



March 8, 2022

## Fair Board Meeting Minutes

Attendees: Jerry Johnson, Linda Rider, Elise Burton, Dave Fair, Joe Doellefeld, Miranda Hamilton, Tim Vulles, Elizabeth Brewer, Kevin Kirking, Dave Paul, Teresa Balderrama, Michaela Woempner, Shanda Masterson and Alexcia Jordan. Junior Fair Advisory Board Members: Haven Chase and Cooper Ross.

Meeting minutes recorded by Alexcia.

Called to order at 4:58 pm

**Pledge of Allegiance** led by Dave Fair

### **Changes to the Agenda**

- None

### **Hearing of Delegates**

- Michaela introduced and welcomed our new Junior Fair Advisory Board Members Hayden Chase and Cooper Ross.

### **Approval of January Meeting Minutes**

- Joe moved to approve minutes: Elise second. Motion carried.

### **Reading of Correspondence**

- None to be read.

### **Claims and Financial Statements**

- Elise moved that usual and customary claims to be paid; Tim second. Motion carried.

### **Old Business**

- Engineering Assessment of Grandstands - Alexcia reported the inspection process has begun, a full report and plan for future improvements will be presented once the Engineers are finished.
- Fire Station Update - Joe shared plans to break ground in April.
- Irrigation Well Update - Jerry reported estimated costs to drill well will be approximately \$38,000 without a pump at this time, the grant we have from the Aquifer Protection District is approximately \$29,000. The cost of adding a pump will be over budget significantly. Joe suggested we move forward with drilling the well as it is budgeted but to cap it at this time, with intent to budget for the pump next year. Consensus was to proceed in that manner. Jerry reported we are on schedule to drill in the next 3 to 4 months.
- Finalize Committee Assignments - Alexcia passed around the Committee Assignments for any changes for this year. See attached

### **New Business**

- Foundation MOU - Alexcia recommended the Fair Board form a Committee to create a Memorandum of Understanding between the Fair Board and the North Idaho Fair and Rodeo Foundation so all parties involved more clearly understand their roles and responsibilities to help ensure a strong working relationship with clear communication. Kevin, Miranda, Elizabeth and Tim all agreed to participate in the Committee. Alexcia will invite Merlin Berger from the Fair Foundation to join in the discussion.

### **Committee Reports**

- Food/Beverage - Jerry reported that we are still waiting to hear back on lighting improvements to bars and food court and we have a scheduled meeting with Centennial Distributing to establish a new partnership.
- Development/Planning - No report
- Educational Programming - Linda reported that we have over 1,500 5th grade students attending Farm to Table this year May 17-19. Working on details for Meet a Farmer.
- Events, Fair & Policy - Overview of Sick Leave Policy 1.17 discussion for an addition to the policy that will allow an employee to go up to 80 hours negative equally split between sick and vacation in order to help should some be ill for an extended period of time. Employee must pay it back by accumulating sick and vacation time or pay in full should they exit the company prior to earning it back. Policy to be presented to the board next month for further discussion and approval.
- Finance & Budget - 2020 Audit was distributed. Elise shared financial highlights for the month. Elise also discussed new ideas for the Financial Staff during the Fair.
- Facilities, Equipment & Maintenance - Joe mentioned working on a recycling program for the fairgrounds and especially the fair. Staff to research some options.
- Jr. Fair Advisory Board - Michaela shared more about this new program and how to get involved as well as introduced our new members and some projects they will be working on.



- Livestock, 4-H and FFA - Teresa shared 4-H enrollment is up but animal projects are down. She also shared she is working on bylaws for the Stock Sale committee to be shared in the near future.
- Marketing - Joe reported that we have been working on the commemorative coin project which came in under budget. Die casts are in production.
- Rodeo - Dave Paul reported the committee is looking forward to helping with Farm to Table. He is actively working with Columbia River Circuit with 15 other rodeos in the Northwest to better plan rodeo weekends so as to not hurt other rodeos but be sure we are all helping each other be successful. He expressed this thanks to the Fair Board for their efforts and support in improving our rodeo arena footing. Their rough stock clinic is full and Junior Rodeo is on the calendar for August 6-7. They will finish the calf pens this year and made note that we will need a water truck for the rodeo as ours is no longer in service.
- Executive Committee - Jerry reported that they met to discuss Policy 1.17 and expedite the approval of extended sick leave with pay upto 80 hours. Policy to be presented to the full board next month to officially adopt into the Policy Manual.

**Public/Open Comments**

- None

**Meeting adjourned at 6:03 pm** – Motion to adjourn by Miranda, seconded by Tim, motion carried.



## March 2022 Managers Report

Presented by Alexcia Jordan

### **GROUND/MAINTENANCE PROJECTS**

- Grandstand structural inspection update
- RV Park will bid opening is in April
- Reader Board has been ordered and permits have been applied for
- Chill Zone permits have been applied for
- Arena update – waiting on ground to dry. Working on new pit area for backup dirt.

### **INTERIM, IN-HOUSE EVENTS & RV BOOKINGS**

- See attached calendars for the months of March and April
- RV Host will be onsite April 1. All weekends nearing full for the entire season

### **FAIR**

- 2022 Fair Theme – Salute to a Century, August 19-28
  - Met with KCSO about Fair coverage and Nashville North about concert coverage
  - Commemorative History Book is nearing the research end and will start design
  - Concerts – 2 are confirmed still working on the third. 3/14 will announce country concert and 4/11 will announce rock concert
  - SaffireTix is up and running – selling Admission, Season’s Passes, Carnival Mega Passes and more!!!
  - Exhibitor’s Handbook is complete with the exception of 4-H/FFA – hope to wrap that up this week.
  - Food Court – we have someone interested in the Lion’s Club space.

### **Other**

- Motocross is scheduled to come back for two weekends in July. All parties agreed to new management of groundwork.
- Foundation – Next meeting is March 16, 5 pm in the Stampede Room
- Rodeo Committee – tomorrow
- 4-H MOU was signed after the retreat
- A new MOU is in the works between Foundation and Fair Board, will distribute for discussion at the retreat. – Need a working group to begin this process.