



Lea County

Board of County Commissioners

Regular Meeting
Thursday, December 10, 2020 9:00 A.M.

Lea County Courthouse ~ Commission Chambers
100 North Main Avenue, Lovington, New Mexico



Consideration of Lea County Resolution No. 20-DEC-247R Approving the November 19, 2020 Regular Meeting Minutes



Minutes of Meeting
Lea County Board of Commissioners
November 19, 2020

Chair Long called the meeting to order at 9:01 a.m. in the Lea County Courthouse.

Commissioners present were, to wit: Vice Chair Dean Jackson, District 1, Chair Rebecca Long, District 2, Commissioner Gary G. Eidson, District 3, Commissioner Jonathan Sena By Phone, District 4, and Commissioner Richard Don Jones, District 5.

Also present were Lea County Manager Michael P. Gallagher II, and Lea County Attorney John W. Caldwell.

Commissioner Jones led the Pledge of Allegiance followed by the Invocation by Commissioner Sena.

ITEM 01: COMMISSION

- Consideration of Lea County Resolution No. 20-NOV-241R Approving the Following Meeting Minutes:
 - ❖ November 5, 2020 Regular Meeting
 - ❖ November 12, 2020 Special Meeting

Chair Long asked if there were any public comments concerning this agenda item. Vice Chair Jackson to approve Lea County Resolution No. 20-NOV-241R Approving the November 5, 2020 Regular Meeting Minutes. The motion was seconded by Commissioner Eidson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

Chair Long asked if there were any public comments concerning this agenda item. Commissioner Jones to approve Lea County Resolution No. 20-NOV-241R Approving the November 12, 2020 Special Meeting Minutes. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

- Public Comments

There are no public comments.

- Commissioner and Manager Comments

Commissioner Jones, Eidson, Sena and Chair Long made comments in regards to the problems our kids are having with education through the pandemic.

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 20-DEC-247R
A RESOLUTION APPROVING THE LEA COUNTY BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

WHEREAS, Section 10-15-1 through 10-15-4 of the Open Meetings Act (NMSA 1978), states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS the board, commission or other policy making body shall keep written minutes of all its meetings. The minutes shall include at a minimum the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken that show how each member voted; and

WHEREAS all minutes are open to public inspection. Draft minutes shall be prepared within ten working days after the meeting and shall be approved, amended or disapproved at the next meeting where a quorum is present. Minutes shall not become official until approved by the policymaking body; and

WHEREAS, NMSA 1978, Section 4-38-12 as amended, allows the County Commission to establish rules and regulations to govern the transaction of county business in these meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lea County that the attached minutes are hereby approved.

PASSED AND APPROVED on this 10th day of December, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair Voted: Yes No Abstain	Dean Jackson (District 1), Vice Chair Voted: Yes No Abstain
Gary G. Eidson (District 3), Member Voted: Yes No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain

Resolution No. 20-DEC-247R
LCBCC Regular Meeting 12-10-2020
Page 1 of 2



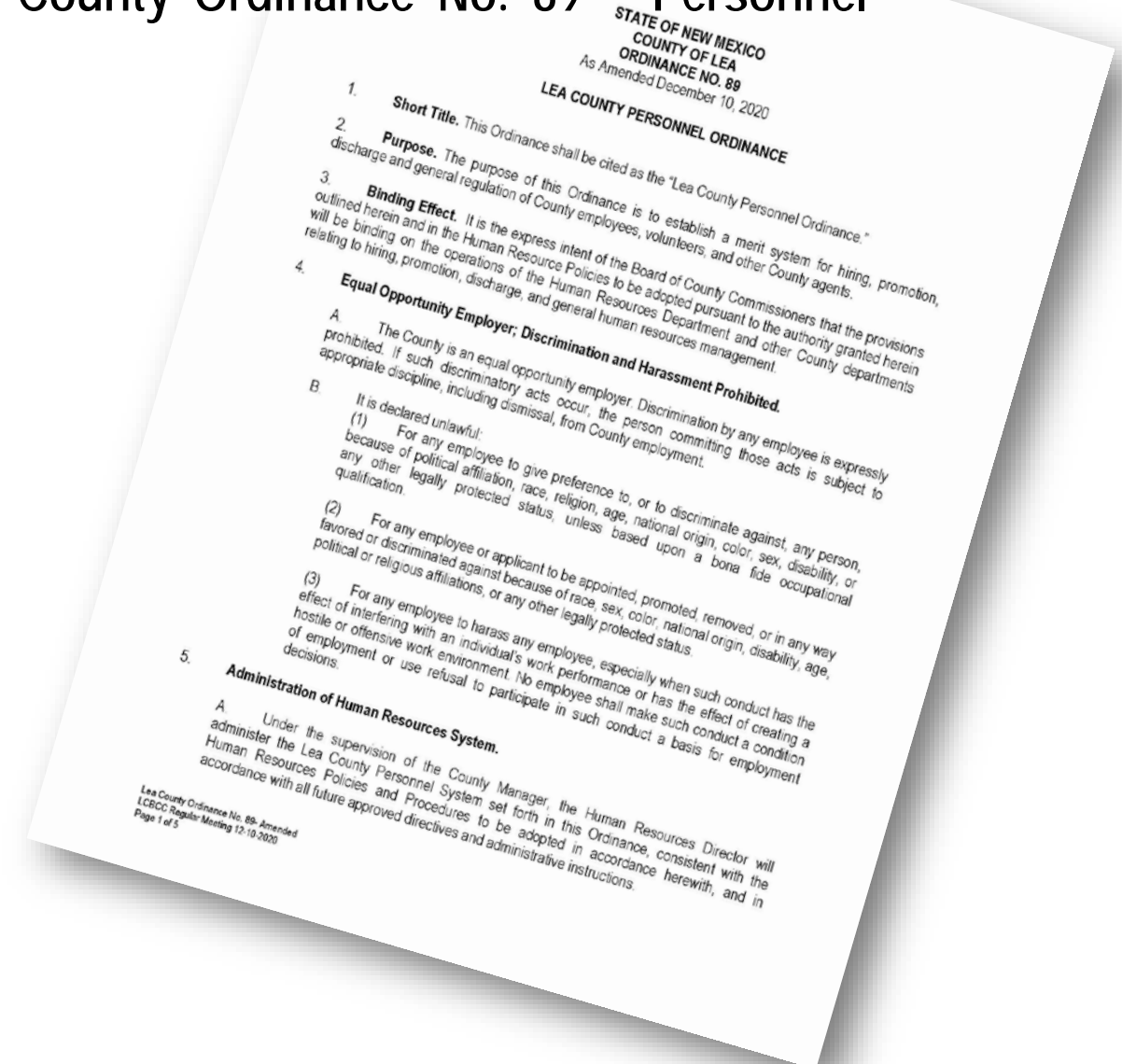


Public Hearing: Hearing to Consider Proposed Amendments of the Lea County Personnel Ordinance, Number 89. The Amendments Will Affect the Employment Status, Hiring, and Retention of Department Directors.

