



Lea County

Board of County Commissioners

Regular Meeting
Thursday, March 4, 2021 9:00 A.M.

Lea County Courthouse ~ Commission Chambers
100 North Main Avenue, Lovington, New Mexico

Consideration of Lea County Resolution No. 21-MAR-047R Approving the February 18, 2021 Regular Meeting Minutes

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Minutes of Meeting
Lea County Board of Commissioners
February 18, 2021

Chair Long called the meeting to order at 9:02 a.m. in the Lea County Courthouse

Commissioners present were, to wit: Vice Chair Dean Jackson, District 1, Chair Rebecca Long, District 2, Commissioner Gary G. Eidson, District 3, Jonathan Sena, District 4, and Commissioner Pat Sims, District 5.

Also present were Lea County Manager Michael P. Gallagher II, and Lea County Attorney John W. Caldwell.

Vice Chair Jackson led the Pledge of Allegiance followed by the Invocation by Commissioner Sena.

ITEM 01: COMMISSION

- Consideration of Lea County Resolution No. 21-FEB-041R Approving the February 4, 2021 Regular Meeting Minutes.

Chair Long requested approval. Chair Long asked if there were any public comments concerning this agenda item. Vice Chair Jackson moved to approve Lea County Resolution. No. 21-FEB-041R Approving the February 4, 2021 Regular Meeting Minutes. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Public Comments

There were no public comments

- Commissioners and Manger Comments

Commissioner Sims made comments in regards to the energy decisions from Santa Fe. He also made comments in regards to Lea County seceding from New Mexico.

Commissioner Sena made comments in regards to memorials for veterans.

Chair Long made comments in regards to traveling to Santa Fe for a board meeting.

- Consideration of Lea County Resolution No. 21-FEB-042 Approving/Confirming Appointment(s) to the Lovington – Lea County Extraterritorial Zoning Commission. (Rebecca Long, Commission Chair)

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-MAR-047R
A RESOLUTION APPROVING THE LEA COUNTY
BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

WHEREAS, Section 10-15-1 through 10-15-4 of the Open Meetings Act (NMSA 1978), states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS the board, commission or other policy making body shall keep written minutes of all its meetings. The minutes shall include at a minimum the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken that show how each member voted; and

WHEREAS all minutes are open to public inspection. Draft minutes shall be prepared within ten working days after the meeting and shall be approved, amended or disapproved at the next meeting where a quorum is present. Minutes shall not become official until approved by the policymaking body; and

WHEREAS, NMSA 1978, Section 4-38-12 as amended, allows the County Commission to establish rules and regulations to govern the transaction of county business in these meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lea County that the attached minutes are hereby approved.

PASSED AND APPROVED on this 4th day of March, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Resolution No. 21-MAR-047R
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Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

MINUTES
OF
MEETING





Consideration of Lea County Resolution No. 21-MAR-048R Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board

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The Lea County Board of County Commissioners created the Lea County Planning and Zoning Board.

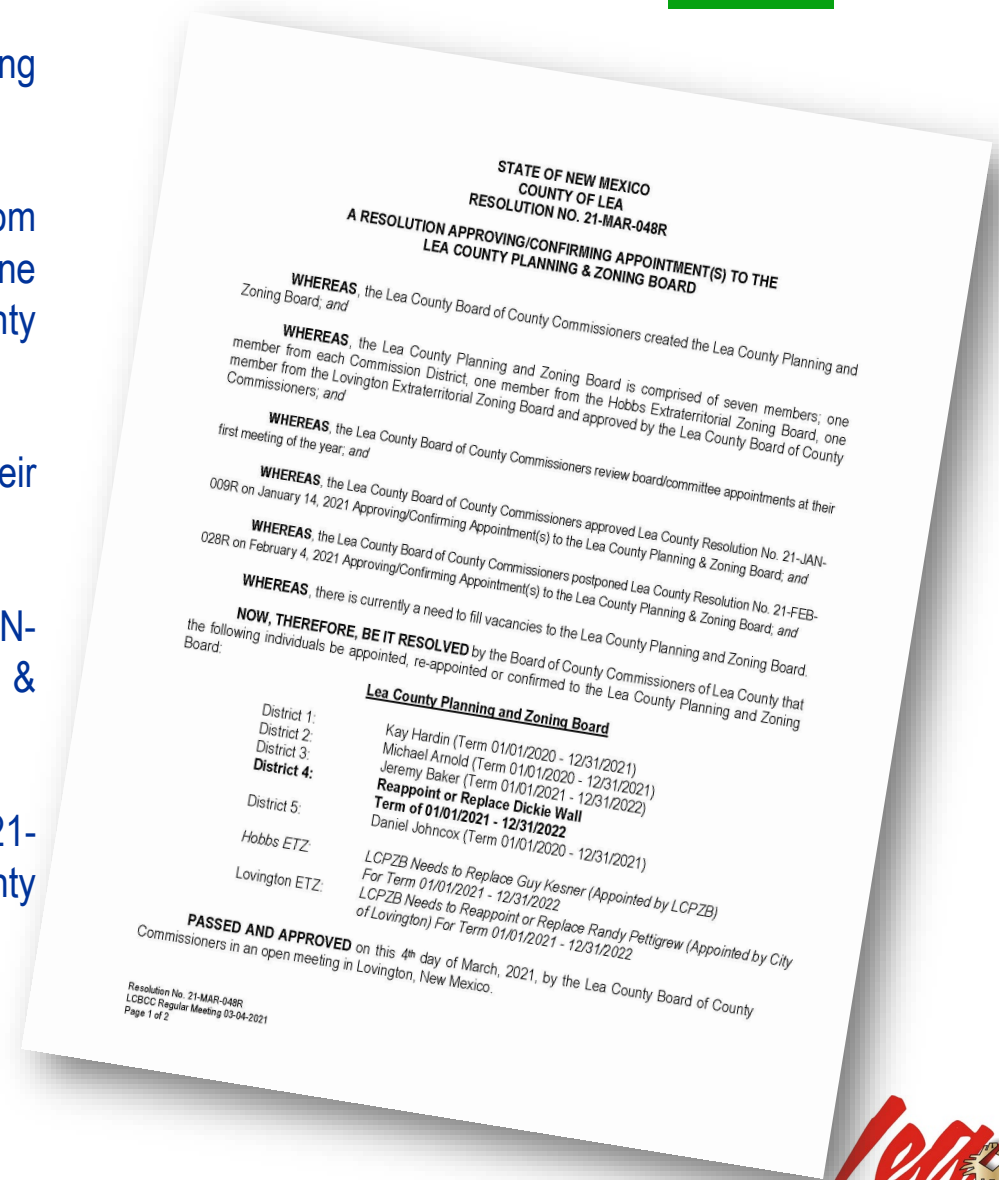
The Lea County Planning and Zoning Board is comprised of seven members; one member from each Commission District, one member from the Hobbs Extraterritorial Zoning Board, one member from the Lovington Extraterritorial Zoning Board and approved by the Lea County Board of County Commissioners.

The Lea County Board of County Commissioners review board/committee appointments at their first meeting of the year.

The Lea County Board of County Commissioners approved Lea County Resolution No. 21-JAN-009R on January 14, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board.

The Lea County Board of County Commissioners postponed Lea County Resolution No. 21-FEB-028R on February 4, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board.

There is currently a need to fill vacancies to the Lea County Planning and Zoning Board.



Consideration of Lea County Resolution No. 21-MAR-048R Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board



Lea County Planning & Zoning Board:

District 1: Kay Hardin (Term 01/01/2020 - 12/31/2021)

District 2: Michael Arnold (Term 01/01/2020 - 12/31/2021)

District 3: Jeremy Baker (Term 01/01/2021 - 12/31/2022)

District 4: Reappoint or Replace Dickie Wall for Term 01/01/2021 - 12/31/2022

District 5: Daniel Johncox (Term 01/01/2020 - 12/31/2021)

Hobbs ETZ: *LCPZB Needs to Replace Guy Kesner (Appointed by LCPZB) For Term 01/01/2021 - 12/31/2022*

Lovington ETZ: *LCPZB Needs to Reappoint or Replace Randy Pettigrew (Appointed by City of Lovington)
For Term 01/01/2021 - 12/31/2022*



Consideration of Lea County Resolution No. 21-MAR-049R Approving/Confirming Appointment(s) to the New Horizons Foundation Board



New Mexico Junior College (NMJC) Research Foundation aka New Horizons Foundation (NHF) is a New Mexico nonprofit corporation organized pursuant to the University Research Park and Economic Development Act, NMSA 1978 Section 21-28-1, et seq. ("Act").

