

Lea County Board of County Commissioners

Regular Meeting

Thursday, January 14, 2016 9:00 A.M.

Lea County Courthouse - Commission Chambers – 100 North Main Avenue, Lovington, New Mexico

Notice of this Meeting has been given to the Public in Compliance with Section 10-15-4 NMSA 1978

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Lea County Manager's office located in the Lea County Courthouse in Lovington, New Mexico at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Lea County Manager's Office at the Lea County Courthouse if a summary or other type of accessible format is needed.

AGENDA

Call to Order ~ Roll Call ~ Pledge of Allegiance ~ Invocation

ITEM 01: ELECTION

Attorney – John W. Caldwell

- Election of Chair for the Lea County Board of County Commissioners.

Board of County Commissioners – Chair

- Election of Vice Chair for the Lea County Board of County Commissioners.
- Consideration of Approval of Lea County Resolution No. 16-JAN-001R Designating the Chair and Vice Chair for the Lea County Board of County Commissioners for 2016.

ITEM 02: COMMISSION

Board of County Commissioners

- Consideration of Approval of the following Minutes:
 - ❖ December 17, 2015 Work Session.
 - ❖ December 17, 2015 Regular Meeting.
 - ❖ December 21, 2015 Special Meeting.
- Discussion of Committee Reports.
- Set/Confirm Next Meeting(s):
 - ❖ Confirmed
 - Thursday, February 4, 2016 at 9:00 A.M. – Regular Meeting.
 - ❖ Suggested
 - Thursday, February 4, 2016 at 8:00 A.M. – Work Session
 - Thursday, February 18, 2016 at 8:00 A.M. – Work Session.
 - Thursday, February 18, 2016 at 9:00 A.M. – Regular Meeting.
 - Thursday, March 3, 2016 at 8:00 A.M. – Work Session.
 - Thursday, March 3, 2016 at 9:00 A.M. – Regular Meeting.
 - Thursday, March 31, 2016 at 8:00 A.M. – Work Session.
 - Thursday, March 31, 2016 at 9:00 A.M. – Regular Meeting.
 - Thursday, April 14, 2016 at 8:00 A.M. – Work Session.
 - Thursday, April 14, 2016 at 9:00 A.M. – Regular Meeting.

ITEM 02:

COMMISSION continued

Board of County Commissioners

- Thursday, April 28, 2016 at 8:00 A.M. – Work Session.
 - Thursday, April 28, 2016 at 9:00 A.M. – Regular Meeting.
 - Thursday, April 28, 2016 at 1:00 P.M. – OAFR
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- Comments from the Public.
 - Consideration of Approval of Lea County Resolution No. 16-JAN-002R Approving Appointment(s) to the Lea County Airports Advisory Board.
 - Consideration of Approval of Lea County Resolution No. 16-JAN-003R Approving Appointment(s) to the Lea County DWI Advisory Council.
 - Consideration of Approval of Lea County Resolution No. 16-JAN-004R Approving Appointment(s) to the Lea County Environmental Services Advisory Committee.
 - Consideration of Approval of Lea County Resolution No. 16-JAN-005R Approving Appointment(s) to the Lea County Fair & Rodeo Board.
 - Consideration of Approval of Lea County Resolution No. 16-JAN-006R Approving Appointment(s) to the Lea County Memorial Committee.
 - Consideration of Approval of Lea County Resolution No. 16-JAN-007R Approving Appointment(s) to the Lea County Planning & Zoning Board.
 - Consideration of Approval of Lea County Resolution No. 16-JAN-008R Approving Appointment(s) to the Lea County Road Advisory Committee.
 - Consideration of Approval of Lea County Resolution No. 16-JAN-009R Verification of Judicial Complex Location.
 - Consideration of Approval of Lea County Resolution No. 16-JAN-010R Accepting the 2014 – 2015 Fiscal Year Audit Report and Financial Statements for Lea County. (Johnson, Miller & Company – Mary Hinds, CPA).
 - Consideration of Approval of Lea County Proclamation Recognizing January 24 – 30, 2016 as Lea County School Choice Week.

ITEM 03:

BOARDS/COMMITTEES

Lea County Indigent Claims Advisory Board – Sherry Ann Baggoo, Indigent Claims Specialist

* Convene as the Lea County Indigent Claims Board*

- Consideration of Approval of the Lea County Indigent Claims Burial/Cremation Report.
Reconvene in Regular Session

ITEM 04: OTHER ELECTED OFFICIALS

Assessor – Sharla Kennedy

- Discussion of Lea County Assessor's Activity Report.
- Consideration of Approval of Lea County Resolution No. 16-JAN-011R Approving Compensation for the Assessor's Office related to the International Association of Assessing Officers (IAAO) Certification.