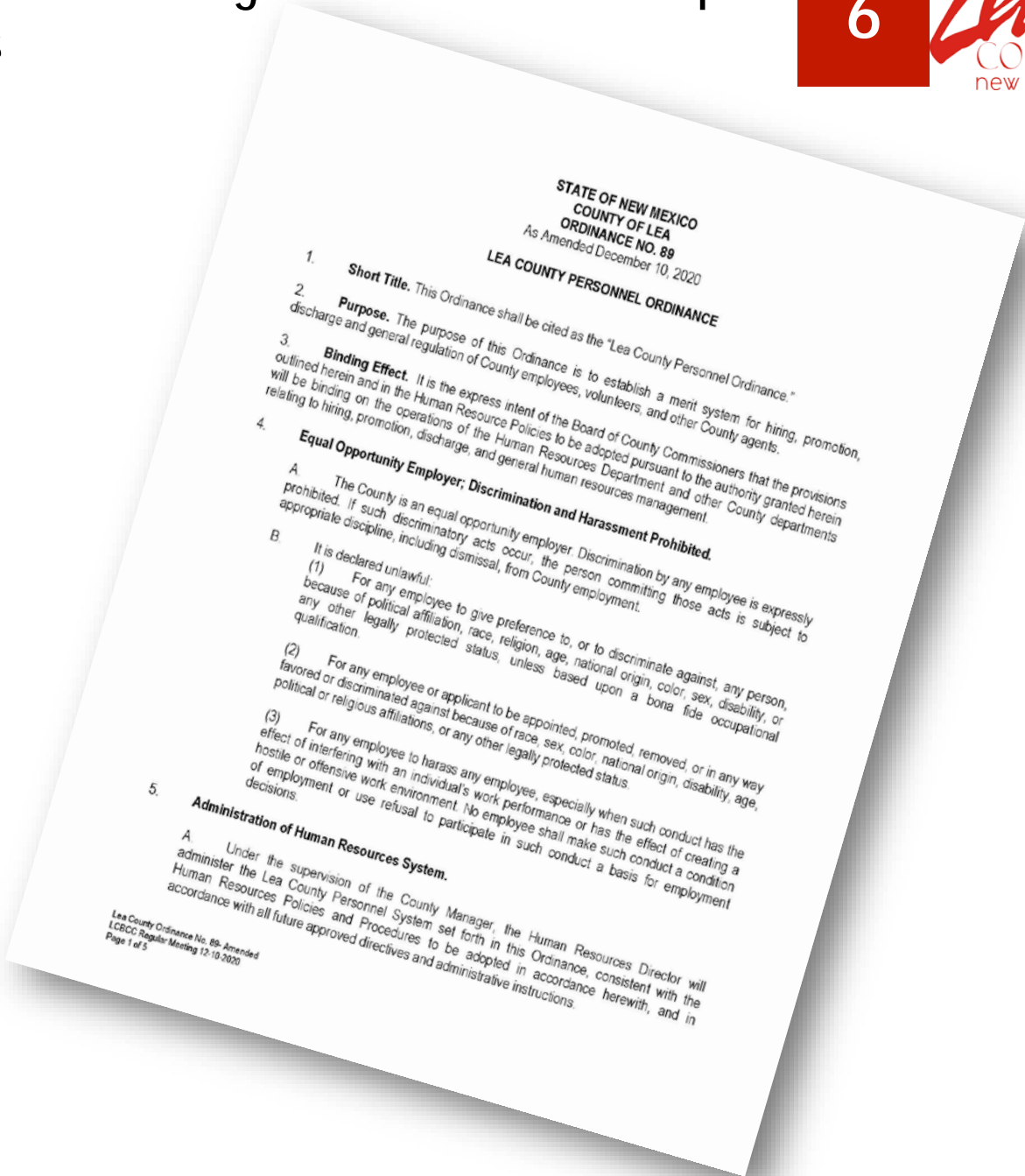
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❖ Consideration to Adopt Amendments to the Lea County Ordinance No. 89 – Personnel Ordinance.



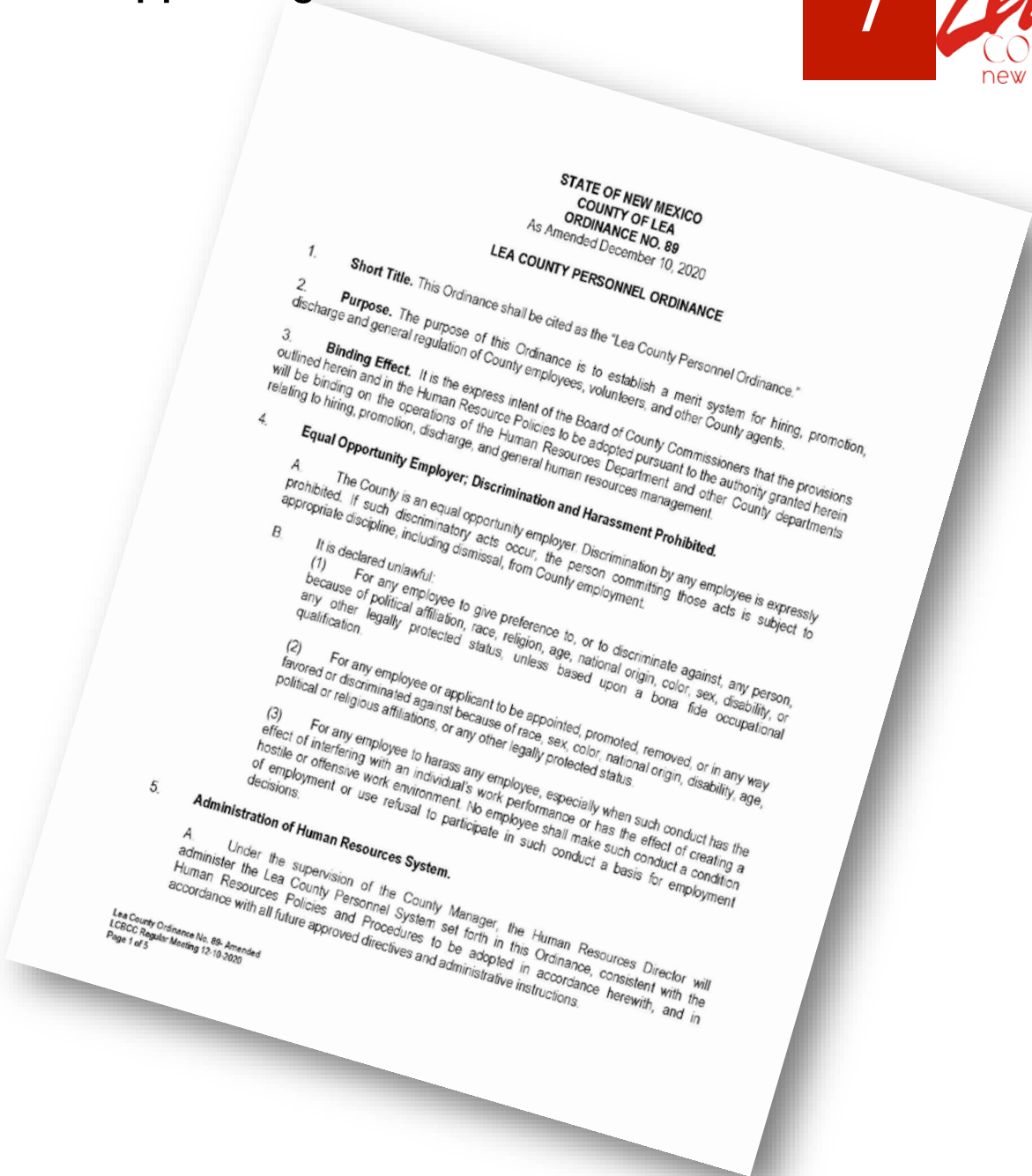
Consideration of Lea County Resolution No. 20-DEC-248R Directing the Issuance of a Request for Proposals for Multi-Term Insurance Broker Services