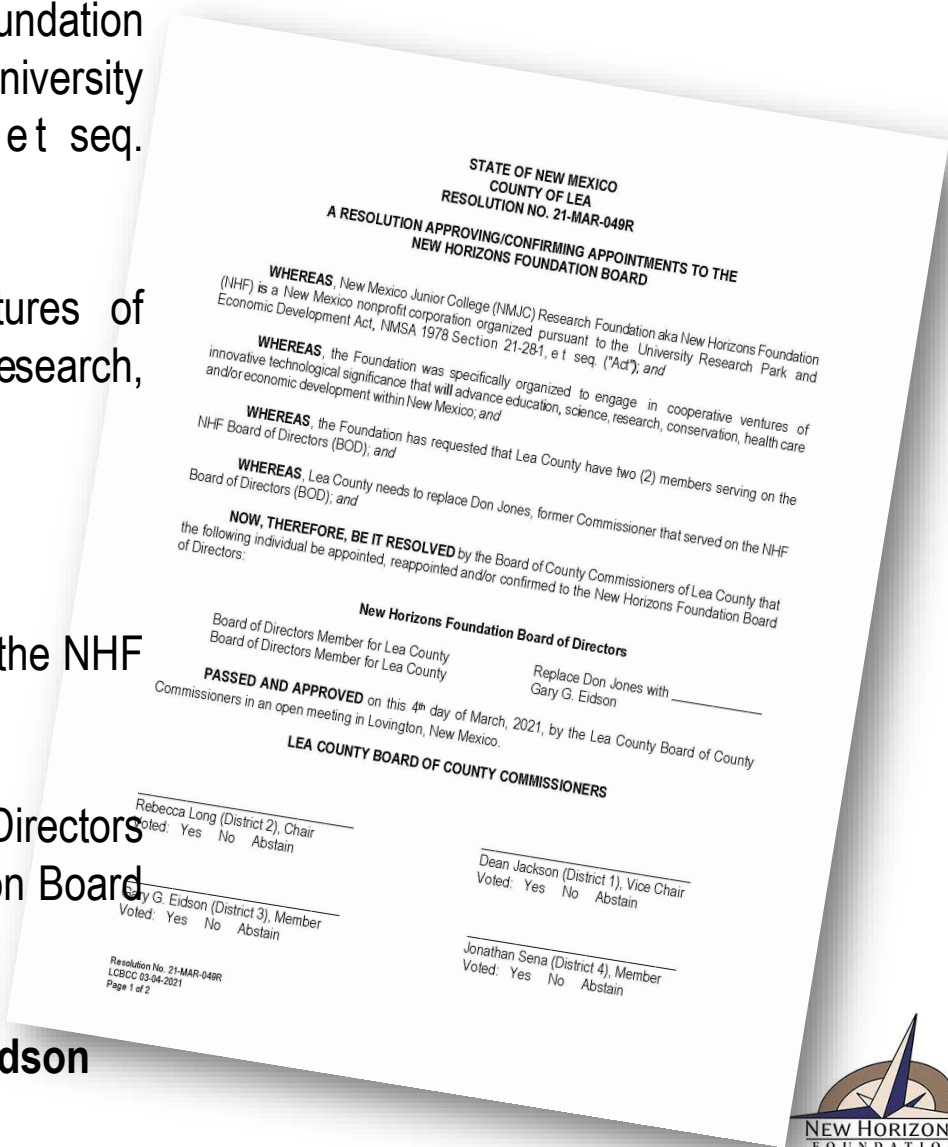
The Foundation was specifically organized to engage in cooperative ventures of innovative technological significance that will advance education, science, research, conservation, health care and/or economic development within New Mexico.

Lea County does not provide financial resources to NHF.

The Foundation has requested that Lea County have one (1) member serving on the NHF Board of Directors (BOD) to keep the County apprised of NHF activities.

Lea County Board of County Commissioners recommend to the NMJC Board of Directors the appointment of *Commissioner Gary G. Eidson* to the New Horizons Foundation Board of Directors.

New Horizons Foundation Board of Directors
Board of Directors Member for Lea County **Commissioner Gary G. Eidson**



Consideration of Lea County Resolution No. 21-MAR-050R Approving a Financial Commitment of \$300,000.00 to the City of Hobbs for the Purpose of Constructing a Veterans Memorial

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The Board of County Commissioners of Lea County have a desire to recognize all Veterans in Lea County.

Veterans reside and have lived throughout Lea County.

Municipalities in Lea County currently have an existing memorial or have expressed an interest to develop a new memorial to recognize Veterans.

The Board of County Commissioner approved Lea County Resolution No. 17-NOV-245R allowing partnerships between Lea County and each municipality in Lea County for Veterans Memorials.

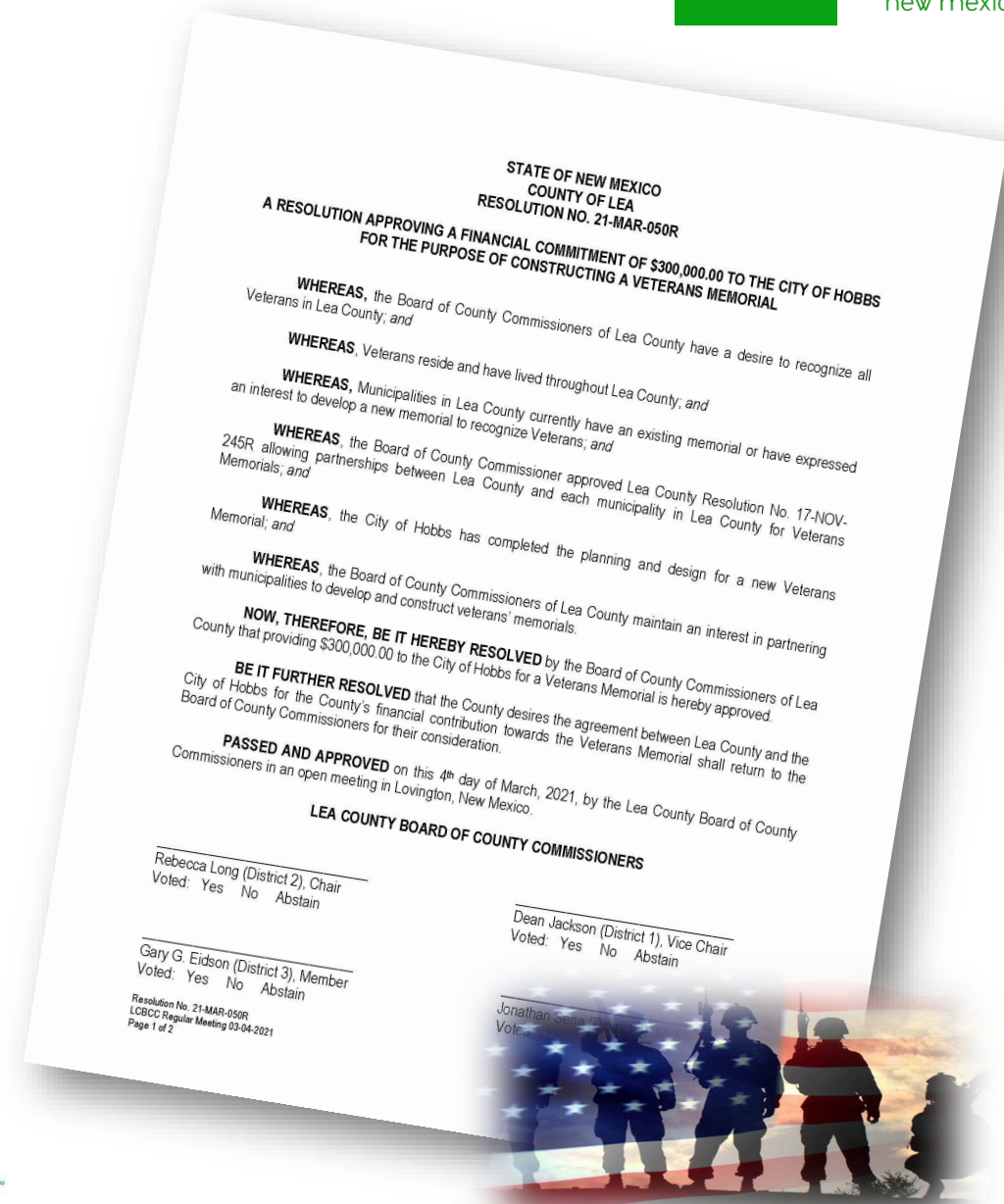
The City of Hobbs has completed the planning and design for a new Veterans Memorial.

