

Lea County New Mexico

Final Budget

Fiscal Year 2020 - 2021



Adopted: July 23, 2020

Photo Courtesy of David L. Minton



Fiscal Year 2020 - 2021 Budget

Board of County Commissioners

Rebecca Long, Chair, District 2

Dean Jackson, Vice Chair, District 1

Gary G. Eidson, District 3

Jonathan Sena, District 4

Don Jones, District 5

County Manager

Michael P. Gallagher, ICMA-CM

Assistant County Manager

Corey Needham, P.E.

Finance Director

Chip Low, CPA CGMA

Special thanks to Jessica Siddall for assistance with the publication design

Table of Contents

INTRODUCTION	6
<i>FY 21 Lea County Budget Resolution</i>	7
<i>FY 21 New Mexico DFA Budget Approval Letter</i>	9
<i>Lea County Board of County Commissioners</i>	11
<i>Lea County Elected Officials</i>	12
<i>Lea County Executive Management</i>	13
<i>About Lea County</i>	15
<i>Lea County Demographics</i>	23
<i>Lea County Budget Message</i>	24
<i>Lea County Organizational Chart</i>	27
<i>Lea County Budget Overview</i>	28
<i>Lea County Budget and Accounting Basis</i>	29
<i>Lea County Financial Policies and Practices</i>	30
<i>Lea County Budget Process</i>	32
<i>Lea County Long Range Financial Planning</i>	33
<i>Lea County Fund Overview</i>	39
<i>Lea County Fund Structure</i>	40
<i>Lea County Major Fund Descriptions</i>	42
<i>Long-Term Debt</i>	44
<i>FY 20 GFOA Distinguished Budget Presentation Award</i>	46
EXECUTIVE SUMMARY	48
<i>Projected Changes in Fund Balance</i>	49
<i>Lea County Budget in Brief</i>	53
<i>Personnel Budget Summary</i>	63
<i>Capital Projects Summary</i>	68
<i>Outside Agency Funding</i>	75
GENERAL FUND	78
<i>General Fund Revenue Budget 401-00</i>	79
<i>County Operations Department 401-00</i>	81
<i>Executive Department 401-01</i>	84
<i>Information Technology 401-02</i>	87
<i>Facilities Department 401-03</i>	90
<i>Clerk's Recording & Filing 401-04</i>	93
<i>Clerk's Bureau of Elections 401-05</i>	97
<i>Assessor 401-06</i>	100
<i>Treasurer 401-07</i>	104
<i>Sheriff 401-08</i>	108
<i>Probate Judge 401-09</i>	112
<i>Legal 401-24</i>	115
<i>Human Resources 401-25</i>	118
<i>Environmental Services 401-26</i>	121
<i>DWI Program 401-56</i>	124
<i>Finance 401-75</i>	127
<i>Planning 401-76</i>	130
<i>Emergency Management 401-77</i>	133
<i>Misdemeanor Compliance 401-81</i>	136

Table of Contents

COUNTY DEPARTMENTS.....	139
Assessor's Property Valuation Fund 499-46.....	139
County Clerk Recording and Filing Fund 405-54.....	144
Indigent GRT Fund 406-13.....	148
Public Works Department.....	151
Road 402-10.....	152
Farm and Range 403-11.....	159
Paving District 416-19.....	162
Lea Regional Airport 454 -18.....	167
Lovington Airport 455-18.....	172
Jal Airport 456-18.....	177
Facilities.....	182
Community Centers 404-12.....	183
Capital Projects – 430-00 - 81.....	187
Lea County Event Facilities.....	189
Lea County Event Center 463-31.....	190
Fairgrounds 460-32.....	199
Fair and Rodeo 461-33.....	204
Hispanic Heritage Night 462-34.....	208
DWI Probation.....	211
DWI Alcohol 412-43.....	218
DWI Screening 435-56.....	221
LDWI Grant 436-65.....	225
CDWI Grant 437-66.....	228
Misdemeanor Compliance 439-81.....	212
Detention.....	230
Correction Fees 415-45.....	232
Detention Center 418-23.....	235
Emergency Management/Environmental Services.....	240
Environmental GRT 411-27.....	241
Tire Recycling 426-26.....	246
Lea County Emergency Management.....	248
Maljamar Fire Dept. 407-14.....	253
Knowles Fire Dept. 408-15.....	255
Lea Regional Aircraft Rescue and Fire Dept. 409-16.....	258
Monument Fire Dept. 410-17.....	261
Knowles EMS 604 -47.....	264
Maljamar EMS 613-48.....	266
County Fire Marshall 618-79.....	268
Fire Excise Tax 619-59.....	271
Monument EMS 621-61.....	274
EMPG Reimbursement 424-77.....	276
Other Grants 431-51.....	280
Lea County Law Enforcement.....	284
Law Enforcement Protection Grant 605-39.....	285
Jag Grant 607-67.....	288

Table of Contents

<i>Lea County Drug Task Force 608-41</i>	<u>294</u>
<i>Region VI Drug Task Force 609-71</i>	<u>291</u>
<i>LCDTF Forfeitures Fund 610-73</i>	<u>297</u>

DEBT SERVICE FUNDS

<i>Debt Service 658-58</i>	<u>299</u>
	<u>300</u>

ENTERPRISE FUNDS

<i>Water Service Fund 675-85</i>	<u>302</u>
	<u>303</u>

TRUST AND AGENCY FUNDS

<i>Trust and Agency 800-70</i>	<u>307</u>
	<u>308</u>
<i>Lea County Communications Authority 808-78</i>	<u>311</u>
<i>Eddy Lea Energy Alliance 809-83</i>	<u>318</u>
<i>Lea County Solid Waste Authority 810-20</i>	<u>321</u>
<i>Lea County Solid Waste Sinking Fund 811-00</i>	<u>327</u>
<i>Lea County Water Users Association 635-35</i>	<u>330</u>

APPENDICES

<i>Lea County 2020 Tax Levies</i>	<u>333</u>
	<u>334</u>
<i>Lea County 2020 Infrastructure Capital Improvement Plan</i>	<u>338</u>
<i>Glossary</i>	<u>341</u>
<i>Acronyms</i>	<u>343</u>

Introduction

The pages that follow comprise the annual budget of Lea County, New Mexico, for fiscal year July 1, 2020 through June 30, 2021.

The budget is intended have a dual purpose:

- To build a financial framework that will enable the County to provide the services, facilities, and infrastructure to its citizens in a transparent, efficient, and professional manner while adhering to fiscal and legal constraints set by the Lea County Board of County Commissioners and the State of New Mexico.
- To offer the reader, through the use of financial schedules, charts, graphs, and narrative, an understanding of Lea County government, the goals to be achieved and the challenges to be overcome.



STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 20-JUL-169R

A RESOLUTION APPROVING LEA COUNTY'S FISCAL YEAR 2020 – 2021 FINAL BUDGET

WHEREAS, the Governing Body in and for the County of Lea, State of New Mexico, has developed a final budget for the fiscal year 2020 - 2021; *and*

WHEREAS, said final budget was developed on the basis of need and through cooperation with all user departments, elected officials, and other department supervisors; *and*


WHEREAS, the official meetings for the review of said documents was duly noticed July 16, 2019, in compliance with the State Open Meetings act; *and*

WHEREAS, it is the majority opinion of this Board that the final budget meets the requirements as currently determined for fiscal year 2020 - 2021.


NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of County Commissioners of Lea County, of the State of New Mexico, hereby adopts the final budget herein above described to be submitted for approval by the State of New Mexico Department of Finance and Administration Local Government Division.


PASSED, APPROVED AND ADOPTED on this 23rd day of July 2020 by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.


LEA COUNTY BOARD OF COUNTY COMMISSIONERS


Rebecca Long (District 2), Chair
Voted: ☒ Yes ☐ No ☐ Abstain


Dean Jackson (District 1), Vice Chair
Voted: ☒ Yes ☐ No ☐ Abstain


Gary G. Eidson (District 3), Member
Voted: ☒ Yes ☐ No ☐ Abstain


Jonathan Sena (District 4), Member
Voted: ☒ Yes ☐ No ☐ Abstain


Richard Don Jones (District 5), Member
Voted: ☒ Yes ☐ No ☐ Abstain

Lea County
JUL 23 2020
LCBCC Meeting

ATTEST: Keith Manes
Lea County Clerk

By: Hollye Shearer
Hollye Shearer, Deputy Clerk



APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:

John W. Caldwell
John W. Caldwell, County Attorney

MICHELLE LUJAN GRISHAM
GOVERNOR

DONNIE J. QUINTANA
DIRECTOR



DEBORAH K. ROMERO
ACTING CABINET SECRETARY

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
Bataan Memorial Building ♦ 407 Galisteo St. ♦ Suite 202 ♦ Santa Fe, NM 87501
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

August 11, 2020

The Honorable Rebecca Long
Lea County
100 N. Main Street
Lovington, NM 88260

Dear Commissioner Long:

The final budget for your local government entity for Fiscal Year 2020-2021, as approved by your governing body, has been examined and reviewed. The Department of Finance and Administration, Local Government Division (LGD) finds it has been developed in accordance with applicable statutes and budgeting guidelines, and sufficient resources appear to be available to cover budgeted expenditures. In addition, the *Budget Certification of Local Public Bodies* rule, 2.2.3 NMAC, requires that your entity's audit or "Agreed Upon Procedures" (per the *Tier System Reporting* rule, 2.2.2.16 NMAC) for Fiscal Year 2019 should have been submitted to the Office of the State Auditor as of this time. The LGD's information indicates that you are in compliance with this requirement. Therefore, in accordance with Section 6-6-2E NMSA 1978, the LGD certifies your entity's final Fiscal Year 2020-2021 budget.

Please take note that state statute requires all revenue sources be expended only for public purposes, and if applicable, in accordance with the Procurement Code, Chapter 13, Article 1, NMSA 1978. Use of public revenue is governed by Article 9, Section 14 of the Constitution of the State of New Mexico, commonly referred to as the anti-donation clause.

Budgets approved by the LGD are required to be made a part of the minutes of your governing body according to Section 6-6-5 NMSA 1978. In addition, Section 6-6-6 NMSA 1978 provides that the approved budget is binding on local officials and governing authorities; and any official or governing authority approving claims or paying warrants in excess of the approved budget or available funds will be liable for the excess amounts.

Due to estimated expenditures and transfers exceeding estimated revenue, your entity's General Fund cash balance is being depleted. Careful control of expenditures and attention to revenue collection efforts is recommended to avoid further depletion of reserves.

Finally, as required by Section 6-6-2H NMSA 1978, LGD is required to approve all budget increases and transfers between funds not included in the final approved budget via submission on the Local Government Budget Management System (LGBMS).

If you have questions regarding this matter, please contact Erica Cummings of my staff at erica.cummings@state.nm.us.

Sincerely,

A handwritten signature in blue ink, reading "Donnie J. Quintana".

On behalf of:

Donnie J. Quintana, Director
Local Government Division

xc: file

Board of County Commissioners



District 1: Dean Jackson, Vice Chair



District 2: Rebecca Long, Chair



District 3: Jonathan Sena



District 4: Gary Eidson



District 5: Don Jones

Elected Officials



Sharla Kennedy
Lea County Assessor



Keith Manes
Lea County Clerk



Sandra Goad
Lea County Probate Judge

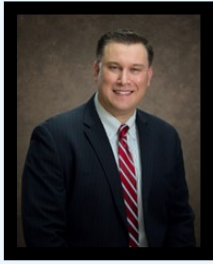


Corey Helton
Lea County Sheriff



Susan Marinovich
Lea County Treasurer

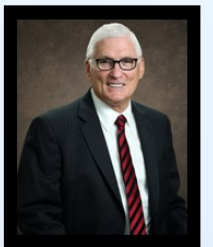
Management



Michael Gallagher, ICMA - CM
County Manager



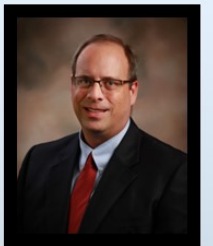
Corey Needham, P.E.
Assistant County Manager



John Caldwell
County Attorney



Chip Low, CPA CGMA
Finance Director



Craig Bova
HR Director



Angela Martinez
LCCA Director



Edmundo Lara
Interim Facilities
Director



Lorenzo Velasquez
Emergency Management
& Environmental Services
Director



Ruben Quintana
LCDC Warden



Kelly Ford
DWI & Misdemeanor
Compliance Director

About Lea County

HISTORY

Lea County was created from Eddy and Chaves counties in 1917 and named for Captain Joseph Calloway Lea, just five years after New Mexico was admitted to the Union as a State. Captain Lea was the first Mayor of Roswell and the father of the New Mexico Military Institute.

Lea County had virtually nothing to offer except the vision of a handful of hardy settlers. Wagon roads and cattle trails were the only roads connecting the sparse settlements; there were no railroads, telegraphs, daily newspaper, running streams, rivers, nor any major center of population that could properly be called a city. The mail was a horse-conveyed means of communication requiring days to be picked up and delivered.

Political realists in Santa Fe could not justify the creation of a county from an area that was little more than a vast pasture land for cattle and sheep on the semi-arid, windswept, southwestern corner of the High Plains, or Llano Estacado, cradled in the arm of the neighboring Texas to the east and south.

There were no known tax-generating natural resources other than grass and water. Little did they know, deep in the confines of the High Plains country, behind the Caprock that looked down on their rich Pecos Valley lands, was more wealth in gas, oil, and potash than had been known in all the centuries since the Spaniards had proclaimed the Kingdom of New Mexico (Source: Lea, New Mexico's Last Frontier, by Gil Hinshaw).

Once known as part of the Great American Desert, the area held no promise of open water for travelers. At one time, a spring was discovered which flowed in the early part of the year, and a tall mound of rocks was built to mark the spot. This monument was a welcome sight to the people who passed through this area. It is no longer standing, because the rocks were used to build a house. The spring still flows near Monument, New Mexico.

Lea County's history has been one of change and growth. The original settlers of this area would find it hard to believe that Lea County has become so populated and plays a vital role in the production of some of the nation's energy resources. Today, Lea County flourishes not only in oil and gas, renewable energy and nuclear industry, but also in agriculture, cattle, the dairy industry, and is the home to a state correctional institution.

www.leacounty.net/



About Lea County

COMMUNITIES - INCORPORATED CITIES AND TOWNS

LOVINGTON - founded in 1908 by Jim and Robert Florence Love. Robert Love first requested that the city be named Loving, but the Post Office refused stating that there was already a Loving in Eddy County.



Lovington was established at the turn of the century. The first store was built in 1908 and was named the "Jim B. Love Grocery Store". The first post office was also housed in the store, and Jim Love was appointed postmaster. In 1917 Lea County was formed from parts of Chaves and Eddy County, and Lovington was designated as the county seat.

From the time of its establishment, Lovington was primarily a ranching and farming center. Oil was discovered in 1928 but did not have a significant impact on the economy until 1950 when the Denton pool, located nine miles northeast of Lovington, was discovered. In a short time the Denton pool had 92 flowing wells and, along with subsequent oil development, shaped the economy, labor force, and life style of present day Lovington.

Population changes in Lovington during the first half of the century reflected the steady growth in farming and ranching, while changes since 1950 have been related to the oil and gas industry. Only recently has the dairy industry begun to take part in our growth. The Census Bureau counted 411 people in the city in 1920. By 1940, the number had grown to 1,916 and between 1940 and 1960 Lovington experienced a 500 percent increase in population. Since that time the climb has leveled to the current population of 11,399. Lovington's climate, like much of eastern New Mexico and western Texas, is characterized by warm summer days, cool nights and mild sunny winters. The summer months have average maximum temperatures in the 90s cooling down to the 60s at night while the daytime maximums in the winter range from the 50s to 60s.

Community spirit appears to have prevailed from the very first in the new town of Lovington as it still does today.

www.lovington.org/

About Lea County

COMMUNITIES - INCORPORATED CITIES AND TOWNS

EUNICE - founded in 1909 by John N. Carson. The town is named after his youngest daughter Eunice Carson.



Settlement of Eunice

In the fall of 1908 J.N. Carson came to the southeastern corner of New Mexico to set up a homestead, which later was to become the town of Eunice, named for his eldest daughter. In the spring of 1909 he built a store and a postal office with other families beginning to follow.

The settlement was growing and they decided to build a one room school which had an enrollment of 23 children in the first year. The schoolhouse also served as a community center with Sunday school and church services being held there.

Not having paved roads did not stop settlers or the oilfield from making their way to Eunice. The first oilfield well was drilled in Lea County in 1926, though it was never a producing well. The first producing well was in 1928, and marked the Oilfield Boom which brought fluctuating flow of itinerant oilfield workers boosting the number of citizens in Eunice up to approximately 5,500 in the mid-1930s.

In 1937 Eunice's main street was a bustling mainstream of 27 cafes, 2 grocery stores, 6 bars, several pool halls, several rooming houses, a drugstore, a hotel, dry goods store, and a Baptist and Methodist Church.

Present & Future

Today, Eunice is a growing and thriving community due mainly to the renewed development of the Permian Basin oilfields that surround it. The growth in horizontal drilling and completion has brought many companies and workers to the area in order to meet the heavy demands of the industry. Another significant addition to the Eunice area has been the entry of the nuclear industry. In June 2010, URENCO USA began operations at the first uranium enrichment facility to be built in the United States in more than 30 years. The facility is located 3 miles east of Eunice and has become a great community partner. Love's Travel Stops & Country Stores opened a new facility in Eunice in 2019. Many more businesses are popping up as the oilfield continues to grow and expand.

The Eunice Municipal Schools has invested heavily in facility renovations and construction over the past several years. New facilities include a modern athletic fieldhouse along with renovated athletic fields. Eunice is home to the 2018 New Mexico Class 3A State Football Champions.

Things are growing and the future in Eunice is going to be something to behold.

www.cityofeunice.org/

About Lea County

COMMUNITIES - INCORPORATED CITIES AND TOWNS

HOBBS - founded in 1910 by James Berry Hobbs who had the Post Office Station located in the back of the store he owned.



IT ALL HAPPENS HERE.™

Hobbs is the gateway to New Mexico-the Land of Enchantment. Hobbs is the largest municipality in Lea County, the southeastern-most county of New Mexico's 33 counties, and situated on the far western edge of the Llano Estacado. Like much of southern New Mexico, the Hobbs area represents the best of the "high desert," with its blue skies and warm sunshine. The Hobbs area exhibits a truly multicultural heritage: Native American legacy, cowboy legend, farming traditions and Hispanic culture. With their agricultural roots and pioneer spirits, Lea County residents are surrounded by folklore and Western mythology, all enshrined in its museums and libraries. Amateur archaeologists can still find arrowheads left behind by the native people, including the Comanche and Apache Indians, who once ruled over these vast plains.

Geology buffs can see fossils embedded in the nearby Caprock, evidence of the different levels of the ancient Permian Sea. Among the most distinct pieces of evidence of the eons of evolution that occurred here is the complete skeleton of a woolly mammoth in southern Lea County. Caving enthusiasts can enjoy one of the most magnificent underground caverns in the world, just a short drive away at Carlsbad Caverns. Working cowboys still roam the range, herding cattle and mending fences. Of course, the ever-present oil wells dot the horizon, reminding us of the rich black gold that helps provide many of the amenities we enjoy in Hobbs. As pump jacks slowly sway back and forth, kissing the ground and then the sky, their constant slow rhythm complements the solemn stillness of the otherwise uninterrupted landscape, which yields the rich booty buried below.

Although Lea County has miles upon miles of open range, with endless horizons dotted by cattle and rows of pump jacks that are mirrored by the infamous clear sky, its five municipalities are Meccas of activity and progressive thinking. While each city is fiercely independent and proud of its own accomplishments, all five communities work closely together to provide excellent educational facilities, business opportunities, cultural events and a collective quality of life that is second to none.

Come and join us in this most-enchanted corner of the Land of Enchantment.

www.hobbsnm.org/



About Lea County

COMMUNITIES - INCORPORATED CITIES AND TOWNS

JAL - founded in 1910 and named for the JAL ranch, which used this brand. Two ranchers, James A. Lawrence and James Allen Lee used the brand.



During the early 1800's, when water was plentiful and gamma grass was belly high to a horse, the Cowden boys of Midland, moved the entire John A. Lynch herd to the Monument draw, about 6 miles northeast of present day Jal. All the cattle were branded with the JAL brand from shoulder to hip. In the process of trying to rebrand the Cowdens found it too big a task, so they registered the brand under their name in Silver City, New Mexico Territory.

In 1910, Charles W. Justice built a store and post office near the JAL ranch headquarters. And a town was born. In 1916 Mr. Justice and the nesters were at odds, so Mr. Justice picked up his store, post office, and school and moved them to Muleshoe Draw which is about where the Dollar Store is located. This became the "City of Jal"

On November 1, 1927, Texas Co. brought in the first well, the Rhodes #1. Then on June 2, 1928, a second well, serving up more than 90 million cubic feet of gas a day, was brought in 6 miles west of Jal. Now we had a "boom town," with all the prosperity and problems that go with it. Then in 1929 came the Great Depression. Low crude prices caused a sharp slump in drilling and people left in droves. Jal almost became a ghost town overnight.

In the summer of 1934, the Cooper #1 brought the "Big Boom" back to Jal. By now Jal had a passenger train and people came from everywhere. Housing was in short supply and ranchers opened their homes to "roughnecks." New business sprang up everywhere and with the gas gathering system by El Paso Natural Gas, prosperity continued.

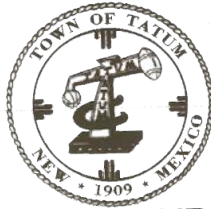
Jal has seen its share of "bust" times, but the folks in Jal are from sturdy stock and we persevere. We can be proud of our city government, our outstanding Chamber of Commerce, a great newspaper, and outstanding schools. No wonder we call Jal "HOME!"

www.cityofjal.us/

About Lea County

COMMUNITIES - INCORPORATED CITIES AND TOWNS

TATUM - founded in 1909 by James A. Tatum. Tatum submitted three possible names to the Post Office so that they would locate a Postal Station in the store he owned. The names were Tatum, Martha James, and Bilderback, the government officials chose Tatum.



James G. Tatum arrived in the Tatum area sometime in August 1909. He and a friend from Ranger Lake built a combination house and store located at the intersection of present-day Hwy 380 and Hwy 206. He applied for a post office in December 1909. Tatum's population is approximately 798.

www.townoftatum.org

About Lea County

COMMUNITIES - UNINCORPORATED COMMUNITIES



BUCKEYE - founded in 1939. This oilfield community was named after the Buckeye Sheep ranch.

CAPROCK - founded in 1913. Caprock was named by Charles E. Crossland for the nearby Caprock. Mr. Crossland planted many cottonwood trees near and around his encampment.

HUMBLE CITY - founded in 1930. This town was named after Humble Oil Company.

KNOWLES - founded in 1903 by Ben L. Knowles. Knowles was the second town to be founded in Lea County, and for a number of years had the largest population.

MCDONALD - founded in 1912 and named for William C. McDonald. Mr. McDonald was New Mexico's first governor, 1912-1917.

MALJAMAR - founded in 1926. The name was a combination of Malcolm, Janet, and Margaret, children of William Mitchell, the founder of Maljamar Oil & Gas Company.

MONUMENT - founded in 1900 and was the first town in Lea County. Monument was named after the mound of rocks that were placed there by passing cowboys to mark the location of the spring.

OIL CENTER - founded in 1937 and named for the Phillips Petroleum and El Paso Natural Gas plants located in that territory.

TOPOGRAPHY

Lea County is located in the southeastern corner of New Mexico, approximately 325 miles southeast of Albuquerque, New Mexico. Situated at an average elevation of 4,000 feet above sea level, Lea County is characterized most often by its flat topography. The County covers 4,393 square miles or approximately 2,822,522 acres which is three times the size of Rhode Island and only slightly smaller than Connecticut. From north to south the County spans 108 miles and at 44 miles at its widest point.

CLIMATE

Lea County enjoys a moderate four-season climate. Frequent rain showers and thunderstorms from June through September account for over half the annual precipitation. Winds of 15 mph or more occur from February through May. Winter brings subfreezing temperatures at night but becomes considerably warmer during the day. Winter and its subzero temperatures are only for a short duration of the year. Destructive storms seldom strike the County, but minor damage results from thunderstorms or hailstorms that are experienced about once a year.

SOIL

The fertile soil of Lea County consists primarily of sandy loam soil with a few areas of clay loam soil. The clay components make the overall soil high in natural nutrients like potassium, calcium and magnesium. The County's soil offers growers the appropriate conditions for many different crops.

About Lea County

EDUCATION

Lea County has two post-secondary schools located in Hobbs. The University of the Southwest provides Bachelors and Master's Degree programs.

New Mexico Junior College, also located in Hobbs, provides Associate degrees and vocational programs.



nmjc.edu



usw.edu

Lea County also has the Small Business Development Center, which provides services consisting of counseling and resources to the business community. One-on-one counseling services offer the business community the information and guidance needed in order to either run a successful business or opening a new business.

The Industrial Development Training Program provides classroom and on-the-job training. This program is directed primarily toward manufacturers but it can also be used to assist businesses in the service sector.

RECREATIONAL OPPORTUNITIES

GOLF - Several golf courses are located throughout the County, including a new golf course, Rockwind Community Links, which opened in 2015. The award winning facility includes a championship 18-hole golf course, a 9-hole par-3 course, a dual ended practice range and multiple short game areas.



PARKS - Lovington is the home of the 80-acre Chaparral Park, which includes a 20-acre lake with fishing, volleyball, basketball and softball facilities. The City of Jal has five parks, Jal Lake, and a golf course as well as camping facilities. Eunice offers Stephens Lake, Marshall Park, and the Eunice Municipal Golf Course. Hobbs offers several parks, pools, and sports centers for the youth in the community.

EVENT CENTER - Lea County operates an Events Center with a seating capacity of approximately 6,000 people.

FAIRGROUNDS - Lovington is home to the Lea County Fair and Rodeo every August; the fairgrounds have an arena, which the children use during the year for LCJRA.

About Lea County

WHAT'S GOING ON IN LEA COUNTY?

Center of Recreational Excellence (CORE)

Lea County has teamed up with the City of Hobbs, JF Maddox Foundation, NMJC, Hobbs Municipal Schools, and the University of the Southwest to construct a new recreational facility. Known as the CORE, the 158,000 square foot facility officially opened in June 2018 and includes an:

- Indoor Water Park
- Indoor Soccer Field
- Indoor Sports Court
- Indoor Playground
- Indoor Track
- Competition Pool
- Warm Therapy Pool
- Exercise Rooms
- Fitness Equipment

The indoor aquatic and recreational facility cost and estimated \$65 million dollars and is geared toward improving the Quality of Life in Lea County. Residents of Lea County and the surrounding area have enjoyed the first summer of the CORE.



The 85th Annual Lea County Fair and Rodeo

Starting the first week of August each year, the Lea County Fair and Rodeo is ranked as one of the top fairs in New Mexico and the Southwest. Fairgoers enjoy the Parade, Arts & Crafts Showcase, Carnival, Xtreme Bulls Event, PRCA Rodeo, Livestock Shows, Commercial Vendors and some of the best fair food in the area along with a great lineup of concerts. The 85th annual fair and rodeo has been canceled due to the COVID-19 pandemic.

Lea County Demographics

Population

February 2019 69,505

Age (2018)

Under 5 years 7.80%
5yrs—17yrs 29.80%
18yrs - 64yrs 51.00%
65 & older 11.40%

Sex (2019)

Male 51.51%
Female 48.49%

Race (2019)

White 37.20%
Hispanic 56.80%
Black 3.80%
Other 2.20%

Housing

Housing Units (2019) 21,449
Owner Occupied 68.00%
Renter Occupied 32.00%

Households

Persons per household 3.16
Avg. Household Income \$74,244

Workforce (April 2020)

Labor Force 32,330
Total Employment 29,489
Total Unemployment 2,841
Unemployment Rate 8.8%
Avg. Weekly Wages \$1,104

Education (2019)

High School 33.10%
Some College 21.07%
Bachelor's Degree 9.50%
Graduate Degree 6.30%

Top 5 Industry Wages

Avg. Weekly Wages

4th Qtr. 2019

Mgmt. of Companies \$2,229
Utilities \$1,737
Manufacturing \$1,615
Transportation & Storage \$1,505
Mining \$1,502

Principal Employers

Workforce

Hobbs Municipal Schools 1,489
Nor-Lea Hospital 575
City of Hobbs 532
Watson Construction 485
Walmart Supercenter 386

Source: Economic Development Corporation of Lea County and the New Mexico Department of Workforce Solutions

County Manager Budget Message

July 23, 2020

To the Lea County Board of County Commissioners,

I submit for your consideration the Lea County 2020-2021 Annual Budget. This balanced budget was developed in accordance and in compliance with the State of New Mexico Statutes and with Lea County's policies and procedures. This is the result of a comprehensive team effort. The 2020-2021 Lea County Budget is the culmination of continuous communication and corporation from Lea County's Elected officials and the Administrative Directors; a transparent and open public process; a cautious and fiscally conservative approach of forecasting the County's revenue; with the ultimate goal of continuously improving the County's level of service to our much appreciated residents by implementing the direction, goals, and policy established by the Lea County Board of County Commissioners.

This budget represented an ongoing effort to intentionally and systematically align operational and capital expenditures with Lea County's Mission Statement: "Lea County shall be results-oriented, accountable to the public, with professional and regional leadership focused on economic vitality, health lifestyles, quality of life and safety of the community", the County's current Five-Year Strategic Plan and ongoing discussion with the Board of County Commissioners.

The proposed budget continues forward with several priorities to improve infrastructure, county facilities, while maintaining a fiscally conservative approach. As you know, the County has multiple large-scale capital projects under construction: the 93,000 square foot judicial complex, nearly 10,000 square foot additional and remodel of the terminal at the Lea County Regional Airport as wells as two new facilities at the Lea County Fairgrounds.

The budget for 2020-2021 assumes a nearly 33% reduction in revenue from the previous year. · Operational expenses and capital expenses both saw a reduction of 23% each. Additional Budget highlights:

Total Beginning cash (All Funds): \$139,480,964

Total Revenue (All Funds): \$73,259,102

Total Operational Expenditures (All Funds): \$71,629,345

Total General Fund Operating expenditures: 12 months, \$30,169,066

Total Capital Outlay: \$69,284,148 with a reserve equal to 15%

Total Personnel: 372 approved FTE, budgeted at \$31,987,335

Total Debt Service: \$0 - the County is debt free as of December 2019.

County Manager Budget Message

While the development of the budget requires attention and review throughout the year, the County Commission approved the 2020-2021 budget development process at their January 16, 2020 board meeting. Section 2 of the Strategic plan was used as a guideline in the development of the 2020-2021 budget:

1. Collaboration & partnership with local communities, agencies and government entities is essential for success;
2. County employees are valued;
3. Continuous communication with the public is beneficial and necessary;
4. Leverage resources to the fullest extent to maximize the return to the public and minimize cost to the tax payer;
5. Public employee's involvement and participation is beneficial, encouraged, needed and valued;
6. Transparency and ethical decision making continue to be the framework in which the County operates;
7. The responsibility to be good stewards of the public finances; and
8. Continuous interaction with the State of New Mexico and statewide organizations is required to protect the County's interests.

The 2020-2021 budget is aligned with the County's Five-Year Infrastructure and Capital Improvement Plan as well as the County's Five-Year Strategic Plan:

Strategic Plan Accountability Goal Statement: "Lea County is responsible for the public's tax dollars in a fiscally conservative and transparent manner." The County's budgeted operational expenditures does not exceed budgeted revenue. The County started the fiscal year with a total available cash balance of \$139,480,964, to include a general fund beginning cash balance of \$103,498,130. Total budgeted revenue for 2020-2021 is \$73,259,102, to include \$44,935,651 of general fund revenue. Total operational expenditures are \$71,629,345. With general fund operational expenditures of \$30,169,066-well within the revenue budgeted. While the County has at times budgeted a reserve equal to six months of operational expenditures, for this year the County's reserve budget of \$37,711,333 is equal to nearly 15 months of general fund operational expenditures, which goes beyond the State's required reserve amount and goes beyond the best practice recommended by the Government Finance Officers Association (GFOA). This budget expects a drastic and quick reduction in annual operating revenue. The 2020-2021 budget assumes a 33 % reduction in revenue from the previous year. Operational expenditures have decreased accordingly, to include freezing 36 vacant positions. This fiscal year the County has more than \$66,000,000 set aside for capital budgets, to include the completion of the new judicial complex, and for the remodel of the historic Lea County Courthouse.

Strategic Plan Economic Growth and Vitality Goal Statement: "Lea County is a community that has economic growth and diversification." The 2020-2021 budget includes more than \$1,639,000 in direct funding of service agreements with local economic development agencies to further growth in Lea County and to expand the County's economic base and to create more jobs. Lea County maintains a competitive advantage over nearly all jurisdictions in the State of New Mexico with low property and gross receipt taxes.

County Manager Budget Message

Strategic Plan Infrastructure and Facilities Goal Statement: "The County shall provide a safe, reliable and efficient transportation network, and county facilities shall be maintained and shall meet the changing needs of the public." For 2020-2021 more than \$11,800,000 is proposed to be allocated for capital outlay at the County's three airports. With more than \$9,000,000 in capital outlay funding for county roads. The budget also includes more than \$20,000,000 to remodel the historic courthouse.

Strategic Plan Quality of Life Goal Statement: "Lea County shall have a variety of recreational & cultural amenities with access to convenient & quality healthcare." This budget allows the County to continue to maintains several facilities that are known as "community centers" throughout Lea County. These facilities serve a vital role in providing communities opportunities for recreation and community engagement. The 2020-2021 budget includes \$100,000 for community center improvements, and \$2,000,000 to expand the Lea County Healthcare clinic, which will involve a partnership with the Nor- Lea Hospital District.

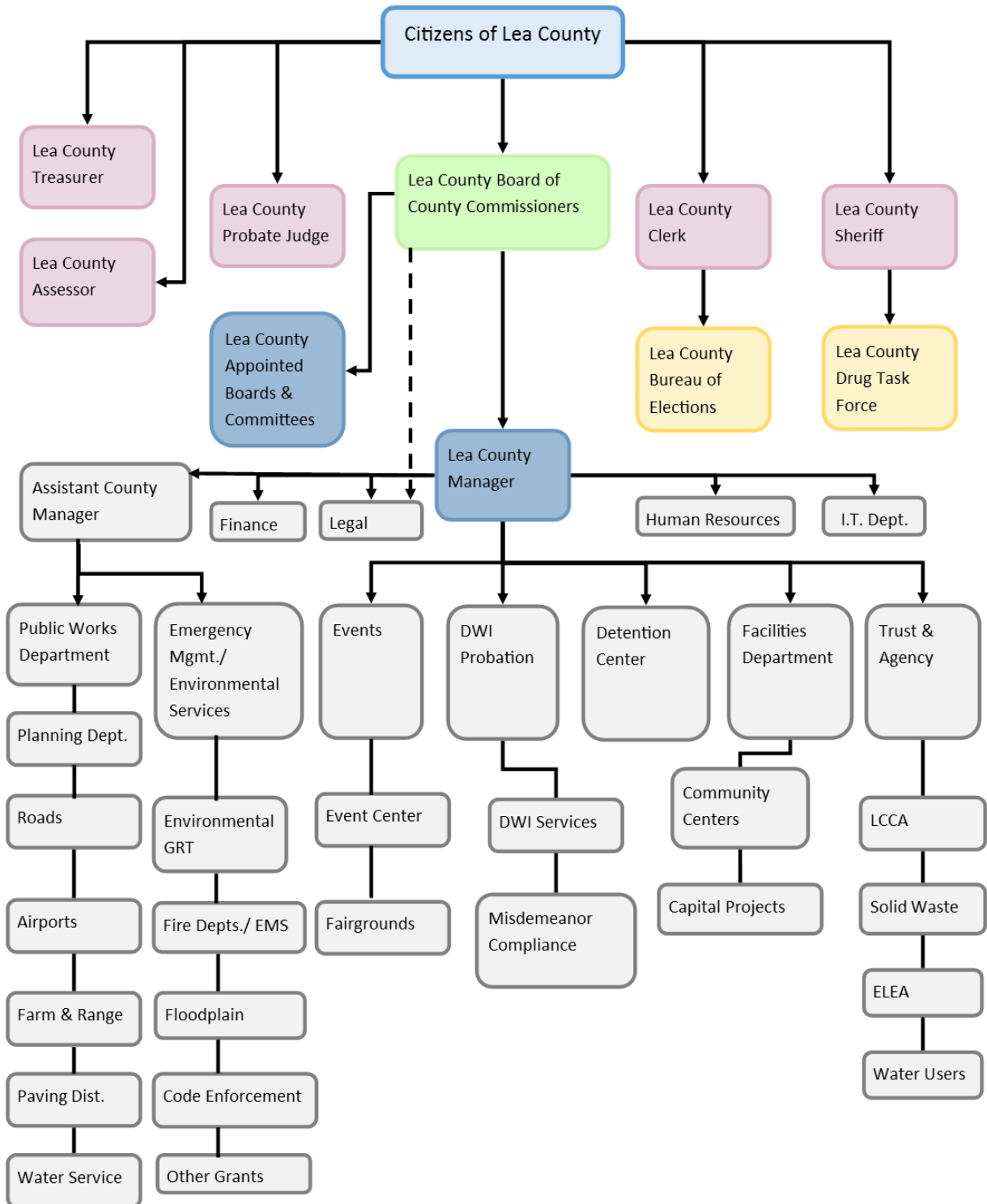
Strategic Plan Safety Goal Statement: "Lea County shall be a safe community without crime." In total, this budget has more than \$15,000,000 budgeted for direct public safety expenditures. Expenditures include two new proposed volunteer fire stations, and adding vehicles and equipment to the Sheriff's Office and Emergency Management. This budget is the result of a comprehensive team effort. Commissioners, thank you for your meaningful input and direction. I also wish to thank the County Assessor, County Clerk, County Probate Judge, County Sheriff and County Treasurer for their cooperation during the budget development process. And, I wish to express my gratitude to our county directors, and staff for their contributions. In particular, the County Finance Director, Chip Low, is deserving of much praise for his hard work, skill, persistence and contributions to develop the 2020-2021 budget.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Michael P. Gallagher", is written over a light blue rectangular background.

Michael P. Gallagher, ICMA-CM County Manager

Lea County Organization Chart



Lea County Budget Overview

The Fiscal Year 2021 annual budget for Lea County is intended to serve as the following:

Policy Document

The budget is a portrayal of the Lea County Commission's priorities, goals and objectives represented in the Mission and Vision statements, as well as the Strategic Initiatives included in the *Introduction* section. This document serves as a written guide to county staff and Lea County citizens of the goals and objectives of the County Commission and the projects supported.

A Financial Plan

The budget is presented to show the proposed revenue and expenditures by Lea County for the fiscal year. This budget outlines the services provided by the County and the funds needed to provide those services. It is the intent of the County Commissioners to meet the needs of Lea County while maintaining a high level of fiscal responsibility along with maintaining a balanced budget. The financial and budget policies are presented in the *Introduction*.

An Operations Guide

An organization chart is provided in the introductory section that shows how Lea County is structured to supply the services needed to support the Citizens of Lea County. Each departmental budget, along with a mission statement, functions and goals is presented by County Department and fund type. A summary of the salary budget is presented in the *Executive Summary* and detail for each department is presented along with the fund budget. A summary of the capital budget is also presented in the *Executive Summary* along with a detailed discussion in the respective fund budget.

A Communications Device

The following sections contains an overview of the budget development and approval process. The budget is designed to provide a simple format by which Lea County citizens and others can review and assess the sources and uses of funds in a simple, concise manner. Charts and graphs are included throughout the budget in order to help the reader better understand the historical and budgeted operations of Lea County.

Budgeting and Accounting Basis

County Classification

Lea County is classified by the State of New Mexico as a “local public body” by definition in the New Mexico state statutes.

“6-6-1. DEFINITIONS.--“Local public body” means every political subdivision of the state which expends public money from whatever source derived, including but not limited to any county, incorporated municipality, or special districts, and land grants registered with the New Mexico secretary of state’s office. Also under the definition are mutual domestic water associations, soil and water conservation districts, water and sanitation districts, watersheds, draws, medical clinics, hospitals, hospitals districts, regional transportation districts, flood control authorities, natural gas associations, public improvement districts, and regional housing authority districts if required by the audit rule. [2.2.3 NMAC-N, 6/1/2008]”

Basis of Accounting

As a local public body, Lea County is also required to report revenues and expenditures to the NM-DFA on a cash basis quarterly. Because of this reporting requirement, the County’s financial activity is recorded on a cash basis where revenue is recognized when cash is received and expenditures are recognized when cash is spent.

However, the County also falls under the jurisdiction of the New Mexico Office of the State Auditor (NM-OSA).

The NM-OSA requires that annual financial statements for the County be on a full accrual basis. This means revenue should be reported when it is earned and expenditures should be matched to the period in which they helped to earn the revenue.

To meet this requirement, Lea County retains the services of an Independent Public Accountant to convert the County’s cash basis financial activity to accrual basis annual financial statements. The cash basis activity and the accrual basis statements are audited and an opinion is issued by the Independent Public Accountant.

Audited financial statements are available on the Lea County website at www.leacounty.net or on the website of the NMOSA at www.saonm.org for inspection.

Basis of Budgeting

As a local public body, Lea County is required to follow the rules and procedures for budgeting as set by the New Mexico Department of Finance and Administration (NM-DFA). NM-DFA requires that local public bodies prepare an annual budget on a cash basis.

With a cash basis budget, the revenue budget is based on actual cash expected to be received and the expenditure budget is based on the expected cash to be spent, rather than on an accrual basis, which recognizes revenue when it is earned and expenditures when they are incurred.

A full-accrual budget will recognize and estimate values for which no cash may actually be received or paid during a specific period. Cash budgets only plan for cash inflows and cash outflows.

Policies and Practices

Budgeting

The State of New Mexico, Department of Finance and Administration - Local Government Division (DFA-LGD) regulates the budget process of all New Mexico local public bodies. The LGD is authorized to prescribe the form for all budgets, books, records and accounts for local public bodies.

Annual Budget: New Mexico State Statute requires each local public body to furnish and file with the DFA-LGD a proposed budget for the next fiscal year on or before June 1 of each year.

A final budget must be submitted to the DFA-LGD no later than July 31 of each year. The final budget is certified by DFA-LGD by the first Monday in September of each year.

A budget, balanced at the fund level is required. Current cash balances may be used to balance each fund. A balanced fund budget is defined as one in which expenses are less than or equal to beginning cash balance plus revenues and net transfers into a fund.

Cash Reserves: A cash reserve of 3/12th of expenditures is required for the General Fund. The Road Fund is required to have a cash reserve of 1/12th of expenditures. The Lea County Board of Commissioners has established a local reserve requirement for operations of one year's General Fund Expenditure Budget and a capital reserve equal to 15% of budgeted capital in addition to the state required reserves. For FY21, those reserves are \$30,169,066 and \$10,992,622, respectively.

Budget Adjustments: The County Manager and Finance Director regularly review the budget and recommend budget adjustments to the County Commission as necessary.

Budget adjustments must be approved by the County Commission through resolution and submitted to the DFA-LGD for approval. Budget adjustments are posted to the County's financial system when DFA-LGD approval is received.

Quarterly Reports: Cash-basis quarterly reports, disclosing revenue, expenditures and budget balances, are submitted to the DFA-LGD by the last day of the month for the preceding quarter.

No fund may be in a budgeted deficit position or in an actual cash deficit position at the end of any fiscal year.

Monthly Reports: Budget reports identifying revenues received and expenditures to date and budget balances are prepared and issued to the County Manager and Department Heads on a monthly basis.

The County Manager and Finance Director prepare a monthly report that is presented to the County Commission during a regular public meeting. The report identifies revenues received and expenditures to date and budget balances.

Financial Reporting

The New Mexico Office of the State Auditor (OSA) regulates the financial reporting of all New Mexico political subdivisions, as well as the auditing of such reports. The OSA requires that financial statements and notes to the financial statements be prepared in accordance with accounting principles generally accepted in the United States of America.

Governmental accounting principles are identified in the *Codification of Governmental Accounting and Financial Reporting Standards* (GASB), latest edition.

Capital Improvement Plan

Lea County updates its five-year Infrastructure Capital Improvement Plan (ICIP) each year. Public input is requested prior to adoption of the plan. Projects are prioritized and are included in the annual budget accordingly. The 2022-2026 ICIP can be found beginning on page [357](#) in the Appendix.

Policies and Practices

Investments

The Lea County Board of County Commissioners also serves as the Lea County Board of Finance. The Board of Finance has approved an investment policy which adheres to New Mexico State Statutes. The County Treasurer prepares and distributes a quarterly investment report that is reviewed by the Investment Committee consisting of the County Treasurer, Chairman of the Lea County Board of Finance, Lea County Finance Director and one member at large.

A monthly investment report is included with the monthly Treasurer's Report.

Revenue

Lea County estimates and projects revenue conservatively, taking into consideration prior year(s) data, rate adjustments, expected economic trends and any applicable legislative changes.

Expenditures

All expenditures are reviewed for procurement policy requirements based on New Mexico State Statute and for funding availability in the current year budget. Expenditures reports are sent to each department weekly.

Inventory of Fixed Assets

Fixed assets with a value greater than \$5,000 are placed on the inventory list.

An annual physical inventory, as required by New Mexico State Statute, is conducted to account for all fixed assets. All dispositions are approved in advance by the Lea County Board of County Commissioners and the New Mexico Department of Finance and Administration.

The drives of all computers are erased prior to disposition and a certification is sent to the Office of the State Auditor.

Lea County Budget Process

Date	Action Taken
January 16, 2020	The Lea County Manager and Finance Director discussed the process for the FY 20/21 budget with County Commissioners and presented the time line for budget development for approval. A discussion of projected FY 21 Revenues was presented.
February 6, 2020	The County Manager and Finance Director present an overview of the expenditure budget process to the County Commissioners. Assumptions and constraints were presented and discussed. A discussion of the Outside Entities and Services RFP was presented for review.
February 10, 2020	Request For Proposals for outside agency funding (Indigent, Community Services and Government) are issued. Responses are due to the County no later than March 6, 2020.
February 10-21, 2020	Elected Officials and County Department Directors met with the County Manager and Finance Director to review and discuss the proposed departmental budgets for FY20/21.
February 27 & March 12, 2020	Elected Officials and County Department Directors presented operational budgets to the County Commissioners for review and discussion. Input from the public was welcomed.
April 2, 2020	The County Manager and Finance Director presented the personnel, capital and outside agency budget proposals to the County Commissioners for review and discussion. Comments from the public were encouraged.
April 23, 2020	The County Manager and Finance Director presented a discussion to the County Commissioners concerning the budgetary impact of the Covid-19 outbreak and the sudden decline in oil production and price.
May 7, 2020	The County Manager and Finance Director presented a discussion to the County Commissioners recommending that the original revenue assumptions be significantly lower and that expenditures be reduced to in response to the current economic environment.
May 21, 2020	The County Commissioners approves the FY20/21 preliminary budget. The approved preliminary budget is due to the New Mexico Department of Finance and Administration for approval by May 31, 2020.
June 3, 2020	The County is notified that the Preliminary FY20/21 budget has been approved by the New Mexico DFA.
July 23, 2020	The final budget is presented to the County Commission for approval on July 23, 2020. The approved final budget is due to the New Mexico Department of Finance and Administration for approval by July 31, 2020.
August 11, 2020	The County is notified that the Final FY20/21 budget has been approved by the New Mexico DFA.

How To Amend The Budget

The budget is reviewed monthly for areas that may require an adjustment. Requests for adjustments, along with justifications for the adjustments, are submitted to the Finance Department for review by the Finance Director and the County Manager. A County resolution and a New Mexico Department of Finance Administration (NM-DFA) resolution is considered for approval by the Lea County Board of County Commissioners. Once approved, the resolutions are submitted to NM-DFA for review and approval. Budget adjustments are posted to the current year's budget once approval is received from NM-DFA. The budgetary level of control is at the line item level for the Lea County Board of County Commissioners and the fund level for the NM-DFA.

Long Range Financial Planning

Overview

The purpose of long range financial planning is to provide a forward looking view of the General Fund budget based upon current conditions and future revenue and expenditure assumptions. This allows County officials to evaluate the long-term impact of those assumptions and guide them in making better informed budget decisions. Due to the volatility of revenue sources associated with oil and gas exploration and production along with the impact that lower oil prices can have on other revenue sources, it is imperative that County officials have an understanding of the potential impacts that significant changes in oil prices and oil production can have on long-term County operations.

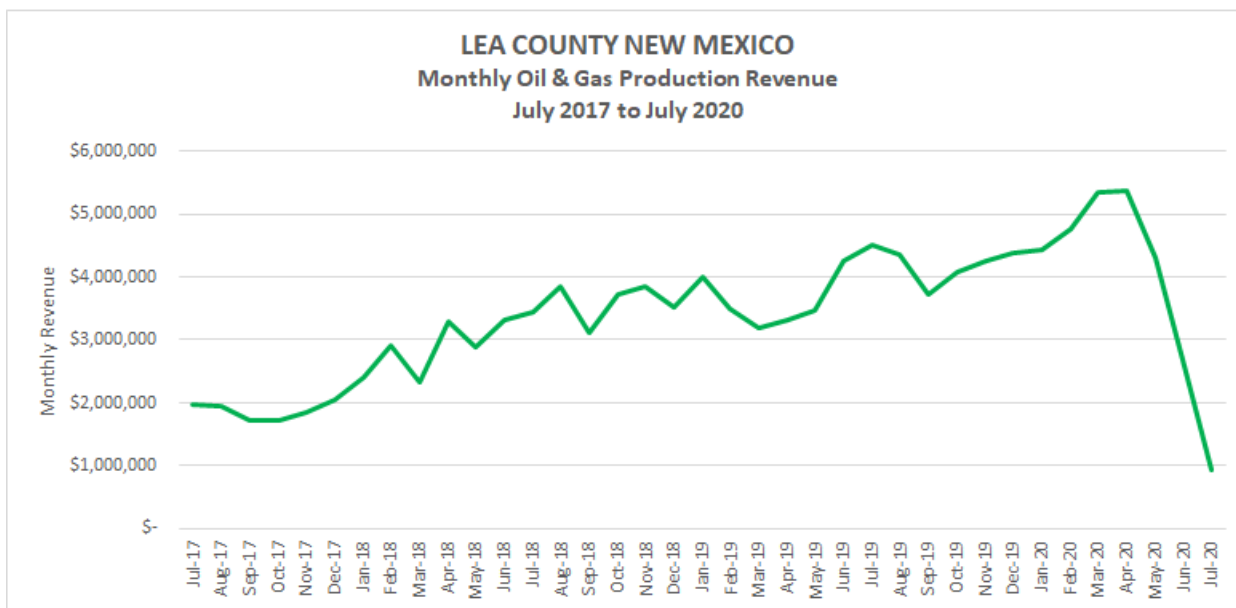
Lea County is located in the Permian Basin, the largest producing oil and gas basin in the United States and one of the top 5 oil producing basins in the world. As of January 2020, Lea County became the #1 oil producing county in the United States which resulted in record county revenues for FY20. The onset of the Covid-19 pandemic in March 2020 along with the subsequent precipitous decline in oil prices in April through June has had a negative impact on FY21 revenue projections. The fall in oil prices triggered a decline in drilling, production and other related activities that generate much of the County's General Fund revenue. Current economic projections are for the slowdown to last into the 3rd quarter of 2020 with a gradual return to modest growth going forward.

There are three main sources of General Fund revenue in Lea County that account for 79% of the current year budgeted revenue. One is Property Tax revenue which is based upon the assessed value of all property owned in the County. Another source is Oil and Gas Production revenue which is based upon the volume of oil and gas produced and the price received at sale each month. The third source is Gross Receipts Tax (GRT) which is a form of sales tax on services. Other significant sources include Oil and Gas Equipment tax which is property tax on equipment used in the industry and Payments In Lieu of Taxes (PILTs). Those taxes represent 11.1% and 6.4% of General Fund Revenue, respectively.

Budget Assumptions

GENERAL FUND REVENUES

Lea County uses very conservative estimates when forecasting revenue growth due the volatility of Oil & Gas Production revenue. (See graph below for historical changes in Oil & Gas revenue):

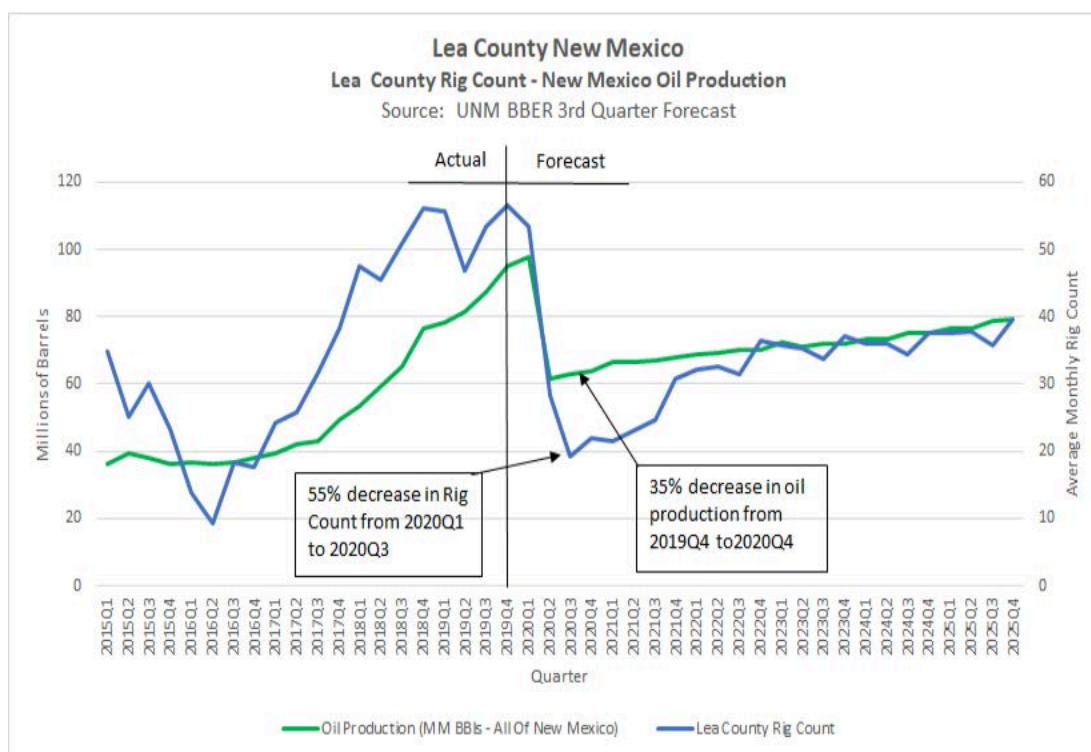


This volatility creates much uncertainty in forecasting long term County General Fund revenue. As can be seen in the chart above, Oil & Gas Production revenue steadily increased from July 2017 through April 2020 when it peaked at \$5.3 million for the month. However, with the fall in oil prices in April and May 2020, the July 2020 monthly revenue was only \$923,543, a drop of almost 83% in three months. These actual results show how volatile the oil & gas industry can be and

Long Range Financial Planning

how assumptions can change dramatically overnight. Therefore, the County has to use caution in forecasting revenue to ensure that operations will not be adversely affected by a sudden downturn. And it should be noted that the oil & gas industry is subject to global economic and political forces that are outside of Lea County's ability to control.

Oil & Gas Production revenue is a function of the monthly volume of production and the sales price. Therefore, in making current year and long-term forecasts, the County has to make assumptions about the production trends. One of the major indicators of future production is the rig count. Oil & Gas production is subject to decline over time so new sources of production have to be found. And that is where the rig count comes in. By drilling and completing new wells, production can be replaced and increased over time. The development of more advanced horizontal oil & gas production technology resulted in Lea County oil production increasing from 7.7 million barrels of oil per month in July 2017 to more than 19.6 million barrels per month in March 2020, an increase of 156%. The increase is attributable to the increase of drilling and completion activity in Lea County during the period which saw the rig count grow from less than 10 rigs in FY17 to more than 50 rigs during the FY20 fiscal year. However, due to the recent oil price decline the rig count fell dramatically in the second quarter of 2020 down to 20 rigs operating. This in turn caused monthly oil production to decrease by 4.9 million barrels or 25% from March to May 2020. (See graph below for actual and projected future activity):



Since the long-term forecasts concerning production and price have a high degree of uncertainty, Lea County has elected to use the University of New Mexico - Bureau of Economic Research (UNM-BBER) Economic Forecast for oil production, and rig count. The County uses the U.S. Energy Information Administration (EIA) forecast for monthly West Texas Intermediate Crude Oil Price (WTI) to determine sales value.

As the chart above indicates, oil production fell dramatically in the second quarter 2020 along with the rig count. Projections for mid 2020 and beyond show a bottoming for rig count and production coming in the early in the third quarter 2020 with modest growth thereafter through 2025. As a result, Lea County has elected to use approximately 14.1 million barrels per month for the FY21 revenue calculation. This is 25% below the peak in early 2020 and in line with current estimates. Also, due to the volatility associated with (WTI) oil prices, the County has elected to use \$15.43 per barrel as the average sale price which is near the May 2020 low. The result is budgeted Oil & Gas Production revenue in FY21 of \$13,000,000. That is \$18,583,369 (59% decrease) lower than the FY20 budget of \$31,583,369. FY21 projections are very conservative based upon the global oil situation at the time of budget preparation. Although the situation has show definite signs of

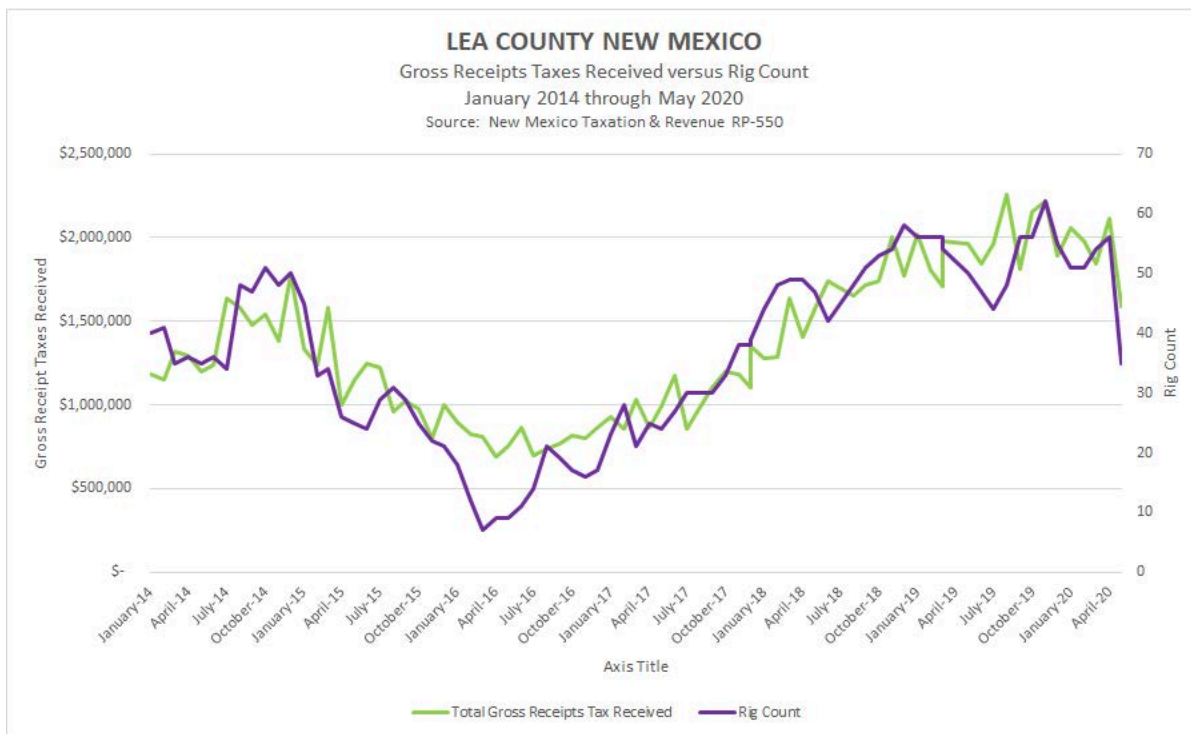
Long Range Financial Planning

improvement, there are still many short term factors including Covid-19 that could negatively impact production and price through the FY21 budget year.

Another factor is the uncertainty connected with the 2020 Presidential election. Depending on outcome of the election, there could be future legislation enacted that greatly impacts the oil & gas industry in a negative way. Lea County will continue to monitor those factors and make adjustments to projections as more information becomes available.

The Oil & Gas Production revenue projections for FY22 and beyond are based upon the UNM-BBER projected growth rates in production for those fiscal years. Price projections are based upon the WTI projections from the EIA through December 2021 and then using an assumption of \$49 per barrel through FY25.

Gross Receipt Taxes (GRT) includes sales revenue plus revenue from other sources resulting from engaging in business in New Mexico. Lea County has enacted two County wide 1/8th increments and one County only (outside municipalities) 1/8th increment. One of the County wide and the County only increment go to the General Fund. GRT revenue in Lea County is high dependent upon the rig count (See chart below):



Lea County has contracted with the UNM-BBER to develop a forecasting tool for GRT. The tool uses estimated rig counts and oil prices as the main drivers. Due to the short term uncertainty of oil prices and the rig count Lea County elected to budget at zero rigs active in the FY21 budget year. For the FY22 fiscal year and beyond Lea County is using the estimated rig count projected by the UNM-BBER along with EIA price projections to estimate GRT.

Oil & Gas Equipment tax is based upon the assessed value of personal property used in the County in the exploration and production of oil & gas. The taxpayer reports values to the State who calculates the tax and then notifies the County during the budget process of the amount to be received. The \$5,000,000 budgeted for FY21 is \$3,403,916 less than the FY20 actual revenue of \$8,403,936. The tax due is subject to considerable variance due to the changes in activity in the oilfield so Lea County is taking a conservative approach and not adjusting the tax over the period.

Estimating Property Tax revenue is much more reliable on an annual basis. New Mexico uses a method called "Yield Control" in which the mill rate is adjusted annually based upon the change in assessed value. The limit that property taxes may increase in any single year is limited to approximately 3%. The downside to this is if the oil industry goes into the

Long Range Financial Planning

doldrums then the assessed value may decline enough to cause property taxes to decrease overall in the County. There is considerable uncertainty in the near term due to the oil price decline, so Lea County has elected to budget a decline of 13% for property tax revenue. The estimate for Delinquent Taxes is based upon prior years payments.

There are two sources of Payments in Lieu of Taxes (PILTs). One source is payments received from the federal government and the other source is payments received based upon abatement agreements given to companies by the County to encourage investment in the County. The PILTs for the abatement agreements are determined by the County Assessor each year and are readily known. The PILT received from the federal government is not known until the County is notified late in the year, but historically it does continue to increase on an annual basis. However, there is uncertainty in the annual payment to be received due to federal budget constraints. The PILTs are included in Other Revenue.

GENERAL FUND EXPENDITURES

Salaries and fringe benefits account for 60.44% of the General Fund expenditure budget. In recent years, the County Commission has been approving up to 3% annual merit raises for all County staff. However, due to the decline in revenue the Commission put all merit raises on hold and froze 36 open positions in the FY21 budget. Taxes, pension expenses and retiree health care costs are based upon a percentage of salary expense and will increase accordingly. The state legislature increased the annual contribution to the state pension fund to offset deficit funding, but those increases do not take effect until the FY22 fiscal year. The County is a member of the state health insurance plan, and premiums are determined on an annual basis. Over the past 3 years increases have been between 0-4% annually. The County has elected to use a 4% annual increase in the long range budget.

Lea County requires that the General Fund operations budget plus transfers for operations cannot exceed the estimated General Fund Revenue for the fiscal year. Therefore, the General Fund budget for FY21 was decreased by 16.5% from the prior year. This was accomplished by asking each department to cut operations by more than 10% at a minimum. Also, the County has funding agreements with other local municipalities totaling more than \$3.7 million that was advanced prior to the year end of FY20. Those funds will be budgeted again starting in the FY22. Beginning in FY22 and beyond, the County is forecasting a 3% increase in annual operations.

There are several Special Revenue Funds that require a transfer from the General Fund in order to meet operating needs. The needs may include salaries, fringe benefits and other operating costs. Those funds were also required to cut operations by at least 10% in the FY21 budget year. The County has elected to budget a 3% annual increase in the long range budget.

