



July 13, 2021

Fair Board Meeting Minutes

Attendees: Jerry Johnson, Linda Rider, Tim Vuller, Elise Burton, Dave Fair, Joe Doellefeld, Elizabeth Brewer, Commissioner Brooks, Steve Wilson, Allan Dystkra, Shanda Masterson, and Alexcia Jordan. Meeting minutes recorded by Alexcia.

Called to order at 5:03 pm

Pledge of Allegiance led by Jerry Johnson

Changes to the Agenda

- Elise moved to amend the agenda to correct action item "Interim Events and Response" to "Interim Events and Policy". Joe second. Motion carried

Hearing of Delegates

- Commissioner Brooks spoke to the BOCC's budget for FY22, he reported our annual ask has been cut again to \$70,000 but he will continue to fight for us. He discussed the security coverage at the fair provided by KCSO and is happy to hear we have a well-coordinated plan. Also discussed APRA funds, he and Commissioner Fillios have requested we receive some of the funds that will be granted to Kootenai County.

Approval of June Meeting Minutes

- Linda moved to approve minutes with one spelling correction: Elise second. Motion carried.

Reading of Correspondence

- Several letters from have come to us and County Commissioner's regarding the lack of care some promoters place on returning the arena to the state it was found and the financial burden it places on the fairgrounds as well as the safety of others who utilize the arena.

Claims and Financial Statements

- Elise moved that usual and customary claims to be paid; Dave second. Motion carried.

Manager's Report; see attached

Old Business

- RV Park – Jerry and Alexcia reported they met with the engineers regrading the next phase of the grant which has been accepted by the BOCC. Estimated timeline is to bid in November and start in early spring (weather permitting) and finish the majority of the third loop by the Fair.
- Summer Service Day – Need lunch service volunteers. Jerry, Sandy and Elise will help
- Meet a Farmer Recap – Linda reported the event was small but a success with great conversation. Looking forward to some new ways to do the event next year.

New Business

- New Bank Account – Linda moved the North Idaho State Fair open an account at P1FCU with signers to be Alexcia Jordan, Jerry Johnson and Elise Burton. Tim second. Motion carried.
- Orientation BBQ – August 4 is our volunteer orientation and appreciation.
- Fair Run Down and Volunteer Signup – Full fair rundown will be a walk through at the August Board Meeting. Alexcia reported we still need many volunteers and service groups to get things moving smoothly.
- Interim Events Review and Policy – Alexcia presented a policy to better ensure the safety of our promoters, participants and patrons for large scale and high impact events. Joe made a motion to accept Policy 2.6 Public Safety Policy as presented with the addition of security. Tim second. Motion carried. (See attached)



Committee Reports

- Beverages – ISP/ABC training this Thursday and Friday. New Kegeator on the way. New Bar going up July 31.
- Development and Planning – Master Planners will be on site August 26 to tour and meet with the board.
- Educational Programming – Linda reported Farm Bureau and staff will be working on a breakfast August 25 of the fair as a new ag program. Showed new ag fact banners.
- Finance & Budget – Nothing at this time
- Facilities, Equipment and Maintenance – Tim reported forklift is in need of some repairs and replacement in the near future as parts are not easy to get.
- Livestock & 4-H – Steve Wilson reported, all is moving and looking good!
- Marketing – Joe reports kudos to the staff for all their efforts on marketing and sponsorship this year.
- Policy – Reported in New Business
- Rodeo – Steve reported everyone is working hard to prepare.
- Executive Committee/Personnel – No report

Public/Open Comments

- None

Meeting adjourned at 6:26 pm – Motion to adjourn by Tim, seconded by Dave, motion carried.



July Managers Report

Presented by Alexcia Jordan

GROUNDINGS/MAINTENANCE PROJECTS

- Projects Moving Forward:
 - ADA seating platforms at arena – just waiting on handrails to be installed.
 - New Bar – Jerry is looking into someone to assemble in the coming weeks.
 - Working on Summer Service Day Projects – save the date for July 24.

INTERIM & IN-HOUSE EVENTS

- See attached calendars for the months of July & August.
- Schedule slows after this weekend's Vintage Market, and we will be in full Fair setup mode.

FAIR

- 2021 Fair
 - Operations and security plan is now in place. All EMS orders are finalized. We will add a security briefing prior to each arena show daily with KSCO, KCEMS, essential personnel for the night's event and private security companies.
 - All Tickets update – see report.
 - Working Event Guide currently and event schedules
 - Competitive Exhibits book is here and entries are coming in!
 - Layout is complete and new map still in design but nearing completion.
 - Lots of new signage throughout the grounds with a special emphasis on Agriculture.
 - Working with the Cowboy Channel to see if we can live stream the rodeo.
 - Working on demonstrations, ag programming, contests.
 - Still struggling to get volunteers lined up. If you have any leads, let us know.

OTHER

- Rodeo Committee – next meeting this Thursday
- Foundation to meet Wednesday, July 21.