The Board of County Commissioners of Lea County maintain an interest in partnering with municipalities to develop and construct veterans' memorials.

Request for Lea County to provide \$300,000.00 to the City of Hobbs for a Veterans Memorial.



IT ALL HAPPENS HERE™





Consideration of Lea County Resolution No. 21-MAR-051R Authorizing the Approval and Execution of an Application for Law Enforcement Protection Funds (LEPF) for FY 2021 – 2022

- The Law Enforcement Protection Fund (LEPF) Act, 29-13-4 NMSA 1978, was created to provide money to enhance the efficiency and effectiveness of law enforcement services.
- All monies distributed from the LEPF are required to be expended in accordance with Section 29-13-7 through 29-13-9 NMSA 1978 as well as LEPF Rule 2.110.3 NMAC.
- All monies shall be expended under the direction of the Sheriff's Office and approved by the governing body.
- The Lea County Sheriff's Office has a need for the funds in the amount of \$65,000.00.

APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS
FOR CLASS 1 MUNICIPALITIES AND COUNTIES
PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978
FOR THE JULY 1, 2021 - JUNE 30, 2022 FISCAL YEAR

I. Municipality or County: Lea

II. Computation of Proposed Distribution:

A. Class 1 (Population per 2010 Census = 0 to 500,000)

B. Total Number of Full-Time Certified Police or Sheriff Deputies (*) multiplied by: 75 X \$600 = \$45,000

(*) Each officer or Deputy listed on Supplemental Schedule to Mexico Police Academy pursuant to Section 29-13-4 NMSA or authorized pursuant to Section 19-1-11 NMSA. Certification status of officer must be current on the March 31, 2021 DHS Registry or office Police Academy with an anticipated graduation date prior to.

C. Total Requested Distribution** (A + B) = \$65,000

III. Amounts distributed from the Law Enforcement Protection Funds shall be expended only for the purposes allowed. Itemize the proposed use of these funds:

A.	Repair and purchase of law enforcement equipment (itemized schedule, page 3, completed) which meet minimum national standards. (Please Note: regular maintenance police equipment; office furniture and supplies expenses are not allowable expenses) Rule 2.110.3 NMAC.
B.	Expenses associated with advanced planning and training.
C.	Complying with match or contribution for the receipt of federal funds for criminal justice programs.
D.	No more than fifty percent (50%) salaries of law enforcement personnel in basic law enforcement training.
E.	New Mexico Finance Authority Loan Agreement.
F.	TOTAL REQUESTED EXPENDITURES**

**Total Requested Expenditures (Section III) = \$65,000

IV. CERTIFICATION: Under penalty of our knowledge and belief, is correct, and that all expenses will be made in accordance with Section 29-13-7 through 29-13-9 NMSA 1978 as well as Rule 2.110.3 NMAC.

Chair Rebecca Long

*pertains only to municipalities with
(**) Per officer rate is based on current

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-MAR-051R
A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS FOR FISCAL YEAR 2021 - 2022

WHEREAS, the Law Enforcement Protection Fund (LEPF) Act, 29-13-4 NMSA 1978, was created to provide money to enhance the efficiency and effectiveness of law enforcement services; and

WHEREAS, all monies distributed from the LEPF are required to be expended in accordance with Section 29-13-7 through 29-13-9 NMSA 1978 as well as LEPF Rule 2.110.3 NMAC; and

WHEREAS, all monies shall be expended under the direction of the Sheriff's Office and approved by the governing body; and

WHEREAS, the Lea County Sheriff's Office has a need for funding that meets the requirements as outlined above.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that the Application for the Law Enforcement Protection Funds in the amount of \$65,000.00 is hereby approved.

BE IT FURTHER RESOLVED that the Commission Chair may finalize and sign any agreements PASSED AND APPROVED on this 4th day of March, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain


Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Resolution No. 21-MAR-051R
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Consideration of Lea County Resolution No. 21-MAR-052R Approving the Investment Policy for Lea County

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The Investment Policy shall apply to the cash balances of Lea County, including but not limited to cash balances in the following funds: General, Indigent Fund, Road Fund, Capital Project Fund, Debt Service, Enterprise Fund, Fire Protection, and Agency.

The Investment Policy is designed to govern all investment transactions allowed under current New Mexico law for the prudent investment of cash balances, and to maximize the efficiency of the County's cash management system; *and*

The goal of the policy is to "...protect public funds by investing such funds in a manner which provides for safety of principal and adequate liquidity while maximizing investment income...".



INVESTMENT POLICY



STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-MAR-052R
APPROVING THE INVESTMENT POLICY FOR LEA COUNTY

Treasurer, Susan Marinovich, would like the Board of County Commissioners to approve the Investment Policy for Lea County, and

that the Investment Policy shall apply to the cash balances of Lea County, including but not limited to the following funds: General, Indigent Fund, Road Fund, Capital Project Fund, Debt Service, Enterprise Fund, Fire Protection, and Agency; and

that the Investment Policy is designed to govern all investment transactions allowed under current New Mexico law for the prudent investment of cash balances, and to maximize the efficiency of the County's cash management system; and

that the goal of the policy is to "...protect public funds by investing such funds in a manner which provides for safety of principal and adequate liquidity while maximizing investment income...".

RESOLVED by the Board of County Commissioners of Lea County, New Mexico, on this 4th day of March, 2021, by the Lea County Board of County Commissioners:

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

Resolution No. 21-MAR-052R
LCBCC Regular Meeting 03-04-2021
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Consideration of Lea County Resolution No. 21-MAR-053R Approving Grant Agreement No. 20-E2595 between Lea County and New Mexico Department of Finance and Administration Local Government Division for a Capital Outlay Appropriation for the Lea County Courthouse Renovations

- The renovation of the Historic Lea County Courthouse is listed in the Lea County 2022 - 2026 ICIP.
- The County submitted capital outlay funding requests to the State of New Mexico.
- The State of New Mexico awarded Lea County \$963,000, (less \$9,630 for art in public places) for the Historic Lea County Courthouse project.

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
FUND 89200 CAPITAL APPROPRIATION PROJECT

THIS AGREEMENT is made and entered into as of this ____ day of _____, 20____, by and between the Department of Finance and Administration, State of New Mexico, acting through the Local Government Division, Bataan Memorial Building, Room 202, Santa Fe, New Mexico, 87501, hereinafter the "Department" or abbreviation such as "DFA/LGD", and the Lea County, hereinafter called the "Grantor". This Agreement shall be effective as of the date it is executed by the Department.

RECITALS

WHEREAS, in the Laws of 2020, Chapter 81, Section 35, Para. 251, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, pursuant to Sections 9-6-5 and 9-6-5.1 NMSA 1978, the Secretary of the Department of Finance and Administration has the power and the authority to (i) maintain long-range estimates of capital projects and develop standards for measuring the need for, and utility of, proposed projects; (ii) receive and utilize any grants or other financial assistance made available by the United States or by any other source, public or private; (iii) provide planning and funding assistance to units of local government, council of government organizations, Indian tribal governments situated within the State of New Mexico, nonprofit entities having for their purpose local, regional or community betterment; (iv) incur obligations, may enter into contracts and agreements with such units of local government, council of government organizations, Indian tribal governments, nonprofit entities and the federal government; and (v) exercise authority to the Local Government Division as being necessary and appropriate to such duties.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION

A. The project that is the subject of this Agreement is described as follows:

20-12595 \$963,000.00 Appropriation Reversion Date: 30-JUN-2026
Laws of 2020, Chapter 81, Section 35, Paragraph 251, Nine Hundred Sixty (\$963,000.00) to plan, design, construct, purchase, equip and furnish renovation of the historic Lea County Courthouse in Lovington, Lea County less \$9,630.00 Nine Thousand Dollars for art in public places.

