A photograph of the Lea County Courthouse, a large, multi-story brick building with a central entrance. The building is surrounded by trees, including a large tree on the left and several smaller trees in the foreground. The sky is overcast.

Lea County Board of County Commissioners Regular Meeting Thursday, June 10, 2021 9:00 A.M.

Lea County Courthouse ~ Commission Chambers
100 North Main, Lovington, New Mexico



Lea County Board of County Commissioners



Regular Meeting
Thursday, June 10, 2021 9:00 A.M.

Lea County Courthouse - Commission Chambers
100 North Main
Lovington, New Mexico



Lea County Board of County Commissioners Regular Meeting

Thursday, June 10, 2021 9:00 A.M.

Lea County Courthouse - Commission Chambers – 100 North Main, Lovington, New Mexico

Notice of this Meeting has been given to the Public in Compliance with Section 10-15-4 NMSA 1978

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Lea County Manager's office located in the Lea County Courthouse in Lovington, New Mexico at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Lea County Manager's Office at the Lea County Courthouse if a summary or other type of accessible format is needed.

*This Meeting is Open to the Public - Maintain 6 Feet Distance
Multiple Public Areas Will Be Open in the Courthouse for the Public to View the Board Meeting*

AGENDA

Call to Order ~ Roll Call ~ Pledge of Allegiance ~ Invocation

ITEM 01: COMMISSION

- Consideration of Lea County Resolution No. 21-JUN-117R Approving the May 20, 2021 Regular Meeting Minutes.
- Public Comments *(Non Agenda Items)*.
- Commissioners and Manager Comments.
- Consideration of Lea County Resolution No. 21-JUN-118R Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board.

ITEM 02: ACTION ITEMS

- Consideration of Lea County Resolution No. 21-JUN-119R Approving the Creation of New Precincts and Adjusting Precinct Boundaries. *(Keith Manes, County Clerk)*
- Consideration of Lea County Resolution No. 21-JUN-120R Approving Precincts and Polling Places for the 2022 – 2023 Elections. *(Keith Manes, County Clerk)*
- Consideration of Lea County Resolution No. 21-JUN-121R Approving the Equipment Recording Fee in the Lea County Clerk's Department. *(Keith Manes, County Clerk)*
- Consideration of Lea County Resolution No. 21-JUN-122R Authorizing the Submittal of an Agreement to the U.S. Department of the Treasury for the Coronavirus Local Fiscal Recovery Fund. *(Michael Gallagher, County Manager)*
- Consideration of Lea County Resolution No. 21-JUN-123R Authorizing in State Travel to Attend the New Mexico Oil & Gas Association 2021 Annual Meeting/Conference, October 2 – 5, 2021 in Santa Fe, New Mexico. *(Michael Gallagher, County Manager)*

- Consideration of Lea County Resolution No. 21-JUN-124R Approving a Recommendation from the Lea County Fair & Rodeo Board Approving the Entertainment Concert Line Up for the 2021 Lea County Fair & PRCA Rodeo. *(Jim Kemp, Fairgrounds General Manager)*
- Consideration of Lea County Resolution No. 21-JUN-125R Approving Change Order No. 01 with Bixby Electric, Inc. for Electrical Service Upgrades to Install a Precision Approach Path Indicator (PAPI) at the Lea County Jal Airport. *(Corey Needham, Assistant County Manager)*
- Consideration of Lea County Resolution No. 21-JUN-126R Approving Award of Bid No. 06 (2020 – 2021) Kansas Street Reconstruction to Constructors, Inc. *(Corey Needham, Assistant County Manager)*
- Consideration of Lea County Resolution No. 21-JUN-127R Approving a Cooperative Educational Services (CES) Task Order with Pettigrew & Associates for the Survey and Design of the Reconstruction of Alabama Street from NM 18/Lovington Highway to NM 132/Denver City Highway – Approximately 5.3 Miles. *(Corey Needham, Assistant County Manager)*
- Consideration of Lea County Resolution No. 21-JUN-128R Appointing a Freeholders Committee to Evaluate the Vacation of Dedicated Alley in Air Base City Subdivision, Block 2 in Section 1, Township 18 South, Range 37 East, N.M.P.M. in Lea County, New Mexico. *(Bruce Reid, County Planner)*
- Consideration of Lea County Resolution No. 21-JUN-129R Approving the Lea County Indigent Claims Burial/Cremation Report. *(Chip Low, Finance Director)*

ITEM 03: DISCUSSION ITEMS

- Discussion of Environmental Operations and Litter Control. *(Lorenzo Velasquez, Environmental Services Director)*
- Discussion of the Lea County Judicial Complex. *(Edmundo Lara, Facilities Director)*
- Discussion of the Lea County Historic Courthouse Remodel. *(Michael Gallagher, County Manager)*

ITEM 04: EXECUTIVE SESSION

- COMMISSION MAY CONVENE IN CLOSED SESSION to Discuss Limited Personnel Matters Involving the County Manager's Evaluation; and Pending Litigation *HB Construction v. Lea County et al.*, D-202-CV-2019-03467, and Threatened Litigation Involving a Contract in North Central Lea County, as Authorized by NMSA 1978 § 10-15-1 H (2) and (7) Respectively.

COMMISSION MAY CONVENE IN OPEN SESSION to take Action, if any, on the Closed Session Item(s).

ITEM 05: OTHER BUSINESS

ADJOURN

~ Please join us for our next regular meeting on Thursday, July 22, 2021 at 9:00 A.M. ~

Consideration of Lea County Resolution No. 21-JUN-117R Approving the May 20, 2021 Regular Meeting Minutes

Minutes of Meeting Lea County Board of Commissioners May 20, 2021

Chair Long called the meeting to order at 9:01 a.m. in the Lea County Courthouse

Commissioners present were, to wit: Vice Chair Dean Jackson, District 1, Chair Rebecca Long, District 2, Commissioner Gary G. Eidson, District 3, Jonathan Sena, District 4, and Commissioner Pat Sims, District 5.

Also present were Lea County Manager Michael P. Gallagher II, and Lea County Attorney John W. Caldwell.

Commissioner Sims led the Pledge of Allegiance followed by the Invocation by Commissioner Sena.

ITEM 01: COMMISSION

- Consideration of Lea County Resolution No. 21-MAY-097R Approving the May 6, 2021 Regular Meeting Minutes.

Chair Long requested approval. Chair Long asked if there were any public comments concerning this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 21-MAY-097R Approving the May 6, 2021 Regular Meeting Minutes. The motion was seconded by Commissioner Eidson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Public Comments

There were no public comments

- Commissioners and Manger Comments

Commissioner Eidson made comments in regards to the graduating classes of 2021.

Commissioner Sena made comments in regards to a Hobbs High graduate that received a full ride to Norte Dame last year has now received a summer internship.

Vice Chair Jackson made comments in regards to the Jr High School and High School Rodeo Finals and invited people to come out and watch.

Chair Long made comments in regards to the NM Counties conference being pushed back to September and that Lea County will be putting in a bid to try to host the conference this year.

STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 21-JUN-117R A RESOLUTION APPROVING THE LEA COUNTY BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

WHEREAS, Section 10-15-1 through 10-15-4 of the Open Meetings Act (NMSA 1978), states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS the board, commission or other policy making body shall keep written minutes of all its meetings. The minutes shall include at a minimum the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken that show how each member voted; and

WHEREAS all minutes are open to public inspection. Draft minutes shall be prepared within ten working days after the meeting and shall be approved, amended or disapproved at the next meeting where a quorum is present. Minutes shall not become official until approved by the policymaking body; and

WHEREAS, NMSA 1978, Section 4-38-12 as amended, allows the County Commission to establish rules and regulations to govern the transaction of county business in these meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lea County that the attached minutes are hereby approved.

PASSED AND APPROVED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

MINUTES
OF
MEETING



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 05/20/2021	SUBMITTED BY Name, Title, Dept: Hollye Shearer, Recording Secretary/Deputy Clerk, Clerk's Office
SUBJECT: Minutes	ATTACHMENT(S): Resolution Draft Minutes
NO. OF ORIGINALS FOR SIGNATURE: 1 Resolution; 1 Set of Minutes	ACTION REQUESTED: Action Item
BUDGET LINE ITEM NUMBER: N/A	FISCAL BUDGET YEAR: N/A

STRATEGIC PLAN Implementation of 5 Year Strategic Plan:

Section 2.6: Transparency and ethical decision making continue to be the framework in which the county operates.

SUMMARY:

See attached draft minutes submitted by Hollye Shearer, Recording Secretary/Deputy Clerk, for the following LCBCC meetings:

May 20, 2021 Regular Meeting

Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked; how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other:	See Additional Summary Attached <input type="checkbox"/>
SUBMITTER'S RECOMMENDATION(S): Review & Approve Minutes	Submitter's Signature Department Director, Etc.
FINANCE REVIEW Fiscal Impact/Cost: ByPass Finance Review	Reviewed by Finance Director ByPass Finance Review Digitally signed by ByPass Finance Review Date: 2021.06.08 23:57:05 -06'00'
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
COUNTY MANAGER REVIEW: Draft minutes emailed to LCBCC on May 20, 2021 and June 5, 2021 for review. Meeting Minutes Reviewed by LCBCC D3 (05/20)	Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallagher II Date: 2021.06.08 23:10:05 -06'00'

Item No. 0101

RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN

Approved: _____	Denied: _____	Other: _____
Resolution No. <u>21-JUN-117R</u>	Policy No. _____	Ordinance No. _____
Continued To: _____	Referred To: _____	Comments: _____

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-117R

A RESOLUTION APPROVING THE LEA COUNTY
BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

WHEREAS, Section 10-15-1 through 10-15-4 of the Open Meetings Act (NMSA 1978), states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; *and*

WHEREAS the board, commission or other policy making body shall keep written minutes of all its meetings. The minutes shall include at a minimum the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken that show how each member voted; *and*

WHEREAS all minutes are open to public inspection. Draft minutes shall be prepared within ten working days after the meeting and shall be approved, amended or disapproved at the next meeting where a quorum is present. Minutes shall not become official until approved by the policymaking body; *and*

WHEREAS, NMSA 1978, Section 4-38-12 as amended, allows the County Commission to establish rules and regulations to govern the transaction of county business in these meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lea County that the attached minutes are hereby approved.

PASSED AND APPROVED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney

**Minutes of Meeting
Lea County Board of Commissioners
May 20, 2021**

Chair Long called the meeting to order at 9:01 a.m. in the Lea County Courthouse

Commissioners present were, to wit: Vice Chair Dean Jackson, District 1, Chair Rebecca Long, District 2, Commissioner Gary G. Eidson, District 3, Jonathan Sena, District 4, and Commissioner Pat Sims, District 5.

Also present were Lea County Manager Michael P. Gallagher II, and Lea County Attorney John W. Caldwell.

Commissioner Sims led the Pledge of Allegiance followed by the Invocation by Commissioner Sena.

ITEM 01: COMMISSION

- Consideration of Lea County Resolution No. 21-MAY-097R Approving the May 6, 2021 Regular Meeting Minutes.

Chair Long requested approval. Chair Long asked if there were any public comments concerning this agenda item. Vice Chair Jackson moved to approve Lea County Resolution. No. 21-MAY-097R Approving the May 6, 2021 Regular Meeting Minutes. The motion was seconded by Commissioner Eidson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Public Comments

There were no public comments

- Commissioners and Manager Comments

Commissioner Eidson made comments in regards to the graduating classes of 2021.

Commissioner Sena made comments in regards to a Hobbs High graduate that received a full ride to Norte Dame last year has now received a summer internship.

Vice Chair Jackson made comments in regards to the Jr High School and High School Rodeo Finals and invited people to come out and watch.

Chair Long made comments in regards to the NM Counties conference being pushed back to September and that Lea County will be putting in a bid to try to host the conference this year.

- Consideration of Lea County Resolution No. 21-MAY-098R Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board.

Chair Long requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sims moved to Postpone Lea County Resolution No. 21-MAY-098R Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, abstain; Commissioner Sims, yes. The motion passed.

ITEM 02: ACTION ITEMS

- Consideration of Lea County Resolution No. 21-MAY-099R Approving a Joint Service Agreement Between Lea County and the City of Eunice in the Amount of \$125,000.00. *(Michael Gallagher, County Manager)*

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sena moved to approve Lea County Resolution No. 21-MAY-099R Approving a Joint Service Agreement Between Lea County and the City of Eunice in the Amount of \$125,000.00. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-100R Approving a Joint Service Agreement Between Lea County and the City of Hobbs in the Amount of \$625,000.00. *(Michael Gallagher, County Manager)*

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 21-MAY-100R Approving a Joint Service Agreement Between Lea County and the City of Hobbs in the Amount of \$625,000.00. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-101R Approving a Joint Service Agreement Between Lea County and the City of Jal in the Amount of \$112,500.00. *(Michael Gallagher, County Manager)*

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 21-MAY-101R Approving a Joint Service Agreement Between Lea County and the City of Jal in the Amount of \$112,500.00. The motion was seconded by Commissioner Eidson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-102R Approving a Joint Service Agreement Between Lea County and the City of Lovington in the Amount of \$300,000.00. *(Michael Gallagher, County Manager)*

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 21-MAY-102R Approving a Joint Service Agreement Between Lea County and the City of Lovington in the Amount of \$300,000.00. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-103R Approving a Joint Service Agreement Between Lea County and the Town of Tatum in the Amount of \$87,500.00. *(Michael Gallagher, County Manager)*

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 21-MAY-103R Approving a Joint Service Agreement Between Lea County and the Town of Tatum in the Amount of \$87,500.00. The motion was seconded by Commissioner Sims. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-104R Approving an Environmental Services Agreement Between Lea County and the City of Eunice in the Amount of \$72,000.00. *(Michael Gallagher, County Manager)*

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 21-MAY-104R Approving an Environmental Services Agreement Between Lea County and the City of Eunice in the Amount of \$72,000.00. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes;

Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes.
The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-105R Approving an Environmental Services Agreement Between Lea County and the City of Jal in the Amount of \$72,000.00. (*Michael Gallagher, County Manager*)

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 21-MAY-105R Approving an Environmental Services Agreement Between Lea County and the City of Jal in the Amount of \$72,000.00. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-106R Approving an Environmental Services Agreement Between Lea County and the City of Lovington in the Amount of \$72,000.00. (*Michael Gallagher, County Manager*)

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 21-MAY-106R Approving an Environmental Services Agreement Between Lea County and the City of Lovington in the Amount of \$72,000.00. The motion was seconded by Commissioner Sims. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-107R Approving an Environmental Services Agreement Between Lea County and the Town of Tatum in the Amount of \$72,000.00. (*Michael Gallagher, County Manager*)

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 21-MAY-107R Approving an Environmental Services Agreement Between Lea County and the Town of Tatum in the Amount of \$72,000.00. The motion was seconded by Commissioner Sims. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-108R Approving an Agreement Between Lea County and Nor-Lea Hospital District in the Amount of \$840,000.00 for Medical/Mental Health Care at the Lea County Detention Center. *(Michael Gallagher, County Manager)*

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sims moved to postpone Lea County Resolution No. 21-MAY-108R Approving an Agreement Between Lea County and Nor-Lea Hospital District in the Amount of \$840,000.00 for Medical/Mental Health Care at the Lea County Detention Center. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-109R Approving an Operational Reserve Equal to 12 Months of General Fund Operations. *(Michael Gallagher, County Manager)*

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 21-MAY-109R Approving an Operational Reserve Equal to 12 Months of General Fund Operations. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-110R Approving an Operational Reserve Equal to 12 Months of Transfers for Operations. *(Michael Gallagher, County Manager)*

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 21-MAY-110R Approving an Operational Reserve Equal to 12 Months of Transfers for Operations. The motion was seconded by Commissioner Eidson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-111R Approving a Capital Reserve Equal to No Less Than 15% of Budgeted Capital. *(Michael Gallagher, County Manager)*

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 21-MAY-111R Approving a Capital Reserve Equal to No Less Than 15% of Budgeted Capital. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-112R Approving \$25,000.00 Appropriation from the General Fund to the Eddy-Lea Energy Alliance for Membership Contribution. (*Michael Gallagher, County Manager*)

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sena moved to approve Lea County Resolution No. 21-MAY-112R Approving \$25,000.00 Appropriation from the General Fund to the Eddy-Lea Energy Alliance for Membership Contribution. The motion was seconded by Commissioner Eidson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-113R Adopting Lea County's Preliminary Budget for Fiscal Year 2021- 2022. (*Michael Gallagher, County Manager*)

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 21-MAY-113R Adopting Lea County's Preliminary Budget for Fiscal Year 2021- 2022. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-114R Approving a Memorandum of Agreement between Lea County and the City of Hobbs for a Veterans Memorial. (*Michael Gallagher, County Manager*)

Manager Gallagher requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sena moved to approve Lea County Resolution No. 21-MAY-114R Approving a Memorandum of Agreement between Lea County and the City of Hobbs for a Veterans Memorial. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-115R Approving Lea County's Proposal to New Mexico Counties to Host the 2021 Annual Conference. (*Monica Russell, Event Center General Manager*)

General Manager Russell requested approval. Chair Long asked if there were any public comments concerning this agenda item. Vice Chair Jackson moved to approve Amended Lea County Resolution No. 21-MAY-115R Approving Lea County's Proposal to New Mexico Counties to Host the 2021 Annual Conference. The motion was seconded by Commissioner Sims. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

- Consideration of Lea County Resolution No. 21-MAY-116R Approving Lea County's Proposal for the Lea County Fairgrounds to Host the 2021 Turquoise Circuit Rodeo Finals. (*Jim Kemp, Fairgrounds General Manager*)

General Manager Kemp requested approval. Chair Long asked if there were any public comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 21-MAY-116R Approving Lea County's Proposal for the Lea County Fairgrounds to Host the 2021 Turquoise Circuit Rodeo Finals. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes. The motion passed.

ITEM 03: DISCUSSION ITEMS

- Discussion of Lea County's April 2021 Financial Report. (*Chip Low, Finance Director*)

Director Low presented a discussion of Lea County's April 2021 Financial Report.

- Discussion of Lea County's Fiscal Year 2021 Accounts Payable Report. (*Chip Low, Finance Director*)

Director Low presented a discussion of Lea County's Fiscal Year 2021 Accounts Payable Report.

ITEM 04: OTHER BUSINESS

There was no other business.

The meeting was adjourned at 10:11 a.m.

**BOARD OF COUNTY COMMISSIONERS
LEA COUNTY, NEW MEXICO**

Rebecca Long, Chair

Dean Jackson, Vice Chair

Gary G. Eidson, Member

Jonathan Sena, Member

Pat Sims, Member

ATTEST: Keith Manes
Lea County Clerk

Hollye Shearer





LEA COUNTY BOARD OF COUNTY COMMISSIONERS

PUBLIC COMMENT SUMMARY FORM

Thursday, June 10, 2021 9:00 A.M.

LCBCC MEETING

Lea County Courthouse – Commission Chambers 1st Floor
100 North Main Avenue , Lovington, New Mexico 882620 575.396-8602

Submit this summary form to the Lea County Manager's Office at leacounty@leacounty.net by:

Tuesday, June 8, 2021

DATE SUBMITTED:

SUBMITTED BY:

CONTACT INFO:

Phone No.: _____

Email Address: _____

Mailing Address: _____

Please check in with the Lea County Manager prior to the start of the meeting.

See attached Lea County Resolution No. 21-JAN-019R
Open Meetings and Procedures.

SUMMARY OF PUBLIC COMMENT:

Item 0102

RECORDING SECRETARY'S USE ONLY

Comments: _____



Lea County Board of County Commissioners

Regular Meeting

Thursday, June 10, 2021 9:00 A.M.

Lea County Courthouse - Commission Chambers - 100 North Main, Lovington, New Mexico

Public Comments - Sign In Sheet

NAME	PHONE	EMAIL	COMMENT SUBJECT
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**STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JAN-019R**

OPEN MEETINGS PROCEDURES

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings and held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of the Board of County Commissioners of Lea County (hereinafter "County Commission") shall be held only after reasonable notice to the public; and

WHEREAS, the Open Meetings Act, NMSA 1978, Section 10-15-1(D), requires the County Commission to determine annually what constitutes reasonable notice of its public meetings; and

WHEREAS, NMSA 1978, Section 4-38-12, allows the County Commission to establish rules and regulations to govern the transaction of county business in these meetings.

NOW, THEREFORE, BE IT RESOLVED that:

1. All meetings of the County Commission will be held at the Commission Meeting Room at the Lea County Courthouse, 100 N. Main, Lovington, New Mexico 88260, at 9:00 a.m. or as otherwise indicated in the meeting notice.
2. Notice of regular meetings will be given at least seven days in advance. The agenda will be available at least seventy-two (72) hours in advance of regular Commission Meetings from the office of the County Manager located on the fourth floor of the Lea County Courthouse, Lovington, New Mexico 88260 and posted on the Lea County website (www.leacounty.net). In addition, a meeting agenda will be sent to all broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have provided a written request for such notice. The agenda will indicate the time, date, place and specific items to be discussed during the County Commission meeting. The County Commission shall take action only on items appearing on the agenda.
3. In addition to the Board's regular meetings, work sessions and special meetings may be called at the discretion of the Chairperson or upon the request of two Commissioners upon seventy-two (72) hours notice, in accordance with paragraph 5. The final agenda for work sessions and special meetings shall be available at least seventy-two (72) hours in advance of the work session or special meeting.

4. Emergency meetings will be called only under unforeseen circumstances that, if not addressed immediately by the County Commission, will likely result in injury or damage to persons or property or substantial financial loss to Lea County. The County Commission will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairperson or any two Commissioners upon twenty-four hours (24) notice, unless a threat of personal injury, property damage or substantial financial loss requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten days of taking action on an emergency matter, the County Commission shall report to the Attorney General's office the action taken and the circumstances creating the emergency; provided that the requirement to report to the Attorney General is waived upon the declaration of a state or national emergency.
5. For the purposes of regular meetings described in paragraph two of this resolution, as well as special meetings and work sessions described in paragraph three of this resolution, notice requirements are met if notice of the date, time, place and agenda or information on how the public may obtain a copy of such an agenda is posted on the Lea County website and provided to all broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have provided a written request for such notice.
6. For the purposes of emergency meetings described in paragraph four of this resolution, notice requirements shall be met if notice of the date, time, place and agenda is posted on the outermost doors of the Courthouse and in the offices of the County Manager, who shall also provide telephonic notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
7. In addition to the information specified above, all notices shall include the following language:

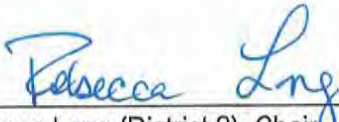
If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Lea County Manager's office located in the Lea County Courthouse in Lovington, New Mexico at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Lea County Manager's Office at the Lea County Courthouse if a summary or other type of accessible format is needed.
8. The County Commission may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirements under the Open Meetings Act, Section 10-15-1(H) NMSA 1978 Comp.
 - A. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the County Commission taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.


- B. If a closed meeting is conducted when the County Commission is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
 - C. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
 - D. Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the County Commission in an open public meeting.
9. The notice requirements set forth above in paragraphs two, three, and four shall apply to all Boards and Committees appointed by the County Commission.
10. The public may address the County Commission on county matters not listed on a meeting's agenda during the portion of the meeting identified as Public Input. All persons, agencies or organizations who desire to discuss public business or matters with the County Commission at a County Commission meeting, must make their request to the County Manager prior to the commencement of the County Commission meeting.
- A. The request may be oral or written and must include the name of the person making the request and the subject on which they wish to address the County Commission. Such persons addressing the County Commission will be limited to three (3) minutes.
 - B. All persons, agencies or organizations that require additional time to discuss public business or matters with the County Commission, must make their request, in writing, at least seven (7) days prior to the County Commission meeting. Such persons addressing the County Commission will be allowed up to fifteen (15) minutes in the discretion of the Chairperson.
11. On matters involving agenda items, the Chairperson will ask for public comments before any vote or other action is taken by the County Commission. Such comments will be limited to three (3) minutes.
12. A member of the public body may participate by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the member to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking and all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the public body who speaks during the meeting.


13. The County Commission may, by Resolution, adopt additional rules and regulations regarding the conduct of the meetings of the County Commission and any of its subordinate Boards or Committees.


PASSED, APPROVED and ADOPTED on this 14th day of January, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.


LEA COUNTY BOARD OF COUNTY COMMISSIONERS


Rebecca Long (District 2), Chair
Voted: Yes ☒ No ☐ Abstain ☐


Dean Jackson (District 1), Vice Chair
Voted: Yes ☒ No ☐ Abstain ☐
Lea County Meeting
JAN 14 2021


Gary G. Eidson (District 3), Member
Voted: Yes ☒ No ☐ Abstain ☐

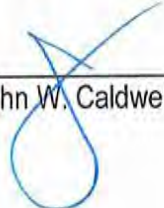

Jonathan Sena (District 4), Member
Voted: Yes ☒ No ☐ Abstain ☐


Pat Sims (District 5), Member
Voted: Yes ☒ No ☐ Abstain ☐

ATTEST: Keith Manes
Lea County Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: 
Hollye Shearer, Deputy Clerk


John W. Caldwell, County Attorney







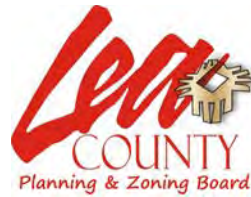
LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 06/08/2021	SUBMITTED BY Name, Title, Dept: Sandra Brito, Executive Coordinator, Executive Department
SUBJECT: Commission/Manager Comments	ATTACHMENT(S): None
NO. OF ORIGINALS FOR SIGNATURE: None	ACTION REQUESTED: Discussion Item
BUDGET LINE ITEM NUMBER: N/A	FISCAL BUDGET YEAR: N/A
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Section 2.3: Continuous communication with the public is beneficial and necessary.	
SUMMARY: Comments from the Commissioners & County Manager	
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked, how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other:	See Additional Summary Attached <input type="checkbox"/>
SUBMITTER'S RECOMMENDATION(S): Discussion Only	Submitter's Signature Department Director, Etc.
FINANCE REVIEW Fiscal Impact/Cost: ByPass Finance Review	Reviewed by Finance Director ByPass Finance Review Digitally signed by ByPass Finance Review Date: 2021.06.08 23:57:05 -06'00'
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallagher II Date: 2021.06.08 23:10:05 -06'00'
Item No. <u>0103</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN	
Approved: _____ Resolution No. _____ Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____
Other: <u>LCBCC/Manager Comments</u> Ordinance No. _____ Comments: _____	



The Lea County Board of County Commissioners created the Lea County Planning and Zoning Board.

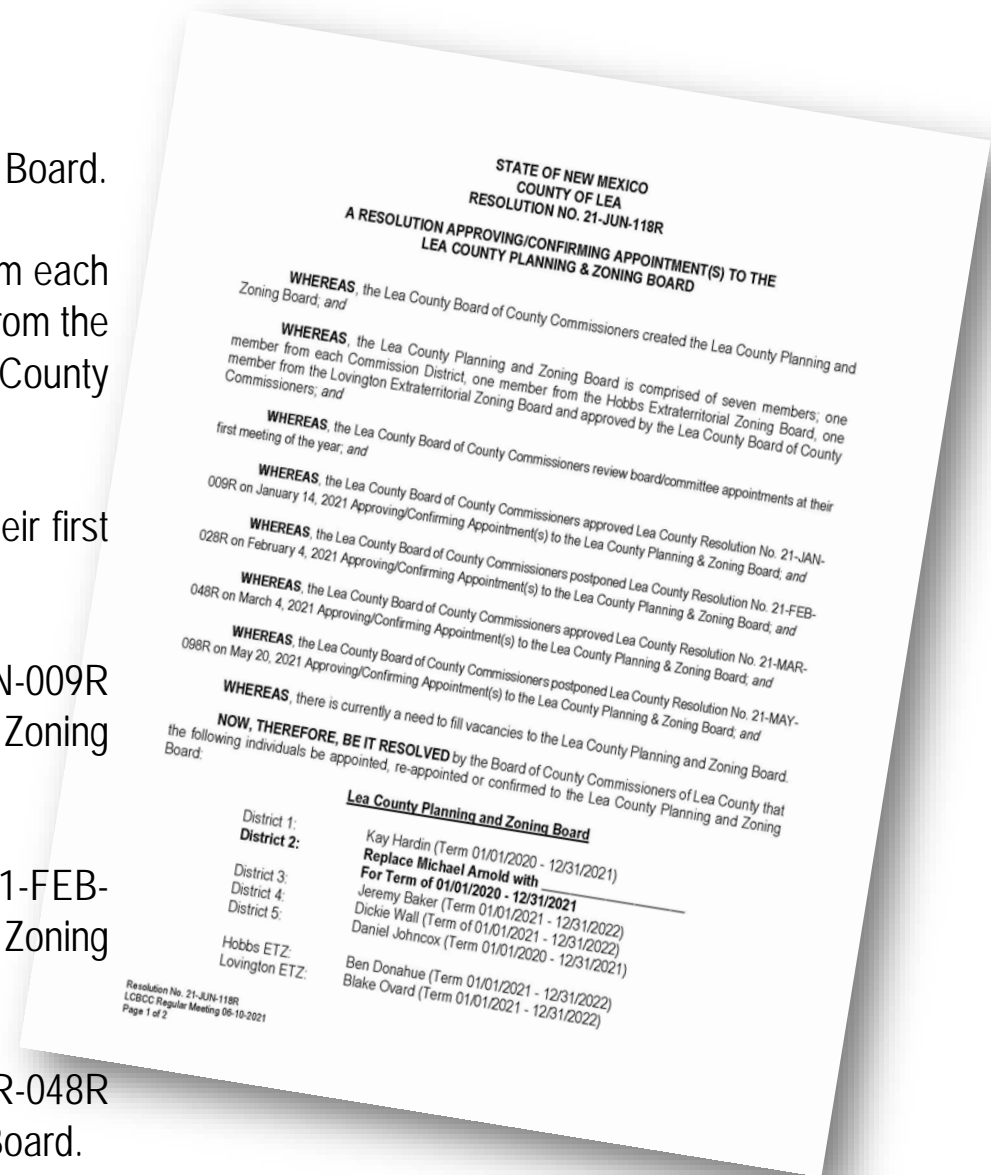
The Lea County Planning and Zoning Board is comprised of seven members; one member from each Commission District, one member from the Hobbs Extraterritorial Zoning Board, one member from the Lovington Extraterritorial Zoning Board and approved by the Lea County Board of County Commissioners.

The Lea County Board of County Commissioners review board/committee appointments at their first meeting of the year.

The Lea County Board of County Commissioners approved Lea County Resolution No. 21-JAN-009R on January 14, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board.

The Lea County Board of County Commissioners postponed Lea County Resolution No. 21-FEB-028R on February 4, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board.

The Lea County Board of County Commissioners approved Lea County Resolution No. 21-MAR-048R on March 4, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board.



Consideration of Lea County Resolution No. 21-JUN-118R Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board



The Lea County Board of County Commissioners postponed Lea County Resolution No. 21-MAY-098R on May 20, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board.

There is currently a need to fill vacancies to the Lea County Planning and Zoning Board.

