

DRAFT

March 13, 2018

Fair Board Minutes

The meeting was called to order by Jerry Johnson at 5:58 pm.

Roll Call: Board members present were Jerry Johnson, Linda Rider, Zach Bane, Dave Fair, Ken Renner Joe Doellefeld, and Elise Burton. Others present included Commissioner Bingham, Alexcia Jordan, Allan Dykstra, Brittany Morris and Deirdre Rushing.

Pledge of Allegiance: Led by Jerry.

Hearing of Delegates: Commissioner Bingham mentioned the RV park getting closer on bids, the budget, and a possible meeting between the Fairgrounds and the County Clerk.

Approval of February 13th, 2018 Minutes: Joe Doellefeld moved to approve the minutes as presented and Elise Burton seconded the motion. The motion carried with a unanimous vote.

Correspondence: None.

Discussion of Claims and Financial Statements: Elise mentioned that she was previously concerned with cash flow, but with sponsorships and fair booth fees coming in, she no longer has that concern. All looks well with the accounting. A motion was made to accept the report and to pay our usual & customary bills by Dave Fair, second by Joe Doellefeld. The motion carried with full approval.

Manager's Report: Alexcia submitted her monthly report. Please see attached report.

Old Business

Fair Foundation Ask: Zach reported that the Fair Foundation approved the ask for additional monies this year for the arena lighting project.

New Business

Food Vendor's for Fair: Mangia catering wanted a meeting after they were not invited back after the 2017 North Idaho State Fair. Information about sales and policy were exchanged and they are welcome to be a food vendor for the Fairgrounds, but they will not be invited to the 2018 North Idaho State Fair.

It was noted that Glazed and Confused and Baha Bowl both left the fair in 2017 too early. They will be reminded of allowed tear down times for the 2018 North Idaho State Fair.

Committee Reports

- Development & Planning: No Report

- Equipment: Ken reported there is value in the ford tractor that we need to sell it. Looking for a good fit for the Fairgrounds with a new to us tractor. Commissioner Bingham suggested a site as well as connecting with the airport for possible help in the search.
- Rodeo: Zach reports a new CEO for PRCA, was COO for Caterpillar. Interesting changes could come from that.
- Facilities: Alexcia and Brittany reported a walk in the North barns with some discovery of treasures. Flag poles to possibly be installed by the main entrance. Linda Rider suggested more signage when we have multiple events running simultaneously, as well as using the sign on building 4 to direct the incoming traffic to the proper area.
- Marketing & Sponsorship: Nothing to Report.
- Fair & Special Events: New alcohol has been selected, as well as a change in the house wine sold at events.

Executive Committee: The Committee met earlier in the day today about the cut off for time sheets and pay dates. Alexcia will determine the new pay day vs cut off system to allow for more time for supervisors to review time reported.

For the Good of the Order

Linda Rider requested that we review the open meeting law and make sure we comply and understanding what is expected in the law.

The Next Fair Board Meeting will be on Tuesday April 10th, 2018 at 6:00PM at the Fairgrounds.

The meeting adjourned at 7:35 pm

Submitted by Deirdre Rushing, Kootenai County Fairgrounds

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