

# King County Fair Exhibitor Fair Guide

Enumclaw Expo Center

July 11-14, 2024



**LIVESTOCK, SMALL ANIMAL & STILL LIFE  
GENERAL RULES & INFORMATION**



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**Forms can be found on the King County 4-H website for Animal Entry form, Still Life/Poster Exhibit Entry, Photo Form, and Entry Tags.**

**Welcome to the King County Fair Exhibitor Guide**

*On behalf of the Board of Directors of the Enumclaw Expo & Event Center and King County Fair, THANK YOU for being a part of the exhibits and bringing energy to our Fair. We are the oldest Fair west of the Mississippi – we are the Fair to see since 1863! Let’s kick the dust up and have a good ‘ole time at this year’s King County Fair!*

**BOARD OF DIRECTORS**

*Tami Dunn, President  
Scott Gray, Vice-President  
Kevin Wright, Secretary  
Brian Bowen, Trustee  
Anthony Wright, City Council Liaison*

**EXPO CENTER STAFF – 360-226-3493**

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**KING COUNTY FAIR CONTACTS**

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4-H animal and static project entries  
Sandy O’Hagan, 360-226-3493, [sandyo@enumclawexpo.com](mailto:sandyo@enumclawexpo.com) |  
King County Junior Livestock Show  
Kaitlin Norton, [kaitlin\\_norton@enumclaw.wednet.edu](mailto:kaitlin_norton@enumclaw.wednet.edu) |  
FFA animal projects  
Hollie Rubin, 253-09-1869 [hollierubin@comcast.net](mailto:hollierubin@comcast.net) |  
Open Class non-animals (separate exhibitor guide)*

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*All animal entries will be entered on the Animal Entry List. Still life and other exhibits will be entered on entry forms and will have specific drop off entry dates before Fair.*

***BARNS WILL BE OPEN FOR SET UP: JULY 6&7 9AM-4PM and July 8 12:00PM-8:00PM  
PLEASE CHECK WITH LEADERS FOR ASSIGNED TIMES***

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**GENERAL FAIR INFORMATION**

<b>FAIR HOURS</b>	<b>BARN HOURS</b>	<b>CARNIVAL HOURS</b>
Thursday 10am – 10pm Friday 10am – 10pm Saturday 10am – 10pm Sunday 10am – 6pm	Barns will be open to the public from 10AM-9PM Thursday through Saturday, and 10AM-6PM on Sunday	Thursday-11AM-9PM Friday – 11AM-10PM Saturday 10AM-10PM Sunday – 10AM-6PM

**GENERAL RULES FOR ALL EXHIBITORS**

1. It is the expectation of the King County Fair that all exhibitors' actions, displays and/or behaviors will promote a safe family experience for patrons and exhibitors, and anything judged to be inappropriate by the King County Fair Board are grounds for removal and disqualification from the King County Fair.
2. Exhibitors of articles, animals and/or livestock at the fair accept the risk of loss or damage to their articles, animals and/or livestock while displayed at the fair and agree to hold the King County Fair harmless if such damage or loss should occur. Exhibitors shall be responsible to secure any insurance or other protection against said damage or loss.
3. The Fair Board reserves the right to accept, reject, or accept conditionally any entry or application.
4. Exhibits entered in the wrong lots may be reclassified by the superintendent.
5. Smoking and vaping is prohibited in and around barns and buildings at Enumclaw Expo Center

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**GENERAL LIVESTOCK RULES 4-H - FFA - OPEN CLASS**

1. **JUDGING ORDER** - The order of showing livestock will be as listed in the premium book. All items not covered in the premium book shall be left to the decision of the Barn Superintendent.
  2. **JUDGING SHOW TIME** - Exhibitors will promptly lead their animals into the ring for competition when called by the Superintendent or may forfeit premiums. If you are showing in both 4-H/FFA and Open Class, you must pay attention to show time. Youth exhibitors also in 4-H and FFA will be required to do their own fitting and prepping.
  3. **ANIMAL CONTROL** - All unruly animals or animals that require medication or special equipment to handle or restrain are not to be brought to the Fair. (Exception: open class bull with approval from Livestock Superintendent.) If an animal is unruly or the exhibitor does not show he or she can control the animal, the Superintendent can disqualify the animal. (Exception: open class bull with approval from Livestock Superintendent.) Exhibitors are liable for damage caused by animals they entered.
  4. Any deviation from these guidelines may result in loss of premiums and/or disqualification from the Fair.
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## PROHIBITED ITEMS