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-MAR-053R
A RESOLUTION APPROVING GRANT AGREEMENT NO. 20-E2595 BETWEEN LEA COUNTY AND NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION LOCAL GOVERNMENT DIVISION FOR FUND 89200 A CAPITAL APPROPRIATION PROJECT TO PLAN, DESIGN, CONSTRUCT, PURCHASE, EQUIP AND FURNISH RENOVATIONS TO THE HISTORIC LEA COUNTY COURTHOUSE IN LOVINGTON, NEW MEXICO

WHEREAS, the renovation of the Historic Lea County Courthouse is listed in the Lea County 2022 - 2026 ICIP; and

WHEREAS, the County submitted capital outlay funding requests to the State of New Mexico; and WHEREAS, the State of New Mexico awarded Lea County \$963,000, (less \$9,630 for art in public places) for the Historic Lea County Courthouse project.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that Grant Agreement No. 20-E2595 is hereby approved.

BE IT FURTHER RESOLVED that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

PASSED and APPROVED on this 4th day of March, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Gary G. Eldson (District 3), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

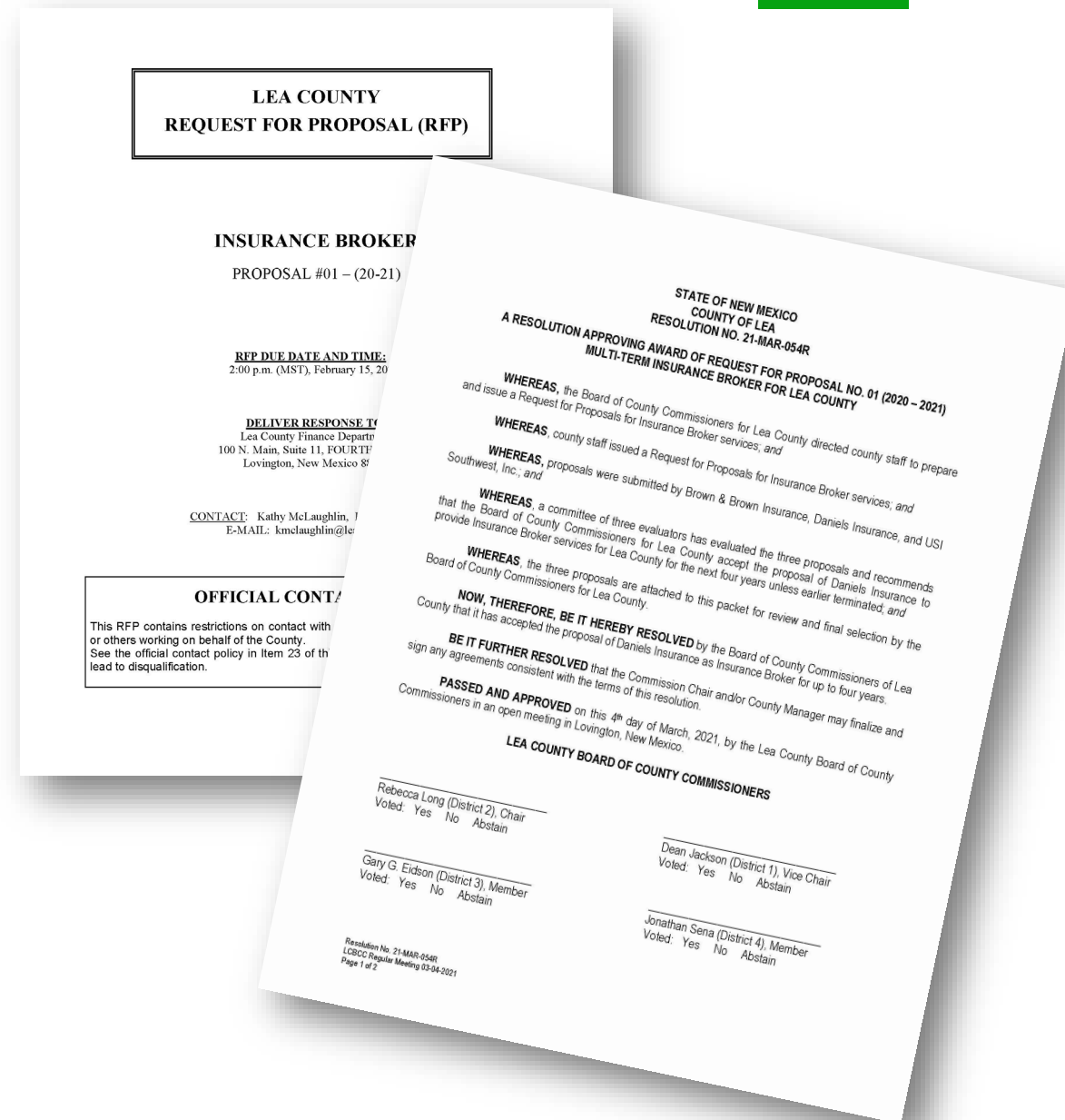


Consideration of Lea County Resolution No. 21-MAR-054R Approving Award of Request for Proposal No. 01 (2020 – 2021) Multi-Term Insurance Broker for Lea County

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- The Board of County Commissioners for Lea County directed county staff to prepare and issue a Request for Proposals for Insurance Broker services.
- County staff issued a Request for Proposals for Insurance Broker services.
- Proposals were submitted by Brown & Brown Insurance, Daniels Insurance, and USI Southwest, Inc.
- A committee of three evaluators has evaluated the three proposals and recommends that the Board of County Commissioners for Lea County accept the proposal of Daniels Insurance to provide Insurance Broker services for Lea County for the next four years unless earlier terminated.



Consideration of Lea County Resolution No. 21-MAR-055R Authorizing Out of State Travel March 10 – 11, 2021 to Dallas/Fort Worth, Texas to Attend Annual Aircraft Rescue & Fire Fighting (ARFF) Training for the Lea County Regional Airport ARFF Fire Department

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Out of state travel to Dallas/Fort Worth for ARFF annual fire burns recertification. This is a requirement for Part 139 Certification for Lea Regional Airport.

Training is mandated by FAA to maintain current credentials.

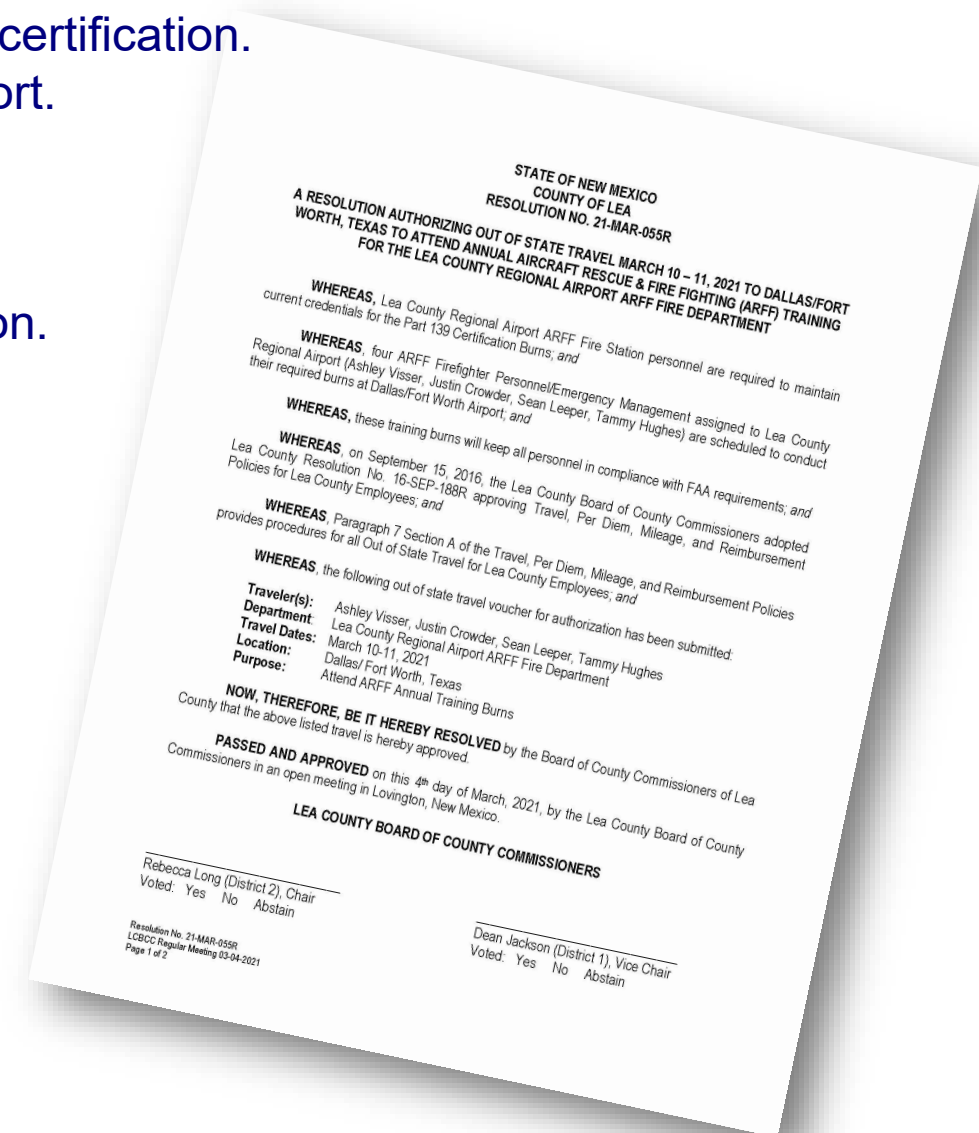
This will not interfere with the daily operations of the ARFF Fire station. Emergency fire and rescue coverage will be onsite for all flights.