Funds Available For Current Year Operations		
General Fund Revenue (Projected)	\$	44,935,651
Less: General Fund Budget		(30,169,066)
Less: Transfers for Operations		
Road		(3,945,126)
Farm and Range		(100,000)
Community Centers		(70,670)
Indigent Fund (Outside Agencies, etc.)		(233,000)
Airport Fire Department		(285,954)
Detention Center		(6,737,741)
Misdemeanor Compliance		(35,000)
Lea Regional Airport		(850,865)
Zip Franklin Airport		(134,483)
Jal Airport		(127,608)
Fairgrounds		(1,216,872)
Event Center		(677,053)
Funds Available for Current Year Operations	\$	<u>352,213</u>

Long Range Financial Planning

Discussion

Five (5) Year Revenue and Expense Budget

	FY 20 Actual	FY 21 Projected	FY 22 Projected	FY 23 Projected	FY 24 Projected	FY 25 Projected
General Fund Revenue						
Oil & Gas Production Revenue	\$ 52,179,468	\$ 13,000,000	\$ 28,375,971	\$ 30,507,373	\$ 31,233,248	\$ 32,375,720
Oil & Gas Equipment Tax	8,403,936	5,000,000	5,150,000	5,304,500	5,463,635	5,627,544
Property Tax Revenue	21,546,626	18,699,889	19,260,886	19,838,713	20,433,874	21,046,890
Gross Receipts Taxes	14,388,630	3,750,107	12,001,842	12,785,046	13,619,358	14,508,115
Other	6,647,484	4,485,655	4,620,225	4,758,832	4,901,597	5,048,645
	103,166,144	44,935,651	69,408,924	73,194,464	75,651,712	78,606,914
General Fund Expenditures						
Salaries	11,005,383	11,918,859	12,894,942	13,281,790	13,680,244	14,090,651
Payroll Taxes	829,941	884,833	986,463	1,016,057	1,046,539	1,077,935
PERA & Retiree Insurance	2,185,589	2,727,832	2,834,824	2,919,869	3,007,465	3,097,689
Health Insurance	2,400,451	2,702,971	3,029,490	3,150,670	3,276,697	3,407,765
	16,421,364	18,234,495	19,745,719	20,368,386	21,010,945	21,674,040
General Fund Operations	14,724,705	11,934,571	17,287,128	17,805,742	18,339,914	18,890,111
Total General Fund Expenditures	31,146,069	30,169,066	37,032,847	38,174,128	39,350,859	40,564,151
Excess Revenue Available for Operations	72,020,075	14,766,585	32,376,077	35,020,336	36,300,853	38,042,763
Cash Transfers for Operations	(15,235,669)	(14,414,372)	(17,736,809)	(18,268,913)	(18,816,980)	(19,381,489)
Excess Projected Cash	\$ 56,784,406	\$ 352,213	\$ 14,639,268	\$ 16,751,423	\$ 17,483,873	\$ 18,661,274

Assumptions: Slow annual growth in FY22 and beyond after major decrease in FY21

3% Annual Increase in Property Tax and Other Revenue

3% Annual Increase in Salary Expense plus Unfreeze 36 Positions

4% Annual Increase in Health Insurance Expense

3% Annual Increase in Cash Transfers for Operations

Using the long range forecast from UNM-BBER for oil production, oil price and rig count to estimate revenue projects that Lea County will have positive General Fund cash flows over the next five years. However, the oil price crash during the 2nd Qtr. 2020 shows the fragility of the oil and gas industry and the impact that sudden changes in the oil economy can have on County revenue. To illustrate, over the past ten (10) years annual Oil & Gas Revenue has ranged from \$16.25 million to \$52.28 million. If current oil production was to decrease by 15% and the price of WTI fell to \$25 per barrel, Oil & Gas Production revenue would decline to approximately \$17 million in FY22 resulting in a decrease in excess cash down to \$3.3 million. If the decreases were sustained through FY25, the impact to cash would be a decrease of approximately \$50 million over the period. Excess General

Long Range Financial Planning

Fund cash is used to fund capital projects for the County including the maintenance and construction of over 1,200 miles of County roadways.

The five (5) year projections provides Lea County with a road map for discussion about the impact of revenue and expenditure decisions. It also brings to the forefront that a major component of General Fund revenue is highly volatile and subject to change dramatically in a short period of time. During the fiscal years FY09 and FY16, the oil industry saw significant declines in oil prices which resulted in Oil & Gas Production Revenue declines of 72% and 55%, respectively. The projected decline for the FY21 fiscal year is 75% and long term projections only show only a modest increase in production. This kind of sudden volatility in revenue can cause significant impact to the budget and creates much uncertainty in the budget process.

Lea County is one of three out of thirty-three counties in New Mexico who derives significant revenue from the oil & gas industry. Most counties in New Mexico fund their General Fund operations by a combination of Property Taxes and Gross Receipt Taxes (a type of sales tax). Over the years Lea County has elected to forego the imposition of many types of Gross Receipts Tax (GRT) which allows the County to have the lowest GRT rate in the state. The result is that the County experiences significant variations in General Fund revenue which forces the County to budget revenue very conservatively. With the 157% increase in County oil production over the past three years peaking in March 2020 the County has seen General Fund revenue increase substantially. Then, the oil price crash occurred and oil production decreased 25% in two months along causing a 80% decrease in monthly revenue. With the uncertainty surrounding the sustainability of current oil production and the long-term price volatility makes revenue budgeting that more complicated. The County is currently discussing options to generate more stable General Fund revenue that will allow for better operational budget and long-term capital planning.

Lea County Funds Overview

There are three broad categories of funds within the Lea County budget. They are:

Governmental Funds - typically used to account for tax-supported activities.

Proprietary Funds - used to account for business-type activities within a government where activities are supported, to some extent, by fees or charges.

Fiduciary Funds - used to account resources that do not belong to the government and cannot be used to support the government's operations, but are held by the government in trust or as fiscal agent.

Each of the above broad categories contain funds specific to that category.

Governmental

General Fund - used to account for all resources not required to be accounted for in another fund.

Special Revenue Funds - used to account for specific revenue sources that are legally restricted, or restricted by the governing body, for a specific purpose.

Debt Service Funds - used to account for the accumulation of resources to service long-term debt and for the principal and interest payments on such debt.

Capital Projects Funds - used to account for the acquisition, construction, or improvement of major capital facilities. Use of it is not mandatory.

Permanent Funds - used to account for resources that have been set aside by legal restriction to the extent that only interest earnings may be expended, but not designated principal.

Proprietary Funds

Enterprise Funds - may be used to account for activities that require payment of a fee or charge for goods and services received, but must be used for those activities where fees and charges are used to recover direct costs.

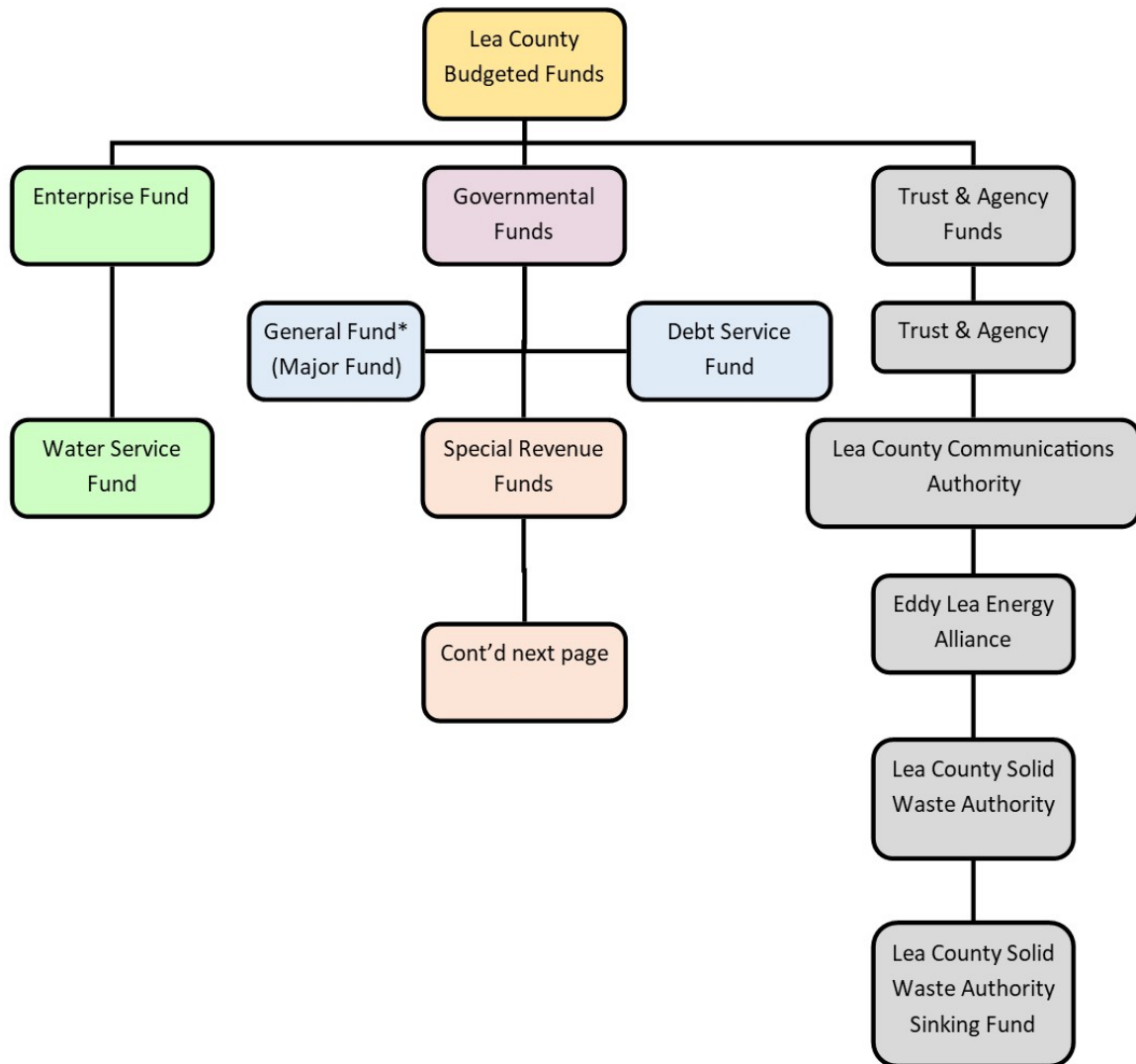
Internal Service Funds - used to account for business-type activity within the governmental entity, where goods and services are provided to departments, other funds, or component units on a cost- reimbursement basis.

Trust and Agency Funds

Agency Funds - used to account for resources held in a custodial capacity.

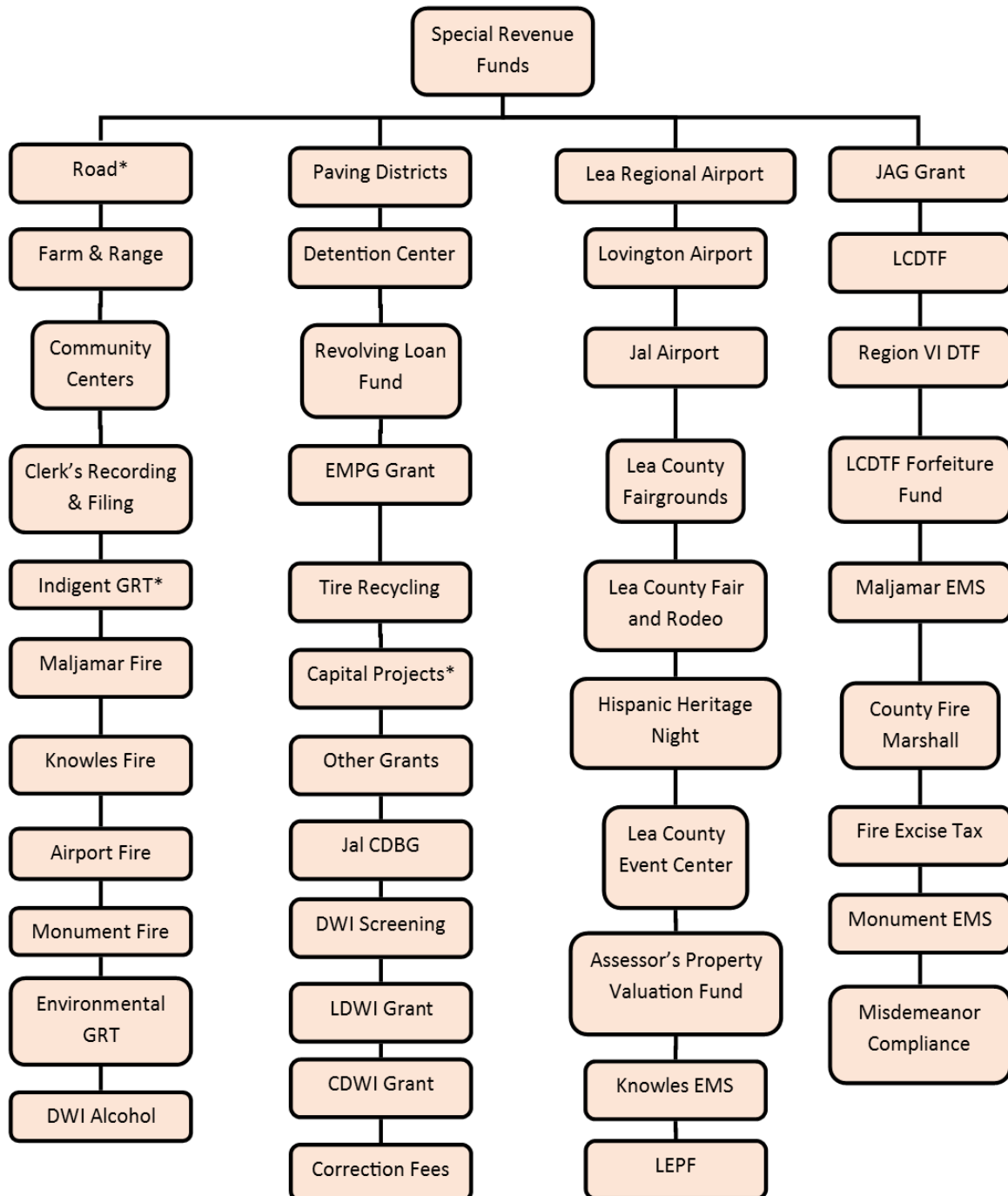
Trust Funds - used to account for financial activity as the result of a trust arrangement.

Lea County Fund Structure



Lea County Fund Structure

Lea County Fund Structure (Cont'd)



Lea County Major Fund Description

General Fund:

The General Fund accounts for all financial resources of the general government not otherwise required to be accounted for in separate funds due to State statute or grant stipulation. The General Fund raises the majority of its revenue via oil and gas, and property taxes, with additional revenue from other taxes, grants and charges for certain services and permits.

Road Fund:

The Road Fund is used to account for accumulation of resources for the construction and maintenance of County roads. The Road Fund relies primarily on transfers of funds from the General Fund to finance its operations but does receive significant State and Federal grant funding as well as additional revenue from gasoline taxes and charges for services and permits.

Capital Projects Fund:

The Capital Projects Fund accounts for all financial resources allocated for the construction or purchase of fixed assets. The Capital Projects Fund receives its revenue through capital grants not otherwise required to be accounted for in a special revenue fund and transfers from the General Fund.

Detention Facility:

The Detention Facility Fund accounts for all the financial resources allocated to the operation of the Lea County Detention Center. The main source of revenue for the Detention Center is charges for the housing of federal and state prisoners along with transfers from the General Fund. Expenditures consist mainly of personnel expenses along with ongoing operating costs and capital improvements.

Lea County Departmental/Fund Relationship

Department/Agency	GOVERNMENTAL					PROPRIETARY	
	General Fund	Road Fund	Detention Fund	Capital Projects	Other Govt.	Water & Sewer	Solid Waste
COUNTY DEPARTMENTS							
County Commissioners	X	X	X	X	X	X	
County Manager	X	X	X	X	X	X	
County Assessor	X				X		
County Clerk	X				X		
County Probate Judge	X						
County Sheriff	X				X		
County Treasurer	X						
County Attorney	X						
Detention			X		X		
DWI Misdemeanor Compliance	X				X		
Emergency Management	X				X		
Environmental Services					X		X
Events					X		
Facilities	X			X	X		
Finance	X						
Human Resources	X						
Information Technology	X						
Planning	X						
Public Works		X		X	X	X	X
TRUST AND AGENCY							
Solid Waste Authority							X
Communications Authority					X		
Energy Alliance					X		

Long Term Debt

Revenue Bonds

Revenue Bonds are issued pursuant to Section 4-62-1 through 4-62-10 NMSA 1978 by pledging specific recurring revenue sources. Revenue bonds do not require voter approval and are issued by an ordinance adopted by the governing board.

Lea County elected to retire all outstanding revenue bond debt during the FY20 fiscal year. On December 12, 2019, Lea County transferred \$4,875,000 principal, \$3,187.71 interest and a \$105,114 breakage fee to the trustees to retire the debt.

There are no current plans to issue any new revenue debt at this time.

General Obligation Bonds

General Obligation Bonds are authorized by the voters of Lea County. New Mexico counties, cities, towns and villages are not allowed to issue General Obligation bonds in the aggregate exceeding 4% of the value of the taxable property within the entity as shown by the last preceding assessment for state or county taxes.

Based upon Lea County's most recent total valuation of \$7,459,503,201, the current debt limit per the New Mexico Constitution is \$298.38 million. Lea County has no General Obligation bonds outstanding at this time.

The retirement of all outstanding debt is indicative of the stance the current and preceding governing boards have taken with regards to debt. With proper planning, Lea County has been able to construct a new Sheriff's Department, participate in the construction of the Emergency Operations Center and Lea County Communications Authority facility, and improve and enhance the Lea County Fairgrounds without issuing debt. Lea County is currently finishing construction on a Judicial Complex that has a total projected cost of \$35 to \$45 million. The total cost will be paid from reserves without requiring any additional debt. Lea County has also reserved \$20.8 million to complete a renovation of the Historic Lea County Courthouse into the County administrative facility. Architectural and design services for this project began in early 2018 with renovations expected to begin in the Spring of 2021.

Lea County is also in the process of expanding the terminal at Lea County Regional Airport to accommodate the larger regional aircraft now being used by the major airlines. Construction began in the Spring of 2019 and is expected to be completed in the Fall of 2020. Lea County has reserved more than \$6.75 million for the project.

In order to limit the need for issuing debt, Lea County has created a capital projects reserve that is maintained at 15% of the current year capital budget. For FY21 the reserve balance is \$10.39 million.

Long Term Debt

To ensure the best interest rate when issuing debt, Lea County obtains a rating from *Moody's Investors Service*.

With a rating of A1, Lea County's bonds are considered to be in the higher end of the "A" category.*

Description of Rating Categories	
Rating:	Obligations are:
Aaa	Highest quality - subject to lowest level of risk
Aa	High quality - subject to very low credit risk.
A*	Upper -medium grade and subject to low credit risk
Baa	Medium - grade and subject to moderate credit risk
Ba	Speculative and subject substantial credit risk
B	Speculative and subject to high credit risk
Caa	Speculative of poor standing and subject to very high credit risk
Ca	Highly speculative and are likely in, or very near default - possibility of recovery of principal and interest
C	Lowest rated and typically in default - little possibility of recovery of principal and interest



GOVERNMENT FINANCE OFFICERS ASSOCIATION

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Lea County

New Mexico

For the Fiscal Year Beginning

July 1, 2019

Christopher P. Monill

Executive Director

GFOA Award Compliance Statement

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **Lea County, New Mexico**, for its Annual Budget for the fiscal year beginning **July 1, 2019**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Lea County

Executive Summary



Jonathan Sena - District 4

Don Jones - District 5

Rebecca Long - District 2 - Chair

Dean Jackson - District 1 - Vice Chair

Gary G. Eidson - District 3

Michael Gallagher , ICMA - CM - County Manager

Lea County Projected Changes in Fund Balances FY 20/21

	Beginning Cash 7/01/2020	Estimated Revenue	Operating Expenditures	Capital Outlay	Transfers In (Out)	Projected Cash 6/30/2021
General Fund						
401 - General fund	\$103,498,130	\$ 44,935,651	\$ 30,169,066	\$ —	\$ (68,114,497)	\$ 50,150,218
General Fund Total	103,498,130	44,935,651	30,169,066	—	(68,114,497)	50,150,218
Special Revenue Funds						
402 - Road	1,346,176	1,931,070	4,971,030	11,641,168	14,734,952	1,400,000
403 - Farm & Range	51,839	20,000	118,560	—	100,000	53,279
404 - Community Centers	21,438	—	70,670	100,000	171,571	22,339
405 - Clerk's Recording & Filing	121,209	100,000	148,368	—	—	72,841
406 - Indigent GRT	105,250	2,500,572	11,928,000	—	9,450,000	127,822
407 - Maljamar Fire Department	191,503	75,062	80,454	—	—	186,111
408 - Knowles Fire Department	113,049	79,232	84,924	—	5,700	113,057
409 - Airport Fire Department	19,446	—	285,954	—	300,000	33,492
410 - Monument Fire Department	102,863	83,401	89,393	—	30,000	126,871
411 - Environmental Gross Receipts Tax	7,815,924	—	—	—	(7,815,924)	—
412 - DWI Alcohol	182,117	576,976	663,437	—	—	95,656
415 - Correction Fees	797,711	—	—	—	(797,711)	—
416 - Paving Districts	2,538	—	—	—	—	2,538
418 - Detention Facility	504,804	1,933,712	8,671,453	6,275,000	13,200,000	692,063
421 - Revolving Loan Fund	101,105	—	—	—	—	101,105
424 - EMPG Reimbursement	52,066	50,731	37,526	—	—	65,271
426 - Tire Recycling	1,800	—	—	—	—	1,800
430 - Capital Projects	914,944	1,963,000	—	33,603,760	30,900,755	174,939
431 - Other Grants	225,592	57,350	78,685	—	—	204,257
433 - Jal CDBG Wastewater	21,882	—	—	—	—	21,882
435 - DWI Screening	123,468	121,530	141,672	—	—	103,326
436 - LDWI Grant	31,170	250,000	226,566	—	—	54,604
437 - CDWI Grant	35,119	7,996	7,996	—	—	35,119
439 - Misdemeanor Compliance	17,519	42,350	35,000	—	35,000	59,869
454 - Lea Regional Airport	880,612	6,274,950	980,065	10,803,000	5,160,000	532,497
455 - Lovington Airport	1,936	430,833	139,483	621,667	350,000	21,619
456 - Jal Airport	54,300	380,834	130,108	456,667	225,000	73,359
460 - Fairgrounds	83,586	183,000	651,397	1,012,333	1,600,000	202,856
461- Fair and Rodeo	570,606	1,196,700	1,743,360	—	300,000	323,946
462 - Hispanic Heritage Night	37,756	96,516	198,331	—	100,000	35,940
463 - Event Center	97,431	228,700	905,753	363,819	1,400,000	456,559
499 - Property Valuation Fund	1,164,062	417,706	686,032	30,000	—	865,737
604 - EMS Knowles	22,261	5,000	5,000	—	—	22,261
605 - Law Enforcement Protection Grant	1,450	60,800	60,800	—	500	1,950
607 - Jag Grant	12,336	—	—	—	—	12,336
608 - Lea County Drug Task Force	118,195	464,211	450,430	—	—	131,976
609 - Region VI Drug Task Force	27,085	970,392	970,392	—	—	27,085
610 - LCDTF Forfeitures Fund	23,853	30	20,000	—	20,000	23,883

Lea County Projected Changes in Fund Balances FY 20/21

613 - EMS Maljamar	6,994	—	6,993	—	—	1
618 - County Fire Marshall	158,527	279,232	79,232	3,300,000	3,300,000	358,527
619 - Fire Excise Tax	75,283	4,000	—	357,000	300,000	22,283
621 - EMS Monument	1,017	5,000	5,000	—	—	1,017
Special Revenue Funds Total	16,237,824	20,790,886	34,672,062	68,564,414	73,069,843	6,862,077
Debt Service Fund						
658 - Debt Service	4,955,346	—	—	—	(4,955,346)	—
Debt Service Fund Total	4,955,346	—	—	—	(4,955,346)	—
Enterprise Fund						
675 - Water Service Fund	342,496	—	—	148,434	—	194,062
Enterprise Fund Total	342,496	—	—	148,434	—	194,062
Trust & Agency Funds						
635 - Water Users Association	23,179	—	1,350	—	—	21,829
800 - Trust & Agency	61,491	1,160,000	1,160,000	—	—	61,491
808 - Lea Co Communications Authority	789,642	3,182,918	2,856,618	371,300	—	744,642
809 - Eddy-Lea Energy Alliance	95,287	211,547	215,000	—	—	91,834
810 - Solid Waste Authority	10,894,265	2,975,100	2,555,248	200,000	—	11,114,117
811 - Solid Waste Sinking	2,583,304	3,000	—	—	—	2,586,304
Trust & Agency Funds Total	14,447,168	7,532,565	6,788,216	571,300	—	14,620,216
Total All Funds	\$139,480,964	\$ 73,259,102	\$ 71,629,345	\$ 69,284,148	\$ —	\$ 71,826,574

Fund Descriptions

Fund Balance

Due to the diverse nature of governmental operations and the fiscal and legal constraints placed upon assets and how those assets must be used, governmental transactions are not suited for a single accounting entity. Governmental units are accounted through separate funds, each maintaining its own set of self-balancing accounts. For purposes of a cash-basis budget, such as Lea County's, the projected ending cash balance in the fund is the Fund Balance.

General Fund

The General Fund is projected to have a decrease in cash of \$53,347,912 (52%) during the fiscal year. This projected decrease is the result of cash transfers to other funds totaling \$68,114,497. The largest transfer is to the Capital Projects Fund (Fund 430) totaling \$30,900,755. The main project in the Capital Projects Fund is the Historic County Courthouse renovation, which is scheduled to start in the Spring of 2021. It is anticipated that the project will take 18-24 months to complete. The budgeted amount of the project in the current year is \$20,800,000. Lea County is also nearing completion of the new Lea County Judicial Complex to house the District Courts. The project is expected to be completed in year 2021. The project has cost approximately \$34,000,000 to date with \$5,000,000 budgeted for completion.

Other Funds

Special Revenue Funds - Special Revenue Fund balances are projected to decrease by \$9,375,747 (58%) overall. The majority of the decrease is comprised of the Environmental Gross Receipts Tax Fund which is being reclassified into the General Fund. This fund accounts for \$7,815,924 of the decrease.

Road Fund - Several major road projects are scheduled for 2020-2021. The State of New Mexico has awarded Lea County with \$905,166 in grant funding for road projects. A transfer from the General Fund will help cover the project costs not funded by the state.

Indigent GRT - The Lea County Board of Commissioners is concerned about the effect NM Senate Bill 268 has on the ability of the County to meet current and future indigent obligations from the revenue generated with a 1/8% Indigent GRT. SB 268 requires the County to submit 66% of the Indigent GRT received in the prior year to fund the NM Indigent Health Care Program known as the "Safety Net Care Program". The County must also submit 50% of the prior year Indigent GRT to support the state Medicaid program. These two contributions requires that the County submit to the state a total of 116% of the prior year GRT. In order to meet the mandate, Lea County will transfer \$9,450,000 from the General Fund to Indigent GRT in the current fiscal year.

Environmental GRT - Effective July 1, 2019, the New Mexico Legislature approved House Bill 479 which removes the restricted uses of several county local option gross receipts taxes. One of those options is the 1/8th County Environmental Gross Receipt Tax. This bill allows the County to reclassify these funds as General Fund revenue and the fund balance as unrestricted. Lea County has elected to designate the revenue for FY21 as General Fund revenue and transfer the fund into the General Fund balance. The amount of fund balance transferred during the current year is \$7,815,924.

Airport Fund - Lea County has three county owned airports that are accounted for in separate special revenue funds to ensure accurate tracking of revenues and expenses. Renovation and expansion of the current passenger terminal at Lea Regional Airport began in the Fall of 2018. The total budgeted cost is \$7,264,725 and will be paid for by state grants and transfers from the General Fund. Prior years expenditures for the project total \$5,079,725 and \$2,185,000 is budgeted in the current year for completion. Other projects include general improvements at all three airports with FAA and state grants paying a majority of the costs. Lea County has budgeted \$11,881,334 in capital improvements to the airports in the fiscal year.

Other - Lea County elected to create special revenue funds for the Event Center, Fairgrounds and the annual Lea County Fair and Rodeo which also includes Hispanic Heritage Night. This was done in order to better track revenue and expense for each facility.

Fund Descriptions

Debt Service Fund - Lea County retired the outstanding revenue bond debt in December, 2019. The County had designated a 1/8th County Gross Receipt Tax increment to service the debt. According to Section 4-62-1.B, NMSA 1978 funds remaining from the pledged revenue stream after debt service obligations have been met for the fiscal year may be transferred to any other fund of the County. Therefore, since Lea County has no current plans to issue further debt this revenue will be reclassified as General Fund revenue and the fund balance be transferred to the General Fund. The amount of fund balance transferred during the current year is \$4,955,346.

Trust & Agency Fund - Trust & Agency Funds are used to account for those funds for which Lea County provides fiscal agent services, as well as funds belonging to others generated by certain activities. The Board of the Lea County Solid Waste Authority has indicated a desire to keep the Sinking Fund account for post-closure expenses fully funded by transferring funds from the operations account.

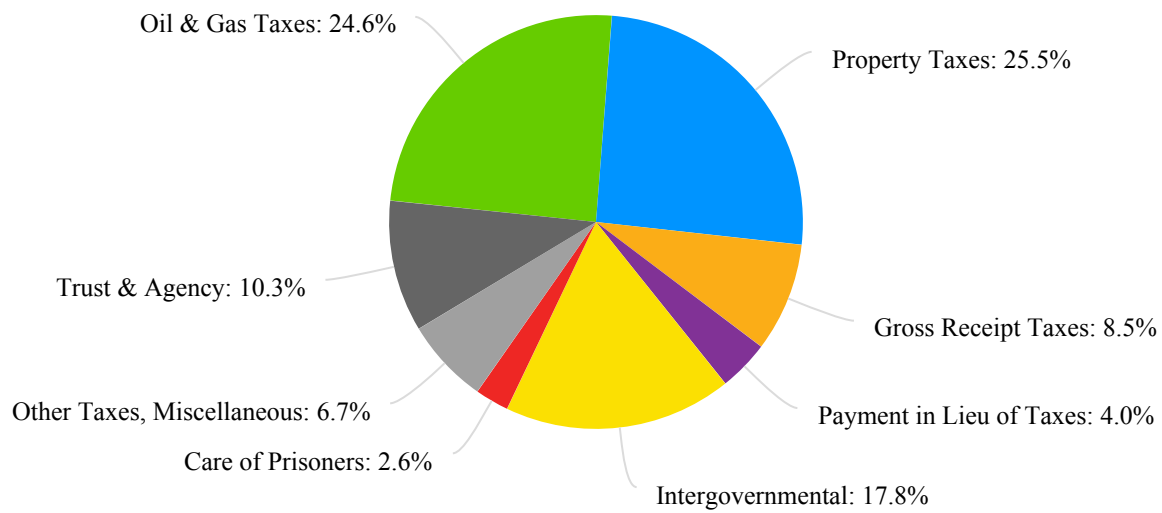
Lea County Budget in Brief

REVENUE SUMMARY

CATEGORY	DESCRIPTION	AMOUNT	TO BE NOTED
Oil & Gas Production Taxes	Ad-Valorem Tax on Oil and Gas Production	\$18,000,000	Oil and Gas Ad-Valorem is 40% of General Fund budgeted revenue and 27% of all revenue. Lea County tracks oil and gas production in Lea County and forecasts tax receipts based upon Energy Information Administration production and price projections. Oil & Gas equipment tax is projected by the state and Lea County is notified of the amount to be received.
Intergovernmental Grants	FAA,NMDOT, HIDTA, Legislative and local grants	\$13,060,966	FAA-NMDOT grants for airport improvements total \$6,957,417. HIDTA related grants total \$1,434,603.
Property Taxes	Property taxes on residential and non-residential properties	\$18,699,889	Property taxes are levied on 1/3rd of the total valuation. Residential rate is \$7.041 per \$1,000 of assessed value. Non-residential is \$10.60 per \$1,000 of assessed value.
Gross Receipts Taxes	Indigent Care 1/8th%, County Wide 1/8th and 1/8th County Outside Municipality.	\$6,250,179	The Indigent increment is County Wide funds the Indigent Fund. The County Wide and County Outside Municipality fund General Fund operations.
Payment-in-Lieu of Taxes (PILT)	Tax paid in lieu of property tax	\$2,900,000	PILTs are paid by the federal government and private entities who have tax abatement agreements with the County.
Care of Prisoners	Fees paid to house other governmental entities' inmates	\$1,933,712	Care of federal prisoners pays for 21% of the operating costs of the Detention Center. General Fund transfers cover the remainder of the operating costs.
Other taxes, Charges for Services, Miscellaneous	Motor Vehicle and Gasoline Taxes, fees collected by probate and the County Clerk, other fees, permits, etc.	\$4,881,791	County Clerk fees are up due to the increased oil and gas exploration activity in Lea County.
	TOTAL COUNTY REVENUE	\$65,726,537	
Trust & Agency	Lea County Solid Waste Authority, Lea County Communications Authority, Eddy Lea Energy Alliance	\$7,532,565	Lea County serves as fiscal agent for several entities.
	TOTAL BUDGETED REVENUE	\$73,259,102	

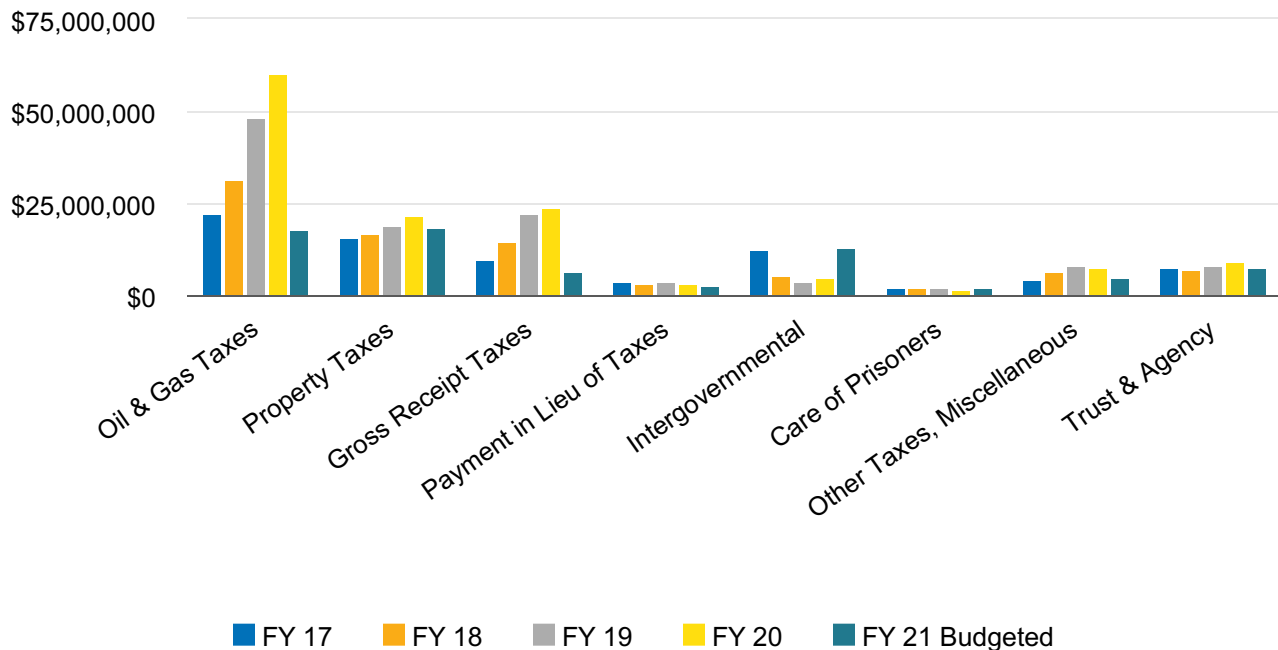
Lea County Budget in Brief

FY 20/21 Budgeted County Revenue* by Category



Lea County Budget in Brief

Historical Trends in County Revenue* Categories



Evident from the graph above, the four major sources of revenue for Lea County are Oil and Gas Taxes, Property Taxes, Gross Receipts Taxes and Intergovernmental Revenues. These four sources comprise 85% of the total county revenue budget.

Basis of Projections - Revenue projections are based on trend analysis and the current economy within Lea County. Lea County is highly dependent upon the oil and gas industry. The sudden collapse of oil prices in March 2020 along with a decrease in oil production due to the Covid-19 economic crisis has caused Lea County to greatly decrease revenue estimates for FY21. Lea County uses very conservative budget practices due to the volatility of the oil and gas industry.

Oil & Gas Taxes - Beginning in February 2015, oil production in Lea County increased by 289% before peaking in February 2020 at almost 20 million barrels monthly. The increase in production coupled with the rebound in oil prices beginning in mid 2016 resulted in three years of record revenues for Lea County. With the collapse of oil prices and oil production beginning in March 2020, Lea County has seen monthly Oil & Gas Production revenue decrease to levels last seen in May 2016 during the last industry downturn. Currently, projections are that production will bottom out in early FY21 and begin to increase slowly going forward. Lea County bases oil and gas tax revenue budgets on projections for price and production obtained from producers and the Energy Information Administration. Lea County is currently the largest oil producing County in the United States.

Property Taxes - Property Tax revenue grew as more infrastructure was built in Lea County by the oil industry. Although property values for FY21 have increased over prior years there is concern of how much tax will actually be collected in the current year. Lea County has elected to use a conservative estimate for FY21 to account for potential delinquencies.

Gross Receipts Taxes (GRT) - GRT is highly dependent on the oil rig count in Lea County. After hitting a low of 6 rigs working in early 2016 the count rose to the mid 50's by early 2020. This resulted in record GRT revenue for the past three years. However, as the case with other revenue, the collapse of the oil industry in March 2020 saw the rig count decrease down to an average of 20 during June and July 2020. The forecast is for the rig count to bottom out at around this level and begin to grow at a slow rate over the rest of the fiscal year.

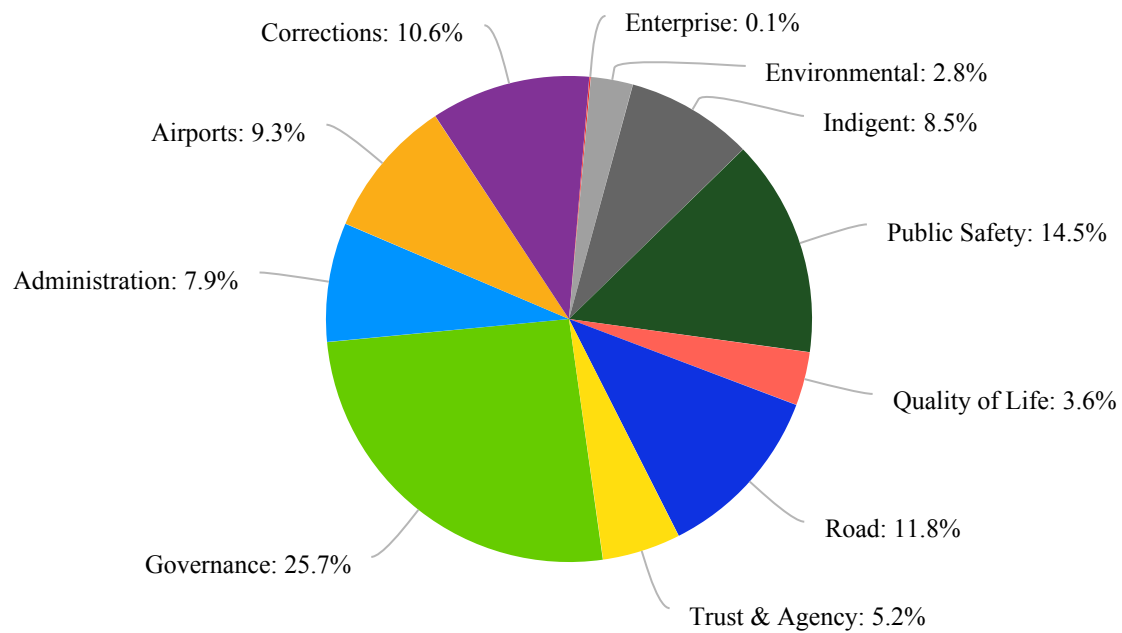
Intergovernmental - Intergovernmental revenues declined in FY20 mainly due to the completion of several airport projects. Projects this year include several projects at Lea Regional Airport totaling \$6.9 million.

Lea County Budget in Brief

EXPENDITURE SUMMARY

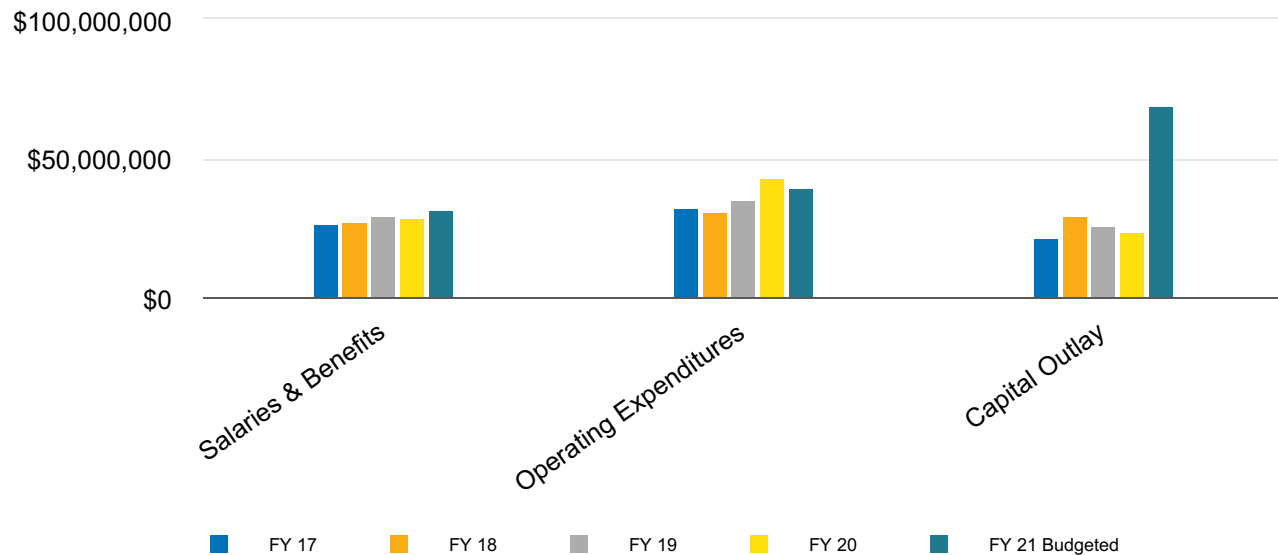
CATEGORY	SALARIES & BENEFITS	OPERATIONS	CAPITAL OUTLAY	TOTAL	TO BE NOTED
Governance	\$257,242	\$5,774,101	\$30,196,000	\$36,227,343	Capital Outlay includes \$20,000,000 for the renovation of the Historic Courthouse and \$9,200,000 for final completion of the new Judicial Complex.
Administration	\$6,843,980	\$3,948,545	\$382,500	\$11,175,025	Salaries and benefits for the administrative functions are 21% of the total personnel budget.
Airports	\$268,431	\$981,225	\$11,881,334	\$13,130,990	Lea County Regional Airport in Hobbs offers daily round-trip jet service to Houston and Denver. Capital projects are funded primarily by FAA and state grants.
Corrections	\$6,841,643	\$1,829,810	\$6,275,000	\$14,946,453	The County has budgeted a \$15,327,220 cash transfer from the General Fund to pay for operations and capital at the Detention Center.
Enterprise	\$0	\$0	\$148,434	\$148,434	The system currently provides nominal water service at the planned industrial park. Due to a change in potential tenants the County is no longer planning to expand the system.
Environmental	\$589,876	\$1,402,185	\$1,949,350	\$3,941,411	The 1/8th Environmental GRT is budgeted at \$3,400,000 to provide support. A cash fund balance of \$3,919,778 is budgeted for year end.
Indigent	\$0	\$11,928,000	\$0	\$11,928,000	Medicare and SNCP payments are budgeted at \$10,600,000.
Public Safety	\$12,102,957	\$3,532,593	\$4,762,910	\$20,398,460	Capital expenditures includes vehicles and equipment for the Sheriff and County Fire Departments.
Quality of Life	\$716,811	\$2,852,700	\$1,476,152	\$5,045,663	The annual Fair & Rodeo is budgeted at \$1,845,379
Road	\$2,295,005	\$2,676,025	\$11,641,168	\$16,612,198	With over 1200 miles of County roads, road renovation and maintenance is a high priority of the Commission. Heavy oilfield traffic in the southern part of the county puts added wear and tear on roads.
SUBTOTAL	\$29,915,945	\$34,925,184	\$68,712,848	\$133,553,977	
Trust & Agency	\$2,071,390	\$4,716,826	\$571,300	\$7,359,516	Lea County is the fiscal agent for 3 entities, Lea County Solid Waste, Lea County Communications Authority and the Eddy-Lea Energy Alliance.
TOTAL	\$31,987,335	\$39,642,010	\$69,284,148	\$140,913,493	

Lea County Budget in Brief



Lea County Budget in Brief

Historical Trends in County Expenditure Categories



Salaries & Benefits: Personnel expenses have increased over the past four years due to annual salary increases of 3% and the addition of new positions. Total authorized positions have increased from 332 to 372 over the period, an 12.0% increase. In order to meet the required budget cuts brought on by the oil price crash, the County has frozen 36 positions in FY21 over various departments. These positions may be opened up once the revenue improves.

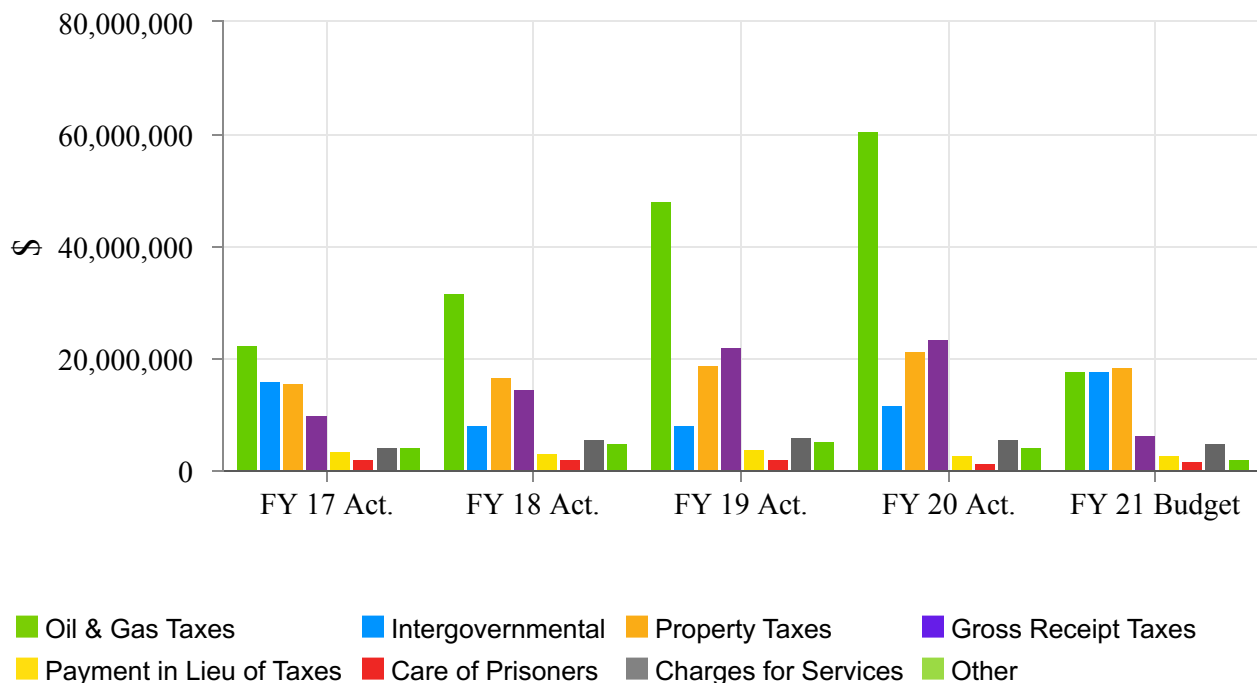
Operating Expenditures: In response to the previous oil price decline in FY16 the County implemented cost containment measures that resulted in decreasing expenditures through FY18. In response to the increased demand for services brought on by the oil drilling and hydraulic fracking boom beginning in FY18 the County increased expenditures. Actual expenditures for FY20 include the \$4.9 million revenue bond retirement. The FY21 budget is lower due to the budget reductions required as a result of the oil price crash.

Capital Outlay: Capital outlay budget has historically been used to allocate funds for current and future projects. The FY21 budget contains several large projects totaling in excess of \$40 million that will not be completely expended for several years. The Judicial Complex, at \$5.0 million is expected to be completed in the Spring of 2021. The Courthouse renovation project, at \$20.8 million, began the planning and design phase in FY21 with construction starting in late spring 2021. The County has also budgeted for projects at the Detention Center, Event Center, Airports and Fairgrounds which will take several budget years to complete.

Lea County Budget in Brief

Summary of Revenues and Other Financing Sources by Category

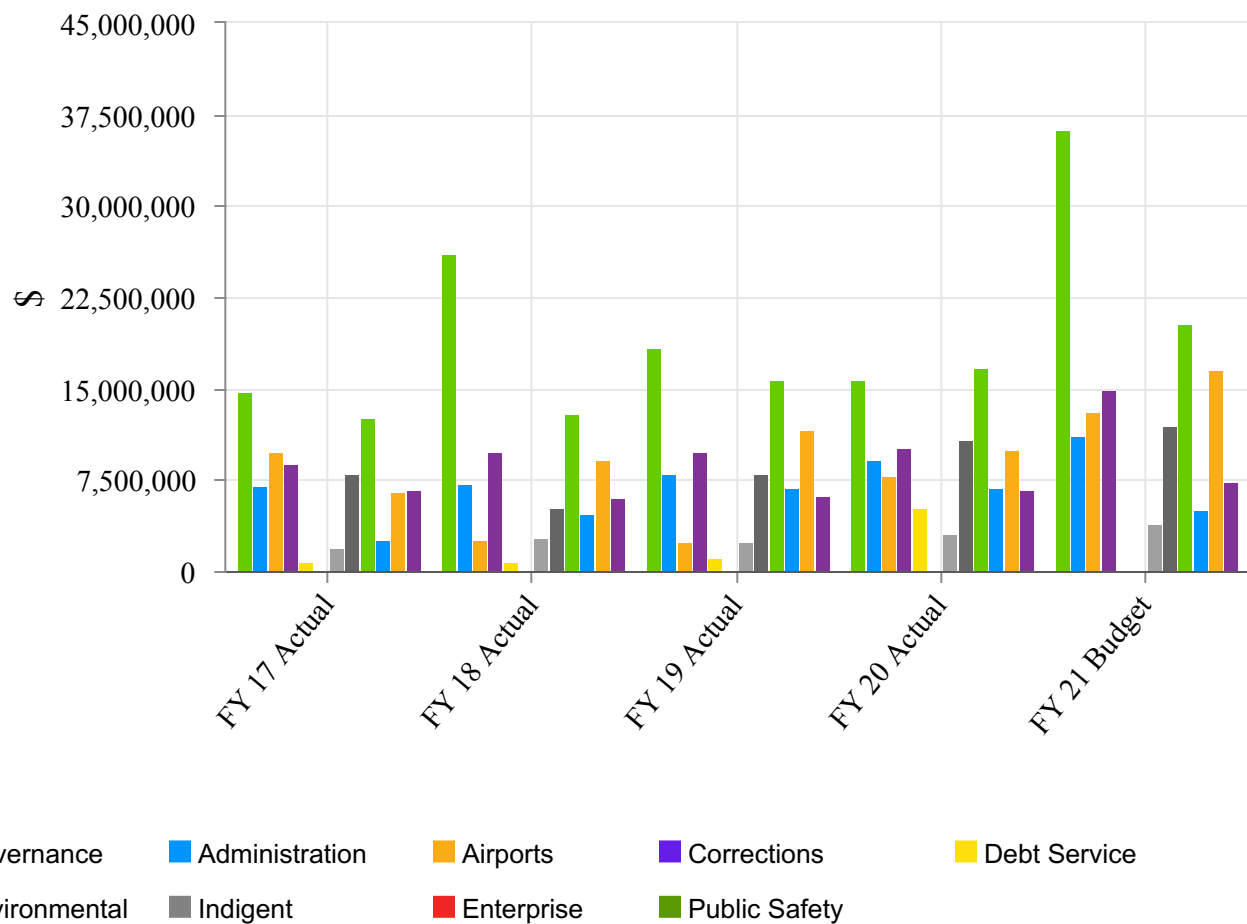
County Revenues & Financing Sources	FY 17 Actual	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget
Oil & Gas Taxes	\$22,483,843	\$31,717,874	\$48,190,185	\$60,583,404	\$18,000,000
Intergovernmental	\$12,594,545	\$5,336,378	\$4,744,294	\$7,933,869	\$14,616,005
Property Taxes	\$15,795,371	\$16,889,154	\$18,778,010	\$21,546,626	\$18,699,889
Gross Receipt Taxes	\$9,980,663	\$14,568,289	\$22,269,360	\$23,650,984	\$6,250,179
Payment in Lieu of Taxes	\$3,640,614	\$3,056,061	\$4,056,216	\$3,026,191	\$2,900,000
Care of Prisoners	\$2,145,655	\$1,965,881	\$2,267,743	\$1,419,867	\$1,933,712
Charges for Services	\$947,729	\$2,218,090	\$2,383,669	\$1,453,885	\$2,188,996
Other	\$3,579,563	\$4,039,411	\$4,343,739	\$3,395,886	\$1,137,756
Total	\$71,167,983	\$79,791,138	\$107,033,216	\$123,010,712	\$65,726,537
Trust & Agency Revenues and Financing Sources					
Intergovernmental	\$3,854,872	\$3,598,973	\$3,019,554	\$3,744,749	\$3,382,918
Other	\$672,193	\$723,011	\$787,147	\$966,201	\$1,178,647
Charges for Services	\$3,594,360	\$3,299,011	\$3,436,638	\$4,282,792	\$2,971,000
Total	\$8,121,425	\$7,620,995	\$7,243,339	\$8,993,742	\$7,532,565
Total of All Funds	\$79,289,408	\$87,412,133	\$114,276,555	\$132,004,454	\$73,259,102



Lea County Budget in Brief

Summary of Expenditures by Category

Category	FY 17 Actual	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget
Governance	\$14,836,004	\$26,159,339	\$18,315,485	\$15,800,068	\$36,227,343
Administration	\$7,119,933	\$7,177,267	\$7,969,030	\$9,135,493	\$11,175,025
Airports	\$9,891,569	\$2,625,076	\$2,454,131	\$7,863,513	\$13,130,990
Corrections	\$8,788,946	\$9,917,894	\$9,806,342	\$10,241,260	\$14,946,453
Debt Service	\$871,284	\$871,211	\$1,162,700	\$5,308,609	\$0
Enterprise	\$62,324	\$513	\$11,586	\$624	\$148,434
Environmental	\$2,021,883	\$2,846,652	\$2,492,030	\$3,193,726	\$3,941,411
Indigent	\$8,104,971	\$5,325,720	\$8,108,149	\$10,775,077	\$11,928,000
Public Safety	\$12,632,249	\$13,037,286	\$15,830,160	\$16,730,516	\$20,398,460
Quality of Life	\$2,599,118	\$4,730,068	\$6,975,519	\$6,934,289	\$5,045,663
Road	\$6,631,878	\$9,243,756	\$11,607,262	\$9,948,429	\$16,612,198
Trust & Agency	\$6,728,847	\$6,122,538	\$6,291,984	\$6,734,462	\$7,359,516
Total	\$80,289,006	\$88,057,320	\$91,024,378	\$102,666,066	\$140,913,493

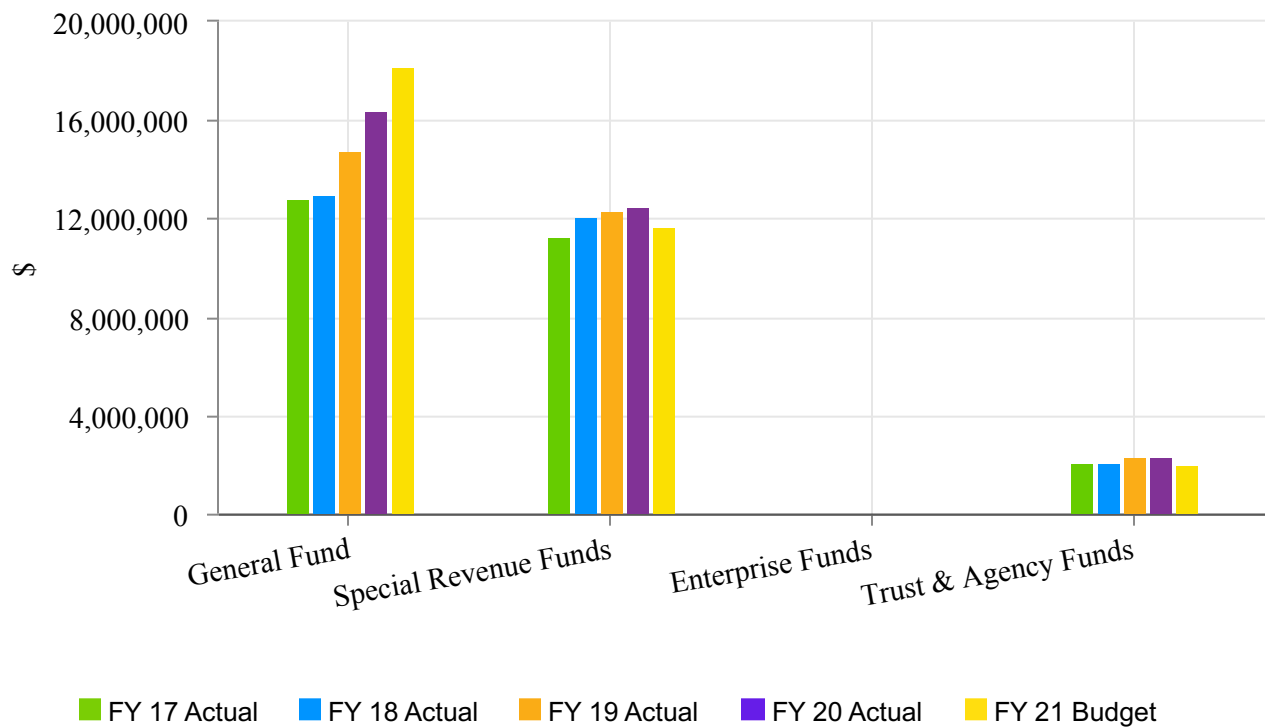


Lea County Budget in Brief

Historical Expenditures by Fund Type

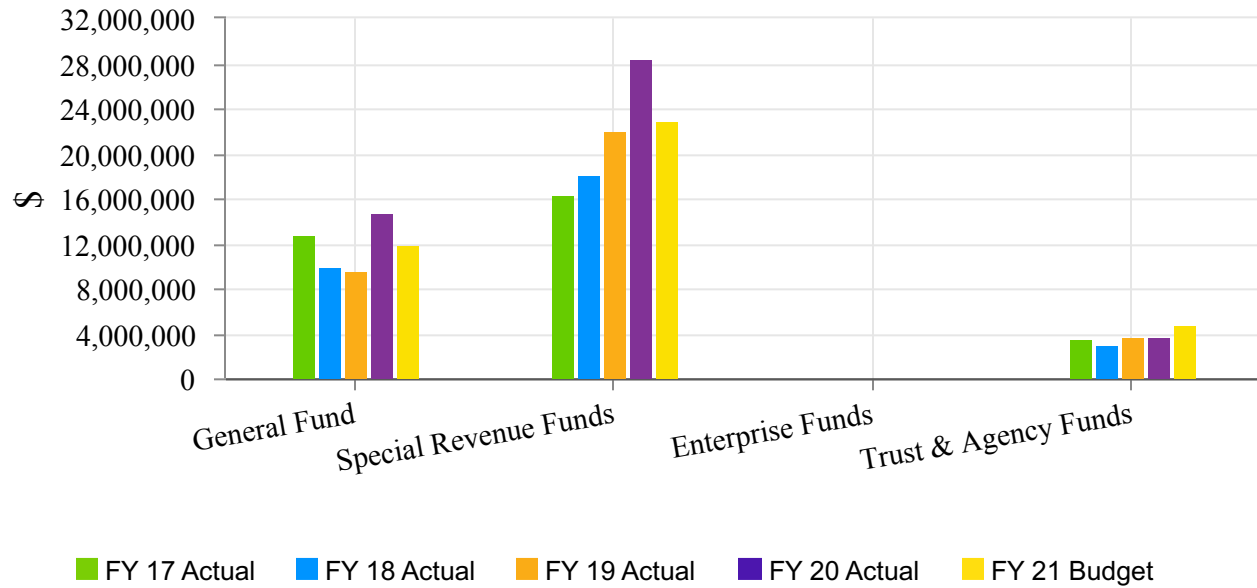
Summary	FY 17 Actual	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget
Salaries & Benefits	\$26,321,047	\$27,241,424	\$29,511,754	\$31,307,865	\$31,987,335
Operating Expenditures	\$32,675,301	\$31,248,013	\$35,500,407	\$46,859,833	\$39,642,010
Capital Outlay	\$21,292,659	\$29,567,884	\$26,012,217	\$24,498,368	\$69,284,148
	<u>\$80,289,007</u>	<u>\$88,057,321</u>	<u>\$91,024,378</u>	<u>\$102,666,066</u>	<u>\$140,913,493</u>