No person shall possess or discharge any firearm, bow and arrow, air or gas weapon, slingshot, fireworks, or explosive at the Fair. Exceptions made for archery competitions. Persons on the premises must abide by the Enumclaw Expo & Event Center policies. Prohibited items include skateboards, rollerblades, animals other than registered projects and official service animals, weapons, alcoholic beverages, controlled substances, and marijuana. *All bags, blankets, coolers etc are subject to search by Fair Management and/or Security and Law Enforcement on-site.*

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## PREMIUM CHECKS

Premium checks will be made available around October 1 of the current year and will be mailed to exhibitors at the mailing address associated with their entry form. Checks must be cashed by December 31st of the current year issued. No checks will be reissued after December 1 of the current year. All checks not cashed by December 31, will be considered a donation to the Fair.

Any error in the records of premiums caused by oversight or neglect shall be subject to correction whenever proof is furnished to the fair office that a mistake has been made. Errors and checks not received in the mail by November 1st of current year should be reported via email to [resep@enumclawexpo.com](mailto:resep@enumclawexpo.com).

Checks that are lost or damaged will be subjected to a \$35.00 fee for canceling and replacing a check.

1099 Information: If you exceed \$600.00 in total premiums, you will need to file a W-9 form. These are available in the fair office. Premium checks will not be issued unless we have the completed W-9 form.

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## EXHIBITOR PARKING PASSES

It is mandatory that all exhibitors entering livestock and/or small animals into the King County Fair and who will be parking a vehicle, must purchase an Exhibitor Pass at time of entry.

- Exhibitor Parking Permits may be purchased only at the Fair Office or on-line.
  - All parking permits are issued for one vehicle.
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## EXHIBITOR ENTRY TICKETS

Information will be available on the King County Fair website. Tickets available beginning May 1st - link to buy tickets will also be shared in the 4-H Newsletter.

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## STALL / PEN / CAGE / TACK REQUESTS

The Livestock Superintendents shall assign all spaces, stalls, pens, and cages. Each 4-H, FFA, OC Livestock Superintendent must indicate on entry forms the number of pens requested. The following is needed for EACH club/chapter: number of exhibitors, number of pens, stalls, cages, and/or benches and number of tack/carding pens.

TACK/PEN SPACE - is available as room allows. Space will be assigned on set-up day. Stall, pen and cage assignment and structure of pens will not be altered without approval from Fair Manager or designee – NO EXCEPTIONS.

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### **FEED & ANIMAL BEDDING**

**ANIMAL FEED** - Each exhibitor shall furnish necessary feed for his animals and arrange for their care.

**BEDDING** - Sawdust bedding will be provided by the Fairgrounds for all barns. Sawdust is to be used moderately. The amount used will be monitored and regulated by superintendents.

**STRAW** will be ordered in advance and must be included on the supply list by each superintendent or leader. Straw will be made available to other exhibitors based on leftover availability only.

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### **CLEANLINESS DURING AND END OF FAIR**

**BEDDING AND MANURE** must be deposited in DESIGNATED AREAS. Dumpsters are provided at that North end of the Livestock Barn and on the East side of the Horse Barn for manure disposal. Anyone dumping or depositing bedding or manure in the Fair garbage containers or any other area is subject to forfeiture of premiums or disqualification in future fairs.

**CLEAN UP** - At the conclusion of the fair, all animal owners will remove their animal's bedding before departure from the fairgrounds, if exhibitor does not comply, they will be billed a \$50 pen/tie/stall cleaning charge, or the amount will be withheld from premium checks.