Consideration of Lea County Resolution No. 20-DEC-249R Approving the Salaries of Elected Officials Effective January 1, 2021



Clerk	\$75,733
Treasurer	\$75,733
Commission Districts 1, 4, and 5	\$30,196 each
TOTAL INCREASE	\$31,573



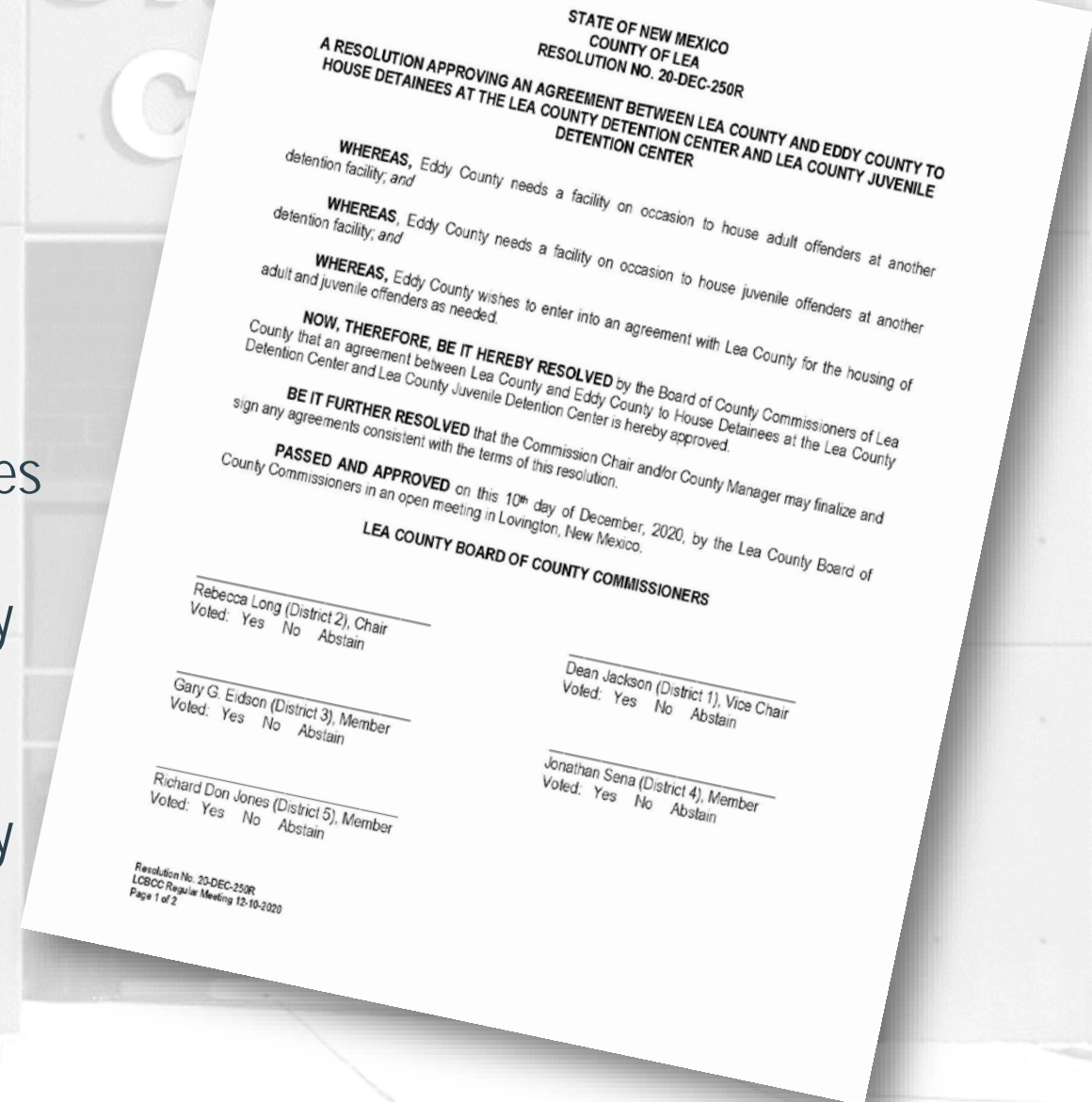
Consideration of Lea County Resolution No. 20-DEC-250R Approving an Agreement Between Lea County and Eddy County to House Detainees at the Lea County Detention Center and the Lea County Juvenile Detention Center

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Detainee Housing Agreement:

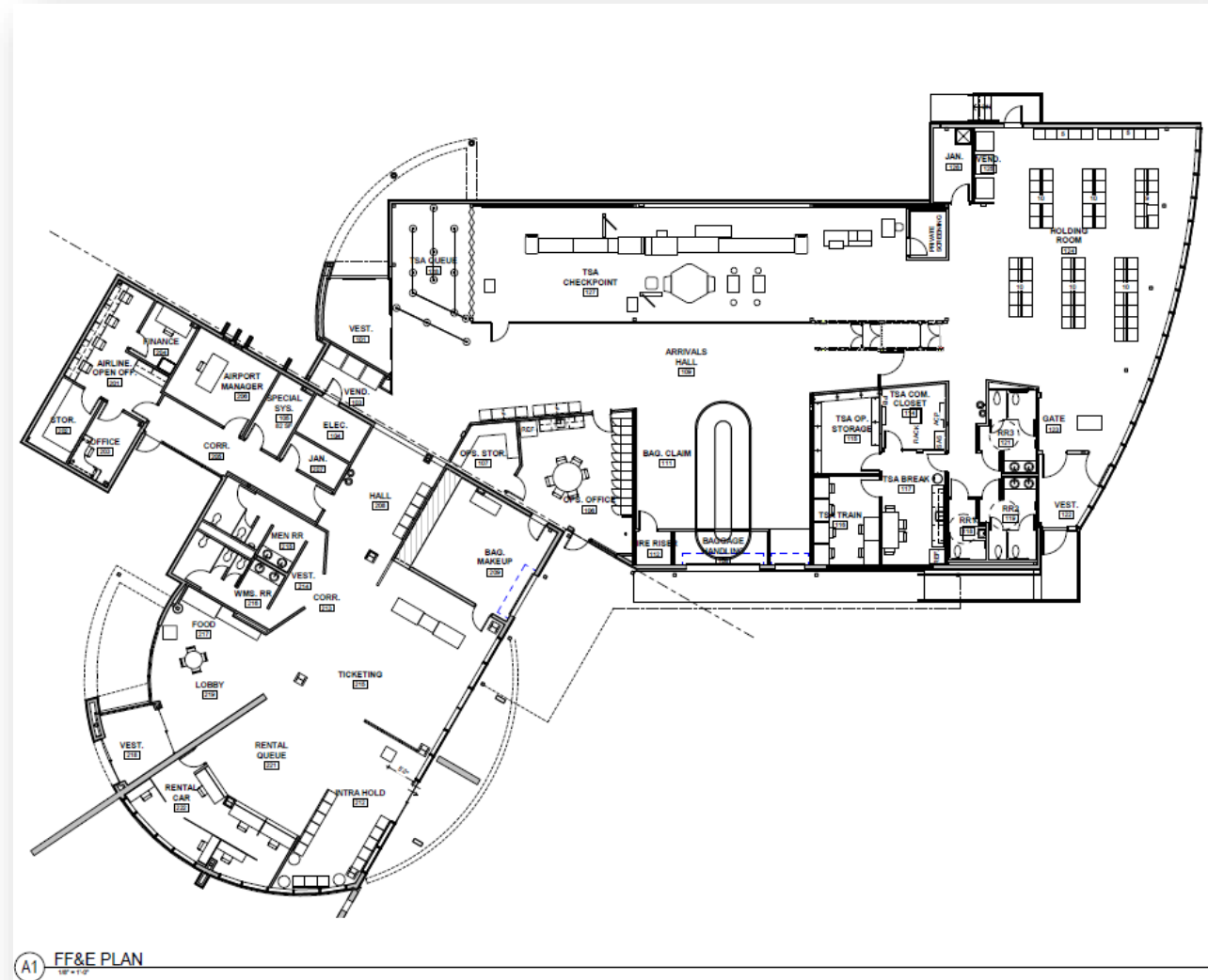
- Between Lea County and Quay County
- House Adult and Juvenile (Male/Female) Detainees
- Eddy County will pay Lea County \$125.00 per day for each adult
- Eddy County will pay Lea County \$250.00 per day for each juvenile