Lea County Planning and Zoning Board

District 1: Kay Hardin (Term 01/01/2020 - 12/31/2021)

District 2: Replace Michael Arnold with _____ For Term of 01/01/2020 - 12/31/2021

District 3: Jeremy Baker (Term 01/01/2021 - 12/31/2022)

District 4: Dickie Wall (Term of 01/01/2021 - 12/31/2022)

District 5: Daniel Johncox (Term 01/01/2020 - 12/31/2021)

Hobbs ETZ: Ben Donahue (Term 01/01/2021 - 12/31/2022)

Lovington ETZ: Blake Ovard (Term 01/01/2021 - 12/31/2022)





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator ssout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 06/08/2021	SUBMITTED BY Name, Title, Dept: Sandrea Brito, Executive Coordinator, Executive Department
SUBJECT: Appointments to the Lea County Planning & Zoning Board	ATTACHMENT(S): Resolution
NO. OF ORIGINALS FOR SIGNATURE: 1 Resolution	ACTION REQUESTED: Action Item
BUDGET LINE ITEM NUMBER: N/A	FISCAL BUDGET YEAR: N/A
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Section 2.3 Continuous communication with the public is beneficial and necessary. Section 2.4 Leverage resources to the fullest extent to maximize the return to the public and minimize cost to tax payer. Section 2.5 Public and employee involvement and participation is beneficial, needed and valued.	
SUMMARY: The Lea County Board of County Commissioners created the Lea County Planning and Zoning Board. The Lea County Planning and Zoning Board is comprised of seven members; one member from each Commission District, one member from the Hobbs Extraterritorial Zoning Board, one member from the Lovington Extraterritorial Zoning Board and approved by the Lea County Board of County Commissioners. The Lea County Board of County Commissioners review board/committee appointments at their first meeting of the year. <p align="center">See Next Page</p>	
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: _____ <small>If checked, how many:</small>	See Additional Summary Attached <input checked="" type="checkbox"/>
SUBMITTER'S RECOMMENDATION(S): Reappoint, Replace or Confirm Appointments to the Lea County Planning & Zoning Board	Submitter's Signature Department Director, Etc.
FINANCE REVIEW Fiscal Impact/Cost: ByPass Finance Review	Reviewed by Finance Director ByPass Finance Review Digitally signed by ByPass Finance Review Date: 2021.06.08 23:57:05 -05'00'
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallagher II Date: 2021.06.08 23:10:05 -05'00'
Item No. <u>0104</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN	
Approved: _____ Denied: _____ Other: _____ Resolution No. <u>21-JUN-118R</u> Policy No. _____ Ordinance No. _____ Continued To: _____ Referred To: _____ Comments: _____	

Summary Form Continued...

The Lea County Board of County Commissioners approved Lea County Resolution No. 21-JAN-009R on January 14, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board; *and*

The Lea County Board of County Commissioners postponed Lea County Resolution No. 21-FEB-028R on February 4, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board; *and*

The Lea County Board of County Commissioners approved Lea County Resolution No. 21-MAR-048R on March 4, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board; *and*

The Lea County Board of County Commissioners postponed Lea County Resolution No. 21-MAY-098R on May 20, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board; *and*

There is currently a need to fill vacancies to the Lea County Planning and Zoning Board.

Lea County Planning and Zoning Board

District 1: Kay Hardin (Term 01/01/2020 - 12/31/2021)

District 2: **Replace Michael Arnold with _____ For Term of 01/01/2020 - 12/31/2021**

District 3: Jeremy Baker (Term 01/01/2021 - 12/31/2022)

District 4: Dickie Wall (Term of 01/01/2021 - 12/31/2022)

District 5: Daniel Johncox (Term 01/01/2020 - 12/31/2021)

Hobbs ETZ: Ben Donahue (Term 01/01/2021 - 12/31/2022)

Lovington ETZ: Blake Ovard (Term 01/01/2021 - 12/31/2022)

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-118R

**A RESOLUTION APPROVING/CONFIRMING APPOINTMENT(S) TO THE
LEA COUNTY PLANNING & ZONING BOARD**

WHEREAS, the Lea County Board of County Commissioners created the Lea County Planning and Zoning Board; *and*

WHEREAS, the Lea County Planning and Zoning Board is comprised of seven members; one member from each Commission District, one member from the Hobbs Extraterritorial Zoning Board, one member from the Lovington Extraterritorial Zoning Board and approved by the Lea County Board of County Commissioners; *and*

WHEREAS, the Lea County Board of County Commissioners review board/committee appointments at their first meeting of the year; *and*

WHEREAS, the Lea County Board of County Commissioners approved Lea County Resolution No. 21-JAN-009R on January 14, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board; *and*

WHEREAS, the Lea County Board of County Commissioners postponed Lea County Resolution No. 21-FEB-028R on February 4, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board; *and*

WHEREAS, the Lea County Board of County Commissioners approved Lea County Resolution No. 21-MAR-048R on March 4, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board; *and*

WHEREAS, the Lea County Board of County Commissioners postponed Lea County Resolution No. 21-MAY-098R on May 20, 2021 Approving/Confirming Appointment(s) to the Lea County Planning & Zoning Board; *and*

WHEREAS, there is currently a need to fill vacancies to the Lea County Planning and Zoning Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lea County that the following individuals be appointed, re-appointed or confirmed to the Lea County Planning and Zoning Board:

Lea County Planning and Zoning Board

District 1:	Kay Hardin (Term 01/01/2020 - 12/31/2021)
District 2:	Replace Michael Arnold with _____ For Term of 01/01/2020 - 12/31/2021
District 3:	Jeremy Baker (Term 01/01/2021 - 12/31/2022)
District 4:	Dickie Wall (Term of 01/01/2021 - 12/31/2022)
District 5:	Daniel Johncox (Term 01/01/2020 - 12/31/2021)
Hobbs ETZ:	Ben Donahue (Term 01/01/2021 - 12/31/2022)
Lovington ETZ:	Blake Ovard (Term 01/01/2021 - 12/31/2022)

PASSED AND APPROVED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
 Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney

May 10, 2021

Bruce Reid
County Planner
Lea County Government
100 N. Main, Ste 4
Lovington NM 88260

Mr. Reid,

Effectively immediately, I am hereby resigning my position with the Lea County Planning and Zoning Board.

It was an honor to be appointed, and it was a pleasure to serve.

Respectfully,



Michael W. Arnold

Cc Rebecca Long, Chair
Lea County Board of County Commissioners

Lea County Planning & Zoning Board - 2021

Chair: Daniel Johncox (Elected 02/09/2021)

Vice Chair: Jeremy Baker (Elected 02/09/2021)

County Contact: Bruce Reid, County Planner

Secretary:

Meets: Monthly

Governing Rules: 05/20/1997 Ordinance No. 35 LC Subdivision Regulations
09/25/2002 LC Manager Memo - History of the Planning & Zoning Board
05/18/2004 Resolution No. 04-MAY-016R Adopting Term Limits
07/24/2012 LCBC Approved to Add Extraterritorial Members (1 Lovington/1 Hobbs)
01/14/2021 Resolution No. 21-JAN-019R Open Meetings Procedures for Lea County

District	Appointee	Term			Appointed	Notes	LCBCC	TERM LIMIT	Vendor No.
1	(Ladonna) Kay Hardin	01-Jan-14	-	31-Dec-15	12-Mar-15	Fill Unexpired Term	Dunlap	11-Mar-23	353
	P. O. Box 362	01-Jan-16	-	31-Dec-17	14-Jan-16	1st Appointment	Dunlap		401-00-2021
	Lovington, NM 88260	01-Jan-18	-	31-Dec-19	11-Jan-18	2nd Appointment	Jackson		
	kay@ewtitle.com	01-Jan-20	-	31-Dec-21	16-Jan-20	3rd Appointment	Jackson		
	575.396.3481								
	575.390.7885								
	Comments:	03/12/2015: Kay Hardin filled unexpired term of John Graham (resigned 02/02/2015)							
2	Vacant	01-Jan-20	-	31-Dec-21	16-Jan-20	Fill Unexpired Term	Long		401-00-2021
	Comments:	05/10/2021: Michael Arnold resigned. New appointee will fill his unexpired term of 01/01/2020 - 12/31/2021							
		05/20/2021: No Appointment Made							
3	Jeremy Baker	01-Jan-19	-	31-Dec-20	20-Feb-20	Fill Unexpired Term	Eidson	05-Feb-28	
	100 East Navajo	01-Jan-21	-	31-Dec-22	14-Jan-21	1st Appointment	Eidson		401-00-2021
	Hobbs, NM 88240								
	jbaker@pettigrew.us								
	575.393.9827 x14								
	Comments:	02/06/2020: Jeremy Baker replaced Johnnie Harper (resigned 12/20/2019). He will fill unexpired term 01/19/2019-12/31/2020)							
4	Dickie Wall	01-Jan-15	-	31-Dec-16	14-Jan-16	Fill Unexpired Term	Britton	13-Jan-24	71821
	P. O. Box 5165	01-Jan-17	-	31-Dec-18	12-Jan-17	1st Appointment	Sena		401-00-2021
	Hobbs, NM 88241	01-Jan-19	-	31-Dec-20	07-Feb-19	2nd Appointment	Sena		
	dickie.wall@lcsb.com	01-Jan-21	-	31-Dec-22	04-Mar-21	3rd Appointment	Sena		
	575.390.7319								
	Comments:	01/14/2016: Dickie Wall filled unexpired term of Robbie Robinson							
5	Daniel Johncox	01-Jan-14	-	31-Dec-15	24-Jul-14	Fill Unexpired Term	Fulfer	23-Jul-22	73267
	8439 Seminole Highway	01-Jan-16	-	31-Dec-17	14-Jan-16	1st Appointment	Fulfer		401-00-2021
	Hobbs, NM 88240	01-Jan-18	-	31-Dec-19	11-Jan-18	2nd Appointment	Jones		
	danieljohncox@ymhinc.net	01-Jan-20	-	31-Dec-21	06-Feb-20	3rd Appointment	Jones		
	575.631.7580								
	575.631.7579								
	Comments:	07/24/2014: Daniel Johncox filled unexpired term of Jimmie Cooper (He was filling unexpired term of Cindy Shoobridge that ended 12/31/14)							

Lea County Planning & Zoning Board - 2021

<u>District</u>	<u>Appointee</u>	<u>Term</u>		<u>Appointed</u>	<u>Notes</u>	<u>TERM LIMIT</u>	<u>Vendor No.</u>
Lovington ETZ	Ovard, Blake 2406 Tres Amigos Hobbs, NM 88240 blake@blakeovard.com 432.847.7073 (mobile)	01-Jan-21	-	31-Dec-22	04-Mar-21 Appointed	LCBCC D1 31-Dec-26	? 401-00-2021
Comments: _____ _____							
Hobbs ETZ	Donahue, Ben P.O. Box 511 Hobbs, NM 88240 benwdonahue@gmail.com					LCBCC D2	401-00-2021
Comments: <u>02/23/2021 Confirmed by the LCPZB</u> _____ _____							

County Contacts

Corey Needham
Assistant County Manager - Operations
 5915 N. Lovington Highway
 Hobbs, New Mexico 88240
cneedham@leacounty.net
 575.605.3497 (m)

Bruce Reid
County Planner
 100 North Main, Suite 4
 Lovington, NM 88260
breid@leacounty.net
 575.704.2725 (m)
 575.396.8696 (o)
 575.397.7413 (f)

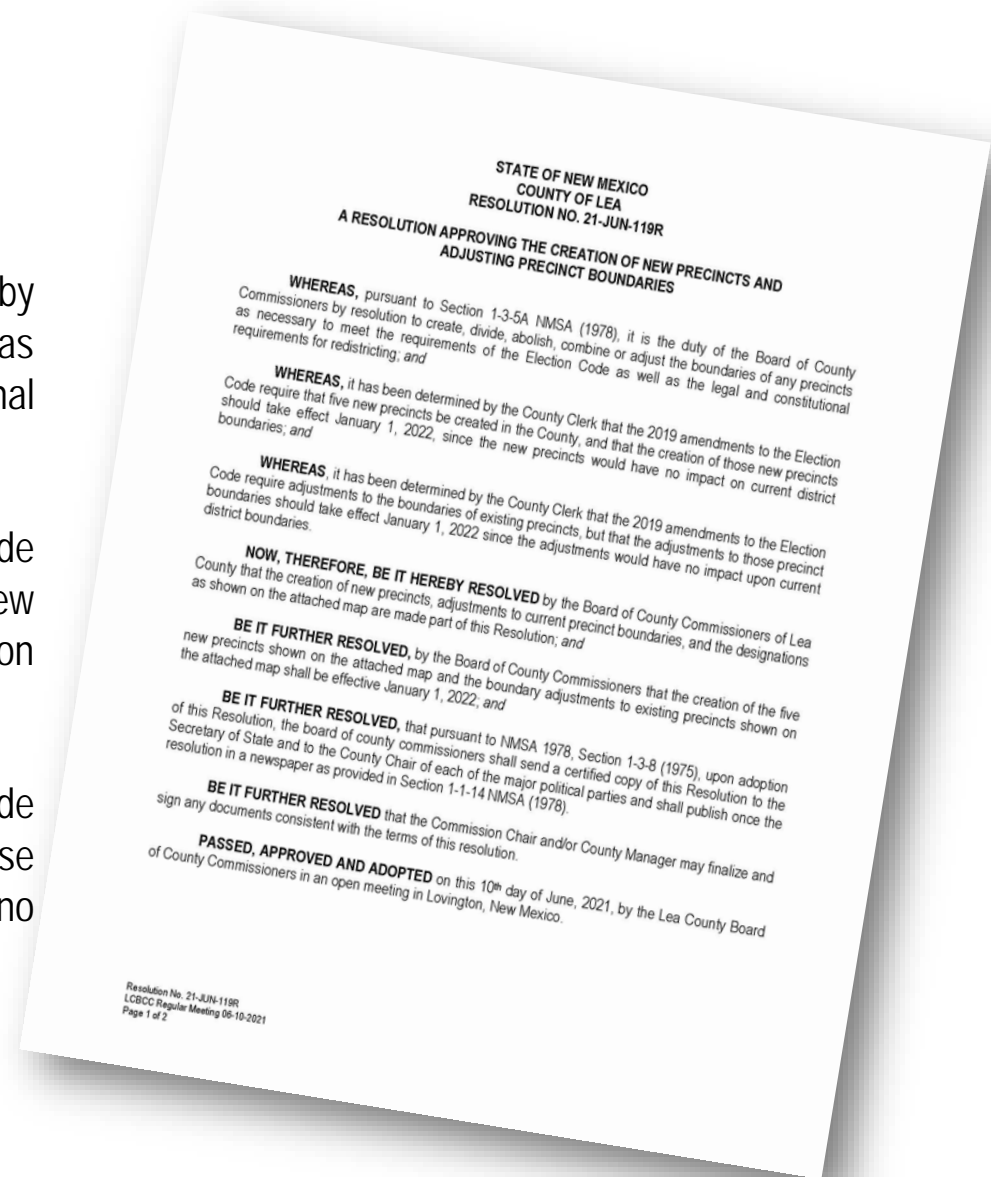
Consideration of Lea County Resolution No. 21-JUN-119R Approving the Creation of New Precincts and Adjusting Precinct Boundaries

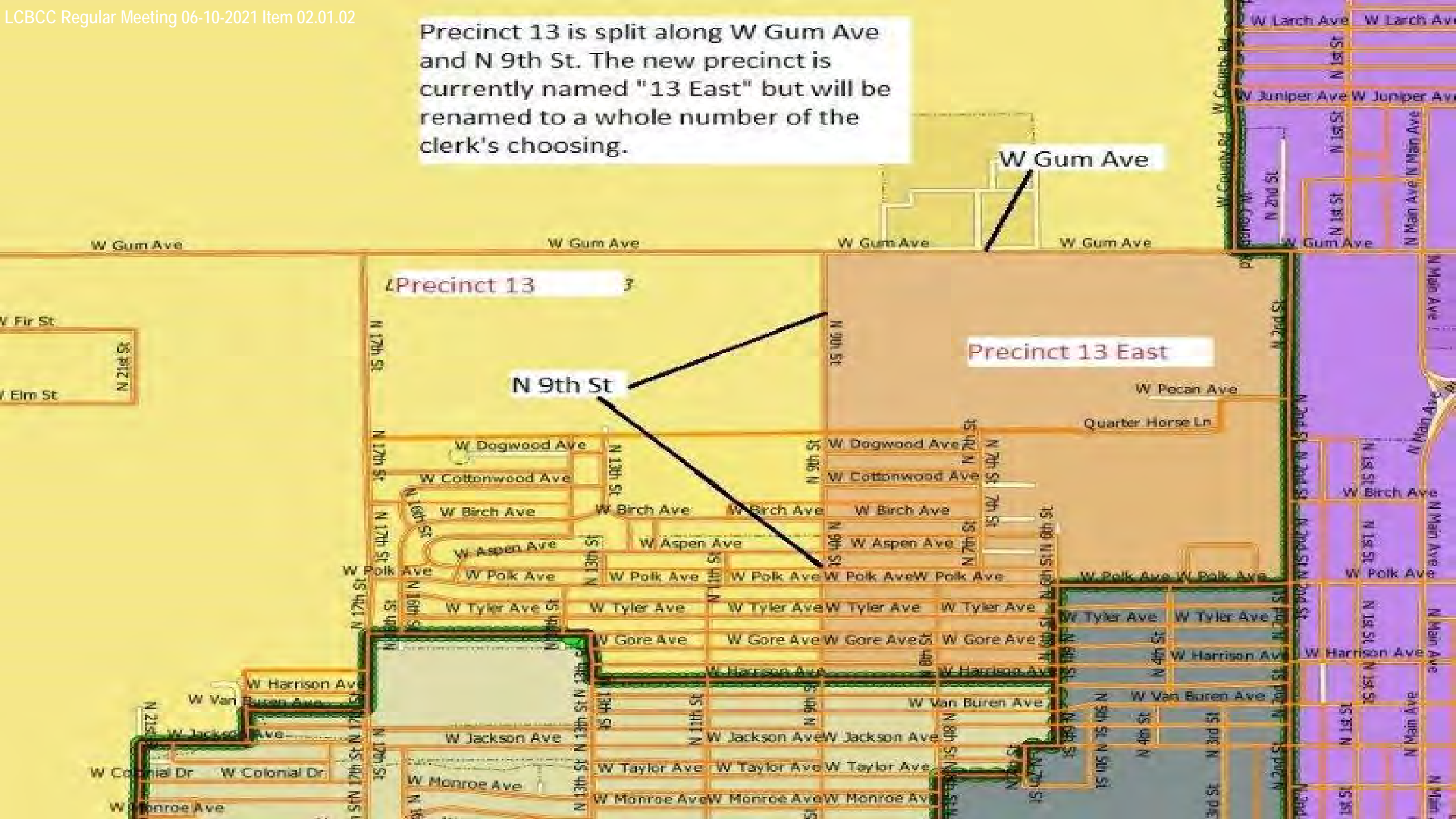


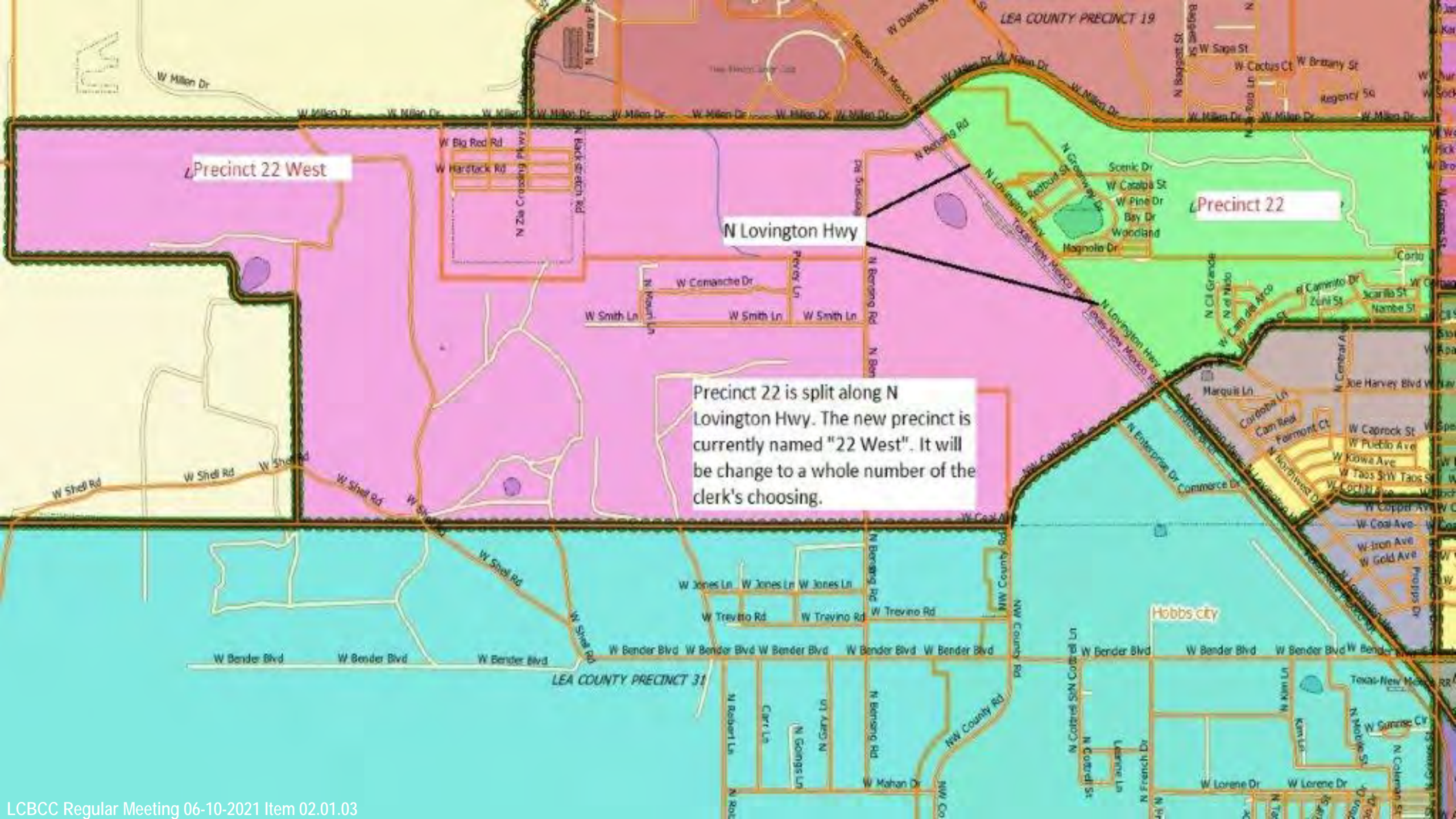
Pursuant to Section 1-3-5A NMSA (1978), it is the duty of the Board of County Commissioners by resolution to create, divide, abolish, combine or adjust the boundaries of any precincts as necessary to meet the requirements of the Election Code as well as the legal and constitutional requirements for redistricting.

It has been determined by the County Clerk that the 2019 amendments to the Election Code require that five new precincts be created in the County, and that the creation of those new precincts should take effect January 1, 2022, since the new precincts would have no impact on current district boundaries.

It has been determined by the County Clerk that the 2019 amendments to the Election Code require adjustments to the boundaries of existing precincts, but that the adjustments to those precinct boundaries should take effect January 1, 2022 since the adjustments would have no impact upon current district boundaries.







Precinct 22 West

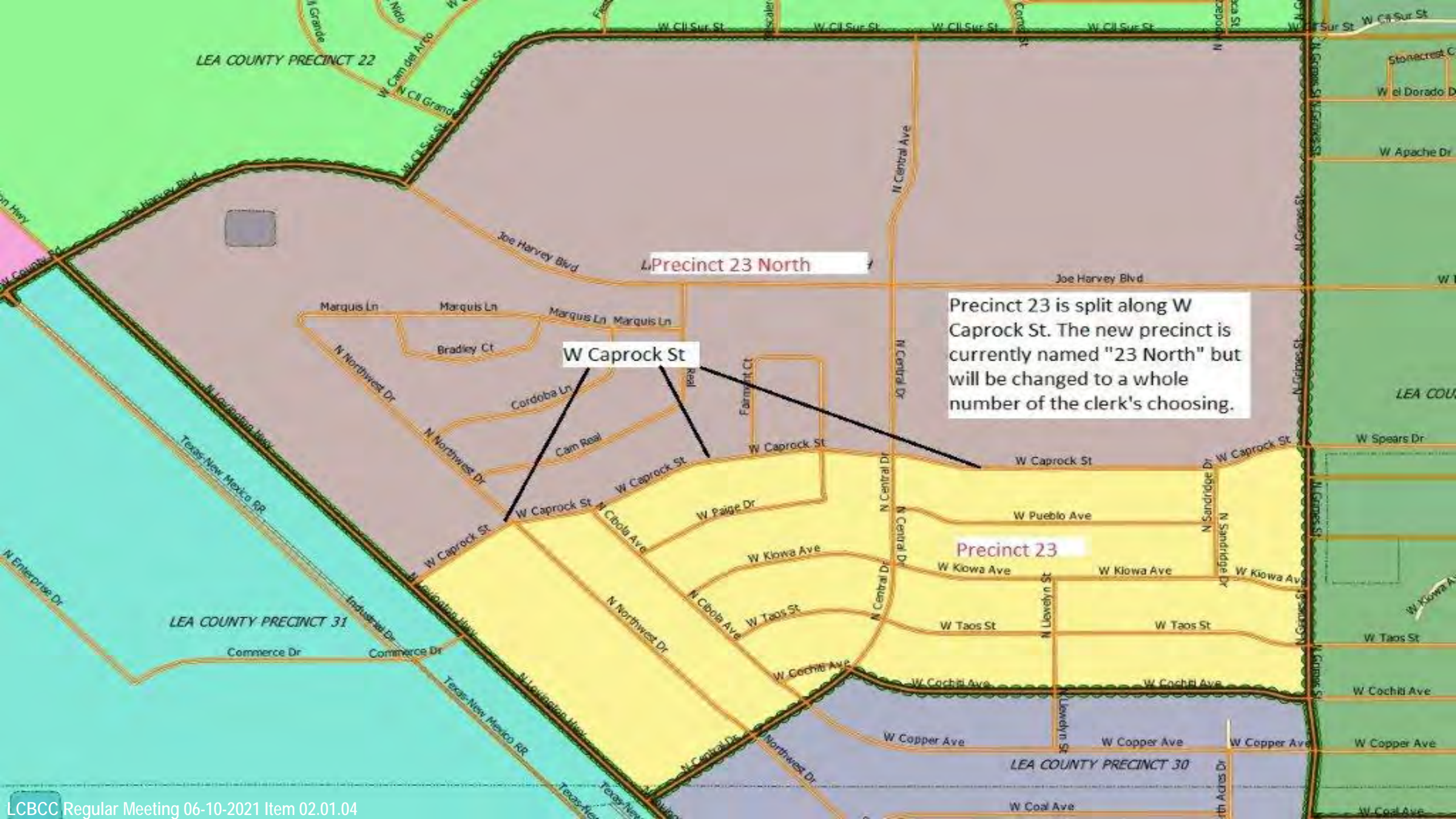
N Lovington Hwy

Precinct 22

Precinct 22 is split along N Lovington Hwy. The new precinct is currently named "22 West". It will be change to a whole number of the clerk's choosing.

Hobbs city

LEA COUNTY PRECINCT 31



Precinct 23 North

W Caprock St

Precinct 23 is split along W Caprock St. The new precinct is currently named "23 North" but will be changed to a whole number of the clerk's choosing.

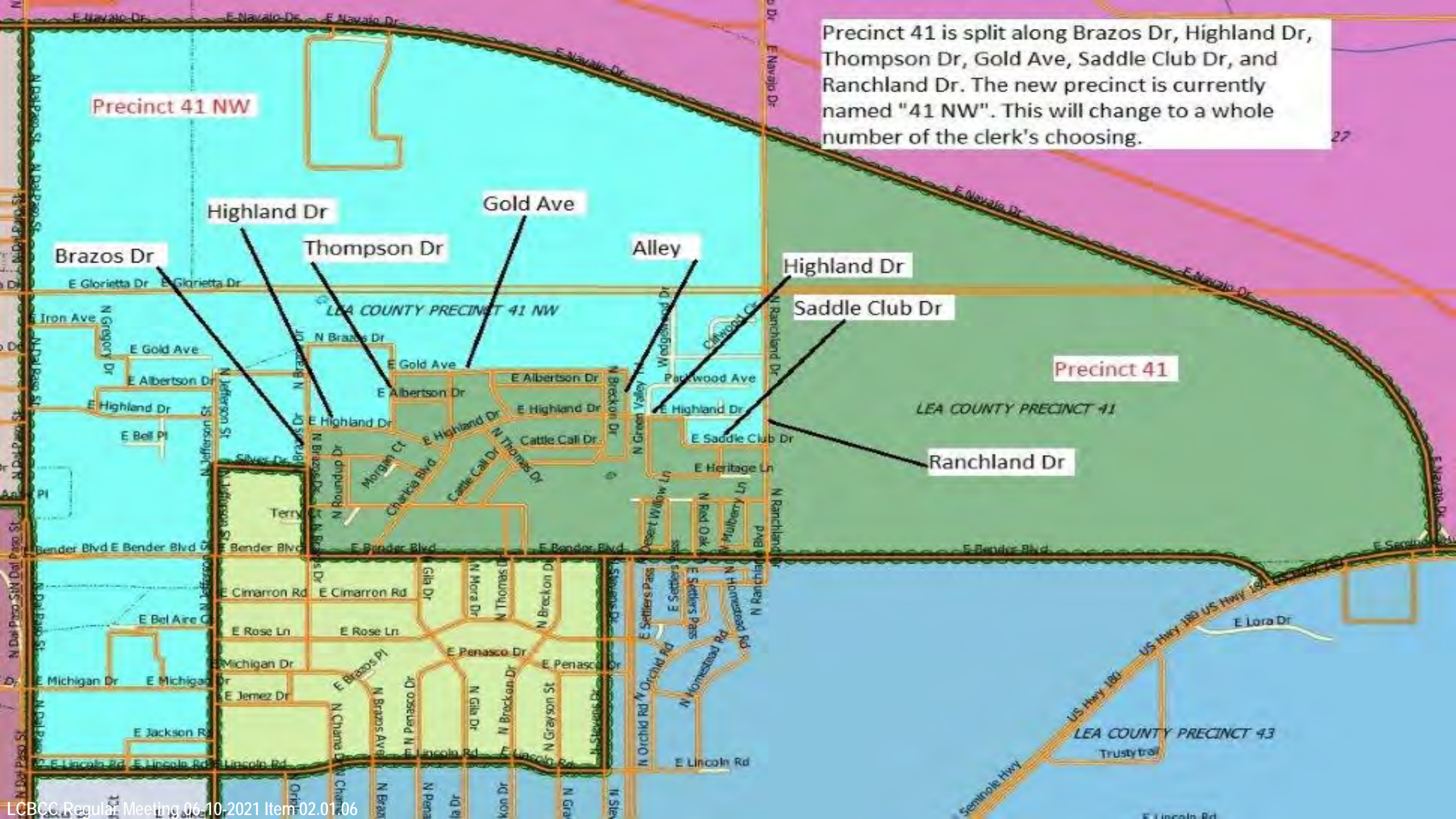
Precinct 23

Precinct 26 is split along N Dal Paso St. The new precinct is currently named "26 East" but will be renamed to a whole number of the clerk's choosing.