Historical Personnel Expenditures and FY 21 Budget

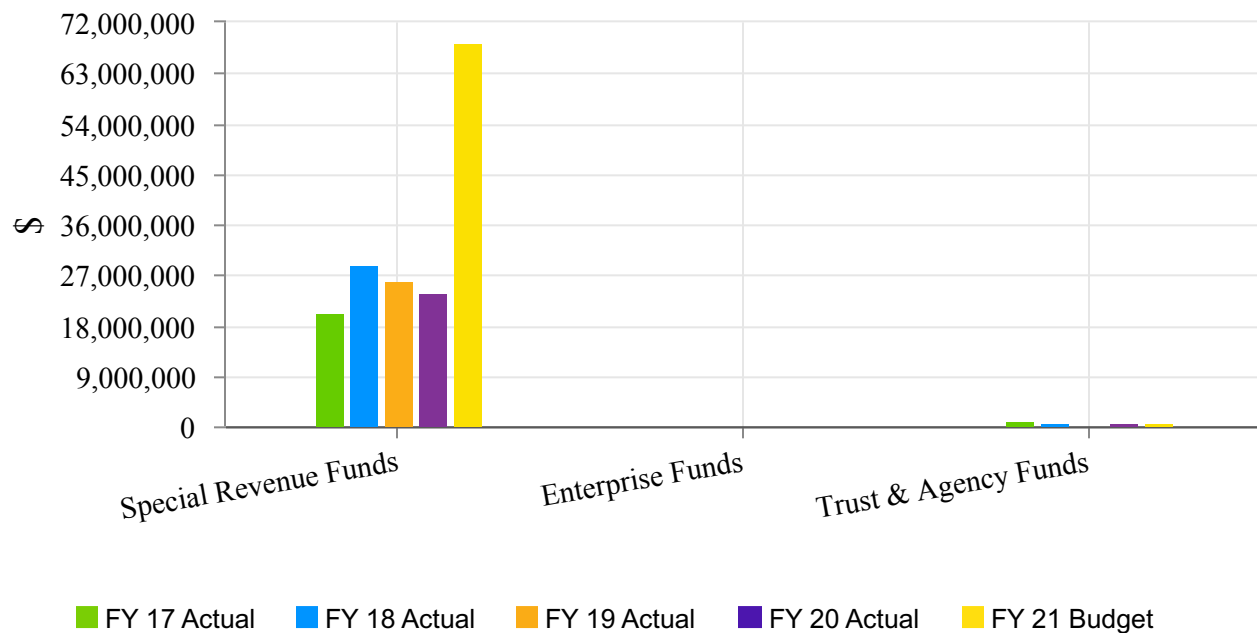


Lea County Budget in Brief

Historical Operating Expenditures and FY 21 Budget



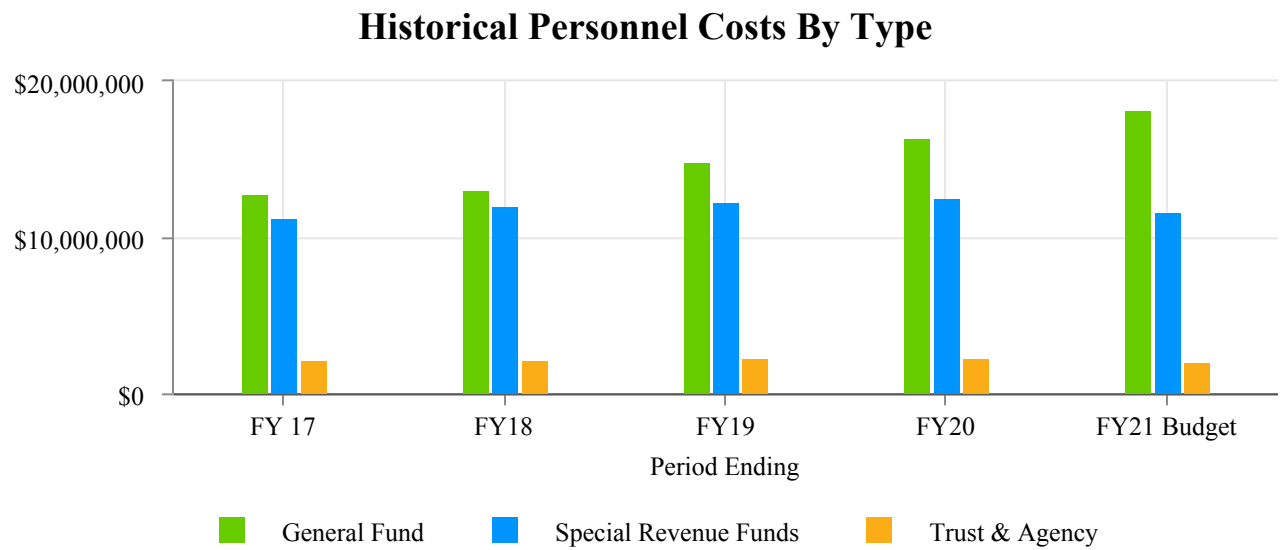
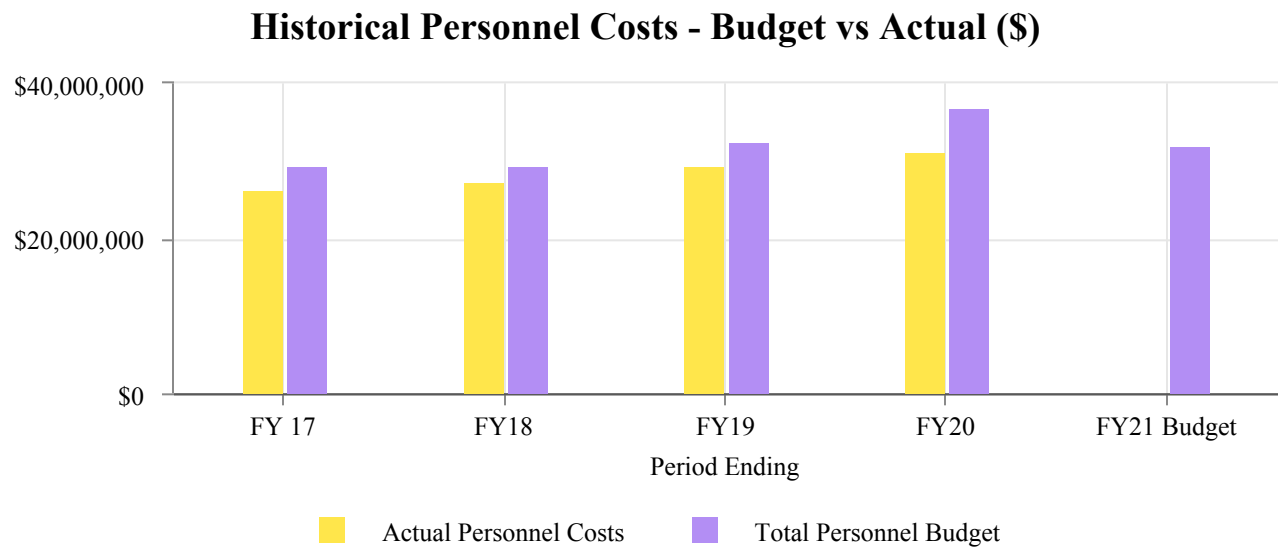
Historical Capital Outlay and FY 21 Budget



Lea County Personnel Budget Summary FY 20/21

	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
General Fund							
401-00 County Operations	5.00	\$ 145,073	\$ 11,098	\$ 21,942	\$ 79,129	\$ —	\$ 257,242
401-01 Executive	4.00	1,076,325	52,522	77,203	84,053	14,547	1,304,650
401-02 Information Technology	5.00	357,658	27,349	52,393	80,529	9,872	527,802
401-03 Facilities Department	15.00	673,286	51,498	97,977	206,041	18,462	1,047,264
401-04 Clerk's Recording & Filing	8.00	360,685	27,577	51,861	111,625	7,754	559,501
401-05 Clerk Bureau of Election	3.00	225,351	17,228	21,575	38,779	4,065	306,999
401-06 Assessor	11.20	518,252	39,638	76,676	172,018	12,290	818,874
401-07 Treasurer	6.00	309,996	23,707	44,905	55,633	6,444	440,684
401-08 Sheriff	89.00	6,387,471	501,184	1,717,258	1,450,936	215,319	10,272,168
401-09 Probate Judge	1.00	26,532	2,026	—	17,539	—	46,097
401-24 Legal	1.00	429,891	23,437	29,645	17,539	5,586	506,098
401-25 Human Resources	3.00	216,849	16,566	32,330	63,905	6,092	335,742
401-26 Environmental Services	9.70	368,124	28,161	53,289	130,260	10,041	589,876
401-56 DWI Program	1.00	58,490	4,474	8,847	23,183	1,667	96,661
401-75 Finance	9.00	453,508	34,670	65,175	106,970	12,281	672,604
401-76 Planning	1.50	56,723	4,339	8,428	17,539	1,588	88,618
401-77 Emergency Management	2.45	161,621	12,364	21,783	31,354	4,105	231,226
401-81 Misdemeanor Compliance	1.00	91,423	6,994	13,828	17,539	2,606	132,389
General Fund Total	175.85	\$ 11,917,259	\$ 884,833	\$ 2,395,114	\$ 2,704,571	\$ 332,719	\$ 18,234,495
Special Revenue Funds							
402-10 Road	43.50	1,415,462	108,259	203,454	529,493	38,337	2,295,005
409-16 Airport Fire Dept	2.00	163,847	12,534	5,377	23,183	1,013	205,954
412-43 DWI-State	8.00	371,582	28,426	52,950	125,182	9,977	588,117
418-23 Detention Facility	89.00	4,544,614	347,585	601,823	1,234,220	113,401	6,841,643
424-77 EMPG Reimbursement	0.25	26,381	2,018	3,990	4,385	752	37,526
435-56 DWI Program	—	12,700	972	—	—	—	13,672
436-65 LDWI Grant	3.00	138,289	10,579	19,706	54,279	3,713	226,566
454-18 Lea Regional Airport	2.00	81,421	6,229	10,739	33,803	2,024	134,215
455-18 Lovington Zip Franklin Airport	1.00	40,710	3,114	5,369	16,902	1,012	67,108
456-18 Jal Airport	1.00	40,710	3,114	5,369	16,902	1,012	67,108
460-32 Fairgrounds	5.16	208,084	15,918	28,735	52,220	5,415	310,372
461-33 Fair & Rodeo	0.72	105,665	8,083	4,010	7,287	756	125,800
462-34 Hispanic Heritage Night	0.12	13,863	1,060	668	1,214	126	16,932
463-31 Event Center	5.00	185,575	14,196	25,724	33,365	4,847	263,708
499-46 Assessor's Valuation	1.80	143,976	11,014	12,385	19,338	2,334	189,047
608-41 Lea County Drug Task Force	3.00	270,738	8,156	9,989	7,913	1,882	298,679
Special Revenue Funds Total	165.55	\$ 7,763,617	\$ 581,259	\$ 990,288	\$ 2,159,685	\$ 186,600	\$ 11,681,449
Trust & Agency							
808-78 Lea County Communications Authority	29.00	1,333,453	102,009	179,754	308,440	33,871	1,957,527
810-20 Solid Waste Authority	1.60	74,574	5,705	10,372	21,258	1,954	113,863
Trust & Agency Total	30.60	\$ 1,408,027	\$ 107,714	\$ 190,125	\$ 329,698	\$ 35,825	\$ 2,071,390
Grand Total	372.00	\$ 21,088,903	\$ 1,573,807	\$ 3,575,527	\$ 5,193,954	\$ 555,144	\$ 31,987,335

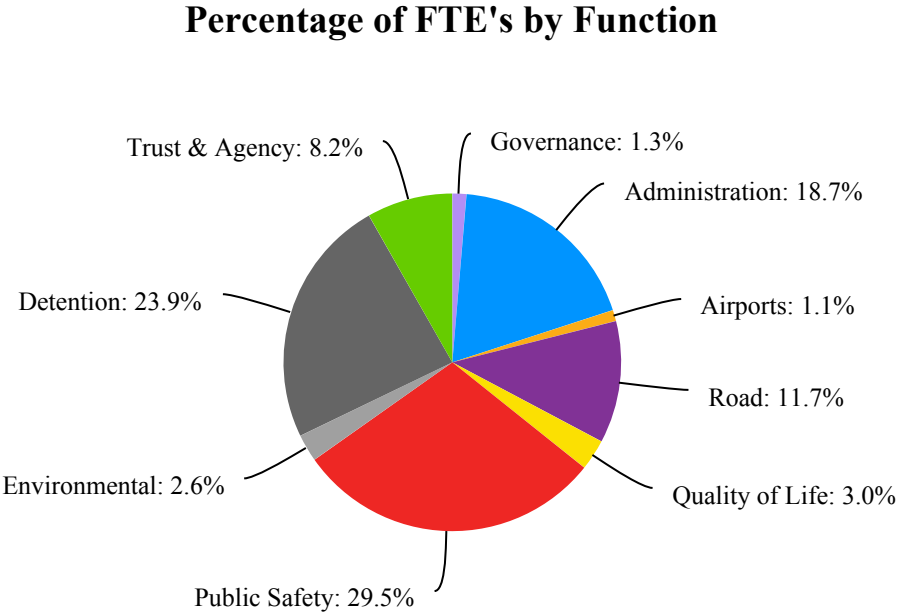
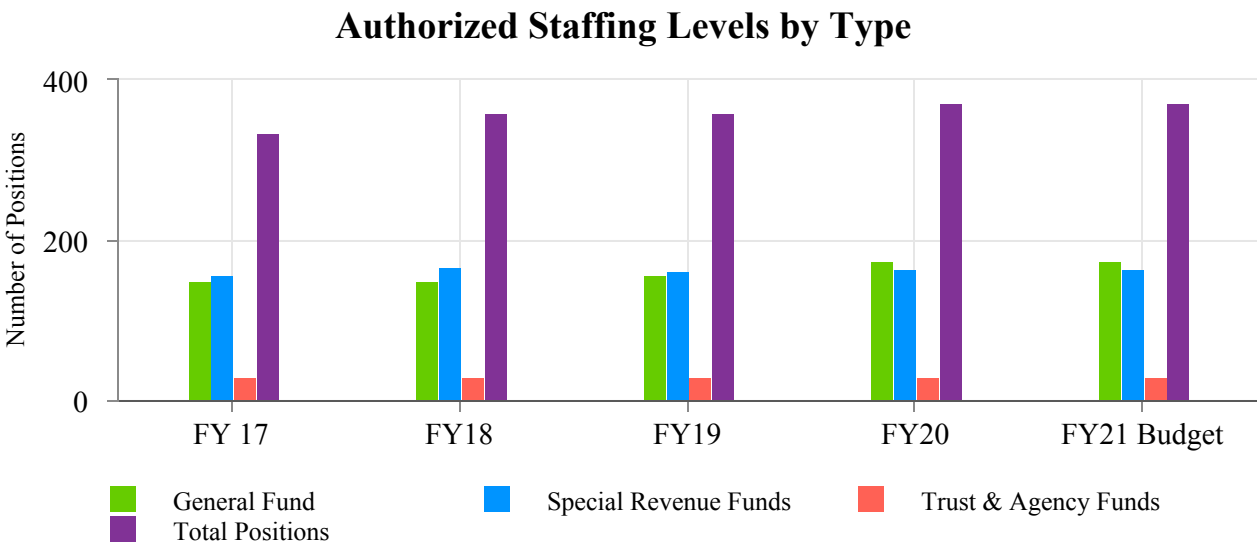
Historical Personnel Costs



Authorized Staffing Levels

	FY17	FY18	FY19	FY20	FY21	Change
General Fund						
County Operations	5.00	5.00	5.00	5.00	5.00	—
Executive	5.00	3.90	3.90	3.90	3.90	—
I.T.	4.00	4.00	5.00	5.00	5.00	—
Facilities	12.00	13.00	17.00	15.00	15.00	—
Clerk's Recording	8.00	8.00	8.00	8.00	8.00	—
Clerk's Elections	3.00	3.00	3.00	3.00	3.00	—
Assessor	10.90	11.20	11.20	11.20	11.20	—
Treasurer	6.00	6.00	6.00	6.00	6.00	—
Sheriff	69.08	80.08	80.00	89.00	89.00	—
Probate Judge	1.00	1.00	1.00	1.00	1.00	—
Legal	1.00	1.00	1.00	1.00	1.00	—
Human Resources	2.00	2.00	3.00	3.00	3.00	—
Environmental Services	8.50	7.55	7.80	9.80	9.80	—
DWI Program	0.30	0.31	1.00	1.00	1.00	—
Finance	7.60	9.00	9.00	9.00	9.00	—
Planning	2.00	2.00	1.00	1.50	1.50	—
Emergency Management	2.00	2.45	2.45	2.45	2.45	—
Misdemeanor Compliance	1.50	1.00	1.00	1.00	1.00	—
General Fund Total	148.88	160.49	166.35	175.85	175.85	—
Special Revenue Funds						
Road	47.50	47.50	43.50	43.50	43.50	—
Airport Fire Dept.	2.00	2.00	2.00	2.00	2.00	—
DWI Programs	10.00	10.69	10.00	11.00	11.00	—
Detention	87.00	87.00	87.00	89.00	89.00	—
EMPG Reimbursement	0.50	0.50	0.25	0.25	0.25	—
Assessor's Valuation	2.10	1.80	1.80	1.80	1.80	—
Drug Task Force	1.92	1.92	2.00	3.00	3.00	—
Fairgrounds	—	7.00	6.00	6.00	6.00	—
Lea County Airports	4.50	4.50	4.50	4.00	4.00	—
Event Center	1.00	5.00	5.00	5.00	5.00	—
Water Service	0.20	—	—	—	—	—
Special Revenue Funds Total	156.72	167.91	162.05	165.55	165.55	—
Trust & Agency						
Authority	29.00	29.00	29.00	29.00	29.00	—
Lea County Solid Waste Authority	1.40	1.60	1.60	1.60	1.60	—
Trust & Agency Total	30.40	30.60	30.60	30.60	30.60	—
Grand Total	336.00	359.00	359.00	372.00	372.00	—

Authorized Staffing Levels



Authorized Staffing Levels

Notes: Changes from FY20 to FY21

Due to the oil price crash that occurred in the second half of FY20, Lea County froze all 36 open positions and did not add any new positions in the FY21 budget. These positions may be re-activated during FY21 if the economic situation improves and revenues increase. The positions that were frozen are as follows:

1. General Fund
 - a. Facilities Department
 - i. Custodian Supervisor
 - ii. Custodian
 - b. County Assessor
 - i. Field Appraiser
 - c. County Sheriff
 - i. (4) Four Deputies
 - d. Finance Department
 - i. Assistant Finance Director
 - ii. Staff Accountant
 - e. Planning Department (allocated 50-50% with Road Department)
 - i. Staff Engineer
2. Road Department
 - a. (3) Three Crew Supervisors
 - b. (3) Senior Equipment Operators
 - c. (2) Equipment Operators
 - d. Lead Man
 - e. Welder
 - f. Mechanic
3. Airport Fire and Rescue
 - a. Firefighter
4. Detention Center
 - a. (4) Detention Officers
 - b. Business Manager
 - c. Custodian of Records
 - d. Records Officer
5. Fairgrounds
 - a. Maintenance Lead
 - b. Maintenance Technician
6. Event Center
 - a. Operations Technician
 - b. Administrative Coordinator
7. Lea County Communications Authority
 - a. (3) Three Emergency Communications Specialists

Capital Expenditures

402-10 Road Department

4220 - Tractor Mowers (2)	\$ 180,000
4251 - Road Construction New Chip Seal	8,200,000
4315 - Pickup (s)	116,000
4412 - Dump Trucks	245,000
4436 - Motor Graders	650,000
4506 - Road Widener	440,000
4596 - Distributor	103,514
4599 - Chip Spreader	285,000
4616 - Camera System (Alabama Pit)	20,000
4624 - Road Facility Remodel	75,000
4703 - 20 CO-OP CO	25,000
4704 - 20 CO-OP ST	75,000
4705 - 20 CAP CO	75,415
4706 - 20 CAP ST	226,245
4750 - Tracked Skid Steer	245,000
4764 - 19 CAP CO	75,415
4765 - 19 CAP ST	226,245
4766 - 19 CO-OP CO	25,000
4767 - 19 CO-OP ST	75,000
4768 - 19 SB CO	13,334
4769 - 19 SB ST	40,000
4779 - Rubber Tire Roller	225,000
	<u>\$ 11,641,168</u>

404-12 Community Recreation

4104 - Improvements	<u>\$ 100,000</u>
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418-23 Detention Facility

4238 - Kitchen Equipment	\$ 8,000
4324 - Copier	25,000
4362 - Camera(s)	20,000
4382 - Vehicle	60,000
4440 - Equipment	557,000
4605 - Radio Equipment and Upgrades	5,000
4757 - Detention Center Upgrades	5,600,000
	<u>\$ 6,275,000</u>

430 County Operations

4110 - Judicial Complex - Sheriff	Sheriff	\$ 100,000
4125 - Facility Improvements	Commission	500,000
4139 - General Services Building	Commission	500,000
4250 - Water Rights	Commission	300,000
4315 - Pickup(s)	Environmental	180,000
4324 - Copier	Sheriff	16,000
4328 - Remodel Courthouse	Commission	20,800,000
4331 - Server Upgrade	Info Tech	80,000

Capital Expenditures

430 County Operations (continued)

4331 - Server Upgrade	Sheriff	31,000
4333 - Judicial Complex	Commission	5,000,000
4367 - Equipment	Facilities	127,000
4367 - Equipment	Environmental	244,350
4367 - Equipment	DWI Probation	18,000
4382 - Vehicle(s)	Facilities	45,500
4382 - Vehicle(s)	Sheriff	783,410
4382 - Vehicle	Info Tech	40,000
4440 - Equipment	Sheriff	157,500
4442 - Sheriff's Office	Commission	200,000
4641 - Computer Equipment	Environmental	25,000
4461 - Purcell Building	Commission	60,000
4589 - Convenience Centers (Eunice & North Hobbs)	Environmental	1,500,000
4734 - Lea County Annex Remodel	Commission	500,000
4776 - Accounting/Financial System	Commission	396,000
4778 - Lea County Health Facility	Commission	2,000,000
		<hr/>
		\$ 33,603,760

454-18 Lea Regional Airport

4104 - Capital Improvements	\$	120,000
4125 - Facility Improvements		1,850,000
4209 - Terminal Reconstruction-Hobbs		2,185,000
4287 - Safety Area Imp-Design & Environmental		10,000
4288 - Safety Area Imp		1,300,000
4294 - Property Part 139 Hobbs Airport		200,000
4310 - Wildlife Fencing Design/Environmental		125,000
4382 - Vehicle(s)		72,000
4461 - Storage Building		50,000
4592 - Firefighting Training Facility		40,000
4707 - ARFF Building Exhaust System		76,000
4708 - Parking Lot		400,000
4713 - Rotary Mower		65,000
4714 - Security Improvements		15,000
4743 - Hobbs RW 3/21 Seal Coat & Re-stripe		3,570,000
4745 - Hobbs STARS LITE Design		30,000
4746 - Concrete Apron		500,000
4755 - Hangar Improvements (Pending Navy)		115,000
4760 - ASP Grant Airline Equipment		80,000
		<hr/>
	\$	10,803,000

455-18 Lovington Zip Franklin Airport

4104 - Capital Improvements	\$	40,000
4292 - Property Part 139 Lovington Airport		50,000
4440 - Capital Equipment		100,000
4493 - Electrical Vault & Generator		200,000
4495 - PAPI System Installation		166,667

Capital Expenditures

455-18 Lovington Zip Franklin Airport (continued)

4714 - Security Improvements	15,000
4736 - Lovington Airport Improvements	50,000
	<hr/>
	\$ 621,667

456-18 Jal Airport

4104 - Capital Improvements	\$ 40,000
4373 - Taxiway Rehabilitation	60,000
4493 - Electrical Vault & Generator	125,000
4495 - PAPI System Installation	166,667
4714 - Security Improvements	15,000
4737 - Improvements - Jal Airport	50,000
	<hr/>
	\$ 456,667

460-32 Lea County Fairgrounds

4125 - Facility Improvements	\$ 148,000
4242 - Chairs	5,000
4246 - Tables	12,500
4313 - All Terrain Vehicle	10,000
4315 - Pickup(s)	45,000
4367 - AV Equipment	50,000
4389 - Tractor	45,000
4586 - Fairgrounds Improvements (Prior Year Carryover)	696,833
	<hr/>
	\$ 1,012,333

463-31 Lea County Event Center

4367 - Equipment	\$ 266,819
4382 - Vehicle	40,000
4557 - Event Center Improvements	57,000
	<hr/>
	\$ 363,819

499-46 Assessor Property Valuation Fund

4324 - Copier	\$ 30,000
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618-79 County Fire Marshall

4123 - County Fire Department Improvements	\$ 3,000,000
4499 - Knowles, Maljamar & Monument Fire Departments Water System	300,000
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	\$ 3,300,000

619-59 Fire Excise Tax

4638 - Apparatus	\$ 357,000
	<hr/>

675-85 Water Service Fund

4499 - Water/Sewer System	\$ 148,434
	<hr/>

808-78 Lea County Communications Authority

4331 - Server Upgrade	\$ 275,000
4641 - Computer Equipment	71,300

Capital Expenditures

808-78 Lea County Communications Authority (continued)

4714 - Security Improvements	25,000
	<u>\$ 371,300</u>

810-20 Lea County Solid Waste Authority

4642 - Landfill Improvements	\$ 200,000
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Total Capital Projects	<u><u>\$ 69,284,148</u></u>
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Capital Expenditures

Capital Expenditures Discussion

It is the responsibility of the Lea County Board of County Commissioners to develop, with input from the public and staff, an annual Capital Expenditure Budget. The County defines capital expenditures as expenditures used to acquire land; reconstruct or rehabilitate public facilities or infrastructure; expand or construct additional public facilities or infrastructure; and provide necessary equipment for use by County staff in serving the public.

The Capital Expenditure budget contains both recurring and non-recurring purchases. Recurring purchases include items such as vehicles, copiers, and radios that wear out with use and regularly require replacement. Lea County's Fiscal Year 20/21 budget includes \$3.5 million in routine capital expenditures. Non-recurring capital expenditures include items such as purchases of land and new construction. Lea County has budgeted \$65.78 million in non-recurring capital expenditures.

The County utilizes the Capital budget to allocate funds toward certain large multi-year, non-recurring projects, such as the construction of the new judicial complex, by budgeting the estimated cost of the project, though only a portion of the project may be completed during the fiscal year.



Construction of the new Judicial Complex

Lea County is nearing completion of a new Judicial Complex to house the New Mexico 5th Judicial District Courts. Construction started in January 2017 and is expected to be complete in early 2021. The County has expended \$37.84 million on the project to date and has budgeted \$5.0 million in the current year to finish the project. Lea County has also budgeted \$20.80 million in order to renovate the historic Lea County Courthouse once the Judicial Complex is complete. The County will select a Architect for design service for the Historic Courthouse in the fall and construction is expected to begin in Spring 2021. Over 90% of the capital expenditures at the Lea County Airports will be paid for by NMDOT and FAA grants.

Impact Of Capital Expenditures On The Operating Budget

Lea County has two types of capital expenditures that will have a significant impact upon the County operations budget. Those expenditures include new construction which will increase operating costs, and facility renovations that should result in lower operating costs. On new construction, Lea County uses architect's estimates of annual cost per square foot which is approximately \$8.00 per square foot, currently. New operating costs include salaries, utilities, insurance, maintenance, supplies, communications, etc. At the start of any construction project, Lea County will assess the potential impact of operating costs on the budget and include that estimate in the budget to ensure that those costs will be accounted for. Below is a recap of current budgeted projects:

Capital Expenditures

Lea County Judicial Complex - The 92,000 square foot building is scheduled to open in early 2021. The projected annual operating costs are \$736,000. Lea County has budgeted \$250,000 operating costs in the current budget to plan for these future costs. The Lea County Sheriff's Department estimated that 10 additional Deputies would be required to provide security for the complex. Ten (10) new deputy positions were created over the past two years with additional positions to be funded in future years. The annual cost of a new deputy is projected to cost approximately \$100,000 annually.

Lea Regional Airport Terminal Expansion - The project includes construction of a new 7,900 square foot terminal building addition, followed by the renovation of the existing 4,890 square foot terminal building which is 10 years old. Projected annual operating costs are projected to increase by approximately \$63,200. The renovation of the existing terminal should yield some savings with the addition of more energy efficient lighting and HVAC systems.

Historic Lea County Courthouse Renovation - The project is expected to lower operating costs once the renovations are complete. This historic courthouse was last renovated more than 30 years ago and is in need of updating. The County expects savings from a new computer controlled heating and cooling system, installation of new LED lighting and replacement of old insulation. The amount of savings to be derived may exceed 30% by some estimates.

Lea County General Services Building - This building will be approximately 12,000 sq. ft. and is being built at the Lea County Fairgrounds. The building will be used initially to house County Administrative Staff during the renovation of the Historic Court House. After that, the building will be renovated as an exhibit hall for use during the Fair & Rodeo and other County events. Operating costs are estimated to be approximately \$100,000 annually.

Lea County Detention Center - The facility is nearly 15 year old and in need of major renovations. It was built to house 400 adult inmates and 32 juveniles. Projects currently planned are a complete roof replacement, replacement of all HVAC units, renovation of the shower facilities, expansion of the infirmary, renovation of the kitchen and plumbing upgrades. It is not known at this time how the renovations will affect operating costs.

Other renovation projects that are currently budgeted are intended to address issues with facilities and/or to meet current building needs and standards. It is expected that these projects will not have a significant impact on County operating costs.



Lea County Regional Airport Terminal Expansion Project

Capital Expenditures

Capitalization Policy

It is the policy of Lea County to capitalize all purchases of land and other purchases of assets that have a useful life of more than one year that have a value of over \$5,000. Assets acquired with grant funding that otherwise do not meet the County's ordinary criteria for capitalization may be capitalized if the grant requires it.

Lea County Outside Agency Funding FY 20/21

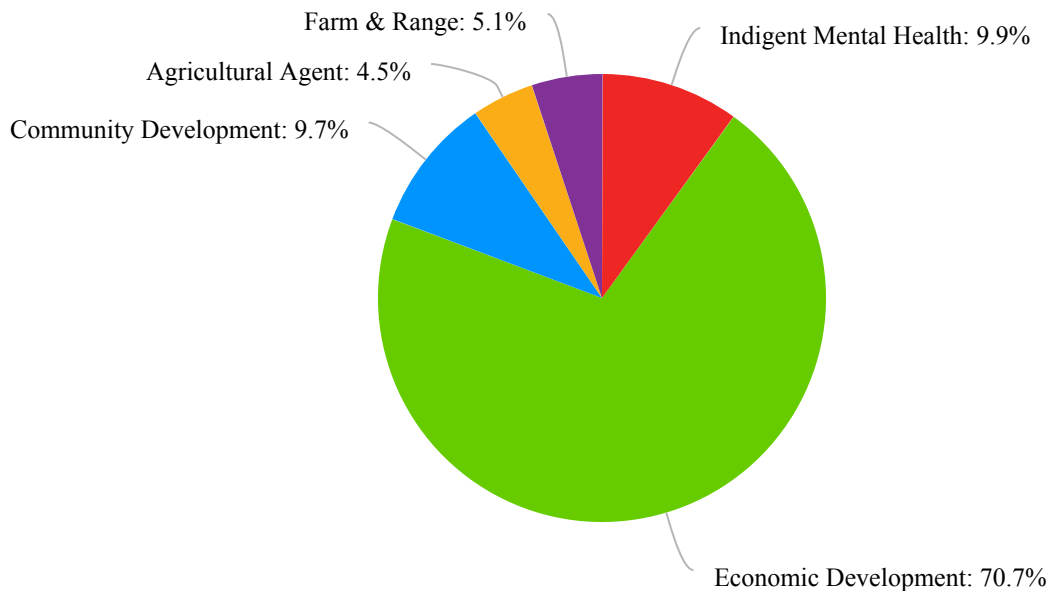
	FY20 Approved	FY21 Approved
Economic Development		
401-002048		
Airline Support	\$ 1,150,000	\$ 1,150,000
Economic Development	55,000	—
EDC of Lea County	410,000	393,000
Energy Alliance (EDCLC)	25,000	—
New Horizons Resources (NMJC)	400,000	—
Lovington Main Street	75,000	72,000
Lovington EDC	25,000	24,000
	2,140,000	1,639,000
Community Development		
401-002157		
CASA of Lea County	50,000	50,000
Community Development	71,000	—
Meals to You (through Nor-Lea Hospital)	26,000	26,000
Option, Inc.	60,000	60,000
Salvation Army	15,000	14,000
WHI Hobbs	25,000	25,000
The Phoenix House	—	50,000
Prior Year Commitments	—	—
	247,000	225,000
Agricultural Agent		
401-002061		
NMSU Agricultural & Home Extension	108,242	103,912
	108,242	103,912
Farm & Range		
403-112091		
Soil & Water Conservation	65,000	62,400
403-112092		
USDA	58,500	56,160
Prior Year Commitments	—	—
	123,500	118,560
Waste Hauling Contribution		
411-272153		
City of Eunice	72,000	—
City of Jal	72,000	—
City of Lovington	72,000	—
Town of Tatum	72,000	—
	288,000	—
Local Government Support		
401-002179		
Prior Year Commitments and Carryover		
Capital Improvements - District 1		
Town of Tatum	110,000	—

Lea County Outside Agency Funding FY 20/21

	FY20 Approved	FY21 Approved
Capital Improvements - District 2		
Hobbs Municipal Schools	—	—
Capital Improvements - District 3		
Hobbs Multi-Family Housing Units	200,000	—
Capital Improvements - District 4		
West Mahan Sewer & Water Project	45,500	—
East Sanger Sewer & Water Project	94,440	—
Hobbs Municipal Schools Playground	40,000	—
Community Support	20,060	—
Capital Improvements - District 5		
City of Eunice	—	—
City of Jal	50,000	—
 Current Year		
Capital Improvements - District 1	200,000	—
Capital Improvements - District 2	200,000	—
Capital Improvements - District 3	200,000	—
Capital Improvements - District 4	200,000	—
Capital Improvements - District 5	200,000	—
 Lea County Lovington Veterans Memorial	150,000	—
	1,710,000	—
 Indigent Mental Health		
406-132110		
Community Drug Coalition	62,500	56,000
Guidance Center	24,000	20,000
My Power	44,000	44,000
Opportunity House	50,000	48,000
Palmer Drug Abuse	50,000	50,000
Prior Year Commitments	—	—
	230,500	218,000
 Joint Services (Fire, Ambulance, etc.)		
401-002047		
City of Eunice	125,000	—
City of Hobbs	625,000	—
City of Jal	112,500	—
City of Lovington	300,000	—
Town of Tatum	87,500	—
Prior Year Commitments	—	—
	1,250,000	—
	\$ 6,097,242	\$ 2,304,472

Lea County Outside Agency Funding FY 20/21

Outside Agency Funding



Lea County has agreements with the five municipalities and other governmental entities located in the County to assist with funding for the provision of services and for project development and construction. Normally, those projects and services are funded during the current year once they are completed. However, with the Covid-19 pandemic and subsequent oil & gas decline the County elected to fund the waste hauling, local government support and joint services using excess revenue in FY20. Economic development, community development, agricultural agent, farm & range, and indigent mental health programs were during the current year at a reduced funding level due to the revenue constraints.

Lea County General Fund



General Fund Revenue and Expenditure Budget Summary

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
401-00 County Operations					
Revenue					
Oil & Gas Taxes					
1030 - Oil & Gas Production	\$ 43,161,023	\$ 34,781,534	\$ 52,179,468	\$ 13,000,000	(62.6)%
1040 - Oil & Gas Equipment	5,029,162	5,942,811	8,403,936	5,000,000	(15.9)%
Oil & Gas Taxes Total	<u>48,190,185</u>	<u>40,724,345</u>	<u>60,583,404</u>	<u>18,000,000</u>	<u>(55.8)%</u>
Property Taxes					
1010 - Current Taxes	17,934,023	20,126,693	20,858,598	18,199,889	(9.6)%
1020 - Delinquent Taxes	843,987	500,000	688,028	500,000	— %
Property Taxes Total	<u>18,778,010</u>	<u>20,626,693</u>	<u>21,546,626</u>	<u>18,699,889</u>	<u>(9.3)%</u>
Gross Receipt Taxes					
1800 - Gross Receipts Taxes	<u>—</u>	<u>—</u>	<u>—</u>	<u>3,750,107</u>	<u>— %</u>
Payment in Lieu of Taxes					
1080 - Fed Payment In Lieu Of Taxes	1,153,450	1,100,000	1,183,659	1,100,000	— %
1081 - Local Payment In Lieu Of Taxes	2,902,766	2,500,000	1,842,532	1,800,000	(28.0)%
Payment in Lieu of Taxes Total	<u>4,056,216</u>	<u>3,600,000</u>	<u>3,026,191</u>	<u>2,900,000</u>	<u>(19.4)%</u>
Charges for Services					
1210 - County Clerk Fees	780,441	650,000	503,781	300,000	(53.8)%
1220 - Probate Clerk Fees	6,360	4,000	6,600	2,000	(50.0)%
1450 - Xerox,Maps,Voters List	5,781	3,000	39,000	1,500	(50.0)%
Charges for Services Total	<u>792,581</u>	<u>657,000</u>	<u>549,381</u>	<u>303,500</u>	<u>(53.8)%</u>
Intergovernmental					
1215 - HB 6 Distribution	—	—	235,751	282,900	— %
1216 - State Grant - Sheriff Dispatch	11,215	—	—	—	— %
1495 - Safer NM Fed Grant	13,635	—	33,683	—	— %
Intergovernmental Total	<u>24,850</u>	<u>—</u>	<u>269,433</u>	<u>282,900</u>	<u>— %</u>
Miscellaneous					
1050 - Interest	493,267	275,000	297,625	137,500	(50.0)%
1062 - Administrative Fee - LCSWA	—	—	—	128,735	— %
1180 - Interest On Investments	1,261,504	775,000	1,236,100	349,500	(54.9)%
1181 - Interest-County Clerk	197	25	131	25	— %
1212 - Book Store Permit	500	250	500	250	— %
1230 - Civil Fees	35,813	37,000	34,490	18,500	(50.0)%
1250 - Sub-Division Fees	4,640	1,000	2,025	500	(50.0)%
1260 - Refunds	106,857	50,000	37,254	25,000	(50.0)%
1262 - Vol. Firefighter Reimbursement	465	—	791	—	— %
1265 - Franchise Fees	38,488	30,000	32,870	15,000	(50.0)%
1268 - Road Crossing Permit	58,533	150,000	37,531	50,000	(66.7)%

General Fund Revenue and Expenditure Budget Summary

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
1269 - Pit Royalties	—	7,000	—	3,500	(50.0)%
1270 - Insurance Recovery	38,893	25,000	117,286	12,500	(50.0)%
1340 - Sale Of County Property	224,463	50,000	285,199	25,000	(50.0)%
1341 - Civil Penalties	234,648	100,000	191,872	40,000	(60.0)%
1381 - Miscellaneous	167,387	264,437	250,708	68,245	(74.2)%
1530 - General Motor Vehicle	256,334	250,000	262,098	125,000	(50.0)%
1599 - Emergency Management	—	—	16,000	—	— %
Miscellaneous Total	<u>\$ 2,921,990</u>	<u>\$ 2,014,712</u>	<u>\$ 2,802,479</u>	<u>\$ 999,255</u>	<u>(705.8)%</u>
 Total Revenue	 <u>\$ 74,763,833</u>	 <u>\$ 67,622,750</u>	 <u>\$ 88,777,514</u>	 <u>\$ 44,935,651</u>	 <u>(33.5)%</u>
 Total Expenditures					
401-00 County Operations	\$ 6,817,744	\$ 14,977,438	\$ 11,466,282	\$ 5,912,786	(60.5)%
401-01 County Executive	798,094	1,402,621	773,078	1,415,338	0.9 %
401-02 Information Technology	756,770	952,897	873,927	961,944	0.9 %
401-03 Facilities Department	1,642,886	2,589,113	1,807,149	2,483,220	(4.1)%
401-04 Clerk's Recording & Filing	581,850	646,326	579,413	630,301	(2.5)%
401-05 Clerk's Bureau of Elections	305,736	422,851	347,655	383,419	(9.3)%
401-06 County Assessor	758,573	886,792	835,174	839,374	(5.3)%
401-07 County Treasurer	472,700	520,986	455,896	487,684	(6.4)%
401-08 County Sheriff	9,918,697	12,867,405	11,347,846	11,605,006	(9.8)%
401-09 Probate Judge	45,205	49,183	46,477	49,197	— %
401-24 Legal Department	377,568	1,208,376	595,715	1,105,356	(8.5)%
401-25 Human Resources Department	435,927	802,563	484,926	575,742	(28.3)%
401-26 Environmental Services	—	—	—	1,913,376	— %
401-56 DWI Program	57,447	199,138	152,318	96,661	(51.5)%
401-75 Finance Department	976,224	1,179,606	872,573	901,929	(23.5)%
401-76 Planning Department	86,185	205,411	91,439	124,618	(39.3)%
401-77 Emergency Management	306,593	621,550	247,664	550,726	(11.4)%
401-81 Misdemeanor Compliance	131,867	201,043	168,535	132,389	(34.1)%
Total Expenditures	<u>\$ 24,470,066</u>	<u>\$ 39,733,299</u>	<u>\$ 31,146,069</u>	<u>\$ 30,169,066</u>	<u>(24.1)%</u>
Net Change from Operations	<u>\$ 50,293,767</u>	<u>\$ 27,889,451</u>	<u>\$ 57,631,445</u>	<u>\$ 14,766,585</u>	<u>14.6 %</u>
Capital Outlays (See Detail)	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>— %</u>
Net Change in Fund Balance	<u>\$ 50,293,767</u>	<u>\$ 27,889,451</u>	<u>\$ 57,631,445</u>	<u>\$ 14,766,585</u>	<u>14.6 %</u>
Cash Fund Balance Beginning of Year	\$ 57,567,197	\$ 81,189,389	\$ 81,189,389	\$ 103,498,130	27.5 %
Cash Transfer to/from the General Fund	<u>\$ (26,671,575)</u>	<u>\$ (95,863,944)</u>	<u>\$ (35,322,705)</u>	<u>\$ (68,114,497)</u>	<u>(28.9)%</u>
Cash Fund Balance End of Year	<u><u>\$ 81,189,389</u></u>	<u><u>\$ 13,214,896</u></u>	<u><u>\$ 103,498,129</u></u>	<u><u>\$ 50,150,218</u></u>	<u><u>279.5 %</u></u>

Lea County Operations

Mission Statement

To contribute to the continued development of Lea County through effective and efficient investments in quality of life improvements, public safety, infrastructure, and Economic Development, within the constraints of sound fiscal policy.

Focus

County Facilities, Infrastructure & Roads

The County has more than 1200 miles of county roads to maintain. For FY 20/21, \$14,734,952 is budgeted to transfer to the Road Department for continuous improvement and maintenance of county roads. Additionally, the County has more than \$30.9 million budgeted to complete a new judicial complex, remodel the historic courthouse and to address improvements of various county facilities.

Safety

The municipalities located within Lea County, through a Memorandum of Agreement, provide fire, ambulance services to residents outside of the corporate boundaries of the municipalities. For FY 20/21, the LCBCC pre-paid \$1,250,000 for these services from excess funds available in FY 19/20.

Natural Resources

The County Commission continues to evaluate options related to the best conservation strategies of water in Lea County.

Quality of Life

The LCBCC is committed to working with the municipalities and the New Mexico Junior College in jointly implementation the recommendations of the Master Recreational Plan. The County currently has agreements with the City of Lovington, Jal Public Schools, New Mexico Junior College and the City of Eunice for investments in recreational amenities such as park facilities, athletic fields and walking trails.

Elected Officials

The Lea County Board of Commissioners is composed of five (5) members who are elected by the citizens of their respective district. Each Commissioner is elected to a four (4) year term and is limited by state statute to two consecutive terms unless they were appointed to complete a predecessors unfilled term.

401-00 Lea County Operations

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2001 - Elected Official(s)	\$ 135,057	\$ 139,152	\$ 139,146	\$ 145,073	4.3 %
2063 - PERA	14,256	21,047	17,065	21,942	4.3 %
2064 - FICA	10,120	10,645	10,365	11,098	4.3 %
2065 - Health Insurance	53,082	90,626	76,519	79,129	(12.7)%
Total Salaries & Benefits	<u>\$ 212,515</u>	<u>\$ 261,470</u>	<u>\$ 243,095</u>	<u>\$ 257,242</u>	<u>(1.6)%</u>
Operating Costs					
2008 - Printing & Publishing	\$ 5,963	\$ 15,000	\$ 4,864	\$ 15,000	— %
2010 - Travel/Per Diem	10,427	15,000	8,695	15,000	— %
2016 - Education/Registration/Dues	2,620	7,500	3,837	7,500	— %
2021 - Advisory Boards Per Diem	11,990	15,000	8,250	15,000	— %
2041 - Environmental Operations	10,906	37,000	11,034	37,000	— %
2043 - Surveying, Engineering & Planning	—	51,025	—	—	(100.0)%
2047 - Contractual - Governmental Unit	1,250,000	1,250,000	1,250,000	—	(100.0)%
2048 - Economic Development	1,265,015	2,140,000	1,479,136	1,639,000	(23.4)%
2056 - Economic Development Travel	—	8,000	—	8,000	— %
2060 - Water Resource Development	151,603	500,000	61,153	100,000	(80.0)%
2061 - Contractual - Agriculture Agent	103,000	108,242	108,242	103,912	(4.0)%
2062 - Audit	59,763	59,763	59,763	59,763	— %
2066 - Insurance - Worker's Compensation	391,092	456,000	448,946	256,000	(43.9)%
2067 - Property/Liability Insurance	1,008,953	1,000,000	901,028	1,035,480	3.5 %
2069 - Membership Dues	32,465	50,000	35,250	50,000	— %
2112 - Rental Of Land	23,447	25,000	11,256	25,000	— %
2126 - State Unemployment Tax	8,260	20,000	17,992	20,600	3.0 %
2130 - Computers And Peripherals	1,276	5,000	—	5,000	— %
2157 - Agency Support	158,828	247,000	247,000	225,000	(8.9)%
2179 - Local Government Support	300,000	5,007,965	4,510,277	—	(100.0)%
2207 - Administrative Fee	—	—	—	140,000	— %
2237 - 2020 Census	—	69,437	57,900	69,437	— %
2250 - Code Red Program	21,422	—	—	—	— %
2290 - Workforce Housing	—	250,000	—	—	(100.0)%
2430 - Emergency Communications Center	1,665,750	2,018,036	1,849,869	1,576,852	(21.9)%
2441 - Service Award	1,080	2,000	1,144	2,000	— %
2442 - DA Office Rent	84,000	84,000	84,000	—	(100.0)%
2885 - Settlements	33,398	225,000	—	—	(100.0)%
2898 - Property Damages	—	50,000	—	—	(100.0)%
2909 - Judicial Complex Operations	3,972	1,000,000	63,552	250,000	(75.0)%
Total Operating Costs	<u>\$ 6,605,229</u>	<u>\$ 14,715,968</u>	<u>\$ 11,223,187</u>	<u>\$ 5,655,544</u>	<u>(61.6)%</u>
Total Expenditures	<u>\$ 6,817,744</u>	<u>\$ 14,977,438</u>	<u>\$ 11,466,282</u>	<u>\$ 5,912,786</u>	<u>(60.5)%</u>

401-00 Lea County Operations

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-00 County Operations							
Elected Official(s)							
Commissioner	<u>5.00</u>	<u>\$ 145,073</u>	<u>\$ 11,098</u>	<u>\$ 21,942</u>	<u>\$ 79,129</u>	<u>\$ —</u>	<u>\$ 257,242</u>
Elected Official(s) Total	<u>5.00</u>	<u>\$ 145,073</u>	<u>\$ 11,098</u>	<u>\$ 21,942</u>	<u>\$ 79,129</u>	<u>\$ —</u>	<u>257,242</u>
 County Operations Total	<u>5.00</u>	<u>\$ 145,073</u>	<u>\$ 11,098</u>	<u>\$ 21,942</u>	<u>\$ 79,129</u>	<u>\$ —</u>	<u>\$ 257,242</u>

Lea County Executive

Mission Statement

To provide professional and innovative management and support to the LCBCC, County staff, and the citizens of Lea County by managing and coordinating all county departments and operations with respect to federal, state, and local law in a fiscally responsible manner, recommending and implementing policies to the Board, and ensuring that the directives and policies established by the LCBCC are implemented.

Function

The County Manger reports directly to the Lea County Board of County Commissioners and is their sole employee. The County Manager is responsible for the implementation of Lea County established by the County Commissioners and is responsible for day to day operations of the County.

Staffing

The Executive Office staff consists of the County Manager, Assistant County Manager, Executive Coordinator and the Lea County Historian.

401-01 Executive Office

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 476,948	\$ 491,385	\$ 491,385	\$ 510,430	3.9 %
2005 - Overtime	8,000	13,500	11,323	7,000	(48.1)%
2063 - PERA	50,864	51,589	51,155	51,188	(0.8)%
2064 - FICA	27,929	51,639	28,056	52,522	1.7 %
2065 - Health Insurance	69,505	82,308	77,974	84,053	2.1 %
2103 - Contract Severance	—	389,609	—	389,609	— %
2109 - SEC 125 Flex Spending	—	155	—	155	— %
2170 - Alternative Retirement Contribution	23,000	23,000	23,000	26,015	13.1 %
2185 - Vehicle Allowance	21,000	21,000	20,992	21,000	— %
2200 - Retiree Health Care	9,703	14,004	9,645	14,547	3.9 %
2208 - Vacation	91,358	148,131	37,770	148,131	— %
2209 - Straight Time - OT	—	1,000	—	—	(100.0)%
Total Salaries & Benefits	<u>\$ 778,308</u>	<u>\$ 1,287,321</u>	<u>\$ 751,300</u>	<u>\$ 1,304,650</u>	<u>1.3 %</u>
Operating Costs					
2008 - Printing & Publishing	\$ 2,490	\$ 6,300	\$ 2,132	\$ 6,300	— %
2009 - Office Supplies	7,099	15,000	7,518	12,388	(17.4)%
2010 - Travel/Per Diem	6,278	12,000	4,147	12,000	— %
2011 - Vehicle - Gas & Oil	393	6,000	613	4,000	(33.3)%
2016 - Education/Registration/Dues	3,125	7,000	4,295	7,000	— %
2111 - Vehicle - Maintenance	300	1,000	—	1,000	— %
2130 - Computers And Peripherals	100	3,000	3,000	3,000	— %
2152 - Contract Labor/Professional Service	—	50,000	—	50,000	— %
2165 - Software	—	15,000	74	15,000	— %
Total Operating Costs	<u>19,786</u>	<u>115,300</u>	<u>21,779</u>	<u>110,688</u>	<u>(4.0)%</u>
Total Expenditures	<u>\$ 798,094</u>	<u>\$ 1,402,621</u>	<u>\$ 773,078</u>	<u>\$ 1,415,338</u>	<u>0.9 %</u>

401-01 Executive Office

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-01 Executive							
Full-Time Positions							
Assistant Manager	1.00	\$ 172,000	\$ 13,158	\$ —	\$ 23,183	\$ 4,902	\$ 213,243
Executive Coordinator	1.00	70,075	5,361	10,599	23,183	1,997	111,215
County Historian	1.00	66,200	5,064	10,013	17,539	1,887	100,703
Manager	1.00	202,155	15,465	30,576	20,148	5,761	274,105
Full-Time Positions Total	4.00	\$ 510,430	\$ 39,048	\$ 51,188	\$ 84,053	\$ 14,547	\$ 699,266
Alternative Retirement Contribution		—	—	26,015	—	—	26,015
Contract Severance		389,609	—	—	—	—	389,609
Overtime		7,000	536	—	—	—	7,536
SEC 125 Flex Spending		155	—	—	—	—	155
Vacation		148,131	11,332	—	—	—	159,463
Vehicle Allowance		21,000	1,607	—	—	—	22,607
Executive Total	<u>4.00</u>	<u>\$ 1,076,325</u>	<u>\$ 52,522</u>	<u>\$ 77,203</u>	<u>\$ 84,053</u>	<u>\$ 14,547</u>	<u>\$ 1,304,650</u>

Information Technology

Mission Statement

To provide leadership in information technology, with a focus on providing strategic direction on technology issues, leading technology innovation initiatives, while responsibly managing Lea County's technology infrastructure and applications and maintain the highest level of reliable service to County departments and the community served.

Function

It is the responsibility of the Information Technology (IT) Department to safeguard all County information whether that information is located in a database, email, or in a phone conversation; to ensure that all computer and telecommunications equipment is secure and fully operational, and provide support to all County network users.

Staff

The IT Department is staffed by one Director, one Administrator and three Coordinators. Depending upon their expertise, the administrator and each coordinator has a specific location assignment at the Courthouse, Sheriff's Department, and Detention Facility.

Accomplishment

The successful operation of every department is highly dependent upon IT. During FY19/20, the County added several new fiber optic network connections, the County also upgraded the fairgrounds by adding new networked equipment that enhanced public safety and added several new services. County IT also prepared and began deployment of equipment for several new County owned buildings. The County also deployed several new servers and deployed new network equipment with enhanced capacity.

Goals

During FY 20/21, the IT department will be equipping and maintaining a new facilities building, the new judicial building, the new expansion at the County airport and a new building at the fairgrounds. IT will also be deploying new network connections, several new security features and new employee and public services related to the new buildings.

401-02 Information Technology

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 264,582	\$ 355,432	\$ 344,742	\$ 346,403	(2.5)%
2005 - Overtime	3,347	15,000	7,569	7,500	(50.0)%
2063 - PERA	40,418	53,759	51,065	52,393	(2.5)%
2064 - FICA	20,327	28,690	26,475	27,349	(4.7)%
2065 - Health Insurance	40,693	71,932	60,946	80,529	12.0 %
2109 - SEC 125 Flex Spending	—	155	—	155	— %
2200 - Retiree Health Care	7,544	10,130	9,627	9,872	(2.5)%
2208 - Vacation	231	3,600	—	3,600	— %
2209 - Straight Time - OT	74	1,000	—	—	(100.0)%
Total Salaries & Benefits	<u>\$ 377,215</u>	<u>\$ 539,697</u>	<u>\$ 500,425</u>	<u>\$ 527,802</u>	<u>(2.2)%</u>
Operating Costs					
2007 - Communications	\$ 267,515	\$ 278,000	\$ 261,736	\$ 269,300	(3.1)%
2009 - Office Supplies	7,865	8,500	8,492	7,650	(10.0)%
2010 - Travel/Per Diem	98	2,000	638	1,000	(50.0)%
2011 - Vehicle - Gas & Oil	1,654	3,000	2,509	2,700	(10.0)%
2012 - Maintenance	49,429	51,500	46,650	51,500	— %
2016 - Education/Registration/Dues	2,097	3,000	2,517	1,000	(66.7)%
2101 - Contract - Data Processing	23,860	34,200	21,823	34,200	— %
2104 - Contract - Other Services	2,295	5,000	4,512	3,500	(30.0)%
2111 - Vehicle - Maintenance	1,598	2,000	943	1,800	(10.0)%
2130 - Computers And Peripherals	5,928	6,000	5,814	5,000	(16.7)%
2287 - Software License Agreement	—	—	—	37,492	— %
2605 - Operating Costs	9,967	10,000	9,996	9,000	(10.0)%
2899 - Disaster Recovery	7,249	10,000	7,870	10,000	— %
Total Operating Costs	<u>\$ 379,554</u>	<u>\$ 413,200</u>	<u>\$ 373,502</u>	<u>\$ 434,142</u>	<u>5.1 %</u>
Total Expenditures	<u>\$ 756,770</u>	<u>\$ 952,897</u>	<u>\$ 873,927</u>	<u>\$ 961,944</u>	<u>0.9 %</u>

401-02 Information Technology

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-02 Information Technology							
Full-Time Positions							
Director of IT	1.00	\$ 116,958	\$ 8,947	\$ 17,690	\$ 7,913	\$ 3,333	\$ 154,842
IT Administrator	1.00	85,696	6,556	12,962	23,183	2,442	\$ 130,839
IT Technician	3.00	143,749	10,997	21,742	49,433	4,097	230,017
Full-Time Positions Total	5.00	\$ 346,403	\$ 26,500	\$ 52,393	\$ 80,529	\$ 9,872	\$ 515,698
Overtime		7,500	574	—	—	—	8,074
SEC 125 Flex Spending		155	—	—	—	—	155
Vacation		3,600	275	—	—	—	3,875
Information Technology Total	<u>5.00</u>	<u>\$ 357,658</u>	<u>\$ 27,349</u>	<u>\$ 52,393</u>	<u>\$ 80,529</u>	<u>\$ 9,872</u>	<u>\$ 527,802</u>

Facilities Management

Mission Statement

To provide quality maintenance and repair services for Lea County government facilities resulting in a safe, healthy, and optimum work environment for County employees and quality facilities for County citizens.

Function

The Facilities Department is responsible for the daily maintenance and repair of the various facilities and grounds owned by Lea County. The Facilities Director is also responsible for all capital projects that involve major repairs, renovation or construction of new facilities.

Staff

The Facilities Department consists of the Director, Administrative Coordinator, one Supervisor, one Electrician, four Maintenance Technicians and five Custodians. Staff is assigned different jobs at various locations including the Courthouse, Judicial Complex, Sheriff's Office, Event Center, Fairgrounds and all other Lea County Facilities.

Accomplishments

During FY 19/20 the Facilities Department oversaw multiple projects completed at the Fairgrounds which included additional RV parking lot, East Avenue B upgrades, fencing upgrades, new livestock barn restroom/office, and the General Service Building. Additional accomplishments include the re-roofing and stuccoing the Sheriff's Office, Evidence Building, and Annex, along with the resumed construction of the new Judicial Complex.

Goals

In FY 20/21, the Facilities Department will manage the relocation of Lea County Departments from the Historic Courthouse to the General Service Building. Facilities Department will continue working with the architects and design teams on the remodel of the Historic Courthouse, as well as transitioning the Judicial Court staff personnel to the new Lea County Judicial Complex.

401-03 Facilities Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 590,590	\$ 714,899	\$ 636,171	\$ 647,781	(9.4)%
2005 - Overtime	32,761	35,383	32,926	17,500	(50.5)%
2063 - PERA	66,403	108,128	71,396	97,977	(9.4)%
2064 - FICA	47,380	58,278	51,866	51,498	(11.6)%
2065 - Health Insurance	155,202	255,416	187,131	206,041	(19.3)%
2109 - SEC 125 Flex Spending	—	105	—	105	— %
2200 - Retiree Health Care	12,723	20,375	13,463	18,462	(9.4)%
2208 - Vacation	—	7,900	7,900	7,900	— %
2209 - Straight Time - OT	347	9,000	—	—	(100.0)%
Total Salaries & Benefits	<u>\$ 905,407</u>	<u>\$ 1,209,483</u>	<u>\$ 1,000,852</u>	<u>\$ 1,047,264</u>	<u>(13.4)%</u>
Operating Costs					
2009 - Office Supplies	\$ 3,140	\$ 3,500	\$ 3,500	\$ 3,500	— %
2010 - Travel/Per Diem	186	2,500	63	2,500	— %
2011 - Vehicle - Gas & Oil	20,168	28,000	17,599	33,000	17.9 %
2013 - Rental Of Equipment	4,249	5,000	3,478	5,000	— %
2016 - Education/Registration/Dues	102	1,500	177	1,500	— %
2025 - Utilities	172,467	262,930	242,544	267,930	1.9 %
2032 - Building Maintenance-Event Center	2,099	20,000	99	—	(100.0)%
2046 - Janitors Supplies	60,690	95,000	76,549	95,000	— %
2079 - Contractual Service - Maintenance	84,285	144,200	78,364	236,526	64.0 %
2082 - Safety Equipment	—	150,000	4,480	130,000	(13.3)%
2111 - Vehicle - Maintenance	12,834	18,000	8,332	32,000	77.8 %
2130 - Computers And Peripherals	2,987	5,000	4,040	5,000	— %
2131 - Uniforms	3,777	4,000	2,963	8,000	100.0 %
2152 - Contract Labor/Professional Service	1,921	60,000	32,465	60,000	— %
2700 - Maintenance	151,567	205,000	152,965	220,000	7.3 %
2703 - Maintenance - Sheriff's Office	23,893	25,000	10,654	—	(100.0)%
2708 - Maintenance - Other Buildings	108,701	160,000	106,272	160,000	— %
2802 - Staff Labor	45,438	140,000	21,494	126,000	(10.0)%
2998 - Roof Management	38,976	50,000	40,257	50,000	— %
Total Operating Costs	<u>\$ 737,480</u>	<u>\$ 1,379,630</u>	<u>\$ 806,297</u>	<u>\$ 1,435,956</u>	<u>4.1 %</u>
Total Expenditures	<u>\$ 1,642,886</u>	<u>\$ 2,589,113</u>	<u>\$ 1,807,149</u>	<u>\$ 2,483,220</u>	<u>(4.1)%</u>

401-03 Facilities Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-03 Facilities Department							
Full-Time Positions							
Custodian	5.00	\$ 128,586	\$ 9,837	\$ 19,449	\$ 81,444	\$ 3,665	\$ 242,980
Director	1.00	109,915	8,408	16,625	17,539	3,133	155,620
Administrative Coordinator	1.00	33,779	2,584	5,109	7,913	963	50,348
Facilities Coordinator	1.00	57,533	4,401	8,702	6,885	1,640	79,161
Maintenance Specialist	1.00	64,708	4,950	9,787	23,183	1,844	
Maintenance Tech	3.00	106,101	8,117	16,048	22,711	3,024	156,000
Construction Specialist	1.00	72,134	5,518	10,910	23,183	2,056	113,802
Electrician	1.00	75,026	5,739	11,348	23,183	2,138	117,434
Full-Time Positions Total	15.00	\$ 647,781	\$ 49,555	\$ 97,977	\$ 206,041	\$ 18,462	\$ 1,019,816
Overtime		17,500	1,339	—	—	—	18,839
SEC 125 Flex Spending		105	—	—	—	—	105
Vacation		7,900	604	—	—	—	8,504
Facilities Department Total	<u>15.00</u>	<u>\$ 673,286</u>	<u>\$ 51,498</u>	<u>\$ 97,977</u>	<u>\$ 206,041</u>	<u>\$ 18,462</u>	<u>\$ 1,047,264</u>

Lea County Clerk

Mission Statement

To produce and maintain the best permanent public records in the nation, provide quality service to taxpayers, and ensure the public retains a high opinion of Lea County, the County Clerk's Office, and the elected official who manages it; and conduct the most correct, trouble-free elections that ensures hassle-free voting for Lea County citizens.

Function

The County Clerk's office is the official record keeper for Lea County. All documents pertaining to Lea County land are recorded in this office: deeds, oil & gas leases, mortgages, and other similar documents. Any document which a person wishes to place on public record such as discharges from military service, powers of attorney, stipulations, or espousal agreements, for example, are also recorded.

The Clerk's office issues marriage licenses. Licenses issued in Lea County may be used anywhere in the State of New Mexico but the record of the license and marriage are maintained in the Clerk's office. The Clerk is also the Probate Clerk to the County Probate Judge and maintains all probate proceedings executed by the Probate Judge.

The Clerk is the ex-officio clerk of the County Commission, the Clerk or a deputy is required to be present and take minutes of all commission meetings. The preservation of commission proceedings such as minutes, ordinances, and resolutions is the responsibility of the Clerk's office.

Staff

The staff of the office of County Clerk includes an elected County Clerk, a chief deputy clerk, a records technology specialist, an administrator of bureau of elections, and seven deputy clerks.

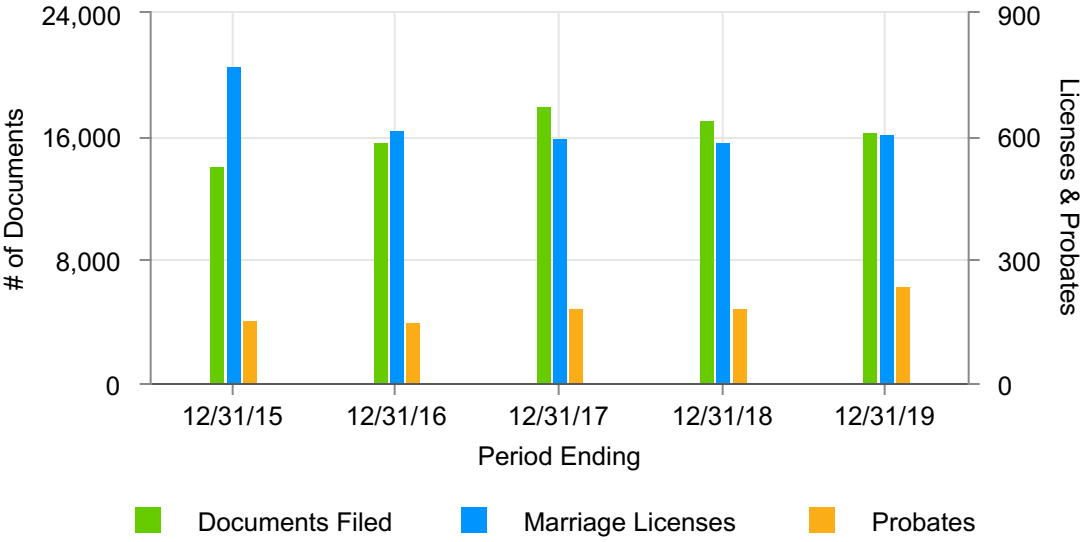
Goals

The goals of the County Clerk are to keep accurate records that can be accessed easily and in accordance with the law. Since January 2017, the County Clerk has shortened the time it takes to make a public record, to access it, and to return it to its filer. The clerk has implemented electronic filing of public records and had created an index of public documents accessible from home and business computers. The County Clerk provides for the redaction of public records so personal information protected under the law cannot be accessed electronically; digitized public records so they can be stored, accessed, copied and delivered with greater ease; and is constantly grooming the voter registration rolls, so the rolls are current, accurate, and less likely to be exploited for fraud.

Funds

401-04 - Clerk's Recording & Filing Fund
401-05 - Clerk's Bureau of Elections
405-54 - Clerk's Recording & Filing Fund

Total Documents Filed



401-04 County Clerk's Recording & Filing

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2001 - Elected Official(s)	\$ 65,815	\$ 65,855	\$ 65,855	\$ 70,795	7.5 %
2002 - Full-Time Positions	270,731	286,976	274,053	272,085	(5.2)%
2004 - Temporary Positions	—	6,700	—	6,700	— %
2005 - Overtime	4,143	15,000	5,457	7,500	(50.0)%
2063 - PERA	49,501	53,366	50,174	51,861	(2.8)%
2064 - FICA	24,810	29,294	25,239	27,577	(5.9)%
2065 - Health Insurance	88,749	93,552	93,552	111,625	19.3 %
2109 - SEC 125 Flex Spending	—	205	—	205	— %
2200 - Retiree Health Care	9,486	8,179	8,179	7,754	(5.2)%
2208 - Vacation	—	3,400	169	3,400	— %
2209 - Straight Time - OT	12	5,000	—	—	(100.0)%
Total Salaries & Benefits	<u>\$ 513,247</u>	<u>\$ 567,526</u>	<u>\$ 522,679</u>	<u>\$ 559,501</u>	<u>(1.4)%</u>
Operating Costs					
2008 - Printing & Publishing	\$ 2,515	\$ 2,800	\$ 2,795	\$ 2,800	— %
2009 - Office Supplies	24,000	24,000	17,229	20,000	(16.7)%
2010 - Travel/Per Diem	5,000	5,000	4,808	4,500	(10.0)%
2012 - Maintenance	35,763	44,000	28,912	41,000	(6.8)%
2016 - Education/Registration/Dues	1,325	3,000	2,990	2,500	(16.7)%
Total Operating Costs	<u>\$ 68,603</u>	<u>\$ 78,800</u>	<u>\$ 56,735</u>	<u>\$ 70,800</u>	<u>(10.2)%</u>
Total Expenditures	<u>\$ 581,850</u>	<u>\$ 646,326</u>	<u>\$ 579,413</u>	<u>\$ 630,301</u>	<u>(2.5)%</u>

401-04 County Clerk's Recording & Filing

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-04 Clerk's Recording & Filing							
Elected Official(s)							
County Clerk	1.00	\$ 70,795	\$ 5,416	\$ 10,708	\$ 17,539	\$ —	\$ 104,458
Elected Official(s) Total	1.00	\$ 70,795	\$ 5,416	\$ 10,708	\$ 17,539	\$ —	\$ 104,458
Full-Time Positions							
Chief Deputy	1.00	\$ 68,370	\$ 5,230	\$ 10,341	\$ —	\$ 1,949	\$ 85,889
Deputy Clerk	5.00	171,246	13,100	25,901	86,173	4,881	301,301
Records Secretary	1.00	32,469	2,484	4,911	7,913	925	48,702
Full-Time Positions Total	7.00	\$ 272,085	\$ 20,814	\$ 41,153	\$ 94,086	\$ 7,754	\$ 435,893
Overtime		7,500	574	—	—	—	8,074
SEC 125 Flex Spending		205	—	—	—	—	205
Temporary Positions		6,700	513	—	—	—	7,213
Vacation		3,400	260	—	—	—	3,660
Clerk's Recording & Filing Total	<u>8.00</u>	<u>\$ 360,685</u>	<u>\$ 27,577</u>	<u>\$ 51,861</u>	<u>\$ 111,625</u>	<u>\$ 7,754</u>	<u>\$ 559,501</u>

Lea County Bureau of Elections

Mission Statement

To produce and maintain the best permanent public records in the nation, provide quality service to taxpayers, and ensure the public retains a high opinion of Lea County, the County Clerk's Office, and the elected official who manages it; and conduct the most correct, trouble-free elections that ensures hassle-free voting for Lea County citizens.