TSA security requirements for office rental space require additional improvements to be made to the 4 office suite currently being constructed at the Lea County Regional Airport Terminal Building. The required improvements will add an additional \$75,487.32 to the construction cost.

These improvements must be made by a certified GSA/TSA contractor. Lea County has engaged Johnson Controls to complete this required work. A revised lease agreement with GSA will reimburse Lea County for 100% of the additional costs associated with these additions.

Required funds have been budgeted for these additions.



Consideration of Lea County Resolution No. 20-DEC-252R Approving an Amendment to an Agreement Between Lea County and General Service Administration (GSA) for Lease Space for Transportation Security Administration (TSA) in the Lea County Regional Airport Terminal

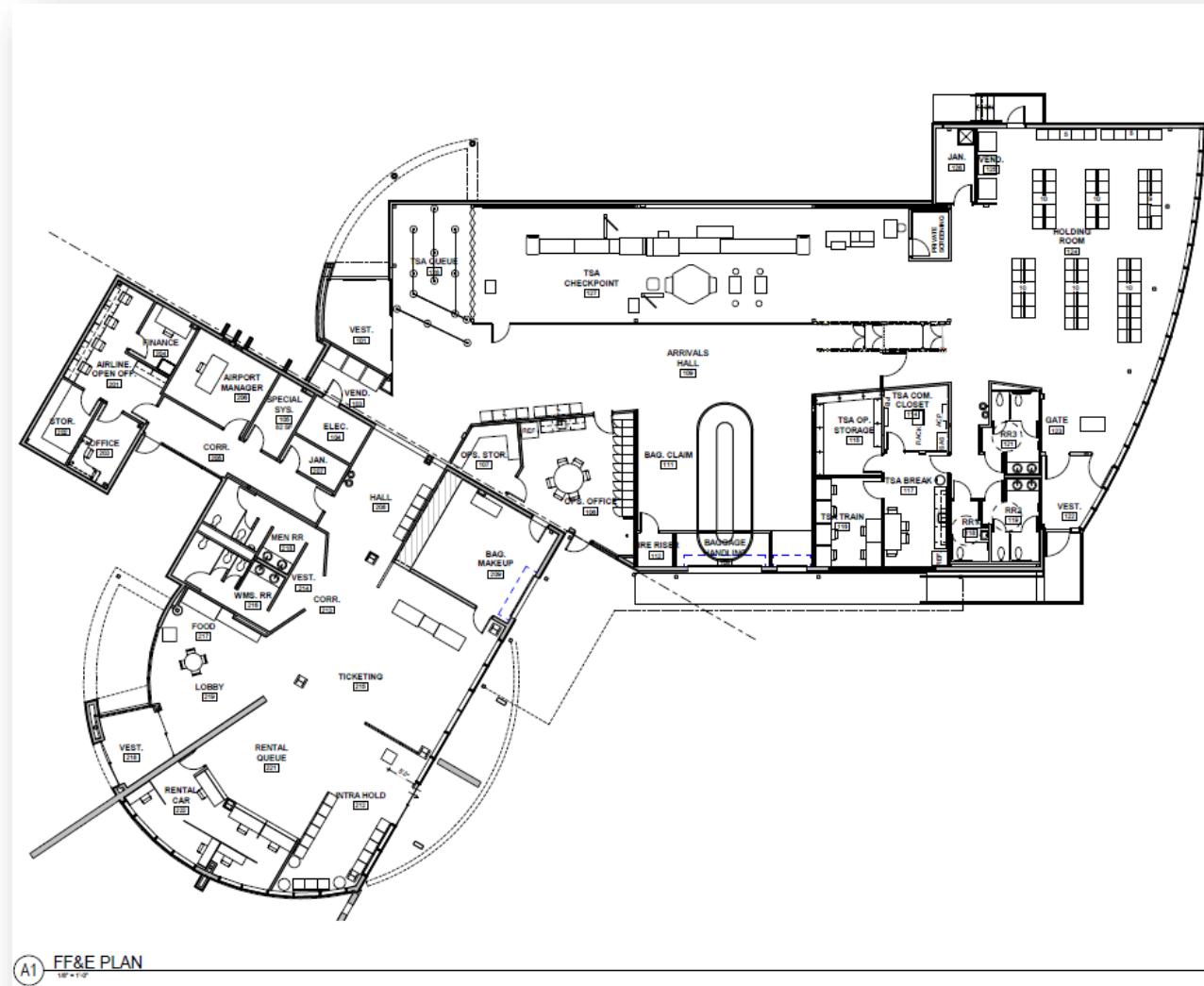
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On July 24, 2019, the Lea County Board of County Commissioners approved a lease agreement at the Lea County Regional Airport to GSA for office space for the Transportation Security Administration (TSA). Since that date, TSA security requirements have changed for the rental space which will require additional access control, video cameras, panic alarms and other improvements.

The total cost these additional improvements totals \$78,299.72. The proposed GSA lease amendment will increase the original lease amount by \$78,299.72. A lump sum amount will be paid to Lea County in the amount of \$121,724 when all improvements are completed. The remainder of the costs will be paid over 120 months.

Adequate funds have been budgeted for the improvement costs associated with this lease agreement.



Consideration of Lea County Resolution No. 20-DEC-253R Approving Award of Bid No. 02 (2020 – 2021) CR 27A Marathon Road Reconstruction to Constructors, Inc. to Widen and Rehabilitate Marathon Roadway

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Marathon Roadway is a thoroughfare roadway located in western central Lea County. The 7.88 mile roadway connects US 62/180 to NM 176 and is both a major roadway for oil wells development with over 220 wells directly accessed from the roadway. Marathon Road also has a large midstream plant and other industrial oilfield support facilities located on the roadway.