↳ Precinct 26

Precinct 26 East ST

Precinct 41 is split along Brazos Dr, Highland Dr, Thompson Dr, Gold Ave, Saddle Club Dr, and Ranchland Dr. The new precinct is currently named "41 NW". This will change to a whole number of the clerk's choosing.





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: <p align="center">05/27/2021</p>		SUBMITTED BY Name, Title, Dept: <p>Tryon Hassen, Chief Deputy Clerk, Lea County Clerk</p>	
SUBJECT: <p>Resolution Approving the Creation of New Precincts and Adjustment of Precincts Boundaries.</p>		ATTACHMENT(S): <p>NM State Statute Section 1-3-5, Section 1-3-8, Section 1-3-14, Precinct Boundary Maps and Resolution</p>	
NO. OF ORIGINALS FOR SIGNATURE: <p>1</p>		ACTION REQUESTED: <p>Action Item</p>	
BUDGET LINE ITEM NUMBER:		FISCAL BUDGET YEAR:	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: <p>Must be re-evaluated every 2 years.</p>			
SUMMARY: <p>Approval of new boundaries and precincts for the election years 2022 and 2023.</p>			
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked, how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other:		See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): <p>Approve new precincts and boundary adjustments per state statute.</p>		Submitter's Signature Department Director, Etc. <p>Tryon Hassen</p> <small>Digitally signed by Tryon Hassen Date: 2021.05.27 14:55:29 -06'00'</small>	
FINANCE REVIEW Fiscal Impact/Cost:		Reviewed by Finance Director	
LEGAL REVIEW: (Note: Travel does not need legal review)		Reviewed by County Attorney	
COUNTY MANAGER REVIEW:		Approved by County Manager to be Placed on Agenda <p><i>Michael P. Gallagher II</i></p> <small>Digitally signed by Michael P. Gallagher II Date: 2021.06.09 11:15:27 -06'00'</small>	
Item No. 0201 RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN			
Approved: _____ Resolution No. <u>21-JUN-119R</u> Continued To: _____		Denied: _____ Policy No. _____ Referred To: _____	
		Other: _____ Ordinance No. _____ Comments: _____	

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-119R

**A RESOLUTION APPROVING THE CREATION OF NEW PRECINCTS AND
ADJUSTING PRECINCT BOUNDARIES**

WHEREAS, pursuant to Section 1-3-5A NMSA (1978), it is the duty of the Board of County Commissioners by resolution to create, divide, abolish, combine or adjust the boundaries of any precincts as necessary to meet the requirements of the Election Code as well as the legal and constitutional requirements for redistricting; *and*

WHEREAS, it has been determined by the County Clerk that the 2019 amendments to the Election Code require that five new precincts be created in the County, and that the creation of those new precincts should take effect January 1, 2022, since the new precincts would have no impact on current district boundaries; *and*

WHEREAS, it has been determined by the County Clerk that the 2019 amendments to the Election Code require adjustments to the boundaries of existing precincts, but that the adjustments to those precinct boundaries should take effect January 1, 2022 since the adjustments would have no impact upon current district boundaries.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that the creation of new precincts, adjustments to current precinct boundaries, and the designations as shown on the attached map are made part of this Resolution; *and*

BE IT FURTHER RESOLVED, by the Board of County Commissioners that the creation of the five new precincts shown on the attached map and the boundary adjustments to existing precincts shown on the attached map shall be effective January 1, 2022; *and*

BE IT FURTHER RESOLVED, that pursuant to NMSA 1978, Section 1-3-8 (1975), upon adoption of this Resolution, the board of county commissioners shall send a certified copy of this Resolution to the Secretary of State and to the County Chair of each of the major political parties and shall publish once the resolution in a newspaper as provided in Section 1-1-14 NMSA (1978).

BE IT FURTHER RESOLVED that the Commission Chair and/or County Manager may finalize and sign any documents consistent with the terms of this resolution.

PASSED, APPROVED AND ADOPTED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

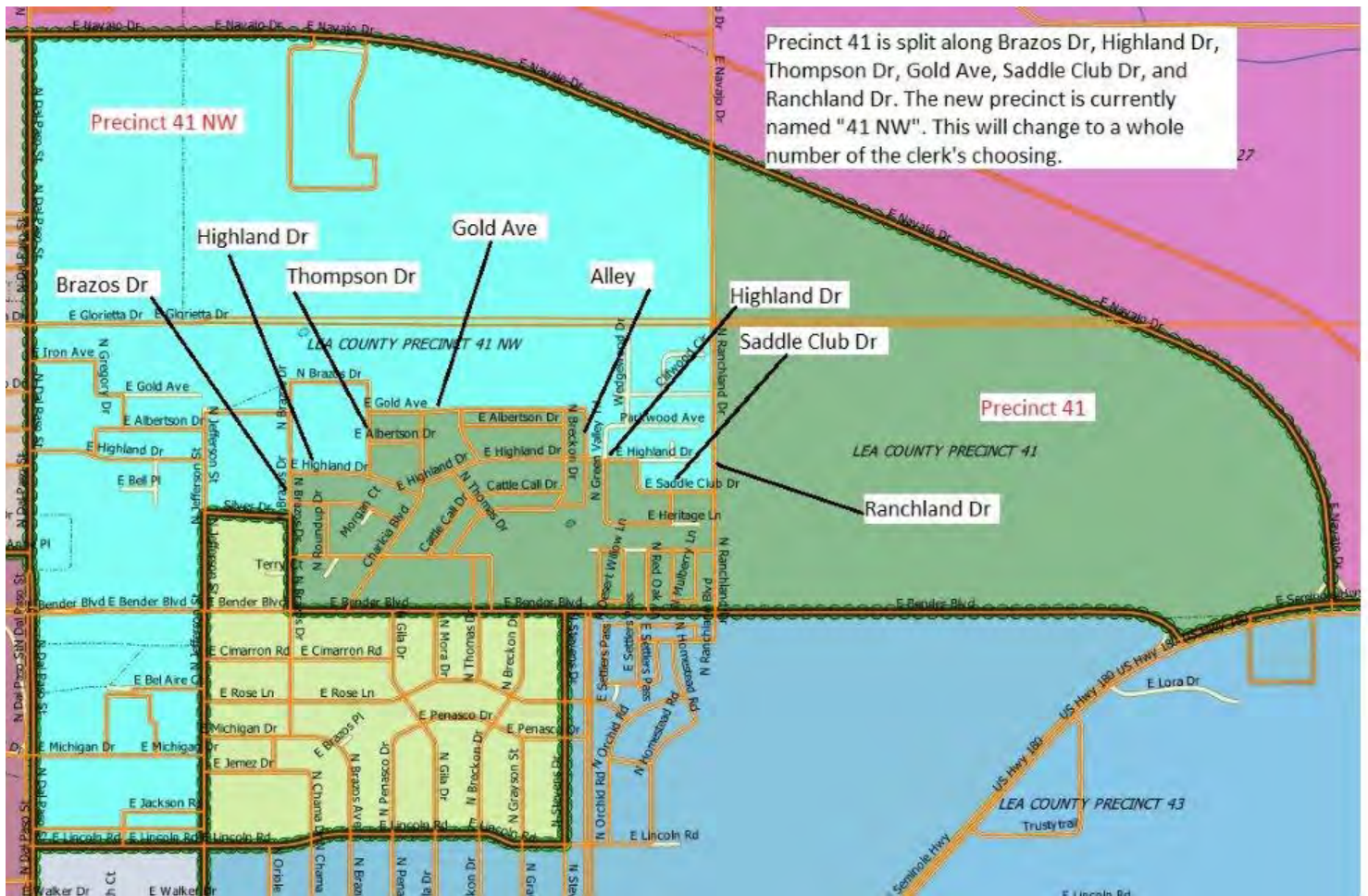
Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
Lea County Clerk

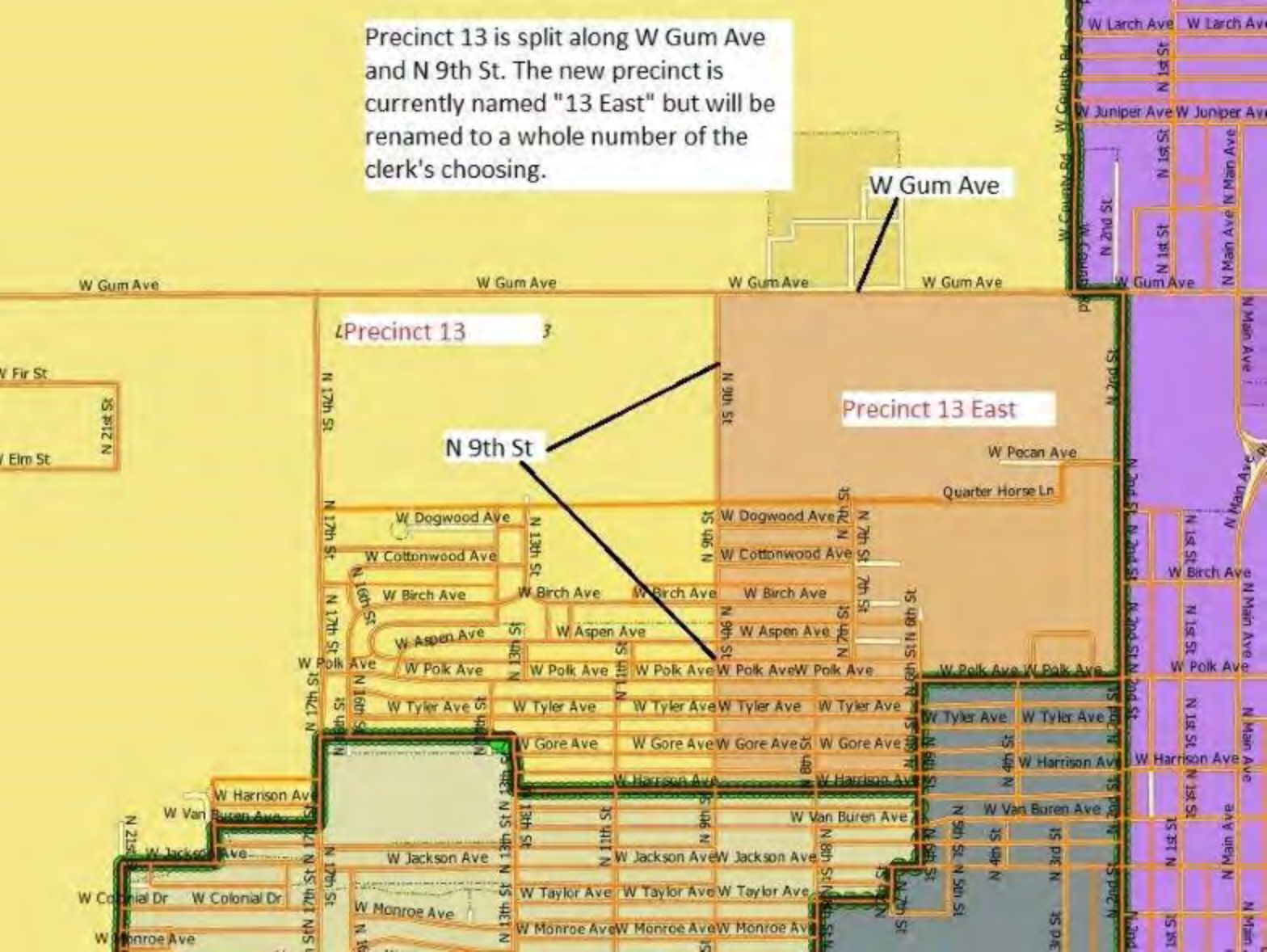
**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

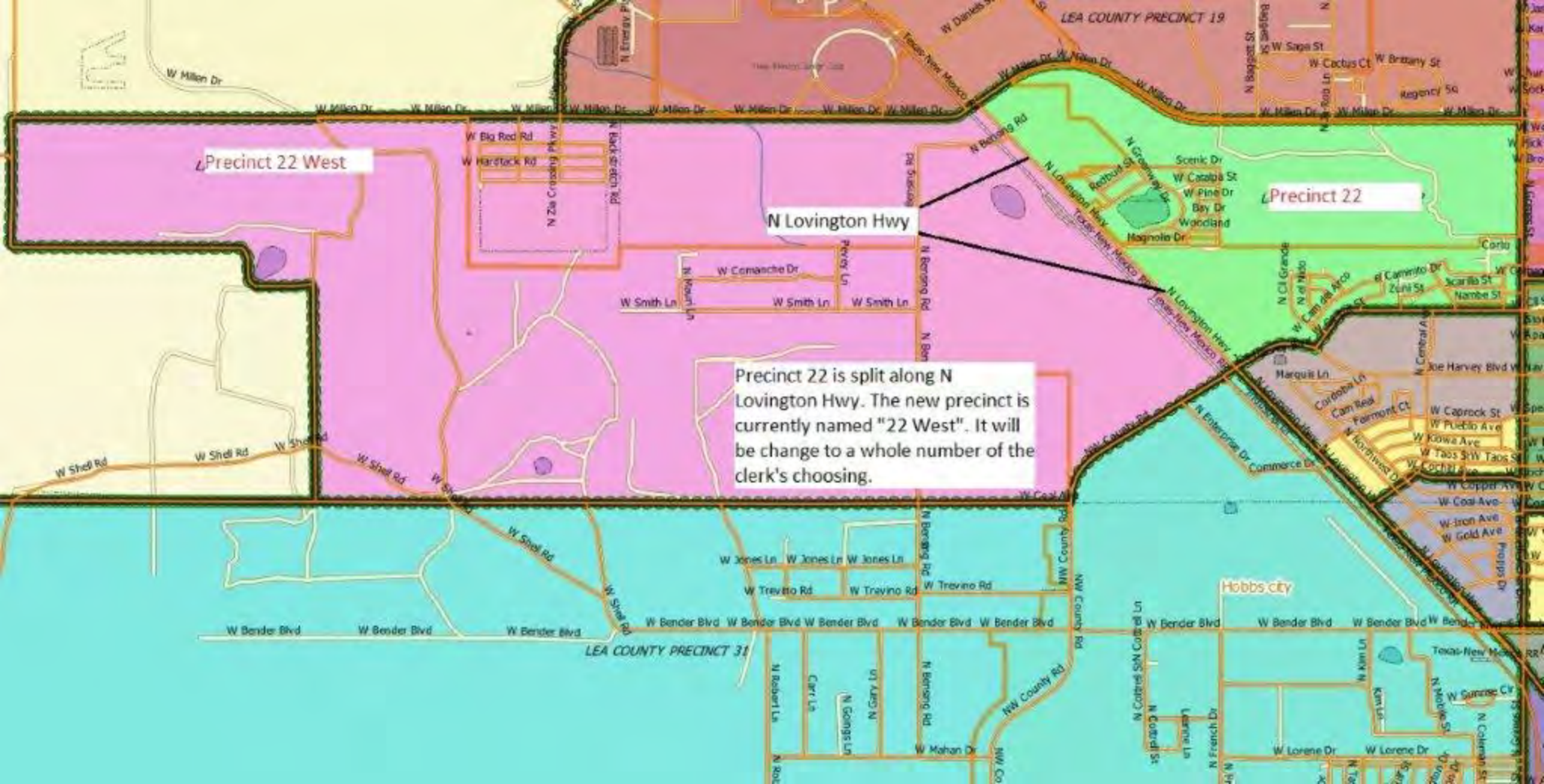
By: _____
Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney



Precinct 13 is split along W Gum Ave and N 9th St. The new precinct is currently named "13 East" but will be renamed to a whole number of the clerk's choosing.





Precinct 22 West

Precinct 22

Precinct 22 is split along N Lovington Hwy. The new precinct is currently named "22 West". It will be change to a whole number of the clerk's choosing.

Hobbs city

LEA COUNTY PRECINCT 31

LEA COUNTY PRECINCT 19

LEA COUNTY PRECINCT 22

↳ Precinct 23 North

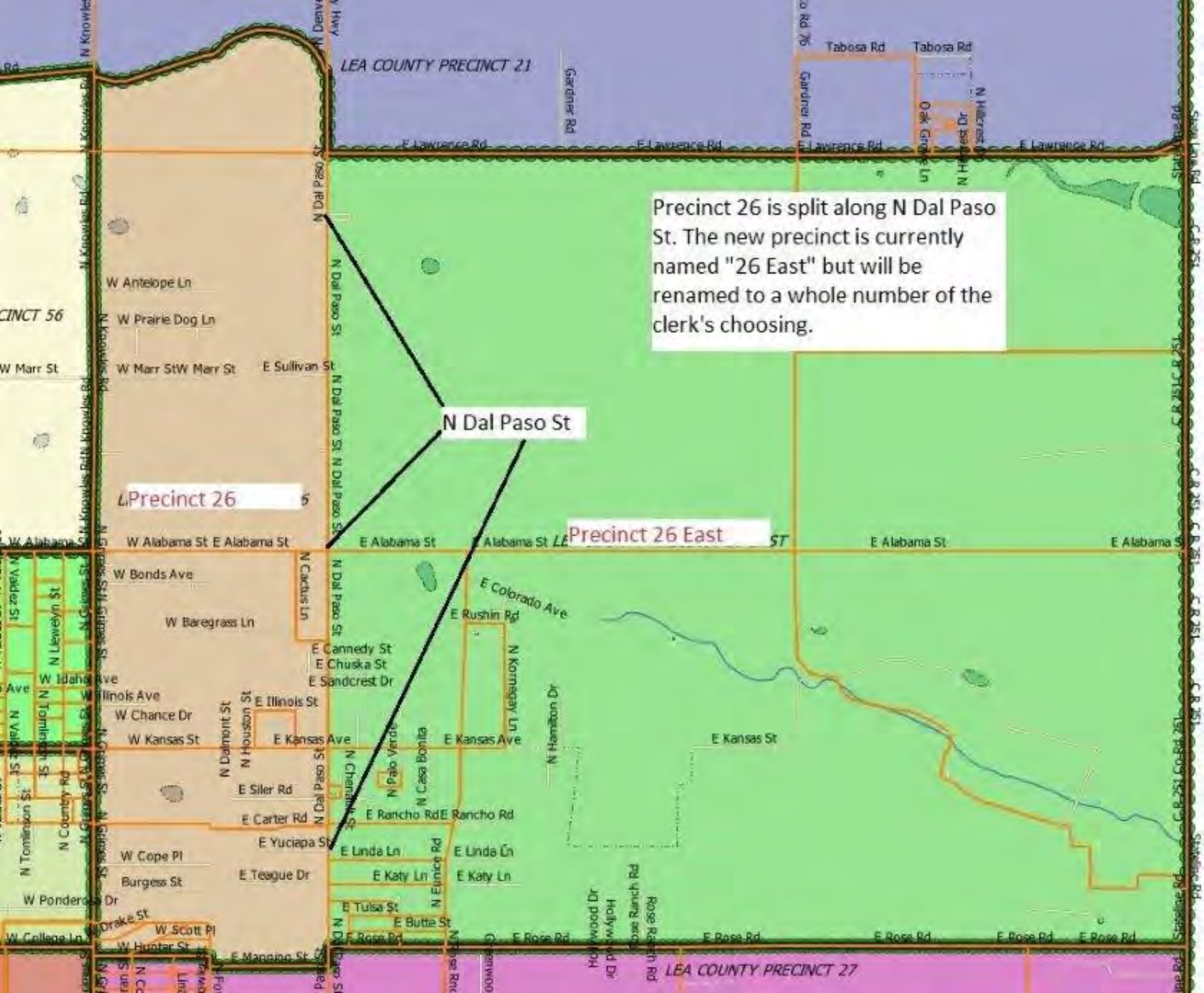
Precinct 23 is split along W Caprock St. The new precinct is currently named "23 North" but will be changed to a whole number of the clerk's choosing.

W Caprock St

Precinct 23

LEA COUNTY PRECINCT 31

LEA COUNTY PRECINCT 30



Precinct 26 is split along N Dal Paso St. The new precinct is currently named "26 East" but will be renamed to a whole number of the clerk's choosing.

N Dal Paso St

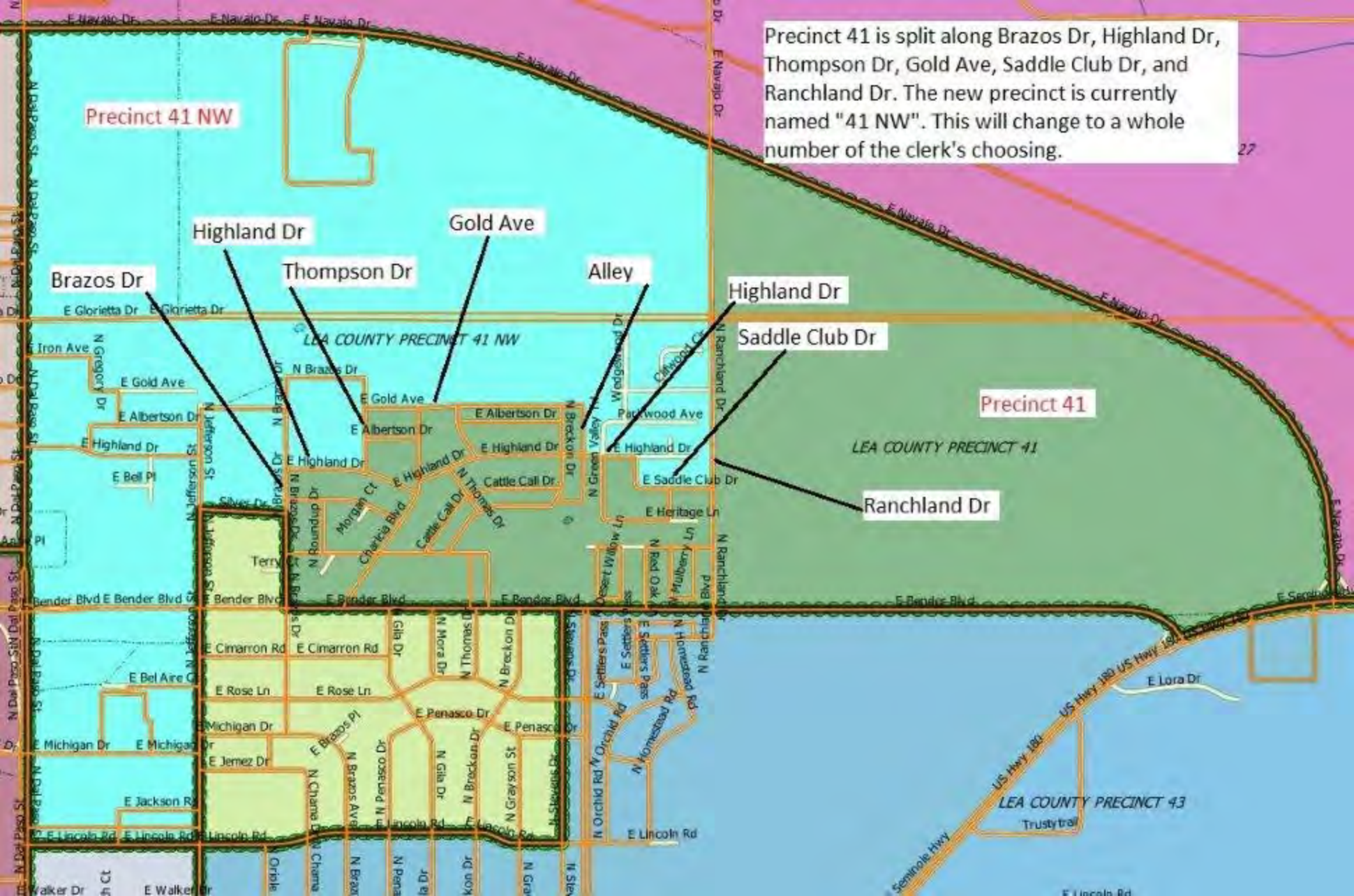
Precinct 26

Precinct 26 East

LEA COUNTY PRECINCT 27

Precinct 41 is split along Brazos Dr, Highland Dr, Thompson Dr, Gold Ave, Saddle Club Dr, and Ranchland Dr. The new precinct is currently named "41 NW". This will change to a whole number of the clerk's choosing.

27



Precinct 8

Beginning at the intersection of W Polk Ave and N 2nd St

<u>Along</u>	<u>Direction</u>	<u>To</u>
W Polk Ave	West	N 6 th St
N 6 th St	South	W Harrison Ave
W Harrison Ave	West	N 9 th St
N 9 th St	North	W Gum Ave
W Gum Ave	East	N 2 nd St
N 2 nd St	South	W Polk Ave

Ending at the intersection of W Polk Ave and N 2nd St

Precinct 13

Beginning at the intersection of W County Rd and W Gum Ave

<u>Along</u>	<u>Direction</u>	<u>To</u>
W County Rd	North	Reed Rd
Reed Rd	North	W McDonald Rd
W McDonald Rd	West	Hightop Rd
Hightop Rd	South	Anderson Rd
Anderson Rd	West	State Hwy 457
State Hwy 457	North	Priscilla Rd
Priscilla Rd	West, Northwest	Lea County Line
Lea County Line	South, West	Mendel Rd
Mendel Rd	Southeast	Patterson Rd
Patterson Rd	East	US Hwy 82
US Hwy 82	East	W D Ave
W D Ave	East	N 25 th St
N 25 th St	North	W Jefferson Ave
W Jefferson Ave	East	N 21 st St
N 21 st St	North	W Jackson Ave
W Jackson Ave	East	Lovington City Limits
Lovington City Limits	North	W Van Buren Ave
W Van Buren Ave	East	N 17 th St
N 17 th St	North	alley south of W Tyler Ave
alley south of W Tyler Ave	East	N 14 th St
N 14 th St	Southeast	N 13 th St
N 13 th St	South	W Harrison Ave
W Harrison Ave	East	N 9 th St
N 9 th St	North	W Gum Ave
W Gum Ave	East	W County Rd

Ending at the intersection of W County Rd and W Gum Ave

Precinct 22

Beginning at the intersection of W Millen Dr and N Lovington Hwy

<u>Along</u>	<u>Direction</u>	<u>To</u>
W Millen Dr	East	N Grimes St
N Grimes St	South	W Calle Sur St
W Calle Sur St	West	Joe Harvey Blvd
Joe Harvey Blvd	West	N Lovington Hwy
N Lovington Hwy	Northwest	W Millen Dr

Ending at the intersection of W Millen Dr and N Lovington Hwy

Precinct 23

Beginning at the intersection of W Caprock St and N Lovington Hwy

<u>Along</u>	<u>Direction</u>	<u>To</u>
W Caprock St	East	N Grimes St
N Grimes St	South	W Cochiti Ave
W Cochiti Ave	West	N Central Dr
N Central Dr	Southwest	N Lovington Hwy
N Lovington Hwy	Northwest	W Caprock St

Ending at the intersection of W Caprock St and N Lovington Hwy

Precinct 26

Beginning at the intersection of N Grimes St and W Hunter St

<u>Along</u>	<u>Direction</u>	<u>To</u>
N Grimes St	North	N Knowles Rd
N Knowles Rd	North	dirt road south of W Lawrence Rd
dirt road south of W Lawrence Rd	East	N Denver City Hwy
N Denver City Hwy	South	N Dal Paso St
N Dal Paso St	South	E Manning St
E Manning St	West	N Fowler St
N Fowler St	North	W Hunter St
W Hunter St	West	N Grimes St

Ending at the intersection of N Grimes St and W Hunter St

Precinct 37

Beginning at the intersection of NW County Rd and N Lovington Hwy

<u>Along</u>	<u>Direction</u>	<u>To</u>
NW County Rd	Southwest	W Coal Ave
W Coal Ave	West	powerline
powerline	West	dirt road
dirt road	North	dirt road
dirt road	West	dirt road
dirt road	North	dirt road
dirt road	East	W Millen Dr
W Millen Dr	East	N Lovington Hwy
N Lovington Hwy	Southeast	NW County Rd

Ending at the intersection of NW County Rd and N Lovington Hwy

Precinct 38

Beginning at the intersection of Joe Harvey Blvd and N Lovington Hwy

<u>Along</u>	<u>Direction</u>	<u>To</u>
Joe Harvey Blvd	East	W Calle Sur St
W Calle Sur St	East	N Grimes St
N Grimes St	South	W Caprock St
W Caprock St	West	N Lovington Hwy
N Lovington Hwy	Northwest	Joe Harvey Blvd

Ending at the intersection of Joe Harvey Blvd and N Lovington Hwy

Precinct 39

Beginning at the intersection of E Lawrence Rd and N Dal Paso St

<u>Along</u>	<u>Direction</u>	<u>To</u>
E Lawrence Rd	East	Lea County Line (Stateline Rd)
Lea County Line (Stateline Rd)	South	E Rose Rd
E Rose Rd	West	N Dal Paso St
N Dal Paso St	North	E Lawrence Rd

Ending at the intersection of E Lawrence Rd and N Dal Paso St

Precinct 40

Beginning at the intersection of E Lincoln Rd and N Dal Paso St

<u>Along</u>	<u>Direction</u>	<u>To</u>
E Lincoln Rd	East	N Jefferson St
N Jefferson St	North	Silver Dr
Silver Dr	East	N Brazos Dr
N Brazos Dr	North	E Highland Dr
E Highland Dr	East	Thompson Dr
Thompson Dr	North	E Gold Ave
E Gold Ave	East	alley north of E Albertson Dr
alley north of E Albertson Dr	East	alley east of N Breckon Dr
alley east of N Breckon Dr	South	E Highland Dr
E Highland Dr	East	Traditions Dr
Traditions Dr	South	E Saddle Club Dr
E Saddle Club Dr	East	N Ranchland Dr
N Ranchland Dr	North	dirt road
dirt road	North	E Navajo Dr
E Navajo Dr	West	N Dal Paso St
N Dal Paso St	South	E Lincoln Rd

Ending at the intersection of E Lincoln Rd and N Dal Paso St

Precinct 41

Beginning at the intersection of N Brazos Dr and E Bender Blvd

<u>Along</u>	<u>Direction</u>	<u>To</u>
N Brazos Dr	North	E Highland Dr
E Highland Dr	East	Thompson Dr
Thompson Dr	North	E Gold Ave
E Gold Ave	East	alley north of E Albertson Dr
alley north of E Albertson Dr	East	alley east of N Breckon Dr
alley east of N Breckon Dr	South	E Highland Dr
E Highland Dr	East	Traditions Dr
Traditions Dr	South	E Saddle Club Dr
E Saddle Club Dr	East	N Ranchland Dr
N Ranchland Dr	North	dirt road
dirt road	North	E Navajo Dr
E Navajo Dr	Southeast	E Seminole Hwy
E Seminole Hwy	West	E Bender Blvd
E Bender Blvd	West	N Brazos Dr

Ending at the intersection of N Brazos Dr and E Bender Blvd

1-3-5. Precincts; powers of county commissioners.

A. The board of county commissioners shall by resolution:

- (1) create additional precincts to meet the requirements of Section [1-3-1](#) NMSA 1978; and
- (2) divide, abolish, combine or adjust the boundaries of any precincts as necessary to meet legal and constitutional requirements for redistricting.

