations are misdemeanors and punishable by imprisonment or fine and violators are liable for civil penalties. All signatures are made under penalty of perjury.

## SECTION 1

Name of certified DVBE: \_\_\_\_\_ DVBE Ref. Number: \_\_\_\_\_

Description (materials/supplies/services/equipment proposed): \_\_\_\_\_

Solicitation/Contract Number: \_\_\_\_\_ SCPRS Ref. Number: \_\_\_\_\_

(FOR STATE USE ONLY)

## SECTION 2

**APPLIES TO ALL DVBEs. Check only one box in Section 2 and provide original signatures.**

- I (we) declare that the DVBE is not a broker or agent, as defined in Military and Veterans Code Section 999.2 (b), of materials, supplies, services or equipment listed above. Also, complete Section 3 below if renting equipment.
- Pursuant to Military and Veterans Code Section 999.2 (f), I (we) declare that the DVBE is a broker or agent for the principal(s) listed below or on an attached sheet(s). *(Pursuant to Military and Veterans Code 999.2 (e), State funds expended for equipment rented from equipment brokers pursuant to contracts awarded under this section shall not be credited toward the 3-percent DVBE participation goal.)*

All DV owners and managers of the DVBE (attach additional pages with sufficient signature blocks for each person to sign):

(Printed Name of DV Owner/Manager)

(Signature of DV Owner/ Manager)

(Date Signed)

(Printed Name of DV Owner/Manager)

(Signature of DV Owner/Manager)

(Date Signed)

Firm/Principal for whom the DVBE is acting as a broker or agent: \_\_\_\_\_

(If more than one firm, list on extra sheets.)

(Print or Type Name)

Firm/Principal Phone: \_\_\_\_\_

Address: \_\_\_\_\_

## SECTION 3

**APPLIES TO ALL DVBEs THAT RENT EQUIPMENT AND DECLARE THE DVBE IS NOT A BROKER.**

- Pursuant to Military and Veterans Code Section 999.2 (c), (d) and (g), I am (we are) the DV(s) with at least 51% ownership of the DVBE, or a DV manager(s) of the DVBE. The DVBE maintains certification requirements in accordance with Military and Veterans Code Section 999 et. seq.
- The undersigned owner(s) own(s) at least 51% of the quantity and value of each piece of equipment that will be rented for use in the contract identified above. I (we), the DV owners of the equipment, have submitted to the administering agency my (our) personal federal tax return(s) at time of certification and annually thereafter as defined in *Military and Veterans Code 999.2*, subsections (c) and (g). *Failure by the disabled veteran equipment owner(s) to submit their personal federal tax return(s) to the administering agency as defined in Military and Veterans Code 999.2, subsections (c) and (g), will result in the DVBE being deemed an equipment broker.*

Disabled Veteran Owner(s) of the DVBE (attach additional pages with signature blocks for each person to sign):

(Printed Name)

(Signature)

(Date Signed)

(Address of Owner)

(Telephone)

(Tax Identification Number of Owner)

Disabled Veteran Manager(s) of the DVBE (attach additional pages with sufficient signature blocks for each person to sign):

(Printed Name of DV Manager)

(Signature of DV Manager)

(Date Signed)

**ATTACHMENT 8**  
**MEGAN'S LAW SCREENING CERTIFICATION AND LISTING**

Page 1 of 2

**This form must be completed legibly, with all information requested. Typewritten or computer-generated forms or reports may be substituted provided that: all required information is included in columnar form, and the listing report is attached to this form. The certification section must be signed by an authorized representative of the contractor.**

**Company/Organization Name:**

---

**Contact Name:** \_\_\_\_\_ **Contact Telephone :** \_\_\_\_\_

<b>Type of Company/Organization (Circle one):</b>	<b>Contractor</b>	<b>Consultant</b>	<b>Concessionaire</b>
	<b>Entertainer</b>	<b>Exhibitor</b>	<b>Volunteer</b>

**Other/Explanation if Needed:** \_\_\_\_\_

The undersigned represents and warrants that attached to this Megan’s Law Screening Certification and Listing is a full, true, correct, complete, and accurate listing of all persons scheduled to work or volunteer for the company/organization identified above (“Contractor”) during the annual OC Fair or Imaginology. If any other or additional individuals will be performing work, labor, or services, I understand that my company/organization is required to submit a supplemental listing(s) identifying those individuals.

The undersigned represents and warrants that all persons and individuals performing services on behalf of Contractor, including, but not limited to, its agents, employees, subcontractors, and volunteers have been screened for sex offender registration before each individual commenced work, services, and/or was present at the OCFEC facility. The undersigned represents and warrants that no individual who is a registered sex offender will be assigned or permitted to perform services on behalf of Contractor at or on OCFEC premises.

To the fullest extent permitted by law, Contractor will defend, indemnify, and hold harmless OCFEC from and against all claims, damages, losses, and expenses, of every kind, nature and description (including, but not limited to, attorney’s fees, expert fees, and costs of suit), directly or indirectly arising from, or in any way related to the performance or nonperformance of Contractor’s obligations under this Megan’s Law Screening Certification and Listing, regardless of responsibility of negligence; by reason of death, injury, property damage, however caused or alleged to have been caused, and even though claimed to be due to the negligence of the OCFEC. Provided, however, that in no event shall Contractor be obligated to defend or indemnify the OCFEC with respect to the sole negligence or willful misconduct of the OCFEC, its employees, or agents (excluding the Contractor, or any of its employees or agents).

The undersigned represents and warrants that he/she is fully authorized to execute this Megan’s Law Screening Certification and Listing on behalf of Contractor.

\_\_\_\_\_  
Company/Organization Representative’s Signature

\_\_\_\_\_  
Title of Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date





BELLE TERRACE STREET

SOUTH P STREET

UNION AVENUE

MING AVENUE