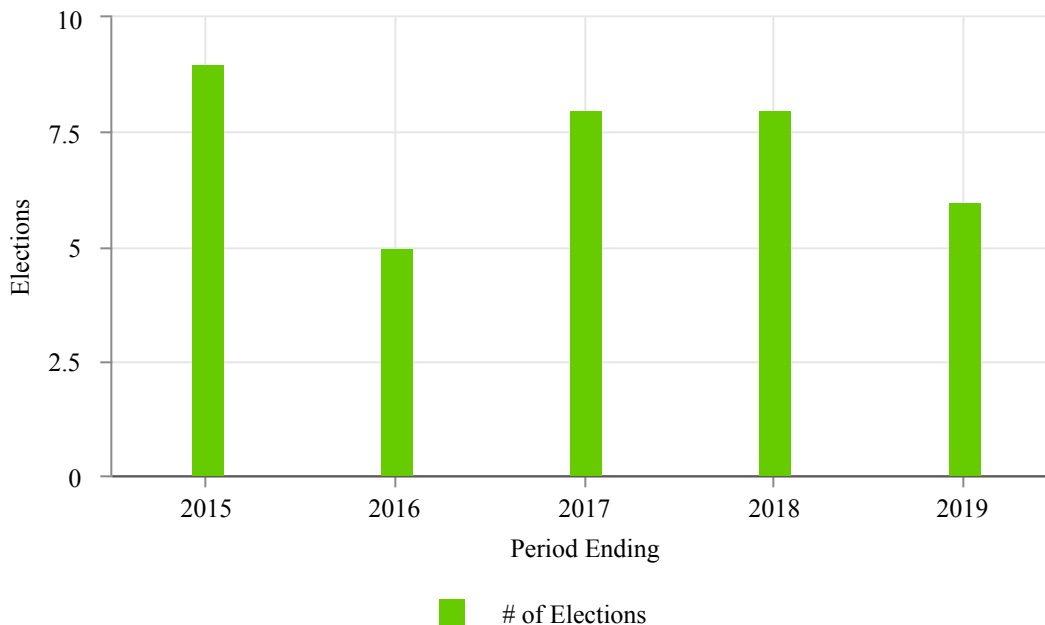
Function

The County Clerk is the Chief Administrator of Elections. All elections except municipal elections for Lovington, Hobbs and Jal are planned, conducted, and canvassed by the Board of County Commissioners. Voter affidavits and files are processed and updated and all records pertaining to elections are maintained.

Staff

The Bureau of Elections staff consists of an Elections Administrator, Deputy Clerk and a Records Technician. Precinct Judges and Clerks are used during an election at precinct polling place.

Number of Annual Elections



401-05 County Clerk's Bureau of Election

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 138,506	\$ 145,431	\$ 145,431	\$ 142,646	(1.9)%
2003 - Part Time Positions	—	2,150	—	7,150	232.6 %
2004 - Temporary Positions	34,792	56,000	45,545	56,000	— %
2005 - Overtime	10,575	26,245	19,131	15,000	(42.8)%
2063 - PERA	21,161	21,997	21,819	21,575	(1.9)%
2064 - FICA	13,956	18,569	15,327	17,228	(7.2)%
2065 - Health Insurance	39,379	39,560	38,747	38,779	(2.0)%
2109 - SEC 125 Flex Spending	—	155	—	155	— %
2200 - Retiree Health Care	4,054	4,145	4,114	4,065	(1.9)%
2208 - Vacation	—	4,400	—	4,400	— %
2209 - Straight Time - OT	14	3,500	—	—	(100.0)%
Total Salaries & Benefits	<u>\$ 262,437</u>	<u>\$ 322,151</u>	<u>\$ 290,114</u>	<u>\$ 306,999</u>	<u>(4.7)%</u>
Operating Costs					
2006 - Postage	\$ 1,987	\$ 2,000	\$ 1,890	\$ 2,000	— %
2007 - Communications	2,224	4,000	1,675	4,000	— %
2008 - Printing & Publishing	4,689	20,000	6,661	19,420	(2.9)%
2030 - Precinct Board Judge/Clerk	23,134	26,000	24,000	26,000	— %
2031 - Other Election Expense	8,022	33,700	15,253	17,500	(48.1)%
2118 - Printing & Publishing-Spanish	3,014	12,000	8,062	5,500	(54.2)%
2122 - Spare Parts Inventory	230	3,000	—	2,000	(33.3)%
Total Operating Costs	<u>\$ 43,300</u>	<u>\$ 100,700</u>	<u>\$ 57,542</u>	<u>\$ 76,420</u>	<u>(24.1)%</u>
Total Expenditures	<u>\$ 305,736</u>	<u>\$ 422,851</u>	<u>\$ 347,655</u>	<u>\$ 383,419</u>	<u>(9.3)%</u>

401-05 County Clerk's Bureau of Election

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-05 Clerk Bureau of Election							
Full-Time Positions							
BOE Administrator	1.00	\$ 53,789	\$ 4,115	\$ 8,136	\$ 14,355	\$ 1,533	\$ 81,927
Deputy Clerk	1.00	38,126	2,917	5,767	6,885	1,087	54,781
Records Technician	1.00	50,731	3,881	7,673	17,539	1,446	81,270
Full-Time Positions Total	3.00	\$ 142,646	\$ 10,912	\$ 21,575	\$ 38,779	\$ 4,065	\$ 217,979
Overtime		15,000	1,148	—	—	—	16,148
Part-Time Positions		7,150	547	—	—	—	7,697
SEC 125 Flex Spending		155	—	—	—	—	155
Temporary Positions		56,000	4,284	—	—	—	60,284
Vacation		4,400	337	—	—	—	4,737
Clerk Bureau of Election Total	<u>3.00</u>	<u>\$ 225,351</u>	<u>\$ 17,228</u>	<u>\$ 21,575</u>	<u>\$ 38,779</u>	<u>\$ 4,065</u>	<u>\$ 306,999</u>

Lea County Assessor

Mission Statement

To provide fair and equitable assessment of real and personal property at a reasonable cost and maintain a current tax base upon which local government can apply tax levies.

Function

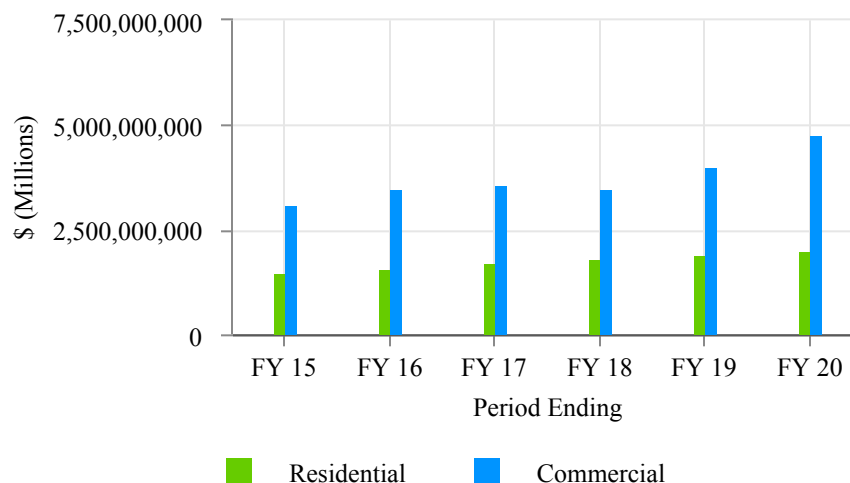
The Lea County Assessor is responsible for valuing all real and personal property for taxing authorities in the County, such as municipalities, school districts and hospital districts. The County Assessor also grants certain property-tax exemptions allowable by New Mexico state law.

The process of assessing all property involves finding, listing, and valuing residential, commercial, vacant and business personal property. Property owners are notified each year of their assessed property values and receive a "Notice of Value".

The County Assessor manages a professional, courteous staff who provides the residents and businesses of Lea County with the following services:

- Find, list, and value residential, commercial, vacant, and business personal property for ad valorem tax purposes
- Notify property owners of their assessed property values
- Prepare the county property, real-property and personal-property tax rolls for the Lea County Treasurer
- Ensuring these activities provide accurate and timely results by:
 - Fair and equitable measurement of real and personal property at a reasonable cost
 - A well-maintained, current tax base upon which local government can base tax levies
 - Limitation on increase in value (low income freeze for 65 and over or disabled)

Historical Property Valuations



Goals

It is the goal of the Lea County Assessor to continue to educate the employees of the Assessor's office by offering incentive pay for Appraisers receiving certifications from IAAO (International Association of Assessing Officers) according to New Mexico State Statute Section 4-39-5 NMSA 1978 and approved by the Lea County Commission in 2015. The Lea County Assessor's Office will continue to help property owners understand their tax assessment; by presenting at civic and community functions and handing out a new publication on A GUIDE TO UNDERSTANDING YOUR PROPERTY TAX ASSESSMENT.

Staff

The County Assessor's office is staffed with one elected County Assessor, a Chief Deputy, a Chief Appraiser, three Field Appraisers, six Deputy Assessors and one GIS Analyst. A portion of the salaries of the Chief Appraiser, a Field Appraiser and a Deputy Assessor are paid from funds available in the Assessor's Property Value Fund.

Performance Measures and Objectives

Performance Measures	2019	2020	2021 Estimate
Sales ratio for the County	89.90 %	91.58 %	92.08 %
Increase in valuation maintenance quotas by appraisal staff	5.72 %	*6.76%	7.00 %

*2020 decrease, due to COVID influence.

Performance Objectives

Customer Service performance
Eagleview Training
Continue cross training employees
Improved Assessor Evaluation

401-06 County Assessor

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2001 - Elected Official(s)	\$ 70,747	\$ 75,733	\$ 75,733	\$ 75,733	— %
2002 - Full-Time Positions	420,666	468,682	461,204	431,214	(8.0)%
2005 - Overtime	4,322	8,000	2,184	3,000	(62.5)%
2063 - PERA	73,405	82,343	79,523	76,676	(6.9)%
2064 - FICA	35,580	43,040	40,086	39,638	(7.9)%
2065 - Health Insurance	139,478	172,332	161,012	172,018	(0.2)%
2109 - SEC 125 Flex Spending	—	105	—	105	— %
2200 - Retiree Health Care	13,501	15,357	15,000	12,290	(20.0)%
2208 - Vacation	614	8,200	431	8,200	— %
Total Salaries & Benefits	<u>\$ 758,313</u>	<u>\$ 873,792</u>	<u>\$ 835,174</u>	<u>\$ 818,874</u>	<u>(6.3)%</u>
Operating Costs					
2008 - Printing & Publishing	\$ —	\$ 4,000	\$ —	\$ 6,500	62.5 %
2009 - Office Supplies	261	5,000	—	7,500	50.0 %
2010 - Travel/Per Diem	—	4,000	—	6,500	62.5 %
Total Operating Costs	<u>\$ 261</u>	<u>\$ 13,000</u>	<u>\$ —</u>	<u>\$ 20,500</u>	<u>57.7 %</u>
Total Expenditures	<u>\$ 758,573</u>	<u>\$ 886,792</u>	<u>\$ 835,174</u>	<u>\$ 839,374</u>	<u>(5.3)%</u>

401-06 County Assessor

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-06 Assessor							
Elected Official(s)							
County Assessor	1.00	\$ 75,733	\$ 5,794	\$ 11,455	\$ 17,539	\$ —	\$ 110,520
Elected Official(s) Total	1.00	\$ 75,733	\$ 5,794	\$ 11,455	\$ 17,539	\$ —	\$ 110,520
Full-Time Positions							
Chief Appraiser	0.70	\$ 53,421	\$ 4,087	\$ 8,080	\$ 5,539	\$ 1,522	\$ 72,649
Chief Deputy	0.70	50,524	3,865	7,642	5,539	1,440	69,010
Deputy Assessor	5.40	201,858	15,442	30,531	106,765	5,753	360,349
Field Appraiser	2.40	68,503	5,240	10,361	28,722	1,952	114,779
GIS Analyst	1.00	56,909	4,354	8,607	7,913	1,622	79,405
Full-Time Positions Total	10.20	\$ 431,214	\$ 32,988	\$ 65,221	\$ 154,479	\$ 12,290	\$ 696,192
Overtime		3,000	230	—	—	—	3,230
						—	—
SEC 125 Flex Spending		105	—	—	—	—	105
						—	—
Vacation		8,200	627	—	—	—	8,827
Assessor Total	11.20	\$ 518,252	\$ 39,638	\$ 76,676	\$ 172,018	\$ 12,290	\$ 818,874

Lea County Treasurer

Mission Statement

To efficiently meet the needs of the taxpayers and citizens of Lea County by providing quality customer service to ensure resolution of concerns, tax payments, or questions; and by protecting public funds through an investment program that provides for safety of principal and adequate liquidity while maximizing investment income. The Office of County Treasurer has the experience and integrity to be good stewards of the taxpayers' money. We adhere to the best management practices, maintain an accessible and transparent office, and make sound choices that benefit all Lea County constituents.

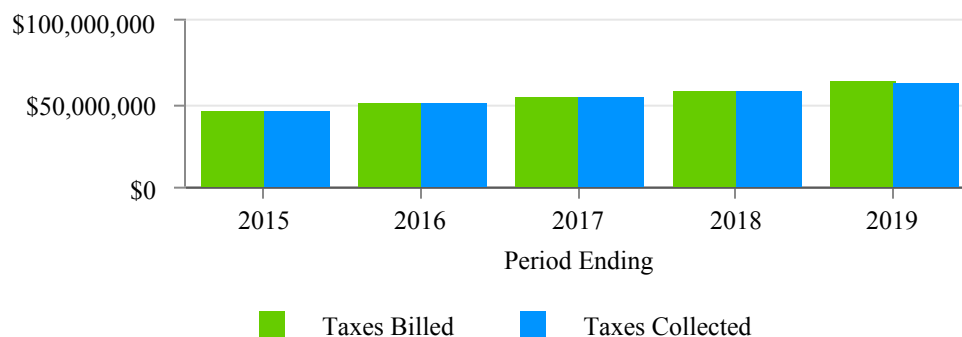
Function

The Treasurer is the elected tax collector of Lea County which encompasses the municipalities, school districts, the State of New Mexico and other taxing entities within Lea County's borders. Based on the County Assessor's assessed valuations, the Treasurer's Office issues tax bills, delinquency notices, and subsequently collects the real property, mobile home and personal property taxes of Lea County property owners. Once taxes are collected, the Treasurer distributes revenue to the appropriate entities (cities, schools, hospitals, and junior college). The Treasurer also receives payments from other county offices for other Lea County functions and /or activities. The Treasurer invests county funds and ensures that adequate funds are available for monthly county expenditures. Regular monthly reports and budget planning reports are prepared and remitted to the State of New Mexico, Department of Education and Lea County Schools. Our office strives to have each employee trained in the functions of the office, to keep accountability and availability to all whom require our services.

Goals

The County Treasurer has a goal of collecting all taxes due to Lea County and other county entities (cities, schools, etc.) each fiscal year. Over the past five years the Treasurer's office has collected an average of 99.14% of taxes billed.

County Taxes Billed and Collected



Staff

The Lea County Treasurer's staff consists of the County Treasurer, a Chief Deputy Treasure and 4 account technicians. Combined work experience for Treasurer's office staff includes over 46 years county experience, 15 years court experience, 19 years banking experience, 30 years collection experience, 4 years payroll experience and 1-year insurance experience. All Prior work experience lends great value to the customer service which the Treasurer and staff provide to taxpayers.

Performance Measures and Objectives

Performance Measures

	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Improve Collection Rate	99.82%	99.50%	98.32%
Improve Customer Service			

Performance Objectives

Continue crosss training of employees
Constant process on working conditions
Customer Service expectations
Customer Service performance

401-07 County Treasurer

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2001 - Elected Official(s)	\$ 65,850	\$ 65,855	\$ 65,853	\$ 70,795	7.5 %
2002 - Full-Time Positions	227,277	232,385	218,391	226,096	(2.7)%
2005 - Overtime	336	3,000	1,786	3,000	— %
2063 - PERA	42,857	45,109	42,288	44,905	(0.5)%
2064 - FICA	22,259	23,810	21,683	23,707	(0.4)%
2065 - Health Insurance	56,493	59,494	50,523	55,633	(6.5)%
2109 - SEC 125 Flex Spending	—	105	—	105	— %
2200 - Retiree Health Care	8,212	8,529	7,973	6,444	(24.4)%
2208 - Vacation	950	8,000	—	10,000	25.0 %
Total Salaries & Benefits	<u>\$ 424,235</u>	<u>\$ 446,286</u>	<u>\$ 408,496</u>	<u>\$ 440,684</u>	<u>(1.3)%</u>
Operating Costs					
2008 - Printing & Publishing	11,061	13,500	9,426	15,000	11.1 %
2009 - Office Supplies	10,969	13,000	12,442	10,000	(23.1)%
2010 - Travel/Per Diem	2,544	4,500	1,083	4,500	— %
2012 - Maintenance	5,468	7,000	5,180	7,000	— %
2016 - Education/Registration/Dues	2,240	4,500	2,450	4,500	— %
2106 - Contractual Services - Courier	6,685	7,700	7,320	—	(100.0)%
2130 - Computers And Peripherals	9,499	9,500	9,500	6,000	(36.8)%
2802 - Staff Labor	—	7,500	—	—	(100.0)%
2875 - Bank Service Charges	—	7,500	—	—	(100.0)%
Total Operating Costs	<u>\$ 48,465</u>	<u>\$ 74,700</u>	<u>\$ 47,401</u>	<u>\$ 47,000</u>	<u>(37.1)%</u>
Total Expenditures	<u>\$ 472,700</u>	<u>\$ 520,986</u>	<u>\$ 455,896</u>	<u>\$ 487,684</u>	<u>(6.4)%</u>

401-07 County Treasurer

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-07 Treasurer							
Elected Official(s)							
County Treasurer	1.00	\$ 70,795	\$ 5,416	\$ 10,708	\$ —	\$ —	\$ 86,919
Elected Official(s) Total	1.00	\$ 70,795	\$ 5,416	\$ 10,708	\$ —	\$ —	\$ 86,919
Full-Time Positions							
Chief Deputy	1.00	\$ 68,370	\$ 5,230	\$ 10,341	\$ 17,539	\$ 1,949	\$ 103,428
Deputy Treasurer	2.00	85,675	6,554	12,958	22,268	2,442	129,897
Accounting Technician	2.00	72,051	5,512	10,898	15,826	2,053	106,340
Full-Time Positions Total	5.00	\$ 226,096	\$ 17,296	\$ 34,197	\$ 55,633	\$ 6,444	\$ 339,666
Overtime		3,000	230	—	—	—	3,230
SEC 125 Flex Spending		105	—	—	—	—	105
Vacation		10,000	765	—	—	—	10,765
Treasurer Total	<u>6.00</u>	<u>\$ 309,996</u>	<u>\$ 23,707</u>	<u>\$ 44,905</u>	<u>\$ 55,633</u>	<u>\$ 6,444</u>	<u>\$ 440,684</u>

Lea County Sheriff

Mission Statement

To project the utmost professionalism in actions, as well as appearance, treating all citizens with the dignity and respect they deserve. It is our objective to do our part to improve the quality of life for all residents of Lea County. This can only be accomplished through accountability, involvement in the community and working closely with the citizens to resolve many of the critical issues which we are currently facing.

Function

According to New Mexico State Statute 4-41-2, "The Sheriff shall be conservator of the peace within his county; shall suppress assaults and batteries, and apprehend and commit to jail all felons and traitors, and cause all offenders to keep the peace and to appear at the next term of the court and answer such charges as may be preferred against them."

To meet these responsibilities, the Sheriff may appoint an Undersheriff and Deputies. Besides law enforcement activities, the Sheriff and appointed deputies serve and execute all processes, writs and orders as directed by the Magistrate and District Court judges. The men and women of the Lea County Sheriff's Department are dedicated and strongly committed to providing the citizens of this county with the best possible law enforcement services.

Staff

The Lea County Sheriff's Office has a staff of 80 commissioned law enforcement officers. The ranks consist of an elected Sheriff, Undersheriff, Chief Deputies, Task Force Commander, Deputy Task Force Commander, Captains, Sergeants, Corporals, Deputies, Task Force Agents, and Investigators. The Sheriff's Office has a non-commissioned staff of 13. This staff consists of Courthouse Security Officers, Crime Specialists, Records Personnel and Administrative Assistants.

Accomplishments

During Fiscal Year 2020, the Sheriff's Office implemented a traffic unit to improve the safety of motorists on our roadways. The unit consists of two deputies who have obtained certification in traffic crash reconstruction and extensive training in commercial motor vehicles. A regional SWAT team was implemented composed of members of the Sheriff's Office and the Lovington Police Department. They have been through extensive training as individual members and as a team. The Sheriff's Office Explorer program has grown from its original ten members to 16. The program saw its first successful transition from Explorer to Law Enforcement Officer. We are a professional agency that works side by side with all law enforcement agencies in Lea County as well as with our federal partners, United States Marshall's Service, Drug Enforcement Agency, Federal Bureau of Investigations, and Immigration, Customs, and Enforcement. These partnerships have led to several felony arrests and detailed investigations that have improved the lives of our citizens.

Goals

General Office

- Health and Wellness Program
- Mentor Program / Leadership Development
- Improved Communication
- Reach full accreditation status by New Mexico Municipal League

Patrol

- Reduction in the top two categories of reported crimes (Larceny and Criminal Damage to Property)
- Increase DWI enforcement

Investigation

- Utilize confidential informants with a contingency fund
- Continue education for fingerprint recognition

Training

- Certify a minimum of two Deputy's in ALICE and RAIDER Train the Trainer Programs
- Complete all biennium training for this cycle by the end of 2020

Records / Evidence

- Complete full evidence audit
- Extract information from microfiche to an independent database
- Research pay adjustment for staff to be included in the FY2022 budget

Courts

- Provide training to all court personnel on Critical Incident & Emergency Planning
- Court personnel to maintain patrol proficiency

Capital Projects

The Sheriff's Budget includes:

- 10 - Ford Expeditions SSV Units and Outfitting of Units (Replacement)
- 2 - RICOH IMC4500 Copiers (Replacement)
- TraCS Equipment for all patrol units
- Building Signage
- UTM Munitions, Kits, and Protective Gear (Training)

Funds

401-08 - Sheriff's Office

605-39 - Law Enforcement Protection Grant

607-67 - JAG Grant

608-41 - Lea County Drug Task Force

609-71 - Region VI Drug Task Force

610-73 - Lea County Drug Task Force Forfeitures Fund

611-74 - Lea County Drug Task Force JAG Grant

612-82 - Region VI Drug Task Force JAG Grant

401-08 County Sheriff

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2001 - Elected Official(s)	\$ 73,763	\$ 78,957	\$ 78,948	\$ 78,952	— %
2002 - Full-Time Positions	4,770,464	6,348,522	5,780,893	5,879,056	(7.4)%
2003 - Part Time Positions	—	35,000	—	35,000	— %
2005 - Overtime	1,037,072	811,000	783,476	350,000	(56.8)%
2063 - PERA	1,080,298	1,594,621	1,303,861	1,717,258	7.7 %
2064 - FICA	462,835	583,436	521,702	501,184	(14.1)%
2065 - Health Insurance	1,194,103	1,634,143	1,370,760	1,449,336	(11.3)%
2068 - Life Insurance - Law Enforcement Officer	1,191	1,600	1,385	1,600	— %
2109 - SEC 125 Flex Spending	—	163	—	163	— %
2200 - Retiree Health Care	162,779	232,159	194,394	215,319	(7.3)%
2208 - Vacation	8,516	44,300	14,865	44,300	— %
2209 - Straight Time - OT	11,649	110,000	—	—	(100.0)%
Total Salaries & Benefits	<u>\$ 8,802,670</u>	<u>\$ 11,473,902</u>	<u>\$ 10,050,284</u>	<u>\$ 10,272,168</u>	<u>(10.5)%</u>
Operating Costs					
2006 - Postage	\$ 4,331	\$ 5,000	\$ 3,806	\$ 3,000	(40.0)%
2007 - Communications	183,558	182,000	159,057	188,000	3.3 %
2008 - Printing & Publishing	8,040	10,000	9,234	7,500	(25.0)%
2009 - Office Supplies	14,361	15,000	15,000	12,500	(16.7)%
2010 - Travel/Per Diem	51,009	64,000	54,107	53,789	(16.0)%
2011 - Vehicle - Gas & Oil	403,552	450,000	430,349	390,000	(13.3)%
2012 - Maintenance	44,740	50,000	47,118	45,000	(10.0)%
2013 - Rental Of Equipment	5,164	10,000	9,355	7,500	(25.0)%
2016 - Education/Registration/Dues	31,349	30,000	27,278	25,000	(16.7)%
2036 - Operational Expense	56,972	65,115	65,111	65,000	(0.2)%
2037 - Transportation & Extradition Of Prisoners	15,059	25,000	18,148	25,000	— %
2079 - Contractual Service - Maintenance	48,748	54,541	46,438	55,765	2.2 %
2086 - Contractual Service - Physicals	2,618	15,000	14,993	5,000	(66.7)%
2104 - Contract - Other Services	16,236	17,000	17,000	113,659	568.6 %
2111 - Vehicle - Maintenance	91,744	128,347	127,670	135,000	5.2 %
2131 - Uniforms	34,682	40,000	38,600	35,000	(12.5)%
2232 - Non-Capital Equipment	10,924	31,000	28,156	25,425	(18)%
2418 - Ammunition	30,589	30,000	26,681	20,000	(33.3)%
2419 - Confidential Funds	887	10,000	860	5,000	(50.0)%
2420 - Community Relations	9,331	10,000	10,000	7,500	(25.0)%
2421 - Recruitment	1,583	2,500	1,232	2,500	— %
2439 - Special Weapons And Tactics-SWAT	14,613	84,000	79,218	40,700	(51.5)%
2440 - Investigations	8,295	10,000	9,408	10,000	— %
2897 - Vehicle & Personal Property Damages	7,644	35,000	41,537	35,000	— %
2901 - Body Armor	20,000	20,000	17,205	20,000	— %
Total Operating Costs	<u>\$ 1,116,027</u>	<u>\$ 1,393,503</u>	<u>\$ 1,297,563</u>	<u>\$ 1,332,838</u>	<u>(4.4)%</u>
Total Expenditures	<u>\$ 9,918,697</u>	<u>\$ 12,867,405</u>	<u>\$ 11,347,846</u>	<u>\$ 11,605,006</u>	<u>(9.8)%</u>

401-08 County Sheriff

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-08 Sheriff							
Elected Official(s)							
Sheriff	1.00	\$ 78,952	\$ 6,040	\$ 22,146	\$ 17,539	\$ —	\$ 124,677
Elected Official(s) Total	1.00	\$ 78,952	\$ 6,040	\$ 22,146	\$ 17,539	\$ —	\$ 124,677
Full-Time Positions							
Administrative Assistant	1.00	\$ 61,797	\$ 4,727	\$ 17,334	\$ 23,183	\$ 2,202	\$ 109,243
Chief Deputy	2.00	210,962	16,139	59,175	46,366	7,517	340,158
Crime Specialist	1.00	33,093	2,532	9,283	17,539	1,179	63,625
Records Manager	1.00	52,541	4,019	14,738	17,539	1,872	90,709
Records Specialists	4.00	150,862	11,541	42,317	69,432	5,375	279,528
Records Clerk	2.00	64,293	4,918	18,034	21,240	2,291	110,776
Deputy	60.00	3,868,326	295,927	1,085,065	914,871	137,828	6,302,018
Corporal	1.00	100,946	7,722	28,315	7,913	3,597	148,494
Sergeant	5.00	433,796	33,185	121,680	77,345	15,456	681,463
Undersheriff	1.00	108,149	8,273	30,336	23,183	3,853	173,794
Captain	2.00	178,698	13,670	50,125	31,096	6,367	279,956
Training Coordinator	1.00	96,145	7,355	26,969	17,539	3,426	151,433
Tech Services Admin	1.00	85,696	6,556	24,038	17,539	3,053	136,882
Courthouse Security	2.00	95,678	7,319	26,838	7,913	3,409	141,157
Deputy Commander	1.00	83,029	6,352	23,290	23,183	2,958	138,812
Investigator	1.00	79,539	6,085	22,311	23,183	2,834	133,951
Investigative Specialist	2.00	175,507	13,426	49,230	46,366	6,253	290,782
Full-Time Positions Total	88.00	\$ 5,879,056	\$ 449,748	\$ 1,649,075	\$ 1,385,430	\$ 209,471	\$ 9,572,780
Task Force Commander		—	12,555	46,037	46,367	5,848	110,807
Part-Time Positions		35,000	2,678	—	—	—	37,678
Overtime		350,000	26,775	—	—	—	376,775
Sheriff's Officer Life Ins.		—	—	—	1,600	—	1,600
SEC 125 Flex Spending		163	—	—	—	—	163
Vacation		44,300	3,389	—	—	—	47,689
Sheriff Total	89.00	\$ 6,387,471	\$ 501,184	\$ 1,717,258	\$ 1,450,936	\$ 215,319	\$ 10,272,168

Lea County Probate Judge

Mission Statement

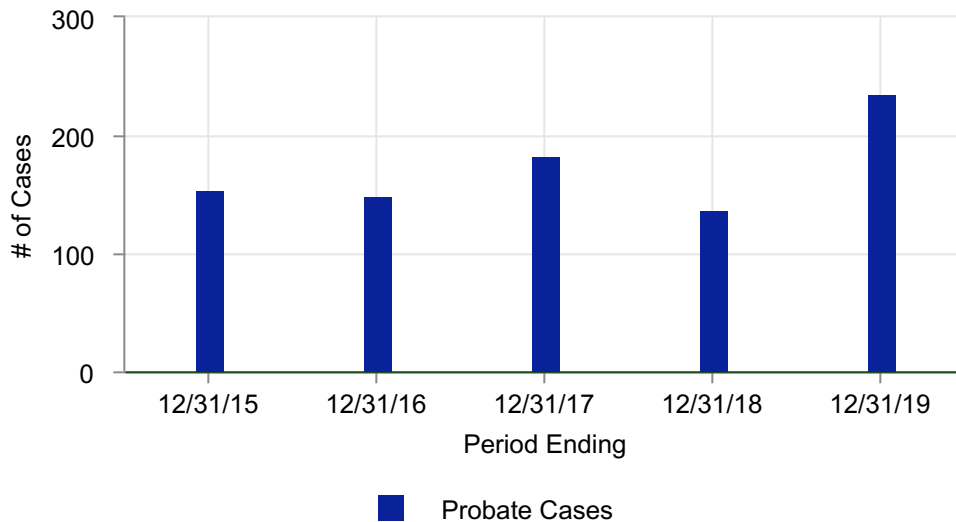
To provide timely and just decisions in regards to the administration of the estates of Lea County residents.

Function

The function of probate is to determine the distribution of a deceased person's estate, either through a valid will or by appointing a personal representative to distribute the decedent's property according to law. Much of what a Probate Judge does is to make sure that paperwork submitted to the court is accurate and complete according to the laws of the State of New Mexico.

The office of the Lea County Probate Judge is located in the Lea County Courthouse in Lovington.

Annual Probate Cases



401-09 County Probate Judge

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2001 - Elected Official(s)	\$ 24,715	\$ 26,478	\$ 26,446	\$ 26,482	— %
2064 - FICA	1,827	2,026	1,956	2,026	— %
2065 - Health Insurance	15,524	17,029	16,960	17,539	3.0 %
2109 - SEC 125 Flex Spending	—	50	—	50	— %
Total Salaries & Benefits	<u>\$ 42,066</u>	<u>\$ 45,583</u>	<u>\$ 45,362</u>	<u>\$ 46,097</u>	<u>1.1 %</u>
Operating Costs					
2009 - Office Supplies	\$ 160	\$ 1,500	\$ 138	\$ 1,000	(33.3)%
2010 - Travel/Per Diem	2,584	1,700	976	1,700	— %
2016 - Education/Registration/Dues	395	400	—	400	— %
Total Operating Costs	<u>\$ 3,139</u>	<u>\$ 3,600</u>	<u>\$ 1,115</u>	<u>\$ 3,100</u>	<u>(13.9)%</u>
Total Expenditures	<u>\$ 45,205</u>	<u>\$ 49,183</u>	<u>\$ 46,477</u>	<u>\$ 49,197</u>	<u>— %</u>

401-09 County Probate Judge

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-09 Probate Judge							
Elected Official(s)							
Probate Judge	<u>1.00</u>	<u>\$ 26,482</u>	<u>\$ 2,026</u>	<u>\$ —</u>	<u>\$ 17,539</u>	<u>\$ —</u>	<u>\$ 46,047</u>
Elected Official(s) Total	<u>1.00</u>	<u>\$ 26,482</u>	<u>\$ 2,026</u>	<u>\$ —</u>	<u>\$ 17,539</u>	<u>\$ —</u>	<u>\$ 46,047</u>
SEC 125 Flex Spending	<u> </u>	<u>50</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>50</u>
Probate Judge Total	<u>1.00</u>	<u>\$ 26,532</u>	<u>\$ 2,026</u>	<u>\$ —</u>	<u>\$ 17,539</u>	<u>\$ —</u>	<u>\$ 46,097</u>

Legal Department

Mission Statement

To provide legal counsel to the Lea County Board of County Commissioners, Other County Elected Officials, County Management and staff in order to minimize the risk of legal actions against the County.

Function

The County Attorney serves as the legal adviser to the Commission, Other County Elected Officials, County Manager and all County Departments. The County Attorney's office is responsible for:

- Drafting or reviewing contracts that are submitted to the County Commission or County Manager for approval.
- Drafting resolutions and ordinances for consideration and adoption by the County Commission.
- Reviewing requests for public access to records.
- Researching current law and advising elected officials and staff on issues that may confront the County.
- Overseeing the risk management function for the county including handling insurance procurement and claims.

The County Attorney may defend or assist in the defense of any and all lawsuits brought against Lea County.

Staff

The Legal Department is staffed by one New Mexico licensed Attorney.

401-24 Legal Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 190,350	\$ 194,000	\$ 193,987	\$ 196,000	1.0 %
2063 - PERA	28,317	29,343	29,324	29,645	1.0 %
2064 - FICA	10,982	23,284	11,104	23,437	0.7 %
2065 - Health Insurance	15,524	17,029	16,960	17,539	3.0 %
2103 - Contract Severance	—	123,522	—	123,522	— %
2200 - Retiree Health Care	5,426	5,529	5,529	5,586	1.0 %
2208 - Vacation	—	110,369	—	110,369	— %
Total Salaries & Benefits	<u>\$ 250,599</u>	<u>\$ 503,076</u>	<u>\$ 256,903</u>	<u>\$ 506,098</u>	<u>0.6 %</u>
Operating Costs					
2008 - Printing & Publishing	\$ 722	\$ 2,300	\$ 1,744	\$ 1,000	(56.5)%
2009 - Office Supplies	2,603	5,500	2,588	5,000	(9.1)%
2010 - Travel/Per Diem	1,936	6,500	250	6,000	(7.7)%
2011 - Vehicle - Gas & Oil	1,074	2,600	1,466	2,100	(19.2)%
2016 - Education/Registration/Dues	951	6,000	758	5,570	(7.2)%
2102 - Contract - Legal	58,172	234,000	137,045	175,000	(25.2)%
2111 - Vehicle - Maintenance	153	5,200	2,190	5,200	— %
2130 - Computers And Peripherals	—	3,000	2,460	3,000	— %
2172 - Duty Fitness Exams	—	5,000	—	5,000	— %
2422 - Law Library	18,306	20,200	19,925	20,200	— %
2750 - Safety Program	—	15,000	—	1,000	(93.3)%
2753 - Litigation	43,053	400,000	170,386	370,188	(7.5)%
Total Operating Costs	<u>\$ 126,969</u>	<u>\$ 705,300</u>	<u>\$ 338,812</u>	<u>\$ 599,258</u>	<u>(15.0)%</u>
Total Expenditures	<u>\$ 377,568</u>	<u>\$ 1,208,376</u>	<u>\$ 595,715</u>	<u>\$ 1,105,356</u>	<u>(8.5)%</u>

401-24 Legal Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-24 Legal							
Full-Time Positions							
County Attorney	1.00	\$ 196,000	\$ 14,994	\$ 29,645	\$ 17,539	\$ 5,586	\$ 263,764
Full-Time Positions Total	1.00	\$ 196,000	\$ 14,994	\$ 29,645	\$ 17,539	\$ 5,586	\$ 263,764
Contract Severance		123,522	—	—	—	—	123,522
Vacation		110,369	8,443	—	—	—	118,812
Legal Total	<u>1.00</u>	<u>\$ 429,891</u>	<u>\$ 23,437</u>	<u>\$ 29,645</u>	<u>\$ 17,539</u>	<u>\$ 5,586</u>	<u>\$ 506,098</u>

Human Resources

Mission Statement

It is the mission of the human resources department to provide the following quality services to the employees of Lea County:

- *Recruitment of qualified individuals*
- *Retention of valuable employees*
- *Training, development and education to promote individual success and increase overall value to the organization*
- *A safe and healthful working environment*
- *Inspiration and encouragement for a high level of employee morale through recognition, effective communication and constant feedback*
- *Resources for administering benefits, policies and procedures*

Function

The Human Resources Department handles many necessary functions of Lea County. It is instrumental in providing labor law compliance, record keeping, hiring and training, compensation, relational assistance and help with handling specific performance issues. These functions are critical because without those functions being completed, Lea County would not be able to meet the essential needs of management, staff, and the citizens of Lea County.

Goals

Over the past several years, the Human Resources Department initiated and completed several strategic objectives. For FY20/21, the County's Personnel Policy and Procedure Manual will be updated to meet today's current employment environment.

The County will continue to monitor and adjust to infectious diseases safe practices and procedures.

The County has committed to the implementation of new software for Human Resources and Finance. This upgrade in software will result in the ability to efficiently manage HR functions.

The Human Resources Department is administering professional leadership training for all employees, with a focus on supervisors and department directors.

Staff

Human Resources staff consists of the Director, one Benefits Coordinator, and one Administrative Coordinator.

Performance Measures

Standard	FY 17/18	FY 18/19	FY 19/20
Updated Policy Manual	100%	—%	—%
Upgrade Software	—%	100%	—%
Career Development	25%	25%	75%
HR Certifications	25%	50%	75%

401-25 Human Resources Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 193,330	\$ 357,404	\$ 217,188	\$ 213,749	(40.2)%
2005 - Overtime	1,821	3,700	1,423	700	(81.1)%
2063 - PERA	28,770	54,057	32,187	32,330	(40.2)%
2064 - FICA	14,730	27,786	16,368	16,566	(40.4)%
2065 - Health Insurance	48,156	67,530	61,407	63,905	(5.4)%
2109 - Section 125 Flex Spending	—	300	—	300	— %
2200 - Retiree Health Care	5,512	10,186	6,069	6,092	(40.2)%
2208 - Vacation	—	2,100	—	2,100	— %
2209 - Straight Time - OT	46	—	—	—	— %
Total Salaries & Benefits	<u>\$ 292,364</u>	<u>\$ 523,063</u>	<u>\$ 334,642</u>	<u>\$ 335,742</u>	<u>(35.8)%</u>
Operating Costs					
2009 - Office Supplies	\$ 4,075	\$ 5,000	\$ 2,556	\$ 5,000	— %
2010 - Travel/Per Diem	2,008	7,000	2,662	3,500	(50.0)%
2011 - Vehicle - Gas & Oil	2,026	3,500	1,701	3,500	— %
2016 - Education/Registration/Dues	4,408	58,500	18,835	43,000	(26.5)%
2028 - Recruitment Advertising	25,474	42,000	27,429	34,000	(19.0)%
2086 - Contractual Service - Physicals	34,466	40,000	33,720	35,000	(12.5)%
2111 - Vehicle - Maintenance	1,420	3,000	1,154	3,000	— %
2127 - Employee Wellness Program	—	20,000	7,919	10,000	(50.0)%
2130 - Computers And Peripherals	1,922	2,000	1,583	5,000	150.0 %
2152 - Contract Labor/Professional Service	17,565	31,000	6,800	31,000	— %
2165 - Software	32,295	33,000	28,384	35,000	6 %
2423 - Tuition Reimbursement	—	2,500	—	—	(100.0)%
2904 - Employee Wellness	17,904	32,000	17,542	32,000	— %
Total Operating Costs	<u>\$ 143,562</u>	<u>\$ 279,500</u>	<u>\$ 150,285</u>	<u>\$ 240,000</u>	<u>(14.1)%</u>
Total Expenditures	<u>\$ 435,927</u>	<u>\$ 802,563</u>	<u>\$ 484,926</u>	<u>\$ 575,742</u>	<u>(28.3)%</u>

401-25 Human Resources Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-25 Human Resources							
Full-Time Positions							
Director	1.00	\$ 122,978	\$ 9,408	\$ 18,600	\$ 23,183	\$ 3,505	\$ 177,674
Benefits Administrator	1.00	55,973	4,282	8,466	23,183	1,595	93,499
Administrative Coordinator	1.00	34,798	2,662	5,263	17,539	992	61,254
Full-Time Positions Total	3.00	\$ 213,749	\$ 16,352	\$ 32,330	\$ 63,905	\$ 6,092	\$ 332,427
Overtime		700	54	—	—	—	754
Section 125 Flex Spending		300	—	—	—	—	300
Vacation		2,100	161	—	—	—	2,261
Human Resources Total	<u>3.00</u>	<u>\$ 216,849</u>	<u>\$ 16,566</u>	<u>\$ 32,330</u>	<u>\$ 63,905</u>	<u>\$ 6,092</u>	<u>\$ 335,742</u>

Lea County Environmental Services

Mission Statement

Lea County Environmental assists the community with an array of Environmental issues. Our officers in the field help keep the neighborhoods clean and safe with means to provide expert services and respectful attitude in helping people with their needs and concerns. The Environmental Department also oversees permitting for new development to insure compliance on all our county ordinances and regulations. Our Lea County Convenience Center is the most optimal site for residence to dump their garbage and waste. They also participate in recycling materials such as; cardboard, metal, tires, brush, and used motor oil. The three transfer stations create a wider range of services for citizens in the more rural areas in Lea County, but are still able to receive generous hospitality by dumping their waste. Our goal is to create a long-lasting relationship between county and citizens one person at a time.

Function

The Environmental Services Department is responsible for enforcing County ordinances regarding animals, liquid waste, solid waste, right-of-way, and ETZ/ETJ compliance throughout Lea County. Responsibilities also include vector control in areas throughout Lea County and assist in smaller communities. Permitting new construction and addressing helps the community by keeping people safe and allowing for emergency personnel to locate the proper location.

Staff

Environmental Services staff includes a director, supervisor, and nine full-time environmental officers that are responsible for certain locations: two are stationed at the convenience center, one at the landfill, and six officers are assigned to districts in the field responding to environmental issues.

Convenience Centers

The Environmental Gross Receipts Tax Fund is a special revenue fund with designated revenue from a .125% gross receipts tax levied in the unincorporated areas of Lea County. Funds are restricted for purposes of acquisitions, construction, operation and maintenance of solid waste facilities.

Lea County uses this revenue stream for the operation of solid waste convenience centers where County residents may dispose of solid waste rather than driving to the Lea County Landfill in Eunice. There are convenience centers located in Hobbs, Knowles, Monument, and Maljamar. Temporary labor for daily operations at the convenience centers is budgeted at \$450,000.

The Town of Tatum and the cities of Lovington, Eunice, and Jal are each reimbursed a maximum of \$6,000 each per month to offset the cost of hauling and disposal of the solid waste from their municipal convenience centers.

Flood Plain Management

Lea County currently has two Certified Floodplain Managers (CFM's) on staff. Lea County Floodplain is a community wide program that is associated with providing beneficial and necessary information of floodplain areas through the National Flood Insurance Program (NFIP). By having CFM's in Lea County, floodplain insurance is available to residents who live in floodplain areas. The goal of the program is to provide accurate floodplain assistance by using the latest in technology and support the community with expert service.

Permitting

Permitting is required for all new development within in Lea County to include 911 addressing, Planning & Zoning, Floodplain, Liquid Waste, Driveway, and IFC compliance. Each permit received will be reviewed first by determining a valid 911 address. Secondly the property will be reviewed to determine if it is located within a Special Flood Hazard Area by a CFM. The application will then be reviewed by Planning & Zoning and the Road Department. If the structure(s) needs a liquid waste system, then one of our field officers will review their plans prior to the State Environmental's approval. Lastly, the Fire Marshal will review the access for the structure(s) to insure they meet the International Fire Code (IFC). All approved permits will be given a permit number issued by the Environmental Department.

401-26 Environmental Services

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ —	\$ —	\$ —	\$ 352,324	— %
2005 - Overtime	—	—	—	12,500	— %
2063 - PERA	—	—	—	53,289	— %
2064 - FICA	—	—	—	28,161	— %
2065 - Health Insurance	—	—	—	130,260	— %
2200 - Retiree Health Care	—	—	—	10,041	— %
2208 - Vacation	—	—	—	3,300	— %
2209 - Straight Time - OT	—	—	—	—	— %
Total Salaries & Benefits	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ 589,876</u>	<u>— %</u>
Operating Costs					
2007 - Communications	\$ —	\$ —	\$ —	\$ 10,000	— %
2008 - Printing & Publishing	—	—	—	4,000	— %
2009 - Office Supplies	—	—	—	5,000	— %
2010 - Travel/Per Diem	—	—	—	4,000	— %
2011 - Vehicle - Gas & Oil	—	—	—	45,000	— %
2012 - Maintenance	—	—	—	90,000	— %
2013 - Rental of Equipment	—	—	—	8,000	— %
2016 - Education/Registration/Dues	—	—	—	3,000	— %
2025 - Utilities	—	—	—	6,500	— %
2088 - Animal Control	—	—	—	7,500	— %
2111 - Vehicle - Maintenance	—	—	—	15,000	— %
2113 - Supplies - Vector Control	—	—	—	6,000	— %
2130 - Computers And Peripherals	—	—	—	7,000	— %
2131 - Uniforms	—	—	—	7,500	— %
2137 - Disposal Fee	—	—	—	2,000	— %
2151 - Contract Hauling	—	—	—	360,000	— %
2152 - Contract Labor/Professional Service	—	—	—	528,000	— %
2153 - Disposal	—	—	—	200,000	— %
2160 - Environmental Clean-Up	—	—	—	15,000	— %
Total Operating Costs	<u>—</u>	<u>—</u>	<u>—</u>	<u>1,323,500</u>	<u>— %</u>
Total Expenditures	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ 1,913,376</u>	<u>— %</u>

401-26 Environmental Services

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-26 Environmental Services							
Full-Time Positions							
Director	0.20	\$ 21,105	\$ 1,615	\$ 3,192	\$ 3,508	\$ 601	\$ 30,021
Supervisor	0.50	24,388	1,866	3,689	11,592	695	42,229
Administrative Coordinator	0.50	20,935	1,602	3,166	11,592	597	37,891
Technician	8.50	285,896	21,871	43,242	103,570	8,148	462,726
Full-Time Positions Total	9.70	352,324	26,953	53,289	130,260	10,041	572,867
 Overtime		12,500	956	—	—	—	13,456
 Vacation		3,300	252	—	—	—	3,552
 Environmental Services Total	<u>9.70</u>	<u>\$ 368,124</u>	<u>\$ 28,161</u>	<u>\$ 53,289</u>	<u>\$ 130,260</u>	<u>\$ 10,041</u>	<u>\$ 589,876</u>

DWI Program

Function

The Lea County General Fund provides funding for a portion of the salaries and benefits of staff employed in the Lea County Probation Program. This is done in order to cover funding shortfalls from state grants and program fees. Please see narrative for the Lea County Probation Department in the Special Revenue section of the budget.




Our Treatment Division...

Lea County Probation is equipped with a Treatment Division which offers clients to receive in-house services instead of faced with a process of being referred to outside agencies. Many of the clients that enter our program are court ordered to complete treatment, therefore, our treatment division is mainly responsible for the treatment and care of our offenders needs. We are equipped with licensed and trained behavioral health and substance abuse counselors who can evaluate and tailor a treatment plan and services which will aid each offender in achieving their goals. The treatment options that are available through Lea County Probation include group and individual sessions which are conducted on a daily, weekly, and/or monthly basis, as deemed necessary.


Group Counseling and Therapy

- Providing opportunities for clients to develop communication skills and participate in socialization experiences; this is particularly useful for individuals whose socializing has revolved around using drugs or alcohol
- Establishing an environment in which clients help, support, and, when necessary, confront one another
- Introducing structure and discipline into the often chaotic lives of clients
- Providing norms that reinforce healthful ways of interacting in a safe and supportive therapeutic milieu that is crucial for recovery
- Advancing individual recovery; group members who are further along in recovery can help other members
- Providing a venue for group leaders to transmit new information, teach new skills, and guide clients as they practice new behaviors


Services provided

- Mental Health and Substance Abuse Services
- Group and individual counseling
- Psychoeducational programming
- Monitoring alcohol and drug use
- Community-based support groups
- Vocational training and job seeking skills
- Family involvement and counseling
- Comprehensive psychosocial assessment
- Life skills education

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DRIVE SOBER



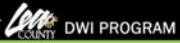
PREVENTION SERVICES:

- Changing attitudes toward alcohol/drugs and driving under the influence
- Enhance protective factors and reduce risk factors for youth
- Reducing risk factors of alcohol and drugs in work environments
- Life Skills
- Interpersonal Skills
- Evidence-based curriculums
- Safe Ride Program—Topsy Taxi
- Making Decisions
- Health & Wellness
- Parenting Skills (Goal)
- Available to any person, group, agency, school, organization or business

Promoting the personal, physical and social well-being of individuals, families and communities to reinforce positive behaviors and healthy lifestyles.

NOT WORTH IT...



401-56 DWI Program

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 36,128	\$ 56,081	\$ 49,861	\$ 58,490	4.3 %
2005 - Overtime	—	—	—	—	— %
2063 - PERA	5,554	8,482	7,355	8,847	4.3 %
2064 - FICA	2,781	4,290	3,805	4,474	4.3 %
2065 - Health Insurance	11,960	19,563	18,729	23,183	18.5 %
2200 - Retiree Health Care	1,024	1,598	1,387	1,667	4.3 %
Total Salaries & Benefits	<u>\$ 57,447</u>	<u>\$ 90,014</u>	<u>\$ 81,137</u>	<u>\$ 96,661</u>	<u>7.4 %</u>
Operating Costs					
2010 - Travel & Per Diem	\$ —	\$ 9,000	\$ 3,371	\$ —	(100.0)%
2604 - Supplies	—	40,000	32,964	—	(100.0)%
2605 - Operating Costs	—	60,124	34,846	—	(100.0)%
Total Operating Costs	<u>—</u>	<u>109,124</u>	<u>71,181</u>	<u>—</u>	<u>(100.0)%</u>
Total Expenditures	<u>\$ 57,447</u>	<u>\$ 199,138</u>	<u>\$ 152,318</u>	<u>\$ 96,661</u>	<u>(51.5)%</u>

401-56 DWI Program

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-56 DWI Program							
Full-Time Positions							
Court Compliance	<u>1.00</u>	<u>\$ 58,490</u>	<u>\$ 4,474</u>	<u>\$ 8,847</u>	<u>\$ 23,183</u>	<u>\$ 1,667</u>	<u>\$ 96,661</u>
Full-Time Positions Total	<u>1.00</u>	<u>\$ 58,490</u>	<u>\$ 4,474</u>	<u>\$ 8,847</u>	<u>\$ 23,183</u>	<u>\$ 1,667</u>	<u>\$ 96,661</u>
 DWI Program Total	<u>1.00</u>	<u>\$ 58,490</u>	<u>\$ 4,474</u>	<u>\$ 8,847</u>	<u>\$ 23,183</u>	<u>\$ 1,667</u>	<u>\$ 96,661</u>

Finance Department

Mission Statement

To provide timely, accurate, clear and complete information to the citizens of Lea County and support to all county departments while maintaining a comprehensive financial system that safeguards public assets.

Function

The Finance Department is responsible for all the accounting functions of the County including accounts payable, accounts receivable, payroll, debt service, fixed assets, and managing internal controls. The department, in coordination with the County Manager, is responsible for the preparation of the annual budget. The financial statements, which are prepared in accordance with Generally Accepted Accounting Principles and the yearly financial audit, are also responsibilities of the Finance Department.

All procurement related activities are the responsibility of the Finance Department. This includes preparation and administration of formal bids and requests for proposals, emergency and sole source purchases, and cooperative procurement. The Finance Department provides fair and equal treatment of all persons involved in public procurement to maximize the purchasing value of public funds and to provide safeguards for maintaining a procurement system of quality and integrity.

As an internal service department, the Finance Department provides support services to the elected officials, the County Manager, and all county departments.

Goals

The goals for the Finance Department during the current fiscal year are:

1. Continue to work with Caselle software on the new accounting system implementation process..
2. Complete the submission for the GFOA Distinguished Budget Presentation Award Program.
3. Complete the submission for the GFOA Certificate of Achievement for Excellence in Financial Reporting.
4. Complete the annual audit process and receive unqualified opinions for the County and entities where Lea County is the fiscal agent.

Staff

The Finance Department is staffed with a Finance Director, Senior Accountant, Procurement/Contracts Specialist, Buyer, Payroll Coordinator, two Staff Accountants, and Accounts Payable Coordinator.

401-75 Finance Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 499,200	\$ 560,257	\$ 454,063	\$ 430,908	(23.1)%
2003 - Part Time Positions	—	—	—	11,700	— %
2005 - Overtime	10,720	13,000	8,530	5,000	(62)%
2063 - PERA	74,011	87,461	68,772	65,175	(25.5)%
2064 - FICA	37,717	44,626	34,311	34,670	(22.3)%
2065 - Health Insurance	150,135	183,056	114,052	106,970	(41.6)%
2109 - SEC 125 Flex Spending	—	300	—	300	— %
2200 - Retiree Health Care	14,180	16,480	13,902	12,281	(25.5)%
2208 - Vacation	148	5,600	2,180	5,600	— %
2209 - Straight Time - OT	87	500	—	—	(100)%
Total Salaries & Benefits	<u>\$ 786,199</u>	<u>\$ 911,281</u>	<u>\$ 695,810</u>	<u>\$ 672,604</u>	<u>(26.2)%</u>
Operating Costs					
2006 - Postage	\$ 60,774	\$ 75,000	\$ 72,791	\$ 75,000	— %
2008 - Printing & Publishing	2,341	3,000	1,687	2,500	(17)%
2009 - Office Supplies	13,255	14,000	9,744	14,000	— %
2010 - Travel/Per Diem	8,993	17,000	4,696	12,000	(29.4)%
2011 - Vehicle - Gas & Oil	2,128	3,500	1,839	3,000	(14.3)%
2012 - Maintenance	4,739	15,000	4,328	15,000	— %
2016 - Education/Registration/Dues	10,170	18,000	7,719	10,000	(44.4)%
2111 - Vehicle - Maintenance	2,174	6,500	4,022	2,000	(69.2)%
2130 - Computers And Peripherals	4,873	6,000	1,721	6,000	— %
2152 - Contract Labor/Professional Service	8,500	20,000	3,750	17,500	(13)%
2165 - Software	72,078	85,325	64,465	72,325	(15.2)%
2802 - Staff Labor	—	5,000	—	—	(100)%
Total Operating Costs	<u>\$ 190,024</u>	<u>\$ 268,325</u>	<u>\$ 176,762</u>	<u>\$ 229,325</u>	<u>(14.5)%</u>
Total Expenditures	<u>\$ 976,224</u>	<u>\$ 1,179,606</u>	<u>\$ 872,573</u>	<u>\$ 901,929</u>	<u>(23.5)%</u>

401-75 Finance Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-75 Finance							
Full-Time Positions							
Administrative Coordinator	1.00	\$ 36,941	\$ 2,826	\$ 5,587	\$ 14,355	\$ 1,053	\$ 60,762
Assistant Finance Director	1.00	—	—	—	—	—	—
Director	1.00	139,396	10,664	21,084	23,183	3,973	198,299
Senior Staff Accountant	1.00	52,000	3,978	7,865	14,355	1,482	79,680
Staff Accountant	1.00	—	—	—	—	—	—
Buyer	1.00	42,744	3,270	6,465	14,355	1,218	68,052
Chief Procurement Officer	1.00	64,938	4,968	9,822	17,539	1,851	99,117
A/P Coordinator	1.00	32,469	2,484	4,911	—	925	40,789
Payroll Administrator	1.00	62,421	4,775	9,441	23,183	1,779	101,599
Full-Time Positions Total	<u>9.00</u>	<u>\$ 430,908</u>	<u>\$ 32,964</u>	<u>\$ 65,175</u>	<u>\$ 106,970</u>	<u>\$ 12,281</u>	<u>\$ 648,298</u>
Part Time Positions		11,700	895	—	—	—	12,595
Overtime		5,000	383	—	—	—	5,383
SEC 125 Flex Spending		300	—	—	—	—	300
Vacation		5,600	428	—	—	—	6,028
Finance Total	<u>9.00</u>	<u>\$ 453,508</u>	<u>\$ 34,670</u>	<u>\$ 65,175</u>	<u>\$ 106,970</u>	<u>\$ 12,281</u>	<u>\$ 672,604</u>

Planning Department

Mission Statement

To compile and maintain an Enhanced E911 database that produces maps and assigns rural emergency 911 physical addresses that will meet the necessary standards for accurate and usable emergency response development.

Mission Statement

One major function of the Planning Department is to provide rural addresses. Rural addressing works together with Lea County citizens, other County departments, and other agencies and governmental organizations to maintain an Enhanced E911 database. Lea County E911 Rural Addressing assigns rural emergency 911 physical addresses associated with a named road within the County.

E911 Rural Addressing also collects and confirms the accuracy of existing and new data for all roads and structures throughout the County to comply with Enhanced E911 services.

The Planning Department also supplies addresses to the US Post Office when needed, creates precinct maps, and verifies voter registration addresses.

Data collection is done with a GPS (global positioning system) receiver using ArcView and Contact One MagSag Addressing third party software.

This department also works closely with the Planning and Zoning Advisory Board to administer subdivision applications. Subdivision are reviewed by the Planning and Zoning Board prior to being submitted to the Lea County Board of County Commissioners for consideration.

Staff

The Planning Department is staffed by a Staff Engineer and a Planner. The Staff Engineer is a new position that will be funded 50% by the Planning Department.

401-76 Planning Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 54,061	\$ 104,050	\$ 56,844	\$ 55,723	(46.4)%
2063 - PERA	8,048	15,738	8,423	8,428	(46.4)%
2064 - FICA	4,066	8,036	4,272	4,339	(46.0)%
2065 - Health Insurance	15,524	28,284	16,960	17,539	(38.0)%
2200 - Retiree Health Care	1,542	3,302	1,588	1,588	(51.9)%
2208 - Vacation	—	1,000	—	1,000	— %
Total Salaries & Benefits	<u>\$ 83,240</u>	<u>\$ 160,411</u>	<u>\$ 88,087</u>	<u>\$ 88,618</u>	<u>(44.8)%</u>
Operating Costs					
2007 - Communications	\$ 697	\$ 1,500	\$ 700	\$ 1,500	— %
2008 - Printing & Publishing	644	3,000	1,332	3,000	— %
2009 - Office Supplies	595	2,000	319	2,000	— %
2010 - Travel/Per Diem	—	2,500	—	2,000	(20.0)%
2011 - Vehicle - Gas & Oil	—	2,500	—	500	(80.0)%
2016 - Education/Registration/Dues	—	1,500	—	1,500	— %
2077 - Tools & Supplies	—	500	—	500	— %
2111 - Vehicle - Maintenance	—	1,500	—	500	(66.7)%
2130 - Computers And Peripherals	—	2,000	1,000	2,000	— %
2152 - Contract Labor/Professional Service	—	25,000	—	20,000	(20)%
2165 - Software	1,010	3,000	—	2,500	(16.7)%
Total Operating Costs	<u>\$ 2,946</u>	<u>\$ 45,000</u>	<u>\$ 3,351</u>	<u>\$ 36,000</u>	<u>(20.0)%</u>
Total Expenditures	<u>\$ 86,185</u>	<u>\$ 205,411</u>	<u>\$ 91,439</u>	<u>\$ 124,618</u>	<u>(39.3)%</u>

401-76 Planning Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-76 Planning							
Full-Time Positions							
Planner	1.00	\$ 55,723	\$ 4,263	\$ 8,428	\$ 17,539	\$ 1,588	\$ 87,541
Staff Engineer	0.50	—	—	—	—	—	—
Full-Time Positions Total	<u>1.50</u>	<u>\$ 55,723</u>	<u>\$ 4,263</u>	<u>\$ 8,428</u>	<u>\$ 17,539</u>	<u>\$ 1,588</u>	<u>\$ 87,541</u>
Vacation		1,000	77	—	—	—	1,077
Planning Total	<u>1.50</u>	<u>\$ 56,723</u>	<u>\$ 4,339</u>	<u>\$ 8,428</u>	<u>\$ 17,539</u>	<u>\$ 1,588</u>	<u>\$ 88,618</u>

Emergency Management

Mission Statement

The Lea County Office of Emergency Management will ensure, through coordination with County, Municipal, and Local shareholders that the county is prepared to respond to, and recover from, all natural and man-made emergencies. This office will provide support and leadership to reduce the loss of life and property through an effective all-hazards emergency management program of mitigation, preparedness, response and recovery throughout Lea County.

Function

The Lea County Office of Emergency Management as well as the Knowles, Maljamar, Monument, and Lea County Regional Airport Fire Departments provides to the best of our ability professional, ethical, and proficient emergency response throughout Lea County. These departments remain vigilant and dedicated to life safety, property conservation and incident stabilization. Our Fire Prevention Division continues to focus on engineering, enforcement, and education, to assist with preventing and preparing for emergencies that put citizens at risk. We are aggressive in approach, open minded to change, and understanding with each situation that occurs. Emergency services are provided for Lea County by a mixture of full-time employees, part-time employees and many volunteers. Although the regions of service that are covered by each individual fire station are different, all stand ready to provide aid to another district.

Staff

The Lea County Office of Emergency Management is under the Supervision of the Emergency Services Director, who also serves as the County Fire Marshal. This Staff includes a Public Safety Administrator, Administrative Coordinator, Enforcement Officer, 1 Full-Time Airport Firefighter, and 7 part-time airport firefighters. This office assists with the daily operations of 3 county fire departments who are supervised by three county fire chiefs. A total of 51 volunteer firefighters including 9 licensed EMT Basics, 3 EMT Intermediates, and 3 paramedics which are divided among Knowles, Monument, and Maljamar Volunteer Fire Departments.