B. Any necessary precinct boundary adjustments shall be submitted to the secretary of state no later than the first Monday in December of each odd-numbered year to become effective January 1 next succeeding the approval of the boundary adjustment. No precinct shall be created, divided, abolished or combined or the boundaries adjusted less than four months prior to a statewide election, except by order of the district court.

C. The county clerk shall notify the secretary of state in writing of any proposed changes in precincts or the designation of polling places made by the board of county commissioners and shall furnish the current geographical boundaries, designation and word description of each new polling place and each new or changed precinct.

D. The secretary of state shall review all new or changed precinct maps submitted pursuant to this section for compliance under the Precinct Boundary Adjustment Act [[1-3-10](#) to [1-3-14](#) NMSA 1978] and Section [1-3-1](#) NMSA 1978.

E. Precincts shall be designated solely by whole numbers.

History: 1953 Comp., § 3-3-6, enacted by Laws 1969, ch. 240, § 55; 1975, ch. 255, § 31; [2019, ch. 212, § 38](#).

1-3-8. Precinct changes; notice and publication.

A. Upon the adoption of any resolution, or upon the final action of any district court upon a petition creating, abolishing, dividing or consolidating any precinct, or changing any precinct boundary, or changing any designated polling place, the board of county commissioners shall:

- (1) send a certified copy of the resolution or court order to the secretary of state and to the county chair of each of the major political parties; and
- (2) publish once the resolution in a newspaper as provided in the Election Code.

B. A polling place located on Indian nation, tribal or pueblo lands shall not be eliminated or consolidated with other polling locations without the written agreement of the Indian nation, tribe or pueblo on which the polling place is located.

History: 1953 Comp., § 3-3-9, enacted by Laws 1969, ch. 240, § 58; 1975, ch. 255, § 32; [2021, ch. 107, § 2](#).

1-3-14. Standard base map required.

All precinct maps prepared by the county clerk as required in the Precinct Boundary Adjustment Act [[1-3-10](#) to [1-3-14](#) NMSA 1978] shall be on a standard base map as prescribed by the secretary of state in order to achieve as nearly as practicable uniformity of size and scale.

History: Laws 1983, ch. 223, § 5; [1995, ch. 126, § 6](#).

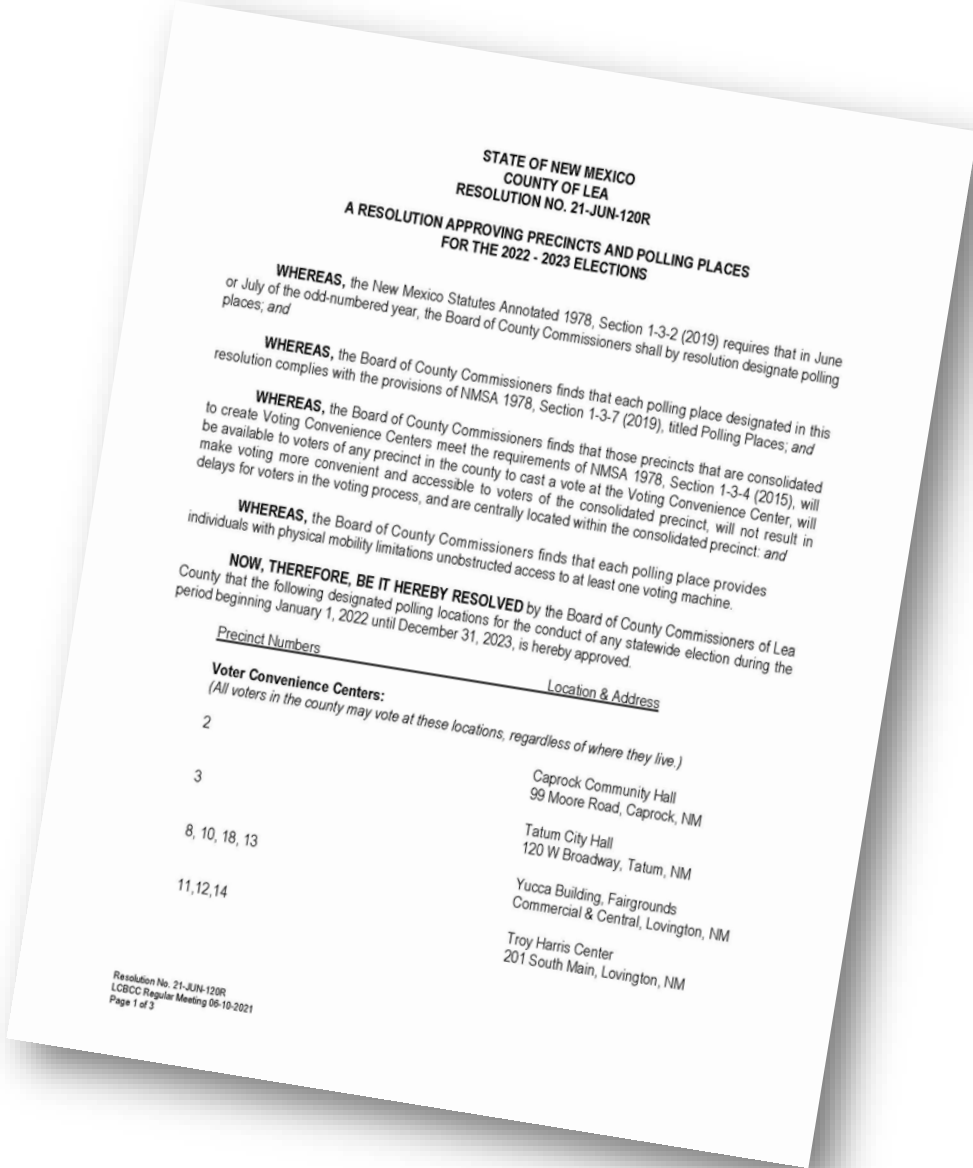


The New Mexico Statutes Annotated 1978, Section 1-3-2 (2019) requires that in June or July of the odd-numbered year, the Board of County Commissioners shall by resolution designate polling places.

The Board of County Commissioners finds that each polling place designated in this resolution complies with the provisions of NMSA 1978, Section 1-3-7 (2019), titled Polling Places.

The Board of County Commissioners finds that those precincts that are consolidated to create Voting Convenience Centers meet the requirements of NMSA 1978, Section 1-3-4 (2015), will be available to voters of any precinct in the county to cast a vote at the Voting Convenience Center, will make voting more convenient and accessible to voters of the consolidated precinct, will not result in delays for voters in the voting process, and are centrally located within the consolidated precinct.

The Board of County Commissioners finds that each polling place provides individuals with physical mobility limitations unobstructed access to at least one voting machine.





Designated Polling Locations for the Conduct of any Statewide Election During the Period beginning January 1, 2022 until December 31, 2023

<u>Precinct Numbers</u>	<u>Location & Address</u>
-------------------------	-------------------------------

Voter Convenience Centers:
(All voters in the county may vote at these locations, regardless of where they live.)

2	Caprock Community Hall 99 Moore Road, Caprock, NM
3	Tatum City Hall 120 W Broadway, Tatum, NM
8, 10, 18, 13	Yucca Building, Fairgrounds Commercial & Central, Lovington, NM
11,12,14	Troy Harris Center 201 South Main, Lovington, NM
9, 15A, 16, 17	Lovington Municipal Schools Central Office Community Room 18 West Washington, Lovington, NM



Designated Polling Locations for the Conduct of any Statewide Election During the Period beginning January 1, 2022 until December 31, 2023
Continued

<u>Precinct Numbers</u>	<u>Location & Address</u>
-------------------------	-------------------------------

Voter Convenience Centers:

(All voters in the county may vote at these locations, regardless of where they live.)

15B	Maljamar Community Hall 36 Maljamar Road Maljamar, NM
20, 21, 26, 27, 28, 56	Lea County Road Department 5915 Lovington, Highway, Hobbs, NM
19, 22, 23, 29, 30, 37, 38, 57	Lea County Event Center 5101 N Lovington Highway, Hobbs, NM
24, 25, 39, 40, 41, 42, 43	Lea County Annex Office Complex 1019 East Bender Blvd, Hobbs, NM
31, 32, 33, 34	Hobbs Teen Center 620 West Alto, Hobbs, NM



Designated Polling Locations for the Conduct of any Statewide Election During the Period beginning January 1, 2022 until December 31, 2023
Continued

<u>Precinct Numbers</u>	<u>Location & Address</u>
-------------------------	-------------------------------

Voter Convenience Centers:

(All voters in the county may vote at these locations, regardless of where they live.)

35, 44, 51, 58, 61	Hobbs City Hall 200 East Broadway, Hobbs, NM
36, 52, 53, 54, 55, 59	Hobbs Municipal School Training Facility 2110 East Sanger, Hobbs, NM
62	Monument Community Center 10620 W NM HWY 322, Monument, NM
71, 72	Eunice Community Center 12 th & Ave I, Eunice, NM
73, 74	Jal, City Hall 309 South Main, Jal, NM



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: <p align="center">05/27/2021</p>		SUBMITTED BY Name, Title, Dept: <p>Tryon Hassen, Chief Deputy Clerk, Lea County Clerk</p>	
SUBJECT: <p>Resolution Establishing Polling Locations for Election years 2022 and 2023.</p>		ATTACHMENT(S): <p>NM Statutes Section 01-03-02, 01-03-04, 01-03-07 and Resolution.</p>	
NO. OF ORIGINALS FOR SIGNATURE: <p>1</p>		ACTION REQUESTED: <p>Action Item</p>	
BUDGET LINE ITEM NUMBER:		FISCAL BUDGET YEAR:	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: <p>Must be re-evaluated every 2 years.</p>			
SUMMARY:			
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked, how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other:		See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): <p>Approve Polling Locations for the 2022 & 2023 Election years per NM State Statute.</p>		Submitter's Signature Department Director, Etc. <p>Tryon Hassen</p> <small>Digitally signed by Tryon Hassen Date: 2021.05.27 14:57:39 -06'00'</small>	
FINANCE REVIEW Fiscal Impact/Cost:		Reviewed by Finance Director	
LEGAL REVIEW: (Note: Travel does not need legal review)		Reviewed by County Attorney	
COUNTY MANAGER REVIEW:		Approved by County Manager to be Placed on Agenda <p><i>Michael P. Gallagher II</i></p> <small>Digitally signed by Michael P. Gallagher II Date: 2021.06.09 11:14:29 -06'00'</small>	
Item No. <u>0202 </u>			
RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN			
Approved: _____ Resolution No. <u>21-JUN-120R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: _____ Ordinance No. _____ Comments: _____	

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-120R

A RESOLUTION APPROVING PRECINCTS AND POLLING PLACES
FOR THE 2022 - 2023 ELECTIONS

WHEREAS, the New Mexico Statutes Annotated 1978, Section 1-3-2 (2019) requires that in June or July of the odd-numbered year, the Board of County Commissioners shall by resolution designate polling places; *and*

WHEREAS, the Board of County Commissioners finds that each polling place designated in this resolution complies with the provisions of NMSA 1978, Section 1-3-7 (2019), titled Polling Places; *and*

WHEREAS, the Board of County Commissioners finds that those precincts that are consolidated to create Voting Convenience Centers meet the requirements of NMSA 1978, Section 1-3-4 (2015), will be available to voters of any precinct in the county to cast a vote at the Voting Convenience Center, will make voting more convenient and accessible to voters of the consolidated precinct, will not result in delays for voters in the voting process, and are centrally located within the consolidated precinct: *and*

WHEREAS, the Board of County Commissioners finds that each polling place provides individuals with physical mobility limitations unobstructed access to at least one voting machine.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that the following designated polling locations for the conduct of any statewide election during the period beginning January 1, 2022 until December 31, 2023, is hereby approved.

<u>Precinct Numbers</u>	<u>Location & Address</u>
Voter Convenience Centers: <i>(All voters in the county may vote at these locations, regardless of where they live.)</i>	
2	Caprock Community Hall 99 Moore Road, Caprock, NM
3	Tatum City Hall 120 W Broadway, Tatum, NM
8, 10, 18, 13	Yucca Building, Fairgrounds Commercial & Central, Lovington, NM
11,12,14	Troy Harris Center 201 South Main, Lovington, NM

9, 15A, 16, 17	Lovington Municipal Schools Central Office Community Room 18 West Washington, Lovington, NM
15B	Maljamar Community Hall 36 Maljamar Road Maljamar, NM
20, 21, 26, 27, 28, 56	Lea County Road Department 5915 Lovington, Highway, Hobbs, NM
19, 22, 23, 29, 30, 37, 38, 57	Lea County Event Center 5101 N Lovington Highway, Hobbs, NM
24, 25, 39, 40, 41, 42, 43	Lea County Annex Office Complex 1019 East Bender Blvd, Hobbs, NM
31, 32, 33, 34	Hobbs Teen Center 620 West Alto, Hobbs, NM
35, 44, 51, 58, 61	Hobbs City Hall 200 East Broadway, Hobbs, NM
36, 52, 53, 54, 55, 59	Hobbs Municipal School Training Facility 2110 East Sanger, Hobbs, NM
62	Monument Community Center 10620 W NM HWY 322, Monument, NM
71, 72	Eunice Community Center 12 th & Ave I, Eunice, NM
73, 74	Jal, City Hall 309 South Main, Jal, NM

BE IT FURTHER RESOLVED that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

PASSED, APPROVED AND ADOPTED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
 Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
 Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney

1-3-2. Precincts; duties of county commissioners.

A. In June or July of each odd-numbered year, the board of county commissioners shall by resolution:

(1) designate the polling place of each precinct that shall provide individuals with physical mobility limitations an unobstructed access to at least one voting machine;

(2) consolidate any precincts for the next succeeding primary and general elections pursuant to Section [1-3-4](#) NMSA 1978;

(3) designate any mail ballot election precincts for the next succeeding primary and general elections;

(4) consolidate precincts for the regular local elections following the next succeeding general election as provided in Section [1-3-4](#) NMSA 1978;

(5) designate any mail ballot election precincts for the regular local election following the next succeeding general election;

(6) create additional precincts to meet the requirements of Section [1-3-1](#) NMSA 1978 or upon petition pursuant to Section [4-38-21](#) NMSA 1978;

(7) create additional polling places in existing precincts as necessary pursuant to Section [1-3-7.1](#) NMSA 1978; and

(8) divide any precincts as necessary to meet legal and constitutional requirements for redistricting.

B. Polling places, consolidated precincts and mail ballot election precinct designations established in the resolution adopted pursuant to Subsection A of this section for primary and general elections shall be the same used for any special election for the office of United States representative held in the two succeeding calendar years following adoption of the resolution.

C. The county clerk shall notify the secretary of state in writing of any proposed changes in precincts or the designation of polling places made by the board of county commissioners and shall furnish a copy of the map showing the current geographical boundaries, designation and word description of each new polling place and each new or changed precinct.

D. The secretary of state shall review all new or changed precinct maps submitted pursuant to this section for compliance under the Precinct Boundary Adjustment Act [[1-3-10](#) through [1-3-14](#) NMSA 1978]. Any necessary precinct boundary adjustments shall be made and submitted to the secretary of state no later than the first Monday in December of each odd-numbered year. Upon approval of the new or changed precincts by the secretary of state, the precincts and polling places as changed by the resolution of the boards of county commissioners and approved by the secretary of state shall be the official precincts and polling places for the next succeeding primary and general elections and the regular local election following the next succeeding general election.

History: 1953 Comp., § 3-3-2, enacted by Laws 1969, ch. 240, § 51; 1975, ch. 255, § 28; 1977, ch. 64, § 2; 1979, ch. 105, § 1; 1984 (1st S.S.), ch. 3, § 2; 1989, ch. 392, § 4; 1991 (1st S.S.), ch. 6, § 2; 1995, ch. 126, § 2; 2009, ch. 251, § 3; 2009, ch. 274, § 2; 2011, ch. 131, § 2; 2018, ch. 79, § 3.

1-3-4. Consolidation of precincts.

A. Precincts may be consolidated by the board of county commissioners for the following elections:

- (1) primary and general elections; and
- (2) local elections.

B. When precincts are consolidated for a primary and general election or a regular local election, the resolution required by Section [1-3-2](#) NMSA 1978, in addition to the other matters required by law, shall state therein which precincts have been consolidated and the designation of the polling place. In addition, when consolidating precincts:

(1) any voter of the county shall be allowed to vote in any consolidated precinct polling location in the county;

(2) each consolidated precinct in a primary or general election shall be composed of no more than ten precincts;

(3) each consolidated precinct in a local election shall be composed of no more than twenty precincts;

(4) each consolidated precinct shall comply with the provisions of Section [1-3-7](#) NMSA 1978;

(5) each consolidated precinct polling location shall have a broadband internet connection and real-time access to the statewide voter registration electronic management system;

(6) the county clerk may maintain any alternative voting locations previously used in the same election open for voting on election day for any voter in the county, in addition to the polling location established in each consolidated precinct; and

(7) the board of county commissioners may permit rural precincts to be exempted from operating as or being a part of a consolidated precinct; provided that if the precinct is not designated as a mail ballot election precinct pursuant to Section [1-6-22.1](#) NMSA 1978 and the polling place for the rural precinct does not have real-time access to the statewide voter registration electronic management system, voters registered in a rural precinct as described in this paragraph are permitted to vote in any consolidated precinct polling location on election day only by use of a provisional paper ballot, which shall be counted after the county clerk confirms that the voter did not also vote in the rural precinct.

C. Unless the county clerk receives a written waiver from the secretary of state specifying the location and specific provision being waived, each consolidated precinct polling location shall:

(1) have ballots available for voters from every precinct that is able to vote in the consolidated precinct;

(2) have at least one optical scan tabulator programmed to read every ballot style able to be cast in the consolidated precinct;

(3) have at least one voting system available to assist disabled voters to cast and record their votes;

(4) have sufficient spaces for at least five voters to simultaneously and privately mark their ballots, with at least one of those spaces wheelchair-accessible;

(5) have sufficient check-in stations to accommodate voters throughout the day as provided in Section [1-9-5](#) NMSA 1978;

(6) have a secure area for storage of preprinted ballots or for storage of paper ballot stock and a system designed to print ballots at a polling location;

(7) issue a ballot to voters who have provided the required voter identification after the voter has signed a signature roster or an electronic equivalent approved by the voting system certification committee or after the voter has subscribed an application to vote on a form approved by the secretary of state; and

(8) be in a location that is accessible and compliant with the requirements of the federal Americans with Disabilities Act of 1990.

D. As a prerequisite to consolidation, the authorizing resolution must find that consolidation will make voting more convenient and accessible to voters of the consolidated precinct and will not result in delays for voters in the voting process and that the consolidated precinct voting location will be centrally located within the consolidated precinct.

History: 1953 Comp., § 3-3-4, enacted by Laws 1975, ch. 255, § 30; 2011, ch. 131, § 3; 2015, ch. 145, § 11; 2018, ch. 79, § 4.

1-3-7. Polling places.

A. No less than one polling place shall be provided for each precinct that is not a mail ballot election precinct; provided that in a local election, a precinct that lies partly within and partly without a district may be located in a single polling place and use a single precinct board.

B. The board of county commissioners shall designate as the polling place or places, as the case may be, in each precinct, other than a mail ballot election precinct, the most convenient and suitable public building or public school building in the precinct that can be obtained.

C. If no public building or public school building is available, the board of county commissioners shall provide some other suitable place, which shall be the most convenient and appropriate place obtainable in the precinct, considering the purpose for which it is to be used pursuant to the Election Code.

D. If, in a precinct that is not a mail ballot election precinct or a consolidated precinct, there is no public building or public school building available in the precinct, and there is no other suitable place obtainable in the precinct, the board of county commissioners may designate as a polling place for the precinct the most convenient and suitable building or public school building nearest to that precinct that can be obtained. No polling place shall be designated outside the boundary of the precinct as provided in this subsection until such designated polling place is approved by written order of the district court of the county in which the precinct is located.

E. Upon application of the board of county commissioners, the governing board of any school district shall permit the use of any school building or a part thereof for registration purposes and the conduct of any election; provided that the building or the part used for the election complies with the standards set out in the federal Voting Accessibility for the Elderly and Handicapped Act.

F. Public schools may be closed for elections at the discretion of local school boards.

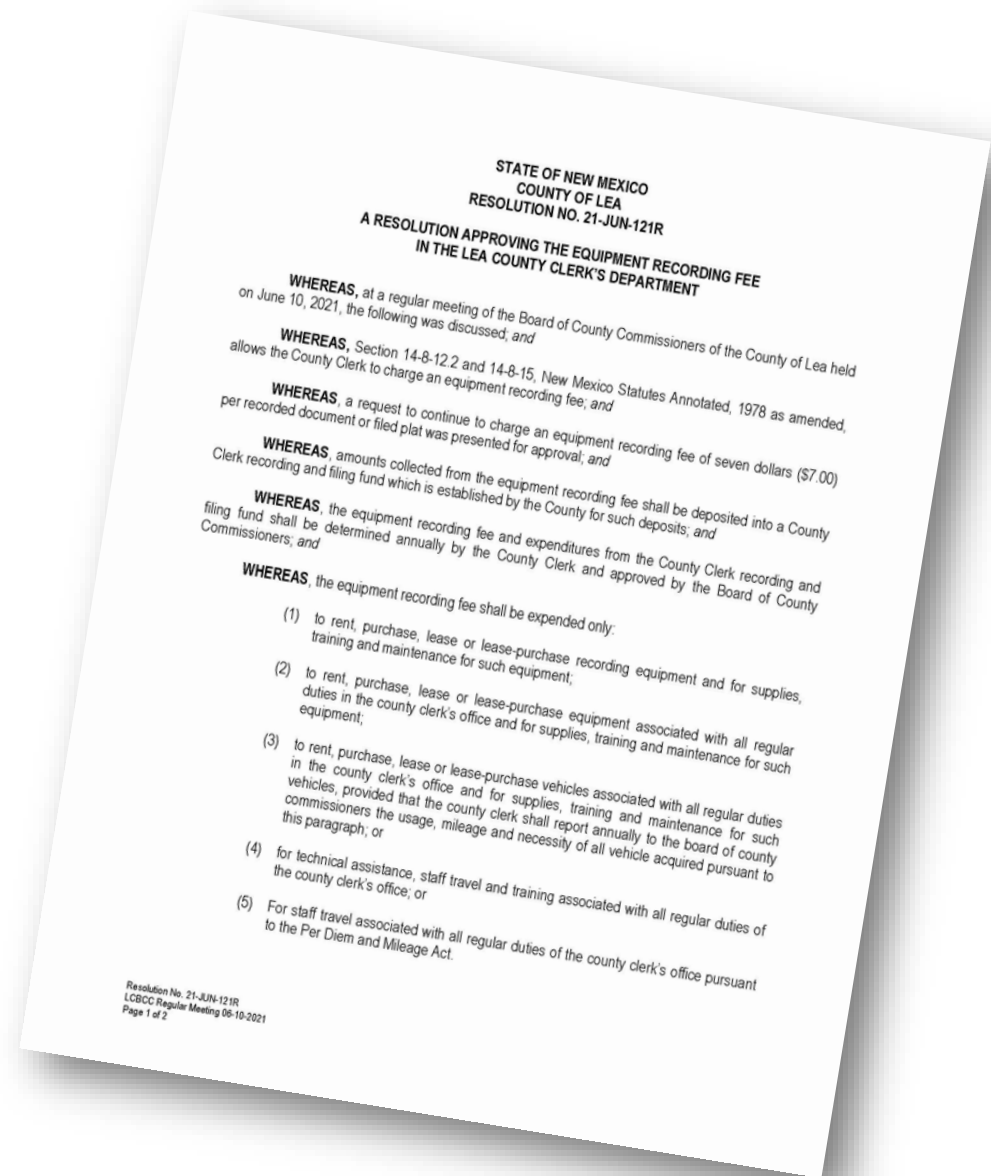
History: 1953 Comp., § 3-3-8, enacted by Laws 1969, ch. 240, § 57; 1971, ch. 316, § 1; 1984 (1st S.S.), ch. 3, § 3; 1987, ch. 249, § 6; 1989, ch. 392, § 5; 1991 (1st S.S.), ch. 6, § 3; 2009, ch. 251, § 4; 2009, ch. 274, § 3; 2011, ch. 131, § 4; 2018, ch. 79, § 5.

Section 14-8-12.2 and 14-8-15, New Mexico Statutes Annotated, 1978 as amended, allows the County Clerk to charge an equipment recording fee.

Amounts collected from the equipment recording fee shall be deposited into a County Clerk recording and filing fund which is established by the County for such deposits.

The equipment recording fee and expenditures from the County Clerk recording and filing fund shall be determined annually by the County Clerk and approved by the Board of County Commissioners.

Requesting continued authorization for the County Clerk to charge a seven-dollar (\$7.00) equipment recording fee per each \$25.00 collected.



The equipment recording fee shall be expended only:

- (1) to rent, purchase, lease or lease-purchase recording equipment and for supplies, training and maintenance for such equipment;
- (2) to rent, purchase, lease or lease-purchase equipment associated with all regular duties in the county clerk's office and for supplies, training and maintenance for such equipment;
- (3) to rent, purchase, lease or lease-purchase vehicles associated with all regular duties in the county clerk's office and for supplies, training and maintenance for such vehicles, provided that the county clerk shall report annually to the board of county commissioners the usage, mileage and necessity of all vehicle acquired pursuant to this paragraph; or
- (4) for technical assistance, staff travel and training associated with all regular duties of the county clerk's office; or
- (5) for staff travel associated with all regular duties of the county clerk's office pursuant to the Per Diem and Mileage Act.



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 05/26/2021	SUBMITTED BY Name, Title, Dept: Tryon Hassen, Chief Deputy Clerk, Lea County Clerk	
SUBJECT: Equipment Recording fee resolution	ATTACHMENT(S): Section 14-8-12-2 and 14-8-15, NMSA 1978 Compilation, as amended and Resolution	
NO. OF ORIGINALS FOR SIGNATURE: 1	ACTION REQUESTED: Action Item	
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR:	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Must be renewed annually.		
SUMMARY: Continuation of existing Resolution: Equipment Recording Fee - Sets the fee for each recorded document, a portion of which (\$7.00 for each recorded document) is deposited into the Clerk's Equipment Fund.		
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked, how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other:	See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): Approval of Equipment Recording Fee Resolution.	Submitter's Signature Department Director, Etc. Tryon Hassen <small>Digitally signed by Tryon Hassen Date: 2021.05.26 16:03:42 -06'00'</small>	
FINANCE REVIEW Fiscal Impact/Cost: The financial impact to Lea County will be revenue collected of \$25.00 for each document recorded by the County Clerk. \$18.00 will be credited to the General Fund and \$7.00 will be credited to the Clerk's Recording and Filing Fund.	Reviewed by Finance Director Henry C Low Jr <small>Digitally signed by Henry C Low Jr Date: 2021.06.02 09:10:43 -06'00'</small>	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda <i>Michael P. Gallagher II</i> <small>Digitally signed by Michael P. Gallagher II Date: 2021.06.09 12:04:49 -06'00'</small>	
Item No. <u>0203</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____ Resolution No. <u>21-JUN-021R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: _____ Ordinance No. _____ Comments: _____

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-121R

**A RESOLUTION APPROVING THE EQUIPMENT RECORDING FEE
IN THE LEA COUNTY CLERK'S DEPARTMENT**

WHEREAS, at a regular meeting of the Board of County Commissioners of the County of Lea held on June 10, 2021, the following was discussed; *and*

WHEREAS, Section 14-8-12.2 and 14-8-15, New Mexico Statutes Annotated, 1978 as amended, allows the County Clerk to charge an equipment recording fee; *and*

WHEREAS, a request to continue to charge an equipment recording fee of seven dollars (\$7.00) per recorded document or filed plat was presented for approval; *and*

WHEREAS, amounts collected from the equipment recording fee shall be deposited into a County Clerk recording and filing fund which is established by the County for such deposits; *and*

WHEREAS, the equipment recording fee and expenditures from the County Clerk recording and filing fund shall be determined annually by the County Clerk and approved by the Board of County Commissioners; *and*

WHEREAS, the equipment recording fee shall be expended only:

- (1) to rent, purchase, lease or lease-purchase recording equipment and for supplies, training and maintenance for such equipment;
- (2) to rent, purchase, lease or lease-purchase equipment associated with all regular duties in the county clerk's office and for supplies, training and maintenance for such equipment;
- (3) to rent, purchase, lease or lease-purchase vehicles associated with all regular duties in the county clerk's office and for supplies, training and maintenance for such vehicles, provided that the county clerk shall report annually to the board of county commissioners the usage, mileage and necessity of all vehicle acquired pursuant to this paragraph; or
- (4) for technical assistance, staff travel and training associated with all regular duties of the county clerk's office; or
- (5) for staff travel associated with all regular duties of the county clerk's office pursuant to the Per Diem and Mileage Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that authorization for the County Clerk to charge a seven-dollar (\$7.00) equipment recording fee per each \$25.00 collected is hereby approved.

BE IT FURTHER RESOLVED that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

PASSED, APPROVED AND ADOPTED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
 Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney



14-8-12.2. County clerk recording and filing fund; uses.

- A. A "county clerk recording and filing fund" is established in each county.
- B. Expenditures from the county clerk recording and filing fund shall be determined annually by the county clerk and approved by the board of county commissioners.
- C. Expenditures from the county clerk recording and filing fund may be expended only:
 - (1) to rent, purchase, lease or lease-purchase recording equipment and for supplies, training and maintenance for such equipment;
 - (2) to rent, purchase, lease or lease-purchase equipment associated with all regular duties in the county clerk's office and for supplies, training and maintenance for such equipment;
 - (3) to rent, purchase, lease or lease-purchase vehicles associated with all regular duties in the county clerk's office and for supplies, training and maintenance for such vehicles, provided that the county clerk shall report annually to the board of county commissioners the usage, mileage and necessity of any vehicle acquired pursuant to this paragraph;
 - (4) for technical assistance or for training associated with all regular duties of the county clerk's office; or
 - (5) for staff travel associated with all regular duties of the county clerk's office pursuant to the Per Diem and Mileage Act [[10-8-1](#) through [10-8-8](#) NMSA 1978].

History: 1978 Comp., § 14-8-12.2, enacted by Laws 1985, ch. 122, § 2; 1987, ch. 288, § 1; 1994, ch. 28, § 1; 1995, ch. 26, § 1; 2002, ch. 97, § 1; 2008, ch. 66, § 1; 2011, ch. 134, § 12.

14-8-15. Payment of fees; disposition.

- A. No county clerk shall receive any instrument of writing for filing or record unless the fees for such filing and recording have first been paid.
- B. Unless otherwise specified by law, the county clerk shall collect a recording fee of twenty-five dollars (\$25.00) for each document filed or recorded by the county clerk.
- C. If a document being filed or recorded contains more than ten entries to the county recording index, the county clerk shall collect an additional fee of twenty-five dollars (\$25.00) for each additional block of ten or fewer entries to the county recording index from the document.
- D. To the extent documents described in Section [14-8-13](#) NMSA 1978 are filed or recorded in the office of the county clerk, the documents shall be received pursuant to the fees described in this section.
- E. For each fee of twenty-five dollars (\$25.00) collected by the county clerk pursuant to this section, eighteen dollars (\$18.00) shall be deposited in the county general fund and seven dollars (\$7.00) shall be deposited in the county clerk recording and filing fund.

