



December 11, 2021
Fair Board Meeting Minutes

Attendees: Jerry Johnson, Linda Rider, Tim Vulles, Elise Burton, Dave Fair, Joe Doellefeld, Todd Fuesier, Teresa Balderrama, Evan Underwood, Shanda Masterson, and Alexcia Jordan.

Meeting minutes recorded by Alexcia.

Called to order at 5:00 pm

Pledge of Allegiance led by Elise

Changes to the Agenda

- None

Hearing of Delegates

- Barry McHugh joined for various clarification of State Statutes. Responses to the discussion to come back at a future meeting or via email to the full board.

Approval of October Meeting Minutes

- Joe moved to approve minutes: Tim second. Motion carried.

Reading of Correspondence

- Passed out letter received from Willian Thurston. Elise will draft a response for the board to review and send it upon approval.

Claims and Financial Statements

- Elise tabled to next month.

Manager's Report; see attached

Old Business

- Update on Irrigation Well – Jerry led discussion on the new well which is scheduled for February, weather permitting and possibility to budget for a contingency of approximately \$25,000. No action at this time.

New Business

- Draft Budget – Will distribute via email for review and discussion next month.
- Retreat Fair Board Meeting Date – Alexcia shared February 12 will be the date, agenda and times need further discussion. Marla Calico, President and CEO of the International Association of Fairs and Expos will be speaking at the retreat. We will extend the invite to all subcommittee members, Foundation and 4-H.
- Recap on NFR Viewing Party – Alexcia reported, great event was profitable, will have an event P&L for the next meeting. Attendee response was exceptional and looking forward to next year.

Committee Reports

- Beverages – Jerry reported several bars need upgraded electrical that will need budgeted in 2022.
- Development and Planning – Alexcia shared Master Planning will be onsite in January, date to be determined. Market analysis was passed out to all in attendance.
- Educational Programming – Linda reported the Farm to Table set for May 17-19, 2022. Committee to start meeting next month.
- Finance & Budget – Elise reported she is working with Alexcia on the proposed draft with all capital projects in mind. Will be presented next month.
- Facilities, Equipment and Maintenance – Tim reported new forklift and manlift have been a great asset.
- Livestock & 4-H – Teresa reported this is the 4th year in a row that Kootenai County has been the largest 4-H program in the state. The search for Sharla's position is moving forward but is a slow process.
- Marketing – Joe reported he is working on a coin mockup to present the board; Jerry shared the Golden Ticket idea to be lifetime membership to the fair.
- Rodeo – Alexcia reported the committee went to PRCA Convention and will report back next month.
- Executive Committee/Personnel – Jerry shared Dave Fair will lead the nomination committee for next month's election of officers.

Public/Open Comments

- Alexcia shared that long time fair friend, food vendor and Shrine's liaison Dave Garnet passed away. His positivity and friendly face at the fair will be missed greatly.

Meeting adjourned at 7:31 pm – Motion to adjourn by Tim, seconded by Linda, motion carried.