Funds

407-14 - Maljamar Fire Department
408-15 - Knowles Fire Department
409-16 - Lea Regional Airport Fire Department
410-17 - Monument Fire Department
604-47 - Knowles EMS
613-48 - Maljamar EMS
618-79 - Lea County Fire Marshall
619-59 - Fire Excise Tax
621-61 - Monument EMS

401-77 Emergency Management

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 106,958	\$ 159,076	\$ 130,947	\$ 144,021	(9.5)%
2004 - Temporary Positions	1,265	15,600	—	15,600	— %
2005 - Overtime	—	500	—	—	(100.0)%
2063 - PERA	15,916	24,060	18,715	21,783	(9.5)%
2064 - FICA	8,961	13,554	10,220	12,364	(8.8)%
2065 - Health Insurance	30,303	45,269	25,538	31,354	(30.7)%
2200 - Retiree Health Care	1,714	4,534	2,174	4,105	(9.5)%
2208 - Vacation	7,198	2,000	—	2,000	— %
Total Salaries & Benefits	<u>\$ 172,315</u>	<u>\$ 264,593</u>	<u>\$ 187,594</u>	<u>\$ 231,226</u>	<u>(12.6)%</u>
Operating Costs					
2007 - Communications	\$ 1,070	\$ 2,000	\$ 763	\$ 2,000	— %
2008 - Printing & Publishing	2,320	5,000	3,604	5,000	— %
2009 - Office Supplies	2,297	2,000	1,957	2,000	— %
2010 - Travel/Per Diem	4,500	4,500	1,713	4,500	— %
2011 - Vehicle - Gas & Oil	8,919	13,500	12,623	13,500	— %
2016 - Education/Registration/Dues	2,000	2,000	545	2,000	— %
2111 - Vehicle - Maintenance	1,297	3,000	2,997	3,000	— %
2130 - Computers And Peripherals	20,273	27,000	24,799	27,000	— %
2152 - Contract Labor/Professional Service	—	30,000	—	30,000	— %
2446 - Fire Chiefs Expense	90,095	170,957	11,069	133,500	(21.9)%
2448 - Fire Truck Repair	—	37,000	—	37,000	— %
2891 - Wildland Fire Reimbursement	1,507	60,000	—	60,000	— %
Total Operating Costs	<u>\$ 134,278</u>	<u>\$ 356,957</u>	<u>\$ 60,070</u>	<u>\$ 319,500</u>	<u>(10.5)%</u>
Total Expenditures	<u>\$ 306,593</u>	<u>\$ 621,550</u>	<u>\$ 247,664</u>	<u>\$ 550,726</u>	<u>(11.4)%</u>

401-77 Emergency Management

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-77 Emergency Management							
Full-Time Positions							
Administrative Coordinator	0.50	\$ 20,935	\$ 1,602	\$ 3,166	\$ 11,592	\$ 597	\$ 37,891
Director	0.45	47,486	3,633	7,182	7,893	1,353	67,546
Technician	0.50	15,600	1,193	2,360	3,957	445	23,554
Fire Marshal	1.00	60,000	4,590	9,075	7,913	1,710	83,288
Full-Time Positions Total	<u>2.45</u>	<u>\$ 144,021</u>	<u>\$ 11,018</u>	<u>\$ 21,783</u>	<u>\$ 31,354</u>	<u>\$ 4,105</u>	<u>\$ 212,280</u>
Temporary Positions		15,600	1,193	—	—	—	16,793
Vacation		2,000	153	—	—	—	2,153
Emergency Management Total	<u>2.45</u>	<u>\$ 161,621</u>	<u>\$ 12,364</u>	<u>\$ 21,783</u>	<u>\$ 31,354</u>	<u>\$ 4,105</u>	<u>\$ 231,226</u>

Misdemeanor Probation Program

Function

The Lea County General Fund provides funding for a portion of the salaries and benefits of staff employed in the Lea County Probation Department. This is done in order to cover funding shortfalls from state grants and program fees. Please see narrative for the Lea County Probation Department in the Special Revenue section of the budget.

DIVISIONS PROVIDING WELL ROUNDED

SERVICES TOGETHER

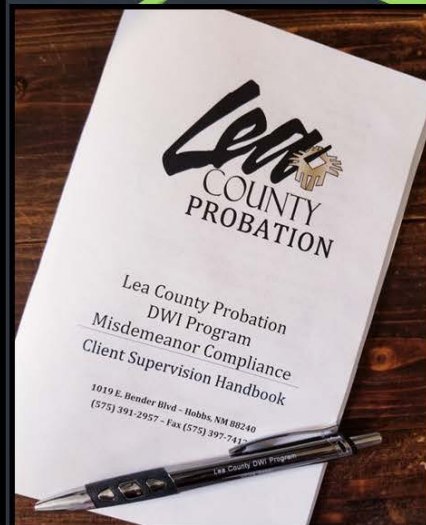
The efforts of Lea County Probation's Treatment, Prevention, and Compliance Divisions work hand in hand to attain the needed changes in behavior to shape their clients into successful members of society. With the collaboration of efforts from all divisions, we increase the probability of success for each and every client.

MISDEMEANOR COMPLIANCE

Court Compliance Officers serve as officers of the Court and agents of Lea County Probation. They are responsible for the supervision of persons referred by the Courts who receive a conditional release to the community. Their mission is to execute the sentence ordered by the Court, control risk to the community, and promote law-abiding behavior.

Responsibilities:

- Use suitable methods to bring about conduct and situational improvements
- Assess risk levels posed to the community and establish supervision plans which minimize the risk
- Utilize risk control supervision activities
- Assess and address behavior and circumstances which are likely to be associated with future criminal conduct
- Monitor compliance of court ordered sanctions while providing direction and encouraging successful outcomes



401-81 Misdemeanor Compliance

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 84,040	\$ 93,198	\$ 93,198	\$ 91,423	(1.9)%
2005 - Overtime	—	—	—	—	— %
2063 - PERA	12,659	14,096	13,819	13,828	(1.9)%
2064 - FICA	6,581	7,130	7,106	6,994	(1.9)%
2065 - Health Insurance	8,241	12,682	12,682	17,539	38.3 %
2200 - Retiree Health Care	2,346	2,656	2,605	2,606	(1.9)%
Total Salaries & Benefits	<u>\$ 113,867</u>	<u>\$ 129,762</u>	<u>\$ 129,410</u>	<u>\$ 132,389</u>	<u>2.0 %</u>
Operating Expenditures					
2010 - Travel & Per Diem	\$ —	\$ 5,000	\$ 685	\$ —	(100.0)%
2232 - Non-Capital Equipment	18,000	18,000	—	—	(100.0)%
2604 - Supplies	—	26,641	23,479	—	(100.0)%
2605 - Operating Costs	—	21,640	14,960	—	(100.0)%
Total Operating Costs	<u>18,000</u>	<u>71,281</u>	<u>39,125</u>	<u>—</u>	<u>(100.0)%</u>
Total Expenditures	<u>\$ 131,867</u>	<u>\$ 201,043</u>	<u>\$ 168,535</u>	<u>\$ 132,389</u>	<u>(34.1)%</u>

401-81 Misdemeanor Compliance

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
401-81 Misdemeanor Compliance							
Full-Time Positions							
Director	<u>1.00</u>	<u>\$ 91,423</u>	<u>\$ 6,994</u>	<u>\$ 13,828</u>	<u>\$ 17,539</u>	<u>\$ 2,606</u>	<u>\$ 132,389</u>
Full-Time Positions Total	<u>1.00</u>	<u>\$ 91,423</u>	<u>\$ 6,994</u>	<u>\$ 13,828</u>	<u>\$ 17,539</u>	<u>\$ 2,606</u>	<u>\$ 132,389</u>
Misdemeanor Compliance Total	<u>1.00</u>	<u>\$ 91,423</u>	<u>\$ 6,994</u>	<u>\$ 13,828</u>	<u>\$ 17,539</u>	<u>\$ 2,606</u>	<u>\$ 132,389</u>

Lea County Assessor's Valuation Fund



Sharla Kennedy - Lea County Assessor

Assessor's Property Valuation Fund

Mission Statement

To provide fair and equitable assessment of real and personal property at a reasonable cost and maintain a current tax base upon which local government can apply tax levies.

Function

Recipients of revenue produced through ad valorem levies are required to pay counties an administrative charge to offset collection cost. Prior to distribution to a revenue recipient, the county treasurer shall deduct an administrative charge equaling one percent of the revenue received. Once the administrative charges have been deducted by the county treasurer, the funds are distributed into the property valuation fund. Expenditures from the property valuation fund shall be made pursuant to a property valuation program that is presented by the county assessor and is approved by a majority vote by the county commissioners.

The property valuation fund has to be used in a manner in which falls under Section 7-38-38.1 the ways in which the funds may be used are as follows:

- Full time employee salaries are not permitted, however, full time employees that work in the assessor's office and do work pertaining to a property valuation program may, have their salaries prorated between the general fund and the property valuation fund.
- Part time employees hired for the purpose of assisting with the property valuation program.
- Overtime expenses associated with conducting a property valuation program.
- Capital outlay purchases related to the sole purpose of conducting a reappraisal program.
- Travel expenditures associated with reappraisal.
- Any debt service incurred from conducting a property valuation program.
- County property valuation fund is a restricted fund, meaning transfers out of the fund are not permitted.
- Cash balances remaining at the end of the fiscal year, transform into the beginning cash balance in the fund. They may not be transferred to another fund.
- Maintenance and repair expenses associated with the equipment belonging to the fund and/or equipment used for reappraisal purposes.

Goals

The County Assessor has designated the following projects as priorities in the FY 21 year:

Property inspection plan, in order to meet IAAO standards

Every parcel to be reviewed every 4-6 years

1. The re-inspection plan began in 2014 and is currently ongoing. The project has progressed to North of Lovington to outside of Hobbs.
2. Ideally this will be completed by two teams, one team has been put on hold while training new employees and to work on a commercial re-appraisal.
3. The Tatum area has been put on hold while we are training and completing the Commercial re-appraisal.
4. The Field team will preview the property with EagleView before going to the field.
 - a. Areas of primary concern
 - Areas of the most non-permitted growth
 - Hobbs, Lovington, Jal, and Eunice
 - Tatum having the least bit of growth and development

499-46 County Assessor's Valuation Fund

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Miscellaneous					
1209 - 1% Administrative Fee	\$ 502,052	\$ 409,516	\$ 556,138	\$ 417,706	2.0 %
Miscellaneous Total	<u>\$ 502,052</u>	<u>\$ 409,516</u>	<u>\$ 556,138</u>	<u>\$ 417,706</u>	<u>2.0 %</u>
Total Revenue	<u>\$ 502,052</u>	<u>\$ 409,516</u>	<u>\$ 556,138</u>	<u>\$ 417,706</u>	<u>2.0 %</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ 107,298	\$ 119,520	\$ 72,121	\$ 104,382	(12.7)%
2003 - Part Time Positions	14,813	35,594	12,591	35,594	— %
2063 - PERA	14,808	14,674	10,994	12,385	(15.6)%
2064 - FICA	10,631	12,172	6,440	11,014	(9.5)%
2065 - Health Insurance	27,989	29,492	21,905	19,338	(34.4)%
2200 - Retiree Health Care	3,401	2,765	2,067	2,334	(15.6)%
2208 - Vacation	—	4,000	—	4,000	— %
Total Salaries & Benefits	<u>\$ 178,941</u>	<u>\$ 218,218</u>	<u>\$ 126,119</u>	<u>\$ 189,047</u>	<u>(13.4)%</u>
Operating Costs					
2008 - Printing & Publishing	\$ 12,937	\$ 20,000	\$ 13,164	\$ 16,000	(20.0)%
2009 - Office Supplies	14,634	20,000	14,955	15,000	(25.0)%
2010 - Travel/Per Diem	11,122	20,000	9,651	16,000	(20.0)%
2011 - Vehicle - Gas & Oil	4,679	10,000	3,219	10,000	— %
2012 - Maintenance	53,793	74,000	44,697	74,000	— %
2016 - Education/Registration/Dues	10,960	37,500	4,949	37,500	— %
2111 - Vehicle - Maintenance	312	5,000	332	5,000	— %
2130 - Computers And Peripherals	7,355	10,000	9,640	10,000	— %
2152 - Staff Labor	245,788	253,485	219,028	253,485	— %
2158 - NMAC Conference	7,489	10,000	4,174	10,000	— %
2165 - Software	6,191	50,000	—	50,000	— %
Total Operating Costs	<u>\$ 375,259</u>	<u>\$ 509,985</u>	<u>\$ 323,810</u>	<u>\$ 496,985</u>	<u>(2.5)%</u>
Total Expenditures	<u>\$ 554,200</u>	<u>\$ 728,203</u>	<u>\$ 449,928</u>	<u>\$ 686,032</u>	<u>(5.8)%</u>
Net Change from Operations	<u>(52,148)</u>	<u>(318,687)</u>	<u>106,210</u>	<u>(268,325)</u>	<u>(15.8)%</u>
Capital Outlays (See Detail)	<u>—</u>	<u>85,000</u>	<u>50,789</u>	<u>30,000</u>	<u>(64.7)%</u>
Net Change in Fund Balance	<u>(52,148)</u>	<u>(403,687)</u>	<u>55,421</u>	<u>(298,325)</u>	<u>(26.1)%</u>
Cash Fund Balance Beginning of Year	1,160,789	1,108,641	1,108,641	1,164,062	5.0 %
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u><u>\$ 1,108,641</u></u>	<u><u>\$ 704,954</u></u>	<u><u>\$ 1,164,062</u></u>	<u><u>\$ 865,737</u></u>	<u><u>22.8 %</u></u>

499-46 County Assessor's Valuation Fund

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
499-46 Assessor's Valuation							
Full-Time Positions							
Chief Appraiser	0.30	\$ 22,895	\$ 1,751	\$ 3,463	\$ 2,374	\$ 652	\$ 31,135
Chief Deputy Assessor	0.30	21,653	1,656	3,275	2,374	617	29,576
Deputy Assessor	0.60	23,843	1,824	3,606	12,217	680	42,169
Field Appraiser	0.60	13,491	1,032	2,040	2,374	384	19,322
Incentive Pay	—	22,500	1,721	—	—	—	24,221
Full-Time Positions Total	1.80	\$ 104,382	\$ 7,985	\$ 12,385	\$ 19,338	\$ 2,334	\$ 146,424
Part-Time Positions Total		35,594	2,723	—	—	—	38,317
Vacation		4,000	306	—	—	—	4,306
Assessor's Valuation Total	<u>1.80</u>	<u>\$ 143,976</u>	<u>\$ 11,014</u>	<u>\$ 12,385</u>	<u>\$ 19,338</u>	<u>\$ 2,334</u>	<u>\$ 189,047</u>

499-46 County Assessor's Valuation Fund

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4324 - Copier	\$ —	\$ 30,000	\$ —	\$ 30,000	— %
4382 - Vehicle	<u>\$ —</u>	<u>\$ 55,000</u>	<u>\$ 50,789</u>	<u>\$ —</u>	<u>(100.0)%</u>
Total Capital Outlays	<u><u>\$ —</u></u>	<u><u>\$ 85,000</u></u>	<u><u>\$ 50,789</u></u>	<u><u>\$ 30,000</u></u>	<u><u>(64.7)%</u></u>

County Clerk's Recording & Filing Fee Fund



Keith Manes - Lea County Clerk

Lea County Clerk Recording and Filing Fee

Mission Statement

To produce and maintain the best permanent public records in the nation, provide quality service to taxpayers, and ensure the public retains a high opinion of Lea County, the County Clerk's Office, and the elected official who manages it; and conduct the most correct, trouble-free elections that ensures hassle-free voting for Lea County citizens.

Function

Section 14-8-12.2 and 14-8-15, New Mexico Statutes Annotated, 1978 as amended, allows the County Clerk to charge a recording fee of twenty-five dollars (\$25.00) for each document filed or recorded by the County Clerk. For each fee of twenty-five dollars (\$25) collected by the County Clerk pursuant to this section, eighteen dollars (\$18) shall be deposited in the county general fund and seven dollars (\$7.00) shall be deposited in the county clerk recording and filing fund. Expenditures from the recording and filing fund may only be used for:

1. to rent, purchase, lease or lease-purchase recording equipment and for supplies, training and maintenance for such equipment;
2. to rent, purchase, lease or lease-purchase equipment associated with all regular duties in the county clerk's office and for supplies, training and maintenance for such equipment;
3. to rent, purchase, lease or lease-purchase vehicles associated with all regular duties in the county clerk's office and for supplies, training and maintenance for such vehicles, provided that the county clerk shall report annually to the board of county commissioners the usage, mileage and necessity of any vehicle acquired pursuant to this paragraph;
4. for technical assistance or for training associated with all regular duties of the county clerk's office; or
5. for staff travel associated with all regular duties of the county clerk's office pursuant to the Per Diem and Mileage Act [[10-8-1](#) through [10-8-8](#) NMSA 1978].

405-54 County Clerk's Recording & Filing Fund

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Charges for Services					
1211 - Clerk Filing/Recording	\$ 127,617	\$ 100,000	\$ 110,047	\$ 100,000	— %
Charges for Services Total	<u>127,617</u>	<u>100,000</u>	<u>110,047</u>	<u>100,000</u>	<u>— %</u>
Total Revenue	<u>127,617</u>	<u>100,000</u>	<u>110,047</u>	<u>100,000</u>	<u>— %</u>
Expenditures					
Operating Costs					
2009 - Office Supplies	2,204	15,000	10,963	13,000	(13.3)%
2010 - Travel/Per Diem	2,930	6,500	500	6,500	— %
2011 - Vehicle - Gas & Oil	2,378	3,100	1,659	3,100	— %
2016 - Education/Registration/Dues	684	3,500	411	3,500	— %
2111 - Vehicle - Maintenance	544	3,000	159	3,000	— %
2130 - Computers And Peripherals	19,267	44,500	26,686	34,500	(22.5)%
2152 - Contract Labor/Professional Service	114,189	200,000	198,019	84,768	(57.6)%
Total Operating Costs	<u>142,195</u>	<u>275,600</u>	<u>238,397</u>	<u>148,368</u>	<u>(46.2)%</u>
Total Expenditures	<u>142,195</u>	<u>275,600</u>	<u>238,397</u>	<u>148,368</u>	<u>67.7 %</u>
Net Change from Operations	<u>(14,578)</u>	<u>(175,600)</u>	<u>(128,350)</u>	<u>(48,368)</u>	<u>780.4 %</u>
Capital Outlays (See Detail)	<u>34,916</u>	<u>35,000</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
Net Change in Fund Balance	<u>(49,494)</u>	<u>(210,600)</u>	<u>(128,350)</u>	<u>(48,368)</u>	<u>159.3 %</u>
Cash Fund Balance Beginning of Year	299,054	249,560	249,560	121,209	(51.4)%
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 249,560</u>	<u>\$ 38,960</u>	<u>\$ 121,209</u>	<u>\$ 72,841</u>	<u>87.0 %</u>

405-54 County Clerk's Recording & Filing Fund

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4324 - Copier	\$ 34,916	\$ 35,000	\$ —	\$ —	(100.0)%
Total Capital Outlays	<u>\$ 34,916</u>	<u>\$ 35,000</u>	<u>\$ —</u>	<u>\$ —</u>	<u>(100.0)%</u>

Indigent Gross Receipts Tax



Indigent Claims Fund

Mission Statement

To provide assistance to indigent residents of Lea County, contributions to the New Mexico Medicare Fund and support of mental health organizations per the Indigent Hospital Claims Administration Ordinance No. 61.

Function

The intent and purpose of the Indigent Hospital and County Health Care Act is to provide a funding source of last resort for the care of indigent patients living in Lea County.

The funding source for the indigent program is a 1/8th county-wide gross receipts tax that was originally levied by an ordinance approved in 1989. Due to increased activity in the oil industry over the past two years, gross receipts tax revenue increased 4.79% to \$9,262,354 in FY 20/21.

Lea County is mandated to remit 50% of the prior year Indigent Gross Receipts Tax received to the New Mexico Human Services Division to support state Medicaid Services. Medicaid contributions for FY 20/21 are projected to be \$5,000,000.

New Mexico Senate Bill 268, passed during FY13/14, requires that the County transfer a sum equal to 66% of the prior year Indigent Gross Receipts Tax received, estimated to be \$6,600,000 for FY20/21, to the State's response to the Affordable Health Care Act - the Safety Net Care Pool. Together with the mandated Medicaid Contributions, Lea County is required to transfer 116.7% of the prior year Indigent Care Gross Receipts Tax received to the State which creates a budget deficit before other budgeted indigent expenditures.

Although not paying the hospitals directly for Indigent Claims, Lea County remains liable for indigent claims not paid through the State's "Safety Net Care Pool" program and continues to administer indigent claims applications received from local hospitals. Applications are processed to identify those individuals who qualify for indigent status by applying guidelines identified in the Indigent Hospital Claims Administration Ordinance.

Indigent Claims Funds are also used to provide certain mental/physical health services to indigent county residents. Services provided range from prenatal care for at-risk pregnancies to half-way houses for those recovering from alcohol and drug addictions. Lea County has budgeted \$218,000 for those services.

In order to meet the mandated Medicaid and Safety Net Care Pool contributions along with the other budgeted expenditures, Lea County has budgeted a transfer from the General Fund of \$9,450,000.

Staff

The Indigent Claims program is administered through the Finance Department and has one employee assigned to assist applicants.

406-13 Indigent GRT

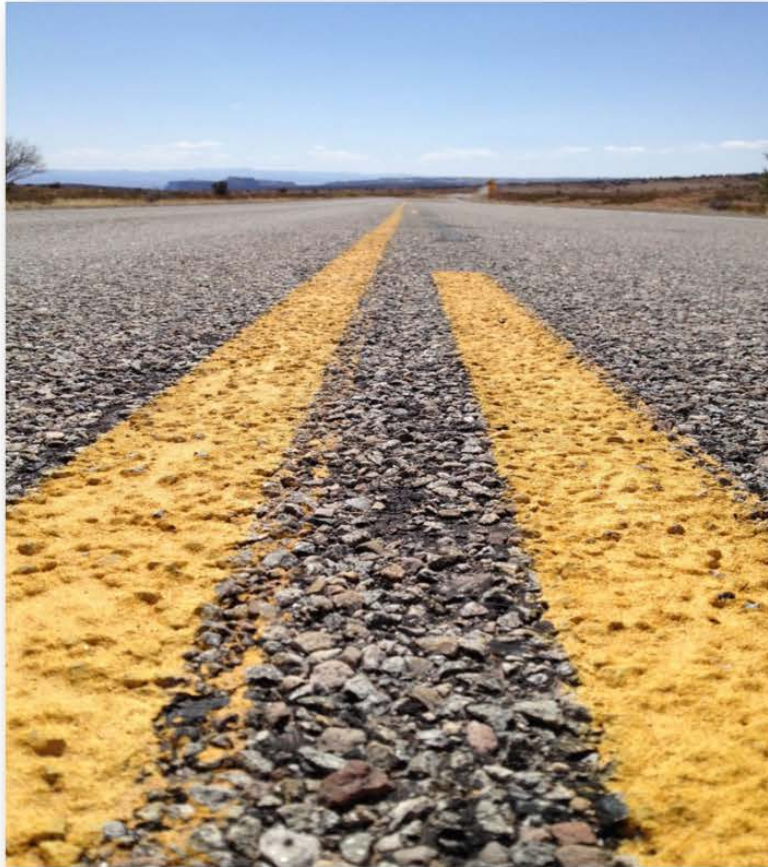
	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Gross Receipts Taxes					
1410 - Gross Receipts Tax	\$ 8,838,562	\$ 6,875,000	\$ 9,262,354	\$ 2,500,072	(63.6)%
Gross Receipts Taxes Total	<u>8,838,562</u>	<u>6,875,000</u>	<u>9,262,354</u>	<u>2,500,072</u>	<u>(63.6)%</u>
Miscellaneous					
1260 - Refunds	435	—	—	—	— %
1381 - Miscellaneous	—	—	35,034	—	— %
1420 - Recoveries	545	500	495	500	— %
Miscellaneous	<u>980</u>	<u>500</u>	<u>35,529</u>	<u>500</u>	
Total Revenue	<u>8,839,542</u>	<u>6,875,500</u>	<u>9,297,884</u>	<u>2,500,572</u>	<u>(63.6)%</u>
Operating Costs					
2017 - Indigent Burial	7,429	10,000	8,700	10,000	— %
2058 - Diabetes Program	1,200	5,000	720	5,000	— %
2097 - Medicaid	3,220,844	4,600,000	4,400,475	5,000,000	8.7 %
2110 - Mental Health - Contract Service	297,000	230,500	224,739	218,000	(5.4)%
2207 - State Administrative Fee	287,218	312,500	273,145	95,000	(69.6)%
2890 - 1/12 th GRT State Redirect	4,294,458	6,000,000	5,867,299	6,600,000	10.0 %
Total Operating Costs	<u>8,108,149</u>	<u>11,158,000</u>	<u>10,775,077</u>	<u>11,928,000</u>	<u>6.9 %</u>
Total Expenditures	<u>8,108,149</u>	<u>11,158,000</u>	<u>10,775,077</u>	<u>11,928,000</u>	<u>6.9 %</u>
Net Change from Operations	<u>731,393</u>	<u>(4,282,500)</u>	<u>(1,477,193)</u>	<u>(9,427,428)</u>	<u>120.1 %</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>731,393</u>	<u>(4,282,500)</u>	<u>(1,477,193)</u>	<u>(9,427,428)</u>	<u>120.1 %</u>
Cash Fund Balance Beginning of Year	<u>851,051</u>	<u>1,582,444</u>	<u>1,582,444</u>	<u>105,250</u>	<u>(93.3)%</u>
Cash Transfer from the General Fund	<u>—</u>	<u>2,902,161</u>	<u>—</u>	<u>9,450,000</u>	<u>225.6 %</u>
Cash Fund Balance End of Year	<u>\$ 1,582,444</u>	<u>\$ 202,105</u>	<u>\$ 105,250</u>	<u>\$ 127,822</u>	<u>(36.8)%</u>

Lea County Public Works Department



- Lea County Road Department
- Lea County Farm and Range Fund
- Lea County Paving Districts Fund
- Lea County Airports

Lea County Road Department



Lea County Road Department

Mission Statement

The provide safe and efficient roadways and services to the citizens of Lea County, understanding that it is the Road Department's duty to maintain the County's network of roadways for not only the traveling public, but also for the economic prosperity of the County.

Function

The Lea County Road Department is responsible for the construction and maintenance of County Roadways.

Staff

The Public Works Director supervises the Lea County Road Department. The department employs a variety of staff with skill sets that equal the variety of duties performed. The department's 44 employees range from heavy equipment operators to mechanics, from welders and fabricators to ditch mowers and everything in between.

Accomplishments

In FY 19/20 the Lea County Road Department completed maintenance chip seal on over 34 miles of roadway and oversaw the conversion of existing caliche roadways to new reconstructed chip seal roadways throughout the county.

The Road Department continues to maintain over 1,296 miles of roadway and replaced 12 cattle guards.

Goals

The Lea County Road Department plans to continue its ongoing maintenance of county roadways but also plans on focusing on rebuilding vital arterial roadways in the county.

Other projects will include the reconstruction and paving of roadways on the perimeter of Lovington and Hobbs, as well as reconstruct roadways in the oil rich areas in the southern end of the county.

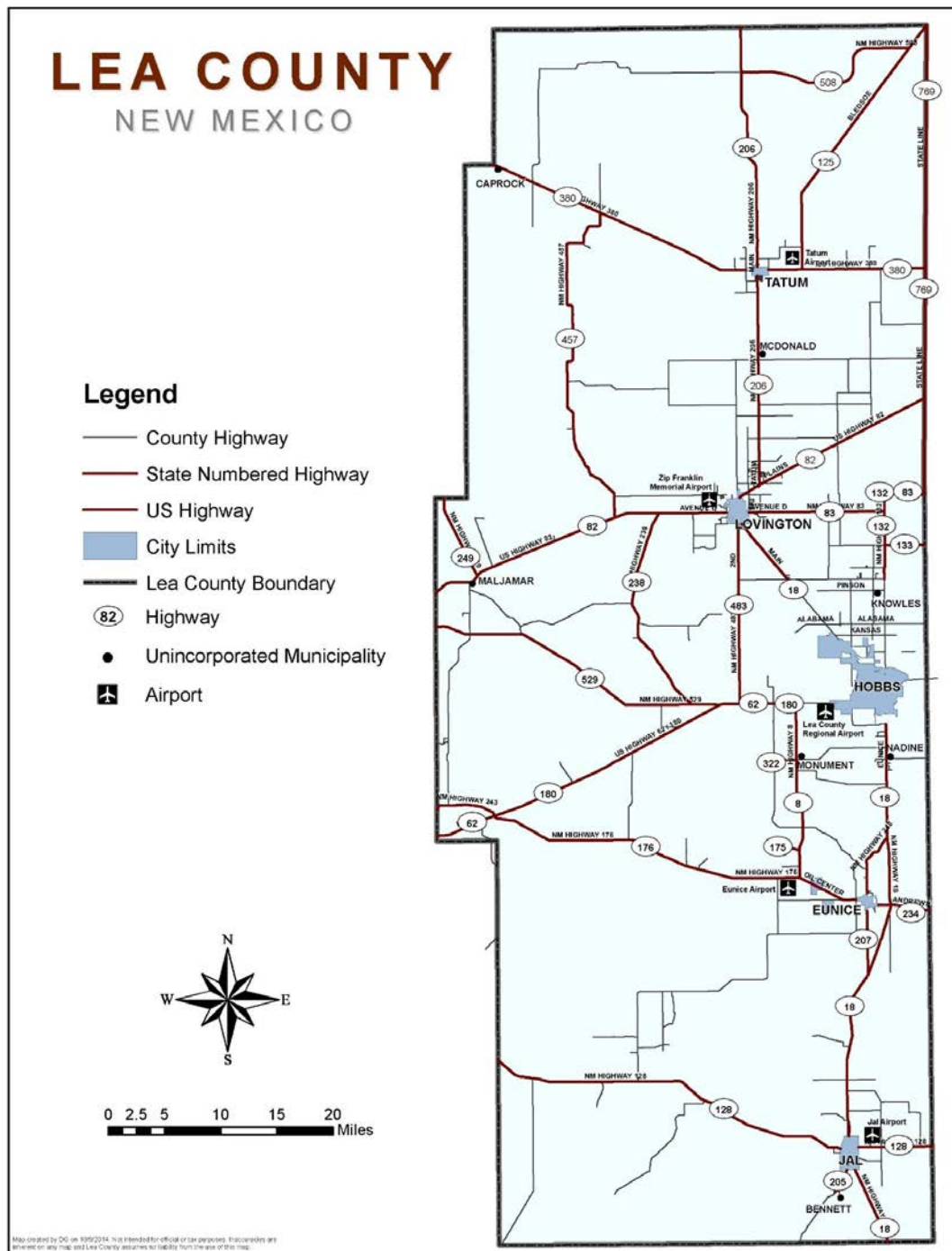
Funding

Lea County is estimating grant revenue totaling \$905,166 for road construction during FY 20/21 from the New Mexico Department of Transportation. The County is also expecting to receive more than \$1 million dollars in Motor Vehicle and Gasoline Tax revenue. The County has budgeted more that \$1 million in General Fund transfers to provide for road maintenance and repair.

Capital Projects

The Road Department budget contains \$8.2 million in funding for new road projects for FY 21, as well as \$1.13 million for road maintenance. New construction focus will be on the Campbell and Marathon Roadways..

Other capital funding includes \$2.01 million to replace equipment that has reached the end of its' useful life.



402-10 Lea County Road Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1665 - 17 SB ST	\$ 65,000	\$ 65,000	\$ —	\$ 50,000	(23.1)%
1670 - 16 CO-OP ST	—	75,000	75,000	75,000	— %
1726 - 17 CO-OP ST	100,000	100,000	—	75,000	(25.0)%
1737 - 16 SB ST	—	40,000	40,000	40,000	— %
1738 - 16 CAP ST	—	226,245	226,245	226,245	— %
1743 - 17 CAP ST	—	212,676	—	212,676	— %
1922 - 15 CAP ST	609,164	420,400	—	226,245	(46.2)%
Intergovernmental Total	<u>774,164</u>	<u>1,139,321</u>	<u>341,245</u>	<u>905,166</u>	<u>(94.3)%</u>
Miscellaneous					
1260 - Refunds	629	—	12,212	—	— %
Miscellaneous	<u>629</u>	<u>—</u>	<u>12,212</u>	<u>—</u>	<u>— %</u>
Other Taxes					
1510 - Motor Vehicle-Road	778,026	665,000	757,070	665,000	— %
1520 - Gasoline Tax (Suspense)	370,235	360,904	376,189	360,904	— %
Other Taxes Total	<u>1,148,261</u>	<u>1,025,904</u>	<u>1,133,259</u>	<u>1,025,904</u>	<u>— %</u>
Total Revenue	<u>1,923,054</u>	<u>2,165,225</u>	<u>1,486,716</u>	<u>1,931,070</u>	<u>(10.8)%</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	1,455,754	1,973,393	1,386,352	1,345,152	(31.8)%
2005 - Overtime	52,534	81,885	40,250	50,000	(38.9)%
2063 - PERA	215,214	298,476	205,070	203,454	(31.8)%
2064 - FICA	114,111	161,436	108,987	108,259	(32.9)%
2065 - Health Insurance	474,241	760,654	481,813	529,493	(30.4)%
2109 - SEC 125 Flex Spending	—	310	—	310	— %
2200 - Retiree Health Care	41,231	56,242	38,669	38,337	(31.8)%
2208 - Vacation	8,027	20,000	11,428	20,000	— %
2209 - Straight Time - OT	388	35,000	—	—	(100.0)%
Total Salaries & Benefits	<u>2,361,500</u>	<u>3,387,396</u>	<u>2,272,568</u>	<u>2,295,005</u>	<u>(32.2)%</u>
Operating Costs					
2006 - Postage	—	500	123	500	— %
2007 - Communications	19,264	20,000	16,704	20,000	— %
2008 - Printing & Publishing	798	2,000	172	2,000	— %
2009 - Office Supplies	7,550	8,750	4,650	8,750	— %
2010 - Travel/Per Diem	758	2,500	2,018	2,000	(20.0)%
2013 - Rental Of Equipment	2,341	7,500	5,168	7,500	— %
2016 - Education/Registration/Dues	4,751	9,500	1,864	6,000	(36.8)%
2023 - Maintenance - Building	12,329	15,000	5,473	10,000	(33.3)%
2025 - Utilities	34,591	52,500	41,680	52,500	— %
2040 - Contractual Services - Mowing	—	15,000	—	2,500	(83.3)%
2043 - Surveying, Engineering & Planning	13,411	215,000	203,309	—	(100.0)%

402-10 Lea County Road Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
2046 - Janitor Supplies	7,363	12,000	6,352	9,000	(25.0)%
2051 - Maintenance - Roads	2,521,776	2,550,000	2,035,561	1,130,000	(55.7)%
2052 - Striping	42,217	225,000	115,811	175,000	(22.2)%
2075 - Maintenance - Equipment	267,169	325,000	279,835	325,000	— %
2076 - Equipment Operating	505,991	550,000	505,533	600,000	9.1 %
2077 - Tools & Supplies	2,776	15,000	2,801	10,000	(33.3)%
2079 - Contractual Service - Maintenance	5,697	5,910	5,383	6,525	10.4 %
2082 - Safety Equipment	2,862	18,750	2,868	8,750	(53.3)%
2086 - Contractual Service - Physicals	—	4,000	—	4,000	— %
2130 - Computers And Peripherals	1,325	4,000	1,362	4,000	— %
2131 - Uniforms	12,159	18,000	12,045	12,000	(33.3)%
2133 - Fencing	26,057	50,000	—	10,000	(80.0)%
2169 - Lab Testing	—	10,000	—	5,000	(50.0)%
2201 - Signs - Construction & Road	15,000	15,000	12,810	15,000	— %
2802 - Staff Labor	211,751	225,000	144,372	250,000	11.1 %
Total Operating Costs	<u>3,717,937</u>	<u>4,375,910</u>	<u>3,405,894</u>	<u>2,676,025</u>	<u>(38.8)%</u>
Total Expenditures	<u>6,079,437</u>	<u>7,763,306</u>	<u>5,678,461</u>	<u>4,971,030</u>	<u>(6.6)%</u>
Net Change from Operations	<u>(4,156,383)</u>	<u>(5,598,081)</u>	<u>(4,191,746)</u>	<u>(3,039,960)</u>	<u>0.9 %</u>
Capital Outlays (See Detail)	<u>5,527,825</u>	<u>8,236,529</u>	<u>4,269,968</u>	<u>11,641,168</u>	<u>(22.8)%</u>
Net Change in Fund Balance	<u>(9,684,209)</u>	<u>(13,834,610)</u>	<u>(8,461,714)</u>	<u>(14,681,128)</u>	<u>(12.6)%</u>
Cash Fund Balance Beginning of Year	1,000,000	1,132,889	1,132,889	1,346,176	18.8 %
Cash Transfer from the General Fund	<u>9,817,098</u>	<u>14,311,313</u>	<u>8,675,000</u>	<u>14,734,952</u>	<u>3.0 %</u>
Cash Fund Balance End of Year	<u><u>\$ 1,132,889</u></u>	<u><u>\$ 1,609,593</u></u>	<u><u>\$ 1,346,176</u></u>	<u><u>\$ 1,400,000</u></u>	<u><u>(13.0)%</u></u>

402-10 Lea County Road Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
402-10 Road							
Full-Time Positions							
Administrative Coordinator	2.00	\$ 75,629	\$ 5,786	\$ 11,439	\$ 37,538	\$ 2,155	\$ 132,547
Leadman	1.00	—	—	—	—	—	—
Crew Supervisor	4.00	53,269	4,075	8,057	23,183	1,518	90,102
Equipment Operator	5.00	105,352	8,059	15,934	25,452	3,003	157,800
Mechanic	2.00	53,248	4,073	8,054	17,539	1,518	84,432
Operator III	27.00	967,930	74,047	146,399	402,598	27,586	1,618,561
Superintendent	1.00	89,724	6,864	13,571	23,183	2,557	135,899
Public Works Director	0.50	—	—	—	—	—	—
Welder	1.00	—	—	—	—	—	—
Full-Time Positions Total	43.50	1,345,152	102,904	203,454	529,493	38,337	2,219,340
Overtime		50,000	3,825	—	—	—	53,825
SEC 125 Flex Spending		310	—	—	—	—	310
Vacation		20,000	1,530	—	—	—	21,530
Road Total	<u>43.50</u>	<u>\$ 1,415,462</u>	<u>\$ 108,259</u>	<u>\$ 203,454</u>	<u>\$ 529,493</u>	<u>\$ 38,337</u>	<u>\$ 2,295,005</u>

402-10 Lea County Road Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4220 - Mower	\$ —	\$ —	\$ —	\$ 180,000	— %
4251 - Road Construction New Chip Seal	4,452,724	5,500,000	2,667,457	8,200,000	49.1 %
4315 - Pickup (s)	116,000	116,000	113,061	116,000	— %
4412 - Dump Trucks	360,000	410,000	404,164	245,000	(40.2)%
4436 - Trailer	19,965	—	—	650,000	—
4506 - Road Widener	11,508	145,000	—	103,514	(28.6)%
4558 - Broom (s)	—	60,000	59,500	—	(100.0)%
4596 - Distributor	—	225,000	223,169	285,000	26.7 %
4599 - Chip Spreader	—	340,000	308,210	440,000	29.4 %
4616 - Video Message System	—	20,000	—	20,000	— %
4624 - Road Facility Remodel	—	75,000	21,690	75,000	— %
4701 - SB County FY 18/19	—	21,667	21,667	—	(1)
4702 - SB State FY 18/19	60,364	65,000	4,636	—	(1)
4703 - CO-OP County FY 18/19	—	33,334	33,334	25,000	—
4704 - CO-OP State FY 18/19	—	100,000	100,000	75,000	—
4705 - CAP County FY 18/19	61,783	140,134	78,351	75,415	—
4706 - CAP State FY 18/19	420,400	420,400	—	226,245	—
4750 - Tracked Skid Steer	—	110,000	81,395	245,000	122.7 %
4764 - 19 CAP County	—	75,415	—	75,415	— %
4765 - 19 CAP State	—	226,245	—	226,245	— %
4766 - 19 CO-OP County	—	25,000	25,000	25,000	— %
4767 - 19 CO-OP State	—	75,000	75,000	75,000	— %
4768 - 19 SB County	—	13,334	13,333	13,334	— %
4769 - 19 SB State	—	40,000	40,000	40,000	— %
4779 - Rubber Tire Roller	25,083	—	—	225,000	— %
Total Capital Outlays	<u>\$ 5,527,825</u>	<u>\$ 8,236,529</u>	<u>\$ 4,269,968</u>	<u>\$ 11,641,168</u>	<u>41.3 %</u>

Lea County Farm and Range Fund



Farm and Range Fund

Mission Statement

To benefit the County in the conservation of soil and water, the control of rodents and predatory animals and the extermination of poisonous and noxious weeds.

Function

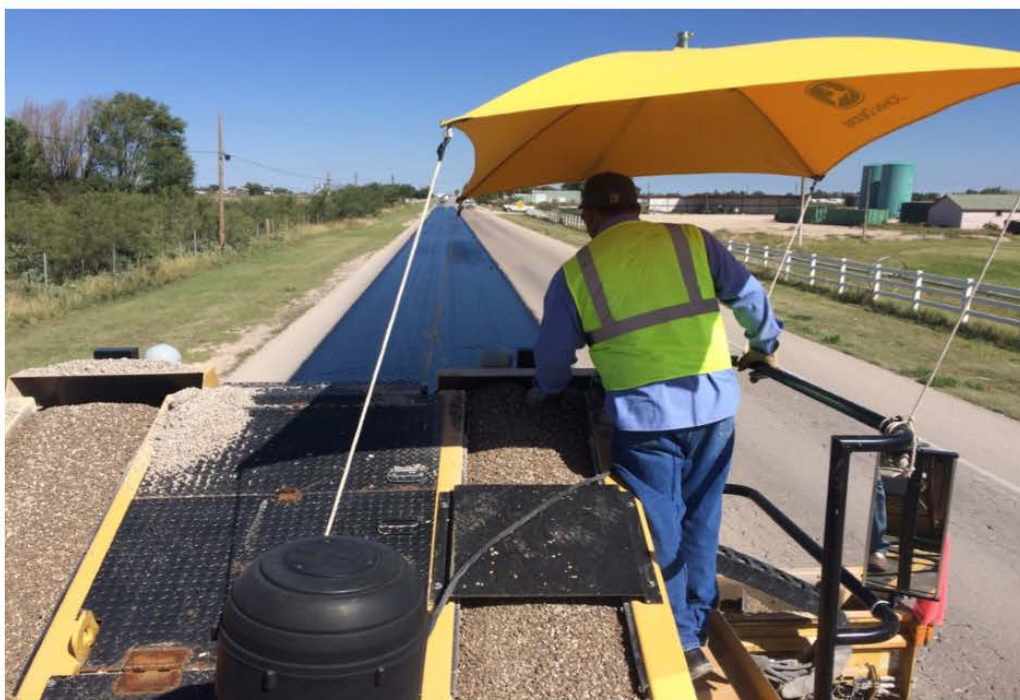
The purpose of the Farm and Range Fund is to account for expenditures of Taylor Grazing Act Funding received along with the contribution from Lea County. Currently, Lea County contracts with two outside agencies to provide these services. Those agencies and their purposes are as follows:

1. USDA Animal and Plant Inspection Service - to maintain a biologically-sound Integrated Wildlife Damage Management Plan to assist property owners, businesses, private citizens, and governmental agencies in resolving wildlife damage problems and conductor control activities in accordance with applicable Federal, State and local laws and regulations.
2. Lea County Soil and Water Conservation District -
 - provide educational training to the youth of Lea County explaining the effects of soil erosion and how to correct these problems.
 - continue the noxious weed effort throughout the County.
 - continue efforts in decommissioning abandoned water wells, which will prevent health and safety hazards, and will in recharging the aquifer.
 - provide lease equipment for local operators, brush control products, tree plantings, drip irrigation demonstrations, education exhibits and stewardship programs.

403-11 Farm & Range

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1640 - Taylor Grazing	\$ —	\$ 20,000	\$ 40,574	\$ 20,000	— %
Miscellaneous Total	—	20,000	40,574	20,000	— %
Total Revenue	—	20,000	40,574	20,000	— %
Expenditures					
Operating Costs					
2091 - Soil & Water - Contract Service	65,000	65,000	65,000	62,400	(4.0)%
2092 - Wildlife - Contract Service	56,250	58,500	58,500	56,160	(4.0)%
Total Operating Costs	121,250	123,500	123,500	118,560	(4.0)%
Total Expenditures	121,250	123,500	123,500	118,560	(4.0)%
Net Change from Operations	(121,250)	(103,500)	(82,926)	(98,560)	(31.6)%
Capital Outlays (See Detail)	—	—	—	—	— %
Net Change in Fund Balance	(121,250)	(103,500)	(82,926)	(98,560)	(4.8)%
Cash Fund Balance Beginning of Year	22,015	22,765	22,765	51,839	127.7 %
Cash Transfer from the General Fund	122,000	112,153	112,000	100,000	(10.8)%
Cash Fund Balance End of Year	<u>\$ 22,765</u>	<u>\$ 31,418</u>	<u>\$ 51,839</u>	<u>\$ 53,279</u>	<u>127.7 %</u>

Lea County Paving Districts Fund



Lea County Paving Districts

Mission Statement

To provide for the creation of an improvement district as authorized by the County Improvement District Act that the Commission deems is necessary for the public safety, health or welfare of the citizens of Lea County.

Function

Per 4-55A-4 NMSA 1978 the purpose of an improvement district is as follows:

An improvement district may be created as authorized in the County Improvement District Act in order to construct, acquire, repair or maintain in one or more locations any one or any combination of the following projects, including land served by any project and any right of way, easement or privilege appurtenant or related thereto:

- A. a street, road, bridge, walkway, overpass, underpass, parkway, alley, curb, gutter or sidewalk project, including median and divider strips, parkways and boulevards, ramps and stairways, interchanges, alleys and intersections, arches, support structures and pilings and the grading, regrading, oiling, surfacing, graveling, excavating, macadamizing, paving, repairing, laying, backfilling, leveling, lighting, landscaping, beautifying or in any manner improving of all or any part of one or more streets, roads, bridges, walkways, pathways, curbs, gutters or sidewalks or any combination of the foregoing;
- B. any utility project for providing gas, water, electricity or telephone service;
- C. any storm sewer project, sanitary sewer project or water project, including investigating, planning, constructing, acquiring, excavating, laying, leveling, backfilling or in any manner improving all or any part of one or more storm sewers, drains, sanitary sewers, water lines, trunk lines, mains, laterals and property connections and acquiring or improving hydrants, meters, valves, catch basins, inlets, outlets, lift or pumping stations and machinery and equipment incidental thereto or any combination of the foregoing;
- D. a flood control or storm drainage project, including the investigation, planning, construction, improvement, replacement, repair or acquisition of dams, dikes, levees, ditches, canals, basins and appurtenances such as spillways, outlets, syphons and drop structures, channel construction, diversions, rectification and protection with appurtenant structures such as concrete lining, banks, revetments, culverts, inlets, bridges, transitions and drop structures, rundowns and retaining walls, storm sewers and related appurtenances such as inlets, outlets, manholes, catch basins, syphons and pumping stations, appliances, machinery and equipment and property rights connected therewith or incidental thereto convenient and necessary to control floods or to provide drainage and lessen their danger and damages;
- E. railroad spurs, railroad tracks, railyards, rail switches and any necessary real property; or
- F. on-site or off-site improvements required as a condition to obtaining required approvals of a development to be served by a project, including the payment of any fees or charges levied as a means of paying for all or part of such on-site or off-site improvements.

History: Laws 1980, ch. 91, § 4; 1987, ch. 47, § 4; 1991, ch. 199, § 33; 2000, ch. 63, § 1; 2001, ch. 312, § 10

416-19 Paving Districts

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Property Taxes					
1281 - Paving Districts	\$ —	\$ —	\$ —	\$ —	— %
Property Taxes Total	—	—	—	—	— %
Total Revenue	—	—	—	—	— %
Expenditures					
Operating Costs					
2308 - Improvement District	—	100,000	—	—	(100.0)%
Total Operating Costs	—	100,000	—	—	(100.0)%
Total Expenditures	—	100,000	—	—	(100.0)%
Net Change from Operations	—	(100,000)	—	—	(100.0)%
Capital Outlays (See Detail)	—	—	—	—	— %
Net Change in Fund Balance	—	(100,000)	—	—	(100.0)%
Cash Fund Balance Beginning of Year	2,538	2,538	2,538	2,538	— %
Cash Transfer from the General Fund	—	105,796	—	—	(100.0)%
Cash Fund Balance End of Year	<u>\$ 2,538</u>	<u>\$ 8,334</u>	<u>\$ 2,538</u>	<u>\$ 2,538</u>	<u>(69.5)%</u>

Lea County Airports



Lea County Airports

Mission Statement

To maintain safe, efficient facilities throughout the airport system while leveraging three airports that differ greatly in size to improve and offer economic opportunisms to the region.

Function

The Airport Department is responsible for the operation of three County owned airports:

1. Lea Regional Airport located in Hobbs.
2. Zip Franklin Memorial Airport located in Lovington.
3. Lea County Jal Airport located in Jal.

The Airport Department works hand in hand with a commercial air carrier and the Economic Development Corporation of Lea County to provide and promote airline service to residents of , and visitors to, Lea County out of Lea Regional Airport.

Staff

The staffing for the County airports consists of five personnel. Their diverse backgrounds and experience allow the staff to complete a large variety of duties to improve the facilities as well as maintain the necessary QA/QC functions associated with running a commercial airport.

Accomplishments

With the close of the prior fiscal year, Lea Regional completed its seven consecutive year of commercial air service. Lea County Regional Airport offers daily non-stop roundtrip flights to Houston Bush Intercontinental Airport and Denver International Airport.

Additionally, Lea County Regional Airport is currently in the construction phase of a terminal expansion project, a new concrete apron and RW 21 safety area improvements.

Goals

FY 20/21 will usher in the seventh year of improvement defined in the Master Plan, completed in FY 12/13. The current budget contains over \$11.8 million in capital improvements for the Lea County airport system.

Funds

454 -18 - Lea Regional Airport
455 -18 - Lovington Zip Franklin Airport
456 -18 - Jal Airport

Lea County Regional Airport



454-18 Lea Regional Airport

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Charges for Services					
1260 - Refunds	\$ 12,290	\$ —	\$ 1,080	\$ —	— %
1270 - Insurance	—	8,800	—	8,800	— %
1460 - Airport Rentals	37,365	50,400	42,542	50,400	— %
1461 - Fuel Flowage Fees	24,862	20,000	22,666	20,000	— %
1462 - Concession Lease Car Rental	119,889	50,000	134,619	50,000	— %
Charges for Services Total	<u>194,406</u>	<u>129,200</u>	<u>200,906</u>	<u>129,200</u>	<u>— %</u>
Intergovernmental					
1481 - FAA Concrete Apron Grant	—	—	502,213.14	—	— %
1508 - Federal FAA Grant	—	1,481,625	—	468,750	(68.4)%
1604 - CARES Act Grant	—	—	—	608,000	— %
1612 - FAA Grant - Paving	—	200,000	71,444	200,000	— %
1618 - Wildlife Fence Design NM	—	—	—	60,000	— %
1629 - NMDOT Maintenance - Lovington	2,212	10,000	5,203	10,000	— %
1642 - Design RW 3-21 Ext ST	—	2,974,063	59,413	3,346,875	12.5 %
1652 - ASP Grant Airline Equipment	—	80,000	—	—	(100.0)%
1747 - NM DOT Aviation Grant	—	300,000	—	400,000	33.3 %
1841 - Terminal Reconstruction (Hobbs)	257,622	484,727	324,914	—	(100.0)%
1843 - Safety Area Improvement	—	2,364,148	1,053,717	703,125	(70.3)%
1846 - Property Part 139 Hobbs Airport	—	194,000	—	194,000	— %
1849 - RW 3/21 RSA Environmental Assessment	21,868	155,000	61,713	155,000	— %
Intergovernmental Total	<u>281,702</u>	<u>8,243,563</u>	<u>2,078,617</u>	<u>6,145,750</u>	<u>(25.4)%</u>
Total Revenue	<u>476,108</u>	<u>8,372,763</u>	<u>2,279,524</u>	<u>6,274,950</u>	<u>(25.1)%</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	83,779	87,968	82,456	71,001	(19.3)%
2003 - Part Time Positions	—	4,420	2,000	4,420	— %
2005 - Overtime	4,856	6,000	4,543	5,000	(16.7)%
2063 - PERA	12,602	12,705	12,134	10,739	(15.5)%
2064 - FICA	6,921	7,699	6,823	6,229	(19.1)%
2065 - Health Insurance	2,843	20,835	20,833	33,803	62.2 %
2200 - Retiree Health Care	2,388	2,507	2,338	2,024	(19.3)%
2208 - Vacation	469	1,000	771	1,000	— %
2209 - Straight Time - OT	13	1,250	—	—	(100.0)%
Total Salaries & Benefits	<u>113,871</u>	<u>144,383</u>	<u>131,898</u>	<u>134,215</u>	<u>(7.0)%</u>
Operating Costs					
2007 - Communications	7,000	8,000	6,332	8,000	— %
2008 - Printing & Publishing	1,016	1,600	631	1,600	— %
2009 - Office Supplies	1,750	2,750	2,750	2,750	— %
2010 - Travel/Per Diem	1,459	1,500	832	3,500	133.3 %

454-18 Lea Regional Airport

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
2011 - Vehicle - Gas & Oil	6,434	7,500	5,934	8,500	13.3 %
2012 - Maintenance	11	15,000	7,890	15,000	— %
2013 - Rental Of Equipment	389	2,500	611	2,500	— %
2016 - Education/Registration/Dues	1,500	1,500	1,500	3,500	133.3 %
2023 - Maintenance - Building	37,900	40,000	19,138	37,000	(7.5)%
2025 - Utilities	66,586	95,000	85,905	135,000	42.1 %
2079 - Contractual Service - Maintenance	11,591	20,000	10,953	20,000	— %
2111 - Vehicle - Maintenance	4,924	5,000	3,768	5,000	— %
2123 - Air Field Maintenance	32,006	37,500	36,648	45,000	20.0 %
2131 - Uniforms	892	1,000	1,000	2,000	100.0 %
2181 - Air Field Supplies	3,288	10,000	10,000	10,000	— %
2405 - Federal Grant - FAA Tower	96,128	250,000	98,592	110,000	(56.0)%
2450 - NMDOT Marketing Grant	—	—	—	400,000	— %
2701 - Maintenance - Airport	25,000	25,000	14,167	25,000	— %
2802 - Staff Labor	—	3,500	—	11,500	228.6 %
Total Operating Costs	<u>297,876</u>	<u>527,350</u>	<u>306,652</u>	<u>845,850</u>	<u>60.4 %</u>
Total Expenditures	<u>411,748</u>	<u>671,733</u>	<u>438,550</u>	<u>980,065</u>	<u>7 %</u>
Net Change from Operations	<u>64,360</u>	<u>7,701,030</u>	<u>1,840,974</u>	<u>5,294,885</u>	<u>2,760 %</u>
Capital Outlays (See Detail)	<u>1,582,385</u>	<u>15,103,446</u>	<u>6,991,468</u>	<u>10,803,000</u>	<u>342 %</u>
Net Change in Fund Balance	<u>(1,518,025)</u>	<u>(7,402,416)</u>	<u>(5,150,494)</u>	<u>(5,508,115)</u>	<u>239 %</u>
Cash Fund Balance Beginning of Year	<u>49,132</u>	<u>31,106</u>	<u>31,106</u>	<u>880,612</u>	<u>2,731 %</u>
Cash Transfer from the General Fund	<u>1,500,000</u>	<u>7,437,600</u>	<u>6,000,000</u>	<u>5,160,000</u>	<u>(31)%</u>
Cash Fund Balance End of Year	<u>\$ 31,106</u>	<u>\$ 66,290</u>	<u>\$ 880,612</u>	<u>\$ 532,497</u>	<u>703 %</u>

454-18 Lea Regional Airport

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
454-18 Lea Regional Airport							
Full-Time Positions							
Supervisor	0.50	22,735	1,739	3,439	11,592	648	40,152
Airport Tech	1.50	48,266	3,692	7,300	22,212	1,376	82,846
Full-Time Positions Total	2.00	71,001	5,432	10,739	33,803	2,024	122,998
Overtime		5,000	383	—	—	—	5,383
Part-Time Positions		4,420	338	—	—	—	4,758
Vacation		1,000	77	—	—	—	1,077
Lea Regional Airport Total	<u>2.00</u>	<u>\$ 81,421</u>	<u>\$ 6,229</u>	<u>\$ 10,739</u>	<u>\$ 33,803</u>	<u>\$ 2,024</u>	<u>\$ 134,215</u>

454-18 Lea Regional Airport

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4104 - Capital Improvements	\$ —	\$ —	\$ —	\$ 120,000	—
4125 - Facility Improvements	—	1,583,500	666,320	1,850,000	—
4209 - Terminal Reconstruction-Hobbs	1,549,680	5,173,946	3,530,045	2,185,000	(57.8)%
4287 - Safety Area Imp - Design & Environmental	23,326	160,000	113,961	10,000	(93.8)%
4288 - Safety Area Imp	1,812	2,431,000	1,378,229	1,300,000	(46.5)%
4294 - Property Part 139 Hobbs Airport	—	200,000	4,954	200,000	— %
4310 - Wildlife Fencing Design/Environmental	—	—	—	125,000	— %
4382 - Vehicle(s)	—	34,000	28,115	72,000	111.8 %
4461 - Storage Building	—	35,000	—	50,000	42.9 %
4592 - Firefighting Training Facility	—	—	—	40,000	— %
4707 - ARFF Building	580	11,000	—	76,000	590.9 %
4708 - Parking Lot	—	585,000	541,923	400,000	—
4713 - Mower - Rotary	—	—	—	65,000	— %
4714 - Security Improvements	6,988	15,000	10,762	15,000	— %
4743 - Hobbs RW 3/21 Extension	—	3,070,000	110,488	3,570,000	16.3 %
4745 - Hobbs STARS LITE Design	—	30,000	—	30,000	— %
4746 - Concrete Apron	—	1,500,000	586,848	500,000	(66.7)%
4755 - Hangar Improvements	—	115,000	—	115,000	— %
4760 - ASP Grant Airline Equipment	—	160,000	19,821	80,000	(50.0)%
Total Capital Outlays	<u>\$ 1,582,385</u>	<u>\$ 15,103,446</u>	<u>\$ 6,991,468</u>	<u>\$ 10,803,000</u>	<u>(28.5)%</u>

Lovington Zip Franklin Airport



455-18 Lovington Zip Franklin Airport

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Charges for Services					
1460 - Airport Rentals	\$ 9,456.20	\$ 5,000.00	\$ 9,263.20	\$ 5,000	— %
Charges for Services Total	<u>9,456.20</u>	<u>5,000.00</u>	<u>9,263.20</u>	<u>5,000</u>	<u>— %</u>
Intergovernmental					
1471 - Federal Grant Lovington Airport	176,026	—	—	—	— %
1508 - Federal FAA Grant	—	158,333	—	158,333	— %
1604 - CARES Act Grant	—	—	—	20,000	—
1629 - Airfield Supplies	1,263	10,000	3,598	10,000	— %
1845 - Property Part 139 Lovington Airport	—	47,500	—	47,500	— %
1985 - Electrical Vault & Generator	—	190,000	1,227	190,000	— %
Intergovernmental Total	<u>177,289</u>	<u>405,833</u>	<u>4,825</u>	<u>425,833</u>	<u>4.9 %</u>
Total Revenue	<u>186,745</u>	<u>410,833</u>	<u>14,088</u>	<u>430,833</u>	<u>4.9 %</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	41,741	43,984	39,226	35,500	(19.3)%
2003 - Part Time Positions	—	610	—	2,210	262.3 %
2005 - Overtime	1,025	3,000	696	2,000	(33.3)%
2063 - PERA	6,063	6,653	5,822	5,369	(19.3)%
2064 - FICA	3,352	3,888	3,100	3,114	(19.9)%
2065 - Health Insurance	1,797	9,228	9,135	16,902	83.2 %
2200 - Retiree Health Care	1,183	1,254	1,079	1,012	(19.3)%
2208 - Vacation	235	1,000	385	1,000	— %
2209 - Straight Time - OT	—	625	—	—	(100.0)%
Total Salaries & Benefits	<u>55,396</u>	<u>70,241</u>	<u>59,444</u>	<u>67,108</u>	<u>(4.5)%</u>
Operating Costs					
2007 - Communications	1,410	2,000	1,549	2,000	— %
2008 - Printing & Publishing	—	1,000	—	500	(50.0)%
2009 - Office Supplies	616	875	314	875	— %
2010 - Travel/Per Diem	—	750	—	—	(100.0)%
2011 - Vehicle - Gas & Oil	609	3,750	94	2,250	(40.0)%
2012 - Maintenance	3,616	7,500	7,482	5,500	(26.7)%
2013 - Rental Of Equipment	—	1,250	—	—	(100.0)%
2016 - Education/Registration/Dues	657	750	750	—	(100.0)%
2023 - Maintenance - Building	16	2,500	—	2,000	(20.0)%
2025 - Utilities	8,514	10,000	7,842	11,000	10.0 %
2079 - Contractual Services - Maintenance	—	2,765	—	—	(100.0)%
2111 - Vehicle - Maintenance	1,027	2,500	1,325	2,000	(20.0)%
2112 - Rental Of Land	9,000	9,000	9,000	9,000	— %
2123 - Air Field Maintenance	18,610	18,750	3,118	16,750	(10.7)%
2131 - Uniforms	276	500	499	500	— %

455-18 Lovington Zip Franklin Airport

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
2181 - Air Field Supplies	1,404	10,000	8,692	10,000	— %
2701 - Maintenance - Airport	10,382	12,500	6,849	10,000	(20)%
2802 - Staff Labor	—	1	—	—	(100)%
Total Operating Costs	<u>56,136</u>	<u>86,391</u>	<u>47,516</u>	<u>72,375</u>	<u>(16)%</u>
Total Expenditures	<u>111,531</u>	<u>156,632</u>	<u>106,959</u>	<u>139,483</u>	<u>(11)%</u>
Net Change from Operations	<u>75,214</u>	<u>254,201</u>	<u>(92,871)</u>	<u>291,350</u>	<u>15 %</u>
Capital Outlays (See Detail)	<u>197,493</u>	<u>481,667</u>	<u>57,454</u>	<u>621,667</u>	<u>29 %</u>
Net Change in Fund Balance	<u>(122,280)</u>	<u>(227,466)</u>	<u>(150,325)</u>	<u>(330,317)</u>	<u>45 %</u>
Cash Fund Balance Beginning of Year	88,541	152,261	152,261	1,936	(99)%
Cash Transfer from the General Fund	<u>186,000</u>	<u>267,654</u>	<u>—</u>	<u>350,000</u>	<u>31 %</u>
Cash Fund Balance End of Year	<u><u>\$ 152,261</u></u>	<u><u>\$ 192,449</u></u>	<u><u>\$ 1,936</u></u>	<u><u>\$ 21,619</u></u>	<u><u>(89)%</u></u>

455-18 Lovington Zip Franklin Airport

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
455-18 Lovington Zip Franklin Airport							
Full-Time Positions							
Supervisor	0.25	\$ 11,367	\$ 870	\$ 1,719	\$ 5,796	\$ 324	\$ 20,076
Airport Technician	0.75	24,133	1,846	3,650	11,106	688	41,423
Full-Time Positions Total	1.00	35,500	2,716	5,369	16,902	1,012	61,499
Overtime		2,000	153	—	—	—	2,153
Part-Time Positions		2,210	169	—	—	—	2,379
Vacation		1,000	77	—	—	—	1,077
Lovington Zip Franklin Airport Total	<u>1.00</u>	<u>\$ 40,710</u>	<u>\$ 3,114</u>	<u>\$ 5,369</u>	<u>\$ 16,902</u>	<u>\$ 1,012</u>	<u>\$ 67,108</u>

455-18 Lovington Zip Franklin Airport

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4104 - Capital Improvements	\$ —	\$ —	\$ —	\$ 40,000	— %
4292 - Property Part 139 Lovington Airport	—	50,000	—	50,000	— %
4440 - Equipment - Capital	—	—	—	100,000	— %
4495 - PAPI System Installation	—	166,667	20,659	166,667	— %
4714 - Security Improvements	12,604	15,000	—	15,000	— %
4736 - Improvements - Lovington Airport	—	50,000	—	50,000	— %
4746 - LOV Apron Rehabilitation	7,643	—	—	—	— %
4777 - FY18/19 phase 3 apron rehab	177,247	—	—	—	— %
4493 - Electrical Vault & Generator	—	200,000	36,795	200,000	— %
Total Capital Outlays	<u>\$ 197,493</u>	<u>\$ 481,667</u>	<u>\$ 57,454</u>	<u>\$ 621,667</u>	<u>29.1 %</u>

Lea County Jal Airport



456-18 Jal Airport

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Charges for Services					
1460 - Airport Rentals	\$ 3,977	\$ 2,500	\$ 6,961	\$ 2,500	—
Charges for Services Total	<u>3,977</u>	<u>2,500</u>	<u>6,961</u>	<u>2,500</u>	<u>—</u>
Intergovernmental					
1508 - Federal FAA Grant	—	158,334	22,247	158,334	— %
1604 - Grant Revenue	16,148	—	897	20,000	—
1628 - NMDOT Grant - Maintenance	4,655	—	—	—	—
1629 - Airfield Supplies	178	10,000	4,996	10,000	—
1851 - Road Construction	18,707	57,000	—	—	(100.0)%
1985 - Electrical Vault & Generator	23,340	190,000	59,578	190,000	— %
Intergovernmental Total	<u>63,028</u>	<u>415,334</u>	<u>87,718</u>	<u>378,334</u>	<u>(8.9)%</u>
Total Revenue	<u>67,005</u>	<u>417,834</u>	<u>94,679</u>	<u>380,834</u>	<u>(8.9)%</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	41,740	43,984	39,197	35,500	(19.3)%
2003 - Part Time Positions	—	2,210	—	2,210	— %
2005 - Overtime	1,023	3,000	696	2,000	(33.3)%
2063 - PERA	5,872	5,653	5,585	5,369	(5.0)%
2064 - FICA	3,110	3,888	2,929	3,114	(19.9)%
2065 - Health Insurance	1,402	8,128	8,073	16,902	107.9 %
2200 - Retiree Health Care	1,131	1,254	1,022	1,012	(19.3)%
2208 - Vacation	235	1,000	385	1,000	— %
2209 - Straight Time - OT	—	625	—	—	(100.0)%
Total Salaries & Benefits	<u>54,511</u>	<u>69,741</u>	<u>57,886</u>	<u>67,108</u>	<u>(3.8)%</u>
Operating Costs					
2007 - Communications	740	2,000	393	1,500	(25.0)%
2008 - Printing & Publishing	—	625	—	625	— %
2009 - Office Supplies	13	875	371	875	— %
2010 - Travel/Per Diem	—	750	—	—	(100.0)%
2011 - Vehicle - Gas & Oil	482	3,750	—	2,250	(40.0)%
2012 - Maintenance	—	7,500	—	5,000	(33.3)%
2013 - Rental Of Equipment	—	1,250	—	750	(40.0)%
2016 - Education/Registration/Dues	482	750	260	750	— %
2023 - Maintenance - Building	16	2,500	—	2,500	— %
2025 - Utilities	3,991	6,000	2,601	5,000	(16.7)%
2079 - Contractual Service - Maintenance	—	2,765	—	—	(100.0)%
2111 - Vehicle - Maintenance	942	2,500	1,654	2,500	— %
2123 - Air Field Maintenance	12,220	18,750	1,125	16,750	(10.7)%
2131 - Uniforms	411	500	499	500	— %
2181 - Air Field Supplies	198	10,000	7,304	10,000	— %
2701 - Maintenance - Airport	10,620	12,500	5,377	12,500	— %

456-18 Jal Airport

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
2802 - Staff Labor	—	1,750	—	1,500	(14.3)%
Total Operating Costs	<u>30,117</u>	<u>74,765</u>	<u>19,585</u>	<u>63,000</u>	<u>(15.7)%</u>
Total Expenditures	<u>84,628</u>	<u>144,506</u>	<u>77,471</u>	<u>130,108</u>	<u>(10.0)%</u>
Net Change from Operations	<u>(17,623)</u>	<u>273,328</u>	<u>17,207</u>	<u>250,726</u>	<u>(8.3)%</u>
Capital Outlays (See Detail)	<u>66,345</u>	<u>445,407</u>	<u>191,610</u>	<u>456,667</u>	<u>2.5 %</u>
Net Change in Fund Balance	<u>(83,969)</u>	<u>(172,079)</u>	<u>(174,402)</u>	<u>(205,941)</u>	<u>19.7 %</u>
Cash Fund Balance Beginning of Year	<u>119,013</u>	<u>35,044</u>	<u>35,044</u>	<u>54,300</u>	<u>54.9 %</u>
Cash Transfer from the General Fund	<u>—</u>	<u>193,658</u>	<u>193,658</u>	<u>225,000</u>	<u>16.2 %</u>
Cash Fund Balance End of Year	<u>\$ 35,044</u>	<u>\$ 56,623</u>	<u>\$ 54,300</u>	<u>\$ 73,359</u>	<u>29.6 %</u>

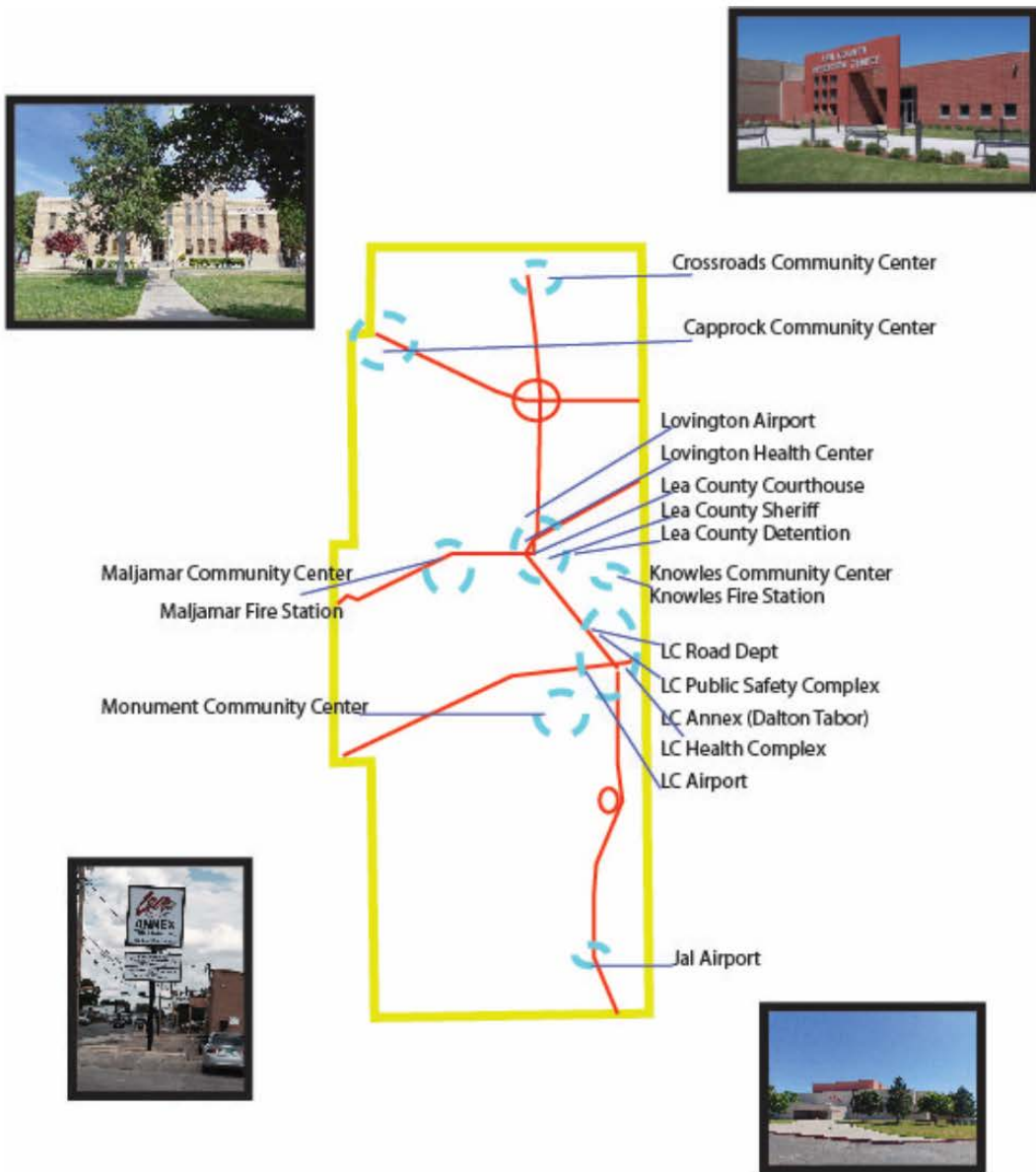
456-18 Jal Airport

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
456-18 Jal Airport							
Full-Time Positions							
Airport Tech	0.75	\$ 24,133	\$ 1,846	\$ 3,650	\$ 11,106	\$ 688	\$ 41,423
Supervisor	0.25	11,367	870	1,719	5,796	324	20,076
Full-Time Positions Total	1.00	35,500	2,716	5,369	16,902	1,012	61,499
Overtime		2,000	153	—	—	—	2,153
Part-Time Positions		2,210	169	—	—	—	2,379
Vacation		1,000	77	—	—	—	1,077
Jal Airport Total	<u>1.00</u>	<u>\$ 40,710</u>	<u>\$ 3,114</u>	<u>\$ 5,369</u>	<u>\$ 16,902</u>	<u>\$ 1,012</u>	<u>\$ 67,108</u>

456-18 Jal Airport

	<u>FY 20 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4104 - Capital Improvements	\$ —	\$ —	\$ —	\$ 40,000	— %
4373 - Jal Airport Improvements	17,942	60,000	26,914	60,000	— %
4493 - Electrical Vault & Generator	24,570	153,740	118,752	125,000	(18.7)%
4495 - PAPI System Installation	3,903	166,667	25,369	166,667	— %
4714 - Security Improvements	239	15,000	6,828	15,000	— %
4737 - Improvements - Jal Airport	19,692	50,000	13,748	50,000	— %
Total Capital Outlays	<u>\$ 66,345</u>	<u>\$ 445,407</u>	<u>\$ 191,610</u>	<u>\$ 456,667</u>	<u>2.5 %</u>

Lea County Facilities Department



Lea County Community Centers



Community Centers

Mission Statement

To provide and maintain public spaces in unincorporated rural areas throughout the County for use by residents.