History: Laws 1901, ch. 62, § 19; 1909, ch. 49, § 1; Code 1915, § 4797; C.S. 1929, § 118-121; 1941 Comp., § 13-113; 1953 Comp., § 71-1-13; 2011, ch. 134, § 14.

Consideration of Lea County Resolution No. 21-JUN-122R Authorizing the Submittal of an Agreement to the U.S. Department of the Treasury for the Coronavirus Local Fiscal Recovery Fund

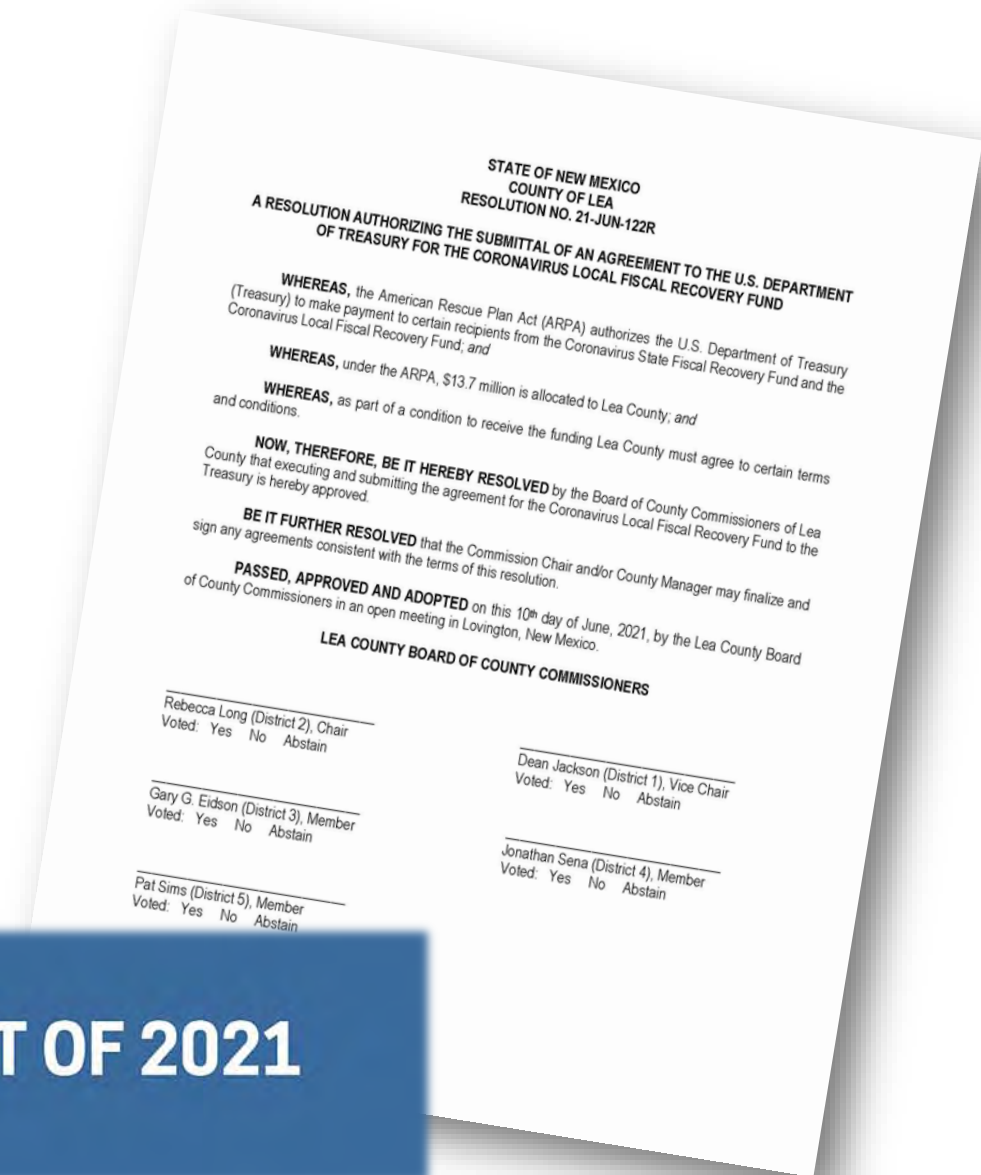


The American Rescue Plan Act (ARPA) authorizes the U.S. Department of Treasury (Treasury) to make payment to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Under the ARPA, \$13.7 million is allocated to Lea County.

Lea County must agree to certain terms and conditions as part of the requirements to receive the funding

Request approval to execute and submit an agreement to the Treasury for the coronavirus Local Fiscal Recovery Funds.



AMERICAN RESCUE PLAN ACT OF 2021

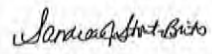
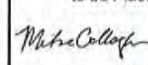


**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 06/08/2021	SUBMITTED BY Name, Title, Dept: Michael Gallagher, County Manager	
SUBJECT: Agreement with U.S. Department of Treasury for the Coronavirus Local Fiscal Recovery Fund	ATTACHMENT(S): Resolution	
NO. OF ORIGINALS FOR SIGNATURE: 1 Resolution	ACTION REQUESTED: Action Item	
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR:	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Section 2.1: Collaboration & partnership with local communities, agencies and government entities is essential for success. Section 2.4 Leverage resources to the fullest extent to maximize the return to the public and minimize cost to tax payer. Section 2.6: Transparency and ethical decision making continue to be the framework in which the county operates.		
SUMMARY: The American Rescue Plan Act (ARPA) authorizes the U.S. Department of Treasury (Treasury) to make payment to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund. Under the ARPA, \$13.7 million is allocated to Lea County. Lea County must agree to certain terms and conditions as part of the requirements to receive the funding		
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: _____ <small>If checked, how many:</small>	See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): Authorize an agreement for submittal	Submitter's Signature Department Director, Etc. 	
FINANCE REVIEW Fiscal Impact/Cost:	Reviewed by Finance Director	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda  <small>Digitally signed by Michael P. Gallagher II Date: 2021.06.08 23:10:05 -0500</small>	
Item No. <u>0204</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____ Resolution No. <u>21-JUN-122R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: _____ Ordinance No. _____ Comments: _____

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-122R

**A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN AGREEMENT TO THE U.S. DEPARTMENT
OF TREASURY FOR THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND**

WHEREAS, the American Rescue Plan Act (ARPA) authorizes the U.S. Department of Treasury (Treasury) to make payment to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund; *and*

WHEREAS, under the ARPA, \$13.7 million is allocated to Lea County; *and*

WHEREAS, as part of a condition to receive the funding Lea County must agree to certain terms and conditions.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that executing and submitting the agreement for the Coronavirus Local Fiscal Recovery Fund to the Treasury is hereby approved.

BE IT FURTHER RESOLVED that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

PASSED, APPROVED AND ADOPTED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney

Consideration of Lea County Resolution No. 21-JUN-123R Authorizing in State Travel to Attend the New Mexico Oil & Gas Association 2021 Annual Meeting/Conference, October 2 – 5, 2021 in Santa Fe, New Mexico

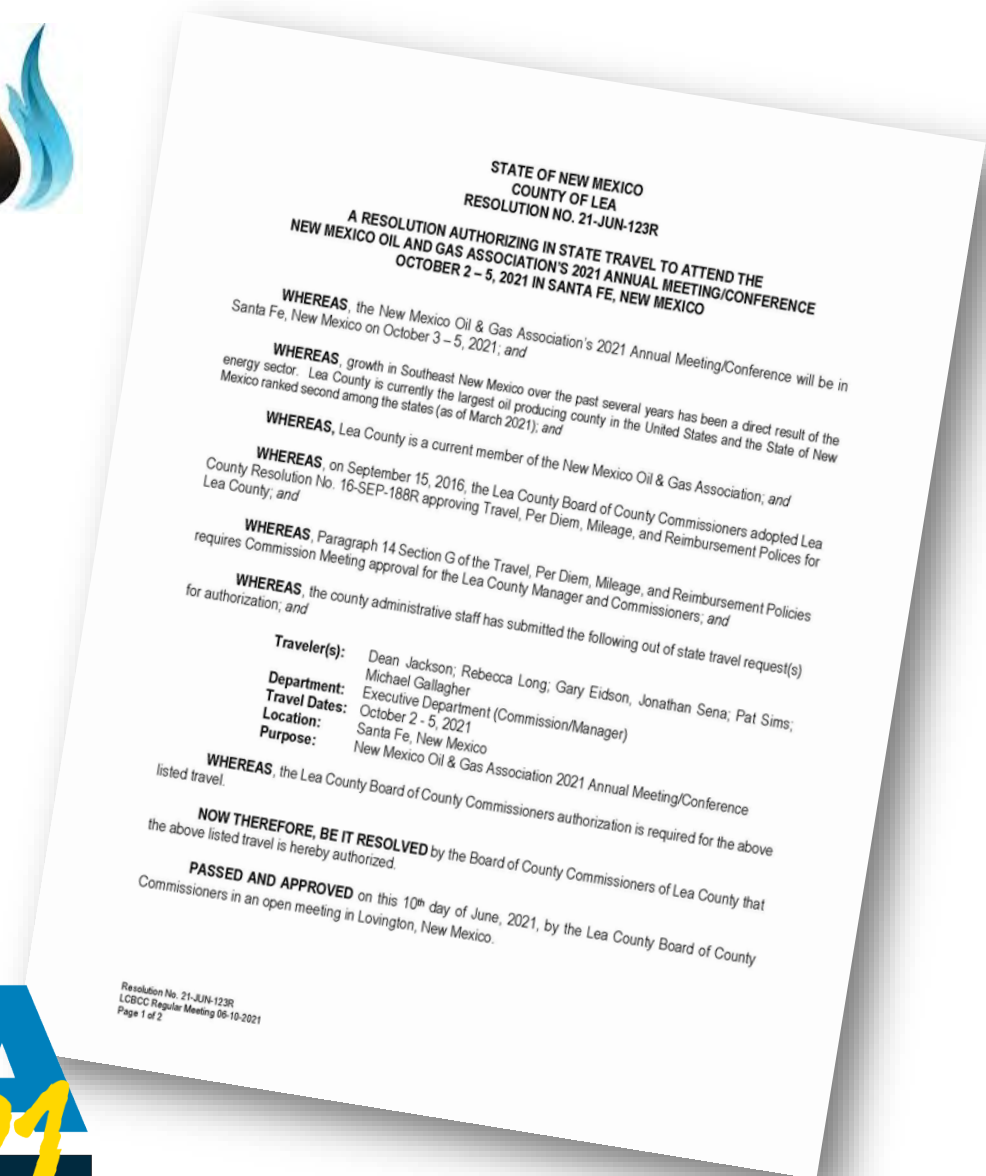


The New Mexico Oil & Gas Association's Annual Meeting/Conference will be in Santa Fe, New Mexico on October 3 – 5, 2021.

Growth in Southeast New Mexico over the past several years has been a direct result of the energy sector. Lea County is currently the largest oil producing county in the United States and New Mexico ranks second among the states (as of March 2021).

Lea County is a current member of the New Mexico Oil & Gas Association.

Requesting authorization for in state travel for County Commissioners and County Manager to attend.





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator ssstout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 06/08/2021	SUBMITTED BY Name, Title, Dept: Sandrea Brito, Executive Coordinator, Executive Department	
SUBJECT: In-State Travel Authorization for Manager & LCBCC to attend the New Mexico Oil & Gas Association's 2021 Annual Meeting in Santa Fe, NM	ATTACHMENT(S): Resolution Travel Requests	
NO. OF ORIGINALS FOR SIGNATURE: 1 Resolution, 1 Travel Request for Each Commissioner & Manager (6 Total)	ACTION REQUESTED: Action Item	
BUDGET LINE ITEM NUMBER: 401-00-2010; 401-00-2016; 401-01-2010; 401-01-2016	FISCAL BUDGET YEAR: FY 2021 - 2022	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Section 2.1: Collaboration & partnership with local communities, agencies and government entities is essential for success. Section 2.8: Continuous interaction with the State of New Mexico and statewide organizations is required to protect the County's interests.		
SUMMARY: The New Mexico Oil & Gas Association's 2021 Annual Meeting/Conference will be in Santa Fe, New Mexico on October 3 - 5, 2021. Lea County is a current member of the New Mexico Oil & Gas Association. Growth in Southeast New Mexico over the past several years has been a direct result of the energy sector. Lea County is currently the largest oil producing county in the United States and New Mexico ranks second among the states (as of March 2021). Requesting authorization for in state travel October 2 - 5, 2021 for the Lea County Commissioners and County Manager to attend.		
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: _____ <small>If checked, how many:</small>	See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): Authorize travel to attend the NMOGA Meeting/Conference	Submitter's Signature Department Director, Etc. 	
FINANCE REVIEW Fiscal Impact/Cost:	Reviewed by Finance Director	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda <small>Digitally signed by Michael P. Gallagher II Date: 2021.06.08 23:10:05 -0600</small>	
Item No. <u>0205</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____ Resolution No. <u>21-JUN-123R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: _____ Ordinance No. _____ Comments: _____

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-123R

A RESOLUTION AUTHORIZING IN STATE TRAVEL TO ATTEND THE
NEW MEXICO OIL AND GAS ASSOCIATION'S 2021 ANNUAL MEETING/CONFERENCE
OCTOBER 2 – 5, 2021 IN SANTA FE, NEW MEXICO

WHEREAS, the New Mexico Oil & Gas Association's 2021 Annual Meeting/Conference will be in Santa Fe, New Mexico on October 3 – 5, 2021; *and*

WHEREAS, growth in Southeast New Mexico over the past several years has been a direct result of the energy sector. Lea County is currently the largest oil producing county in the United States and the State of New Mexico ranked second among the states (as of March 2021); *and*

WHEREAS, Lea County is a current member of the New Mexico Oil & Gas Association; *and*

WHEREAS, on September 15, 2016, the Lea County Board of County Commissioners adopted Lea County Resolution No. 16-SEP-188R approving Travel, Per Diem, Mileage, and Reimbursement Policies for Lea County; *and*

WHEREAS, Paragraph 14 Section G of the Travel, Per Diem, Mileage, and Reimbursement Policies requires Commission Meeting approval for the Lea County Manager and Commissioners; *and*

WHEREAS, the county administrative staff has submitted the following out of state travel request(s) for authorization; *and*

Traveler(s):	Dean Jackson; Rebecca Long; Gary Eidson, Jonathan Sena; Pat Sims; Michael Gallagher
Department:	Executive Department (Commission/Manager)
Travel Dates:	October 2 - 5, 2021
Location:	Santa Fe, New Mexico
Purpose:	New Mexico Oil & Gas Association 2021 Annual Meeting/Conference

WHEREAS, the Lea County Board of County Commissioners authorization is required for the above listed travel.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lea County that the above listed travel is hereby authorized.

PASSED AND APPROVED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney

SUNDAY

Registration Opens

10:00 AM

Eldorado Hotel; CAVA Lobby

Welcome Reception

6:00 PM

Eldorado Hotel; Eldorado Grand Ballroom

MONDAY

Breakfast

7:30 AM

Eldorado Hotel; Anasazi Ballroom

General Session

9:00 AM

Eldorado Hotel; Eldorado Grand Ballroom

Membership Luncheon

12:00 PM

Santa Fe Convention Center; Sweeney Ballroom

Afternoon Breakout Sessions

2:00 PM

Eldorado Hotel; Eldorado Grand Ballroom, Zia Ballroom, and Anasazi Ballroom

Reception Honoring the NMOGA Board of Directors

6:00 PM

Santa Fe Convention Center; Sweeney Ballroom

TUESDAY

Breakfast

7:00 AM

Eldorado Hotel; Anasazi Ballroom

Annual Membership Meeting

9:00 AM

Eldorado Hotel; Eldorado Grand Ballroom

General Session

9:30 AM

Eldorado Hotel; Eldorado Grand Ballroom



LEA COUNTY, NEW MEXICO
TRAVEL ORDER (For Pre-Approval) & EXPENSE REQUEST
Commission

Date 06/03/2021 **Department** Executive **Employee** Jackson, Kenneth Dean
(one form per employee)

Purpose of Travel ☒ Conference **Destination** Santa Fe, New Mexico
☐ Official Business
☐ Professional Meeting ☒ In-State ☒ Actual Expenses
☐ Training (attach training form) ☐ Out-of-State ☐ Per-Diem Expenses

This travel is ☐ Mandatory **Departure Date/Time** 10/02/2021
☒ Not Mandatory **Return Date/Time** 10/05/2021

Budget Line Item # 401-00-2010; 401-00-2016

Specific Purpose Attend the New Mexico Oil & Gas Association Annual Meeting/Conference

Transportation ☐ County Vehicle ☐ Air ☒ Private Vehicle

This trip is necessary and beneficial to Lea County. Travel is requested by *Michael Gallagher* Digitally signed by Michael P. Gallagher II
Date: 2021.06.03 13:38:27 -0600
Department Head

Estimated Expenses

Transportation	\$	
Lodging	\$	910.80
Parking	\$	
Mileage	\$	264.96
Meals	\$	120.00
Registration	\$	550.00
Other	\$	
Per-Diem	\$	
TOTAL	\$	<u>1845.76</u>

Actual Expenses Requested ☒

Actual expenses requested for lodging and requested, for reimbursement of actual meals expenses (Meal maximum of \$30.00 for In-State or \$45.00 for Out-of-State within a 24 hour period. Lodging over \$125 must be approved by the County Manager prior to and after return from travel.)

Justification Revenue Projections, Forecast of
Industry

Advance Requested \$ _____ (maximum of 80% total estimate)

Travel:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	_____
Actual Expense Reimbursement:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	Chair, Lea County Board of County Commissioners Date
Advance is:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	Lea County Manager Date
		Lea County Manager Date

Out-of-State Travel is: ☐ Approved ☐ Not Approved

Chair, LC Board of County Commissioners Date

Revised July 1, 2020
Resolution No.16-SEP-188R

☐ SANDREA

☐ **SUCCESS! YOUR ROOM IS BOOKED.**
Check sstout@leacounty.net to view your confirmation email.

THANKS, KENNETH DEAN! YOUR ITINERARY NUMBER IS
.. 123B1475534

ROOM 1 CONFIRMATION #: . . **150SC064170**

Confirmed

Thank you for choosing our property. We look forward to your arrival.

☐ Add to calendar

☐ Share

ROOM DETAILS

Eldorado Hotel and Spa

309 West San Francisco, .,
Santa Fe, New Mexico 87501
800-955-4455
eldoradohotel@hhandr.com
<http://www.eldoradohotel.com>

CONFIRM #63150SC064170

Deluxe King

\$789.00

2021 NMOGA Annual Conference 3 Nights ☐

☐ **210927NMOG Applied**

Dates

Sat, Oct 2, 2021
Tue, Oct 5, 2021 (3 Nights)

Guests

1 Adult

Guest Information

Kenneth Dean Jackson

sstout@leacounty.net
(575) 396-8602

Payment Method



Card ending in 7178

Cancel Room

Taxes and Fees: **\$121.80** ☐

Total: \$910.80

POLICIES

Check-in

After 4:00 PM

Check-out

Before 11:00 AM

ROOM 1 DELUXE KING

Guarantee Policy

- Requires credit card at time of booking to guarantee reservation.
- Resort Service Charge - Includes Valet Parking, WiFi, In Room Bottled Water and More

Cancel Policy

- Reservation must be cancelled 24 hours before 4 pm arrival time to avoid one night penalty.



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ELDORADO HOTEL & SPA

309 W SAN FRANCISCO ST., SANTA FE, NM 87501

HOTEL: ~~505.988.4455~~

RESERVATIONS: ~~1.800.955.4455~~

A HERITAGE HOTELS & RESORTS PROPERTY

YOUR TRIP TO:

Lovington, NM

Scan this QR code for
directions on your mobile
device:



9 HR 31 MIN | 576 MI 

Est. fuel cost: \$49.60



Print a full health report of your car with HUM
vehicle diagnostics **(800) 906-2501**

LCBCC D1
NMOGA 2021



Current Location



1. Start out going **west** on E Avenue K toward S Commercial St.

Then 0.28 miles ----- 0.28 total miles



2. Turn **right** onto S Commercial St.

If you reach S Chavez St you've gone a little too far.

Then 0.50 miles ----- 0.78 total miles



3. S Commercial St becomes S Commercial Ave.

Then 1.51 miles ----- 2.30 total miles



4. Turn **right** onto Tatum Hwy/US-82 E.

Tatum Hwy is 0.7 miles past E Van Buren Ave.

Then 1.35 miles ----- 3.64 total miles



5. Merge onto NM-206.

Then 19.59 miles ----- 23.24 total miles



6. Turn **left** onto W Broadway St/US-380 W. Continue to follow US-380 W.

US-380 W is just past W Broadway St.

If you are on N Main St and reach E Ash St you've gone a little too far.

Then 72.30 miles ----- 95.54 total miles



7. Turn **right** onto N Main St/US-70 E/US-285 N. Continue to follow US-285 N.

US-285 N is just past N Virginia Ave.

If you are on W 2Nd St and reach N Richardson Ave you've gone a little too far.

Then 181.03 miles ----- 276.57 total miles



LEA COUNTY, NEW MEXICO

TRAVEL ORDER (For Pre-Approval) & EXPENSE REQUEST

Commission

Date 06/03/2021 Department Executive Employee Long, Rebecca
(one form per employee)

Purpose of Travel ☒ Conference ☐ Official Business ☐ Professional Meeting ☐ Training (attach training form)

Destination Santa Fe, New Mexico

☒ In-State ☒ Actual Expenses
☐ Out-of-State ☐ Per-Diem Expenses

This travel is ☐ Mandatory ☒ Not Mandatory

Departure Date/Time 10/02/2021
Return Date/Time 10/05/2021

Budget Line Item # 401-00-2010; 401-00-2016

Specific Purpose Attend the New Mexico Oil & Gas Association Annual Meeting/Conference

Transportation ☐ County Vehicle ☐ Air ☒ Private Vehicle

This trip is necessary and beneficial to Lea County. Travel is requested by Michael P. Gallagher II
Digitally signed by Michael P. Gallagher II
Date: 2021.06.03 13:36:27 -0600
Department Head

Estimated Expenses

Transportation	\$	
Lodging	\$	910.80
Parking	\$	
Mileage	\$	281.98
Meals	\$	120.00
Registration	\$	550.00
Other	\$	
Per-Diem	\$	
TOTAL	\$	1862.78

Actual Expenses Requested ☒

Actual expenses requested for lodging and requested, for reimbursement of actual meals expenses (Meal maximum of \$30.00 for In-State or \$45.00 for Out-of-State within a 24 hour period. Lodging over \$125 must be approved by the County Manager prior to and after return from travel.)

Justification Revenue Projections, Forecast of
Industry

Advance Requested \$ (maximum of 80% total estimate)

Travel:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	<u></u> Chair, Lea County Board of County Commissioners	<u></u> Date
Actual Expense Reimbursement:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	<u></u> Lea County Manager	<u></u> Date
Advance is:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	<u></u> Lea County Manager	<u></u> Date

Out-of-State Travel is: ☐ Approved ☐ Not Approved

Chair, LC Board of County Commissioners

Date

Revised July 1, 2020
Resolution No. 16-SEP-188R

□ **SUCCESS! YOUR ROOM IS BOOKED.**
Check sstout@leacounty.net to view your confirmation email.

THANKS, REBECCA! YOUR ITINERARY NUMBER IS .. 123B1475525

ROOM 1 CONFIRMATION #: .. **150SC064164**

Confirmed

Thank you for choosing our property. We look forward to your arrival.

□ Add to calendar

□ Share

ROOM DETAILS

Eldorado Hotel and Spa

309 West San Francisco, .,
Santa Fe, New Mexico 87501
800-955-4455
eldoradohotel@hhandr.com
<http://www.eldoradohotel.com>

CONFIRM #63150SC064164

Deluxe King

\$789.00

2021 NMOGA Annual Conference 3 Nights □

□ **210927NMOG Applied**

Dates

Sat, Oct 2, 2021
Tue, Oct 5, 2021 (3 Nights)

Guests

1 Adult

Guest Information

Rebecca Long
sstout@leacounty.net
(575) 396-8602

Payment Method



Card ending in 7178

Cancel Room

Taxes and Fees: **\$121.80** ☐

Total: \$910.80

POLICIES

Check-in

After 4:00 PM

Check-out

Before 11:00 AM

ROOM 1 DELUXE KING

Guarantee Policy

- Requires credit card at time of booking to guarantee reservation.
- Resort Service Charge - Includes Valet Parking, WiFi, In Room Bottled Water and More

Cancel Policy

- Reservation must be cancelled 24 hours before 4 pm arrival time to avoid one night penalty.



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ELDORADO HOTEL & SPA

309 W SAN FRANCISCO ST., SANTA FE, NM 87501

HOTEL: 505.988.4455

RESERVATIONS: 1.800.955.4455

[A HERITAGE HOTELS & RESORTS PROPERTY](#)

EMAIL: NMRESERVATIONS@HHANDR.COM

YOUR TRIP TO:

205 W Jason St, Hobbs, NM 88242-9727

10 HR 6 MIN | 613 MI 

Est. fuel cost: \$53.60



Print a full health report of your car with HUM
vehicle diagnostics **(800) 906-2501**

LCBCC D2
NMOGA 2021



205 W Jason St, Hobbs, NM 88242-9727



1. Start out going **west** on W Jason St toward Linam St.

Then 0.10 miles

0.10 total miles



2. Take the 1st **right** onto Linam St.

If you reach N Cochran St you've gone about 0.1 miles too far.

Then 0.09 miles

0.19 total miles



3. Turn **left** onto W Lovelady Rd.

Then 0.34 miles

0.53 total miles



4. Turn **right** onto N Grimes St/County Hwy-61.

Then 0.51 miles

1.04 total miles



5. Take the 3rd **left** onto W College Ln.

W College Ln is just past W Hunter St.

If you reach W Drake St you've gone a little too far.

Then 2.58 miles

3.61 total miles



6. Turn **right** onto N Lovington Hwy/NM-18. Continue to follow NM-18.

Then 13.95 miles

17.57 total miles



7. Turn **slight right** onto S Commercial St.

S Commercial St is 0.1 miles past Simpson Dr.

Then 1.30 miles

18.87 total miles



8. S Commercial St becomes S Commercial Ave.

Then 1.51 miles

20.39 total miles



LEA COUNTY, NEW MEXICO
TRAVEL ORDER (For Pre-Approval) & EXPENSE REQUEST

Commission

Date 06/03/2021 Department Executive Employee Eidson, Gary G.
(one form per employee)

Purpose of Travel ☒ Conference ☐ Official Business ☐ Professional Meeting ☐ Training (attach training form)
Destination Santa Fe, New Mexico
☒ In-State ☒ Actual Expenses
☐ Out-of-State ☐ Per-Diem Expenses

This travel is ☐ Mandatory ☒ Not Mandatory
Departure Date/Time 10/02/2021
Return Date/Time 10/05/2021

Budget Line Item # 401-00-2010; 401-00-2016

Specific Purpose Attend the New Mexico Oil & Gas Association Annual Meeting/Conference

Transportation ☐ County Vehicle ☐ Air ☒ Private Vehicle

This trip is necessary and beneficial to Lea County. Travel is requested by [Signature] Digitally signed by Michael P. Gallagher II
Date: 2021.06.03 13:29:27 -0600
Department Head

Estimated Expenses

Transportation	\$	
Lodging	\$	910.80
Parking	\$	
Mileage	\$	283.82
Meals	\$	120.00
Registration	\$	550.00
Other	\$	
Per-Diem	\$	
TOTAL	\$	<u>1864.62</u>

Actual Expenses Requested ☒

Actual expenses requested for lodging and requested, for reimbursement of actual meals expenses (Meal maximum of \$30.00 for In-State or \$45.00 for Out-of-State within a 24 hour period. Lodging over \$125 must be approved by the County Manager prior to and after return from travel.)

Justification Revenue Projections, Forecast of
Industry

Advance Requested \$ _____ (maximum of 80% total estimate)

Travel:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	_____	_____
Actual Expense Reimbursement:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	_____	_____
Advance is:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	_____	_____

Out-of-State Travel is: ☐ Approved ☐ Not Approved

Chair, LC Board of County Commissioners

Date

Revised July 1, 2020
Resolution No. 16-SEP-188R

□ **SUCCESS! YOUR ROOM IS BOOKED.**
Check sstout@leacounty.net to view your confirmation email.

THANKS, GARY! YOUR ITINERARY NUMBER IS .. 123B1475549

ROOM 1 CONFIRMATION #: .. **150SC064172**

Confirmed

Thank you for choosing our property. We look forward to your arrival.

□ Add to calendar

□ Share

ROOM DETAILS

Eldorado Hotel and Spa

309 West San Francisco, .,
Santa Fe, New Mexico 87501
800-955-4455
eldoradohotel@hhandr.com
<http://www.eldoradohotel.com>

CONFIRM #63150SC064172

Deluxe King

\$789.00

2021 NMOGA Annual Conference 3 Nights □

□ **210927NMOG Applied**

Dates

Sat, Oct 2, 2021
Tue, Oct 5, 2021 (3 Nights)

Guests

1 Adult

Guest Information

Gary Eidson
sstout@leacounty.net
(575) 396-8602

Payment Method



Card ending in 7178

Cancel Room

Taxes and Fees: **\$121.80** ☐

Total: \$910.80

POLICIES

Check-in

After 4:00 PM

Check-out

Before 11:00 AM

ROOM 1 DELUXE KING

Guarantee Policy

- Requires credit card at time of booking to guarantee reservation.
- Resort Service Charge - Includes Valet Parking, WiFi, In Room Bottled Water and More

Cancel Policy

- Reservation must be cancelled 24 hours before 4 pm arrival time to avoid one night penalty.



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ELDORADO HOTEL & SPA

309 W SAN FRANCISCO ST., SANTA FE, NM 87501

HOTEL: 505.988.4455

RESERVATIONS: 1.800.955.4455

[A HERITAGE HOTELS & RESORTS PROPERTY](#)

EMAIL: NMRESERVATIONS@HHANDR.COM

YOUR TRIP TO:

624 E Zia Dr, Hobbs, NM 88240-3453

10 HR 12 MIN | 617 MI 

Est. fuel cost: \$54.00



Print a full health report of your car with HUM vehicle diagnostics **(800) 906-2501**

LCBCC D3
NMOGA



624 E Zia Dr, Hobbs, NM 88240-3453



1. Start out going **northwest** on E Zia Dr toward N Alto Dr.

Then 0.09 miles

0.09 total miles



2. Take the 1st **right** onto N Alto Dr.

If you reach N Vega Dr you've gone about 0.2 miles too far.

Then 0.10 miles

0.18 total miles



3. Take the 2nd **left** onto E Michigan Dr.

E Michigan Dr is just past E Jemez St.

If you reach Broadmoor Park you've gone a little too far.

Then 0.37 miles

0.55 total miles



4. Turn **left** onto E Bender Blvd/NM-18/County Hwy-64.

Then 0.69 miles

1.24 total miles



5. Turn **right** onto N Lovington Hwy/NM-18. Continue to follow NM-18.

NM-18 is just past N Grimes St.

Then 19.36 miles

20.60 total miles



6. NM-18 becomes US-82 E.

Then 3.02 miles

23.62 total miles



7. Merge onto NM-206.

Then 19.59 miles

43.21 total miles



8. Turn **left** onto W Broadway St/US-380 W. Continue to follow US-380 W.

US-380 W is just past W Broadway St.