Sheriff – Steve Ackerman

- Discussion of Lea County Sheriff's Office Activity Report.
- Consideration of Approval of Out of State Travel to attend Training on Conducting and Managing Internal Affairs Investigations in Texas City, Texas on January 24 - 28, 2016.

ITEM 05: MANAGER

Manager – Michael Gallagher

- Discussion of Strategic Planning Process.
- Discussion of FY 2016 – 2017 Budget Process.

ITEM 06: LEGAL

Attorney - John W. Caldwell

- Consideration of Approval of Lea County Resolution No. 16-JAN-012R Open Meetings Act Requirements and Procedures for Lea County.

ITEM 07: COUNTY DEPARTMENTS

Communication Authority – Angela Martinez, Director

- Discussion of Lea County Communication Authority Activity Report.
- Consideration of Approval of Out of State Travel for the Communications Authority, Detention Center, Emergency Management and Sheriff's Office to attend the Evaluation of Computer Aided Dispatch/Records Management Systems/Mobile Field Reporting Systems in Florence, Arizona on January 25 – 28, 2016.
- Consideration of Approval of Out of State Travel for the Communications Authority, Detention Center, Emergency Management and Sheriff's Office to attend the Evaluation of Computer Aided Dispatch/Records Management Systems/Mobile Field Reporting Systems in Ashville, North Carolina on February 8 – 11, 2016.

Community Engagement – Lyn Edwards, Director

- Discussion of Lea County Community Engagement Activity Report.

ITEM 07:

COUNTY DEPARTMENTS continued

Detention Center – Padraig Downey, Warden

- Discussion of Lea County Detention Center Activity Report.
- Consideration of Approval of Lea County Resolution No. 16-JAN-013R Award Proposal No. 02 2015 – 2016 Inmate Telephone Equipment & Service.

DWI/Probation – Kelly Ford, Director

- Discussion of Lea County DWI/Probation Activity Report.

Emergency Management – Jeff Broom, Deputy Fire Marshal

- Discussion of Lea County Emergency Management Activity Report.
- Consideration of Approval of Lea County Resolution No. 16-JAN-014R Local Emergency/Disaster Declaration.
- Consideration of Approval of Lea County Resolution No. 16-JAN-015R Approval of Sub Grant Agreement No. EMW-2015-EP-00066-S01 between Lea County and New Mexico Department of Homeland Security and Emergency Management for the 2015 Performance Grant Program – Per Diem.

Environmental Services – Jeff Broom, Deputy Fire Marshal

- Discussion of Lea County Environmental Services Activity Report.

Event Center/Fairgrounds – Jake Crumb, General Manager

- Discussion of Lea County Event Center and Fairgrounds Activity Report.

Facilities – Erich Francke, Director

- Discussion of Lea County Facilities Activity Report.

Human Resources – Craig Bova, Director

- Discussion of Lea County Human Resources Activity Report.

Information Technology – Robert Lathrop, Administrator

- Discussion of Lea County Information Technology Activity Report.

Planning – Bruce Reid, County Planner

- Discussion of Lea County Planning Activity Report.

Public Works (Airports/Engineering/Roads) – Corey Needham, Director

- Discussion of Lea County Public Works Activity Report.

Administrative Services (Finance/Grant Administration) – Chip Low, Director

- Discussion of Lea County Finance Activity Report.

- ITEM 07:** **COUNTY DEPARTMENTS** continued
Administrative Services (Finance/Grant Administration) – Chip Low, Director
- Discussion of Lea County's Accounts Payable.

- ITEM 08:** **EXECUTIVE SESSION**
Board of County Commissioners
- COMMISSION MAY CONVENE IN CLOSED SESSION to Discuss Threatened or Pending Litigation in Which the County Is or May Become a Participant Involving the Detention Center, Law Enforcement, Water Rights, Taxes, Environment, and Employment, as Authorized by the Open Meetings Act, § 10-15-1 H (7).

COMMISSION MAY CONVENE IN OPEN SESSION to take Action, if any, on the Closed Session Item.

- ITEM 09:** **OTHER BUSINESS**
Board of County Commissioners

ADJOURN