Function

Lea County maintains Community Centers in the rural areas of Caprock, Knowles, Monument, Crossroads and Maljamar. The purpose of this fund is to account for operating expenses of each facility.

For FY 20/21, Lea County has budgeted \$100,000 in capital improvements for these Community Centers.

404-12 Community Recreation

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Operating Costs					
2023 - Maintenance - Building	\$ —	\$ 63,800	\$ —	\$ 50,000	(22)%
2025 - Utilities	11,644	15,000	11,093	15,000	— %
2079 - Contractual Service - Maintenance	4,950	6,071	4,677	5,670	(6.6)%
Total Operating Costs	<u>16,595</u>	<u>84,871</u>	<u>15,771</u>	<u>70,670</u>	<u>(16.7)%</u>
Total Expenditures	<u>16,595</u>	<u>84,871</u>	<u>15,771</u>	<u>70,670</u>	<u>(16.7)%</u>
Net Change from Operations	<u>(16,595)</u>	<u>(84,871)</u>	<u>(15,771)</u>	<u>(70,670)</u>	<u>(16.7)%</u>
Capital Outlays (See Detail)	<u>357,620</u>	<u>200,000</u>	<u>700</u>	<u>100,000</u>	<u>(50)%</u>
Net Change in Fund Balance	<u>(374,214)</u>	<u>(284,871)</u>	<u>(16,471)</u>	<u>(170,670)</u>	<u>(40)%</u>
Cash Fund Balance Beginning of Year	12,122	37,908	37,908	21,438	(40)%
Cash Transfer from the General Fund	<u>400,000</u>	<u>310,077</u>	<u>—</u>	<u>171,571</u>	<u>(44.7)%</u>
Cash Fund Balance End of Year	<u><u>\$ 37,908</u></u>	<u><u>\$ 63,114</u></u>	<u><u>\$ 21,438</u></u>	<u><u>\$ 22,339</u></u>	<u><u>(44.7)%</u></u>

404-12 Community Recreation

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4104 - Improvements	\$ 357,620	\$ 200,000	\$ 700	\$ 100,000	(50)%
Total Capital Outlays	<u>\$ 357,620</u>	<u>\$ 200,000</u>	<u>\$ 700</u>	<u>\$ 100,000</u>	<u>(50)%</u>

Lea County Capital Projects Fund



430 - Lea County Capital Projects

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1458 - NM Legislative Grant - Courthouse Renewal	\$ 100,000	\$ 1,000,000	\$ —	\$ 1,963,000	96 %
Intergovernmental Total	<u>100,000</u>	<u>1,000,000</u>	<u>—</u>	<u>1,963,000</u>	<u>96 %</u>
Total Revenue	<u>100,000</u>	<u>1,000,000</u>	<u>—</u>	<u>1,963,000</u>	<u>96.3 %</u>
Capital Outlay					
4106 - Donated Buildings	—	210,860	126,303	—	(100.0) %
4110 - Judicial Complex - Sheriff	228,919	100,000	99,448	100,000	— %
4125 - Facility Improvements	—	1,940,000	9,211	500,000	(74.2) %
4139 - General Services Building	—	625,000	214,483	500,000	(20.0) %
4250 - Water Rights	—	1,000,000	—	300,000	(70.0) %
4315 - Pickup(s) (Environmental)	—	—	—	180,000	— %
4324 - Copier (Sheriff)	—	—	—	16,000	— %
4327 - Renovate Elevator	—	200,000	—	—	(100.0) %
4328 - Remodel Courthouse	483,945	20,000,000	171,095	20,800,000	4.0 %
4331 - Server Upgrade (Info Technology)	63,761	60,000	59,861	80,000	33.3 %
4331 - Server Upgrade (Sheriff)	—	31,000	31,000	31,000	— %
4333 - Judicial Complex	9,417,164	9,200,000	2,012,862	5,000,000	(45.7) %
4367 - Equipment (DWI Probation)	—	—	—	18,000	— %
4367 - Equipment (Environmental)	—	—	—	244,350	— %
4367 - Equipment (Facilities)	187,296	310,000	305,931	127,000	(59.0) %
4382 - Vehicle (Facilities)	34,000	—	—	45,500	— %
4382 - Vehicle - Information Technology	—	40,000	40,000	40,000	— %
4382 - Vehicle - Sheriff's Office	1,037,303	1,000,000	998,066	783,410	(21.7) %
4382 - Vehicles - County Operations	—	200,000	199,953	—	(100.0) %
4440 - Equipment - Sheriff's Office	—	306,500	269,736	157,500	(48.6) %
4442 - Sheriff's Office	970,571	2,088,345	884,995	200,000	(90.4) %
4461 - Storage Building	279,486	324,000	227,163	60,000	(81.5) %
4589 - Convenience Center (Environmental)	—	—	—	1,500,000	— %
4641 - Computer Equipment (Environmental)	—	—	—	25,000	— %
4734 - Lea County Annex Remodel	13,012	675,001	259,789	500,000	(25.9) %
4735 - Industrial Park	—	409,533	—	—	(100.0) %
4776 - Accounting/Financial System	106,648	2,000,000	94,498	396,000	(80.2) %
4778 - Building Improvements (Commission)	506,401	2,326,970	237,096	2,000,000	(14.1) %
Total Capital Outlays	<u>13,328,507</u>	<u>43,047,209</u>	<u>6,241,490</u>	<u>33,603,760</u>	<u>(21.9) %</u>
Net Change in Fund Balance	<u>(13,228,507)</u>	<u>(42,047,209)</u>	<u>(6,241,490)</u>	<u>(31,640,760)</u>	<u>(24.7) %</u>
Cash Fund Balance Beginning of Year	<u>4,384,941</u>	<u>1,156,434</u>	<u>1,156,434</u>	<u>914,944</u>	<u>(20.9) %</u>
Cash Transfer to/from the General Fund	<u>10,000,000</u>	<u>40,977,217</u>	<u>6,000,000</u>	<u>30,900,755</u>	<u>(24.6) %</u>
Cash Fund Balance End of Year	<u>\$ 1,156,434</u>	<u>\$ 86,442</u>	<u>\$ 914,944</u>	<u>\$ 174,939</u>	<u>— %</u>

Lea County Event Facilities



Lea County Event Center



Lea County Event Center

Mission Statement

The Lea County Event Center (LCEC) strives to provide the citizens, businesses and organizations of Lea County and the surrounding area with the perfect venue for meetings, private gatherings and public event of all sizes.

Function

With rooms of various sizes that can accommodate events for as few as ten people or as many as 6,500, as well as a mobile stage that can be set-up at outlying locations, the function of the LCEC is to assist customers with realizing their perfect event and to bring high-quality entertainment events to Lea County.

Staff

The LCEC is currently staffed by the General Manager as well as two full-time employees, along with a select group of temporary employees who operate and maintain the facility on a daily basis.

Goals

The goal of the LCEC is to be the go-to venue for a wide variety of events that provide cultural, recreational and educational opportunities to citizens and foster a sense of community in Lea County while keeping the health and safety of patrons as a priority by following established COVID-safe practices and guidelines..

Activities

In Fiscal Year 2020/2021, the LCEC hosted job fairs, a Rodney Atkins concert, a tattoo convention, health screening clinics, craft fairs and the EnergyPlex conference, as well as numerous business, public and private events.

Coming Up in FY 20/21

FY 2020/2021 will see the return of several community favorites such as a community Halloween carnival, the CREATE Women's conference and Pi Day. We are also bringing new events to the facility, such as a vintage car show, a regional gymnastics meet and a community prayer breakfast. Additionally, LCEC strives to serve the community by providing a convenient polling place for the 2020 general election.

463-31 Lea County Event Center

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Miscellaneous					
1016 - RV Rental Space	\$ —	\$ 1,700	\$ —	\$ 1,700	— %
1260 - Refunds	1,378	—	496	—	— %
1301 - LCEC Ticket Sales	3,872	5,000	841	5,000	— %
1302 - LCEC Concession Sales	39,566	55,000	25,890	55,000	— %
1303 - LCEC Merchandising	—	—	324	—	— %
1305 - LCEC Rental	188,155	125,000	95,278	125,000	— %
1308 - LCEC RV Parking	2,050	—	7,031	—	— %
1309 - LCEC Security	17,310	15,000	20,442	15,000	— %
1311 - LCEC House Staffing	19,909	11,000	16,391	11,000	— %
1312 - LCEC Sheriff's Officers	13,528	9,000	9,235	9,000	— %
1314 - Special Production	2,060	—	2,850	—	— %
1318 - Linens	29,835	7,000	19,029	7,000	— %
Miscellaneous	<u>317,662</u>	<u>228,700</u>	<u>197,807</u>	<u>228,700</u>	<u>— %</u>
Total Revenue	<u>317,662</u>	<u>228,700</u>	<u>197,807</u>	<u>228,700</u>	<u>— %</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	192,508	245,902	172,976	170,075	(30.8)%
2005 - Overtime	13,655	11,000	8,711	5,500	(50.0)%
2003 - Part Time Positions	—	33,000	—	—	(100.0)%
2063 - PERA	28,600	37,193	25,632	25,724	(30.8)%
2064 - FICA	16,032	24,327	14,029	14,196	(41.6)%
2065 - Health Insurance	56,023	107,069	41,571	33,365	(68.8)%
2208 - Vacation	1,662	10,000	—	10,000	— %
2209 - Straight Time - OT	33	1,100	—	—	(100.0)%
2200 - Retiree Health Care	5,480	7,008	4,833	4,847	(30.8)%
Total Salaries & Benefits	<u>313,993</u>	<u>476,599</u>	<u>267,751</u>	<u>263,708</u>	<u>(44.7)%</u>
Operating Costs					
2006 - Postage	5	250	—	50	(80.0)%
2007 - Communications	7,537	8,000	7,738	8,000	— %
2008 - Printing & Publishing	154	3,500	—	2,500	(28.6)%
2009 - Office Supplies	3,987	5,000	2,378	2,656	(46.9)%
2010 - Travel/Per Diem	—	3,000	—	1,000	(66.7)%
2011 - Vehicle - Gas & Oil	1,539	4,000	995	2,500	(37.5)%
2012 - Maintenance	29,195	50,805	37,534	77,500	52.5 %
2013 - Rental Of Equipment	753	2,500	—	1,000	(60.0)%
2016 - Education/Registration/Dues	417	2,500	836	1,500	(40.0)%
2025 - Utilities	185,647	320,000	166,452	215,000	(32.8)%
2027 - Advertising	2,920	10,000	3,213	7,000	(30.0)%
2046 - Janitors Supplies	19,913	22,000	18,592	20,000	(9.1)%
2079 - Contractual Service - Maintenance	106,012	110,000	100,173	135,000	22.7 %
2111 - Vehicle - Maintenance	764	2,500	—	2,500	— %

463-31 Lea County Event Center

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
2130 - Computers And Peripherals	—	5,000	3,800	1,500	(70.0)%
2131 - Uniforms	1,190	2,500	692	500	(80.0)%
2165 - Software	—	7,500	—	5,000	(33.3)%
2232 - Non-Capital Equipment	2,386	22,614	2,265	6,839	(69.8)%
2438 - Special Productions	11,350	25,000	10,703	—	(100.0)%
2802 - Staff Labor	94,874	117,000	106,477	105,000	(10.3)%
2875 - Bank Service Charges	2,620	3,000	1,699	3,000	— %
2879 - Catering/Linens	39,589	42,500	40,565	40,000	(5.9)%
2895 - Refunds	2,195	4,000	3,344	4,000	— %
Total Operating Costs	<u>513,047</u>	<u>773,169</u>	<u>507,453</u>	<u>642,045</u>	<u>(17.0)%</u>
Total Expenditures	<u>827,040</u>	<u>1,249,768</u>	<u>775,205</u>	<u>905,753</u>	<u>(27.5)%</u>
Net Change from Operations	<u>(509,378)</u>	<u>(1,021,068)</u>	<u>(577,398)</u>	<u>(677,053)</u>	<u>(33.7)%</u>
Capital Outlays (See Detail)	<u>170,277</u>	<u>3,173,497</u>	<u>85,171</u>	<u>363,819</u>	<u>(88.5)%</u>
Net Change in Fund Balance	<u>(679,655)</u>	<u>(4,194,565)</u>	<u>(662,569)</u>	<u>(1,040,872)</u>	<u>(75.2)%</u>
Cash Fund Balance Beginning of Year	25,250	100,000	100,000	97,431	(2.6)%
Cash Transfer from the General Fund	<u>754,405</u>	<u>4,228,370</u>	<u>660,000</u>	<u>1,400,000</u>	<u>(66.9)%</u>
Cash Fund Balance End of Year	<u><u>\$ 100,000</u></u>	<u><u>\$ 133,805</u></u>	<u><u>\$ 97,431</u></u>	<u><u>\$ 456,559</u></u>	<u><u>241.2 %</u></u>

463-31 Lea County Event Center

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
463-31 Event Center							
Full-Time Positions							
Director	1.00	\$ 91,555	\$ 7,004	\$ 13,848	\$ 17,539	\$ 2,609	\$ 132,555
Operations Supervisor	1.00	46,384	3,548	7,016	7,913	1,322	66,183
Operations Technician	2.00	32,136	2,458	4,861	7,913	916	48,284
Administrative Coordinator	1.00	—	—	—	—	—	—
Full-Time Positions Total	5.00	170,075	13,011	25,724	33,365	4,847	247,022
Overtime		5,500	421	—	—	—	5,921
Vacation		10,000	765	—	—	—	10,765
Event Center Total	5.00	\$ 185,575	\$ 14,196	\$ 25,724	\$ 33,365	\$ 4,847	\$ 263,708

463-31 Lea County Event Center

	<u>FY 20 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4367 - Equipment	\$ 33,036.77	\$ 27,000	\$ 10,181	\$ 266,819	888.22 %
4382 - Vehicle	—	—	—	40,000	— %
4557 - Event Center Improvements (Facilities)	137,240.62	3,146,497	74,990.4	—	(100.00)%
4778 - Buildings Improvements (Banquet Hall)	—	—	—	57,000	— %
Total Capital Outlays	<u>\$ 170,277</u>	<u>\$ 3,173,497</u>	<u>\$ 85,171</u>	<u>\$ 363,819</u>	<u>(88.54)%</u>

Lea County Fairgrounds



Lea County Fairgrounds

Mission Statement

Lea County will strive to present a multi-purpose, year-round facility which is safe and well-managed. It shall meet the diverse educational and entertainment needs of the residents of Lea County. The Lea County Fairgrounds Management will be innovative in planning and growth while protecting the public's investment, maintaining sensitivity to our environment and preserving and caring for our County's heritage while exploring new cultural traditions.

Function

Lea County Fairgrounds can offer an affordable choice for most types of activities. Three buildings, ranging from 5,200 sq. ft. to 13,000 sq. ft. are available for rent, with one building equipped with commercial kitchen. A covered livestock barn can house steers, lambs, goats, swine and heifers with a separate building for poultry and rabbits. Jake McClure arena is located at the Fairgrounds with covered grandstands which will seat approximately 6,000 guests. The arena has fully operational roping chute and eight bucking chutes. The arena also has numerous pens, both large and small, in order to keep livestock on site during functions. The Fairgrounds has 148 horse stalls and 75 RV full service hook-ups available for patrons to utilize.

Values

The Lea County Fairgrounds has an obligation to support all of Lea County's communities with regard to education, recreation, health and entertainment. The Fairgrounds wishes to maintain a clean, safe and attractive facility which provides a positive economic impact for all of Lea County.

Events

Unfortunately, the year 2020 has become a frustrating one for fairgrounds and convention/event centers across the United States. With the Covid-19 virus being declared a pandemic, state leaderships implemented various Public Health orders for most "non essential " businesses. The recreational and entertainment industries were among some of the hardest hit. Venues which house these types of events, such as the Lea County Fairgrounds, were essentially closed for any type of mass gathering events. Typically, this facility is host to many various activities, such as rodeos, arts and crafts fairs, gun shows, private wedding receptions, quinceaneras, livestock exhibitions and company Christmas celebrations. This facility is also home to the state's largest county fair, the annual Lea County Fair & PRCA Rodeo. Nine days of family filled fun occurs each year the first full week of August. Approximately 60,000 visitors from Lea County and surrounding areas visit this event for quality rodeo performances, junior livestock shows and sale, over 100 vendor booths with displays, amusement games and rides and six nights of entertainment concerts by various nationally know artists. The 2020 production of the Lea County Fair & PRCA Rodeo was canceled due to the mandates of Public Health Orders. Since March of 2020, all events previously booked at this facility have been canceled or postponed to later dates. Hopefully, the events scheduled for early spring of 2021 will come to fruition and our facility will once again be home to many of the above listed events.

Accomplishments

2020 brought additional improvements the the Lea County Fairgrounds in order to further enhance the facility for the residents of Lea County. Land purchases several years ago was developed into an RV parking area. This area allows the facility to provide twenty four additional full hook-ups for RV or trailers. Complete with electrical, water and sewer, the area is an extension of the current RV parking lot with easy access from major roadway. The addition of a modular building located on on the southern most area of the facility is part of long range plans to enlarge the existing concert area. This building is planned to house the entertainment groups during the Lea County Fair & PRCA Rodeos, and will allow for the expansion of the stands and standing room for patrons attending the nightly concerts. The existing concert area is planned to be utilized for additional large vendor spaces with machinery and/or equipment for display. The new General Service Building, which began in 2019, will be completed in 2020. For the interim, this building will house County Departments while the Lea County Courthouse is remodeled.

Coming Up In FY 20/21

In the past six years, this facility has undergone vast changes and improvements in almost every area of the facility has been made. In 2020, a much needed mens/womens restroom and office space under the livestock barn area will be completed. The demolition of the current facility will occur, providing more room for our livestock exhibitors and visitors in this area. The new restrooms and office space will greatly improve the conditions for all people under our barn area, as well as patrons of the food court, midway and concert areas. As related to events, The fairgrounds hopes to see the State Finals of the New Mexico Junior High School and High School Rodeo Associations converge the last week of May. We also remain positive that our facility will be able to host the many other events stated previously.

Funds

460-32 - Lea County Fairgrounds

461-33 - Lea County Fair and Rodeo

462-34 - Lea County Hispanic Heritage Night



Lea County Fairgrounds Operations



460-32 Lea County Fairgrounds

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1396 - NM Legislative Grant	\$ —	\$ 100,000	\$ 100,000	\$ 100,000	— %
Total Intergovernmental	—	100,000	100,000	100,000	—
Miscellaneous					
1005 - Arena/Stall Rental	8,106	8,000	6,400	8,000	— %
1016 - RV Space Rental	1,571	2,000	1,519	2,000	— %
1226 - Special Productions	—	6,000	—	30,000	400.0 %
1227 - Christmas Celebration	—	15,000	—	—	(100.0)%
1292 - Event Staff	4,019	10,000	4,798	10,000	— %
1298 - Fairground Building Rent	23,649	20,000	15,450	25,000	25.0 %
1299 - Ranch Rodeo	—	7,000	—	—	(100.0)%
1314 - Special Productions	—	5,000	—	8,000	60.0 %
1440 - Credit Card Charges	30	—	51	—	— %
Total Miscellaneous	37,376	73,000	28,218	83,000	13.7 %
Total Revenue	37,376	173,000	128,218	183,000	5.8 %
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	256,642	272,208	228,281	189,984	(30.2)%
2005 - Overtime	22,957	15,000	13,079	15,000	— %
2063 - PERA	37,619	41,171	33,693	28,735	(30.2)%
2064 - FICA	22,526	22,285	18,845	15,918	(28.6)%
2065 - Health Insurance	60,270	94,259	63,452	52,220	(44.6)%
2200 - Retiree Health Care	7,208	7,758	6,353	5,415	(30.2)%
2208 - Vacation	2,299	3,100	3,100	3,100	— %
2209 - Straight Time - OT	—	1,000	—	—	(100.0)%
Total Salaries & Benefits	409,520	456,781	366,802	310,372	(32.1)%
Operating Costs					
2006 - Postage	77	1,000	227	1,000	— %
2007 - Communications	4,323	8,000	3,845	5,000	(37.5)%
2008 - Printing & Publishing	142	2,500	365	2,000	(20.0)%
2009 - Office Supplies	6,635	10,000	4,499	5,000	(50.0)%
2010 - Travel / Per Diem	—	5,000	—	2,000	(60.0)%
2011 - Vehicle - Gas & Oil	5,853	15,000	3,469	7,000	(53.3)%
2012 - Maintenance	69,630	70,000	34,858	48,000	(31.4)%
2013 - Rental Of Equipment	—	2,500	51	2,500	— %
2016 - Education/Registration/Dues	—	2,000	386	1,500	(25.0)%
2020 - Supplies	9,323	15,000	9,630	5,000	(66.7)%
2025 - Utilities	110,000	122,000	110,133	100,000	(18.0)%
2027 - Advertising	4,935	7,500	1,341	2,000	(73.3)%
2046 - Janitors Supplies	1,292	5,000	2,070	4,000	(20.0)%
2075 - Maintenance - Equipment	5,932	15,000	9,797	7,000	(53.3)%
2076 - Equipment Operating	—	5,000	358	5,000	— %

460-32 Lea County Fairgrounds

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
2079 - Contractual Service - Maintenance	35,603	49,000	36,870	40,025	(18.3)%
2111 - Vehicle - Maintenance	1,784	14,400	7,574	7,000	(51.4)%
2130 - Computers And Peripherals	6,098	15,000	15,000	8,000	(46.7)%
2131 - Uniforms	3,763	7,000	3,849	4,000	(42.9)%
2153 - Disposal	1,826	5,000	198	4,000	(20.0)%
2503 - Rodeo Production	5,000	50,000	8,110	80,000	60.0 %
2504 - Ranch Rodeo	—	25,000	—	—	(100.0)%
2505 - Meal Expense	—	1,500	41.54	—	(100.0)%
2551 - County Sponsored Events	7,520	18,000	15,580	—	(100.0)%
2552 - Christmas Celebration	—	7,000	—	—	(100.0)%
2895 - Refunds	1,500	1,000	1,000	1,000	— %
Total Operating Costs	<u>281,238</u>	<u>478,400</u>	<u>269,252</u>	<u>341,025</u>	<u>(28.7)%</u>
Total Expenditures	<u>690,758</u>	<u>935,181</u>	<u>636,053</u>	<u>651,397</u>	<u>(30.3)%</u>
Net Change from Operations	<u>(653,383)</u>	<u>(762,181)</u>	<u>(507,836)</u>	<u>(468,397)</u>	<u>(38.5)%</u>
Capital Outlays (See Detail)	<u>3,232,588</u>	<u>5,135,342</u>	<u>3,655,817</u>	<u>1,012,333</u>	<u>(80.3)%</u>
Net Change in Fund Balance	<u>(3,885,971)</u>	<u>(5,897,523)</u>	<u>(4,163,653)</u>	<u>(1,480,730)</u>	<u>(74.9)%</u>
Cash Fund Balance Beginning of Year	81,210	497,239	497,239	83,586	(83.2)%
Cash Transfer from the General Fund	<u>4,302,000</u>	<u>5,708,691</u>	<u>3,750,000</u>	<u>1,600,000</u>	<u>(72.0)%</u>
Cash Fund Balance End of Year	<u><u>\$ 497,239</u></u>	<u><u>\$ 308,407</u></u>	<u><u>\$ 83,586</u></u>	<u><u>\$ 202,856</u></u>	<u><u>(34.2)%</u></u>

460-32 Lea County Fairgrounds

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
460-32 Fairgrounds							
Full-Time Positions							
Maintenance Tech	1.72	\$ 30,749	\$ 2,352	\$ 4,651	\$ 12,345	\$ 876	\$ 50,974
Office Manager	0.86	30,821	2,358	4,662	19,937	878	58,656
Maintenance Lead	0.86	—	—	—	—	—	—
General Manager	0.86	78,737	6,023	11,909	—	2,244	98,914
Event Coordinator	0.86	49,676	3,800	7,513	19,937	1,416	82,343
Full-Time Positions Total	5.16	189,984	14,534	28,735	52,220	5,415	290,887
Overtime		15,000	1,148	—	—	—	16,148
Vacation		3,100	237	—	—	—	3,337
Fairgrounds Total	<u>5.16</u>	<u>\$ 208,084</u>	<u>\$ 15,918</u>	<u>\$ 28,735</u>	<u>\$ 52,220</u>	<u>\$ 5,415</u>	<u>\$ 310,372</u>

460-32 Lea County Fairgrounds

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4125 - Facility Improvements	\$ 44,526.78	190,000	100,386.04	\$ 148,000	(22.1)%
4242 - Chairs	—	—	—	5,000	— %
4246 - Tables	1,323.4	5,000	4,544.24	12,500	150.0 %
4313 - All Terrain Vehicle	—	12,000	—	10,000	(16.7)%
4315 - Pickup(s)	42,386	45,000	—	45,000	— %
4367 - AV Equipment	—	55,000	14,651.01	50,000	(9.1)%
4389 - Tractor	—	35,000	—	45,000	28.6 %
4515 - Portable Sound System	—	18,000	1,060.41	—	(100.0)%
4585 - PY Fairground Improvements	181,174.31	2,700,342	1,944,147.4	696,833	(74.2)%
4586 - Fairgrounds Improvements	<u>2,963,177.44</u>	<u>2,075,000</u>	<u>1,591,027.96</u>	<u>—</u>	<u>(100.0)%</u>
Total Capital Outlays	<u><u>\$3,232,587.93</u></u>	<u><u>5,135,342</u></u>	<u><u>3,655,817.06</u></u>	<u><u>\$ 1,012,333</u></u>	<u><u>(80.3)%</u></u>

Lea County Fair and Rodeo



461-33 Lea County Fair & Rodeo

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1487 - Lodger's Tax Grant	\$ —	\$ 118,330	\$ 118,378	\$ 150,000	27 %
Total Governmental	<u>—</u>	<u>118,330</u>	<u>118,378</u>	<u>150,000</u>	<u>—</u>
Miscellaneous					
1001 - Rodeo Ticket Sales	45,314	45,000	38,743	45,000	— %
1002 - Concessions	—	35,000	—	35,000	— %
1004 - Rodeo Sponsorships	193,445	200,000	162,875	320,000	60.0 %
1005 - Arena/Stall Rental	440	—	—	—	— %
1016 - RV Space Rental	4,476	4,900	4,357	6,700	36.7 %
1259 - Refund Performance Fee	3,600	—	2,700	6,000	— %
1260 - Refunds	34,151	8,500	36,521	—	(100.0)%
1270 - Insurance Recovery	120,000	20,000	—	20,000	— %
1294 - Fair Comm Booth Rentals	65,366	54,000	24,255	28,000	(48.1)%
1295 - Fair Gate Ticket Sales	212,100	260,000	215,577	320,000	23.1 %
1296 - Fair Carnival Rental	146,752	162,144	161,490	195,000	20.3 %
1297 - Fair Outside Space Rental	19,285	—	52,137	26,000	— %
1300 - Fiddler's Contest	1,000	—	130	—	— %
1440 - Credit Card Fees	372	—	381	—	— %
1801 - Entry Fees	41,310	29,900	8,481	10,000	(66.6)%
1802 - Equine Facility Sales	—	—	14,920	18,000	— %
1803 - Yucca Activities	—	—	685	1,000	— %
1902 - Deposits	2,235	2,000	200	1,000	(50.0)%
1907 - Buckle Donation Committee	14,030	15,000	7,445	15,000	— %
Miscellaneous	<u>903,876</u>	<u>836,444</u>	<u>730,898</u>	<u>1,046,700</u>	<u>25.1 %</u>
Total Revenue	<u>903,876</u>	<u>954,774</u>	<u>849,276</u>	<u>1,196,700</u>	<u>25.3 %</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	31,153	37,983	34,181	26,509	(30.2)%
2003 - Part Time Positions	—	3,600	—	3,600	— %
2005 - Overtime	82,483	75,556	73,779	75,556	— %
2063 - PERA	5,216	5,745	5,194	4,010	(30.2)%
2064 - FICA	3,100	8,961	3,008	8,083	(9.8)%
2065 - Health Insurance	8,409	13,152	9,748	7,287	(44.6)%
2200 - Retiree Health Care	999	1,083	979	756	(30.2)%
2209 - Straight Time - OT	—	—	—	—	— %
Total Salaries & Benefits	<u>131,360</u>	<u>146,078</u>	<u>126,889</u>	<u>125,800</u>	<u>(13.9)%</u>
Operating Costs					
2006 - Postage	278	2,000	343	3,000	50.0 %
2008 - Printing & Publishing	12,143	15,000	8,027	9,000	(40.0)%
2009 - Office Supplies	3,147	5,000	4,453	5,000	— %
2010 - Travel/Per Diem	2,391	7,000	3,257	6,000	(14.3)%

461-33 Lea County Fair & Rodeo

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
2012 - Maintenance	11,188	25,000	13,626	25,000	— %
2013 - Rental Of Equipment	10,459	19,000	8,638	8,000	(57.9)%
2016 - Education/Registration/Dues	1,258	4,400	190	3,000	(31.8)%
2020 - Supplies	20,465	15,000	15,000	15,000	— %
2025 - Utilities	83	2,000	—	2,000	— %
2027 - Advertising	161,900	162,000	147,758	165,700	2.3 %
2046 - Janitors Supplies	7,823	15,000	12,238	12,000	(20.0)%
2067 - Property/Liability Insurance	—	15,500	15,500	40,000	158.1 %
2152 - Contract Labor/Professional Service	13,135	49,100	49,099	50,000	1.8 %
2153 - Disposal	9,790	12,000	4,008	7,000	(41.7)%
2174 - Buckle Donation Committee	2,783	20,000	16,990	20,000	— %
2327 - Judges & Parade	13,785	15,000	12,416	15,000	— %
2328 - Premiums	15,000	7,200	6,902	10,000	38.9 %
2399 - Entertainment	494,306	658,500	529,399	612,750	(6.9)%
2502 - Queen	9,985	8,000	6,493	8,000	— %
2503 - Rodeo Production	459,455	494,500	477,584	368,110	(25.6)%
2510 - Sign Upkeep	9,590	10,000	4,678	10,000	— %
2533 - Team Roping	15,215	15,300	15,300	—	— %
2534 - Junior Rodeo	2,045	4,300	—	—	(100.0)%
2535 - Barrel Racing	4,500	—	—	—	— %
2536 - Fiddler's Contest	3,896	7,000	4,886	7,000	— %
2802 - Staff Labor	77,860	100,000	75,375	30,000	(70.0)%
2875 - Bank Service Charges	1,164	1,000	962	1,000	— %
2895 - Refunds	10,097	10,500	6,418	185,000	1,661.9 %
Total Operating Costs	<u>1,373,743</u>	<u>1,699,300</u>	<u>1,439,541</u>	<u>1,617,560</u>	<u>(4.8)%</u>
Total Expenditures	<u>1,505,103</u>	<u>1,845,378</u>	<u>1,566,430</u>	<u>1,743,360</u>	<u>(5.5)%</u>
Net Change from Operations	<u>(601,227)</u>	<u>(890,604)</u>	<u>(717,154)</u>	<u>(546,660)</u>	<u>(38.6)%</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>(601,227)</u>	<u>(890,604)</u>	<u>(717,154)</u>	<u>(546,660)</u>	<u>(38.6)%</u>
Cash Fund Balance Beginning of Year	288,987	287,760	287,760	570,606	98.3 %
Cash Transfer from the General Fund	<u>600,000</u>	<u>1,089,784</u>	<u>1,000,000</u>	<u>300,000</u>	<u>(72.5)%</u>
Cash Fund Balance End of Year	<u>\$ 287,760</u>	<u>\$ 486,940</u>	<u>\$ 570,606</u>	<u>\$ 323,946</u>	<u>(33.5)%</u>

461-33 Lea County Fair & Rodeo

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
461-33 Fair & Rodeo							
Full-Time Positions							
Maintenance Tech	0.24	\$ 4,291	\$ 328	\$ 649	\$ 1,723	\$ 122	\$ 7,113
Office Manager	0.12	4,301	329	650	2,782	123	8,185
Maintenance Lead	0.12	—	—	—	—	—	—
General Manager	0.12	10,987	840	1,662	—	313	13,802
Event Coordinator	0.12	6,932	530	1,048	2,782	198	11,490
Full-Time Positions Total	0.72	26,509	2,028	4,010	7,287	756	40,589
Part Time Positions		3,600	275	—	—	—	3,875
Overtime		75,556	5,780	—	—	—	81,336
Fair & Rodeo Total	<u>0.72</u>	<u>\$ 105,665</u>	<u>\$ 8,083</u>	<u>\$ 4,010</u>	<u>\$ 7,287</u>	<u>\$ 756</u>	<u>\$ 125,800</u>

Lea County Fair and Rodeo Hispanic Heritage Night Celebration



462-34 Hispanic Heritage Night

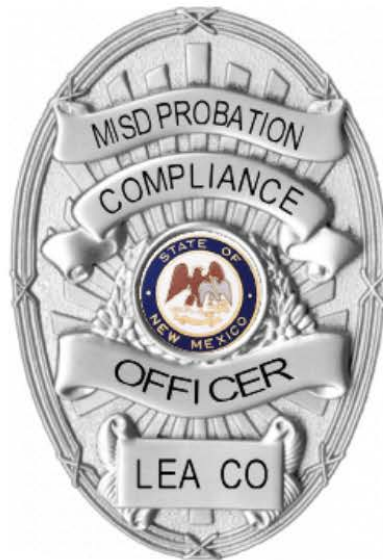
	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Miscellaneous					
1004 - Rodeo Sponsorships	\$ 1,250	\$ 17,000	\$ —	\$ 10,000	(41.2)%
1295 - Fair Gate Ticket Sales	56,683	53,516	90,150	56,516	5.6 %
1296 - Fair Carnival Rental	—	25,000	—	30,000	20.0 %
Miscellaneous	<u>57,933</u>	<u>95,516</u>	<u>90,150</u>	<u>96,516</u>	<u>1.0 %</u>
Total Revenue	<u>57,933</u>	<u>95,516</u>	<u>90,150</u>	<u>96,516</u>	<u>1.0 %</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	5,849	6,330	5,619	4,418	(30.2)%
2005 - Overtime	7,790	9,444	9,444	9,444	— %
2063 - PERA	869	957	849	668	(30.2)%
2064 - FICA	517	1,207	564	1,060	(12.1)%
2065 - Health Insurance	1,401	2,192	1,592	1,214	(44.6)%
2200 - Retiree Health Care	167	180	160	126	(30.2)%
Total Salaries & Benefits	<u>16,593</u>	<u>20,312</u>	<u>18,230</u>	<u>16,932</u>	<u>(16.6)%</u>
Operating Costs					
2006 - Postage	30	50	—	100	100.0 %
2008 - Printing & Publishing	—	1,000	—	1,000	— %
2009 - Office Supplies	—	300	—	300	— %
2010 - Travel/Per Diem	—	1,000	—	1,000	— %
2012 - Maintenance	—	2,000	495	1,500	(25.0)%
2013 - Rental Of Equipment	—	1,000	—	—	(100.0)%
2016 - Education/Registration/Dues	—	600	—	—	(100.0)%
2020 - Supplies	544	2,000	—	1,000	(50.0)%
2025 - Utilities	—	500	—	500	— %
2027 - Advertising	12,749	10,000	10,000	10,000	— %
2046 - Janitors Supplies	—	1,000	—	1,000	— %
2067 - Property/Liability Insurance	—	2,000	384	—	(100.0)%
2152 - Contract Labor/Professional Service	—	900	900	900	— %
2153 - Disposal	1,196	1,500	—	1,000	(33.3)%
2399 - Entertainment	131,944	170,700	156,757	156,100	(8.6)%
2502 - Queen	3,308	3,000	1,900	3,500	16.7 %
2802 - Staff Labor	9,175	10,000	10,000	3,000	(70.0)%
2875 - Bank Service Charges	—	1,000	476	500	(50.0)%
Total Operating Costs	<u>158,946</u>	<u>208,550</u>	<u>180,911</u>	<u>181,400</u>	<u>(13.0)%</u>
Total Expenditures	<u>175,539</u>	<u>228,861</u>	<u>199,142</u>	<u>198,331</u>	<u>(13.3)%</u>
Net Change from Operations	<u>(117,606)</u>	<u>(133,345)</u>	<u>(108,992)</u>	<u>(101,815)</u>	<u>(23.6)%</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>(117,606)</u>	<u>(133,345)</u>	<u>(108,992)</u>	<u>(101,815)</u>	<u>(23.6)%</u>
Cash Fund Balance Beginning of Year	12,307	19,701	19,701	37,756	91.6 %
Cash Transfer from the General Fund	<u>125,000</u>	<u>127,047</u>	<u>127,047</u>	<u>100,000</u>	<u>(21.3)%</u>
Cash Fund Balance End of Year	<u>\$ 19,701</u>	<u>\$ 13,403</u>	<u>\$ 37,756</u>	<u>\$ 35,940</u>	<u>168.2 %</u>

462-34 Hispanic Heritage Night

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
462-34 Hispanic Heritage Night							
Full-Time Positions							
Maintenance Tech	0.04	\$ 715	\$ 55	\$ 108	\$ 287	\$ 20	\$ 1,185
Office Manager	0.02	717	55	108	464	20	1,364
Maintenance Lead	0.02	—	—	—	—	—	—
General Manager	0.02	1,831	140	277	—	52	2,300
Event Coordinator	0.02	1,155	88	175	464	33	1,915
Full-Time Positions Total	0.12	4,418	338	668	1,214	126	6,765
Overtime		9,444	722	—	—	—	10,167
Hispanic Heritage Night Total	<u>0.12</u>	<u>\$ 13,863</u>	<u>\$ 1,060</u>	<u>\$ 668</u>	<u>\$ 1,214</u>	<u>\$ 126</u>	<u>\$ 16,932</u>



Misdemeanor Compliance Program



Lea County Misdemeanor Probation Compliance

Mission Statement

The mission of Lea County Probation is to provide a safer community for Lea County residents by monitoring convicted offenders to ensure court ordered probation stipulations are met and rehabilitation efforts are completed, resulting in changes of behavior.

Function

LCMCP is tasked with monitoring and supervising convicted offenders to ensure court ordered probation stipulations are met and rehabilitation efforts are completed to attain the needed changes in behavior to shape clients into successful members of society.

Staff

Staff consists of the director, supervisors, compliance officers, and support staff.

Accomplishments

LCMCP is proudly an accredited program. The staff takes great pride in providing best practices and is often used as an example across the State. LCMCP is often observed and shadowed by other counties for training and operation practices. Additionally, LCMCP was one on the first Compliance Programs to implement alternative COVID-19 practices which provided safety for their staff while still providing quality services and supervision to clients in a time of crisis. LCMCP was strategic while under State COVID-19 social distancing restrictions and implemented alternative in-person supervision and interlock checks which abided by restrictions while providing a more in-depth supervision. These practices were again sought out as an example of alternative operations for other county program across the State.

Goals

Further implementation of alternative sentencing tools to increase capabilities of alcohol monitoring and house arrest processes. Additionally, LCMCP has been developing alternative supervision strategies and practices which will provide services to offenders via satellite stations across the County. By increasing the opportunity for indigent clients and those who are not allowed to drive due to DWI convictions to receive better quality services, we lower costs of incarcerating offenders, expand the ability to monitor alcohol intake and abstinence, and provide a more controlled supervision of offenders. These steps lower the risk of community corrections and increases positive changes in behaviors.

Funds

401-81 - Misdemeanor Compliance
412-43 - DWI Alcohol
439-81 - Misdemeanor Compliance

439-81 Misdemeanor Compliance

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Charges for Services					
1416 - DWI-Alcohol Screen Fees	\$ 395	\$ 4,000	\$ 96	\$ 4,000	— %
1426 - Drug Tests	3,169	4,000	2,176	3,000	(25.0)%
1429 - Ankle Monitoring	2,178	4,000	786	2,000	(50.0)%
1438 - Treatment ADT	57	100	—	100	— %
Charges for Services Total	<u>5,799</u>	<u>12,100</u>	<u>3,058</u>	<u>9,100</u>	<u>(24.8)%</u>
Miscellaneous					
1233 - Restitution Fees	38	60	56	—	(100.0)%
1240 - Treatment Fees	30	500	50	500	— %
1425 - Probation Fees	42,746	65,000	31,707	32,000	(50.8)%
1440 - Credit Card Charges	778	750	542	750	— %
Miscellaneous	<u>43,592</u>	<u>66,310</u>	<u>32,355</u>	<u>33,250</u>	<u>(49.9)%</u>
Total Revenue	<u>49,391</u>	<u>78,410</u>	<u>35,413</u>	<u>42,350</u>	<u>(46.0)%</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	51,353	10,647	10,587	—	(100.0)%
2063 - PERA	7,844	9,462	4,096	—	(100.0)%
2064 - FICA	4,249	815	815	—	(100.0)%
2065 - Health Insurance	15,902	10,701	9,164	—	(100.0)%
2200 - Retiree Health Care	1,503	1,783	774	—	(100.0)%
Total Salaries & Benefits	<u>80,850</u>	<u>33,407</u>	<u>25,435</u>	<u>—</u>	<u>(100.0)%</u>
Operating Costs					
2010 - Travel/Per Diem	4,607	5,000	—	5,000	— %
2604 - Supplies	3,286	18,000	—	15,000	(16.7)%
2605 - Operating Costs	10,026	18,000	800	15,000	(16.7)%
Total Operating Costs	<u>17,920</u>	<u>41,000</u>	<u>800</u>	<u>35,000</u>	<u>(14.6)%</u>
Total Expenditures	<u>98,770</u>	<u>74,407</u>	<u>26,235</u>	<u>35,000</u>	<u>(73.4)%</u>
Net Change from Operations	<u>(49,379)</u>	<u>4,003</u>	<u>9,178</u>	<u>7,350</u>	<u>(118.6)%</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>(49,379)</u>	<u>4,003</u>	<u>9,178</u>	<u>7,350</u>	<u>(118.6)%</u>
Cash Fund Balance Beginning of Year	57,720	8,341	8,341	17,519	110.0 %
Cash Transfer from the General Fund	<u>—</u>	<u>58,281</u>	<u>—</u>	<u>35,000</u>	<u>(39.9)%</u>
Cash Fund Balance End of Year	<u>\$ 8,341</u>	<u>\$ 70,625</u>	<u>\$ 17,519</u>	<u>\$ 59,869</u>	<u>(15.2)%</u>

Lea County DWI Program



Lea County DWI Probation Program

Mission Statement

The mission of the Lea County DWI Program is to reduce the occurrences of drinking and driving and to provide best practices in DWI prevention and treatment, providing a stronger, safer community for Lea County residents.

Function

The Lea County DWI Program utilizes a multi-pronged approach to reducing DWI, alcoholism, and alcohol abuse with the objective of generating a change in behavior.

Prevention - The active process that promotes the personal, physical and social well-being of individuals, families and communities to reinforce positive behaviors and healthy lifestyles.

Treatment - An array of individual, family, group or social program or activity alternatives directed to intervene and address DWI, alcohol dependencies and substance abuse. Treatment seeks to improve physical health, family and social relationships, emotional health, well-being, and general life functioning.

Law Enforcement - LCDWI funds overtime and equipment for local law enforcement officers to support sobriety checkpoints and saturation patrols, warrant roundups, and underage drinking activities.

Screening - It is mandatory for each county to have a screening program in place for use by all courts pursuant to Section 66-8-102(K) NMSA 1978, which states a DWI offender shall be required to participate in and complete an alcohol or drug abuse screening program.

Compliance - The purpose of supervision is to enforce compliance with the conditions of release, to protect the public by minimizing risk, and assist the DWI offender in maintaining a law-abiding lifestyle.

Alternative Sentencing - Alternative sentencing provides alternatives to traditional incarceration, including electronic monitoring devices, alcohol monitoring devices, community custody, and community service.

Staff

Staff includes the Director, Supervisor, a DWI Preventionist, Compliance Officers, Treatment Counselors, and support staff.

Accomplishments

LCDWI has increased their safe ride program “Tipsy Taxi” to include coverage of community events throughout the year, along with still providing the free designated driver service every holiday season from Thanksgiving to New Year’s Eve. This service provides free rides to reduce the occurrence of impaired driving and alcohol involved fatality crashes.

LCDWI has added mental health treatment services for DWI offenders who have co-occurring diagnoses of substance abuse and mental health issues. They have a full-time on-staff Clinical Mental Health Counselor (LPCC) who has recently become their new Clinical Manager. LCDWI has also integrated treatment, intervention and prevention efforts into one Division for more well-rounded services.

Goals

LCDWI plans to implement prevention services in more schools to provide anti-drug and alcohol education to our youth. Additionally, staff is working on strategies to provide Victim Impact Panel services to clients and general education for the communities on an online platform for easier access. LCDWI will expand the use of online platforms in other areas of prevention to provide better services, not only their clients, but Lea County communities as a whole as well. LCDWI also plans to purchase a DWI driving simulator which will be used in the education of young drivers, DWI offenders, and at community events to teach the effects of driving under the influence.

Funds

401-56 - DWI Screening
412-43 - DWI Alcohol Program
435-56 - DWI Program
436-65 - LDWI Grant
437-66 - CDWI Grant

Lea County DWI Alcohol Program



NOT WORTH IT...

- LEA COUNTY DWI PROGRAM

412-43 DWI - State Grant

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1274 - DWI State Grant Current Year	\$ 384,723	\$ 493,384	\$ 568,702	\$ 576,976	16.9 %
1275 - DWI Local Grant Previous Year	—	—	—	—	— %
Intergovernmental Total	<u>384,723</u>	<u>493,384</u>	<u>568,702</u>	<u>576,976</u>	<u>16.9 %</u>
Miscellaneous					
1260 - Refunds	—	—	—	—	— %
Miscellaneous	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Total Revenue	<u>384,723</u>	<u>493,384</u>	<u>568,702</u>	<u>576,976</u>	<u>16.9 %</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	241,374	305,120	299,092	350,082	14.7 %
2005 - Overtime	—	15,000	11,744	18,000	20.0 %
2063 - PERA	34,776	45,651	43,409	52,950	16.0 %
2064 - FICA	18,764	24,702	22,872	28,426	15.1 %
2065 - Health Insurance	76,937	113,265	97,823	125,182	10.5 %
2200 - Retiree Health Care	6,865	8,602	8,185	9,977	16.0 %
2208 - Vacation	1,879	1,279	1,279	3,500	173.7 %
2209 - Straight Time - OT	—	1,500	—	—	(100.0)%
Total Salaries & Benefits	<u>380,595</u>	<u>515,118</u>	<u>484,403</u>	<u>588,117</u>	<u>14.2 %</u>
Operating Costs					
2666 - Repay of Prior Yr Balance LDWI	—	—	—	75,320	— %
Total Operating Costs	<u>—</u>	<u>—</u>	<u>—</u>	<u>75,320</u>	<u>— %</u>
Total Expenditures	<u>380,595</u>	<u>515,118</u>	<u>484,403</u>	<u>663,437</u>	<u>27.3 %</u>
Net Change from Operations	<u>4,128</u>	<u>(21,734)</u>	<u>84,299</u>	<u>(86,461)</u>	<u>1,942.1 %</u>
Net Change in Fund Balance	<u>4,128</u>	<u>(21,734)</u>	<u>84,299</u>	<u>(86,461)</u>	<u>1,942.1 %</u>
Cash Fund Balance Beginning of Year	<u>93,690</u>	<u>97,818</u>	<u>97,818</u>	<u>182,117</u>	<u>86.2 %</u>
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 97,818</u>	<u>\$ 76,084</u>	<u>\$ 182,117</u>	<u>\$ 95,656</u>	<u>25.7 %</u>

412-43 DWI - State Grant

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
412-43 DWI-State							
Full-Time Positions							
Accreditation Manager	1.00	\$ 55,012	\$ 4,208	\$ 8,321	\$ 7,913	\$ 1,568	\$ 77,022
Compliance Coordinator	1.00	42,952	3,286	6,496	23,183	1,224	77,141
Compliance Officer	1.00	41,101	3,144	6,217	23,183	1,171	74,816
Court Compliance	2.00	87,318	6,680	13,207	31,096	2,489	140,790
Coordinator	1.00	53,540	4,096	8,098	17,539	1,526	84,799
Administrative Coordinator	2.00	70,158	5,367	10,611	22,268	2,000	110,404
Full-Time Positions Total	8.00	350,082	26,781	52,950	125,182	9,977	564,972
Overtime		18,000	1,377	—	—	—	19,377
Vacation		3,500	268	—	—	—	3,768
DWI-State Total	<u>8.00</u>	<u>\$ 371,582</u>	<u>\$ 28,426</u>	<u>\$ 52,950</u>	<u>\$ 125,182</u>	<u>\$ 9,977</u>	<u>\$ 588,117</u>

DWI Revenue Fund



435-56 DWI Screening Program

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Charges for Services					
1233 - Restitution Fees	\$ 46	\$ 60	\$ —	\$ —	(100.0)%
1240 - Treatment Fees	387	400	300	340	(15.0)%
1426 - Drug Tests	6,818	9,000	4,203	5,000	(44.4)%
1429 - Ankle Monitoring	12,883	14,800	5,298	9,000	(39.2)%
1438 - Treatment ADT	468	800	—	800	— %
Charges for Services Total	<u>20,602</u>	<u>25,060</u>	<u>9,801</u>	<u>15,140</u>	<u>(39.6)%</u>
Miscellaneous					
1260 - Refunds	—	—	125	—	— %
1416 - DWI-Alcohol Screen Fees	14,623	20,000	14,415	20,000	— %
1418 - Donations-DWI	3,391	3,400	3,400	4,000	17.6 %
1425 - Probation Fees	86,387	90,000	86,070	80,000	(11.1)%
1430 - Collections	—	—	—	290	— %
1439 - Educational Services	163	100	20	100	— %
1440 - Credit Card Charges	2,325	2,000	2,249	2,000	— %
Miscellaneous	<u>106,889</u>	<u>115,500</u>	<u>106,279</u>	<u>106,390</u>	<u>(7.9)%</u>
Total Revenue	<u>127,491</u>	<u>140,560</u>	<u>116,080</u>	<u>121,530</u>	<u>(13.5)%</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	42,334	43,598	3,238	—	(100.0)%
2005 - Overtime	24,429	5,000	5,000	11,200	124.0 %
2063 - PERA	6,796	6,723	940	—	(100.0)%
2064 - FICA	3,816	3,947	888	972	(75.4)%
2065 - Health Insurance	7,282	7,682	2,345	—	(100.0)%
2200 - Retiree Health Care	1,207	1,267	178	—	(100.0)%
2208 - Vacation	1,236	1,500	1,500	1,500	— %
2209 - Straight Time - OT	35	1,500	36	—	(100.0)%
Total Salaries & Benefits	<u>87,136</u>	<u>71,216</u>	<u>14,125</u>	<u>13,672</u>	<u>(80.8)%</u>
Operating Costs					
2010 - Travel/Per Diem	7,476	15,000	5,004	10,000	(33.3)%
2604 - Supplies	26,519	40,000	2,740	40,000	— %
2605 - Operating Costs	44,760	52,000	11,077	56,000	7.7 %
2608 - Safe Ride	3,643	6,000	—	6,000	— %
2609 - Alcohol Free Events	2,045	8,000	—	5,000	(37.5)%
2628 - Supervision - Screening	7,524	8,000	1,305	10,000	25.0 %
2895 - Refunds	248	1,000	950	1,000	— %
Total Operating Costs	<u>92,215</u>	<u>130,000</u>	<u>21,076</u>	<u>128,000</u>	<u>(1.5)%</u>
Total Expenditures	<u>179,351</u>	<u>201,216</u>	<u>35,201</u>	<u>141,672</u>	<u>(80.4)%</u>
Net Change from Operations	<u>(51,860)</u>	<u>(60,656)</u>	<u>80,878</u>	<u>(20,142)</u>	<u>(256.0)%</u>
Capital Outlays (See Detail)	<u>38,084</u>	<u>12,000</u>	<u>9,738</u>	<u>—</u>	<u>(100.0)%</u>
Net Change in Fund Balance	<u>(89,944)</u>	<u>(72,656)</u>	<u>71,140</u>	<u>(20,142)</u>	<u>(179.1)%</u>
Cash Fund Balance Beginning of Year	<u>142,271</u>	<u>52,328</u>	<u>52,328</u>	<u>123,468</u>	<u>136.0 %</u>
Cash Transfer from the General Fund	<u>—</u>	<u>109,124</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
Cash Fund Balance End of Year	<u>\$ 52,328</u>	<u>\$ 88,795</u>	<u>\$ 123,468</u>	<u>\$ 103,326</u>	<u>16.4 %</u>

435-56 DWI Screening Program

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
435-56 DWI Program							
Full-Time Positions							
Court Compliance	<u>—</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>
Full-Time Positions Total	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
 Overtime		11,200	857	—	—	—	12,057
 Vacation		1,500	115	—	—	—	1,615
 DWI Program Total	<u>—</u>	<u>\$ 12,700</u>	<u>\$ 972</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ 13,672</u>

435-56 DWI Screening Program

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4324 - Copier	\$ —	\$ 12,000	\$ 9,738	\$ —	(100)%
4382 - Vehicle	38,084	—	—	—	— %
Total Capital Outlays	<u>\$ 38,084</u>	<u>\$ 12,000</u>	<u>\$ 9,738</u>	<u>\$ —</u>	<u>(100)%</u>

LDWI Grant



436-65 LDWI Grant

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1184 - DWI State Grant Prior Year	\$ 28,633	\$ —	\$ —	\$ —	— %
1274 - DWI State Grant Current Year	105,666	220,000	215,310	250,000	13.6 %
Intergovernmental Total	<u>134,300</u>	<u>220,000</u>	<u>215,310</u>	<u>250,000</u>	<u>13.6 %</u>
Total Revenue	<u>134,300</u>	<u>220,000</u>	<u>215,310</u>	<u>250,000</u>	<u>13.6 %</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	106,975	139,492	136,529	130,289	(6.6)%
2005 - Overtime	—	14,400	3,910	8,000	(44.4)%
2063 - PERA	15,085	17,621	17,621	19,706	11.8 %
2064 - FICA	7,973	12,079	10,434	10,579	(12.4)%
2065 - Health Insurance	30,844	30,860	30,860	54,279	75.9 %
2200 - Retiree Health Care	3,065	3,320	3,320	3,713	11.8 %
2209 - Straight Time - OT	—	4,000	—	—	(100.0)%
Total Salaries & Benefits	<u>163,942</u>	<u>221,772</u>	<u>202,675</u>	<u>226,566</u>	<u>2.2 %</u>
Total Expenditures	<u>163,942</u>	<u>221,772</u>	<u>202,675</u>	<u>226,566</u>	<u>23.6 %</u>
Net Change from Operations	<u>(29,643)</u>	<u>(1,772)</u>	<u>12,636</u>	<u>23,434</u>	<u>(142.6)%</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>(29,643)</u>	<u>(1,772)</u>	<u>12,636</u>	<u>23,434</u>	<u>(142.6)%</u>
Cash Fund Balance Beginning of Year	36,174	18,535	18,535	31,170	68.2 %
Cash Transfer from the General Fund	<u>12,003</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 18,535</u>	<u>\$ 16,763</u>	<u>\$ 31,170</u>	<u>\$ 54,604</u>	<u>225.8 %</u>

436-65 LDWI Grant

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
436-65 LDWI Grant							
Full-Time Positions							
Administrative Coordinator	1.00	\$ 41,101	\$ 3,144	\$ 6,217	\$ 23,183	\$ 1,171	\$ 74,816
Counselor	1.00	47,983	3,671	7,257	7,913	1,368	68,191
Preventionist	1.00	41,205	3,152	6,232	23,183	1,174	74,947
Full-Time Positions Total	3.00	130,289	9,967	19,706	54,279	3,713	217,954
 Overtime		8,000	612	—	—	—	8,612
 LDWI Grant Total	<u>3.00</u>	<u>\$ 138,289</u>	<u>\$ 10,579</u>	<u>\$ 19,706</u>	<u>\$ 54,279</u>	<u>\$ 3,713</u>	<u>\$ 226,566</u>

CDWI Program



437-66 CDWI Grant

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1274 - DWI State Grant Current Year	\$ —	\$ 8,895	\$ —	\$ 7,996	(10.1)%
Intergovernmental Total	—	8,895	—	7,996	(10.1)%
Charges for Services					
1425 - Probation Fees	—	—	—	—	— %
Charges for Services Total	—	—	—	—	— %
Total Revenue	—	8,895	—	7,996	(10.1)%
Expenditures					
Operating Costs					
2601 - Contract Service	11,774	12,000	9,195	7,996	(33.4)%
Total Operating Costs	11,774	12,000	9,195	7,996	(33.4)%
Total Expenditures	11,774	12,000	9,195	7,996	(33.4)%
Net Change from Operations	(11,774)	(3,105)	(9,195)	—	(21.9)%
Capital Outlays (See Detail)	—	—	—	—	— %
Net Change in Fund Balance	(11,774)	(3,105)	(9,195)	—	(21.9)%
Cash Fund Balance Beginning of Year	56,089	44,314	44,314	35,119	(20.7)%
Cash Transfer from the General Fund	—	—	—	—	— %
Cash Fund Balance End of Year	<u>\$ 44,314</u>	<u>\$ 41,209</u>	<u>\$ 35,119</u>	<u>\$ 35,119</u>	<u>(14.8)%</u>

Lea County Detention Center



Lea County Detention Facility

Mission Statement

To provide a safe, secure, and humane environment for the detainees in Lea County Detention Center custody in a professional and fiscally responsible manner.