If you are on N Main St and reach E Ash St you've gone a little too far.

Then 72.30 miles

115.52 total miles



LEA COUNTY, NEW MEXICO
TRAVEL ORDER (For Pre-Approval) & EXPENSE REQUEST

Commission

Date 06/03/2021 Department Executive Employee Sena, Jonathan
(one form per employee)

Purpose of Travel ☒ Conference ☐ Official Business ☐ Professional Meeting ☐ Training (attach training form)
Destination Santa Fe, New Mexico
☒ In-State ☒ Actual Expenses
☐ Out-of-State ☐ Per-Diem Expenses

This travel is ☐ Mandatory ☒ Not Mandatory
Departure Date/Time 10/02/2021
Return Date/Time 10/05/2021

Budget Line Item # 401-00-2010; 401-00-2016

Specific Purpose Attend the New Mexico Oil & Gas Association Annual Meeting/Conference

Transportation ☐ County Vehicle ☐ Air ☒ Private Vehicle

This trip is necessary and beneficial to Lea County. Travel is requested by Michael P. Gallagher II
Digitally signed by Michael P. Gallagher II
Date: 2021.06.03 15:35:27 -0600
Department Head

Estimated Expenses

Transportation \$ _____
Lodging \$ 910.80
Parking \$ _____
Mileage \$ 283.82
Meals \$ 120.00
Registration \$ 550.00
Other \$ _____
Per-Diem \$ _____
TOTAL \$ 1864.62

Actual Expenses Requested ☒

Actual expenses requested for lodging and requested, for reimbursement of actual meals expenses (Meal maximum of \$30.00 for In-State or \$45.00 for Out-of-State within a 24 hour period. Lodging over \$125 must be approved by the County Manager prior to and after return from travel.)

Justification Revenue Projections, Forecast of
Industry _____

Advance Requested \$ _____ (maximum of 80% total estimate)

Travel:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	_____	_____
Actual Expense Reimbursement:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	_____	_____
Advance is:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	_____	_____

Out-of-State Travel is: ☐ Approved ☐ Not Approved
Chair, LC Board of County Commissioners _____ Date _____

□ **SUCCESS! YOUR RESERVATION WAS CHANGED.**
Check sstout@leacounty.net to view your confirmation email.

THANKS, JONATHAN! YOUR ITINERARY NUMBER IS .. 123B1475467

ROOM 1 CONFIRMATION #: .. **150SC064146**

Confirmed

Thank you for choosing our property. We look forward to your arrival.

□ Add to calendar

□ Share

ROOM DETAILS

Eldorado Hotel and Spa

309 West San Francisco, .,
Santa Fe, New Mexico 87501
800-955-4455
eldoradohotel@hhandr.com
<http://www.eldoradohotel.com>

CONFIRM #63150SC064146

Deluxe Double

\$789.00

2021 NMOGA Annual Conference 3 Nights □

□ **210927NMOG Applied**

Dates

Sat, Oct 2, 2021
Tue, Oct 5, 2021 (3 Nights)

Guests

2 Adults, 1 Child

Guest Information

Jonathan Sena
sstout@leacounty.net
(575) 396-8602

Payment Method



Card ending in 7178

Cancel Room

Taxes and Fees: **\$121.80** ☐

Total: \$910.80

POLICIES

Check-in

After 4:00 PM

Check-out

Before 11:00 AM

ROOM 1 DELUXE DOUBLE

Guarantee Policy

- Requires credit card at time of booking to guarantee reservation.
- Resort Service Charge - Includes Valet Parking, WiFi, In Room Bottled Water and More

Cancel Policy

- Reservation must be cancelled 24 hours before 4 pm arrival time to avoid one night penalty.



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ELDORADO HOTEL & SPA

309 W SAN FRANCISCO ST., SANTA FE, NM 87501

HOTEL: 505.988.4455

RESERVATIONS: 1.800.955.4455

[A HERITAGE HOTELS & RESORTS PROPERTY](#)

EMAIL: NMRESERVATIONS@HHANDR.COM

YOUR TRIP TO:

88240, NM

10 HR 12 MIN | 617 MI 

Est. fuel cost: \$54.00



Print a full health report of your car with HUM vehicle diagnostics **(800) 906-2501**

LCBCC D4
NMOGA



88240, NM



1. Start out going **north** on NM-8 toward W Carlsbad Hwy/US-62 E/US-180 E.

Then 2.12 miles

2.12 total miles



2. Turn **left** onto W Carlsbad Hwy/US-62 W/US-180 W.

Then 6.93 miles

9.05 total miles



3. Turn **right** onto NM-529.

NM-529 is 0.7 miles past County Road 47.

Then 31.16 miles

40.21 total miles



4. Turn **left** onto State Highway 82/US-82 W/NM-83/County Hwy-223. Continue to follow US-82 W.

Then 31.27 miles

71.48 total miles



5. Turn **right** onto N 1st St/US-285 N. Continue to follow US-285 N.

US-285 N is 0.1 miles past N Freeman Ave.

If you are on W Main St and reach N 2nd St you've gone a little too far.

Then 221.17 miles

292.65 total miles



6. Turn **left** onto Santa Fe Trail/US-285 N.

If you reach Old Las Vegas Hwy you've gone about 0.1 miles too far.

Then 0.01 miles

292.66 total miles



7. Merge onto I-25 S/US-85 S/US-84 N/US-285 N.

Then 7.52 miles

300.19 total miles



8. Merge onto S Saint Francis Dr/US-84 N/US-285 N via EXIT 282B toward **Santa Fe Plaza**.

Then 3.10 miles

303.29 total miles



LEA COUNTY, NEW MEXICO
TRAVEL ORDER (For Pre-Approval) & EXPENSE REQUEST
Commission

Date 06/03/2021 **Department** Executive **Employee** Sims, Pat
(one form per employee)

Purpose of Travel ☒ Conference **Destination** Santa Fe, New Mexico
☐ Official Business
☐ Professional Meeting ☒ In-State ☒ Actual Expenses
☐ Training (attach training form) ☐ Out-of-State ☐ Per-Diem Expenses

This travel is ☐ Mandatory **Departure Date/Time** 10/02/2021
☒ Not Mandatory **Return Date/Time** 10/05/2021

Budget Line Item # 401-00-2010; 401-00-2016

Specific Purpose Attend the New Mexico Oil & Gas Association Annual Meeting/Conference

Transportation ☐ County Vehicle ☐ Air ☒ Private Vehicle

This trip is necessary and beneficial to Lea County. Travel is requested by *Michael P. Gallagher II* Digitally signed by Michael P. Gallagher II
Date: 2021.06.03 13:36:27 -0500
Department Head

Estimated Expenses

Transportation	\$	
Lodging	\$	<u>910.80</u>
Parking	\$	
Mileage	\$	<u>300.38</u>
Meals	\$	<u>120.00</u>
Registration	\$	<u>550.00</u>
Other	\$	
Per-Diem	\$	
TOTAL	\$	<u><u>1881.18</u></u>

Actual Expenses Requested ☒

Actual expenses requested for lodging and requested, for reimbursement of actual meals expenses (Meal maximum of \$30.00 for In-State or \$45.00 for Out-of-State within a 24 hour period. Lodging over \$125 must be approved by the County Manager prior to and after return from travel.)

Justification Revenue Projections, Forecast of
Industry _____

Advance Requested \$ _____ (maximum of 80% total estimate)

Travel:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	_____
Actual Expense Reimbursement:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	Chair, Lea County Board of County Commissioners Date
Advance is:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	Lea County Manager Date
		Lea County Manager Date

Out-of-State Travel is: ☐ Approved ☐ Not Approved
Chair, LC Board of County Commissioners Date

Revised July 1, 2020
Resolution No.16-SEP-188R

□ **SUCCESS! YOUR ROOM IS BOOKED.**
Check sstout@leacounty.net to view your confirmation email.

THANKS, PAT! YOUR ITINERARY NUMBER IS .. 123B1475557

ROOM 1 CONFIRMATION #: .. **150SC064175**

Confirmed

Thank you for choosing our property. We look forward to your arrival.

□ Add to calendar

□ Share

ROOM DETAILS

Eldorado Hotel and Spa

309 West San Francisco, .,
Santa Fe, New Mexico 87501
800-955-4455
eldoradohotel@hhandr.com
<http://www.eldoradohotel.com>

CONFIRM #63150SC064175

Deluxe King

\$789.00

2021 NMOGA Annual Conference 3 Nights □

□ **210927NMOG Applied**

Dates

Sat, Oct 2, 2021
Tue, Oct 5, 2021 (3 Nights)

Guests

1 Adult

Guest Information

Pat Sims
sstout@leacounty.net
(575) 396-8602

Payment Method



Card ending in 7178

Cancel Room

Taxes and Fees: **\$121.80** ☐

Total: \$910.80

POLICIES

Check-in

After 4:00 PM

Check-out

Before 11:00 AM

ROOM 1 DELUXE KING

Guarantee Policy

- Requires credit card at time of booking to guarantee reservation.
- Resort Service Charge - Includes Valet Parking, WiFi, In Room Bottled Water and More

Cancel Policy

- Reservation must be cancelled 24 hours before 4 pm arrival time to avoid one night penalty.



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ELDORADO HOTEL & SPA

309 W SAN FRANCISCO ST., SANTA FE, NM 87501

HOTEL: 505.988.4455

RESERVATIONS: 1.800.955.4455

[A HERITAGE HOTELS & RESORTS PROPERTY](#)

EMAIL: NMRESERVATIONS@HHANDR.COM

YOUR TRIP TO:

1800 17th St, Eunice, NM 88231

Scan this QR code for
directions on your mobile
device:



10 HR 55 MIN | 653 MI 

Est. fuel cost: \$57.20



Print a full health report of your car with HUM
vehicle diagnostics **(800) 906-2501**

LCBCC D5
NMOGA



1800 17th St, Eunice, NM 88231



1. Start out going **south** on 17th St toward Avenue R.

Then 0.25 miles ----- 0.25 total miles



2. Turn **right** onto Avenue O/NM-8/NM-176. Continue to follow NM-8.
NM-8 is just past Avenue P.

Then 21.86 miles ----- 22.11 total miles



3. Turn **left** onto W Carlsbad Hwy/US-62 W/US-180 W.

Then 6.93 miles ----- 29.04 total miles



4. Turn **right** onto NM-529.
NM-529 is 0.7 miles past County Road 47.

Then 31.16 miles ----- 60.20 total miles



5. Turn **left** onto State Highway 82/US-82 W/NM-83/County Hwy-223. Continue to
follow US-82 W.

Then 31.27 miles ----- 91.47 total miles



6. Turn **right** onto N 1st St/US-285 N. Continue to follow US-285 N.
US-285 N is 0.1 miles past N Freeman Ave.

If you are on W Main St and reach N 2nd St you've gone a little too far.

Then 221.17 miles ----- 312.65 total miles



7. Turn **left** onto Santa Fe Trail/US-285 N.
If you reach Old Las Vegas Hwy you've gone about 0.1 miles too far.

Then 0.01 miles ----- 312.65 total miles



LEA COUNTY, NEW MEXICO
TRAVEL ORDER (For Pre-Approval) & EXPENSE REQUEST

Date 06/03/2021 **Department** Executive **Employee** Gallagher, Michael
(one form per employee)

Purpose of Travel ☒ Conference ☐ Official Business ☐ Professional Meeting ☐ Training (attach training form)

Destination Santa Fe, New Mexico

☒ In-State ☐ Out-of-State ☒ Actual Expenses ☐ Per-Diem Expenses

This travel is ☐ Mandatory ☒ Not Mandatory

Departure Date/Time 10/02/2021
Return Date/Time 10/05/2021

Budget Line Item # 401-01-2010; 401-01-2016

Specific Purpose Attend the New Mexico Oil & Gas Association Annual Meeting/Conference

Transportation ☒ County Vehicle ☐ Air ☐ Private Vehicle

This trip is necessary and beneficial to Lea County. Travel is requested by *Michael P. Gallagher II* Digitally signed by Michael P. Gallagher II
Date: 2021.06.03 13:36:27 -0600
Department Head

Estimated Expenses

Transportation	\$	
Lodging	\$	910.80
Parking	\$	
Mileage	\$	
Meals	\$	120.00
Registration	\$	550.00
Other	\$	
Per-Diem	\$	
TOTAL	\$	<u>1580.8</u>

Actual Expenses Requested ☒

Actual expenses requested for lodging and requested, for reimbursement of actual meals expenses (Meal maximum of \$30.00 for In-State or \$45.00 for Out-of-State within a 24 hour period. Lodging over \$125 must be approved by the County Manager prior to and after return from travel.)

Justification Revenue Projections, Forecast of Industry

Advance Requested \$ _____ (maximum of 80% total estimate)

Travel:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	_____
Actual Expense Reimbursement:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	_____
Advance is:	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	_____

Chair, Lea County Board of County Commissioners	Date
Lea County Manager	Date
Lea County Manager	Date

Out-of-State Travel is: ☐ Approved ☐ Not Approved

Chair, LC Board of County Commissioners Date

Revised July 1, 2020
Resolution No.16-SEP-188R

□ **SUCCESS! YOUR ROOM IS BOOKED.**
Check sstout@leacounty.net to view your confirmation email.

THANKS, MICHAEL! YOUR ITINERARY NUMBER IS .. 123B1475489

ROOM 1 CONFIRMATION #: .. **150SC064157**

Confirmed

Thank you for choosing our property. We look forward to your arrival.

□ Add to calendar

□ Share

ROOM DETAILS

Eldorado Hotel and Spa

309 West San Francisco, .,
Santa Fe, New Mexico 87501
800-955-4455
eldoradohotel@hhandr.com
<http://www.eldoradohotel.com>

CONFIRM #63150SC064157

Deluxe King

\$789.00

2021 NMOGA Annual Conference 3 Nights □

□ **210927NMOG Applied**

Dates

Sat, Oct 2, 2021

Tue, Oct 5, 2021 (3 Nights)

Guests

1 Adult

Guest Information

Michael Gallagher
sstout@leacounty.net
(575) 396-8602

Payment Method



Card ending in 7178

Cancel Room

Taxes and Fees: **\$121.80** ☐

Total: \$910.80

POLICIES

Check-in

After 4:00 PM

Check-out

Before 11:00 AM

ROOM 1 DELUXE KING

Guarantee Policy

- Requires credit card at time of booking to guarantee reservation.
- Resort Service Charge - Includes Valet Parking, WiFi, In Room Bottled Water and More

Cancel Policy

- Reservation must be cancelled 24 hours before 4 pm arrival time to avoid one night penalty.



[LOCATION & MAPS](#) | [FAQ](#) | [ABOUT US](#) |
[SPECIALS & PACKAGES](#) | [PHOTO/VIDEOS](#) |
[EXPLORE SANTA FE](#) | [CAREERS](#) | [MEDIA](#) | [PRIVACY](#) |
[SITEMAP](#) | [CONTACT US](#)

ELDORADO HOTEL & SPA

309 W SAN FRANCISCO ST., SANTA FE, NM 87501

HOTEL: 505.988.4455

RESERVATIONS: 1.800.955.4455

[A HERITAGE HOTELS & RESORTS PROPERTY](#)

EMAIL: NMRESERVATIONS@HHANDR.COM



NEW MEXICO OIL AND GAS ASSOCIATION

PO Box 1864
Santa Fe, NM 87504
(505) 982-2568

Invoice

Date	PO	Invoice #
6/2/2021		200000062

Bill To
Sandrea Brito Lea County Government 100 North Main, Suite 4 Lovington, NM 88260 United States

Ship To
Sandrea Brito Lea County Government 100 North Main, Suite 4 Lovington, NM 88260 United States

Terms	Due Date
Due in 123 days	10/3/2021

Date	Qty	Description	Price	Totals
6/2/2021	1	Member Registration - Michael Gallagher	\$600.00	\$600.00
6/2/2021	1	↳ Discount (Early Bird)	(\$50.00)	(\$50.00)
6/2/2021	1	Member Registration - Dean Jackson	\$600.00	\$600.00
6/2/2021	1	↳ Discount (Early Bird)	(\$50.00)	(\$50.00)
6/2/2021	1	Member Registration - Rebecca Long	\$600.00	\$600.00
6/2/2021	1	↳ Discount (Early Bird)	(\$50.00)	(\$50.00)
6/2/2021	1	Member Registration - Gary Eidson	\$600.00	\$600.00
6/2/2021	1	↳ Discount (Early Bird)	(\$50.00)	(\$50.00)
6/2/2021	1	Member Registration - Jonathan Sena	\$600.00	\$600.00

6/2/2021	1	↳ Discount (Early Bird)	(\$50.00)	(\$50.00)
6/2/2021	1	Member Registration - Pat Sims	\$600.00	\$600.00
6/2/2021	1	↳ Discount (Early Bird)	(\$50.00)	(\$50.00)
6/2/2021	1	Member Registration - Chip Low	\$600.00	\$600.00
6/2/2021	1	↳ Discount (Early Bird)	(\$50.00)	(\$50.00)
	Sub-Total			\$3,850.00
	Total			\$3,850.00

Payments/Refunds

Date	Qty	Description	Price	Totals
6/2/2021	1	Payment via Credit Card (using card xxxxxxxxxxxx7178) <i>Applied to invoice on 6/2/2021 6:11:58 PM</i>	(\$3,850.00)	(\$3,850.00)
	Total Payments/Refunds			(\$3,850.00)
	Balance Due			\$0.00

Federal Tax ID# 85-0056996

Make checks payable to New Mexico Oil and Gas Association, pay online, or contact Kathy Ytuarte at (505) 982-2568.

Consideration of Lea County Resolution No. 21-JUN-124R Approving a Recommendation from the Lea County Fair & Rodeo Board Approving the Entertainment Concert Line Up for the 2021 Lea County Fair & PRCA Rodeo

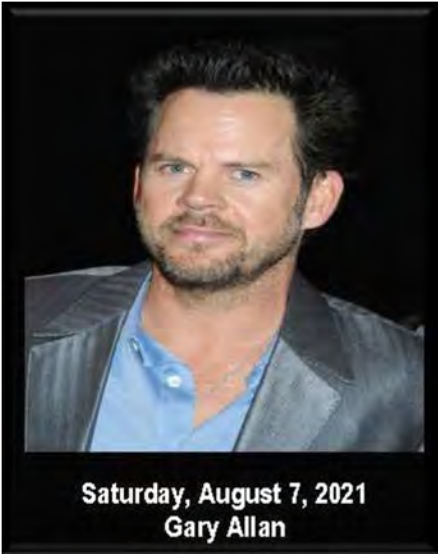
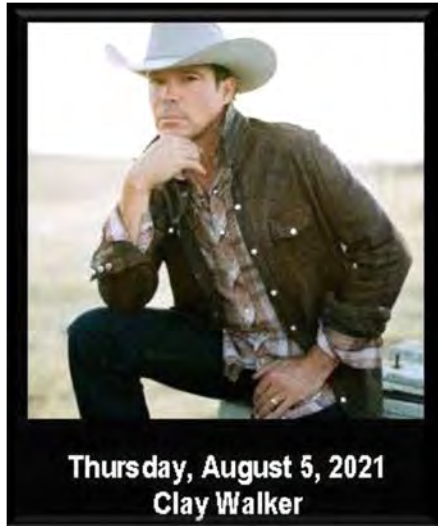


Upon the cancellation of the 2020 Lea County Fair & PRCA Rodeo, Lea County's Booking Agent was contacted with regard to the negotiated terms remaining the same for 2021. All parties agreed and was approved at the Lea County Fair & Rodeo Board Meeting on July 13, 2020.

Total Cost of \$410,750.00 Includes the Hispanic Heritage Celebration Entertainment & Weekly Concert Line-up

2021 Lea County Fair & PRCA Rodeo Entertainment Concert Line Up

- Friday, July 31, 2021 Pending (Hispanic Heritage Celebration)
- Tuesday, August 3, 2021 Mike Ryan
- Wednesday, August 4, 2021 Zach Williams
- Thursday, August 5, 2021 Clay Walker
- Friday, August 6, 2021 Confederate Railroad/Exile
- Saturday, August 7, 2021 Gary Allan





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator ssout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 06/03/2021	SUBMITTED BY Name, Title, Dept: Jim Kemp/General Manager/Lea County Fairgrounds	
SUBJECT: Approval of Entertainment Artists for the 2021 Lea County Fair & PRCA Rodeo	ATTACHMENT(S): 1. Resolution	
NO. OF ORIGINALS FOR SIGNATURE: 1. Resolution	ACTION REQUESTED: Action Item	
BUDGET LINE / ITEM NUMBER: 461-33-2399 462-34-2399	FISCAL BUDGET YEAR: FY21-22	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Section 3.4 Quality of Life 4. Exposure to entertainment / # of entertainment options at County Facilities		
SUMMARY: Upon the cancellation of the 2020 Lea County Fair & PRCA Rodeo, the County's Booking Agent was contacted with regard to the negotiated terms remaining the same for 2021. All parties agreed and at the July 13, 2020 Lea County Fair Board meeting, this was approved. With the artists' fees remaining at same price, the total of the Hispanic Heritage Celebration entertainment, as well as the weekly concert line-up, will be \$410,750.00. The line-up for the 2021 Lea County Fair & PRCA Rodeo is as follows: Friday, July 31, 2021 Hispanic Heritage Celebration (Pending) Tuesday, August 3, 2021 Mike Ryan Wednesday, August 4, 2021 Zach Williams Thursday, August 5, 2021 Clay Walker Friday, August 6, 2021 Confederate Railroad/Exile Saturday, August 7, 2021 Gary Allan		
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked, how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: _____	See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): It is the recommendation of the Lea County Fair Board that this resolution be approved.	Submitter's Signature Department Director, Etc. Jim Kemp Digitally signed by Jim Kemp Date: 2021.06.03 15:44:57 -06'00'	
FINANCE REVIEW Fiscal Impact/Cost: The financial impact will be expenditures from the Fair & Rodeo Funds of \$410,750.00. Funds are budgeted in the FY22 budget under the budget line item numbers referenced above.	Reviewed by Finance Director Henry C Low Jr Digitally signed by Henry C Low Jr Date: 2021.06.03 16:56:50 -06'00'	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda Michael P. Gallagher II Digitally signed by Michael P. Gallagher II Date: 2021.06.09 17:31:44 -06'00'	
Item No. <u>0206</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____ Resolution No. <u>21-JUN-124R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: _____ Ordinance No. _____ Comments: _____

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-124R

**A RESOLUTION APPROVING A RECOMMENDATION FROM THE FAIR & RODEO BOARD
APPROVING THE ENTERTAINMENT CONCERT LINE UP FOR THE
2021 LEA COUNTY FAIR & PRCA RODEO**

WHEREAS, the Board of Commissioners of Lea County, as governing body of Lea County, owns and operates the Lea County Fairgrounds; *and*

WHEREAS, the Board of Commissioners of Lea County has entrusted the Lea County Fair & Rodeo Board to advise the Commission on the operation of the annual Lea County Fair and PRCA Rodeo.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that the entertainment artists' fees for the 2021 Lea County Fair & PRCA Rodeo (including the Hispanic Heritage Celebration) at total cost of \$410,750.00 is hereby approved.

BE IT FURTHER RESOLVED that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

PASSED AND APPROVED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney



Minutes of Regular Meeting Lea County Fair and Rodeo Board

Tuesday, July 13, 2020, 6:00 P.M.

Fair Board Meeting Room – 101 S. Commercial Street, Lovington, New Mexico

Notice of this Meeting has been given to the Public in Compliance with Section 10-15-4 NMSA 1978

Chairman, Larry Wheeler, called the meeting to order at 6:07 P.M. at the Lea County Fair Board Meeting Room.

Members Present to Wit: Trey Kerby, Larry Wheeler, Kris Allen, Vivian Flemens, Brian Pointer, Tyson Pierce, and Marcy Butts.

Also Present: Commissioner Dean Jackson, County Manager Mike Gallagher, County Attorney John Caldwell, BM Cristina Wilhoit, GM Jim Kemp

ITEM 01: FAIR AND RODEO BOARD

- Consideration of Approval of the June 16, 2020 Special Meeting Minutes

No discussion.

Trey Kerby made motion to approve minutes from the June 16, 2020 special meeting. Marcy Butts seconded the motion; motion carried unanimously.

- Public Comments

County Attorney John Caldwell stated he would offer an explanation as to why commission voted the way they did. Current health order prohibits the event to go on as planned; members (commission) could be penalized for going against the public health order. Legally the board did what they had to do in order to avoid any jail time, legal fees, removal from office. The Fair Board could also be affected by the actions as well, and suffer the same consequences since members are appointed by the commission.

No further public comments.

- Fair & Rodeo Board Member Comments

No comments.

ITEM 02: ACTION ITEMS

- Consideration of Approval of option to renew Entertainment Booking Agency (Linda Brown & Associates - \$45,000)

Chairman Larry Wheeler stated everything is ready to get started moving forward for 2021. First off, the board needs to renew or not renew contract for promoter Linda Brown. Board Member Tyson Pierce asked how is Linda doing in negotiations, and are we getting the best bang for our buck? Chairman Wheeler stated he has worked closely with Linda the past few years and is confident that she has done a good job; overall, better communication needs to be done in order to keep everyone up to date with the latest information.

Kris Allen made motion to approve Linda Brown & Associates as the 2021 Entertainment Booking Agency. Trey Kerby seconded the motion; motion carried unanimously.

- Consideration of Approval of option to renew Sound & Production Company (Epicenter Productions - \$156,000)

District 1: Vice Chairman Trey Kerby & Chairman Larry Wheeler ~ **District 2:** Kris Allen & Rick Schaap

District 3: Terry Criswell & Brian Pointer ~ **District 4:** Vivian Flemens & Tyson Pierce ~ **District 5:** Pat Sims & Marcy Butts

Chairman Wheeler stated their set up last year was incredible. GM Kemp stated there were absolutely no problems. Zach and George are the best that he has worked with and were self-maintained. Kemp also stated he spoke to a lot of people during the week that expressed positive difference in lighting and sound.

Trey Kerby made motion to approve Epicenter Productions as the 2021 Sound & Production Company. Brian Pointer seconded the motion; motion carried unanimously.

- **Consideration of Approval of the Entertainment Artists' Contracts for 2020 to be forwarded to 2021**

Chairman Wheeler stated he visited with Linda regarding the entertainment lineup; Linda has spoken to all artists' agencies other than Hispanic Heritage. GM Kemp stated she has made arrangements to book them for 2021 at the same rate with the exception of the Hispanic Heritage. Board Member Kris Allen asked if we have received any contracts and do we know who the artists are. GM Kemp stated we have received the contracts but nothing has been signed. Board Member Tyson Pierce asked who made the decision to roll over the entertainment. Chairman Wheeler stated she spoke to each artist beforehand and then presented to the entertainment committee members. Mr. Pierce asked if it is something that we have to do now and can we pursue better acts next year. We have to have a better show this next year, current lineup is ok, but can we try bring more options to the table. Vice Chairman Trey Kerby asked what the entertainment budget will be next year. GM Kemp stated the budget is within 10% next year. He agreed that Mr. Pierce has very valid comments and it is the fair board's decision whether to pursue the same entertainment for next year or not. Vice Chair Kerby stated we do not need to be waiting until the last minute. GM Kemp stated July 26th is a date to respond whether to carry them over. Mr. Pierce stated it ought to be fair for all board members to know instead of voting blindly on entertainment they know nothing of. Board Member Brian Pointer stated he sees Mr. Pierce's point but the lineup is ok for next year. Vice Chair Kerby stated he will go with the entertainment committee's opinion. Mr. Pointer stated he would like to realistically see other people but I think it will be good for the county overall.

Trey Kerby made motion to forward all 2020 Entertainment Contracts to 2021. Marcy Butts seconded the motion; motion carried 5 to 1.

- **Consideration of Approval of 2020 Rabbit Show**

Chairman Larry Wheeler stated this has nothing to do with COVID19, the recommendation from State Veterinarian to not have show due to RHD (Rabbit Hemorrhagic Disease). Most counties are not having rabbit shows, some doing virtual. Board Member Kris Allen stated it is a serious disease and should be avoided at all costs.

Kris Allen made motion to cancel the 2020 Rabbit Show due to RHD concerns. Brian Pointer seconded the motion; motion carried unanimously.

- **Consideration of Approval of Livestock Committee Chairman**

Chairman Larry Wheeler stated the position of Livestock Committee Chairman/Superintendent is currently held by Wayne Cox, who will be retiring at the end of July 2020; Wayne's recommendation to fill position is Clyde Wilhoit, who is currently the swine superintendent. Mr. Wilhoit has been instrumental and has knowledge of all species. He has been contacted and has expressed interest in becoming chairman.

Tyson Pierce made motion to approve Clyde Wilhoit as Livestock Superintendent/Committee Chairman. Brian Pointer seconded the motion; motion carried unanimously.

ITEM 02: OTHER BUSINESS

Chairman Wheeler stated that as of right now, the county is still hopeful to have livestock show on county property. Commission sent resolution to governor and have yet to hear a response. As soon as something is known, everyone will be notified immediately. Also waiting to see what happens to Eddy County,

District 1: Vice Chairman Trey Kerby & Chairman Larry Wheeler ~ **District 2:** Kris Allen & Rick Schaap

District 3: Terry Criswell & Brian Pointer ~ **District 4:** Vivian Flemens & Tyson Pierce ~ **District 5:** Pat Sims & Marcy Butts

which starts next week. GM Kemp stated the board ought to notify the extension office to go ahead and spread the word.

ADJOURN

Brian Pointer made a motion at 6:43 P.M. to adjourn this meeting. Kris Allen seconded the motion; motion carried unanimously.

Next Scheduled Meeting: August 10, 2020 at 6pm

DRAFT

District 1: Vice Chairman Trey Kerby & Chairman Larry Wheeler ~ **District 2:** Kris Allen & Rick Schaap
District 3: Terry Criswell & Brian Pointer ~ **District 4:** Vivian Flemens & Tyson Pierce ~ **District 5:** Pat Sims & Marcy Butts

Consideration of Lea County Resolution No. 21-JUN-125R Approving Change Order No. 01 with Bixby Electric, Inc. for Electrical Service Upgrades to Install a Precision Approach Path Indicator (PAPI) at the Lea County Jal Airport



Lea County awarded a contract with Bixby Electric, Inc. to install a PAPI (precision approach path indicator) system at the Lea County Jal Airport. While upgrading the electrical service with the electrical vault project and the PAPI installation, it was recognized that the existing electrical supply servicing the airport did not meet current electrical codes.

Lea County wishes to enter into a change order with Bixby Electric, Inc. to preform the needed electrical work to upgrade the service to current codes. The total cost of the change order is \$46,541.33.

Lea County has applied and received a grant (NMDOT AD E26-21-02) to cover the cost of the change order.