Firefighters listed:

FF Ashley Visser	Dates 3/11/2021
FF Justin Crowder	Dates 3/11/2021
FF Sean Leeper	Dates 3/11/2021
FF Tammy Hughes	Dates 3/11/2021



Funding is budgeted for this training. (\$2,800.00 cost)



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STATE OF NEW MEXICO
COUNTY OF ELA
BRID
JUN 2 1986
9:00 AM
FSL
VPI

Consideration of Lea County Resolution No. 21-MAR-056R Approving Recommendations from a Freeholders Committee Regarding the Vacation of Dedicated Right of Way Being 25th Street, South of Elm Street in the Five-O Subdivision, Unit 2, in Section 5, Township 16 South, Range 36 East, N.M.P.M. Lea County, New Mexico



Consideration of Lea County Resolution No. 21-MAR-056R Approving Recommendations from a Freeholders Committee Regarding the Vacation of Dedicated Right of Way Being 25th Street, South of Elm Street in the Five-O Subdivision, Unit 2, in Section 5, Township 16 South, Range 36 East, N.M.P.M. Lea County, New Mexico



Consideration of Lea County Resolution No. 21-MAR-056R Approving Recommendations from a Freeholders Committee Regarding the Vacation of Dedicated Right of Way Being 25th Street, South of Elm Street in the Five-O Subdivision, Unit 2, in Section 5, Township 16 South, Range 36 East, N.M.P.M. Lea County, New Mexico

Lea County Electric Cooperative, Inc
Post Office Drawer 1447 1300 West Avenue D Lovington, New Mexico 88260


BOBBY FERRIS
Executive Vice President
& General Manager

For Our Customers' Convenience
1-800-593-5222 (LECC)

TELEPHONE
(575) 396-3431
FAX
(575) 396-3434

To Whom this may concern, Lea County Electric Cooperative has no concerns vacating a dead end street located on N 25th street south of Elm street stopping at the south alley of UNIT 2 of the FIVE-O SUBDIVISION. As long as the current land owner or future land owner leaves an access gate to be used for INGRESS or EGRESS in case of an outage or maintenance. The Diagram below indicates the area requested by Eduardo Ray Rivera property owner of 2421 W Elm.


Bobby Ferris
General Manager Lea County Electric Coop.



Google Earth

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

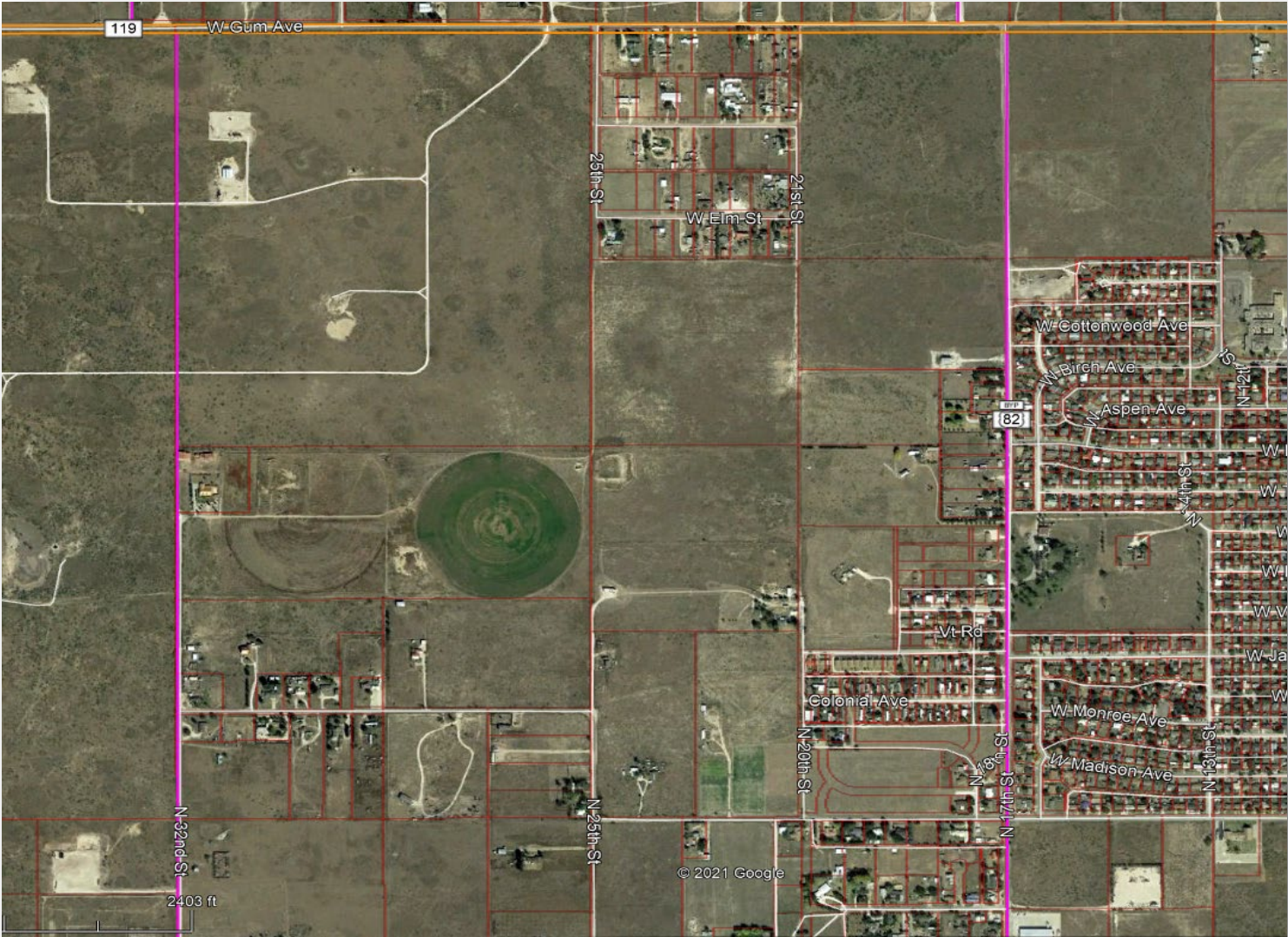
Property owners below see no issue vacating the dead end south of N. 25th st. and W. Elm Ave.



Google Earth

2221 W Elm *Leticia Vega* *Shane Pa* *Northrup* *Husband & WIFE* *OWNERS OF*
2101 W Elm *Armando Garcia* *Shane Watson* *WIFE* *SHANE*
2325 W Elm *Dustin Schmidt* *Ruth Ann*
2100 W Elm *Miriam Diaz* *MARCEL BOWEN*
2205 W Elm *JOE CHAVEZ* *is okay but chose not to sign* *2-8-20*
2119 W Elm *Debra & Joseph* *SAHNE*
2305 W Elm *Richard Chiswell* *Paul Dene*

Consideration of Lea County Resolution No. 21-MAR-056R Approving Recommendations from a Freeholders Committee Regarding the Vacation of Dedicated Right of Way Being 25th Street, South of Elm Street in the Five-O Subdivision, Unit 2, in Section 5, Township 16 South, Range 36 East, N.M.P.M. Lea County, New Mexico



