



Application for Fair Vendors

King County Fair July 13-16th 2023

This Application is neither an offer nor a guarantee of space!

Do NOT send money with this application.

Business Name: _____

Contact Name: _____ Phone Number: _____

Uniform Business Identifier: _____ Website: _____

Mailing Address: _____

City: _____ State: _____ Zip code: _____

Email: _____

On-Site Contact: (if different from above) _____ Phone _____

Booth Size: (L)x _____ (W)x _____ (H)x _____ (include awnings or tongue if you have one)

Are you a returning Vendor: _____ Yes _____ No

Complete list of items you wish to display/sell or a copy of your menu. Please send a photo of your booth along with your application: (attachments are encouraged)

We do not offer any type of exclusivity; however, we do try to avoid oversaturation and duplication of products. Please do not assume that since you have been with us before your products are exclusive. Vendors must send photos of their proposed booth along with vendor application to start the review process. Original Photos will not be returned, copies are acceptable.

Return to: ShannonC@EnumclawExpo.com or Enumclaw Expo Center 45224 – 284th Ave SE, Enumclaw, WA 98022

Booth Logistics and Fees

Vendor Type	Booth Size	Quantity		Cost		Total
Commercial Booth	10 x 10		x	\$325	=	\$
Non-Commercial Booth	10 x 10		x	\$250	=	\$
Food Concession	10 x 10		x	\$425	=	\$
Non-Profit Booth	10 x 10		x	\$150	=	\$

Add-on's

Corner Booth	10 x 10		x	\$75	=	\$
Power - Booth Fee Includes One 110v outlet				Included		
Additional Power 110v or			x	\$25	=	\$
Additional Power 220v (limited supply)			x	\$30	=	\$
Garbage	per 10 x 10		x	\$10	=	\$
Supply Truck Parking for all 4 days	per truck		x	\$25	=	\$
Supply Truck Parking with power for all 4 days	per truck		x	\$45	=	\$
Early Registration Discount <i>IF rec'd by April 8th</i>			-	(\$15)	=	\$

Total \$

Check one: _____ Inside Booth or _____ Outside Booth

20% Remittance for Food Concessions

Above Booth fee will be credited towards the 20% Remittance.

Example: Revenue = \$3,000 with a contract fee of \$435 (10x10 booth + garbage). 20% of \$3,000 = \$600. the \$435 would be deducted from the \$600, leaving a balance due to Enumclaw Expo of \$165.

Accepted forms of payment: Cash, Check, Money Order or Credit Card.

Payment Deadlines

- **IF paid in full By April 8th, a \$15.00 credit will be applied.**
- **50% due with return of contract. This amount is Non-Refundable.**
- **Final Payment is due by June 1st, 2022.**
- **Payments received 15-29 days prior to Fair will be accessed a \$25 late fee.**
- **Any payment received 6-14 days prior to Fair will be accessed a \$50.00 late fee.**

Rules & Regulations: Reviewed, Signed & k _____

Additional details related to your booth request:

Things You Should Know

1. Applications are not selected on a first come first serve basis. Applicants are reviewed and selections are made based on:
 - Product type & saturation.
 - Product uniqueness & booth display.
 - Management discretion is based on Fair needs.
2. Once accepted, vendors will receive a welcome letter along with a contract for participation. Vendors must return the contract along with 50% payment to secure their spot. This is non-refundable.
3. Fair management reserves the right to select the items a vendor is allowed sell. All products listed on the application may or may not be approved. Only approved items can be sold. Vendors are responsible for having appropriate stock on hand for the entirety of the Fair.
4. Sharing of space, displaying, advertising, or selling company's products or services along with apportioning or subletting of space is not allowed.
5. Vendors must keep all sales and soliciting within the parameters of their assigned booth area.
6. Vendors are expected to follow the hours of Fair for the whole duration of the Fair.
7. **Food Concessions:** Food concessioners are required to have a tracking system/register for all transactions, including cash sales. A daily report must be printed and turned in with a remittance form by 9am the following morning. Sunday's transaction will be collected prior to your departure. Cash transactions must be run through the register.
8. Videos and amplified sound equipment must be pre-approved by Fair management.
9. King County Fair's primary audience consists of family and youth. We reserve the right to reject any exhibit and/or contents that may be considered objectionable by that audience.
10. Certificate of Liability insurance is required! A Certificate of Insurance (COI) that lists EEEA, located at 45224 284th Ave Se Enumclaw WA 98022, as additionally insured under the owner's policy must cover load-in and load-out dates, as well as the event dates.
11. Fair management has the sole discretion to close any booth that they deemed inappropriate or any booth not willing to abide by the written Rules and Regulations or any oral warnings presented to them during the duration of the Fair.

Completed by:

First & Last Name: _____

Date: _____