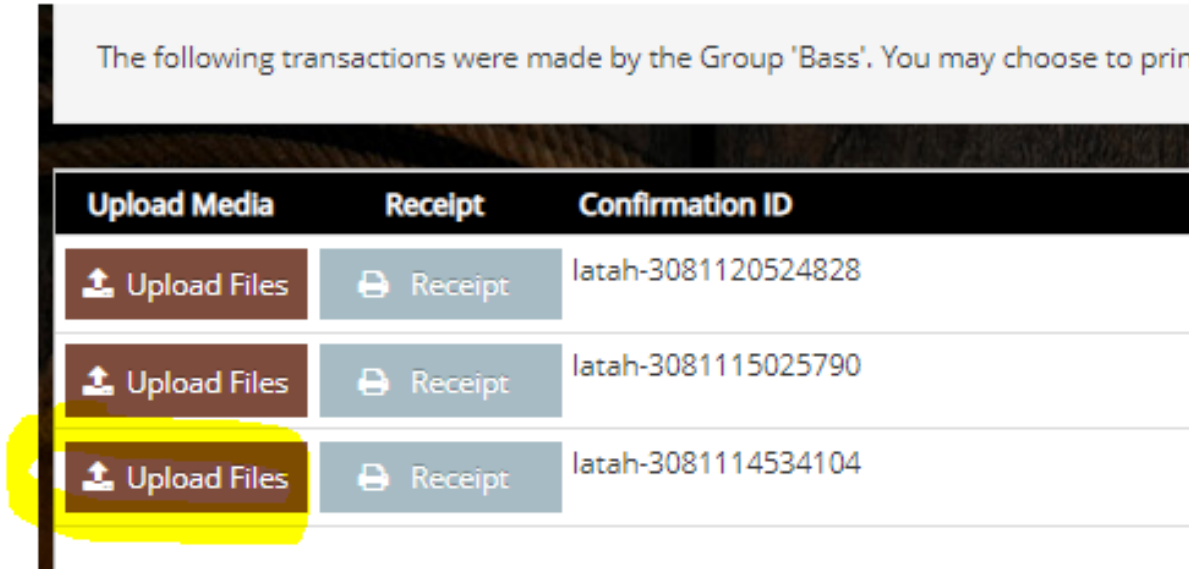


After Check Out, you may select 'Upload Files' to upload one photo that will display on the online sale catalog for buyers to browse and apply add on support.

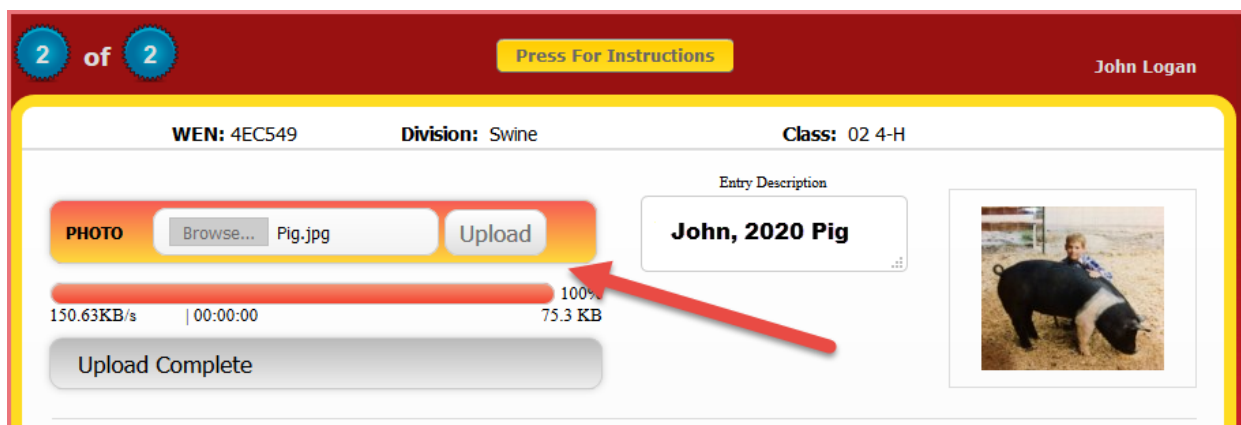
If you are returning to your account at a later date to add a photo, you may View/Print transactions by selecting the button to View/ Past Transactions from the drop-down menu in the very top right of your screen to see a list of submitted entries. Select 'Upload Files' on the entry row you wish to upload a photo.



The next screen will display the name of the exhibitor at the top, as well as the species, so you can verify the exhibitor if this is a group registration.

For each photo:

- 'Browse' to a location on your computer where the photo is saved.
- Select the file you wish to add. After the file name displays on the screenshot and you see the photo in the preview, click Upload and wait until the photo has been uploaded 100%.
- Once the photo has been successfully uploaded, select the DONE button at the bottom of the screen.



You will then be asked to Confirm your photo was uploaded to 100%.

Lastly you will see a short message indicating your registration has been submitted with an option to rate your experience. If you selected to receive an email receipt, check the email you provided on the registration for that receipt.

