



HELLO EXHIBITORS!

Help us celebrate the 171st Lake County Fair! Don't forget August 4th through August 13th, the Calumet Region's largest attraction is Lake County's annual Fair.

Our Industrial Building is the largest exhibit hall, with well over 25,000 square feet of planned space which provides an excellent traffic flow.

During our 10 days and nights, our potential is well over 200,000 people, which makes it possible to reach the buying public. This is not only in direct sales, but long after the Fair is over.

If you are planning to exhibit at the Lake County Fair, please contact us as soon as possible as our space is limited.

For further information regarding indoor booth space call or email:

Eileen Wayte, Superintendent
1079 Millpond Road, Unit B
Valparaiso, Indiana 46385
219-512-5286
lcfindustrial@lake-county-fair.com



IDEAL SETTINGS!

Excellent Traffic Flow!

50% rental required as a deposit with reservation and is due by
April 15, 2023.

Balance is due by
August 4, 2023

Make checks payable to
Lake County Agricultural Society

RENTAL PRICES

Industrial Building

1 Booth 10 x 10 \$400.00

2 Booths 10 x 20 \$800.00
(Prime Exhibit Locations—rates vary)

- One 110 Volt Electrical Outlet supplied per 10 x 10 booth (full run of the show)
- 4 complimentary passes provided to exhibitor per 10 x 10 booth
- Dividers and backdrops furnished
- (2) Vehicle passes for designated Exhibitor Parking Lot per 10 x 10 booth

BUILDING HOURS THROUGHOUT THE FAIR

| | |
|-------------------|--------------------------|
| Friday, Aug 4 | 12:00 p.m. to 10:00 p.m. |
| Saturday, Aug 5 | 10:00 a.m. to 10:00 p.m. |
| Sunday, Aug 6 | 10:00 a.m. to 10:00 p.m. |
| Monday, Aug 7 | 10:00 a.m. to 10:00 p.m. |
| Tuesday, Aug 8 | 12:00 p.m. to 10:00 p.m. |
| Wednesday, Aug 9 | 12:00 p.m. to 10:00 p.m. |
| Thursday, Aug 10 | 12:00 p.m. to 10:00 p.m. |
| Friday, Aug 11 | 12:00 p.m. to 10:00 p.m. |
| Saturday, Aug 12 | 10:00 a.m. to 10:00 p.m. |
| Sunday, August 13 | 10:00 a.m. to 8:00 p.m. |

**BUILDING ATTENDANTS AND
NIGHT WATCHMEN PROVIDED
EVERY NIGHT DURING THE FAIR.**

Industrial Building Superintendent

Eileen Wayte
1079 Millpond Road
Unit B
Valparaiso, Indiana 46385
219-512-5286
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Covid-19 Information

We look forward to seeing everyone this year! If you are more comfortable wearing a mask or social distancing, please do so even if not required! In Indiana, the mask mandate has been lifted. We cannot police everyone, so please be courteous - social distance if necessary, wear a mask where needed and use hand sanitizer or hand washing stations positioned at multiple locations throughout the fairgrounds!

2023 INDUSTRIAL BUILDING RULES

All vendors must stay within their booth at all times.

All vendors must have their picture ID on when they are working in the booth. These ID's will be issued at the Fair at no cost to you. The police will be checking!

You may offer samples from your booth, but only from your booth.

We would like to have someone in your booth from opening until closing.

While we realize that this is not always possible, we cannot be responsible for the neatness or appearance of your display or property!

Please remember that we must have a certificate of insurance listing both Lake County Agricultural Society and the Lake County Board of Commissioners as added insured before the fair opens! If we do not have this certificate before we open, you will be added to our policy and charged accordingly.

We will be open two (2) days before the Fair opens to allow vendors to set up. If you have a big display, please call us to make arrangements to get in earlier.

BUILDING HOURS

Friday, August 4: Noon to 10:00 p.m

Saturday, August 5: 10:00 a.m. to 10:00 p.m.

Sunday, August 6: 10:00 a.m. to 10:00 p.m.

Monday, August 7: 10:00 a.m. to 10:00 p.m. (Senior Citizens Day)

Tuesday through Friday, August 8-11: Noon to 10:00 p.m.

Saturday, August 12: 10:00 a.m. to 10:00 p.m.

Sunday, August 13: 10:00 a.m. until 8:00 p.m.

***NO TEAR DOWN BEFORE 8:00 p.m.!!**

The shipping address for UPS or Fed Ex during the Fair is:

889 South Court Street

Crown Point, Indiana 46307

The mailing address during the Fair is:

P.O. Box 327

Crown Point, Indiana 46308

Pick-up is at the Secretary's Office from 10:00 a.m. to 10:00 p.m.

FOUR (4) CONCESSION PASSES AND TWO (2) PARKING HANGERS WILL BE PROVIDED FOR EACH EXHIBIT BOOTH. ADDITIONAL PASSES MAY BE PURCHASED. PARKING HANGERS ARE NOT AVAILABLE FOR PURCHASE.