CONSIDERATION OF FY 21 BUDGET ADJUSTMENTS #2

SUMMARY OF ADJUSTMENTS

	Revenue	Expense	Net Effect	Transfers	Budget Adj #1	% Inc. (Dec). In Budgeted Exp
GENERAL FUND (unrestricted)	2,000,000	896,900	1,103,100	-	30,857,168	2.91%
ROAD FUND	-	-	-	-	17,232,198	0.00%
SPECIAL REV FUNDS (restricted)	178,752	571,338	(392,586)	-	54,216,131	1.05%
CAPITAL PROJECTS FUND	-	87,334	(87,334)	-	33,603,760	0.26%
ENTERPRISE FUNDS	-	-	-		148,434	0.00%
TRUST & AGENCY (restricted)	138,705	138,705	-	-	7,488,696	1.85%
Total	2,317,457	1,694,277	623,180	-	143,546,387	1.18%

DEPARTMENTAL OPERATIONS BUDGET DISCUSSION

March 4, 2021

FY 22 BUDGET PREPARATION TIMELINE

Date	Action Taken
January 14, 2021	Budget Development and Timeline Approval (LCBCC)
February 4, 2021	Outside Entities and Services RFP Discussion (LCBCC) Discussion of FY 22 Projected Revenues (LCBCC)
February 8, 2021	Release of Outside Entities and Services RFP
February 8 - 12, 2021	Departmental Budget Discussions – County Staff
February 18, 2021	Discussion of FY 22 Projected Expenses (LCBCC)
March 4, 2021	Departmental Budget Presentations (LCBCC)
March 5, 2021	Responses for Outside Entities Proposals Due
March 18, 2021	Departmental Budget Presentations cont'd (LCBCC)
April 8, 2021	Personnel Proposals (LCBCC)
April 22, 2021	Capital & Outside Agency Proposals (LCBCC)
May 6, 2021	Present Preliminary Budget for Discussion (LCBCC)
May 20, 2021	Present Preliminary Budget for Final Action (LCBCC)
May 31, 2021	Preliminary Budget Due to New Mexico DFA for Approval
July 22, 2021	Present Final Budget For Discussion (LCBCC)
July 31, 2021	Final Budget Due to New Mexico DFA for Approval

**** Additional Budget Hearings May Be Requested**

Presentations:

- 1. County Assessor – Sharla Kennedy**
- 2. County Clerk – Keith Manes**
- 3. County Probate Judge – Sandra Goad**
- 4. County Sheriff – Corey Helton**
- 5. County Treasurer – Susan Marinovich**
- 6. DWI/Misdemeanor Compliance – Kelly Livingston**
- 7. Lea County Fairgrounds – Jim Kemp**
- 8. Finance Department – Chip Low**
- 9. Human Resources Department – Craig Bova**

Lea County Assessor



Lea County Assessor



499-46 Lea County Assessor's Property Valuation Fund Operations

Select Line Items Done

Setup initiatives to connect to worksheet

Adjustments Position Requests

Search Reset Open Excel

ACCOUNT DETAILS		ACCOUNT DE	REFERENCE YEARS				2022 PRELIMINARY BUDGET ADJUSTMENTS			
Account Name	Account Code	Ledger Type	FY - 18 Actuals	FY - 19 Actuals	FY - 20 Actuals	FY21 Actuals	Base	Adjustment Input	Actions	
			\$108,322	\$375,298	\$323,809	\$32,885	\$496,585	0	\$ -	
PRINTING & PUBLISHING	499-46-2008	Expenses	13,150	12,936	13,364	556	16,000	0	\$ -	+
OFFICE SUPPLIES	499-46-2009	Expenses	11,405	14,634	14,954	2,644	15,000	0	\$ -	+
TRAVEL/PER DIEM	499-46-2030	Expenses	10,790	11,122	9,650	0	16,000	0	\$ -	+
VEHICLE - GAS & OIL	499-46-2031	Expenses	4,097	4,678	3,219	1,802	10,000	0	\$ -	+
MAINTENANCE	499-46-2032	Expenses	42,519	53,792	44,890	16,389	14,000	0	\$ -	+
EDUCATION/REGISTRATION/OL	499-46-2035	Expenses	14,322	10,968	4,948	1,299	37,500	0	\$ -	+
VEHICLE - MAINTENANCE	499-46-2111	Expenses	360	332	332	684	5,000	0	\$ -	+
COMPUTERS AND PERIPHERAL	499-46-2130	Expenses	3,096	7,354	9,638	769	10,000	0	\$ -	+



Lea County Clerk



Lea County Probate Judge

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Lea County Sheriff



Lea County Sheriff's Office

SHERIFF COREY HELTON

FY 2021

- ▶ Proposed budget is \$2,402,921
 - ▶ Overall decrease from FY2020 of \$88,727 (3.56%)
- ▶ Operations budget decrease of \$34,702 (2.59%)
- ▶ Capital budget decrease of \$57,625 (5.30%)
- ▶ LEPF budget increase of \$3,600 (5.86%)
 - ▶ Increase in number of Sworn Deputies
 - ▶ \$600 per filled position paid by the State of New Mexico

Lea County Treasurer

LEA COUNTY TREASURER SUSAN MARINOVICH

WE HAVE A STAFF OF 6 EMPLOYEES, CONSISTING OF TREASURER, CHIEF DEPUTY TREASURER, AND 4 ACCOUNT TECHS.

THE RESPONSIBILITY OF THE OFFICE IS THE DEPOSIT AND SAFEKEEPING OF ALL MONEYS RECEIVED IN THE COUNTY. CURRENTLY THIS IS APPROXIMATELY 170 MILLION DOLLARS. WE ALSO DISBURSE ALL REQUIRED FUNDS TO ALL ENTITIES AS DESIGNATED BY TAX LEVIES AND/OR BONDS.

WE RUN AN AVERAGE COLLECTION RATE OF 99.2% AND HAVE PROCESSED APROX. 48 MILLION OF THE 72 MILLION CHARGED OUT FOR 2020 TAXES.



Lajuan Hayes, Susan Marinovich,
Angela Sanchez, Stefani Perez,
Amanda Middleton.
Not pictured Crystal Tippy

LEA COUNTY TREASURER OPERATIONS									
2022 BUDGET	FY-17 ACTUALS	FY-18 ACTUALS	FY-19 ACTUALS	FY-20 YTD- ACTUAL YEARLY VIEW	FY-21 YTD- ACTUAL YEARLY VIEW	BASE	ADJUSTMENT	%	PROPOSED
						\$ 47,000.00	NO CHANGES		\$ 47,000.00
PRINTING & PUBLISHING	\$ 11,866.00	\$ 9,829.00	\$ 11,061.00	\$ 9,436.00	\$ 10,612.00	\$ 13,000.00			\$ 13,000.00
OFFICE SUPPLIES	\$ 12,242.00	\$ 25,876.00	\$ 10,768.00	\$ 12,442.00	\$ 2,244.00	\$ 10,000.00			\$ 10,000.00
TRAVEL/PER DIEM	\$ 3,338.00	\$ 3,610.00	\$ 2,543.00	\$ 1,082.00	\$ -	\$ 4,500.00			\$ 4,500.00
MAINTENANCE	\$ 1,415.00	\$ 6,770.00	\$ 5,467.00	\$ 5,179.00	\$ 1,440.00	\$ 7,000.00			\$ 7,000.00
EDUCATION/REGISTRATION/DUES	\$ 2,490.00	\$ 1,821.00	\$ 2,340.00	\$ 2,490.00	\$ -	\$ 4,500.00			\$ 4,500.00
CONTRACTUAL SERVICES-COURIER	\$ 6,379.00	\$ 6,613.00	\$ 6,684.00	\$ 7,320.00	\$ -	\$ -			
COMPUTERS AND PERIPHERALS	\$ 4,968.00	\$ 9,450.00	\$ 9,498.00	\$ 9,500.00	\$ 1,043.00	\$ 6,000.00			\$ 6,000.00
STAFF LABOR	\$ 3,333.00								
BANK SERVICE CHARGES									

My staff has worked non-stop during the Covid 19 restrictions and have made all the necessary adjustments to comply with the changing times. It has not always been easy; however, they are awesome and willing to get the job done as best as possible to continue outstanding service to our County and they represent Lea County with integrity, professionalism and ethics.

AMAZING

- ASTONISHING
- INCREDIBLE
- ASTOUNDING
- MARVELOUS
- AWESOME
- STUPENDOUS
- FABULOUS
- UNBELIEVABLE
- FANTASTIC
- WONDERFUL

Our electronic bill board notifications are still receiving positive returns. We have processed 1,880,165.03 in credit card payments for the calendar year 2020. We are continuing to be diligent with our office expenses. In removing our courier service last year, we have been handling this inhouse. Wells Fargo Bank is closing the Lovington Branch, so this may affect our situation in the near future.