Marathon Roadway is currently a chip sealed roadway with a width of 22 feet wide. This width and surface condition leave it in need to be widened and rehabilitated to service current and future needs in the area.

For these reasons, Marathon Roadway was engineered in FY 19/20 and budgeted in FY 20/21 for reconstruction.

On October 23, 2020, competitive bids were opened for Bid #02 - (20-21) CR27A Marathon Road Reconstruction.



James Hamilton Construction, J&H Services, and Constructors Inc. submitted qualified bids on the project.

I. Three (3) bids were received:	Total Base Bid (A)	NMGRT @5.50% (B)	Total Base Bid + NMGRT (A) + (B)
1. J&H Services, Inc. Albuquerque, NM	\$3,799,093.75 \$3,847,247.75	\$211,598.63	\$4,058,846.38
2. James Hamilton Construction Co. Silver City, NM	\$5,259,245.15 \$5,259,239.55	\$289,258.18	\$5,548,497.73
3. Constructors, Inc. Carlsbad, NM	\$3,784,344.60	\$208,138.95	\$3,992,483.55

Construction schedules have been put in place to have the roadway completed by June 2021.

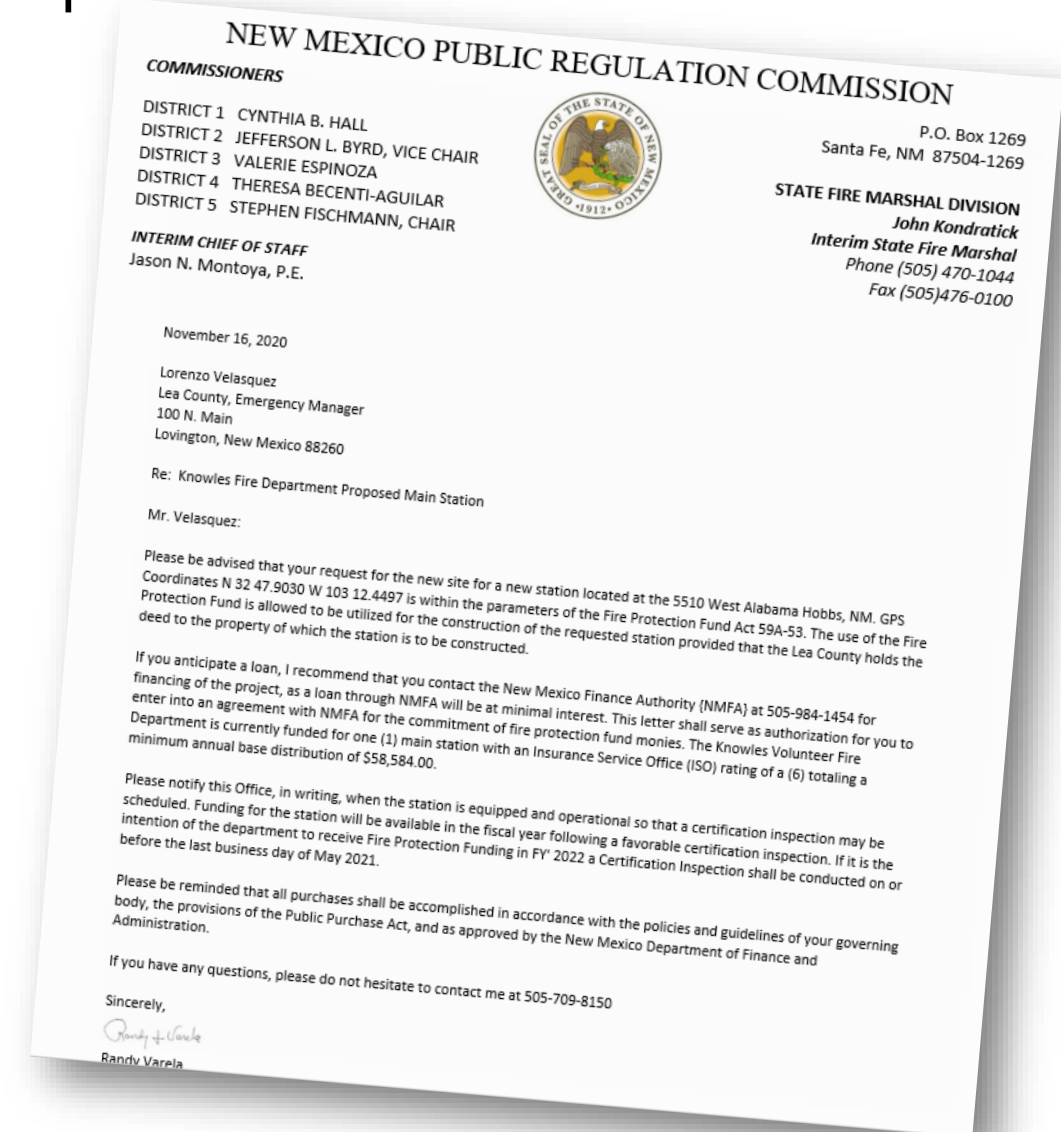
Necessary funds are available and budgeted in 402-10-4251.



Consideration of Lea County Resolution No. 20-DEC-254R Approving the Purchase of 2 Acres of Land in the Southeast Quarter of the Southwest Quarter of Section 25, Township 17 South, Range 37 East NMPM Along Alabama Road (Tract A-2 of the Runnels Claim of Exemption Tract A) for an Additional Fire Station for the Knowles Volunteer Fire Department

Lea County Volunteer fire departments have to serve a multitude of different roles including EMS, crash rescue, structural fires, wildland grass fires, tank battery fires, and have rolling water tankers able to supply water in remote locations. Due to these diverse roles, the large number and variety of apparatus are needed.