INDOOR VENDOR INSURANCE REQUIREMENTS

The exhibitor is required to have the following insurance coverage, written by an acceptable insurance carrier, and must provide the Lake County Agricultural Society, Inc. with an ORIGINAL Certificate of Liability Insurance prior to the set-up of the exhibit. The policy effective dates must concur with the Lake County Fair dates (August 4th through August 13th, 2023)

The requirements are:

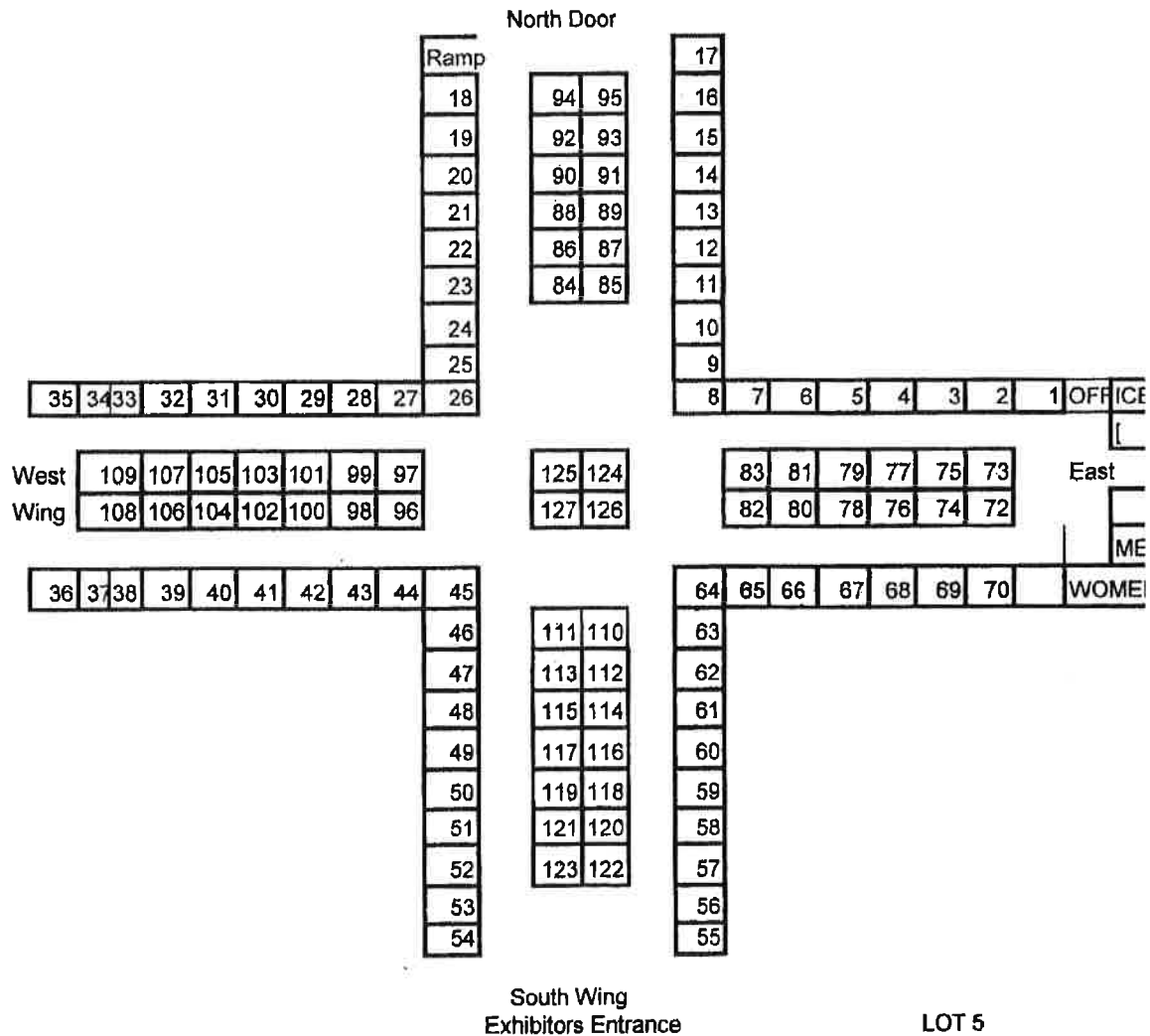
- 1,000,000 General Liability Insurance and \$1,000,000 Product Liability Insurance, and/or completed operations if it applies (exception: “information only” exhibitor is not required to have product liability by must have the \$1,000,000 general liability insurance).
- Workmens’ Compensation if it applies.
- The Lake County Agricultural Society, Inc. and Lake County Board of Commissioners **MUST** be listed as additional insureds.

The certificate holder would be:

Lake County Agricultural Society, Inc.
P.O. Box 327
Crown Point, Indiana 46308

LAKE COUNTY FAIR INDUSTRIAL BUILDING

Gate 3



FOR INFORMATION REGARDING EXHIBIT SPACE CONTACT

Eileen M. Wayte
 1079 Millpond Road, Unit B
 Valparaiso, Indiana 46385
 Email: lcfindustrial@lake-county-fair.com
 Cell: 219-512-5286



Industrial Building Indoor Vendor Application

**PLEASE COMPLETE AND SIGN THIS FORM AND
RETURN WITH YOUR DEPOSIT TO:**

Eileen M. Wayte
1079 Millpond Road, Unit B
Valparaiso, Indiana 456385

MAKE CHECKS PAYABLE TO: Lake County Agricultural Society

Date: _____

Vendor Name: _____

DBA: _____

Product or Service _____

Number of Spaces to be reserved: _____

Space Numbers: _____

Booth Location Requests will be taken under consideration, but not guaranteed.

CONTACT PERSON(S):

Name: _____ Cell Phone: _____

Day Phone: _____ Evening Phone: _____

Address _____ City _____ Zip _____

Email: _____

****OFFICE USE ONLY****

Date Received: _____ **Booth #** _____

Deposit: _____ **Balance:** _____

Insurance Verification and Date: _____