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### **PROPERTY OF ENUMCLAW EXPO CENTER**

The general supervision of the grounds, and the entire exhibition, are vested in Enumclaw Expo Center management. Property of the Enumclaw Expo Center may not be removed from the grounds.

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### **LOAD-IN DAY**

Please contact your Department Superintendent for the authorized date and time to drive onto the fairgrounds. Load-In times will be assigned by animal species. Non-authorized vehicles are not allowed on the fairgrounds. No vehicle entry Thursday, Friday, Saturday, or Sunday. Absolutely, no inside fairground parking allowed. Your vehicle will be towed.

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### **VETERINARIAN CHECK & ANIMAL ILLNESS**

**VETERINARIAN INSPECTION** - All animals will be subject to a clinical inspection by the veterinarian in charge at the time of entry. Any animals showing evidence of disease may be refused entry. The professional advice of local veterinarians will be considered by barn superintendents when decisions are made about an animal's admittance to the grounds.

**EVIDENCE OF DISEASE** - Any animal or bird showing evidence of contagious or infectious disease, including but not limited to, abscess, sore mouth, mastitis, foot rot, warts, boils, or ringworm, will be refused entry into the fairgrounds or removed from the fairgrounds at the discretion of the superintendent.

**SICK ANIMALS** – when an animal or bird develops a disease condition during the Fair, please notify the barn superintendent to begin the process to determine if the animal will need to be released. One criterion for release of a sick animal will be a rise in temperature.

**THE EXHIBITOR IS FINANCIALLY** responsible for veterinary care received during the Fair for animals sick or injured. (Department Superintendent can make a vet call if attempts to contact the exhibitor are unsuccessful).

## **DOGS & PETS**

No dogs or other pets are permitted at Enumclaw's Expo Center. Exception: on duty police dogs, service animals (as defined by ADA), trained animals in scheduled acts, and animals entered in competition. Household and family pets, whether domestic or wild, and service animals not recognized by the Americans with Disabilities Act (ADA) Section 36.104 are not permitted on the Fairgrounds during the King County Fair.

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## **HERDSMANSHIP**

Herdsmanship at King County Fair is required in each animal department. 4-H exhibitors are required to do exhibitorship in the Still Life building. Accommodations can be requested for 4-H youth - contact Nancy at [nbaskett@wsu.edu](mailto:nbaskett@wsu.edu).

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## **LOAD OUT AND RELEASE OF ANIMALS**

**RELEASE OF LIVESTOCK EXHIBITS** - No livestock exhibit will be permitted to be removed before 6:00 PM, Sunday of Fair. Any exception to this rule must be with the approval. Any animal released early will not be permitted to return to the Fair.

Animals located in the Livestock barn will be informed of the time vehicles can enter through gate 1. Large livestock that was auctioned at the sale is being transported off-site. The transporters have priority through gate 1 and it must be kept clear until the large livestock is loaded and removed from the grounds. **NO EXCEPTIONS!**

## **STATE 4-H FAIR**

4-H Still Life Exhibitors who qualify by receiving a blue ribbon placing in a still life project are eligible to enter at the 4-H State Fair hosted at the Washington State Fair in Puyallup.

Animals will be eligible to enter the 4-H State Fair based on allocations and placing. For more information, contact Nancy Baskett at 253-224-2884.

Poultry are shown at the Junior Poultry Show at the Washington State Fair.

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## **GROUNDS & BUILDING USE**

- All 4-H exhibitors who are in the campsite must be accompanied by an adult chaperone. 4-H members are not allowed to sleep overnight in any building or barn.
  - 4-H members staying overnight with other than a parent/legal guardian should have a medical release form with them at night. Club leaders must have a medical form for all members of their club on fair site with them for the duration of the fair.
  - Smoking is prohibited in and around barns and buildings. Expo Center will designate smoking areas.
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# Educational Posters & Displays