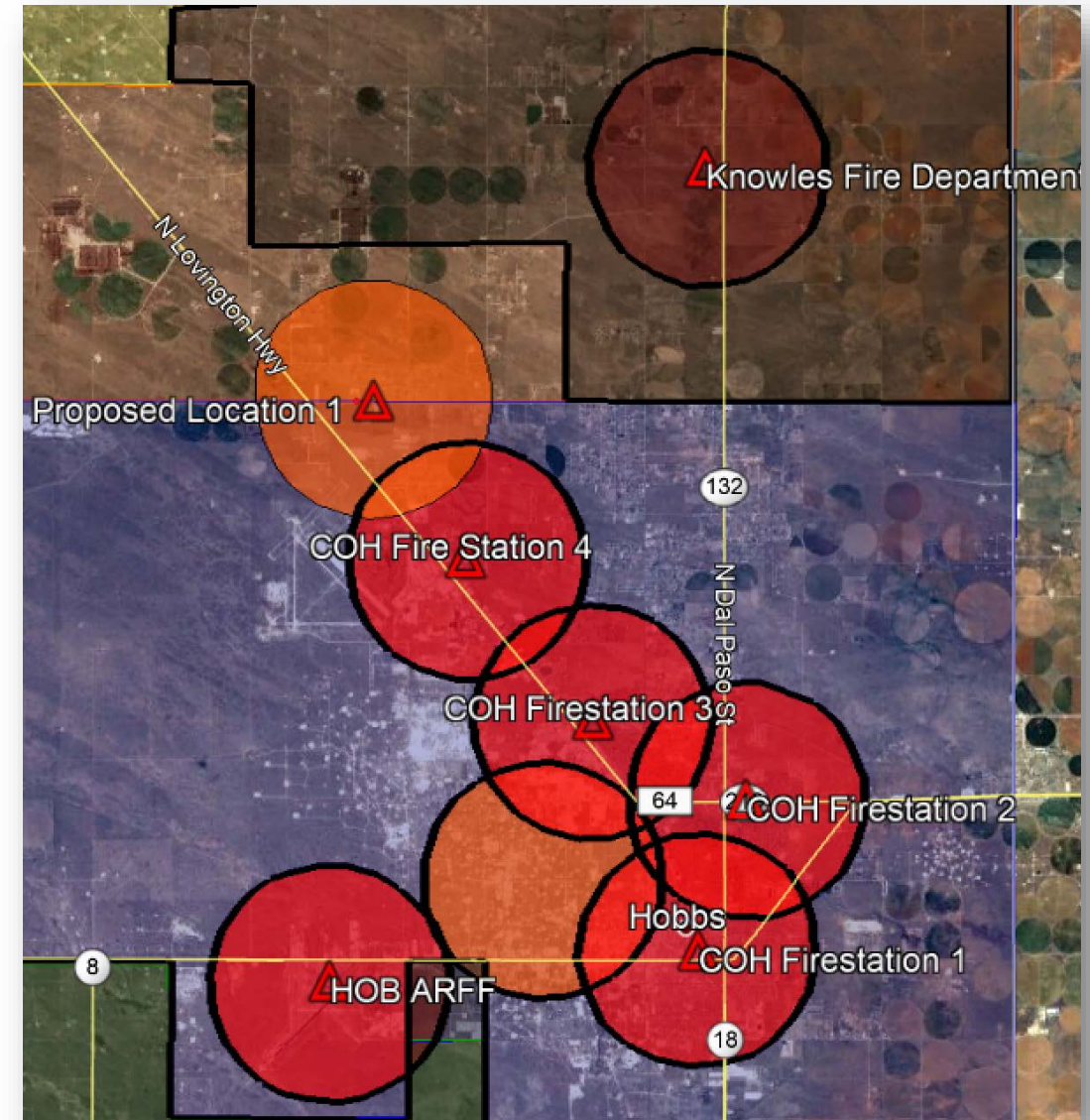
Knowles Fire Department is in immediate need to increase the number of fire apparatus bays to store its current and future fire apparatus. Due to the large urban development of the Knowles District, it was determined that a second fire station placed in a strategic location in the district would benefit response times and provide an additional resource for water rather than expanding on the current fire station. An additional station will also increase the ISO district in north Hobbs and potential decrease insurance costs for homes that will now be in an ISO district.



Consideration of Lea County Resolution No. 20-DEC-254R Approving the Purchase of 2 Acres of Land in the Southeast Quarter of the Southwest Quarter of Section 25, Township 17 South, Range 37 East NMPM Along Alabama Road (Tract A-2 of the Runnels Claim of Exemption Tract A) for an Additional Fire Station for the Knowles Volunteer Fire Department

Working with staff, volunteer fire department leadership, and the State of New Mexico State Fire Marshal Division, a location on Alabama roadway has been selected as the optimum location due to its proximity to structures, access to a state highway and a county major thoroughfare, and distance from other fire departments.

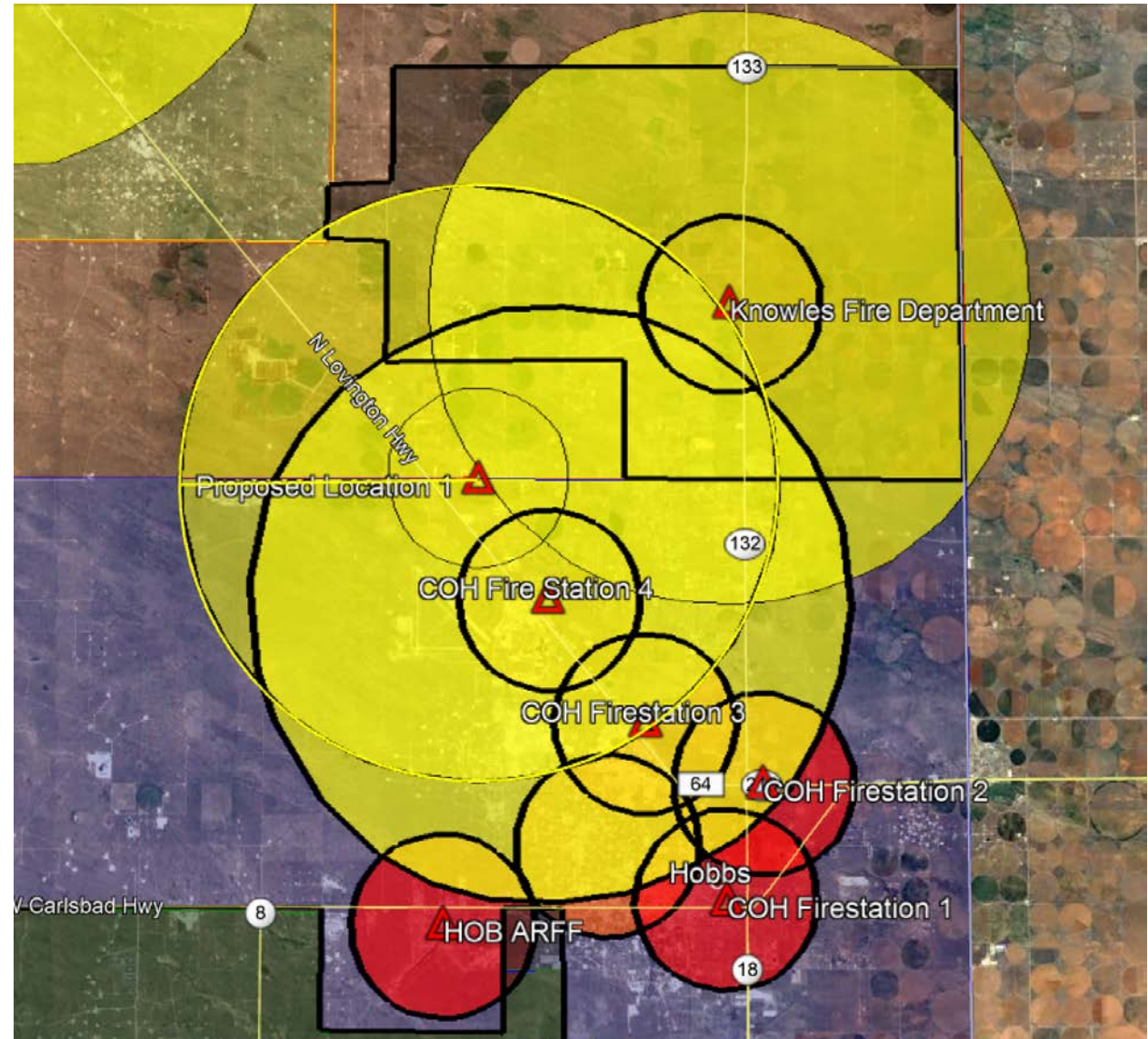
A maximum 1.5 mile distance from other fire station or planned fire stations due to NFPA 1201 and ISO 511.C which states "the built upon area should have a first-due engine company within 1.5 miles.