LEA COUNTY PROBATION

*DWI Program * Misdemeanor Probation Compliance * Treatment*

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The mission of the
Lea County DWI Program

is to reduce the occurrences of drinking and driving in our communities and to provide best practices in DWI prevention and treatment, providing a stronger safer community for Lea County residents.

The mission of
Lea County Misdemeanor Compliance

is to provide a safer community for Lea County residents by monitoring convicted offenders to ensure court ordered probation stipulations are met and rehabilitation efforts are completed, resulting in changes of behavior.





DIVISIONS PROVIDING WELL ROUNDED SERVICES TOGETHER

Promoting the personal, physical and social
well-being of individuals, families and
communities to reinforce positive behaviors and
healthy lifestyles.

PREVENTION

- Drugs
- Alcohol
- Impaired Driving
- Youth Risk & Resiliency

BEHAVIORAL HEALTH & SUBSTANCE ABUSE TREATMENT

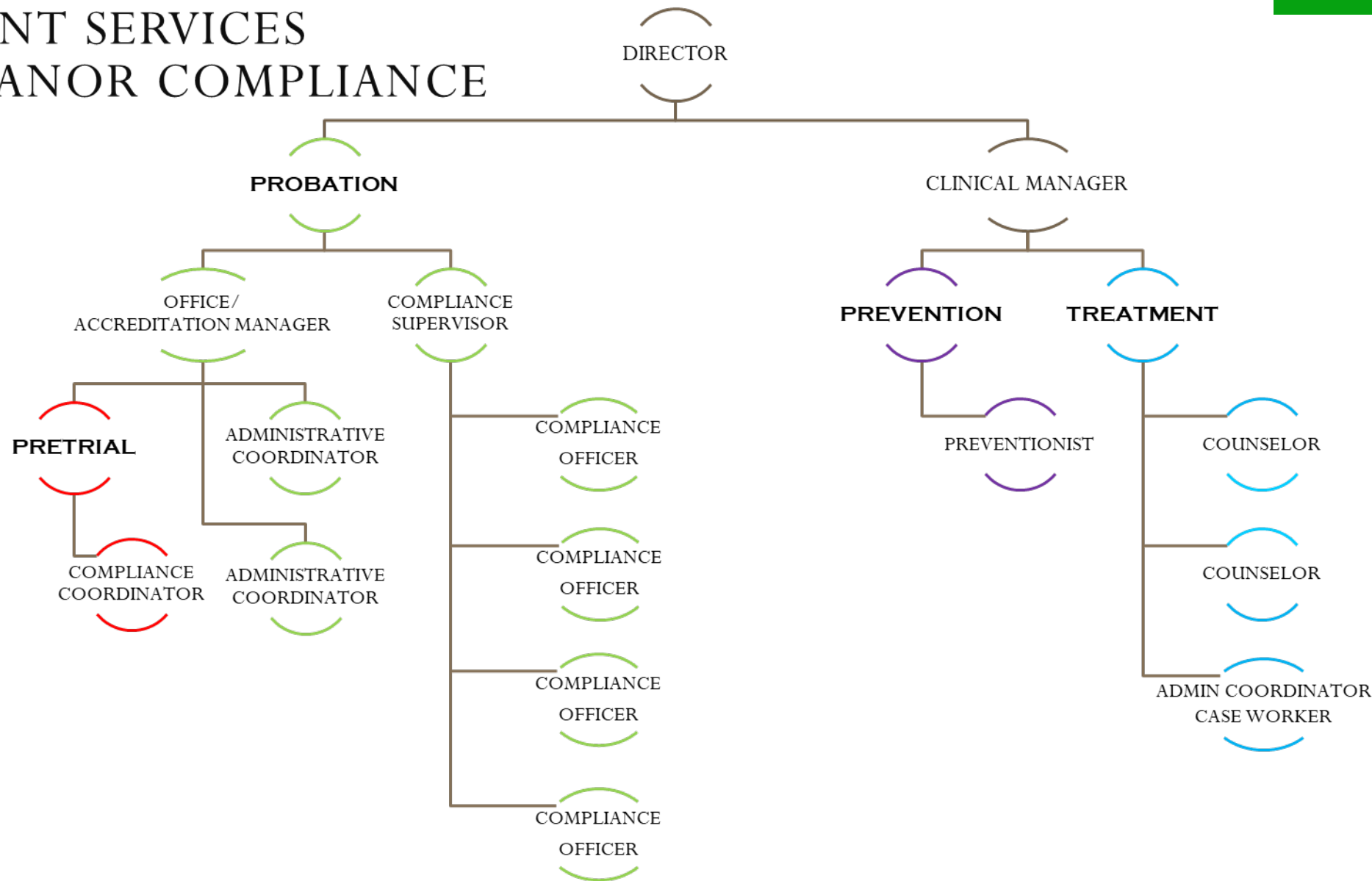
- Addiction
- Aggression/Anger Management
- PTSD
- Group & Individual Counseling

PROBATION SUPERVISION

- Court Order Compliance



DWI PROGRAM
TREATMENT SERVICES
MISDEMEANOR COMPLIANCE



LCP Budget

PROPOSAL SUMMARY

*Revenue

- NM LDWI fund provides **74.5%** of LCP's overall department budget.
- Reduction in revenue is due to decrease in client payments during pandemic

*Expenses

- No change in standard expenses of supplies, advertising, offender electronic monitoring and testing, etc.
- Additional purchase of a trailer for probation mobile check-ins and DWI interlock checks

Base Revenues	\$998,852
Adjustments	-\$31,134
Revenues	\$967,718

Base Expenses	\$264,316
Adjustments	+\$1,180
Expenses	\$265,496

LEA COUNTY FAIRGROUNDS

2021 – 2022

BUDGET PROPOSAL HIGHLIGHTS

**LEA COUNTY FAIRGROUNDS
LEA COUNTY FAIR & PRCA RODEO
LEA COUNTY HISPANIC HERITAGE**



FAIRGROUNDS OPERATION REVENUE vs EXPENSES

REVENUE

Arena/Stall Rental	\$ 10,000 (+25%)
RV Rental	\$ 3,000 (+50%)
Special Prod	\$ 5,000 (-39%)
Bldg Rental	\$15,000 (-22%)

PROJECTED \$ 95,000 (+15%)

EXPENSES

Supplies	\$ 4,000 (+20%)
Utilities	\$102,000 (+15%)
Rodeo Prod.	\$ 80,000 (N/C)
County Spons.	\$ 60,000 (+100%)
Veh-Maint	\$ 5,000 (-29%)

PROJECTED \$410,200 (+20%)



FAIR & PRCA RODEO REVENUE vs EXPENSES

REVENUE

Sponsorships	\$300,000 (-6%)
RV Rental	\$ 6,700 (+37%)
Ticket Sale	\$280,000 (-13%)
Carnival	\$180,000 (-8%)
Lodger's Tax	\$ 75,000 (-50%)

PROJECTED \$1,066,400 (-10%)

EXPENSES

Rental-Equip	\$5,000 (-38%)
Supplies	\$20,000 (+33%)
Contract Labor	\$60,000 (+20%)
Entertainment	\$655,000 (-1%)
Rodeo Production	\$428,000 (+18%)

PROJECTED \$1,627,359 (1%)



HISPANIC HERITAGE REVENUE vs EXPENSES

REVENUE

Gate Tickets	\$ 80,000 (+29%)
Sponsorship	\$ 5,000 (-50%)

PROJECTED \$115,000 (+19%)

EXPENSE

Entertainment	\$163,000 (+4%)
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PROJECTED \$185,100 (+3%)



FAIRGROUNDS CAPITAL EXPENDITURES

Grandstand Rails	\$20,000	Chairs	\$2,000
Arena Ground	\$90,000	Tables	\$4,000
NW Arena RR	\$15,500	Sheriff Posse Bldg	\$10,000
Zia Mens RR	\$30,000	Tractor	\$50,000
Golf Cart	\$12,500	Additional Misc.	\$20,000
PROJECTED	\$254,000 (-6%)		



FAIR & PRCA RODEO TOP EXPENSES

PRCA/WPRA RODEO

Stock Contractor	\$145,600	Rodeo Added Payout	\$154,509
Announcer	\$ 10,000	Intangibles	\$ 3,000
Barrelman/Act	\$ 9,000	Local Arena Labor	\$ 4,000
Rodeo Media	\$ 4,000	Approval Fees/Judges	\$ 7,550
Photographer	\$ 1,500	Lodging	\$ 35,000
Sound Production	\$ 7,500	Bullfighters	\$ 7,000
Video Screen/Prod	\$ 20,000	EMT	\$ 5,000
VIP Caterer	\$ 15,000	Stock Feed	\$ 10,000
PROJECTED	\$438,659 (+19%)		



FAIR & PRCA RODEO TOP EXPENSES

ENTERTAINMENT

Sound Production	\$165,000	Deposit 2022 Sound Production	\$75,000
Booking Agent	\$ 45,000	Deposit 2022 Booking Agent	\$27,500
Artists' Fees	\$440,000		
Lodging	\$ 37,500		
Strolling Act	\$ 9,000		
Backline	\$ 6,000		
Artists' Riders	\$ 4,500		
Catering	\$ 9,500		
PROJECTED	\$819,000 (+7%)		



Lea County Finance Department FY 22 Budget

Staffing:

Finance Director, Sr. Staff Accountant, Staff Accountant, Payroll Coordinator, Accounts Payable Coordinator, Procurement Officer and Buyer. One part-time Graphic Designer.

