



July 12, 2022

Fair Board Meeting Minutes

Attendees: Jerry Johnson, Linda Rider, Elise Burton, Joe Doellefeld, Tim Vulles, Dave Fair, Kevin Kirking, Miranda Hamilton, Christina Petit, Merlin Berger, Teresa Balderrama, Mike Mclean, Jessica Mclean, Sharon Nelson, Allan Dykstra, Greg Bennett, Shanda Masterson and Alexcia Jordan.

Meeting minutes recorded by Alexcia.

Called to order at 5:00 pm

Pledge of Allegiance led by Dave

Changes to the Agenda

- None

Hearing of Delegates

- Mike Mclean shared the state of the stock sale and

Approval of June Meeting Minutes

- Joe moved to approve minutes: Linda second. Motion carried.

Reading of Correspondence

- None

Claims and Financial Statements

- Elise moved that usual and customary claims to be paid; Tim second. Motion carried.

Old Business

- Foundation MOU & Employee – Kevin shared the MOU was reviewed by legal and looks good to present to the Foundation. Fair Board is in agreement with employing a Development Manager for the Foundation.
- Firehouse Funds – The BOCC approved disbursing the Firehouse funds in full with an MOU between the Fair Board and BOCC to state the Fair Board will hold 50% of the funds until completion of the Fire House.
- County Budget – Deliberation of the county budget will be this Friday at 2 pm please attend if you can but things seem to be moving positively with funding the fair for FY23 in the amount of \$150,000.

New Business

- Fair Board Volunteer Sign Up – Alexcia passed around the signup sheet for volunteering at the fair.

Committee Reports

- Food/Beverage – Jerry reported not much new to share, he has all his volunteers and things look good.
- Development/Planning – Linda reported the committee met to discuss a 3 year plan and to keep moving forward with Master Planning on this facility.
- Educational Programming – Linda reported we will be hosting a Farm to Table Day this fall with Meet a Farmer in the evening. More to come.
- Events, Fair & Policy – In September we will have the Fair Board Travel Policy and Sick Leave policy ready for approval.
- Finance & Budget – Elise discussed new Bank Room set up for the Fair.
- Facilities, Equipment & Maintenance – Allan and Tim reported the County has surplus some equipment to us that will be very helpful. Alexcia to send a thank you note to Greg with County Buildings and Grounds.
- Jr. Fair Advisory Board – Shanda reported the Jr Board has been actively helping us prep for fair.
- Livestock, 4-H and FFA - Teresa reported entries are due Friday, this will give us better numbers for the next meeting.
- Marketing – Alexcia reported all marketing efforts are in full swing for print, radio, tv, social and digital
- Rodeo – Dave provided a report to the board. Alexcia reported we have not yet found straw.
- Executive Committee – No report

Public/Open Comments

- Linda introduced Sharon Nelson a long-time fair supporter and 4-H leader joined us for our meeting today and is interested in an alternate board position in the future.

Executive Session pursuant to Idaho Code 74-206(1)(a) (Action)

- Dave motioned to enter Executive Session pursuant to Idaho Code 74-206(1)(a) for approximately 15 minutes with no action to be taken at this time. Linda seconded. Roll Call vote all aye. Executive Session entered at 6:40 pm
- Dave motioned to exit Executive Session pursuant to Idaho Code 74-206(1)(a), Miranda second, roll call, exited at 6:55 pm
- Joe motioned we implement the market adjustment raises for our employees. Elise seconded. Motion carried.

Meeting adjourned at 6:56 pm – Motion to adjourn by Linda, seconded by Tim, motion carried.



July 2022 Managers Report

Presented by Alexcia Jordan

GROUND/MAINTENANCE PROJECTS

- Reader Board has been installed. All staff has been trained on the new software. Waiting on electrical upgrade to go live.
- RV Park is on hold for some back ordered parts, should still be on schedule. Maps are being updated to sell as soon as we open.
- Transformer that was run over at the dog show – repairs will be completed and installed today.
- Chill Zone – Footing for ramp poured this week.
- Grandstands – We have painted the grandstands – engineering report is back. Building is sound with some minor maintenance needed.
- Clubhouse – Centennial rebranding is complete and looks great!
- Arena footing was amazing for our first barrel race. Motocross is doing well.
- Pulled out the concert at the old wash racks – fixing the hole by the south midway.

INTERIM, IN-HOUSE EVENTS & RV BOOKINGS

- See attached calendars for the months of July and August
- Motocross happened this weekend – attendance seemed low but still a good crowd both nights – ground held well.
- Vintage Market Days is the last big event before the fair

FAIR

- 2022 Fair Theme – Salute to a Century, August 19-28
 - Next week begins building setup
 - Event Guide is in design all materials have been submitted
 - Working on ticket sellers
 - Livestock committee met and is working on processors for all the sale animals
 - We may need to hold animals longer than usual after the fair
 - AAR is now on sale
 - Need Fair Board Ticket Forms back please
 - Please sign up to volunteer during the fair

Other

- Foundation – next week July 20, 5 pm Building 2
- Rodeo Committee –tomorrow July 13 at 6 pm in Building 2
- Who wishes to attend RMAF or IAFE – any additions
 - RMAF – Layton, UT - November 9-11, 2022
 - IAFE – Indianapolis, IN – November 27-30, 2022