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A maximum five (5) mile coverage radius was also desired per the ISO requirements for alternative water supply. It states that a property is eligible for a protection class better than Class 9 if it is within 1,000 feet of a creditable suction point and within 5 road miles of a responding fire station.

Lea County staff recommends purchasing 2 acres of land located on Alabama Road that meet the above requirements as well as the State Fire Marshal requirements for an eligible station location. This land will be located approximately 4,250 from the NM18/ Alabama Intersection and will front Alabama roadway. This location offers two way access to a major thoroughfare roadway as well as good access to NM18.

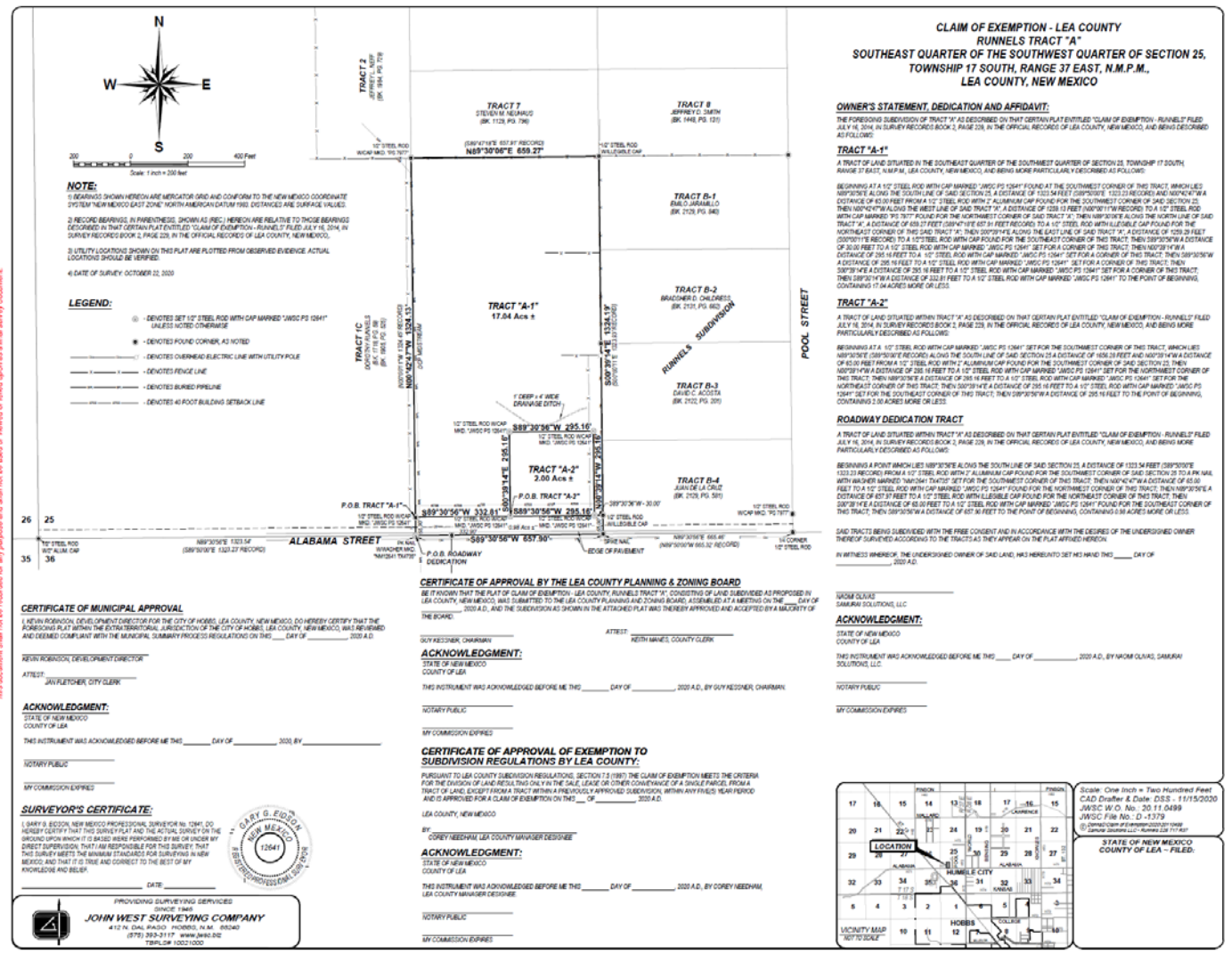


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Consideration of Lea County Resolution No. 20-DEC-255R Approving a Cooperative Educational Services (CES) Contract between Lea County and NCA Architects P.A. for the Design of Knowles Fire Station No. 2

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Lea County Volunteer fire departments have to serve a multitude of different roles including EMS, crash rescue, structural fires, wildland grass fires, tank battery fires, and have rolling water tankers able to supply water in remote locations. Due to these diverse roles, the large number and variety of apparatus are needed.

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Working with staff, volunteer fire department leadership, and the State of New Mexico State Fire Marshal Division, a location on Alabama roadway has been selected as the optimum location due to its proximity to structures, access to a state highway and a county major thoroughfare, and distance from other fire departments.



Lea County staff engaged NCA Architects in 2019 in regards to this proposed fire department. NCA Architects has successfully completed several projects in the past for Lea County including the original Terminal Reconstruction at the Lea County Regional Airport and several projects at the Lea County Fairgrounds. NCA architects have also completed numeral county fire station throughout the state include many in recent years in Eddy County.

The design would begin immediately and would likely bid in FY 20/21 with construction continuing into FY 21/22. Building is anticipated to be a metal building construction with office and meeting space for the volunteer use. The building will be designed to or above the requirements to be classified as a Main Station by the State Fire Marshal that will qualify it to receive annual operations funding from the State Fire Marshal. Current minimum funding based on the current ISO rating of 6 is \$58,584.



Founded in New Mexico in 1976, NCA Architects is dedicated to providing quality architecture and responsive personalized service to clients regardless of project size or location. Our commitment to straight-forward, innovative design solutions has gained us recognition as one of New Mexico's leading architectural, planning, and design firms. Specializing in judicial buildings, detention and correction facilities, fire and police stations, educational facilities (k-12 and higher education), cultural institutions, hospitality design, and commercial buildings; we believe that architectural design should enhance our daily lives and add beauty and dignity to our cities and buildings.