LEA COUNTY, NEW MEXICO
CHANGE ORDER FORM

CONTRACT CHANGE ORDER NO: One (1) DATE: 4/26/2021

CONTRACT IDENTITY: Lea County Jal Municipal New PAPI
AIP 3-35-0023-012-2019; NMDOT AD E06-19-03; LC 1-(19-20)

CONTRACTOR: Bixby Electric, Inc. ADDRESS: 521 Wheeler SE
Albuquerque, NM 871102

DESCRIPTION AND REASON FOR CHANGES: Modifications to electrical service to the airport
for code compliance

Note: this CO covered by NMDOT AD E06-21-02

REVISED CONTRACT AMOUNT

1. Original Contract Amount (Including NMGR)	133,789.83
2. Current Contract Amount Including all Previously Approved Change Orders	133,789.83
3. Amount of This Change Order (incl. GRT)	46,541.33
4. Total Revised Contract Amount Including This Change Order	180,331.16

REVISED CONTRACT TIME

1. Original Contract Time (Calendar)	120 Days
2. Current Contract Time Allowed Including All Previous Revisions (Calendar)	120 Days
3. Contract Time Revision This Change Order (Increase/Decrease) (Calendar)	60 Days
4. Total Revised Contract Time Including This Change Order (Calendar)	180 Days
5. Original Contract Completion Date	5/18/2021
6. Revised Contract Completion Date Including This change Order	7/17/2021

APPROVED:

Contractor: [Signature]
Engineer: [Signature]
Owner: [Signature]
Other: [Signature]

Date: 6/2/21
Date: [Signature]
Date: [Signature]
Date: [Signature]

File: Jal PAPI (Vault) CO1.xls

Page 1 of 4

Cost:



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 06/03/2021	SUBMITTED BY Name, Title, Dept: Corey Needham, Assistant County Manager	
SUBJECT: Change Order #1 to Bixby Electric, Inc. for the Lea County Jal Airport PAPI construction project	ATTACHMENT(S): Change Order #1	
NO. OF ORIGINALS FOR SIGNATURE: 3	ACTION REQUESTED: Action Item	
BUDGET LINE ITEM NUMBER: 456-18-4495	FISCAL BUDGET YEAR: FY 20/21 and FY 21/22	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: 3. Airports that are maintained and improved with new facilities (goal: increase capacity for changing commercial aircraft)		
SUMMARY: Lea County awarded a contract with Bixby Electric, Inc. to install a PAPI (precision approach path indicator) system at the Lea County Jal Airport. While upgrading the electrical service with the electrical vault project and the PAPI installation, it was recognized that the existing electrical supply servicing the airport did not meet current electrical codes. Lea County wishes to enter into a change order with Bixby Electric, Inc. to preform the needed electrical work to upgrade the service to current codes. The total cost of the change order is \$46,541.33. Lea County has applied and received a grant (NMDOT AD E26-21-02) to cover the cost of the change order.		
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked; how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other:	See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): recommend approval	Submitter's Signature Department Director, Etc. Corey Needham <small>Digitally signed by Corey Needham Date: 2021.06.03 16:58:42 -06'00'</small>	
FINANCE REVIEW Fiscal Impact/Cost: The financial impact will be expenditures from the Jal Airport Fund of \$46,541.33. The project is budgeted in FY 20/21 and FY 21/22 in line item 456-18-4495. NMDOT has provided grant funding to cover the cost of the project. Therefore, there will be no net cash impact to Lea County.	Reviewed by Finance Director Henry C Low Jr <small>Digitally signed by Henry C Low Jr Date: 2021.06.04 09:04:17 -06'00'</small>	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda <small>Digitally signed by Michael P. Gallagher II Date: 2021.06.03 18:58:48 -06'00'</small>	
Item No. <u>0207</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____ Resolution No. <u>21-JUN-125R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: _____ Ordinance No. _____ Comments: _____

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-125R

**A RESOLUTION APPROVING CHANGE ORDER NO. 1 WITH BIXBY ELECTRIC, INC. FOR
ELECTRICAL SERVICE UPGRADES TO INSTALL A PRECISION APPROACH PATH INDICATOR
(PAPI) AT THE LEA COUNTY JAL AIRPORT**

WHEREAS, Lea County Jal Airport plays an important role within the Lea County transportation system for economic development, connectivity, and emergency services. Separation between aircraft and vehicles are becoming a priority; *and*

WHEREAS, Lea County Jal Airport currently has a nonfunctional Pulse Light Approach Slope Indicator (PLASI) and would like to replace it with a Precision Approach Path Indicator (PAPI) - a visual aid that provides guidance information to help a pilot acquire and maintain the correct approach (in the vertical plane) to an airport or an aerodrome; *and*

WHEREAS, Lea County awarded Bixby Electric, Inc. the contract to install the PAPI system but will also require an electrical upgrade to complete the project; *and*

WHEREAS, staff recommends that the Board of County Commissioners of Lea County approve Change Order 1 to Bixby Electric, Inc to perform this needed electrical upgrade.

BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that Lea County has the necessary funds to complete this project and will contract Bixby Electric, Inc to complete this change order.

BE IT FURTHER RESOLVED that the County Manager may finalize this request with the terms of this resolution and in the best interests of Lea County, and that the Chair of the Board of County Commissioners may sign the request on behalf of the Board of County Commissioners of Lea County.

PASSED AND APPROVED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
 Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
 Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney

LEA COUNTY, NEW MEXICO
CHANGE ORDER FORM

CONTRACT CHANGE ORDER NO: One (1) **DATE:** 4/29/2021

CONTRACT IDENTITY: Lea County Jal Municipal New PAPI
AIP 3-35-0023-012-2019; NMDOT AD E06-19-03; LC 1-(19-20)

CONTRACTOR: Bixby Electric, Inc. **ADDRESS:** 521 Wheeler SE
Albuquerque, NM 871102

DESCRIPTION AND REASON FOR CHANGES: Modifications to electrical service to the airport
for code compliance

Note: this CO covered by NMDOT AD E06-21-02

REVISED CONTRACT AMOUNT

1. Original Contract Amount (Including NMGR)	<u>133,789.83</u>
2. Current Contract Amount Including all Previously Approved Change Orders	<u>133,789.83</u>
3. Amount of This Change Order (incl. GRT)	<u>46,541.33</u>
4. Total Revised Contract Amount Including This Change Order	<u>180,331.16</u>

REVISED CONTRACT TIME

1. Original Contract Time (Calendar)	<u>120 Days</u>
2. Current Contract Time Allowed Including All Previous Revisions (Calendar)	<u>120 Days</u>
3. Contract Time Revision This Change Order (Increase/Decrease) (Calendar)	<u>60 Days</u>
4. Total Revised Contract Time Including This Change Order (Calendar)	<u>180 Days</u>
5. Original Contract Completion Date	<u>5/18/2021</u>
6. Revised Contract Completion Date Including This change Order	<u>7/17/2021</u>
7.	

APPROVED:

Kelly Owen Signature of Kelly Owen
for LEA County Seal
on 5/10/21 at 10:00 AM

Contractor 

Engineer

Owner Rebecca Long, Chair, Lea County Board of County Commissioners

Other

Date 6/2/21

Date June 10, 2021

Date

Date

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	CURRENT		ADJUSTED		ADJUSTMENTS		CHANGE
				ESTIM. QUANT.	UNIT PRICE	ESTIM. QUANT.	UNIT PRICE	ESTIM. QUANT.	UNIT PRICE	
Bid Lot I-Apron										
10		Mobilization	LS	-	-	1.00	6,454.00	1.00	6,454.00	6,454.00
11		200A Service pole/Meter, CIP	EA	-	-	1.00	4,659.00	1.00	4,659.00	4,659.00
12		100A Service Meter, CIP	EA	-	-	1.00	1,245.00	1.00	1,245.00	1,245.00
13		Trenching and Backfilling, CIP	LF	-	-	475.00	15.00	475.00	15.00	7,125.00
14		Asphalt Patching, CIP	LF	-	-	100.00	24.00	100.00	24.00	2,400.00
15		3" PVC Conduit, CIP	LF	-	-	476.00	4.50	476.00	4.50	2,142.00
16		2" PVC Conduit, CIP	LF	-	-	476.00	2.50	476.00	2.50	1,190.00
17		Dopper 300 KCMIL THHN, CIP	LF	-	-	1,350.00	11.00	1,350.00	11.00	14,850.00
18		Alum. 4/0 XHHW, CIP	LF	-	-	1,350.00	3.00	1,350.00	3.00	4,050.00
		Subtotal								44,115.00
		NMGRT	%		5.5000					2,426.33
		Total Change Order								46,541.33

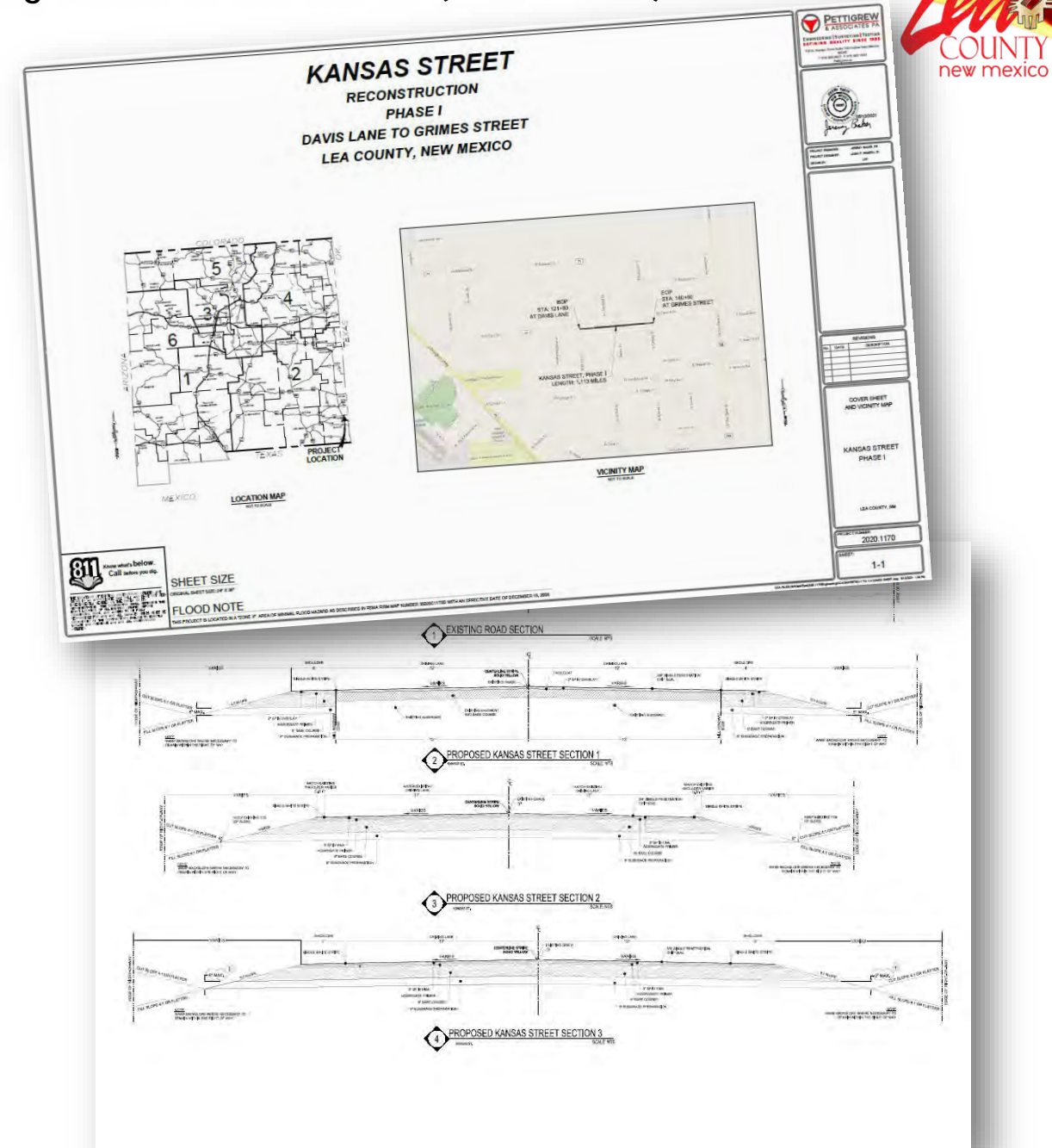
Consideration of Lea County Resolution No. 21-JUN-126R Approving Award of Bid No. 06 (2020 – 2021) Kansas Street Reconstruction to Constructors, Inc

Contractor's Bids for the reconstruction of Kansas Street were received and publicly opened on Friday, May 29, 2021 at 2:00 p.m.

Two contractors delivered responsive bids for the project including J&H Services Inc. of Albuquerque and Constructors Inc. of Carlsbad.

The two bids were verified for completeness and compliance with the bid submission requirements and were found to be responsive bids. The resident bidder preference was not used to determine the apparent low bid as both responsive bids are resident bidders.

Constructors Inc. was the low bidder with the Total Project Cost of \$2,526,040.75 excluding NMGRT.





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sshout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 06/03/2021	SUBMITTED BY Name, Title, Dept: Corey Needham, Assistant County Manager	
SUBJECT: Recommendation of Award Bid 06 (20-21) Kansas Street Reconstruction to Constructors Inc.	ATTACHMENT(S): Certified Bid Tab, Recommendation of Award	
NO. OF ORIGINALS FOR SIGNATURE: 3	ACTION REQUESTED: Action Item	
BUDGET LINE ITEM NUMBER: 402-10-4251	FISCAL BUDGET YEAR: FY 21/22	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: 1. % of chip sealed county roads vs. caliche roads (goal: each year chip seal more roads) 2. Future roads provide connections to reduce emergency response time		
SUMMARY: <p>Contractor's Bids for the reconstruction of Kansas Street were received and publicly opened on Friday, May 29, 2021 at 2:00 p.m. Two contractors delivered responsive bids for the project including J&H Services Inc. of Albuquerque and Constructors Inc. of Carlsbad.</p> <p>The two bids were verified for completeness and compliance with the bid submission requirements and were found to be responsive bids. The resident bidder preference was not used to determine the apparent low bid as both responsive bids were resident bidders.</p> <p>Constructors Inc. was the low bidder with the Total Project Cost of \$2,526,040.75 excluding NMGR.</p>		
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked, how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): Award the contract to Constructors Inc. and allow staff to sign related construction documents.	Submitter's Signature Department Director, Etc. Corey Needham <small>Digitally signed by Corey Needham Date: 2021.06.03 16:06:45 -06'00'</small>	
FINANCE REVIEW Fiscal Impact/Cost: The financial impact will be expenditures from the Road Fund of \$2,526,040.75. Project is budgeted in FY 21/22 budget with necessary funds in 402-10-4251	Reviewed by Finance Director Henry C Low Jr <small>Digitally signed by Henry C Low Jr Date: 2021.06.03 16:52:45 -06'00'</small>	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda <small>Digitally signed by Michael P. Gallagher II Date: 2021.06.09 19:28:29 -06'00'</small>	
Item No. 0208 RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____ Resolution No. <u>21-JUN-126R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: _____ Ordinance No. _____ Comments: _____

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-126R

**A RESOLUTION APPROVING AWARD OF BID NO. 06 2020 – 2021 KANSAS STREET
RECONSTRUCTION TO CONSTRUCTORS, INC**

WHEREAS, roadways play a critical role in the emergency response, quality of life and economic vitality for citizens of Lea County; *and*

WHEREAS, Kansas Street is in need of rehabilitation and widening due to the large number of vehicles that use the roadway on a regular basis; *and*

WHEREAS, Lea County opened competitive bids for work to resolve issues associated with the roadway; *and*

WHEREAS, Constructors Inc. submitted the lowest bid for the proposed work; *and*

WHEREAS, Lea County plans to utilize Lea County funds to complete the project.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that the award of Bid No. 06 2020 2021 to Constructors Inc. is hereby approved.

BE IT FURTHER RESOLVED that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

PASSED AND APPROVED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney

June 03, 2021

Lea County Commission
Lea County Courthouse
100 North Main Avenue, Suite 4
Lovington, New Mexico 88260

RE: LEA COUNTY, NEW MEXICO
KANSAS STREET RECONSTRUCTION
NIGP COMMODITY CODE # 91371
BID # 06 – (20-21)

Dear Commissioners,

Contractor's Bids for construction of work associated with the above-referred project were received before Friday, May 28, 2021, 2:00 p.m. (local time) and publicly opened immediately thereafter in accordance with the Specifications and Contract Documents. Mr. Jeremy Baker, PE, Engineer of Record, opened the Bids and read aloud *in words* for Total Base Bid and Alternate Bid for those bids received exclusive of NMGRT tax.

	Total Base Bid (Phase I + Phase II)	Total Project Cost (Total Base Bid + Bid Alternate)
J&H Services Inc, Albuquerque, NM	\$2,146,821.80	\$2,849,978.85
Constructors Inc, Carlsbad, NM	\$1,879,795.50	\$2,526,040.75

The two bids were verified for completeness and compliance with bid submission requirements and were found to be responsive bids. The resident bidder preference was not used to determine the apparent low bid as both responsive bids were resident bidders.

Constructors Inc. was the low bidder with the Total Project Cost of \$2,526,040.75.

It is recommended that the project be awarded to Constructors Inc. The Total Project Cost is approximately 11.5% below the Engineer's Estimate.

A Certified Bid Tabulation is attached for your review.

Respectfully,


Jeremy Baker, P.E. NM#16207
Pettigrew & Associates, P.A.



LEA COUNTY, NEW MEXICO
KANSAS STREET RECONSTRUCTION
NIGP COMMODITY CODE # 91371
BID # 06 - (20-21)
BID OPENING: FRIDAY, MAY 28, 2021 AT 2:00 P.M. (LOCAL TIME)

BASE BID PHASE I				ENGINEER'S ESTIMATE		J&H Services, Inc.		Constructors, Inc.	
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
201000	CLEARING AND GRUBBING	ACRE	4.5	\$ 1,100.00	\$ 4,950.00	\$ 2,200.00	\$ 9,900.00	\$ 700.00	\$ 3,150.00
203000	UNCLASSIFIED EXCAVATION	C.Y.	1,280	\$ 10.50	\$ 13,440.00	\$ 11.00	\$ 14,080.00	\$ 9.00	\$ 11,520.00
203100	BORROW	C.Y.	1,144	\$ 15.00	\$ 17,160.00	\$ 17.00	\$ 19,448.00	\$ 9.00	\$ 10,296.00
207000	SUBGRADE PREPARATION	S.Y.	17,680	\$ 1.50	\$ 26,520.00	\$ 1.40	\$ 24,752.00	\$ 1.50	\$ 26,520.00
303210	6" FLEXIBLE BASE	S.Y.	12,085	\$ 9.00	\$ 108,765.00	\$ 7.60	\$ 91,846.00	\$ 7.50	\$ 90,637.50
407000	ASPHALT MATERIAL FOR TACK COAT	S.Y.	18,117	\$ 0.30	\$ 5,435.10	\$ 0.80	\$ 14,493.60	\$ 0.20	\$ 3,623.40
409000	AGGREGATE PRIMER	S.Y.	7,850	\$ 2.25	\$ 17,662.50	\$ 2.00	\$ 15,700.00	\$ 2.15	\$ 16,877.50
423270	HMA SP-IV 2" COMPLETE	S.Y.	24,240	\$ 9.50	\$ 230,280.00	\$ 10.45	\$ 253,308.00	\$ 10.00	\$ 242,400.00
499000	SINGLE PENETRATION 3/8" CHIPSEAL	S.Y.	23,659	\$ 2.85	\$ 67,428.15	\$ 2.70	\$ 63,879.30	\$ 2.40	\$ 56,781.60
511030	STRUCTURAL CONCRETE, CL AA	C.Y.	27	\$ 760.00	\$ 20,520.00	\$ 890.00	\$ 24,030.00	\$ 700.00	\$ 18,900.00
570012	12" CULVERT PIPE	L.F.	159	\$ 150.00	\$ 23,850.00	\$ 107.00	\$ 17,013.00	\$ 95.00	\$ 15,105.00
570150	17"SX13"R (NOMINAL) CULVERT PIPE ARCH	L.F.	161	\$ 85.00	\$ 13,685.00	\$ 130.00	\$ 20,930.00	\$ 100.00	\$ 16,100.00
570950	REINSTALLING CULVERT PIPE	L.F.	60	\$ 60.00	\$ 3,600.00	\$ 130.00	\$ 7,800.00	\$ 75.00	\$ 4,500.00
602010	RIPRAP CLASS B	C.Y.	6	\$ 170.00	\$ 1,020.00	\$ 270.00	\$ 1,620.00	\$ 235.00	\$ 1,410.00
603220	CHECK DAM TYPE I	L.F.	315	\$ 5.00	\$ 1,575.00	\$ 12.75	\$ 4,016.25	\$ 8.00	\$ 2,520.00
603281	SWPPP PLAN PREPARATION AND MAINTENANCE	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 4,200.00	\$ 4,200.00	\$ 5,000.00	\$ 5,000.00
611999	TRENCH DRAIN	L.F.	125	\$ 250.00	\$ 31,250.00	\$ 670.00	\$ 83,750.00	\$ 500.00	\$ 62,500.00
618000	TRAFFIC CONTROL MANAGEMENT	LS	1	\$ 22,000.00	\$ 22,000.00	\$ 41,250.00	\$ 41,250.00	\$ 22,000.00	\$ 22,000.00
621000	MOBILIZATION	LS	1	\$ 72,000.00	\$ 72,000.00	\$ 40,000.00	\$ 40,000.00	\$ 70,000.00	\$ 70,000.00
632000	CLASS A SEEDING	ACRE	2.8	\$ 8,500.00	\$ 23,800.00	\$ 18,000.00	\$ 50,400.00	\$ 8,000.00	\$ 22,400.00
667110	MAIL BOX INSTALLATION-SINGLE (COMPLETE)	EACH	7	\$ 370.00	\$ 2,590.00	\$ 1,200.00	\$ 8,400.00	\$ 300.00	\$ 2,100.00
701000	PANEL SIGNS	S.F.	295	\$ 17.00	\$ 5,015.00	\$ 26.00	\$ 7,670.00	\$ 26.00	\$ 7,670.00
701031	REMOVE AND RESET TRAFFIC SIGN	EACH	3	\$ 170.00	\$ 510.00	\$ 430.00	\$ 1,290.00	\$ 250.00	\$ 750.00

LEA COUNTY, NEW MEXICO
KANSAS STREET RECONSTRUCTION
NIGP COMMODITY CODE # 91371
BID # 06 - (20-21)
BID OPENING: FRIDAY, MAY 28, 2021 AT 2:00 P.M. (LOCAL TIME)

701100	STEEL POST AND BASE POST FOR ALUMINIUM PANEL SIGNS	L.F.	480	\$ 9.00	\$ 4,320.00	\$ 12.00	\$ 5,760.00	\$ 13.00	\$ 6,240.00
703002	OBJECT MARKER TYPE 2	EACH	22	\$ 50.00	\$ 1,100.00	\$ 70.00	\$ 1,540.00	\$ 45.00	\$ 990.00
704000	RETROREFLECTORIZED PAINTED MARKINGS 4" (SOLID YELLOW)	L.F.	23,590	\$ 0.15	\$ 3,538.50	\$ 0.40	\$ 9,436.00	\$ 0.15	\$ 3,538.50
704000	RETROREFLECTORIZED PAINTED MARKINGS 4" (SOLID WHITE)	L.F.	26,360	\$ 0.15	\$ 3,954.00	\$ 0.40	\$ 10,544.00	\$ 0.15	\$ 3,954.00
704721	HOT THERMOPLASTIC PAVEMENT MARKING WORD (STOP)	EACH	1	\$ 250.00	\$ 250.00	\$ 740.00	\$ 740.00	\$ 450.00	\$ 450.00
704722	HOT THERMOPLASTIC PAVEMENT MARKING WORD (AHEAD)	EACH	1	\$ 250.00	\$ 250.00	\$ 940.00	\$ 940.00	\$ 500.00	\$ 500.00
801000	CONSTRUCTION STAKING BY CONTRACTOR	LS	1	\$ 35,000.00	\$ 35,000.00	\$ 21,000.00	\$ 21,000.00	\$ 10,000.00	\$ 10,000.00
802000	POST CONSTRUCTION PLANS	LS	1	\$ 4,000.00	\$ 4,000.00	\$ 4,600.00	\$ 4,600.00	\$ 200.00	\$ 200.00
	TOTAL PHASE I				\$770,468.25		\$ 874,336.15		\$ 738,633.50

LEA COUNTY, NEW MEXICO
KANSAS STREET RECONSTRUCTION
NIGP COMMODITY CODE # 91371
BID # 06 - (20-21)
BID OPENING: FRIDAY, MAY 28, 2021 AT 2:00 P.M. (LOCAL TIME)

BASE BID PHASE II				ENGINEER'S ESTIMATE		J&H Services, Inc.		Constructors, Inc.	
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
201000	CLEARING AND GRUBBING	ACRE	8.6	\$ 1,100.00	\$ 9,460.00	\$ 2,200.00	\$ 18,920.00	\$ 700.00	\$ 6,020.00
203000	UNCLASSIFIED EXCAVATION	C.Y.	2,280	\$ 10.50	\$ 23,940.00	\$ 11.00	\$ 25,080.00	\$ 9.00	\$ 20,520.00
203100	BORROW	C.Y.	1,442	\$ 15.00	\$ 21,630.00	\$ 17.00	\$ 24,514.00	\$ 9.00	\$ 12,978.00
207000	SUBGRADE PREPARATION	S.Y.	37,919	\$ 1.50	\$ 56,878.50	\$ 1.40	\$ 53,086.60	\$ 1.50	\$ 56,878.50
303210	6" FLEXIBLE BASE	S.Y.	26,013	\$ 9.00	\$ 234,117.00	\$ 7.60	\$ 197,698.80	\$ 7.50	\$ 195,097.50
407000	ASPHALT MATERIAL FOR TACK COAT	S.Y.	28,807	\$ 0.30	\$ 8,642.10	\$ 0.80	\$ 23,045.60	\$ 0.20	\$ 5,761.40
409000	AGGREGATE PRIMER	S.Y.	18,744	\$ 2.25	\$ 42,174.00	\$ 2.00	\$ 37,488.00	\$ 2.15	\$ 40,299.60
423270	HMA SP-IV 2" COMPLETE	S.Y.	45,780	\$ 9.50	\$ 434,910.00	\$ 10.45	\$ 478,401.00	\$ 10.00	\$ 457,800.00
499000	SINGLE PENETRATION 3/8" CHIPSEAL	S.Y.	44,827	\$ 2.85	\$ 127,756.95	\$ 2.70	\$ 121,032.90	\$ 2.40	\$ 107,584.80
511030	STRUCTURAL CONCRETE, CL AA	C.Y.	13	\$ 760.00	\$ 9,880.00	\$ 890.00	\$ 11,570.00	\$ 570.00	\$ 7,410.00
540060	REINFORCING BARS GRADE 60	LB	424	\$ 1.50	\$ 636.00	\$ 6.00	\$ 2,544.00	\$ 4.30	\$ 1,823.20
570012	12" CULVERT PIPE	L.F.	52	\$ 175.00	\$ 9,100.00	\$ 106.00	\$ 5,512.00	\$ 95.00	\$ 4,940.00
570950	REINSTALLING CULVERT PIPE	L.F.	30	\$ 60.00	\$ 1,800.00	\$ 130.00	\$ 3,900.00	\$ 75.00	\$ 2,250.00
603220	CHECK DAM TYPE I	L.F.	225	\$ 5.00	\$ 1,125.00	\$ 12.75	\$ 2,868.75	\$ 8.00	\$ 1,800.00
603281	SWPPP PLAN PREPARATION AND MAINTENANCE	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 4,100.00	\$ 4,100.00	\$ 3,500.00	\$ 3,500.00
618000	TRAFFIC CONTROL MANAGEMENT	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 20,000.00	\$ 20,000.00	\$ 40,000.00	\$ 40,000.00
621000	MOBILIZATION	LS	1	\$ 125,000.00	\$ 125,000.00	\$ 25,000.00	\$ 25,000.00	\$ 75,000.00	\$ 75,000.00
632000	CLASS A SEEDING	ACRE	6.2	\$ 8,500.00	\$ 52,700.00	\$ 17,000.00	\$ 105,400.00	\$ 8,000.00	\$ 49,600.00
667110	MAIL BOX INSTALLATION-SINGLE (COMPLETE)	EACH	13	\$ 370.00	\$ 4,810.00	\$ 1,200.00	\$ 15,600.00	\$ 300.00	\$ 3,900.00
701000	PANEL SIGNS	S.F.	460	\$ 17.00	\$ 7,820.00	\$ 26.00	\$ 11,960.00	\$ 26.00	\$ 11,960.00
701100	STEEL POST AND BASE POST FOR ALUMINIUM PANEL SIGNS	L.F.	780	\$ 9.00	\$ 7,020.00	\$ 12.00	\$ 9,360.00	\$ 13.00	\$ 10,140.00
703002	OBJECT MARKER TYPE 2	EACH	8	\$ 50.00	\$ 400.00	\$ 70.00	\$ 560.00	\$ 45.00	\$ 360.00

LEA COUNTY, NEW MEXICO
KANSAS STREET RECONSTRUCTION
NIGP COMMODITY CODE # 91371
BID # 06 - (20-21)
BID OPENING: FRIDAY, MAY 28, 2021 AT 2:00 P.M. (LOCAL TIME)

704000	RETROREFLECTORIZED PAINTED MARKINGS 4" (SOLID YELLOW)	L.F.	30,770	\$ 0.15	\$ 4,615.50	\$ 0.40	\$ 12,308.00	\$ 0.15	\$ 4,615.50
704000	RETROREFLECTORIZED PAINTED MARKINGS 4" (BROKEN YELLOW)	L.F.	2,530	\$ 0.15	\$ 379.50	\$ 0.40	\$ 1,012.00	\$ 0.15	\$ 379.50
704000	RETROREFLECTORIZED PAINTED MARKINGS 4" (SOLID WHITE)	L.F.	49,960	\$ 0.15	\$ 7,494.00	\$ 0.40	\$ 19,984.00	\$ 0.15	\$ 7,494.00
704721	HOT THERMOPLASTIC PAVEMENT MARKING WORD (STOP)	EACH	3	\$ 250.00	\$ 750.00	\$ 740.00	\$ 2,220.00	\$ 450.00	\$ 1,350.00
704722	HOT THERMOPLASTIC PAVEMENT MARKING WORD (AHEAD)	EACH	3	\$ 250.00	\$ 750.00	\$ 940.00	\$ 2,820.00	\$ 500.00	\$ 1,500.00
801000	CONSTRUCTION STAKING BY CONTRACTOR	LS	1	\$ 80,000.00	\$ 80,000.00	\$ 30,000.00	\$ 30,000.00	\$ 10,000.00	\$ 10,000.00
802000	POST CONSTRUCTION PLANS	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 6,500.00	\$ 6,500.00	\$ 200.00	\$ 200.00
	TOTAL PHASE II				\$ 1,333,788.55		\$ 1,272,485.65		\$ 1,141,162.00
	TOTAL BASE BID (PHASE I + PHASE II)				\$2,104,256.80		\$ 2,146,821.80		\$ 1,879,795.50

LEA COUNTY, NEW MEXICO
KANSAS STREET RECONSTRUCTION
NIGP COMMODITY CODE # 91371
BID # 06 - (20-21)
BID OPENING: FRIDAY, MAY 28, 2021 AT 2:00 P.M. (LOCAL TIME)