Function

The Detention Facility is tasked with housing detainees awaiting trial or serving short term sentences. During their incarceration, the Detention Center will provide each detainee, regardless of their crime, creed, national origin, or gender, with their basic need such as shelter, food, clothing, and medical care. In addition, the Detention Facility will provide for the basic physical, emotional, religious, and educational needs of the detainees within the abilities of Lea County and its staff.

Staff

There are eighty-nine employees at the Detention Center including the Warden, a Chief of Security, five Lieutenants, four Sergeants, Training Coordinator, seventy-three Detention Officers, two Administrative Staff and two Maintenance personnel.

Detention Officers are eligible for a retention incentive payment of \$250 after six months and one year and \$500 per year each year thereafter.

Accomplishments

The Detention Facility has the capacity to house 400 adult detainees and 32 juvenile detainees. Average adult population for 19/20 was 210 and 6 juvenile offenders per month.

The Detention Facility also houses an average of 41 federal detainees for which Lea County received \$1,123,063 in FY 19/20. This revenue offsets 11.90% of the total operational cost for the facility for the fiscal year.

Detainees that have attained "Trustee" status provide a valuable service to Lea County by participating in work details to clean County highways, fairgrounds during the fair and rodeo, detainee food service, detainee laundry services, and inside facilities cleaning.

Accreditation

The Detention Facility received accreditation from the Adult Detention Professional Standards Council in June 2013 and then a re-accreditation in July 2016. This accreditation, awarded by the New Mexico Municipal League and the New Mexico Association of Counties, assures citizens that the highest professional standards required to operate an adult detention facility have been met.

Funds

415-45 Correction Fees - Funds allocated from the State of New Mexico for facility maintenance.

418-23 Detention Facility - Operating fund for the Detention Facility.

Effective with the FY 21 budget year, the Correction Fee fund (415-45) has been merged into the Detention Facility Fund.

Lea County Corrections Fee Fund



415-45 Correction Fees

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1593 - Collections	\$ 184,346	\$ 135,000	\$ 130,413	\$ —	(100.0)%
Intergovernmental Total	<u>184,346</u>	<u>135,000</u>	<u>130,413</u>	<u>—</u>	<u>(100.0)%</u>
Total Revenue	<u>184,346</u>	<u>135,000</u>	<u>130,413</u>	<u>—</u>	<u>(100.0)%</u>
Expenditures					
Operating Costs					
2012 - Maintenance	34,297	107,800	31,965	—	(100.0)%
2702 - Maintenance - Detention	<u>103,586</u>	<u>190,000</u>	<u>108,805</u>	<u>—</u>	<u>(100.0)%</u>
Total Operating Costs	<u>137,883</u>	<u>297,800</u>	<u>140,769</u>	<u>—</u>	<u>(100.0)%</u>
Total Expenditures	<u>137,883</u>	<u>297,800</u>	<u>140,769</u>	<u>—</u>	<u>2.1 %</u>
Net Change from Operations	<u>46,463</u>	<u>(162,800)</u>	<u>(10,356)</u>	<u>—</u>	<u>(122.3)%</u>
Capital Outlays (See Detail)	<u>—</u>	<u>545,125</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
Net Change in Fund Balance	46,463	(707,925)	(10,356)	—	(122.3)%
Cash Fund Balance Beginning of Year	761,605	808,067	808,067	797,711	(1.3)%
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>(797,711)</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 808,067</u>	<u>\$ 100,142</u>	<u>\$ 797,711</u>	<u>\$ —</u>	<u>(100.0)%</u>

415-45 Correction Fees

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4125 - Facility Improvements	\$ —	\$ 545,125	\$ —	\$ —	(100.0)%
Total Capital Outlays	<u>\$ —</u>	<u>\$ 545,125</u>	<u>\$ —</u>	<u>\$ —</u>	<u>(100.0)%</u>

Lea County Detention Center



418-23 Detention Facility

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Care of Prisoners					
1217 - Detention Commissary	\$ 51,047	\$ 40,212	\$ 50,330	\$ 40,212	— %
1260 - Refunds	1,340	—	619	500	— %
1310 - Care Municipal Prisoners	21,713	30,000	18,111	30,000	— %
1320 - Care Of Federal Prisoners	1,755,597	1,800,000	1,123,063	1,500,000	(16.7)%
1325 - Care State Prisoners	73,349	90,000	58,350	70,000	(22.2)%
1326 - Prisoner-Social Security	5,000	8,000	3,800	5,000	(37.5)%
1330 - Care Of Other County Prisoners	9,200	70,000	23,779	20,000	(71.4)%
1331 - Juvenile-Care/Other County Prisoners	38,375	30,000	41,875	30,000	— %
1380 - Forfeited Inmate Funds	2,816	3,000	4,548	3,000	— %
1590 - Transportation Of Federal Prisoners	124,961	85,000	95,393	85,000	— %
Care of Prisoners Total	<u>2,083,397</u>	<u>2,156,212</u>	<u>1,419,867</u>	<u>1,783,712</u>	<u>(17.3)%</u>
Intergovernmental					
1396 - NM Legislative Grant	—	100,000	100,000	—	(100.0)%
1593 - Collections	—	—	—	150,000	— %
Intergovernmental Total	<u>—</u>	<u>100,000</u>	<u>100,000</u>	<u>150,000</u>	<u>50.0 %</u>
Total Revenue	<u>2,083,397</u>	<u>2,256,212</u>	<u>1,519,867</u>	<u>1,933,712</u>	<u>(14.3)%</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	3,963,144	4,301,710	4,130,484	4,033,594	(6.2)%
2005 - Overtime	943,479	970,000	949,652	450,000	(53.6)%
2063 - PERA	570,802	665,063	592,266	601,823	(9.5)%
2064 - FICA	370,046	408,641	382,443	347,585	(14.9)%
2065 - Health Insurance	1,051,305	1,383,737	1,174,156	1,232,520	(10.9)%
2068 - Life Insurance - Detention Officer	1,426	1,700	1,549	1,700	— %
2109 - SEC 125 Flex Spending	—	1,020	—	1,020	— %
2200 - Retiree Health Care	109,337	125,318	111,655	113,401	(9.5)%
2208 - Vacation	3,789	60,000	10,526	60,000	— %
2209 - Straight Time - OT	13,004	30,000	—	—	(100.0)%
Total Salaries & Benefits	<u>7,026,331</u>	<u>7,947,188</u>	<u>7,352,732</u>	<u>6,841,643</u>	<u>(13.9)%</u>
Operating Costs					
2006 - Postage	2,029	3,000	1,836	2,500	(16.7)%
2007 - Communications	12,034	23,000	14,356	18,000	(21.7)%
2008 - Printing & Publishing	3,273	4,000	3,652	4,000	— %
2009 - Office Supplies	16,977	17,000	15,176	16,500	(2.9)%
2010 - Travel/Per Diem	4,950	13,000	4,113	6,000	(53.8)%
2011 - Vehicle - Gas & Oil	18,091	25,000	15,280	20,000	(20.0)%
2012 - Maintenance	—	—	—	150,000	— %
2013 - Rental Of Equipment	1,073	2,500	1,430	1,700	(32.0)%
2016 - Education/Registration/Dues	3,128	20,000	11,006	10,500	(47.5)%
2019 - Contract Service - Housing	90	10,000	840	5,000	(50.0)%

418-23 Detention Facility

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
2020 - Supplies	80,614	120,000	77,066	95,000	(20.8)%
2025 - Utilities	207,442	250,000	165,377	220,000	(12.0)%
2046 - Janitors Supplies	43,763	60,000	46,620	50,000	(16.7)%
2049 - Contracted Services - Meals	715,835	973,910	584,406	623,910	(35.9)%
2079 - Contractual Service - Maintenance	97,124	108,700	91,774	111,200	2.3 %
2111 - Vehicle - Maintenance	7,779	13,000	7,219	10,000	(23.1)%
2130 - Computers And Peripherals	13,835	572,000	24,985	52,000	(90.9)%
2131 - Uniforms	20,884	28,000	26,659	19,000	(32.1)%
2018 - Care of Prisoners	1,165,921	1,300,000	978,075	300,000	(76.9)%
2136 - Inmate Work Detail	36	2,500	2,420	2,500	— %
2139 - Inmate Programs	1,175	12,000	9,990	12,000	— %
Total Operating Costs	<u>2,416,051</u>	<u>3,557,610</u>	<u>2,082,280</u>	<u>1,829,810</u>	<u>(48.6)%</u>
Total Expenditures	<u>9,442,382</u>	<u>11,504,798</u>	<u>9,435,012</u>	<u>8,671,453</u>	<u>(0.1)%</u>
Net Change from Operations	<u>(7,358,985)</u>	<u>(9,248,586)</u>	<u>(7,915,145)</u>	<u>(6,737,741)</u>	<u>7.6 %</u>
Capital Outlays (See Detail)	<u>226,077</u>	<u>6,736,378</u>	<u>665,479</u>	<u>6,275,000</u>	<u>194.4 %</u>
Net Change in Fund Balance	<u>(7,585,062)</u>	<u>(15,984,964)</u>	<u>(8,580,624)</u>	<u>(13,012,741)</u>	<u>13.1 %</u>
Cash Fund Balance Beginning of Year	320,490	835,428	835,428	504,804	(39.6)%
Cash Transfer from the General Fund	<u>8,100,000</u>	<u>15,327,220</u>	<u>8,250,000</u>	<u>13,200,000</u>	<u>(13.9)%</u>
Cash Fund Balance End of Year	<u>\$ 835,428</u>	<u>\$ 177,684</u>	<u>\$ 504,804</u>	<u>\$ 692,063</u>	<u>289.5 %</u>

418-23 Detention Facility

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
418-23 Detention Facility							
Full-Time Positions							
Warden	1.00	\$ 109,451	\$ 8,373	\$ 16,554	\$ 23,183	\$ 3,119	\$ 160,681
Chief of Security	1.00	87,550	6,698	13,242	23,183	2,495	133,168
Lieutenant	4.00	251,444	19,235	38,031	55,226	7,166	371,102
Business Manager	1.00	—	—	—	—	—	—
Sergeant	3.00	178,218	13,634	26,955	35,974	5,079	259,860
Fin Officer	1.00	63,867	4,886	9,660	7,913	1,820	88,146
Detention Officer	69.00	2,901,551	221,969	438,860	967,163	82,694	4,612,237
Custodian of Records	1.00	—	—	—	—	—	—
Records Officer	4.00	165,547	12,664	25,039	60,721	4,718	268,689
Transport	1.00	60,266	4,610	9,115	7,913	1,718	83,622
Maintenance Technician	1.00	48,017	3,673	7,263	23,183	1,368	83,504
Administrative Officer	1.00	63,489	4,857	9,603	7,913	1,809	87,671
Class Officer	1.00	49,595	3,794	7,501	20,148	1,413	82,452
Full-Time Positions Total	89.00	3,978,994	304,393	601,823	1,232,520	113,401	6,231,131
Incentive Pay		54,600	4,177	—	—	—	58,777
Detention Officer Life Insurance		—	—	—	1,700	—	1,700
Overtime		450,000	34,425	—	—	—	484,425
SEC 125 Flex Spending		1,020	—	—	—	—	1,020
Vacation		60,000	4,590	—	—	—	64,590
Detention Facility Total	<u>89.00</u>	<u>\$ 4,544,614</u>	<u>\$ 347,585</u>	<u>\$ 601,823</u>	<u>\$ 1,234,220</u>	<u>\$ 113,401</u>	<u>\$ 6,841,643</u>

418-23 Detention Facility

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4238 - Kitchen Equipment	\$ 8,000	\$ 42,000	\$ 38,477	\$ 8,000	(81.0)%
4324 - Copier	—	—	—	25,000	— %
4362 - Camera (s)	—	—	—	20,000	— %
4382 - Vehicle	62,704	60,000	59,014	60,000	— %
4440 - Equipment	—	16,000	15,962	557,000	3,381.3 %
4605 - Radio Equipment and Upgrades	7,470	28,000	20,507	5,000	(82.1)%
4749 - Detention - Washers	—	47,987	47,987	—	(100.0)%
4757 - Detention Center Upgrades	147,902.66	6,542,391	483,532.66	5,600,000	(0.1)
Total Capital Outlays	<u>\$ 226,077</u>	<u>\$ 6,736,378</u>	<u>\$ 665,479</u>	<u>\$ 6,275,000</u>	<u>(6.8)%</u>

Lea County Emergency Management And Environmental Services



Environmental Gross Receipt Tax



Lea County Environmental Services

The state repealed the environmental tax increment and it is now considered unrestricted revenue. Lea County elected to move environmental services to the General Fund.

Lea County Environmental Services - General Fund [121](#)

411-27 Environmental GRT

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Miscellaneous					
1381 - Miscellaneous	\$ 75,925	\$ 25,000	\$ 37,467	\$ —	(100.0)%
1062 - Administrative Fee	103,238	115,773	115,773	—	(100.0)%
Miscellaneous Total	<u>179,163</u>	<u>140,773</u>	<u>153,240</u>	<u>—</u>	<u>(200.0)%</u>
Other Taxes					
1800 - Gross Receipts Tax	4,592,236	3,587,250	5,126,275	—	(100.0)%
Other Taxes Total	<u>4,592,236</u>	<u>3,587,250</u>	<u>5,126,275</u>	<u>—</u>	<u>(100.0)%</u>
Total Revenue	<u>4,771,399</u>	<u>3,728,023</u>	<u>5,279,515</u>	<u>—</u>	<u>(100.0)%</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	322,591	378,965	349,124	—	(100.0)%
2005 - Overtime	22,370	31,200	20,834	—	(100.0)%
2063 - PERA	41,265	54,793	49,349	—	(100.0)%
2064 - FICA	26,525	31,756	28,713	—	(100.0)%
2065 - Health Insurance	99,134	151,350	117,670	—	(100.0)%
2200 - Retiree Health Care	7,297	10,801	8,703	—	(100.0)%
2208 - Vacation	1,998	3,300	2,490	—	(100.0)%
2209 - Straight Time - OT	239	1,645	—	—	(100.0)%
Total Salaries & Benefits	<u>521,419</u>	<u>663,810</u>	<u>576,882</u>	<u>—</u>	<u>(100.0)%</u>
Operating Costs					
2007 - Communications	7,116	12,000	10,060	—	(100.0)%
2008 - Printing & Publishing	1,393	7,000	3,274	—	(100.0)%
2009 - Office Supplies	4,000	4,000	3,639	—	(100.0)%
2010 - Travel/Per Diem	2,565	4,000	1,378	—	(100.0)%
2011 - Vehicle - Gas & Oil	42,648	58,000	41,110	—	(100.0)%
2012 - Maintenance	84,981	99,783	96,474	—	(100.0)%
2013 - Rental Of Equipment	6,601	10,000	4,780	—	(100.0)%
2088 - Animal Control	3,187	7,500	6,065	—	(100.0)%
2016 - Education/Registration/Dues	1,992	4,000	3,062	—	(100.0)%
2025 - Utilities	4,652	6,500	4,642	—	(100.0)%
2111 - Vehicle - Maintenance	5,385	20,000	12,214	—	(100.0)%
2113 - Supplies - Vector Control	5,813	8,000	1,785	—	(100.0)%
2130 - Computers And Peripherals	5,912	10,000	9,607	—	(100.0)%
2137 - Disposal Fee	148	2,000	—	—	(100.0)%
2160 - Environmental Clean-Up	—	50,000	20,766	—	(100.0)%
2131 - Uniforms	4,508	7,500	5,623	—	(100.0)%
2151 - Contract Hauling	349,014	448,000	447,544	—	(100.0)%
2152 - Contract Labor/Professional Service	415,506	500,000	490,704	—	(100.0)%
2153 - Disposal	433,785	468,000	467,739	—	(100.0)%
2207 - State Administrative Fee	149,318	165,000	155,795	—	(100.0)%
Total Operating Costs	<u>1,528,523</u>	<u>1,891,283</u>	<u>1,786,261</u>	<u>—</u>	<u>(100.0)%</u>

411-27 Environmental GRT

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Total Expenditures	<u>2,049,943</u>	<u>2,555,093</u>	<u>2,363,144</u>	<u>—</u>	<u>15.3 %</u>
Net Change from Operations	<u>2,721,456</u>	<u>1,172,930</u>	<u>2,916,371</u>	<u>—</u>	<u>7.2 %</u>
Capital Outlays (See Detail)	<u>442,087</u>	<u>2,933,000</u>	<u>780,295</u>	<u>—</u>	<u>76.5 %</u>
Net Change in Fund Balance	<u>2,279,369</u>	<u>(1,760,070)</u>	<u>2,136,077</u>	<u>—</u>	<u>(6.3)%</u>
Cash Fund Balance Beginning of Year	<u>3,400,479</u>	<u>5,679,848</u>	<u>5,679,848</u>	<u>7,815,924</u>	<u>37.6 %</u>
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>(7,815,924)</u>	<u>— %</u>
Cash Fund Balance End of Year	<u><u>\$ 5,679,848</u></u>	<u><u>\$ 3,919,778</u></u>	<u><u>\$ 7,815,924</u></u>	<u><u>\$ —</u></u>	<u><u>(100.0)%</u></u>

411-27 Environmental GRT

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4315 - Pickup (s)	\$ 74,944	\$ 180,000	\$ 154,966	\$ —	(100.0)%
4328 - Remodel Courthouse	—	800,000	—	—	(100.0)%
4367 - Equipment	342,408	223,000	111,641	—	(100.0)%
4641 - Computer Equipment	24,736	25,000	24,600	—	(100.0)%
4647 - Airport Improvements	—	380,000	380,000	—	(100.0)%
4481 - Eunice Convenience Center	—	400,000	—	—	(100.0)%
4589 - North Hobbs Convenience Center	—	525,000	33,563	—	(100.0)%
4778 - Building Improvements	—	400,000	75,525	—	(100.0)%
Total Capital Outlays	<u>\$ 442,087</u>	<u>\$ 2,933,000</u>	<u>\$ 780,295</u>	<u>\$ —</u>	<u>(100.0)%</u>

Tire Recycling Grant



426-26 Tire Recycling

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1782 - State Grant-Tire Recycling	\$ —	\$ —	\$ —	\$ —	— %
Intergovernmental Total	—	—	—	—	— %
Miscellaneous					
1381 - Miscellaneous	—	—	—	—	— %
Miscellaneous	—	—	—	—	— %
Total Revenue	—	—	—	—	— %
Operating Costs					
2076 - Equipment Operating	—	—	—	—	— %
2605 - Operating Costs	—	—	—	—	— %
Total Operating Costs	—	—	—	—	— %
Total Expenditures	—	—	—	—	— %
Net Change from Operations	—	—	—	—	— %
Capital Outlays (See Detail)	—	—	—	—	— %
Net Change in Fund Balance	—	—	—	—	— %
Cash Fund Balance Beginning of Year	1,800	1,800	1,800	1,800	— %
Cash Transfer from the General Fund	—	—	—	—	— %
Cash Fund Balance End of Year	<u>\$ 1,800</u>	<u>\$ 1,800</u>	<u>\$ 1,800</u>	<u>\$ 1,800</u>	<u>— %</u>

Lea County Emergency Management Services



Lea County Emergency Management

Mission Statement

The Lea County Office of Emergency Management will ensure, through coordination with County, Municipal, and local shareholders that the county is prepared to respond to, and recover from, all natural and man-made emergencies. This office will provide support and leadership to reduce the loss of life and property through an effective all hazards emergency management program of mitigation, preparedness, response and recovery throughout Lea County.

Function

The Lea County Office of Emergency Management as well as the Maljamar, Knowles, Monument and the Lea Regional Airport Fire Departments, provide professional, ethical, and proficient emergency response throughout Lea County. These departments remain vigilant and dedicated to life safety, property conservation and incident stabilization. Our Fire Prevention Division continues to focus on engineering, enforcement, and education, to assist with preventing and preparing for emergencies that put citizens at risk. We are aggressive in approach, open minded to change, and have an understanding of each situation that occurs. Emergency services are provided for Lea County by a mixture of full-time employees, part-time employees and many volunteers. Although the regions of service that are covered by each individual fire station are different, all stand ready to provide aid to another district.

Staff

The Lea County Office of Emergency Management is under the Supervision of the Emergency Services Director, who also serves as the County Fire Marshal. This Staff includes a Public Safety Administrator, Administrative Coordinator, Enforcement Officer, 1 Full-Time Airport Firefighter, and 7 part-time airport firefighters. This office assists with the daily operations of 3 county fire departments who are supervised by three county fire chiefs. A total of 51 volunteer firefighters including 9 licensed EMT Basics, 3 EMT Intermediates, and 3 paramedics which are divided among Knowles, Monument, and Maljamar Volunteer Fire Departments.

Accomplishments

Many goals were reached by individual fire departments and the emergency services program as a whole:

Worked diligently to lower each County Fire Departments Property Protection Classification through ISO. We were being funded through the State of New Mexico Fire Fund as Class 9 Departments. In 2015 we did complete our ISO Inspections and received classifications of 5 in Monument, 6 in Knowles, and 7 in Maljamar. This increased the amount of yearly funding to each department by approximately \$25,000.00. This also significantly lowered insurance premiums for county residents residing in each of these fire districts.

Have conducted five (5) yearly Lea County On-Line IFSAC Firefighter I and II Cadet Academy with a 98% pass rate. International Fire Service Accreditation Congress (IFSAC) is a nationally accredited association that is recognized in State of New Mexico as the accreditation agency for all Fire Departments throughout New Mexico to show that NFPA Standards were met and set standards are learned at a proficient level to achieve fire service certifications from the State of New Mexico Fire Marshal Office and Training Academy.

Currently have 45 IFSAC Firefighter I and II, Hazardous Materials Operations, 10 IFSAC Driver Operators, 10 IFSAC Pump Operators, 10 IFSAC Fire Service Instructor I, 10 Fire Service Company Officer I, and 5 Fire Investigator I IFSAC Certified Personnel at our County Fire Departments.

When conducting each of these IFSAC Courses locally we have left the enrollment open to any other qualified department

throughout the state that wished to participate and send their personnel for training. Lea County Fire Administration has taught approximately 40 fire service members currently employed or volunteering in Lea County and other portions of the state with a 100% pass rate for these students. Courses included the IFSAC Lea County Firefighter Cadet Academy, Instructor, Investigator, Officer, Hazardous Materials, Driver, and Pump Operator Certification courses.

The Airport Fire Department located at the Lea County Regional Airport in Hobbs continues to pass the PART 139 inspection during FY each year, ensuring compliance with federal safety standards. Inspectors conduct a timed- response drill; review aircraft rescue and firefighting personnel training records, including annual live-fire drill and documentation of basic emergency medical care training; and check equipment and protective clothing for operation, condition, and availability.

We have also expanded into specific teams such as the Lea County Arson Task Force and Lea County Wildland Taskforce which is sub-committee of the Lea County Fire Chief's Advisory Board. Each of these teams have representatives from each county and municipal department within Lea County.

Goals

With the development of a Hybrid Fire Department Training platform we will continue to expand the training division and level of certification courses. This is both time and cost effective as employee and volunteer firefighters can complete the academy with no cost for tuition or travel.

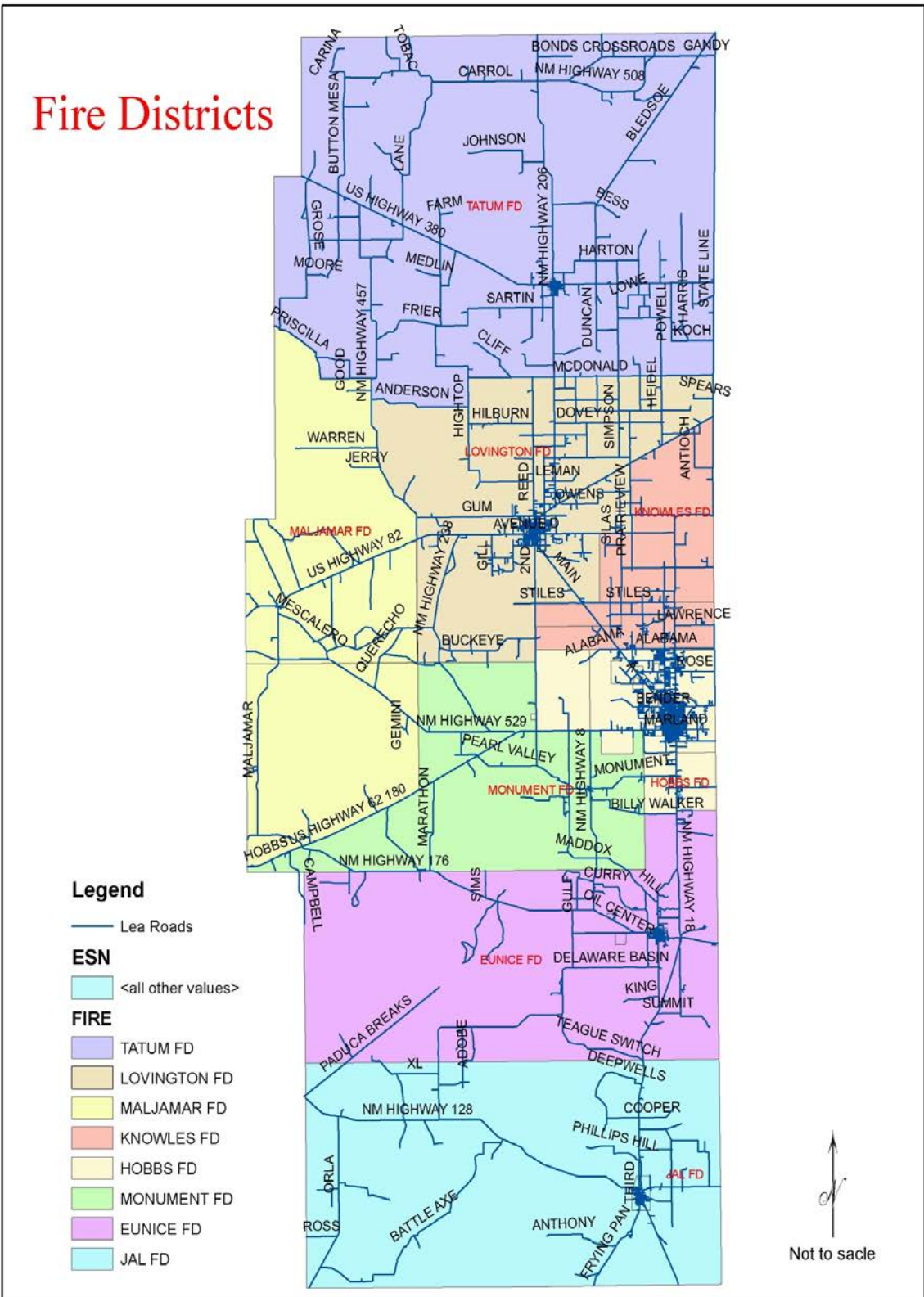
Grants

Grant revenue for all emergency services programs totals \$417,245 for FY 20. These funds are used for the operations of the three rural fire departments and the operations of the County Fire Marshal's Office. This funding comes from the State Fire Marshal's Office.

Capital Projects

Lea County has several projects planned to improve fire department response in the rural parts of the County. The County has \$600,000 budgeted for the Knowles Fire Department Station #2 which will provide more service to the growing population of the North Hobbs area. Another \$700,000 has been budgeted for new fire equipment. The County budgeted over \$2.35 million for ISO fire improvements to the County fire departments in order to lower insurance costs for homeowners.

County Fire District Map



Funds

407-14 - Maljamar Fire Department
408-15 - Knowles Fire Department
409-16 - Lea Regional Airport Fire Department
410-17 - Monument Fire Department
604-47 - Knowles EMS
613-48 - Maljamar EMS
618-79 - Lea County Fire Marshall
619-59 - Fire Excise Tax
621-61 - Monument EMS

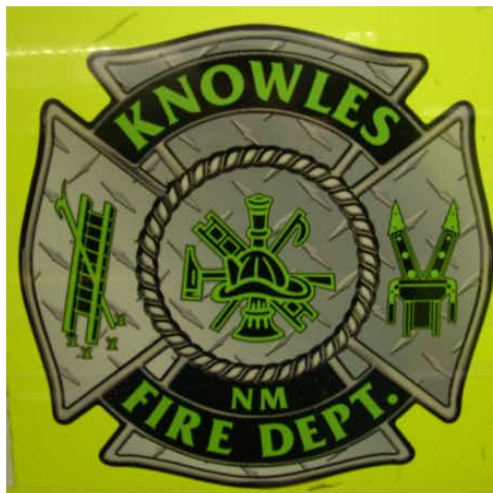
Maljamar Volunteer Fire Department



407-14 Maljamar Fire Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1490 - State Grant	\$ 36,038	\$ —	\$ —	\$ —	— %
1560 - State Fire Allotment	76,655	75,062	96,545	75,062	— %
Intergovernmental Total	<u>112,693</u>	<u>75,062</u>	<u>96,545</u>	<u>75,062</u>	<u>— %</u>
Miscellaneous					
1381 - Miscellaneous	—	—	—	—	— %
Miscellaneous	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Total Revenue	<u>112,693</u>	<u>75,062</u>	<u>96,545</u>	<u>75,062</u>	<u>— %</u>
Expenditures					
Operating Costs					
2007 - Communications	1,671	3,000	1,584	3,000	— %
2009 - Office Supplies	500	500	—	500	— %
2010 - Travel/Per Diem	—	1,500	—	1,500	— %
2013 - Rental Of Equipment	1,602	1,700	1,602	1,700	— %
2016 - Education/Registration/Dues	—	1,000	—	1,000	— %
2023 - Maintenance - Building	—	2,000	—	2,000	— %
2025 - Utilities	2,814	6,500	2,836	6,500	— %
2076 - Equipment Operating	85,084	58,612	28,243	64,004	9.2 %
2505 - Meal Expense	—	250	—	250	— %
Total Operating Costs	<u>91,672</u>	<u>75,062</u>	<u>34,266</u>	<u>80,454</u>	<u>7.2 %</u>
Total Expenditures	<u>91,672</u>	<u>75,062</u>	<u>34,266</u>	<u>80,454</u>	<u>(62.6)%</u>
Net Change from Operations	<u>21,022</u>	<u>—</u>	<u>62,279</u>	<u>(5,392)</u>	<u>196.3 %</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>21,022</u>	<u>—</u>	<u>62,279</u>	<u>(5,392)</u>	<u>196.3 %</u>
Cash Fund Balance Beginning of Year	<u>108,203</u>	<u>129,224</u>	<u>129,224</u>	<u>191,503</u>	<u>48.2 %</u>
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 129,224</u>	<u>\$ 129,224</u>	<u>\$ 191,503</u>	<u>\$ 186,111</u>	<u>44.0 %</u>

Knowles Volunteer Fire Department



408-15 Knowles Fire Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1490 - State Grant	\$ 61,213	\$ —	\$ —	\$ —	— %
1560 - State Fire Allotment	80,914	79,232	101,909	79,232	— %
Intergovernmental Total	<u>142,127</u>	<u>79,232</u>	<u>101,909</u>	<u>79,232</u>	<u>— %</u>
Miscellaneous					
1262 - Volunteer Firefighter Reimbursement	2,773	—	—	—	— %
Miscellaneous	<u>2,773</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Total Revenue	<u>144,899</u>	<u>79,232</u>	<u>101,909</u>	<u>79,232</u>	<u>— %</u>
Expenditures					
Operating Costs					
2007 - Communications	2,120	3,000	1,892	3,000	— %
2009 - Office Supplies	600	600	—	600	— %
2010 - Travel/Per Diem	651	1,500	—	1,500	— %
2013 - Rental Of Equipment	961	1,000	961	1,000	— %
2016 - Education/Registration/Dues	995	1,000	(1,725)	1,000	— %
2023 - Maintenance - Building	—	1,500	—	1,500	— %
2025 - Utilities	8,025	7,500	6,542	7,500	— %
2076 - Equipment Operating	112,879	63,882	46,403	68,574	7.3 %
2505 - Meal Expense	—	250	—	250	— %
Total Operating Costs	<u>126,230</u>	<u>80,232</u>	<u>54,073</u>	<u>84,924</u>	<u>5.8 %</u>
Total Expenditures	<u>126,230</u>	<u>80,232</u>	<u>54,073</u>	<u>84,924</u>	<u>(57.2)%</u>
Net Change from Operations	<u>18,669</u>	<u>(1,000)</u>	<u>47,836</u>	<u>(5,692)</u>	<u>156.2 %</u>
Capital Outlays (See Detail)	<u>—</u>	<u>600,000</u>	<u>—</u>	<u>—</u>	<u>(100.0)%</u>
Net Change in Fund Balance	<u>18,669</u>	<u>(601,000)</u>	<u>47,836</u>	<u>(5,692)</u>	<u>156.2 %</u>
Cash Fund Balance Beginning of Year	<u>46,544</u>	<u>65,213</u>	<u>65,213</u>	<u>113,049</u>	<u>73.4 %</u>
Cash Transfer from the General Fund	<u>—</u>	<u>600,000</u>	<u>—</u>	<u>5,700</u>	<u>(99.1)%</u>
Cash Fund Balance End of Year	<u>\$ 65,213</u>	<u>\$ 64,213</u>	<u>\$ 113,049</u>	<u>\$ 113,057</u>	<u>76.1 %</u>

408-15 Knowles Fire Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4125 - Facility Improvements	\$ —	\$ 600,000	\$ —	\$ —	(100)%
Total Capital Outlays	<u>\$ —</u>	<u>\$ 600,000</u>	<u>\$ —</u>	<u>\$ —</u>	<u>(100)%</u>

Lea Regional Aircraft Rescue and Firefighting Department



409-16 Lea Regional Airport Fire Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Miscellaneous					
1381 - Miscellaneous	\$ —	\$ —	\$ —	\$ —	— %
Miscellaneous Total	—	—	—	—	— %
Total Revenue	—	—	—	—	— %
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	35,054	195,307	37,317	35,547	(81.8)%
2003 - Part Time Positions	106,620	124,800	81,994	124,800	— %
2005 - Overtime	3,589	5,000	2,465	2,500	(50.0)%
2063 - PERA	5,151	10,664	5,367	5,377	(49.6)%
2064 - FICA	2,868	24,970	2,998	12,534	(49.8)%
2065 - Health Insurance	20,523	45,020	22,419	23,183	(48.5)%
2200 - Retiree Health Care	987	2,009	1,012	1,013	(49.6)%
2208 - Vacation	—	1,000	—	1,000	— %
2209 - Straight Time - OT	—	300	—	—	(100.0)%
Total Salaries & Benefits	174,792	409,070	153,571	205,954	(49.7)%
Operating Costs					
2007 - Communications	—	4,000	—	6,000	50.0 %
2009 - Office Supplies	1,000	1,000	317	1,000	— %
2010 - Travel/Per Diem	1,845	3,500	1,105	3,500	— %
2016 - Education/Registration/Dues	4,100	5,000	4,796	5,000	— %
2023 - Maintenance - Building	—	2,000	1,158	3,000	50.0 %
2025 - Utilities	6,025	7,000	6,184	8,000	14.3 %
2076 - Equipment Operating	35,343	50,000	30,645	53,000	6.0 %
2505 - Meal Expense	—	500	—	500	— %
Total Operating Costs	48,313	73,000	44,205	80,000	9.6 %
Total Expenditures	223,105	482,070	197,776	285,954	(40.7)%
Net Change from Operations	(223,105)	(482,070)	(197,776)	(285,954)	(40.7)%
Capital Outlays (See Detail)	—	—	—	—	— %
Net Change in Fund Balance	(223,105)	(482,070)	(197,776)	(285,954)	(40.7)%
Cash Fund Balance Beginning of Year	50,328	17,222	17,222	19,446	12.9 %
Cash Transfer from the General Fund	190,000	483,760	200,000	300,000	(38.0)%
Cash Fund Balance End of Year	<u>\$ 17,222</u>	<u>\$ 18,912</u>	<u>\$ 19,446</u>	<u>\$ 33,492</u>	<u>77.1 %</u>

409-16 Lea Regional Airport Fire Department

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
409-16 Airport Fire Dept							
Full-Time Positions							
Firefighter	<u>2.00</u>	<u>\$ 35,547</u>	<u>\$ 2,719</u>	<u>\$ 5,377</u>	<u>\$ 23,183</u>	<u>\$ 1,013</u>	<u>\$ 67,839</u>
Full-Time Positions Total	<u>2.00</u>	<u>35,547</u>	<u>2,719</u>	<u>5,377</u>	<u>23,183</u>	<u>1,013</u>	<u>67,839</u>
 Overtime		2,500	191	—	—	—	2,691
 Part-Time Positions		124,800	9,547	—	—	—	134,347
 Vacation		<u>1,000</u>	<u>77</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>1,077</u>
 Emergency Management Total	<u>2.00</u>	<u>\$ 163,847</u>	<u>\$ 12,534</u>	<u>\$ 5,377</u>	<u>\$ 23,183</u>	<u>\$ 1,013</u>	<u>\$ 205,954</u>

Monument Volunteer Fire Department



410-17 Monument Fire Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1560 - State Fire Allotment	\$ 85,172	\$ 83,401	\$ 107,272	\$ 83,401	— %
Intergovernmental Total	<u>85,172</u>	<u>83,401</u>	<u>107,272</u>	<u>83,401</u>	<u>— %</u>
Miscellaneous					
1381 - Miscellaneous	—	—	—	—	— %
Miscellaneous Total	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Total Revenue	<u>85,172</u>	<u>83,401</u>	<u>107,272</u>	<u>83,401</u>	<u>— %</u>
Expenditures					
Operating Costs					
2007 - Communications	2,112	3,000	2,152	3,000	— %
2009 - Office Supplies	600	600	—	600	— %
2010 - Travel/Per Diem	—	1,500	—	1,500	— %
2013 - Rental Of Equipment	320	500	—	500	— %
2016 - Education/Registration/Dues	997	1,000	—	1,000	— %
2023 - Maintenance - Building	445	2,000	—	2,000	— %
2025 - Utilities	4,319	6,500	3,499	6,500	— %
2076 - Equipment Operating	45,187	68,051	31,842	74,043	8.8 %
2505 - Meal Expense	—	250	—	250	— %
Total Operating Costs	<u>53,982</u>	<u>83,401</u>	<u>37,493</u>	<u>89,393</u>	<u>7.2 %</u>
Total Expenditures	<u>53,982</u>	<u>83,401</u>	<u>37,493</u>	<u>89,393</u>	<u>(30.5)%</u>
Net Change from Operations	<u>31,190</u>	<u>—</u>	<u>69,778</u>	<u>(5,992)</u>	<u>123.7 %</u>
Capital Outlays (See Detail)	<u>—</u>	<u>100,000</u>	<u>99,016</u>	<u>—</u>	<u>(100.0)%</u>
Net Change in Fund Balance	<u>31,190</u>	<u>(100,000)</u>	<u>(29,238)</u>	<u>(5,992)</u>	<u>(193.7)%</u>
Cash Fund Balance Beginning of Year	<u>100,910</u>	<u>132,100</u>	<u>132,100</u>	<u>102,863</u>	<u>(22.1)%</u>
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>30,000</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 132,100</u>	<u>\$ 32,100</u>	<u>\$ 102,863</u>	<u>\$ 126,871</u>	<u>295.2 %</u>

410-17 Monument Fire Department

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4638 - Fire Apparatus	\$ —	\$ 100,000	\$ 99,016	\$ —	(100)%
Total Capital Outlays	<u>\$ —</u>	<u>\$ 100,000</u>	<u>\$ 99,016</u>	<u>\$ —</u>	<u>(100)%</u>

Knowles EMS



604-47 EMS Knowles

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1630 - Emergency Medical SRV	\$ 5,069	\$ 5,000	\$ 5,166	\$ 5,000	— %
Intergovernmental Total	<u>5,069</u>	<u>5,000</u>	<u>5,166</u>	<u>5,000</u>	<u>— %</u>
Total Revenue	<u>5,069</u>	<u>5,000</u>	<u>5,166</u>	<u>5,000</u>	<u>— %</u>
Expenditures					
Operating Costs					
2044 - Supplies	<u>1,989</u>	<u>5,000</u>	<u>1,725</u>	<u>5,000</u>	<u>— %</u>
Total Operating Costs	<u>1,989</u>	<u>5,000</u>	<u>1,725</u>	<u>5,000</u>	<u>— %</u>
Total Expenditures	<u>1,989</u>	<u>5,000</u>	<u>1,725</u>	<u>5,000</u>	<u>— %</u>
Net Change from Operations	<u>3,080</u>	<u>—</u>	<u>3,441</u>	<u>—</u>	<u>— %</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>3,080</u>	<u>—</u>	<u>3,441</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance Beginning of Year	15,740	18,820	18,820	22,261	18.3 %
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 18,820</u>	<u>\$ 18,820</u>	<u>\$ 22,261</u>	<u>\$ 22,261</u>	<u>18.3 %</u>

Maljamar EMS



613-48 EMS Fund - Maljamar

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Expenditures					
Operating Costs					
2044 - Supplies	\$ —	\$ 6,993	\$ —	\$ 6,993	— %
Total Operating Costs	<u>—</u>	<u>6,993</u>	<u>—</u>	<u>6,993</u>	<u>— %</u>
Total Expenditures	<u>—</u>	<u>6,993</u>	<u>—</u>	<u>6,993</u>	<u>— %</u>
Net Change from Operations	<u>—</u>	<u>(6,993)</u>	<u>—</u>	<u>(6,993)</u>	<u>— %</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>—</u>	<u>(6,993)</u>	<u>—</u>	<u>(6,993)</u>	<u>— %</u>
Cash Fund Balance Beginning of Year	6,994	6,994	6,994	6,994	— %
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u><u>\$ 6,994</u></u>	<u><u>\$ 1</u></u>	<u><u>\$ 6,994</u></u>	<u><u>\$ 1</u></u>	<u><u>— %</u></u>

Lea County Fire Marshal



618-79 Lea County Fire Marshal

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1396 - NM Legislative Grant	\$ —	\$ 200,000	\$ —	\$ 200,000	— %
1560 - State Fire Allotment	80,914	79,232	103,406	79,232	— %
Intergovernmental Total	<u>80,914</u>	<u>279,232</u>	<u>103,406</u>	<u>279,232</u>	<u>— %</u>
Total Revenue	<u>80,914</u>	<u>279,232</u>	<u>103,406</u>	<u>279,232</u>	<u>— %</u>
Expenditures					
Operating Costs					
2007 - Communications	2,361	3,500	3,245	2,500	(28.6)%
2009 - Office Supplies	425	1,500	1,425	1,500	— %
2010 - Travel/Per Diem	1,076	3,000	205	3,000	— %
2016 - Education/Registration/Dues	243	1,500	—	2,500	66.7 %
2076 - Equipment Operating	26,418	69,232	52,544	69,232	— %
2505 - Meal Expense	—	500	—	500	— %
Total Operating Costs	<u>30,523</u>	<u>79,232</u>	<u>57,418</u>	<u>79,232</u>	<u>— %</u>
Total Expenditures	<u>30,523</u>	<u>79,232</u>	<u>57,418</u>	<u>79,232</u>	<u>— %</u>
Net Change from Operations	<u>50,391</u>	<u>200,000</u>	<u>45,988</u>	<u>200,000</u>	<u>— %</u>
Capital Outlays (See Detail)	<u>2,743</u>	<u>1,500,000</u>	<u>187,445</u>	<u>3,300,000</u>	<u>120.0 %</u>
Net Change in Fund Balance	<u>47,648</u>	<u>(1,300,000)</u>	<u>(141,457)</u>	<u>(3,100,000)</u>	<u>138.5 %</u>
Cash Fund Balance Beginning of Year	<u>52,336</u>	<u>99,984</u>	<u>99,984</u>	<u>158,527</u>	<u>58.6 %</u>
Cash Transfer from the General Fund	<u>—</u>	<u>1,213,377</u>	<u>200,000</u>	<u>3,300,000</u>	<u>172.0 %</u>
Cash Fund Balance End of Year	<u>\$ 99,984</u>	<u>\$ 13,361</u>	<u>\$ 158,527</u>	<u>\$ 358,527</u>	<u>2,583.3 %</u>

618-79 Lea County Fire Marshal

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4123 - County Fire Department Improvements	\$ 2,743	\$ 1,500,000	\$ 187,445.13	\$ 3,000,000	100.0 %
Total Capital Outlays	<u>\$ 2,743</u>	<u>\$ 1,500,000</u>	<u>\$ 187,445</u>	<u>\$ 3,300,000</u>	<u>120.0 %</u>

Fire Excise Tax



619-59 Fire Excise

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Miscellaneous					
1180 - Interest On Investments	\$ 17,550	\$ 4,000	\$ 2,947	\$ 4,000	— %
Miscellaneous	<u>17,550</u>	<u>4,000</u>	<u>2,947</u>	<u>4,000</u>	<u>— %</u>
Total Revenue	<u>17,550</u>	<u>4,000</u>	<u>2,947</u>	<u>4,000</u>	<u>— %</u>
Expenditures					
Operating Costs					
2231 - Equipment	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Total Operating Costs	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Total Expenditures	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change from Operations	<u>17,550</u>	<u>4,000</u>	<u>2,947</u>	<u>4,000</u>	<u>— %</u>
Capital Outlays (See Detail)	<u>479,314</u>	<u>600,000</u>	<u>475,210</u>	<u>357,000</u>	<u>(40.5)%</u>
Net Change in Fund Balance	<u>(461,764)</u>	<u>(596,000)</u>	<u>(472,264)</u>	<u>(353,000)</u>	<u>(40.8)%</u>
Cash Fund Balance Beginning of Year	<u>909,311</u>	<u>447,547</u>	<u>447,547</u>	<u>75,283</u>	<u>(83.2)%</u>
Cash Transfer from the General Fund	<u>—</u>	<u>280,661</u>	<u>100,000</u>	<u>300,000</u>	<u>6.9 %</u>
Cash Fund Balance End of Year	<u>\$ 447,547</u>	<u>\$ 132,208</u>	<u>\$ 75,283</u>	<u>\$ 22,283</u>	<u>(83.1)%</u>

619-59 Fire Excise

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4438 - Fire Truck	\$ 229,314	\$ 250,000	\$ 250,000	\$ —	(100.0)%
4638 - Apparatus	250,000	350,000	225,210	357,000	2.0 %
Total Capital Outlays	<u>\$ 479,314</u>	<u>\$ 600,000</u>	<u>\$ 475,210</u>	<u>\$ 357,000</u>	<u>(40.5)%</u>

Monument EMS



621-61 EMS Monument

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1630 - Emergency Medical SRV	\$ —	\$ 5,000	\$ —	\$ 5,000	— %
Intergovernmental Total	—	5,000	—	5,000	— %
Total Revenue	—	5,000	—	5,000	— %
Expenditures					
Operating Costs					
2044 - Supplies	—	5,000	—	5,000	— %
Total Operating Costs	—	5,000	—	5,000	— %
Total Expenditures	—	5,000	—	5,000	— %
Net Change from Operations	—	—	—	—	— %
Capital Outlays (See Detail)	—	—	—	—	— %
Net Change in Fund Balance	—	—	—	—	— %
Cash Fund Balance Beginning of Year	1,017	1,017	1,017	1,017	— %
Cash Transfer from the General Fund	—	—	—	—	— %
Cash Fund Balance End of Year	<u>\$ 1,017</u>	<u>\$ 1,017</u>	<u>\$ 1,017</u>	<u>\$ 1,017</u>	<u>— %</u>

Emergency Management Performance Grant



Emergency Management Performance Grant

Mission Statement

To provide resources to assist state, local, tribal and territorial governments in preparing for all hazards.

Function

The EMPG program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and deliver of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. The Federal government, through the EMPG program, provides the necessary direction, coordination, and guidance, and necessary assistance, as authorized in this act so that comprehensive emergency preparedness system exists for all hazards.

Staff

This grant award pays for a portion of the salaries and benefits for the Lea County Emergency Management Director and an Administrative Coordinator.

424-77 EMPG Reimbursement

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1435 - EMPG Prior Year	\$ 8,116	\$ —	\$ —	\$ —	— %
1436 - EMPG Current Year	17,194	50,731	10,153	50,731	— %
Intergovernmental Total	<u>25,310</u>	<u>50,731</u>	<u>10,153</u>	<u>50,731</u>	<u>— %</u>
Total Revenue	<u>25,310</u>	<u>50,731</u>	<u>10,153</u>	<u>50,731</u>	<u>— %</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	25,169	26,893	26,380	26,381	(1.9)%
2005 - Overtime	—	500	—	—	(100.0)%
2063 - PERA	3,707	4,068	3,987	3,990	(1.9)%
2064 - FICA	1,923	2,134	2,015	2,018	(5.4)%
2065 - Health Insurance	3,881	4,257	4,240	4,385	3.0 %
2200 - Retiree Health Care	—	766	—	752	(1.9)%
2209 - Straight Time - OT	—	500	—	—	(100.0)%
Total Salaries & Benefits	<u>34,681</u>	<u>39,118</u>	<u>36,623</u>	<u>37,526</u>	<u>(4.1)%</u>
Total Expenditures	<u>34,681</u>	<u>39,118</u>	<u>36,623</u>	<u>37,526</u>	<u>5.6 %</u>
Net Change from Operations	<u>(9,371)</u>	<u>11,613</u>	<u>(26,470)</u>	<u>13,205</u>	<u>182.5 %</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>(9,371)</u>	<u>11,613</u>	<u>(26,470)</u>	<u>13,205</u>	<u>182.5 %</u>
Cash Fund Balance Beginning of Year	32,906	23,536	23,536	52,066	121.2 %
Cash Transfer from the General Fund	<u>—</u>	<u>55,000</u>	<u>55,000</u>	<u>—</u>	<u>(100.0)%</u>
Cash Fund Balance End of Year	<u>\$ 23,536</u>	<u>\$ 90,148</u>	<u>\$ 52,066</u>	<u>\$ 65,271</u>	<u>(27.6)%</u>

424-77 EMPG Reimbursement

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
424-77 EMPG Reimbursement							
Emergency Management							
Full-Time Positions							
Director	<u>0.25</u>	<u>\$ 26,381</u>	<u>\$ 2,018</u>	<u>\$ 3,990</u>	<u>\$ 4,385</u>	<u>\$ 752</u>	<u>\$ 37,526</u>
Full-Time Positions Total	<u>0.25</u>	<u>26,381</u>	<u>2,018</u>	<u>3,990</u>	<u>4,385</u>	<u>752</u>	<u>37,526</u>
EMPG Reimbursement Total	<u>0.25</u>	<u>\$ 26,381</u>	<u>\$ 2,018</u>	<u>\$ 3,990</u>	<u>\$ 4,385</u>	<u>\$ 752</u>	<u>\$ 37,526</u>

Other Grants



Other Grants

Mission Statement

To administer grant funds not required to be accounted for in a special revenue fund with due diligence and proper oversight with strong communication between County personnel and outside funding sources.

Function

Lea County actively pursues federal and state grant opportunities that will provide much needed funding for County projects. The Other Grants Fund is used to account for grant funding received that is not required to have a separate special revenue fund. Some examples of grants received are:

State Homeland Security Grant

Provides funds to purchase supplies and equipment for first responders.

NMDOT Aviation Grant

Pays for a portion of the advertising expenses for the Lea Regional Airport airlines.

431-51 Grant Funding

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1365 - Bennett Colonias Grant	\$ 37,501	\$ —	\$ —	\$ —	— %
1370 - Homeland Security 2018	—	117,162	—	—	(100.0)%
1437 - Homeland Security Grant	896	12,672	—	—	(100.0)%
1604 - FEMA Mitigation Grant	—	—	—	52,350	— %
1750 - SHSGP	7,119	—	—	—	— %
1759 - NMDOT Aviation Grant 2016	40,944	215,000	7,664	—	(100.0)%
1760 - Lea County Health Council	—	—	3,423	5,000	— %
1813 - SHSGP 2018	208,630	68,314	71,110	—	(100.0)%
Intergovernmental Total	<u>295,089</u>	<u>413,148</u>	<u>82,197</u>	<u>57,350</u>	<u>(86.1)%</u>
Total Revenue	<u>295,089</u>	<u>413,148</u>	<u>82,197</u>	<u>57,350</u>	<u>(86.1)%</u>
Expenditures					
Operating Costs					
2220 - Bennett Colonias Grant Project	41,393	—	—	—	— %
2457 - FEMA Mitigation Grant	—	—	—	52,350	— %
2454 - Lea County Health Council	6,099	21,335	608	26,335	23.4 %
Total Operating Costs	<u>47,492</u>	<u>21,335</u>	<u>608</u>	<u>78,685</u>	<u>268.8 %</u>
Total Expenditures	<u>47,492</u>	<u>21,335</u>	<u>608</u>	<u>78,685</u>	<u>268.8 %</u>
Net Change from Operations	<u>247,597</u>	<u>391,813</u>	<u>81,589</u>	<u>(21,335)</u>	<u>(105.4)%</u>
Capital Outlays (See Detail)	<u>174,016</u>	<u>400,476</u>	<u>49,680</u>	<u>—</u>	<u>(100.0)%</u>
Net Change in Fund Balance	<u>73,582</u>	<u>(8,663)</u>	<u>31,909</u>	<u>(21,335)</u>	<u>146.3 %</u>
Cash Fund Balance Beginning of Year	<u>20,101</u>	<u>193,683</u>	<u>193,683</u>	<u>225,592</u>	<u>16.5 %</u>
Cash Transfer from the General Fund	<u>100,000</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 193,683</u>	<u>\$ 185,020</u>	<u>\$ 225,592</u>	<u>\$ 204,257</u>	<u>10.4 %</u>

431-51 Grant Funding

	<u>FY 18 Actual</u>	<u>FY 19 Adjusted</u>	<u>FY 19 Actual</u>	<u>FY 20 Budget</u>	<u>% Change</u>
Capital Outlays					
4109 - NM DOT Aviation Grant	\$ 69,652	\$ 215,000	\$ 15,328	\$ —	(100.0)%
4407 - Homeland Security 2018	15,750	117,162	34,352	—	(100.0)%
4559 - SHSGP 2017	88,614	68,314	—	—	(100.0)%
Total Capital Outlays	<u>\$ 174,016</u>	<u>\$ 400,476</u>	<u>\$ 49,680</u>	<u>\$ —</u>	<u>(100.0)%</u>

Lea County Law Enforcement



Law Enforcement Protection Grant



Law Enforcement Protection Grant

Mission Statement

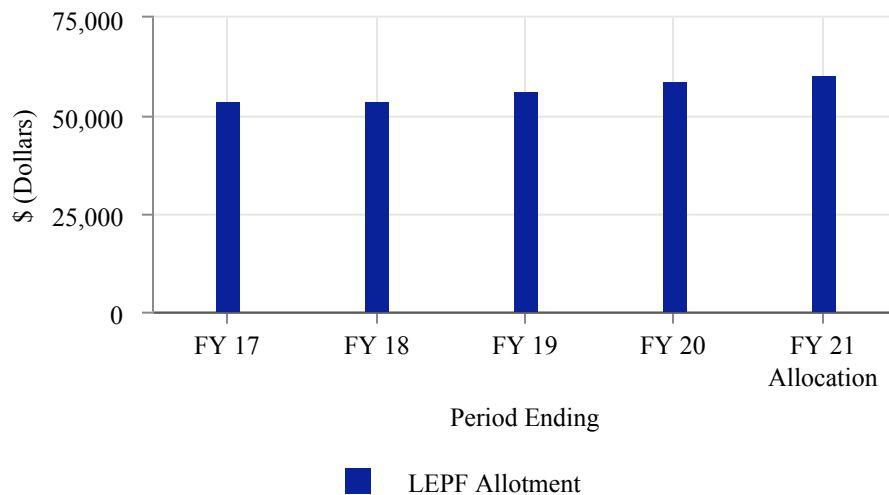
To project the utmost professionalism in actions, as well as appearance, treating all citizens with the dignity and respect they deserve. It is our objective to do our part to improve the quality of life for all residents of Lea County. This can only be accomplished through accountability, involvement in the community and working closely with the citizens to resolve many of the critical issues which we are currently facing.

Function

The Law Enforcement Protection Fund (LEPF) was created to provide equitable distribution of money to local law enforcement departments to enhance the efficiency and effectiveness of services. It also serves to sustain the Peace Officer's Survivor's Fund which provides payments to surviving eligible family members of peace officers killed in the line of duty.

The source of funds is 10% of certain fees, penalties and taxes from life, general casualty and title insurance in New Mexico. Distribution to law enforcement agencies is based on the number of certified officers. Lea County receives a base amount of \$30,000 plus \$600 per certified officer. Eligible expenditures are for repair or purchase of law enforcement equipment, advanced law enforcement planning and training or matching funds for federal criminal justice programs.

LEPF Annual Allotments



605-39 Law Enforcement Protection Fund

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1720 - LEPF Allotment	\$ 56,600	\$ 59,000	\$ 59,000	\$ 60,800	3.1 %
Intergovernmental Total	<u>56,600</u>	<u>59,000</u>	<u>59,000</u>	<u>60,800</u>	<u>3.1 %</u>
Total Revenue	<u>56,600</u>	<u>59,000</u>	<u>59,000</u>	<u>60,800</u>	<u>3.1 %</u>
Expenditures					
Operating Costs					
2039 - LEPF Expenditures	<u>29,932</u>	<u>89,050</u>	<u>87,600</u>	<u>60,800</u>	<u>(31.7)%</u>
Total Operating Costs	<u>29,932</u>	<u>89,050</u>	<u>87,600</u>	<u>60,800</u>	<u>(31.7)%</u>
Total Expenditures	<u>29,932</u>	<u>89,050</u>	<u>87,600</u>	<u>60,800</u>	<u>(31.7)%</u>
Net Change from Operations	<u>26,668</u>	<u>(30,050)</u>	<u>(28,600)</u>	<u>—</u>	<u>(100.0)%</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>26,668</u>	<u>(30,050)</u>	<u>(28,600)</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance Beginning of Year	<u>3,382</u>	<u>30,050</u>	<u>30,050</u>	<u>1,450</u>	<u>(95.2)%</u>
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>500</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 30,050</u>	<u>\$ —</u>	<u>\$ 1,450</u>	<u>\$ 1,950</u>	<u>— %</u>

JAG Grant



Justice Assistance Grant (JAG)

Function

The JAG Program, authorized under 42 USC 3751(a), is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution, indigent defense, courts, crime prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, and crime victim and witness initiatives and mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.

607-67 JAG Grant

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1766 - JAG Grant	\$ —	\$ 24,801	\$ 26,783	\$ —	(100.0)%
Intergovernmental Total	—	24,801	26,783	—	(100.0)%
Total Revenue	—	24,801	26,783	—	(100.0)%
Expenditures					
Operating Costs					
2212 - JAG Grant Expenditures	—	24,801	24,794	—	(100.0)%
Total Operating Costs	—	24,801	24,794	—	(100.0)%
Total Expenditures	—	24,801	24,794	—	(100.0)%
Net Change from Operations	—	—	1,990	—	— %
Capital Outlays (See Detail)	—	—	—	—	— %
Net Change in Fund Balance	—	—	1,990	—	— %
Cash Fund Balance Beginning of Year	10,347	10,347	10,347	12,336	19.2 %
Cash Transfer from the General Fund	—	—	—	—	— %
Cash Fund Balance End of Year	<u>\$ 10,347</u>	<u>\$ 10,347</u>	<u>\$ 12,336</u>	<u>\$ 12,336</u>	<u>19.2 %</u>

HIDTA Region VI Drug Task Force



Region VI High Intensity Drug Task Force

Mission Statement

To develop a synchronized system involving coordinated intelligence, interdiction, investigation, and prosecution efforts to measurably reduce drug trafficking; thereby reducing the impact of illicit drugs in New Mexico and other areas of the Country - Office of the National Drug Control Policy.

Function

The Lea County Drug Task Force (LCDTF) is a component unit of the High Intensity Drug Trafficking Area (HIDTA) Region VI Task Force. HIDTA Region VI is part of the Southwest Border HIDTA New Mexico Partnership. Region VI is a multi-agency task force in five areas - Otero, Lea, Lincoln, Eddy and Chaves counties, who "interdict bulk quantities of illicit drugs smuggled into the country from Mexico; and identify and dismantle pipeline organizations and major narcotics suppliers and distributors at the border."

Lea County assumed fiscal agent responsibilities for both the LCDTF and the HIDTA Region VI in 2010. As fiscal agent, Lea County Finance Department provides budget administration, payroll, accounts payable, accounts receivable and procurement functions.

