



February 14, 2023 5:00 PM

Fair Board Meeting Minutes

Attendees: Jerry Johnson, Elise Burton, Tim Vulles, Linda Rider, Joe Doellefeld, Sharon Nelson, Greg Bennett, Michaela Woempner, Teresa Balderrama, Elizabeth Brewer, Christina Petit, and David Fair.

February meeting minutes recorded by Michaela Woempner.

Call to order at 4:56 PM

Pledge of Allegiance led by Greg

Changes to Agenda

- None

Hearing of Delegates

- None

Minutes

- Elise moved to approve the minutes with a correction of the misspelled word 'consensus', Joe second. Motion carried.

Reading of Correspondence

- None

Claims and Financial Statements

- Elise moved that usual and customary claims be paid and accept financials for January, Linda second. Motion carried.

Manager's Report – prepared by Alexcia, presented by Greg

- Greg answered questions about the roof repair plans and the Shriner's booth, and confirmed that leaks in Building 20 have been fixed. He also gave a report of the footing school he attended and some machinery ideas.

Old Business

- Firehouse MOU: Jerry mentioned that they're delaying until the 21st due to timing of funds transferring, Joe mentioned there's lots of meetings happening with hopes for station to be complete in September. Greg commented on movement of dirt from the firehouse site.
- Maintenance Project Update: Greg mentioned a swing gate will be placed at entrance past the RV Park to close off from rest of grounds. Maintenance crew is working on lighting, a pass through door on building 9, and the board reviewed Allans house plans as a potential office which will require measurements and calculations. In between, Sharon asked about the YSSS info meeting on Feb. 1, which Elise shared went great and mostly was clarification s.

New Business

- Transfer of funds: Elise provided the following as a recommendation for the board's transfer of funds.
\$250,000 from ICCU savings to ICCU promotional 1 year CDs with 5% return
\$500,000 from ICCU checking to ICCU promotional 1 year CDs with 5% return
Entire balance from ICCU savings to ICCU Money Market account with 1.1% return
Entire balance from P1FCU savings to P1FCU Money Market with 1.45% return
It was clarified that keeping money in both banks helps for emergencies and quick access solutions. Linda mentioned checking with P1FCU about CDs they might offer. Joe asked about First Interstate but Elise confirmed we have removed all funds from them. Tim mentioned Numerica as another possible option. Dave moved to accept Elise's recommendation, Tim second. Motion carried.
- Emergency Management MOU: Elise moved to accept, Joe second. Motion carried.
- U of I Extension MOU: Teresa has edits from U of I, also they title covers all extension but master gardeners aren't covered so they either need their own and correct the title, or add items to include them into the same document. Teresa will work with Alexcia to figure out what needs to be included. Elise moved to table, Tim second. Motion carried.

Committee Reports

- Food/beverage – Jerry mentioned movement of silo bars is in process, Greg talked about possible grandstand changes, Tim mentioned the possibility of using more aluminum instead of plastic, and Elise mentioned having water bottle filling stations. Jerry mentioned that the Pepsi contract is up so he'll be talking with Coke, there will also be meetings soon with Chicks and Chaps regarding their drinking and use of the clubhouse, and Jerry confirmed that he would fix the tap that Greg mentioned was frozen and needs replaced.



- Development/Planning – Linda and Dave met and talked about the need for buildings that are multi-functional. There was discussion at the retreat about the improvement needs as well as tonight with comparison of Spokane centers. Joe talked about the master plan, a possible sister building to Jacklin with covered walkway and additional meeting/office space. He suggested starting to get cost estimates now to be able to start moving forward right after fair.
- Educational Programming – Linda mentioned planning is in progress for Farm to Table, May 16-18 with Meet a Farmer, May 15.
- Events, Fair, Policy – No updates
- Finance and Budget – Elise distributed December and January Financial Highlights and mentioned an HR Coordinator was hired, Julia Hansen who has great experience and will help with the bookkeeping.
- Facilities, Equipment, Maintenance – Greg confirmed things are good with the forklift.
- Junior Fair Advisory Board – Michaela confirmed there are a handful of new member forms as well as a couple committee representative applications. She will reach out to the Board for ideas for what we want the jr board to assist with through summer and fair, and to plan interviews before the next board meeting.
- Livestock, 4-H, FFA – Teresa said 4-H should see record numbers again this year, and that they'll be getting involved in Agrobotics. The idea from Texas, uses robotics for real world ag problems/obstacles, and they'd like to use it in Idaho for potatoes and specifically logging in North Idaho. Elise mentioned that the YSSS committee meets next Monday, Feb. 20th at 6pm and calendars should be published online by end of the week.
- Marketing – Joe mentioned if Coke moves forward, it will provide many more options.
- Rodeo – Dave is absent as he's in Arizona, but Elise and Greg shared that he's working on the school in Moses Lake and Sharon confirmed he's also working on Cowboy Channel.
- Executive Committee/Personnel – Talked about upcoming items, Jerry talked about the Board worksheet, and asked that everyone fill it out to share the diversity of the board with commissioners and the airport project. Jerry also went through additional pages such as the tickets form and the updated member list. Michaela requested everyone fill out an emergency contact form to submit to the fair office. Sharon asked about the K-9s as this is a great free option that fair-goers ask about, and Michaela confirmed they would continue to be included in the entertainment schedules again, but with comment that emergencies take priority but we always appreciate the most law enforcement that is available. Tim also brought up that he would like to see other area law enforcement agencies have a presence at the fair - maybe a daily rotation to set up cars and answer questions like they have done in the past. He is going to reach out to see if there is any interest from CDA PD.

Public/Open Comments

- None

Meeting adjourned at 6:12 PM – Motion to adjourn by Tim, seconded by Dave, motion carried.