## Educational Posters & Educational Displays

Superintendent	Sue Adams email: <a href="mailto:sueswansonadams@comcast.net">sueswansonadams@comcast.net</a>
Entry Open To King County 4-H members	Must be enrolled in project corresponding to exhibit class entered and registered as a 4-H member in a club by <b>May 15</b>
Entries:	Entries 1 entry per class - 4 maximum
Still Life Entry Tag	Must be attached to the back of the entry. Entry Tag available at end of Exhibitor Guide; provide source of information on back of poster i.e. website address, name and author of book, 4-H publication
Entries due	Lot A & B - Posters/Trifolds due by <b>June 3rd at WSU Extension office/no late posters accepted</b>
	<b>Lot C &amp; D entries - deliver to Expo Center Activity Hall on July 7th 11:00 am - 3:30 pm</b>
Please include	<b>Must have entry tag attached to the front of poster</b> <b>Must have poster entry form filled out and attached to back of poster</b>
Exhibit Release:	<b>Sunday, July 14th 6:30 pm</b> at the end of the Fair
Hand lettered posters	Lamination of posters is optional
Digital posters	Digital posters can be created in PowerPoint, Canva, MS Word, MS Publisher, Adobe PDF but must be printed to hang in barns or Activity Hall. Laminating posters is optional - do not laminate still life entry form to poster

Still Life Entry Tag Must be attached to entry on front left or right corner of poster. Entry Tag available at end of Exhibitor Guide.

### Class A & B Entries

For ALL Projects Due no later than **June 3rd** at the 4-H Office. No late entries accepted. Call Nancy at 253-224-2884 before scheduling a trip to the office to confirm someone will be there to take your entries. Office hours are by appointment only.

**contact Nancy at [nbaskett@wsu.edu](mailto:nbaskett@wsu.edu)**

Class C & D Entries (Table displays & trifolds) Activity Building - these items can be brought in day of animals are checked in or brought to the **Activity Hall July 7th 11:00 am - 3:30 pm**

Animal Projects Enter when animal entered at Fair

One blue ribbon Educational Poster or Display per exhibitor may be taken to the State Fair. Class:

**Premium Points** Blue 30 Red 23 - White 17

Class A - Posters (22"x28")

Class B - Charts

Class C - Tri-fold Table Top Displays (24"x36" when closed)

Class D - Club Display (check with Supt for space available)

**Judging** - Judging will be done by a panel of trained judges using the King County Education Poster Scoresheet, Revised January, 2017.

Have written on the back:

1. Exhibitor's name
2. Exhibitor's club name
3. Exhibitor's county (King)
4. Poster's project department or "4-H Promotional"

**Poster tips:** Posters may be educational based on your club project or another 4-H project (you can submit up to 4 entries from different categories) or posters may be promotional, highlighting your favorite aspect of 4-H or what you think 4-H has to offer.

The 4-H Tip Sheet includes practical recommendations to help create effective paper or digital posters. To get started:

- Choose your topic.
- Do your research.
- Sketch out your ideas—Have Fun with this! Do your best to do it yourself and not have parents or siblings “help”.
- Design your poster or display—get creative and have fun with the digital process.
- Choose color or colors.
- Make sure to use correct spelling, grammar, and punctuation.
- Choose your pictures, photos, clipart, graphs, or drawings (NO copyright material unless you have permission from the source).
- Remember to cite your sources (include the full URL).
- Entries will be judged against the standard as defined on the scorecard, not in competition with other posters.
- Be entered by the date specified above
- Have properly completed the Still Life Entry Tag securely attached to the lower left corner of poster.
- Top of the entry tag should be taped to the back of poster with tag information facing forward below the poster.
- Meet all requirements on the Scorecard.
- Be legible from a distance of 10 feet.
- Do not use copyrighted or brand names in your poster entries.
- Educate the public and be self-explanatory (Examples: "Don't feed your dog chocolate" could say "Chocolate can be toxic to" or "Eat fruits and vegetables" could say "Eating fruits and vegetables helps build strong, healthy bodies").
- For promotional 4-H posters, do not need to list citations.

State Fair Qualifying Class: One blue ribbon Educational Poster or Display per exhibitor may be taken to State Fair.