Funds

609-71 - Region VI Drug Task Force
608-41 - Lea County Drug Task Force
610-73 - Lea County Drug Task Force Forfeitures Fund
611-74 - Lea County Drug Task Force JAG Program
612-82 - Region VI JAG Program

609-71 Region VI Drug Task Force

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1191 - Region VI - Chaves County	\$ 119,088	\$ 161,681	\$ 119,384	\$ 161,681	— %
1192 - Region VI - Lincoln County	105,589	140,780	140,779	172,415	22.5 %
1194 - Region VI - Pecos Valley	306,385	365,498	300,875	365,498	— %
1195 - Region VI - Administration	84,967	106,101	83,934	101,315	(4.5)%
1287 - Region VI HIDTA Grant Prior Year Revenue	215,711	288,201	288,201	169,483	(41.2)%
Intergovernmental Total	<u>831,739</u>	<u>1,062,261</u>	<u>933,173</u>	<u>970,392</u>	<u>(8.6)%</u>
Miscellaneous					
1260 - Refunds	12,499	—	—	—	— %
Total Miscellaneous	<u>12,499</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Total Revenues	<u>844,238</u>	<u>1,062,261</u>	<u>933,173</u>	<u>970,392</u>	<u>(9)%</u>
Operating Costs					
2291 - Region VI - Chaves County	119,088	161,681	119,384	161,681	— %
2292 - Region VI - Lincoln County	117,766	140,780	140,779	172,415	22.5 %
2294 - Region VI - Pecos Valley	306,385	365,498	300,875	365,498	— %
2295 - Region VI - Administration	84,967	106,101	83,934	101,315	(4.5)%
2582 - 15 Task Force Grant	216,033	288,201	288,201	169,483	(41.2)%
Total Operating Costs	<u>844,238</u>	<u>1,062,261</u>	<u>933,173</u>	<u>970,392</u>	<u>(8.6)%</u>
Total Expenditures	<u>844,238</u>	<u>1,062,261</u>	<u>933,173</u>	<u>970,392</u>	<u>(8.6)%</u>
Net Change from Operations	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance Beginning of Year	27,085	27,085	27,085	27,085	— %
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 27,085</u>	<u>\$ 27,085</u>	<u>\$ 27,085</u>	<u>\$ 27,085</u>	<u>— %</u>

Lea County Drug Task Force



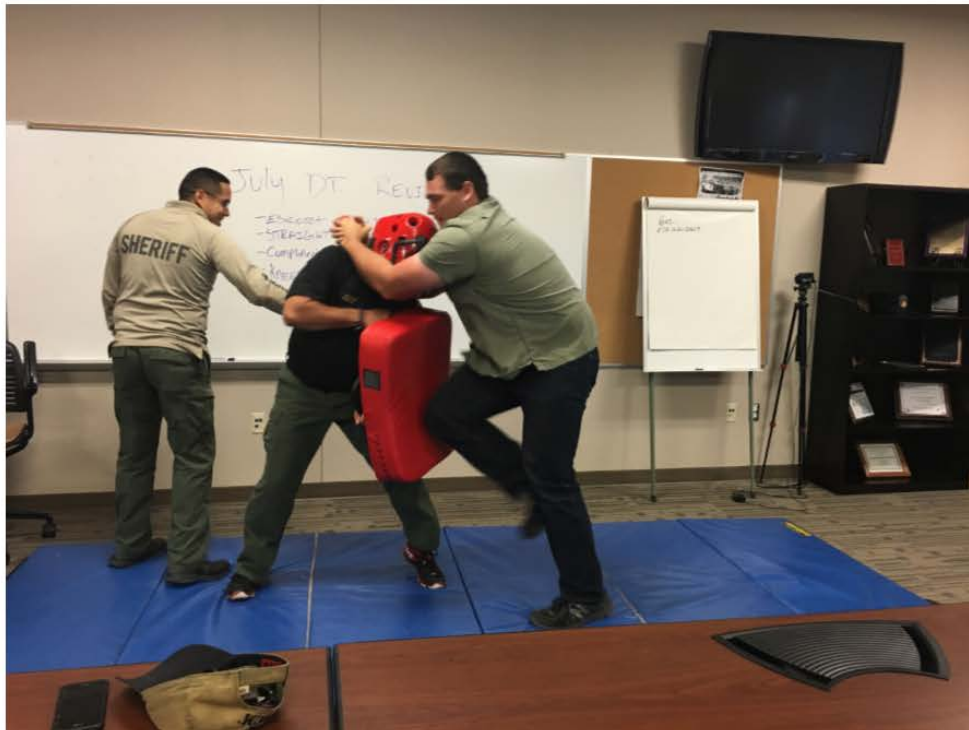
608-41 Lea County Drug Task Force

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1282 - Task Force Grant	\$ 282,623	\$ 399,211	\$ 298,131	\$ 399,211	— %
1286 - Lea County HIDTA Grant Prior Year Revenue	180,740	71,120	116,588	65,000	(8.6)%
Intergovernmental Total	<u>463,364</u>	<u>470,331</u>	<u>414,719</u>	<u>464,211</u>	<u>(1.3)%</u>
Miscellaneous					
1260 - Refunds	—	—	108	—	— %
Miscellaneous	<u>—</u>	<u>—</u>	<u>108</u>	<u>—</u>	<u>— %</u>
Total Revenue	<u>463,364</u>	<u>470,331</u>	<u>414,827</u>	<u>464,211</u>	<u>(1.3)%</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	188,847	230,646	221,700	230,169	(0.2)%
2005 - Overtime	38,361	40,569	35,575	40,569	— %
2063 - PERA	7,705	9,579	9,340	9,989	4.3 %
2064 - FICA	4,045	7,949	4,812	8,156	2.6 %
2065 - Health Insurance	6,092	7,682	7,353	7,913	3.0 %
2200 - Retiree Health Care	1,476	1,805	1,761	1,882	4.3 %
Total Salaries & Benefits	<u>246,527</u>	<u>298,230</u>	<u>280,541</u>	<u>298,679</u>	<u>0.2 %</u>
Operating Costs					
2566 - 16 Task Force Grant	81,705	68,020	26,047	65,000	(4.4)%
2583 - 17 Task Force Grant	104,288	104,081	103,983	86,751	(16.7)%
Total Operating Costs	<u>185,993</u>	<u>172,101</u>	<u>130,030</u>	<u>151,751</u>	<u>(11.8)%</u>
Total Expenditures	<u>432,519</u>	<u>470,331</u>	<u>410,572</u>	<u>450,430</u>	<u>(4.2)%</u>
Net Change from Operations	<u>30,844</u>	<u>—</u>	<u>4,255</u>	<u>13,781</u>	<u>— %</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>30,844</u>	<u>—</u>	<u>4,255</u>	<u>13,781</u>	<u>— %</u>
Cash Fund Balance Beginning of Year	<u>83,096</u>	<u>113,940</u>	<u>113,940</u>	<u>118,195</u>	<u>3.7 %</u>
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 113,940</u>	<u>\$ 113,940</u>	<u>\$ 118,195</u>	<u>\$ 131,976</u>	<u>100.0 %</u>

608-41 Lea County Drug Task Force

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
Special Revenue Funds							
608-41 Lea County Drug Task Force							
Drug Task Force							
Full-Time Positions							
Administrative Assistant	1.00	\$ 66,045	\$ 5,052	\$ 9,989	\$ 7,913	\$ 1,882	\$ 90,882
Deputy	1.00	71,425	—	—	—	—	71,425
Task Force Commander	1.00	92,699	—	—	—	—	92,699
Full-Time Positions Total	<u>3.00</u>	<u>230,169</u>	<u>5,052</u>	<u>9,989</u>	<u>7,913</u>	<u>1,882</u>	<u>255,007</u>
Overtime		<u>40,569</u>	<u>3,104</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>43,673</u>
Lea County Drug Task Force Total	<u>3.00</u>	<u>\$ 270,738</u>	<u>\$ 8,156</u>	<u>\$ 9,989</u>	<u>\$ 7,913</u>	<u>\$ 1,882</u>	<u>\$ 298,679</u>

LCDTF Forfeitures Fund



610-73 LCDTF Forfeitures Fund

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Miscellaneous					
1180 - Interest On Investments	\$ 12	\$ 30	\$ 7,839	\$ 30	— %
1920 - Forfeitures Revenues	20,393	—	7,627	—	— %
Miscellaneous Total	<u>20,404</u>	<u>30</u>	<u>15,466</u>	<u>30</u>	<u>— %</u>
Total Revenue	<u>20,404</u>	<u>30</u>	<u>15,466</u>	<u>30</u>	<u>— %</u>
Expenditures					
Operating Costs					
2499 - Forfeitures Expense	17,307	31,000	11,272	20,000	(35.5)%
Total Operating Costs	<u>17,307</u>	<u>31,000</u>	<u>11,272</u>	<u>20,000</u>	<u>(35.5)%</u>
Total Expenditures	<u>17,307</u>	<u>31,000</u>	<u>11,272</u>	<u>20,000</u>	<u>(35.5)%</u>
Net Change from Operations	<u>3,097</u>	<u>(30,970)</u>	<u>4,193</u>	<u>(19,970)</u>	<u>(35.5)%</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	3,097	(30,970)	4,193	(19,970)	(35.5)%
Cash Fund Balance Beginning of Year	16,563	19,660	19,660	23,853	21.3 %
Cash Transfer from the General Fund	<u>—</u>	<u>20,000</u>	<u>—</u>	<u>20,000</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 19,660</u>	<u>\$ 8,690</u>	<u>\$ 23,853</u>	<u>\$ 23,883</u>	<u>174.8 %</u>

Lea County Debt Service Fund



Debt Service Fund

Function

In 2003, Lea County issued \$13,595,000 Subordinate Lien Gross Receipts Tax (GRT) Revenue Bonds for the purpose of constructing the Lea County Detention Center. In FY 12/13, the interest rate on the bonds for the remainder of the term ranged from 3.75% to 4.85%/

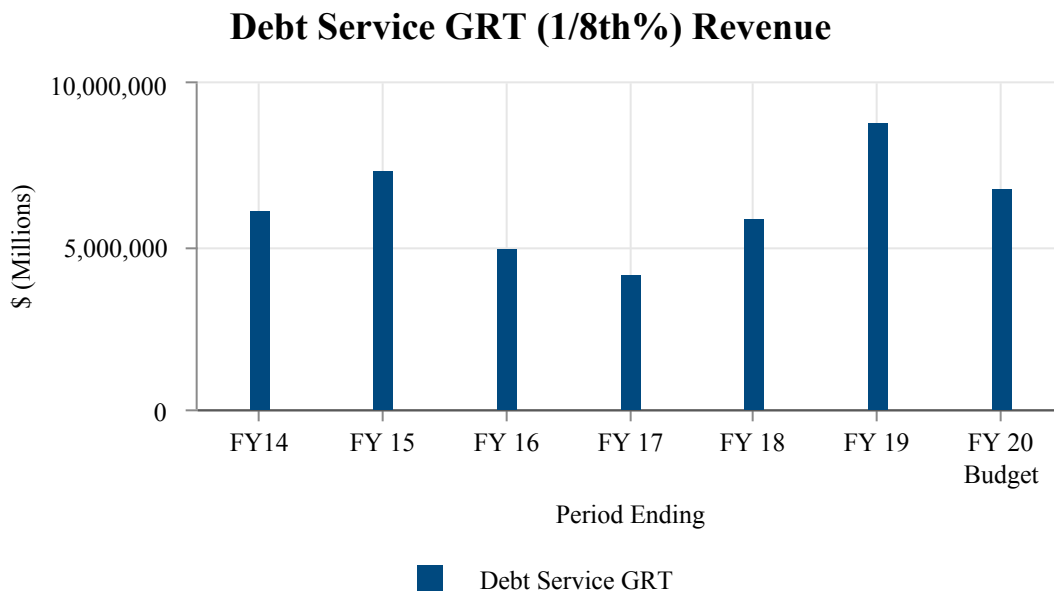
Taking advantage of historically low municipal bond rates, Lea County issued \$10,000,000 in Refunding Revenue Bonds and paid off the 2003 issue. The interest rate on the refunding series was a low average rate of 2.14%.

The pledged revenue on the new series is the same 0.125% County Gross Receipts Tax that was pledged for the 2003 series.

The refunding of the 2003 series resulted in a \$1,565,935 present-value savings for Lea County. Yearly payments over the next twelve years were reduced by \$287,000 per year.

Due to the increase in revenue in recent years, Lea County retired the remaining outstanding debt through an early retirement. On December 12, 2019, the County paid \$4,983,301.71 which consisted of principal, interest and a breakage fee to retire the bonds. . The early retirement will save the County \$316,051 in future interest payments and decrease total annual debt expenditures by approximately \$870,000 annually.

According to Section 4-62-1.B, NMSA 1978 funds remaining from the pledged revenue stream after debt service obligations have been met for the fiscal year may be transferred to any other fund of the County. Lea County has elected to transfer the remaining fund balance of \$4,955,346 to the General Fund to used for future County capital projects. Future revenue will be recorded in the General Fund and the Debt Service Fund will be eliminated until such time as it is needed again.



658-58 Debt Service GRT

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Gross Receipts Taxes					
1800 - Gross Receipts Tax	\$ 8,838,562	\$ 6,800,000	\$ 9,262,354	\$ —	(100.0)%
Gross Receipts Taxes Total	<u>8,838,562</u>	<u>6,800,000</u>	<u>9,262,354</u>	<u>—</u>	<u>(100.0)%</u>
Miscellaneous					
1391 - Interest on Investments	5,503	3,000	1,600	—	(100.0)%
Miscellaneous Total	<u>5,503</u>	<u>3,000</u>	<u>1,600</u>	<u>—</u>	<u>(100.0)%</u>
Total Revenue	<u>8,844,065</u>	<u>6,803,000</u>	<u>9,263,955</u>	<u>—</u>	<u>(100.0)%</u>
Expenditures					
Operating Costs					
2207 - State Administrative Fee	287,218	297,500	273,145	—	(100.0)%
2339 - Principal Payment	755,000	775,000	—	—	(100.0)%
2340 - Interest Payment	120,482	104,326	55,350	—	(100.0)%
2341 - Bond Refund/Restructure	—	5,940,000	4,980,114	—	(100.0)%
Total Operating Costs	<u>1,162,700</u>	<u>7,116,826</u>	<u>5,308,609</u>	<u>—</u>	<u>(100.0)%</u>
Total Expenditures	<u>1,162,700</u>	<u>7,116,826</u>	<u>5,308,609</u>	<u>—</u>	<u>(100.0)%</u>
Net Change from Operations	<u>7,681,365</u>	<u>(313,826)</u>	<u>3,955,346</u>	<u>—</u>	<u>(100.0)%</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>7,681,365</u>	<u>(313,826)</u>	<u>3,955,346</u>	<u>—</u>	<u>(100.0)%</u>
Cash Fund Balance Beginning of Year	2,855,567	1,000,001	1,000,001	4,955,346	395.5 %
Cash Transfer from the General Fund	<u>(9,536,932)</u>	<u>—</u>	<u>—</u>	<u>(4,955,346)</u>	<u>— %</u>
Cash Fund Balance End of Year	<u><u>\$ 1,000,001</u></u>	<u><u>\$ 686,175</u></u>	<u><u>\$ 4,955,346</u></u>	<u><u>\$ —</u></u>	<u><u>(100.0)%</u></u>

Lea County Enterprise Funds



Lea County Water Service Fund



Water Service Fund

Mission Statement

To promote new economic development projects in Lea County by providing assistance in obtaining a sustainable water source for use by industry.

Function

The water service project began in late 2012. Obtaining sustainable water sources has become a major challenge for new industry due to the difficulties associated with acquiring water rights and other water restrictions. The first phase included drilling two water wells and installing a seven mile, eight inch water line from Lea County owned property and well field near NM Highway 483. The line has served a biofuels production plant with a reliable water source since December 2012.

Currently, the biofuels plant has ceased production and Lea County is assessing the long plans for the Water Service Fund.

675-85 Water Service Fund

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Charges for Services					
1182 - Water Sales	\$ —	\$ —	\$ —	\$ —	— %
Charges for Services Total	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Miscellaneous	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Total Revenue	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Expenditures					
Operating Costs					
2112 - Rental Of Land	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Total Operating Costs	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Total Expenditures	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change from Operations	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Capital Outlays (See Detail)	<u>11,586</u>	<u>148,434</u>	<u>624</u>	<u>148,434</u>	<u>— %</u>
Net Change in Fund Balance	<u>(11,586)</u>	<u>(148,434)</u>	<u>(624)</u>	<u>(148,434)</u>	<u>— %</u>
Cash Fund Balance Beginning of Year	354,707	343,121	343,121	342,496	(0.2)%
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 343,121</u>	<u>\$ 194,687</u>	<u>\$ 342,496</u>	<u>\$ 194,062</u>	<u>(0.3)%</u>

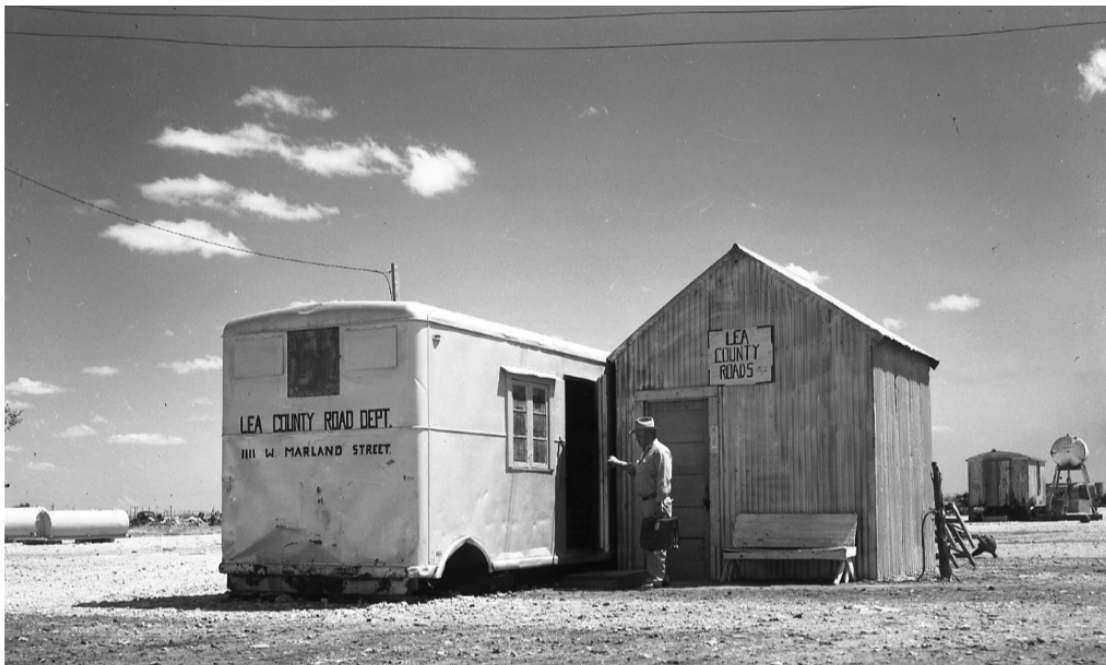
675-85 Water Service Fund

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4499 - Water/Sewer System	\$ 11,586	\$ 148,434	\$ 624	\$ 148,434	— %
Total Capital Outlays	<u>\$ 11,586</u>	<u>\$ 148,434</u>	<u>\$ 624</u>	<u>\$ 148,434</u>	<u>— %</u>

Trust and Agency Funds



Trust & Agency Fund



Trust and Agency Fund

Mission Statement

To collect and distribution funds held in trust by the County to ensure that each entity receives the funds that they are entitled too.

Function

The Trust and Agency Fund is for the purpose of holding funds that are passed through the County, but are not actual operating revenues or expenditures of the County. These funds may include Governmental Gross Receipts Taxes that are collected by the County on certain sales and submitted to the New Mexico Taxation and Revenue Department, pass-through revenue generated at the Lea County Fair and Rodeo, and funds temporarily held in regards to Section 125 employee flex spending accounts.

800-70 Trust & Agency

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Miscellaneous					
1245 - Promoter Event Pass Through	\$ 18,913	\$ 125,000	\$ 4,752	\$ 125,000	— %
1324 - Gross Receipts-Solid Waste	192,381	200,000	213,778	200,000	— %
1346 - Pass Through Revenue	—	—	1,904	—	— %
1411 - Gross Receipts	29,896	50,000	30,551	50,000	— %
1428 - SEC 125 Contribution	64,810	85,000	59,657	85,000	— %
1901 - Livestock Sale	551,313	600,000	607,145	700,000	16.7 %
Miscellaneous Total	<u>857,313</u>	<u>1,060,000</u>	<u>917,787</u>	<u>1,160,000</u>	<u>9.4 %</u>
Total Revenue	<u>857,313</u>	<u>1,060,000</u>	<u>917,787</u>	<u>1,160,000</u>	<u>9.4 %</u>
Expenditures					
Operating Costs					
2109 - SEC 125 Flex Spending	62,666	85,000	67,424	85,000	— %
2121 - Gross Receipts Tax	220,140	250,000	245,088	250,000	— %
2173 - Pass Through	18,042	125,000	4,144	125,000	— %
2330 - Junior Livestock Sale	530,046	600,000	594,723	700,000	16.7 %
Total Operating Costs	<u>830,893</u>	<u>1,060,000</u>	<u>911,378</u>	<u>1,160,000</u>	<u>9.4 %</u>
Total Expenditures	<u>830,893</u>	<u>1,060,000</u>	<u>911,378</u>	<u>1,160,000</u>	<u>9.4 %</u>
Net Change from Operations	<u>26,420</u>	<u>—</u>	<u>6,409</u>	<u>—</u>	<u>— %</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>26,420</u>	<u>—</u>	<u>6,409</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance Beginning of Year	<u>28,663</u>	<u>55,082</u>	<u>55,082</u>	<u>61,491</u>	<u>11.6 %</u>
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 55,082</u>	<u>\$ 55,082</u>	<u>\$ 61,491</u>	<u>\$ 61,491</u>	<u>11.6 %</u>

Lea County Communications Authority



Lea County Communications Authority

Mission Statement

To provide quality service to all public safety agencies, enable these agencies to perform their duties effectively and efficiently and to provide requested services to citizens and other departments in a courteous, helpful, and timely manner, while maintaining a high standard of professionalism.

Function

The Lea County Communications Authority Fund is an agency fund. Revenues and expenditures are not recognized in the County's financial statements. The Lea County Communications Authority was created through a joint powers agreement between Lea County and the City of Hobbs to provide consolidated dispatch services for all of Lea County law enforcement and emergency response personnel. Currently the dispatch center answers 911 calls for all Lea County and dispatches for the Lea County Sheriff's Department, Hobbs Police Department, Hobbs Fire Department, Knowles Fire Department, Maljamar Fire Department, Monument Fire Department, Lovington Fire Department and Lea County Environmental.

The JPA stipulates that Lea County will act as the fiscal agent for the LCCA, thereby administering the budget and other fiscal responsibilities of the Authority. The JPA also distributes the cost of operations at 50% for Lea County and 50% for the City of Hobbs.

LCCA's expenditure recognition is accounted for in the Lea County Board of County Commissioners' expenditure budget.

Goals

LCCA received their re-accreditation in May 2018, and is leading the project to get every 911 center in the state to become accredited.

LCCA is continuing to work with each agency that is on the new Computer Aided Dispatch software to provide faster response times and accurate call information to all first responders.

LCCA continues to work with the Hobbs Fire Department on mastering their Phoenix System, also to allow faster response times.

LCCA will be upgrading all of their 911 equipment this fiscal year to include the module for texting to 911, LCCA will have the ability and the equipment already installed when the state is ready to deploy.

LCCA will be installing four (4) additional dispatch consoles that will be outfitted as call taking positions, this will bring LCCA to fourteen (14) dispatch positions.

LCCA will be installing a 16 seamless screen video wall that will allow them to better monitor several cameras throughout Lea County.



Staff

The Lea County Communications Authority's (LCCA) staff of 27 dispatchers and one IT Administrator is under the direction of the LCCA Director. LCCA staff strives to be courteous to all citizens of Lea County while having a commitment to customer services and providing assurance that the community's emergency service communications need are met. All dispatchers are cross trained and LCCA was the first agency accredited in the state and nationally on a state level. LCCA is the only agency in the state to have received their full certification for the missing and exploited children through the National Center for Missing and Exploited Children.

808-78 Lea County Communications Authority

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1687 - County Contribution	\$ 1,665,750	\$ 2,018,036	\$ 1,849,869	\$ 1,576,852	(21.9)%
1688 - City Contribution	1,670,947	2,047,252	1,869,880	1,606,066	(21.6)%
1691 - DFA 911 Grant	1,500	—	—	—	— %
Intergovernmental Total	<u>3,338,197</u>	<u>4,065,288</u>	<u>3,719,749</u>	<u>3,182,918</u>	<u>(21.7)%</u>
Miscellaneous					
1450 - Xerox,Maps,Voters List	1,145	—	6,135	—	— %
1260 - Refunds	488	—	—	—	— %
Miscellaneous	<u>1,633</u>	<u>—</u>	<u>6,135</u>	<u>—</u>	<u>— %</u>
Total Revenue	<u>3,339,830</u>	<u>4,065,288</u>	<u>3,725,884</u>	<u>3,182,918</u>	<u>(21.7)%</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	1,242,506	1,279,352	1,273,129	1,188,453	(7.1)%
2005 - Overtime	253,032	280,000	279,033	125,000	(55.4)%
2063 - PERA	180,089	205,753	180,275	179,754	(12.6)%
2064 - FICA	114,812	122,427	118,376	102,009	(16.7)%
2065 - Health Insurance	312,511	394,893	321,358	308,440	(21.9)%
2200 - Retiree Health Care	34,499	38,770	33,992	33,871	(12.6)%
2208 - Vacation	22,047	20,000	15,861	20,000	— %
2209 - Straight Time - OT	1,702	20,000	—	—	(100.0)%
Total Salaries & Benefits	<u>2,161,198</u>	<u>2,361,195</u>	<u>2,222,026</u>	<u>1,957,527</u>	<u>(17.1)%</u>
Operating Costs					
2006 - Postage	1,391	2,000	1,382	2,000	— %
2007 - Communications	49,035	60,000	52,564	70,000	16.7 %
2008 - Printing & Publishing	1,969	3,500	1,816	2,500	(28.6)%
2009 - Office Supplies	27,477	25,000	23,509	20,000	(20.0)%
2010 - Travel/Per Diem	3,005	10,000	2,522	10,000	— %
2011 - Vehicle - Gas & Oil	2,720	5,000	1,625	5,000	— %
2012 - Maintenance	37,321	80,000	79,636	80,000	— %
2016 - Education/Registration/Dues	18,294	30,000	13,109	20,000	(33.3)%
2023 - Maintenance - Building	54,862	92,000	80,078	82,000	(10.9)%
2025 - Utilities	58,476	55,000	53,541	55,000	— %
2046 - Janitors Supplies	3,095	5,000	2,886	5,000	— %
2062 - Audit	7,591	7,591	7,591	7,591	— %
2066 - Insurance - Worker's Comp	—	5,000	—	5,000	— %
2067 - Property/Liability Insurance	22,814	32,000	30,211	32,000	— %
2079 - Contractual Service - Maintenance	24,171	28,000	22,840	32,000	14.3 %
2086 - Contractual Service - Physicals	7,946	5,000	4,898	8,000	60.0 %
2104 - Contract - Other Services	507,727	210,000	201,704	210,000	— %
2111 - Vehicle - Maintenance	1,721	5,000	1,753	5,000	— %
2130 - Computers And Peripherals	26,435	55,000	54,719	45,000	(18.2)%

808-78 Lea County Communications Authority

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
2131 - Uniforms	4,280	8,000	489	8,000	— %
2152 - Contract Labor/Professional Service	8,580	15,000	11,693	15,000	— %
2287 - Software License Agreement	188,056	150,000	6,200	60,000	(60.0)%
2810 - Radio Repair, Software, Maintenance	14,289	50,000	46,369	20,000	(60.0)%
2814 - Data Connectivity	47,118	46,000	41,800	46,000	— %
2902 - Tower Lease(s)	54,000	54,000	53,764	54,000	— %
Total Operating Costs	<u>1,172,374</u>	<u>1,038,091</u>	<u>796,698</u>	<u>899,091</u>	<u>(13.4)%</u>
Total Expenditures	<u>3,333,571</u>	<u>3,399,286</u>	<u>3,018,724</u>	<u>2,856,618</u>	<u>(16.0)%</u>
Net Change from Operations	<u>6,259</u>	<u>666,002</u>	<u>707,159</u>	<u>326,300</u>	<u>(51.0)%</u>
Capital Outlays (See Detail)	<u>109,415</u>	<u>666,000</u>	<u>665,564</u>	<u>371,300</u>	<u>(44.2)%</u>
Net Change in Fund Balance	(103,156)	2	41,596	(45,000)	— %
Cash Fund Balance Beginning of Year	851,202	748,046	748,046	789,642	5.6 %
Cash Transfer from the General Fund	—	—	—	—	— %
Cash Fund Balance End of Year	<u>\$ 748,046</u>	<u>\$ 748,048</u>	<u>\$ 789,642</u>	<u>\$ 744,642</u>	<u>(0.5)%</u>

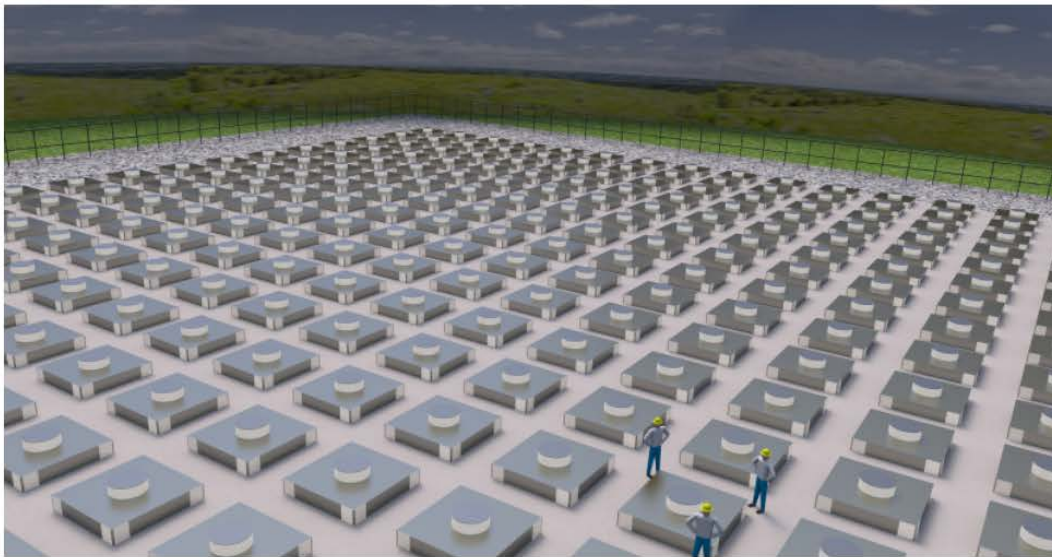
808-78 Lea County Communications Authority

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
808-78 Lea County Communications Authority							
Full-Time Positions							
Director	1.00	\$ 99,654	\$ 7,624	\$ 15,073	\$ —	\$ 2,840	\$ 125,190
Supervisor	1.00	53,664	4,105	8,117	17,539	1,529	84,954
Quality Assurance	1.00	63,606	4,866	9,620	6,885	1,813	86,791
Training Coordinator	1.00	54,748	4,188	8,281	23,183	1,560	91,960
ECS	24.00	858,957	65,710	129,917	252,920	24,480	1,331,984
IT Coordinator	1.00	57,824	4,424	8,746	7,913	1,648	80,554
Full-Time Positions Total	29.00	1,188,453	90,917	179,754	308,440	33,871	1,801,434
Overtime		125,000	9,563	—	—	—	134,563
Vacation		20,000	1,530	—	—	—	21,530
Lea County Communications Authority Total	<u>29.00</u>	<u>\$ 1,333,453</u>	<u>\$ 102,009</u>	<u>\$ 179,754</u>	<u>\$ 308,440</u>	<u>\$ 33,871</u>	<u>\$ 1,957,527</u>

808-78 Lea County Communications Authority

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4324 - Copier	\$ —	\$ —	\$ —	\$ 25,000	— %
4331 - Server Upgrade	\$ 51,391	\$ 186,000	\$ 186,000	\$ 275,000	47.8 %
4641 - Computer Equipment	—	—	—	71,300	— %
4714 - Security Improvements	18,459	480,000	479,564	—	(100.0)%
4362 - Camera (s)	39,565	—	—	—	— %
Total Capital Outlays	<u>\$ 109,415</u>	<u>\$ 666,000</u>	<u>\$ 665,564</u>	<u>\$ 371,300</u>	<u>(44.2)%</u>

Eddy Lea Energy Alliance



Eddy-Lea Energy Alliance

Mission Statement

To allow Lea County, Eddy County, the City of Hobbs, and the City of Carlsbad to cooperate in promoting and developing a nuclear storage facility near the border of Lea and Eddy County.

Function

Lea County assumed fiscal responsibilities for the Eddy-Lea Energy Alliance (ELEA) at the end of FY 13. Members of the Alliance are Lea County, Eddy County, the City of Hobbs, and the City of Carlsbad.

The purpose of the Alliance is to promote and develop a nuclear storage facility along the Eddy/Lea property line.

In October 2016, ELEA entered into an option agreement to sell its 960 acres of land to a third party. The third party has agreed to pay an annual amount for the option. The option is for 13 years and the price will be determined on the appraised value of the land at the time that the option would be exercised. The exercise of the option is dependent upon the third receiving permission from the Nuclear Regulatory Agency to construct an interim nuclear storage facility.

809-83 Eddy-Lea Energy Alliance

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Intergovernmental					
1687 - County Contribution	\$ 25,000	\$ 100,000	\$ 25,000	\$ 100,000	— %
1688 - City Contributions	50,000	100,000	—	100,000	— %
Intergovernmental Total	<u>75,000</u>	<u>200,000</u>	<u>25,000</u>	<u>200,000</u>	<u>— %</u>
Miscellaneous					
1290 - Rental of Property	11,261	11,547	11,434	11,547	— %
1381 - Miscellaneous	171	—	—	—	— %
Miscellaneous	<u>11,432</u>	<u>11,547</u>	<u>11,434</u>	<u>11,547</u>	<u>— %</u>
Total Revenue	<u>86,432</u>	<u>211,547</u>	<u>36,434</u>	<u>211,547</u>	<u>— %</u>
Expenditures					
Operating Costs					
2009 - Office Supplies	—	1,000	—	1,000	— %
2010 - Travel/Per Diem	—	20,000	—	20,000	— %
2012 - Maintenance	—	1,000	—	1,000	— %
2027 - Advertising	1,030	3,000	1,447	3,000	— %
2067 - Property/Liability Insurance	2,772	3,000	2,777	6,000	100.0 %
2102 - Contract - Legal	—	120,000	3,830	117,000	(2.5)%
2152 - Contract Labor/Professional Service	49,697	67,000	64,525	67,000	— %
Total Operating Costs	<u>53,499</u>	<u>215,000</u>	<u>72,579</u>	<u>215,000</u>	<u>— %</u>
Total Expenditures	<u>53,499</u>	<u>215,000</u>	<u>72,579</u>	<u>215,000</u>	<u>— %</u>
Net Change from Operations	<u>32,932</u>	<u>(3,453)</u>	<u>(36,145)</u>	<u>(3,453)</u>	<u>— %</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	32,932	(3,453)	(36,145)	(3,453)	— %
Cash Fund Balance Beginning of Year	98,500	131,432	131,432	95,287	(27.5)%
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 131,432</u>	<u>\$ 127,979</u>	<u>\$ 95,287</u>	<u>\$ 91,834</u>	<u>(28.2)%</u>

Lea County Solid Waste Authority



Lea County Solid Waste Authority

Mission Statement

To provide waste disposal services to County residents and businesses in a fiscally and environmentally sound manner.

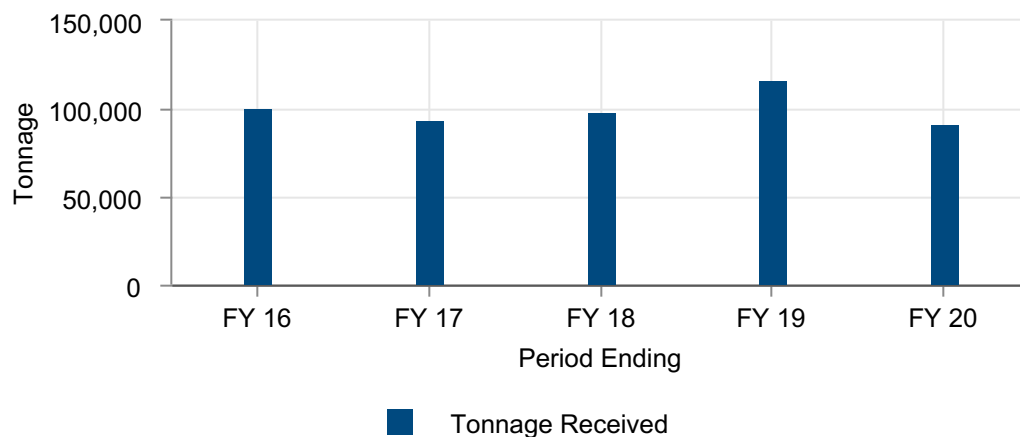
Function

Lea County is the fiscal agent for the Lea County Solid Waste Authority (LCSWA) which was created in 1999. Members of the Authority are Lea County, the cities of Lovington, Hobbs, Eunice and Jal, and the Town of Tatum.

LCSWA owns a landfill located east of the town of Eunice near the New Mexico/Texas border. Operations of the landfill are under contract management with a private landfill operation firm. LCSWA has completed the process of constructing a new cell for the landfill. It was placed in service during the FY 19 fiscal year. This is the fifth (5th) cell constructed since the opening of the landfill.

Lea County collects an annual administrative fee of 3% of the prior year annual revenue for providing fiscal management of the Authority. Fees have averaged approximately \$100,000 over the past five fiscal years.

Tonnage Received



810-20 Lea County Solid Waste Authority

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Charges for Services					
1328 - Tipping Fees	\$ 3,847,622	\$ 3,300,000	\$ 4,275,558	\$ 2,970,000	(10)%
1329 - Solid Waste Rental	1,200	1,000	1,100	1,000	— %
Charges for Services Total	<u>3,848,822</u>	<u>3,301,000</u>	<u>4,276,658</u>	<u>2,971,000</u>	<u>(10)%</u>
Miscellaneous					
1260 - Refunds	—	100	—	100	— %
1381 - Miscellaneous	453	1,000	—	1,000	— %
1391 - Interest On Investments	9,822	3,000	14,482	3,000	— %
Miscellaneous	<u>10,275</u>	<u>4,100</u>	<u>14,482</u>	<u>4,100</u>	<u>— %</u>
Total Revenue	<u>3,859,096</u>	<u>3,305,100</u>	<u>4,291,140</u>	<u>2,975,100</u>	<u>(10)%</u>
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	65,817	69,909	69,909	68,574	(1.9)%
2005 - Overtime	2,904	10,000	2,152	5,000	(50.0)%
2063 - PERA	9,637	10,574	10,281	10,372	(1.9)%
2064 - FICA	5,463	6,190	5,639	5,705	(7.8)%
2065 - Health Insurance	18,080	20,640	20,283	21,258	3.0 %
2200 - Retiree Health Care	1,587	1,992	1,638	1,954	(1.9)%
2208 - Vacation	—	1,000	—	1,000	— %
Total Salaries & Benefits	<u>103,489</u>	<u>120,304</u>	<u>109,902</u>	<u>113,863</u>	<u>(5.4)%</u>
Operating Costs					
2007 - Communications	3,254	4,000	1,551	4,000	— %
2008 - Printing & Publishing	4,917	10,000	2,939	10,000	— %
2009 - Office Supplies	6,133	9,500	8,971	12,000	26.3 %
2010 - Travel/Per Diem	—	2,000	—	2,000	— %
2011 - Vehicle - Gas & Oil	290	12,500	1,588	15,000	20.0 %
2016 - Education/Registration/Dues	1,050	3,600	700	3,600	— %
2025 - Utilities	12,908	20,000	17,842	25,000	25.0 %
2062 - Audit	7,591	7,800	7,591	7,800	— %
2111 - Vehicle - Maintenance	—	1,500	178	1,500	— %
2130 - Computers And Peripherals	2,238	5,000	1,497	5,000	— %
2203 - Contract Services	61,307	150,000	46,677	250,000	66.7 %
2204 - Landfill Operator (Camino Real)	1,484,807	1,681,000	1,620,997	1,681,000	— %
2207 - Administrative Fee	103,238	115,773	115,773	128,735	11.2 %
2700 - Maintenance	3,951	20,000	10,453	20,000	— %
2802 - Staff Labor	50,874	55,000	55,000	55,000	— %
2895 - Refunds	—	750	—	750	— %
2908 - Permit Renewal	71,871	220,000	42,614	220,000	— %
Total Operating Costs	<u>1,814,429</u>	<u>2,318,423</u>	<u>1,934,371</u>	<u>2,441,385</u>	<u>5.3 %</u>
Total Expenditures	<u>1,917,919</u>	<u>2,438,727</u>	<u>2,044,272</u>	<u>2,555,248</u>	<u>4.8 %</u>

810-20 Lea County Solid Waste Authority

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Net Change from Operations	<u>1,941,178</u>	<u>866,373</u>	<u>2,246,867</u>	<u>419,852</u>	<u>(51.5)%</u>
Capital Outlays (See Detail)	<u>46,687</u>	<u>200,000</u>	<u>20,850</u>	<u>200,000</u>	<u>— %</u>
Net Change in Fund Balance	<u>1,894,491</u>	<u>666,373</u>	<u>2,226,017</u>	<u>219,852</u>	<u>(67)%</u>
Cash Fund Balance Beginning of Year	<u>7,247,822</u>	<u>8,559,119</u>	<u>8,559,119</u>	<u>10,894,265</u>	<u>27.3 %</u>
Cash Transfer to/from the LCSWA Sinking Fund	<u>(583,194)</u>	<u>109,631</u>	<u>109,129</u>	<u>—</u>	<u>(100.0)%</u>
Cash Fund Balance End of Year	<u><u>\$ 8,559,119</u></u>	<u><u>\$ 9,335,123</u></u>	<u><u>\$ 10,894,265</u></u>	<u><u>\$ 11,114,117</u></u>	<u><u>19.1 %</u></u>

810-20 Lea County Solid Waste Authority

	<u>FTE</u>	<u>Salary</u>	<u>FICA & Medicare</u>	<u>PERA</u>	<u>Group Health Ins.</u>	<u>Retiree Ins.</u>	<u>Total</u>
810-20 LCSWA							
Full-Time Positions							
Director	0.10	\$ 10,552	\$ 807	\$ 1,596	\$ 1,754	\$ 301	\$ 15,010
Environmental Tech	1.00	33,634	2,573	5,087	7,913	959	50,165
Supervisor	0.50	24,388	1,866	3,689	11,592	695	42,229
Full-Time Positions Total	1.60	68,574	5,246	10,372	21,258	1,954	107,404
 Overtime		5,000	383	—	—	—	5,383
 Vacation		1,000	77	—	—	—	1,077
 Solid Waste Authority Total	<u>1.60</u>	<u>\$ 74,574</u>	<u>\$ 5,705</u>	<u>\$ 10,372</u>	<u>\$ 21,258</u>	<u>\$ 1,954</u>	<u>\$ 113,863</u>

810-20 Lea County Solid Waste Authority

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Capital Outlays					
4642 - Landfill Improvements	\$ 46,687	\$ 200,000	\$ 20,850	\$ 200,000	— %
Total Capital Outlays	<u>\$ 46,687</u>	<u>\$ 200,000</u>	<u>\$ 20,850</u>	<u>\$ 200,000</u>	<u>— %</u>

Lea County Solid Waste Authority Sinking Fund



Lea County Solid Waste Authority Sinking Fund

Mission Statement

To ensure that funds are available to meet the state requirements for closure and post-closures costs of the landfill facility.

Function

The Lea County Solid Waste Authority (LCSWA) Board of Directors has approved a resolution securing funds to meet the required closure and post-closure costs of the landfill facility. Estimates for closure and post-closure expenses are calculated annually by an outside engineering firm and it is the intention of the board to secure funds annually based upon these estimates. As of June 30, 2020, the amount of funds secured is \$2,583,304.

Currently, the LCSWA is the only landfill in the State of New Mexico who fully funds closure and post-closures expenses.

811 - Lea County Solid Waste Authority Sinking Fund

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Miscellaneous					
1391 - Interest On Investments	\$ 20,295	\$ 3,000	\$ 22,498	3,000	— %
Miscellaneous	<u>20,295</u>	<u>3,000</u>	<u>22,498</u>	<u>3,000</u>	<u>— %</u>
Total Revenue	<u>20,295</u>	<u>3,000</u>	<u>22,498</u>	<u>3,000</u>	<u>— %</u>
Net Change from Operations	<u>20,295</u>	<u>3,000</u>	<u>22,498</u>	<u>3,000</u>	<u>— %</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	20,295	3,000	22,498	3,000	— %
Cash Fund Balance Beginning of Year	2,066,445	2,669,934	2,669,934	2,583,304	(3.2)%
Cash Transfer from the LCSWA Operating Fund	<u>583,194</u>	<u>109,631</u>	<u>(109,129)</u>	<u>—</u>	<u>(100.0)%</u>
Cash Fund Balance End of Year	<u><u>\$ 2,669,934</u></u>	<u><u>\$ 2,782,565</u></u>	<u><u>\$ 2,583,304</u></u>	<u><u>\$ 2,586,304</u></u>	<u><u>(7.1)%</u></u>

Lea County Water Users Association



Lea County Water Users Association

Mission Statement

To facilitate the cooperation of Lea County, the City of Hobbs, the City of Lovington, the City of Eunice, the City of Jal, and the Town of Tatum in addressing water rights issues throughout the County.

Function

The Lea County Water User's Association (LCWUA) was formed in 1997 by Lea County, the Town of Tatum and the Cities of Eunice, Hobbs, Jal and Lovington to address certain water rights issues and to formulate a 40 year water plan.

The original water plan is complete but due to increased interest in water rights in Lea County, the authority continues to exist and is available should the Association be needed.

635-35 Lea County Water User's Association

	<u>FY 19 Actual</u>	<u>FY 20 Adjusted</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>% Change</u>
Revenue					
Miscellaneous					
1681 - WUA Revenue	\$ —	\$ —	\$ —	\$ —	— %
Miscellaneous Total	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Total Revenue	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Expenditures					
Operating Costs					
2008 - Printing & Publishing	<u>1,281</u>	<u>1,500</u>	<u>1,094</u>	<u>1,350</u>	<u>(10.0)%</u>
Total Operating Costs	<u>1,281</u>	<u>1,500</u>	<u>1,094</u>	<u>1,350</u>	<u>(10.0)%</u>
Total Expenditures	<u>1,281</u>	<u>1,500</u>	<u>1,094</u>	<u>1,350</u>	<u>(10.0)%</u>
Net Change from Operations	<u>(1,281)</u>	<u>(1,500)</u>	<u>(1,094)</u>	<u>(1,350)</u>	<u>(10.0)%</u>
Capital Outlays (See Detail)	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Net Change in Fund Balance	<u>(1,281)</u>	<u>(1,500)</u>	<u>(1,094)</u>	<u>(1,350)</u>	<u>(10.0)%</u>
Cash Fund Balance Beginning of Year	25,554	24,273	24,273	23,179	(4.5)%
Cash Transfer from the General Fund	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>— %</u>
Cash Fund Balance End of Year	<u>\$ 24,273</u>	<u>\$ 22,773</u>	<u>\$ 23,179</u>	<u>\$ 21,829</u>	<u>(4.1)%</u>

APPENDICES

Lea County Tax Levies

Dollars & Cents per \$1,000 Net Taxable Value

	2016	2017	2018	2019	2020
STATE					
Debt Service	\$ 1.360	\$ 1.360	\$ 1.360	\$ 1.360	\$ 1.360
COUNTY					
Operational Residential	\$ 6.947	\$ 6.916	\$ 7.041	\$ 7.110	\$ 7.099
Operational Non-Residential	\$ 10.600	\$ 10.600	\$ 10.600	\$ 10.600	\$ 10.600
MUNICIPAL					
LOVINGTON					
Operational Residential	\$ 3.709	\$ 3.699	\$ 3.733	\$ 3.800	\$ 3.759
Operational Non-Residential	\$ 5.650	\$ 5.650	\$ 5.650	\$ 5.650	\$ 5.650
EUNICE					
Operational Residential	\$ 5.428	\$ 5.359	\$ 5.405	\$ 5.467	\$ 5.419
Operational Non-Residential	\$ 7.251	\$ 7.650	\$ 7.650	\$ 7.650	\$ 7.650
HOBBS					
Operational Residential	\$ 3.918	\$ 3.900	\$ 3.984	\$ 4.014	\$ 4.022
Operational Non-Residential	\$ 5.555	\$ 5.555	\$ 5.555	\$ 5.555	\$ 5.555
JAL					
Operational Residential	\$ 5.830	\$ 5.816	\$ 5.893	\$ 5.820	\$ 5.722
Operational Non-Residential	\$ 7.639	\$ 7.650	\$ 7.650	\$ 7.650	\$ 7.650
TATUM					
Operational Residential	\$ 3.078	\$ 3.090	\$ 3.126	\$ 3.100	\$ 3.113
Operational Non-Residential	\$ 4.225	\$ 4.225	\$ 4.225	\$ 4.225	\$ 4.225
SCHOOL DISTRICTS					
LOVINGTON					
Operational Residential	\$ 0.231	\$ 0.230	\$ 0.232	\$ 0.236	\$ 0.235
Operational Non-Residential	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500
Capital Improvement HB33 Residential	\$ 1.780	\$ 2.000	\$ 2.000	\$ 2.000	\$ 1.987
Capital Improvement HB33 Non-Res.	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
Capital Improvement Residential	\$ 1.931	\$ 1.924	\$ 1.944	\$ 2.000	\$ 1.987
Capital Improvement Non-Residential	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
Debt Service	\$ 7.248	\$ 7.205	\$ 7.205	\$ 6.351	\$ 6.413
School Dist. Ed. Tech. Debt Service	\$ —	\$ —	\$ —	\$ 0.861	\$ 0.810

Lea County Tax Levies

Dollars & Cents per \$1,000 Net Taxable Value

	2016	2017	2018	2019	2020
EUNICE					
Operational Residential	\$ 0.260	\$ 0.258	\$ 0.262	\$ 0.266	\$ 0.264
Operational Non-Residential	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500
Capital Improvement HB33 Residential	\$ 6.000	\$ 5.947	\$ 6.000	\$ 6.000	\$ 2.000
Residential	\$ 6.000	\$ 6.000	\$ 6.000	\$ 6.000	\$ 2.000
Capital Improvement Residential	\$ 2.000	\$ 1.982	\$ 2.000	\$ 2.000	\$ 1.984
Capital Improvement Non-Residential	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
Debt Service	\$ 6.387	\$ 6.337	\$ 5.933	\$ 5.721	\$ 7.517
HOBBS					
Operational Residential	\$ 0.253	\$ 0.252	\$ 0.257	\$ 0.259	\$ 0.259
Operational Non-Residential	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500
Capital Improvement HB33 Residential	\$ 3.920	\$ 3.901	\$ 3.982	\$ 4.000	\$ 4.000
Capital Improvement HB33 Non-Residential	\$ 4.000	\$ 4.000	\$ 4.000	\$ 4.000	\$ 4.000
Capital Improvement Residential	\$ 1.960	\$ 1.951	\$ 1.991	\$ 2.000	\$ 2.000
Capital Improvement Non-Residential	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
Debt Service	\$ 6.845	\$ 5.816	\$ 3.918	\$ 4.043	\$ 4.512
JAL					
Operational Residential	\$ 0.383	\$ 0.382	\$ 0.386	\$ 0.382	\$ 0.375
Operational Non-Residential	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500
Capital Improvement Residential	\$ 1.748	\$ 2.000	\$ 1.878	\$ 1.978	\$ 1.941
Capital Improvement Non-Residential	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
Debt Service	\$ 3.619	\$ 3.626	\$ 4.724	\$ 3.010	\$ 2.403
School Dist. Ed. Tech. Debt Service	\$ —	\$ —	\$ —	\$ 0.614	\$ 1.222
TATUM					
Operational Residential	\$ 0.233	\$ 0.234	\$ 0.238	\$ 0.239	\$ 0.240
Operational Non-Residential	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500	\$ 0.500
Capital Improvement Residential	\$ 1.840	\$ 1.849	\$ 1.878	\$ 2.000	\$ 2.000
Capital Improvement Non-Residential	\$ 1.999	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
Debt Service	\$ 5.902	\$ 5.165	\$ 4.724	\$ 4.734	\$ 1.762
School District Ed. Tech. Debt Service	\$ —	\$ —	\$ —	\$ —	\$ 2.992

Lea County Tax Levies

Dollars & Cents per \$1,000 Net Taxable Value

	2016	2017	2018	2019	2020
OTHER DISTRICTS					
NEW MEXICO JUNIOR COLLEGE					
Residential	\$ 3.540	\$ 3.524	\$ 3.588	\$ 3.623	\$ 3.618
Non-Residential	\$ 5.000	\$ 5.000	\$ 5.000	\$ 5.000	\$ 5.000
NOR-LEA HOSPITAL DISTRICT					
Residential	\$ 3.861	\$ 4.000	\$ 4.000	\$ 4.000	\$ 3.977
Non-Residential	\$ 4.000	\$ 4.000	\$ 4.000	\$ 4.000	\$ 4.000
EUNICE HOSPITAL DISTRICT					
Residential	\$ 1.917	\$ 1.900	\$ 1.930	\$ 2.000	\$ 1.984
Non-Residential	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000	\$ 2.000
LIVESTOCK					
Cattle Indemnity	\$ 8.049	\$ 10.000	\$ 10.000	\$ 10.000	\$ 10.000
Sheep & Goats	\$ 9.428	\$ 10.000	\$ 10.000	\$ 10.000	\$ 10.000
Dairy Cattle	\$ 4.220	\$ 5.000	\$ 5.000	\$ 5.000	\$ 5.000
Bison	\$ 9.986	\$ 9.972	\$ 10.000	\$ 9.659	\$ 10.000
Horses	\$ 8.777	\$ 6.965	\$ 7.833	\$ 8.504	\$ 8.256
TOTAL LEVIES (Includes State, County, Municipal, Schools and Special Districts)					
LOVINGTON					
Residential Inside	\$ 30.607	\$ 30.858	\$ 31.103	\$ 31.341	\$ 31.245
Residential Outside	\$ 26.898	\$ 27.159	\$ 27.370	\$ 27.541	\$ 27.486
Non-Residential Inside	\$ 38.358	\$ 38.315	\$ 38.315	\$ 38.322	\$ 38.333
Non-Residential Outside	\$ 32.708	\$ 32.665	\$ 32.665	\$ 32.672	\$ 32.683
EUNICE					
Residential Inside	\$ 33.839	\$ 33.583	\$ 33.519	\$ 33.547	\$ 31.245
Residential Outside	\$ 28.411	\$ 28.224	\$ 28.114	\$ 28.080	\$ 25.826
Non-Residential Inside	\$ 41.098	\$ 41.447	\$ 41.043	\$ 40.831	\$ 38.627
Non-Residential Outside	\$ 33.847	\$ 33.797	\$ 33.393	\$ 33.181	\$ 30.977
HOBBS					
Residential Inside	\$ 28.743	\$ 27.620	\$ 26.121	\$ 26.409	\$ 26.870
Residential Outside	\$ 24.825	\$ 23.720	\$ 22.137	\$ 22.395	\$ 22.848
Non-Residential Inside	\$ 35.860	\$ 34.831	\$ 32.933	\$ 33.058	\$ 33.527

Non-Residential Outside	\$ 30.305	\$ 29.276	\$ 27.378	\$ 27.503	\$ 27.972
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Lea County Tax Levies

Dollars & Cents per \$1,000 Net Taxable Value

	2016	2017	2018	2019	2020
JAL					
Residential Inside	\$ 26.427	\$ 26.614	\$ 26.892	\$ 26.864	\$ 26.740
Residential Outside	\$ 20.597	\$ 20.798	\$ 20.999	\$ 21.044	\$ 21.018
Non-Residential Inside	\$ 33.718	\$ 33.736	\$ 33.734	\$ 33.734	\$ 33.735
Non-Residential Outside	\$ 26.079	\$ 26.086	\$ 26.084	\$ 26.084	\$ 26.085
TATUM					
Residential Inside	\$ 26.761	\$ 26.138	\$ 25.955	\$ 26.166	\$ 26.161
Residential Outside	\$ 23.683	\$ 23.048	\$ 22.829	\$ 23.066	\$ 23.048
Non-Residential Inside	\$ 33.586	\$ 32.850	\$ 32.409	\$ 32.419	\$ 32.439
Non-Residential Outside	\$ 29.361	\$ 28.625	\$ 28.184	\$ 28.194	\$ 28.214

Infrastructure Capital Improvement Plan FY 2022-2026

Lea County Project Summary

ID	Year	Rank	Project Title	Category	Funded to date	2022	2023	2024	2025	2026	Total Project Cost	Amount Not Yet Funded	Phases?
25414	2022	001	Lea County Courthouse Remodel	Facilities - Administrative Facilities	22,863,000	6,500,000	0	0	0	0	29,363,000	6,500,000	No
31829	2022	002	Detention Center Renovation Project	Facilities - Other	5,700,000	4,500,000	3,000,000	3,000,000	3,000,000	3,000,000	22,200,000	16,500,000	Yes
33043	2022	003	ISO Fire Improvements	Facilities - Fire Facilities	1,500,000	500,000	500,000	0	0	0	2,500,000	1,000,000	Yes
37760	2022	004	Technology Infrastructure	Other - Other	80,000	250,000	250,000	250,000	250,000	250,000	1,330,000	1,250,000	Yes
35112	2022	005	Battle Axe Road Widening & Reconstruction	Transportation - Highways/Roads/Bridges	1,530,000	1,000,000	1,400,000	2,300,000	2,000,000	0	8,230,000	6,700,000	Yes
28218	2022	006	Knowles Fire Department Station #2	Facilities - Fire Facilities	1,600,000	200,000	0	0	0	0	1,800,000	200,000	No
37761	2022	007	Maljamar Fire Station #2	Facilities - Fire Facilities	0	805,000	0	0	0	0	805,000	805,000	No
25407	2022	008	Event Center Infrastructure	Facilities - Other	3,146,497	500,000	0	0	4,650,000	0	8,296,497	5,150,000	Yes
28310	2022	009	Hobbs Convenience Center expansion	Other - Other	0	200,000	200,000	200,000	1,000,000	0	1,600,000	1,600,000	No
35113	2022	010	Knowles Road Widening & Overlay	Transportation - Highways/Roads/Bridges	510,000	600,000	760,000	0	0	0	1,870,000	1,360,000	Yes
30135	2022	011	Intersection Improvements to Various Co. Roadways	Transportation - Highways/Roads/Bridges	400,000	150,000	150,000	150,000	150,000	150,000	1,150,000	750,000	Yes
28213	2022	012	Kansas Road Rehabilitation	Transportation - Highways/Roads/Bridges	0	1,400,000	0	0	0	0	1,400,000	1,400,000	Yes
23179	2022	013	Faigrounds Renovations	Facilities - Other	696,833	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,696,833	5,000,000	Yes
33005	2022	014	Community Center Renovations	Facilities - Administrative Facilities	200,000	100,000	100,000	0	0	0	400,000	200,000	No
28298	2022	015	Property Acquisition HOB RW 12-30	Transportation - Airports	0	100,000	0	0	0	0	100,000	100,000	No

Thursday, September 24, 2020

Lea County/ICIP 06000

Infrastructure Capital Improvement Plan FY 2022-2026

28327	2022	016	Runway 1-19 Jal Airport Rehab	Transportation - Airports	0	100,000	0	0	0	0	100,000	100,000	No
28237	2022	017	Property Acquisition Lovington Airport	Transportation - Airports	0	35,000	0	0	0	0	35,000	35,000	No
28246	2022	018	HOB Runway 3-21 Extension	Transportation - Airports	0	3,685,000	0	0	0	0	3,685,000	3,685,000	No
35117	2023	001	Stiles Road Widening & Reconstruction	Transportation - Highways/Roads/Bridges	0	0	2,910,000	0	0	0	2,910,000	2,910,000	No
28258	2023	002	Property Acquisition Jal Airport	Transportation - Airports	0	0	75,000	0	0	0	75,000	75,000	No
28210	2024	001	Alabama Road Rehabilitation	Transportation - Highways/Roads/Bridges	0	0	0	2,100,000	900,000	0	3,000,000	3,000,000	Yes
28243	2024	002	Mill/Overlay Parallel Taxiway	Transportation - Airports	0	0	0	1,000,000	0	0	1,000,000	1,000,000	No
33109	2024	003	HOB - ARFF Fire Truck Replacement	Vehicles - Public Safety Vehicle	0	0	0	700,000	0	0	700,000	700,000	No
35121	2024	004	World Road Reconstruction	Transportation - Highways/Roads/Bridges	0	0	0	805,000	0	0	805,000	805,000	No
35118	2025	001	Maljamar Road Reconstruction	Transportation - Highways/Roads/Bridges	0	0	0	0	0	2,500,000	2,500,000	2,500,000	No
32943	2025	002	HOB - RW 17-35 Rehab	Transportation - Airports	0	0	0	0	1,100,000	0	1,100,000	1,100,000	No
28281	2025	003	Taxiway C Relocation HOB	Transportation - Airports	0	0	0	0	1,200,000	0	1,200,000	1,200,000	No
13897	2025	004	Water System Rehab @ Lea Regional Airport	Transportation - Airports	0	0	0	0	1,500,000	0	1,500,000	1,500,000	Yes
31824	2025	005	HOB Airport - Emergency Generator	Equipment - Other	0	0	0	0	750,000	0	750,000	750,000	No
28279	2025	006	Renovations to Taxiways HOB	Transportation - Airports	0	0	0	0	800,000	0	800,000	800,000	No
32945	2026	001	Buckeye Road Rehabilitation	Transportation - Highways/Roads/Bridges	0	0	0	0	0	3,230,000	3,230,000	3,230,000	No
35119	2026	002	Lea Regional Airport - Reconfigure Taxiway D	Transportation - Airports	0	0	0	0	0	200,000	200,000	200,000	No
				Transportation - Airports									No

Thursday, September 24, 2020

Lea County/ICIP 06000

Infrastructure Capital Improvement Plan FY 2022-2026

35120	2026	003	Lea Regional Airport - Lighting on Taxiway D and E	0	0	0	0	0	630,000	630,000	630,000
Number of projects:				33							
Funded to date:				38,226,328	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:	Total Not Yet Funded:
Grand Totals					21,625,000	10,345,000	11,505,000	18,300,000	10,960,000	110,961,328	72,735,000

Thursday, September 24, 2020

Lea County/ICIP 06000

Glossary

Accrual Basis of Accounting:

Method of accounting that recognizes the financial effect of transactions, events, and interfund activity when they occur, regardless of the timing of related cash flows.

Budget:

A forecast by a government of its expenditures and revenues for a specific period of time. It provides control over the revenues and expenditures of the government.

Budget Adjustment:

A process by which the County makes changes to the approved budget. Proposed adjustments are presented to the County Commissioners for review and approval. Approved adjustments must be submitted to the New Mexico DFA - Local Government Division for review and approval.

Capital Assets:

Land, buildings, vehicles, machinery, equipment and infrastructure (roads) that are used in operations and have unit cost of greater than \$5,000 and a useful life of more than one year.

Capital Budget:

A plan of proposed capital expenditures and the means of financing them. The capital budget is included in the annual budget and is approved as a part of the total budget which includes both operating and capital expenditures.

Cash Basis of Accounting:

Under this basis of accounting, revenues are not recorded until cash is received and expenditures are recorded only when cash is disbursed.

County Department:

A division of the County lead by a County Department Manager. Each department is responsible for the overall operation of a group of related services provided by the County.

Fund:

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein.

Fund Balance:

Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

General Fund:

The General Fund serves as the chief operating fund for the County. The General Fund is used to account for all financial resources not accounted for in other funds.

General Obligation Bonds:

Bonds issued by the County to finance capital improvements. Property tax revenue is used to pay the principal and interest on these bonds. Lea County currently has no outstanding General Obligation Bonds.

Infrastructure Capital Investment Plan:

A plan for capital expenditures to be incurred each year over the next five (5) years. The State of New Mexico requires that the plan be updated and submitted annually in order to qualify for capital outlay funding.

Independent Public Accountant:

Accountants who are independent, both in fact and appearance, of the entities they audit. Both GAAS and GAGAS set specific criteria that must be met for an auditor to be independent.

Investments:

The investing of excess funds in order to gain profitable returns such as interest. Section 6-6-10 NMSA 1978 governs the type of investments that the County may purchase.

Glossary

Revenue Bonds:

Bonds whose principal and interest are payable exclusively from revenue of an enterprise fund or in the case of Lea County, revenue from a dedicated Gross Receipts Tax.

Special Revenue Fund:

A governmental fund type used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for a specified purpose.

A plan that outlines the short-term and long-term goals of the County. It is used to provide guidance to County officials concerning future resource allocations.

Acronyms

CASA	Court Appointed Special Advocate
CGMA	Chartered Global Management Accountant
CPA	Certified Public Accountant
DWI	Driving While Intoxicated
EDCLC	Economic Development Corporation of Lea County
ELEA	Eddy-Lea Energy Alliance
EMPG	Emergency Management Performance Grant
ETZ	Extra-Territorial Zone
FAA	Federal Aviation Administration
FTE	Full Time Equivalent
FY	Fiscal year
GAAS	Generally Accepted Auditing Standards
GAGAS	Generally Accepted Governmental Auditing Standards
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
GRT	Gross Receipts Tax
HIDTA	High Intensity Drug Trafficking Area
IAAO	International Association of Assessing Officers
ICIP	Infrastructure Capital Improvement Plan
IT	Information Technology
JAG	Justice Assistance Grant
JPA	Joint Powers Agreement
LCCA	Lea County Communications Authority
LCDTF	Lea County Drug Task Force
LCJRA	Lea County Junior Rodeo Association
LCMCP	Lea County Misdemeanor Probation Compliance
LCSWA	Lea County Solid Waste Authority
LEPF	Law Enforcement Protection Fund
LGBMS	Local Government Budget Management System
LGD	Local Government Division
LPB	Local Public Body
NM DFA LGD	New Mexico Department of Finance and Administration Local Government Division
NM-OSA	New Mexico Office of the State Auditor
NMDOT	New Mexico Department of Transportation
NMAC	New Mexico Administrative Code
NMJC	New Mexico Junior College
NMSA 1978	New Mexico Statutes Annotated 1978
NMSU	New Mexico State University
NMTRD	New Mexico Taxation and Revenue Department
PE	Professional Engineer
PILT	Payment in Lieu of Taxes
UNM-BBER	University of New Mexico - Bureau of Economic Research
WHI	Weekend Hunger Initiative
WTI	West Texas Intermediate