Two frozen position: Assistant Finance Director and Administrative Coordinator

FY 21 Accomplishments:

Published first Lea County CAFR

Published first Lea County PAFR

Implemented new contract management software – Cobblestone

Worked with Amazon and Staples to implement corporate purchasing accounts

FY 22 Projects:

Implementation of new accounting system – Caselle

Enhancements to Lea County CAFR and PAFR

Lea County Finance Department FY 22 Budget

Description	FY 21 Budget	YTD Expenditures	% of budget	FY 22 Proposed
POSTAGE	75,000.00	42,324.33	56.4	75,000.00
PRINTING & PUBLISHING	2,500.00	436.61	17.5	2,500.00
OFFICE SUPPLIES	14,000.00	5,735.07	41	14,000.00
TRAVEL/PER DIEM	12,000.00	135.07	1.1	12,000.00
VEHICLE - GAS & OIL	3,000.00	620.98	20.7	3,000.00
MAINTENANCE	15,000.00	3,051.42	20.3	15,000.00
EDUCATION/REGISTRATION/DUES	10,000.00	2,876.98	28.8	10,000.00
VEHICLE - MAINTENANCE	2,000.00	50.00	2.5	2,000.00
COMPUTERS AND PERIPHERALS	6,000.00	3,352.50	55.9	6,000.00
CONTRACT LABOR/PROFESSIONAL SVCS	17,500.00	8,039.71	45.9	17,500.00
SOFTWARE	72,325.00	56,345.17	77.9	72,325.00
Total	229,325.00	122,967.84	33.45	229,325.00

Human Resources Budget Proposal for FY 21/22

HUMAN RESOURCES

<u>Fund</u>	<u>Dept</u>	<u>G/L Acct</u>	<u>Description</u>	<u>Budget FY 20/21</u>	<u>Proposed FY 21/22</u>
401	25	2009	Office Supplies	5,000.00	5,000.00
401	25	2010	Travel/Per Diem	3,500.00	3,500.00
401	25	2011	Vehicle - Gas & Oil	3,500.00	3,500.00
401	25	2016	Education/Registration/Dues	43,000.00	43,000.00
401	25	2028	Recruitment Advertising	34,000.00	34,000.00
401	25	2086	Contractual Serv - Physicals	35,000.00	35,000.00
401	25	2111	Vehicle - Maintenance	3,000.00	3,000.00
401	25	2127	Employee Wellness Program	10,000.00	10,000.00
401	25	2130	Computers and Peripherals	5,000.00	5,000.00
401	25	2152	Contract Labor/Professional Servs	31,000.00	91,000.00
401	25	2165	Software	35,000.00	35,000.00
401	25	2904	Employee Recognition	<u>32,000.00</u>	<u>32,000.00</u>
Total				240,000.00	300,000.00

COMMISSION MAY CONVENE IN CLOSED SESSION to Discuss Limited Personnel Matters, Namely the Interim Facilities Director; as Authorized by the NMSA 1978 § 10-15-1 H (2).

COMMISSION MAY CONVENE IN OPEN SESSION to take Action, if any, on the Closed Session Item(s).



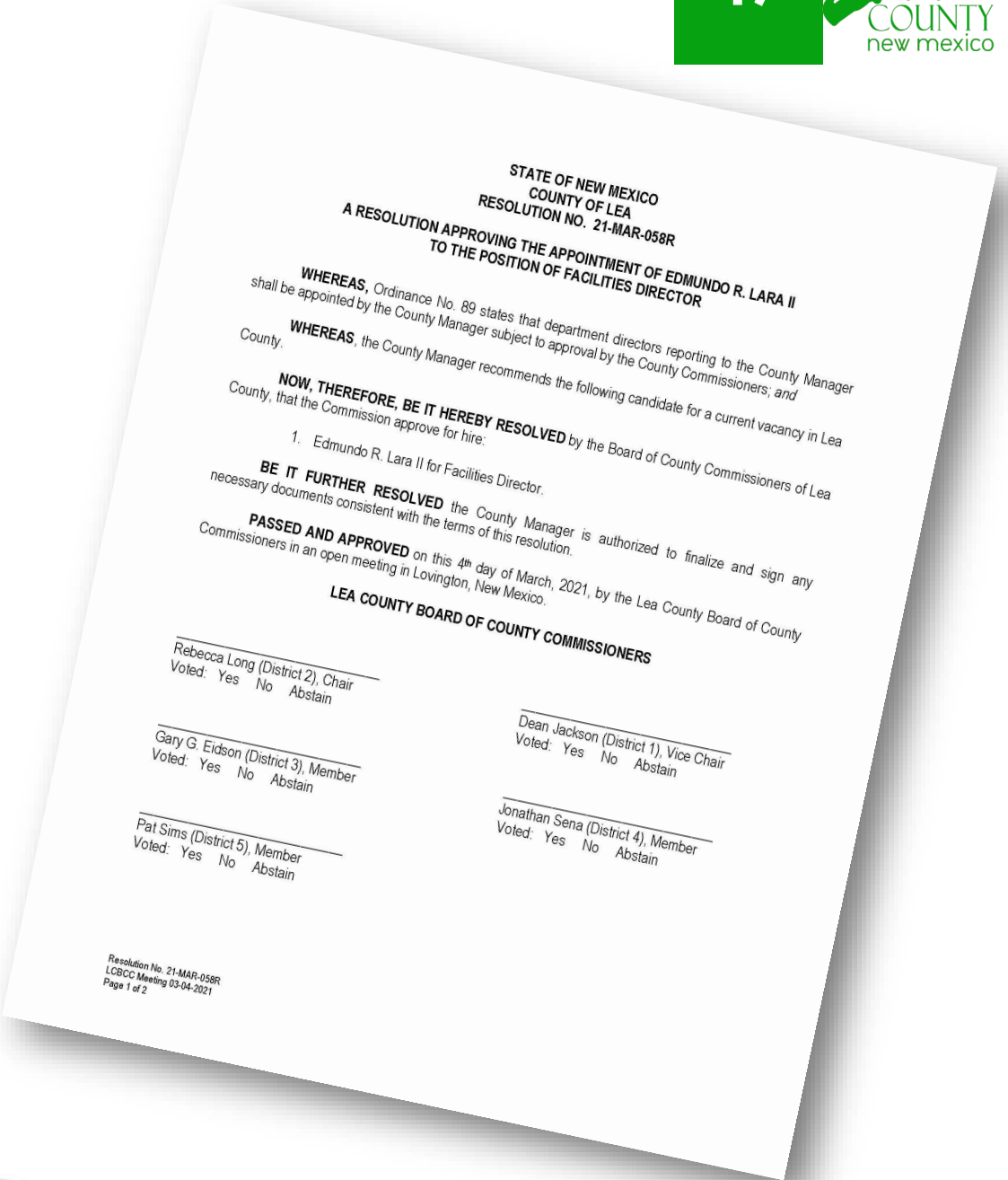
Consideration of Lea County Resolution No. 21-MAR-058R Approving the Appointment of Edmundo R. Lara II to the Position of Facilities Director



Ordinance No. 89 states that department directors reporting to the County Manager shall be appointed by the County Manager subject to approval by the County Commissioners.

The County Manager recommends the following candidate for a current vacancy in Lea County.

- 1. Edmundo R. Lara II for Facilities Director.





Adjourn



Please Join Us at Our Next Meeting
on
Thursday, March 18, 2021 at 9:00 A.M.