PROJECT FEATURES INCLUDE:

- Multiple bays and support space
- Training areas
- Private residential quarters
- Kitchen/dining
- Offices and meeting spaces
- Exercise rooms
- Shower/laundry
- Community/public space

SERVICES INCLUDE:

- Design and planning
- Site planning
- Space utilization
- Renovation and addition
- Exterior finish
- Utility improvements
- Site work (concrete aprons/paving)

PROJECTS

- Village Los Ranchos New Fire Station Facility, Village of Los Ranchos, NM
- Eddy County Fire Station (Prototype)
- Eddy County - Multiple Fire Stations
 - Cottonwood Fire Station, Artesia
 - Atoka Fire Station - Artesia
 - Otis Fire Station - Otis
- Fire Station No. 1 Addition and Remodel, Carlsbad, NM
- Cibola County - Multiple Fire Stations
 - Candy Kitchen Fire Station, Grants, NM
 - Cubero Fire Station, Cubero, NM
 - Fort Wingate Fire Station Addition, Fort Wingate, NM
- Lincoln County Fire Station Addition, Lincoln, NM
- Luis Lopez Sub Fire Station, San Antonio, NM
- Fire Marshal Office/Station 13 Addition, Albuquerque, NM
- Sierra County - Multiple Fire Stations
 - Monticello Fire Station, Monticello, NM
 - Cuchillo Fire Station, Cuchillo, NM
- Santa Fe County Madrid Fire Station, Madrid, NM

Consideration of Lea County Resolution No. 20-DEC-255R Approving a Cooperative Educational Services (CES) Contract between Lea County and NCA Architects P.A. for the Design of Knowles Fire Station No. 2

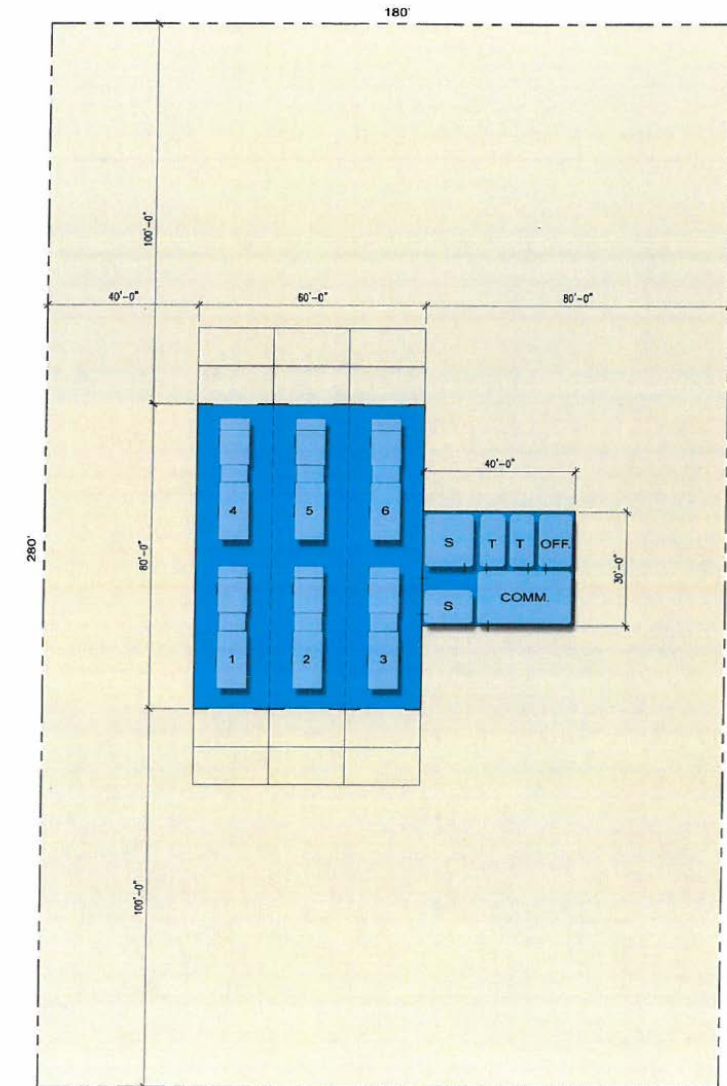
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Staff recommends Lea County enter into a CES (Cooperative Educational Services - NCA Contract #19-01B-C1011-ALL) contract with NCA Architects, P.A. for the architectural and civil design services related to the projects.

Design fee for the project is proposed to be \$145,898 plus NMGRT. These fees represent 8.13% of the estimated construction costs and is within the anticipated design costs for the project.

Knowles #2 Fire Station NCA Architects 10/27/20



Site 50,400 sf (1.157 acres) - 6,000 sf = 44,400 sf Site Work

Consideration of Lea County Resolution No. 20-DEC-256R Approving the 2nd Option to Renew Agreement between Lea County and Waste Management of New Mexico Inc. for Hauling Solid Waste for Lea County Convenience Centers

Option to Renew contract with Waste Management for "Hauling Solid Waste – Lea County Convenience Centers". This also includes fair time, Event Center and Courthouse requests.

Renewal contract also includes annual CPI of 2.1 % increase for single Haul Base Rates

LOCATION	CONTRACT	2020	2021
NORTH HOBBS	\$235.00	\$239.94	\$244.98
KNOWLES	\$280.00	\$285.88	\$291.88
MALJAMAR	\$357.00	\$364.50	\$372.15
MONUMENT	\$250.00	\$255.25	\$260.61
FAIRGROUNDS	\$416.00	\$424.74	\$433.66
EVENT CENTER	\$235.00	\$239.94	\$244.98
COURTHOUSE	\$416.00	\$424.72	\$433.66

Requesting to renew contract with Waste Management. This will be second renewal of three.

There is funding available for contract hauling for this line item 411-27-2151 that does not require a budget adjustment.

Consideration of Lea County Resolution No. 20-DEC-257R Approving the Lea County Indigent Claims Burial/Cremation Report

BURIAL INDIGENT CLAIMS							
	Date Deceased	Date of Birth	Funeral Home	Amount Requested	Type of Burial	Recommendation for Approval	Comments
Claim #1	11/09/2020	03/28/1954	Memory Gardens	\$1,200.00	Burial/Opening and Closing fees	\$1,200.00	Deceased owned no property.

Consideration of Lea County Resolution No. 20-DEC-258R Approving CARES Act Funding Reimbursement for Lea County Businesses

<u>Business Name</u>	<u>Award Amount</u>
Baja Grill	\$20,000
Big Cheese Pizza	\$20,000
Bootsie's Western Wear	\$20,000
Bryan's Green Care	\$20,000
CNM Electric, LLC	\$20,000
Got Safety? LLC	\$20,000
Haulin' J Trucking LLC	\$20,000
Holidaze	\$20,000
Jerb's Custom Jewelry, LLC	\$20,000
Kountry Korral	\$20,000
Loarn's Investments (Mr. B's Vending)	\$20,000
Lovington Leader	\$20,000
On Point Plumbing	\$20,000
Rancher's Steakhouse	\$20,000
Ranger Well Services, LLC	\$20,000
The Lazy 6	\$20,000
White Horse Trucking, LLC	\$20,000
BuySpot, LLC	\$3,000



<u>Grant Award</u>	<u>Amount</u>
Round 1 Funding	\$140,000
Round 2 Funding	<u>\$343,000</u>
Total Funding	\$483,000

2nd Qtr. FY 21 SNCP SB268 Payment

FY 20 Matched Taxable Gross Receipts	\$ 6,722,867,199.02
FY 21 1/12 th Increment Due	\$ 5,602,389.33
FY 21 Quarterly Amount Due	\$ 1,400,597.33

Discussion of Lea County Employee Compensation Cost of Living Allowance (COLA)/Merit

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Adjourn



*Lea County Board of County Commissioners
Regular Meeting*

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