BID ALTERNATE PHASE III				ENGINEER'S ESTIMATE		J&H Services, Inc.		Constructors, Inc.	
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
201000	CLEARING AND GRUBBING	ACRE	1.4	\$ 1,100.00	\$ 1,540.00	\$ 2,200.00	\$ 3,080.00	\$ 700.00	\$ 980.00
203000	UNCLASSIFIED EXCAVATION	C.Y.	7,201	\$ 10.50	\$ 75,610.50	\$ 11.00	\$ 79,211.00	\$ 9.00	\$ 64,809.00
203100	BORROW	C.Y.	62	\$ 15.00	\$ 930.00	\$ 17.00	\$ 1,054.00	\$ 9.00	\$ 558.00
207000	SUBGRADE PREPARATION	S.Y.	17,195	\$ 1.50	\$ 25,792.50	\$ 1.40	\$ 24,073.00	\$ 1.50	\$ 25,792.50
303210	6" FLEXIBLE BASE	S.Y.	16,815	\$ 9.00	\$ 151,335.00	\$ 7.60	\$ 127,794.00	\$ 7.50	\$ 126,112.50
407000	ASPHALT MATERIAL FOR TACK COAT	S.Y.	7,441	\$ 0.30	\$ 2,232.30	\$ 0.80	\$ 5,952.80	\$ 0.20	\$ 1,488.20
409000	AGGREGATE PRIMER	S.Y.	9,389	\$ 2.25	\$ 21,125.25	\$ 2.00	\$ 18,778.00	\$ 2.15	\$ 20,186.35
423283	HMA SP-IV 2" COMPLETE	S.Y.	10,887	\$ 9.50	\$ 103,426.50	\$ 10.45	\$ 113,769.15	\$ 10.00	\$ 108,870.00
423283	HMA SP-IV 3" COMPLETE	S.Y.	8,136	\$ 14.50	\$ 117,972.00	\$ 16.00	\$ 130,176.00	\$ 16.00	\$ 130,176.00
499000	SINGLE PENETRATION 3/8" CHIPSEAL	S.Y.	17,483	\$ 2.85	\$ 49,826.55	\$ 2.70	\$ 47,204.10	\$ 2.40	\$ 41,959.20
570012	12" CULVERT PIPE	L.F.	29	\$ 175.00	\$ 5,075.00	\$ 106.00	\$ 3,074.00	\$ 95.00	\$ 2,755.00
603281	SWPPP PLAN PREPARATION AND MAINTENANCE	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,500.00	\$ 3,500.00
609698	CONCRETE VALLEY GUTTER 8" X 48"	L.F.	43	\$ 60.00	\$ 2,580.00	\$ 45.00	\$ 1,935.00	\$ 70.00	\$ 3,010.00
618000	TRAFFIC CONTROL MANAGEMENT	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 21,500.00	\$ 21,500.00
621000	MOBILIZATION	LS	1	\$ 80,000.00	\$ 80,000.00	\$ 20,000.00	\$ 20,000.00	\$ 55,000.00	\$ 55,000.00
632000	CLASS A SEEDING	ACRE	1.3	\$ 8,500.00	\$ 11,050.00	\$ 27,000.00	\$ 35,100.00	\$ 8,000.00	\$ 10,400.00
667110	MAIL BOX INSTALLATION-SINGLE (COMPLETE)	EACH	13	\$ 370.00	\$ 4,810.00	\$ 1,200.00	\$ 15,600.00	\$ 300.00	\$ 3,900.00
701000	PANEL SIGNS	S.F.	160	\$ 17.00	\$ 2,720.00	\$ 26.00	\$ 4,160.00	\$ 25.00	\$ 4,000.00
701100	STEEL POST AND BASE POST FOR ALUMINIUM PANEL SIGNS	L.F.	285	\$ 9.00	\$ 2,565.00	\$ 12.00	\$ 3,420.00	\$ 13.00	\$ 3,705.00
703002	OBJECT MARKER TYPE 2	EACH	4	\$ 50.00	\$ 200.00	\$ 70.00	\$ 280.00	\$ 45.00	\$ 180.00
704000	RETROREFLECTORIZED PAINTED MARKINGS 4" (SOLID YELLOW)	L.F.	10,610	\$ 0.15	\$ 1,591.50	\$ 0.40	\$ 4,244.00	\$ 0.15	\$ 1,591.50
704000	RETROREFLECTORIZED PAINTED MARKINGS 4" (BROKEN YELLOW)	L.F.	5,500	\$ 0.15	\$ 825.00	\$ 0.40	\$ 2,200.00	\$ 0.15	\$ 825.00
704000	RETROREFLECTORIZED PAINTED MARKINGS 4" (SOLID WHITE)	L.F.	18,980	\$ 0.15	\$ 2,847.00	\$ 0.40	\$ 7,592.00	\$ 0.15	\$ 2,847.00

LEA COUNTY, NEW MEXICO
KANSAS STREET RECONSTRUCTION
NIGP COMMODITY CODE # 91371
BID # 06 - (20-21)
BID OPENING: FRIDAY, MAY 28, 2021 AT 2:00 P.M. (LOCAL TIME)

704721	HOT THERMOPLASTIC PAVEMENT MARKING WORD (STOP)	EACH	2	\$ 250.00	\$ 500.00	\$ 740.00	\$ 1,480.00	\$ 450.00	\$ 900.00
704721	HOT THERMOPLASTIC PAVEMENT MARKING WORD (AHEAD)	EACH	2	\$ 250.00	\$ 500.00	\$ 940.00	\$ 1,880.00	\$ 500.00	\$ 1,000.00
801000	CONSTRUCTION STAKING BY CONTRACTOR	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 17,500.00	\$ 17,500.00	\$ 10,000.00	\$ 10,000.00
802000	POST CONSTRUCTION PLANS	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 4,600.00	\$ 4,600.00	\$ 200.00	\$ 200.00
	TOTAL BID ALTERNATE PHASE III				\$ 750,054.10		\$ 703,157.05		\$ 646,245.25

LEA COUNTY, NEW MEXICO
KANSAS STREET RECONSTRUCTION
NIGP COMMODITY CODE # 91371
BID # 06 - (20-21)
BID OPENING: FRIDAY, MAY 28, 2021 AT 2:00 P.M. (LOCAL TIME)

SECTION / PAGE(S)	BID SUBMISSION CHECKLIST					
3.3 - 3.6	Section 3 - Bid Form				yes	yes
	Addendum 1 Acknowledgement - issued on May 26, 2021				yes	yes
	Addendum 2 Acknowledgement - issued on May 27, 2021				yes	yes
3.7	NM Contractor's License No.				87957	1585
	NM Contractor's License Classification(s)				GA01, GB98, GF01, GF04, GF09, GS08, MS03	GA98, GB98, GF01, GF03, GF04, GF05, GF06, GF09
	NM Resident Contractor's Preference No.				L0878424880	L0659568816
	NM Resident Veterans Preference No.				N/A	N/A
	NM Workforce Solutions Dept. Registration No.				879920081213	3049620140725
	Federal Employer Tax ID No. (FEIN)				82-0556028	85-0135619
	State of New Mexico Tax ID No.				02-500932-00-0	01-201371-004
3.8	List of Subcontractors				Highway Supply	Caldon Seeding & Reclamation, San Bar Construction
3.10	Campaign Contribution Disclosure Form				Signed	Signed
3.11	NM Resident/Veterans Preference Certification Form				Signed	Signed
3.13	Related Party Disclosure Form				Signed	Signed
3.14	Certification Regarding Debarment, Suspension, and Other Responsibility Matters				Signed	Signed
3.15	Non-Collusion Affidavit				Signed	Signed
4.1	Section 4 - Bid Guaranty				Signed	Signed
-	Agent's Affidavit / Power of Attorney				Signed	Signed
All	Complete Bid Documents - Sec 1 - 14 Front End Documents and Sec 15 Supplemental Specifications				no*	no*

*Bid paperwork was complete, however was not included in the complete bid documents. This irregularity will be waived.

LEA COUNTY, NEW MEXICO
KANSAS STREET RECONSTRUCTION
NIGP COMMODITY CODE # 91371
BID # 06 - (20-21)
BID OPENING: FRIDAY, MAY 28, 2021 AT 2:00 P.M. (LOCAL TIME)

ENGINEER'S CERTIFICATE:

I hereby Certify that this TABULATION is True and Correct.



Consideration of Lea County Resolution No. 21-JUN-127R Approving a Cooperative Educational Services (CES) Task Order with Pettigrew & Associates for the Survey and Design of the Reconstruction of Alabama Street from NM 18/Lovington Highway to NM 132/Denver City Highway – Approximately 5.3 Miles



Lea County has a long term capital plan to address roadway conditions and roadway widths of not only oilfield impacted roadways but also major thoroughfares in the perimeters of the municipalities.

The schedule and plan calls for a phased widening and reconstruction of Alabama Roadway in the north Hobbs area. This roadway is classified as a major collector roadway by FHWA due to the number of vehicles that travel it each day and its connections.

Lea County staff has requested Pettigrew & Associates to submit a proposal for topographic survey, ROW survey, geotechnical services, and a phased civil engineering design.

The total cost for all services is proposed at \$234,392 plus NMGRT





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 06/03/2021	SUBMITTED BY Name, Title, Dept: Corey Needham, Assistant County Manager
SUBJECT: CES contract with Pettigrew and Associates Survey and Design Task Order - Alabama Roadway	ATTACHMENT(S): Pettigrew proposal
NO. OF ORIGINALS FOR SIGNATURE: 1	ACTION REQUESTED: Action Item
BUDGET LINE ITEM NUMBER: 402-10-4251	FISCAL BUDGET YEAR: FY 21/22

STRATEGIC PLAN Implementation of 5 Year Strategic Plan:

1. % of chip sealed county roads vs. caliche roads (goal: each year chip seal more roads)
2. Future roads provide connections to reduce emergency response time

SUMMARY:

Lea County has a long term capital plan to address roadway conditions and roadway widths of not only oilfield impacted roadways but also major thoroughfares in the perimeters of the municipalities.

The schedule and plan calls for a phased widening and reconstruction of Alabama Roadway in the north Hobbs area. This roadway is classified as a major collector roadway by FHWA due to the number of vehicles that travel it each day and its connections.

Lea County staff has requested Pettigrew & Associates to submit a proposal for topographic survey, ROW survey, geotechnical services, and a phased civil engineering design.

The total cost for all services is proposed at \$234,392 plus NMGR

Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: _____ <small>If checked, how many:</small>	See Additional Summary Attached <input type="checkbox"/>
--	---

SUBMITTER'S RECOMMENDATION(S): Approve proposal	Submitter's Signature Department Director, Etc. Corey Needham <small>Digitally signed by Corey Needham Date: 2021.06.03 16:30:27 -06'00'</small>
---	---

FINANCE REVIEW Fiscal Impact/Cost: The financial impact to Lea County will be expenditures from the Road Fund of \$234,392 plus NMGR. Project is budgeted in FY 21/22 in line item 402-10-4251.	Reviewed by Finance Director Henry C Low Jr <small>Digitally signed by Henry C Low Jr Date: 2021.06.03 16:46:29 -06'00'</small>
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LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
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COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda <small>Digitally signed by Michael P. Gallagher II Date: 2021.06.09 20:00:00 -06'00'</small>
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Item No. 0209

RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN

Approved: _____	Denied: _____	Other: _____
Resolution No. <u>21-JUN-127R</u>	Policy No. _____	Ordinance No. _____
Continued To: _____	Referred To: _____	Comments: _____

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-127R

**A RESOLUTION APPROVING A COOPERATIVE EDUCATIONAL SERVICES (CES)
TASK ORDER WITH PETTIGREW & ASSOCIATES FOR THE SURVEY AND DESIGN OF THE
RECONSTRUCTION OF ALABAMA STREET FROM NM 18/LOVINGTON HIGHWAY TO NM
132/DENVER CITY HIGHWAY – APPROXIMATELY 5.3 MILES**

WHEREAS, Alabama Roadway is major collector roadway as defined by the FHWA; *and*

WHEREAS, Lea County has planned to reconstruct and widen major thoroughfares in the perimeter of the municipalities; *and*

WHEREAS, Pettigrew & Associates has submitted a task order to complete the necessary topographic and ROW survey, geotechnical investigations and civil engineering design for the roadway; *and*

WHEREAS, Lea County has budgeted and has the funding to complete this work.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that the survey and design task order to Pettigrew & Associates for Alabama Roadway is hereby approved.

BE IT FURTHER RESOLVED that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

PASSED AND APPROVED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney



ENGINEERING | SURVEYING | CONSTRUCTION SERVICES
DEFINING QUALITY SINCE 1965



LETTER FEE PROPOSAL

To: Corey Needham, PE, Lea County Assistant Manager
From: Jeremy Baker, PE/PS
Date: May 19, 2021
Subject: Alabama Street Reconstruction, Hobbs, Lea County, NM

Thank you for the opportunity to submit a fee proposal on this project. We can confidently provide excellent service to you. For over 55 years **Pettigrew & Associates, P.A.** has been a leader in fully integrated Surveying, Engineering, Construction Management, Materials Engineering and Testing serving New Mexico, Texas, Kansas and Oklahoma. Pettigrew & Associates is a registered Women-Owned Business (WBENC National #232933).

Engineering

- Site Design
- Geotechnical
- Foundation/Earthwork Investigations
- Storm Water Pollution Prevention Plans
- Pavement, Roadway & Infrastructure Design
- Traffic Engineering
- Permit Analysis
- Fatal Flaw Analysis
- Drainage Studies
- Spill Prevention

Aerial Services

- Topographic, Mapping, Photogrammetry
- Volume/Quantity Calcs
- Pipeline Surveying & Monitoring
- Spill/Environmental Monitoring
- Project Monitoring

Surveying

- ALTA/Boundary
- Route, Construction, Utility
- Easement, ROW
- GPR Services
- Topographic/Design
- Control for Aerial/Lidar
- Plant Site Monumentation
- Subsidence Surveys
- Annexation, As-Built
- Geodetic

GIS Services

- Mapping Services for Utilities, Powerlines, Pipelines, Infrastructure, Roads, Parcel Data
- Asset Monitoring
- Spatial Database Management
- Imagery Analysis and Remote Sensing

Construction Services

- Site Development
- Construction Inspection
- Daily Progress Reports
- Non-Conformance Reports
- Test Reports
- Approval/Variation Request Documentation
- Deficiency Log
- As-Built Drawings/Record Documents
- Project Closeout/Testing Log Books
- Special Inspections
- Source Feasibility Studies & Evaluations
- Material Pit Sourcing
- Design & Analysis of Superpave Asphaltic Mixtures
- Design and Analysis of Portland Cement, Concrete, Grout, Masonry
- Construction Materials Testing





SCOPE OF SERVICES

1. Surveying Services

Lump Sum \$84,415

This Proposal includes survey services for a Topographic Survey for road design purposes and existing Right of Way Survey of the project site on Alabama Street from NM 18/Lovington Hwy to NM 132/Denver City Hwy (approximately 5.3 miles long and 60' wide).

A. Topographic Survey

- ✔ Pettigrew will perform an existing topographic survey and model the existing surface of the proposed project site. The scope of work includes all surveying services required to produce the map and includes establishing horizontal and vertical ground control, obtaining ground elevations, generation of the electronic topographic maps and field verification.
- ✔ All surface features and underground utilities evidenced with above ground markings will be shown and identified on the maps. Other information that is made available to the surveyor may be shown from record/as-built information or prior location of utilities.
- ✔ Topographic survey will show 1.0' interval surface contours, culvert pipes, roads, fences, trees larger than 4" DBH, ditches, and other visible surface features and will be prepared in compliance with the National Map Accuracy Standards and the Minimum Standards for Surveying in New Mexico.
- ✔ Topographic survey deliverable will be topographic survey for design in 2018 NMDOT CAD layer format, elevations based on NAVD 1988.

B. Existing Right Of Way Survey

- ✔ Pettigrew will provide a Right of Way map of the existing Right of Way for entire project length. Research will be performed to determine where Right of Way has been obtained by the County, the areas that are prescriptive, and the width of the Right of Way. Field surveys will be performed to locate existing Right of Way and section line control monumentation.

2. Civil Design Services

Lump Sum \$122,087

A. Phase I; NM 18/Lovington Hwy to N. Bensing Road

This proposal includes Civil Design services for the Phase I of the project between NM 18/Lovington Hwy and N. Bensing Road, approximately 3 miles including analysis and design tie-ins to approximately 78 existing driveways, 3 alleys and minor side roads, 1 four-way county road intersection, and 6 three-way county road intersections, including 100' East of the N. Bensing Road intersection.

B. Phase II; N. Bensing Road to NM 132/Denver City Hwy

This proposal includes Civil Design services for the Phase II of the project between N. Bensing Road and NM 132/Denver City Hwy, approximately 2.3 miles including analysis and design of tie-ins beginning 100' East of the N. Bensing Road intersection to approximately 34 existing driveways, 5 alleys minor side roads, 2 four-way county road intersections, and 3 three-way country road intersections. Additionally drainage will be analyzed between N. Bensing Road and N. Aztec Street for a cross culvert along the FEMA 1% Annual Chance Flood Hazard flow path.

1) Road Design Services – Each Phase

- ▼ Civil Design – Civil Design will include:
 - Status Meetings/Coordination
 - Existing Typical Sections
 - Proposed Typical Sections
 - Removal of Structures and Obstructions
 - Final Erosion Control Plan
 - Plan and Profile
 - Civil Details
 - Control Sheet
 - Traffic Control Plan
 - Sign Face Details
 - Permanent Signing and Striping Plan
 - Drainage Plan
 - Proposed Structure Cross Sections
 - Intersection Tie-Ins
 - Intersection Improvements as Noted in Phase Description
 - Existing Utility Plan as necessary to Show Conflicts
 - PS&E QA Review
- ▼ Quantities:
 - Surfacing Schedule
 - Estimated Surfacing Factors
 - Removal of Surfacing
 - Removal of Structures and Obstructions
 - Clearing and Grubbing Limits
 - Unclassified Excavation
 - Borrow
 - Subgrade Preparation
 - Base Course
 - Asphalt Material for Tack Coat
 - Prime Coat Material
 - Chip Seal
 - HMA SP-III Complete
 - Permanent Signing Quantities
 - Permanent Striping Quantities
 - Structure Quantities

- ❖ Specifications and Contract Document (NMDOT Specifications will be used)

- ❖ Bid Documents
 - Notice to Bidders
 - Bidder List
 - Addendum (if applicable)
 - Bid Opening
 - Certified Bid Tab
 - Recommendation of Award
 - Notice of Award

2) Construction Document Deliverables –

- ❖ Provide a digital copy in pdf format and one (1) printed copy of 50% and 90% completion plans for Owner Review and Comment.
- ❖ Provide one (1) copy of the 100% completion Construction Documents with PE signatures as identified above.
- ❖ Provide a digital copy in pdf format of 100% completion Construction Documents with PE signature to Owner.

3. Geotechnical (Pavement) Investigation

Lump Sum \$24,920


A. Scope

- ❖ The field investigation for the geotechnical investigation will be supervised by a Geotechnical Engineering Technician. The report will be prepared by a Professional Engineer registered in the State of New Mexico. Penetration Tests and sampling will be performed in accordance with ASTM D 1586 and as necessary ASTM D1587 and ASTM D 2113.
 - Field Investigation – 18 Bore Holes to a depth of 5 feet or Auger Refusal
 - a. Contract Drill Rig (Est. 2 days)
 - b. Geotechnical Engineering Technician (Est. 2 days)
 - c. Traffic Control for single lane closure (Est. 2 days)
 - Laboratory Analysis (estimated tests to be performed)
 - a. Sieve Analysis 36
 - b. Plasticity Index with Classification 36
 - c. Moisture Contents 54

B. Schedule

- ❖ Upon receipt of Notice to Proceed (NTP), client verification, and site plan:
 - P&A will perform OneCalls.
 - Mobilize geotechnical technician after the 48 hour (2 working days) One Call window.

C. Geotechnical Services Notes

- 
- ❖ This fee is inclusive of our mobilization/travel, time on site for drilling, traffic control, and any incidental fees that may be incurred related to performing this work.
 - ❖ If project encounters difficulties beyond the driller's control or if the scope of work is altered, Pettigrew reserves the right to renegotiate the price.
 - ❖ Locations are to be clear of any overhead and subsurface utilities.
 - ❖ All locations are to be accessible using two-wheel drive equipment and vehicles.
 - ❖ Should work stoppage occur due to difficulties beyond the direct control of the driller, the standby rate will be charged until work resumes.
 - ❖ Additional trips, training and standby charges are not included in this proposal and will be billed at Standard Rates.
 - ❖ This fee proposal assumes one mobilization.
 - ❖ A MOBILIZATION INVOICE WILL BE PREPARED IMMEDIATELY AFTER FIELD WORK IS COMPLETED AND IS DUE UPON RECEIPT.
 - ❖ Remaining invoices will be submitted monthly with net 30 days from receipt. If the project is in progress during multiple billing cycles, partial invoices will be sent out for work performed during that billing cycle.

4. Traffic Counts

Lump Sum \$2,970

Traffic volume and speed counts will be recorded along Alabama Street to provide accurate data needed for the pavement section recommendations included in the geotechnical report. Turning movement counts will not be included.

5. Additional Services

Time & Materials

Client generated changes to planning and work efforts once work is in progress including consideration of areas outside of the project limits or additions to the project scope or budget causing Additional Work will be billed at current hourly rates or negotiated lump sum per change-order proposals approved by the Client or the Client's Representative. Additional Work will continue until the work is at the same level of completion as it was prior to the change. Any Additional Work not specifically included in the above scope of services will be accomplished as Additional Services.

6. Excluded Services

- A.** Cost of permits or filing fees required by regulatory agencies or departments obtained for this project shall be paid by the owner.
- B.** Design of areas or improvements outside the limits of the project site.
- C.** Meetings beyond those identified in the project scope.

All fees are presented without New Mexico Gross Receipts Tax (NMGRT). NMGRT will be billed at current rates. Retainage shall not be held.



The following is a summary of standard insurance coverage for **Pettigrew & Associates, P.A.**

Commercial General Liability:	\$2,000,000 aggregate, \$1,000,000 per occurrence
Automobile:	\$1,000,000 combined single limit (any Auto)
Worker's Compensation:	Statutory: \$500,000
Employer's Liability:	\$500,000 each accident, \$500,000 each employee (disease), \$500,000 policy limit (disease)
Professional Liability:	\$2,000,000 per claim, \$2,000,000 annual aggregate
Umbrella Liability:	\$5,000,000 per occurrence, \$5,000,000 aggregate

We appreciate the opportunity to present this proposal and look forward to hearing from you.

Sincerely,

Pettigrew & Associates, P.A.

Jeremy Baker, PE/PS



TERMS, CONDITIONS and STANDARD OF CARE

1. The standard of care for all professional engineering, surveying and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. The Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Interpretations and recommendations by Engineer will be based on information available to or developed by Engineer. Client recognizes that subsurface conditions may vary from those observed at specific locations where surveys, sampling, testing, or other Site explorations are made, and that conditions may change with time.
2. Neither Client nor Engineer shall be responsible for discovering deficiencies in the technical accuracy of Engineer's services. Engineer shall correct any such deficiencies in technical accuracy without additional compensation except to the extent such corrective action is directly attributable to deficiencies in Client/Owner-furnished information. Engineer will not be responsible for (1) inaccuracies, errors, or omissions in data other than its own or its Consultants', or (2) improper interpretations or use by others of any data.
3. Subject to the standard of care set forth in Item 1, Engineer and its Consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
4. Engineer and Client shall comply with applicable Laws and Regulations. Engineer shall comply with standards mandated by Client and provided to Engineer in writing. This Agreement is based on these requirements as of the Effective Date. Changes to these requirements after the Effective Date of this Agreement may be the basis for modifications to Client's responsibilities or to Engineer's scope of services, times of performance, or compensation.
5. Engineer shall not be required to sign any document, no matter by whom requested, that would result in Engineer having to certify, guarantee, or warrant the existence of conditions whose existence Engineer cannot ascertain. Client agrees not to make resolution of any dispute with Engineer or payment of any amount due to Engineer in any way contingent upon Engineer signing any such document.
6. Engineer neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the Work.
7. Engineer shall not be responsible for the acts or omissions of any Contractor, subcontractor, or supplier, or of any of their agents or employees, or of any other persons (except Engineer's own agents, employees, and Consultants) at the Site or otherwise furnishing or performing any of the Work.
8. In the event of any termination, Engineer will be entitled to invoice Client and to receive full payment for all services performed or furnished and all Reimbursable Expenses incurred through the effective date of termination. Upon making such payment, Client shall have the limited right to the use of Documents, at Client's sole risk.
9. Required increases to standard policy limits may result in additional fees to the client.
10. Professional Liability and E&O Conditions are explicitly limited to "Professional Standard of Care".
11. Client signed copy of Fee Proposal is required.
12. Contractual verbiage of indemnification and warranty may negate client's rights to insurance.

LETTER OF INTENT

In order to proceed, please sign and return this Letter of Intent acknowledging the terms of the business as detailed along with the New Client information.

Attention: Jeremy Baker, PE/PS jbaker@pettigrew.us
accountsreceivable@pettigrew.us or (fax) 575-393-1543

Project: Alabama Street

Project Location: Hobbs, NM

Description of Work: Civil Design, Surveying, Geotechnical Investigation, Traffic Counts

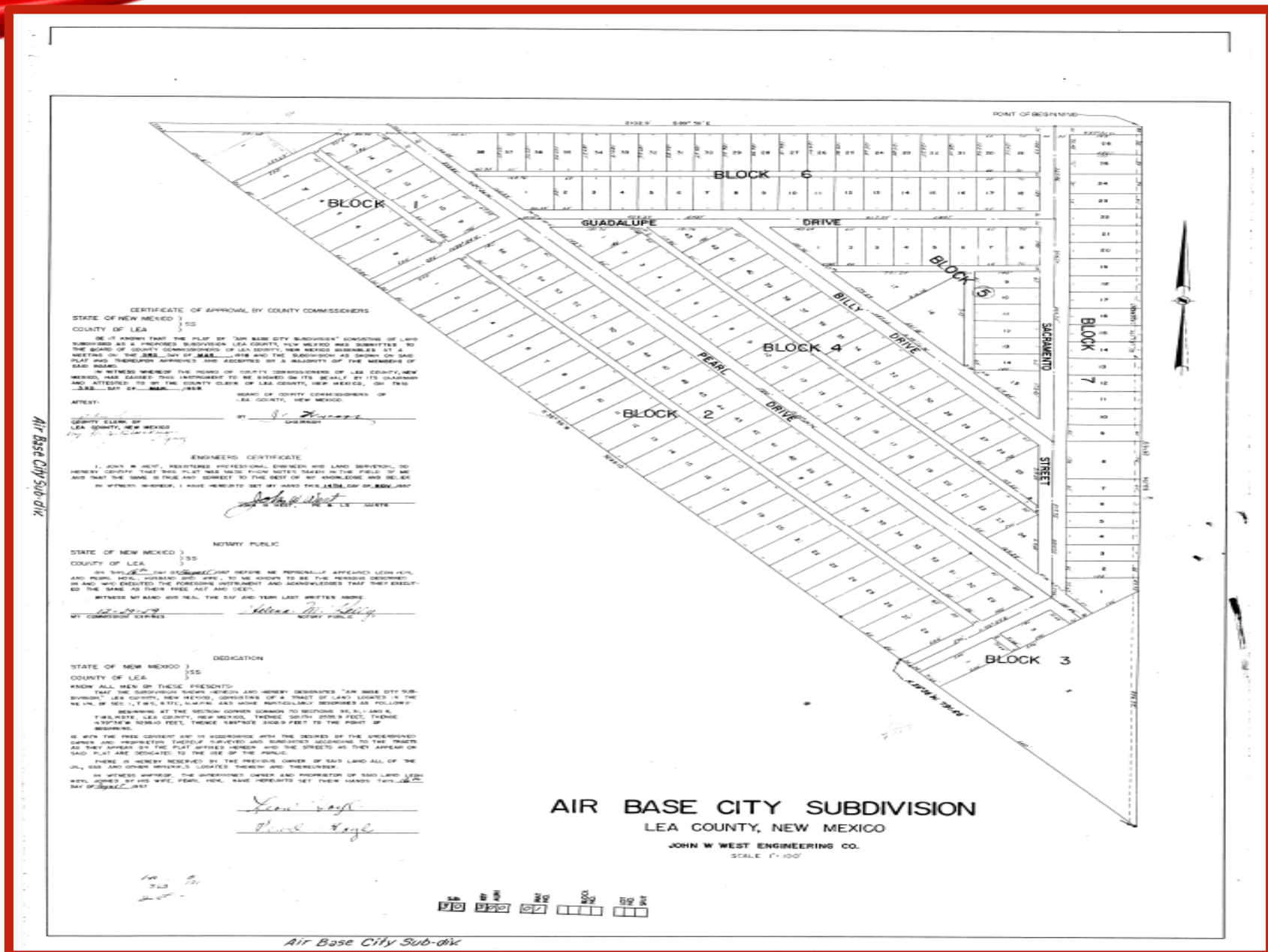
Fees:	Survey	\$ 84,415
	Civil Site Design	\$122,087
	Geotechnical Investigation	\$ 24,920
	Traffic Counts	\$ 2,970
	PROPOSAL TOTAL	\$234,392 + NMGR

By signing below, we accept the terms and conditions of the Letter of Intent.

Signature: _____ Date: _____

Company Information					
Client Name:					
Owner Name/Title:					
Street Address:					
City:		State:	NM	Zip:	
Phone:		Fax:			
E-mail Address:					
Company Website:					
Billing Information (If different than above)					
A/P Contact Name:					
Billing Address:					
City:		State:		Zip:	
Phone:		Fax:			
Email Address:					
P.O. Number:		NTTC:	If yes attach copy		
Project Contact					
Contact Name/Title:					
Phone:		Fax:			
Email Address:					

Consideration of Lea County Resolution No. 21-JUN-128R Appointing a Freeholders Committee to Evaluate the Vacation of Dedicated Alley in Air Base City Subdivision, Block 2 in Section 1, Township 18 South, Range 37 East, N.M.P.M. in Lea County, New Mexico




APPLICATION

INSTRUCTIONS:

Print or type clearly. Use additional sheets if necessary. All required attachments shall be submitted with this application form. Incomplete or inaccurate applications may delay decision dates. The completed application package must be submitted to the County Planning Department by the subdivider or a designated agent and shall be in compliance with the requirements of the County Subdivision Regulations.

Each application must be accompanied by the required administration fee of \$105.00.

APPLICANT INFORMATION

1) Name: Jourdan Family Trust LLC c/o John C. Jourdan General Manager
Address: PO Box 158 Holland, Texas 76534
Phone: _____ Email: _____
Signature:  Date: 4-4-2021

2) Name of Subdivision: Air Base City

3) Request for Vacation: *Vacate alley to replat lots 16, 17, 40 & 41 to Lot 40A with acreage of .99 so property can be useable.*

4) Attach a copy of emaps plat and aerial view of requested property to be vacated.
Attach a copy of the original plat(survey)

PROCEDURAL INFORMATION (To be completed by County Staff)

12) Date Application received by the County: 20210416
(Date YYYYMMDD)


(SIGNATURE)

13) Date requesting Freeholder Committee: 20210506
(Date YYYYMMDD)


(SIGNATURE)

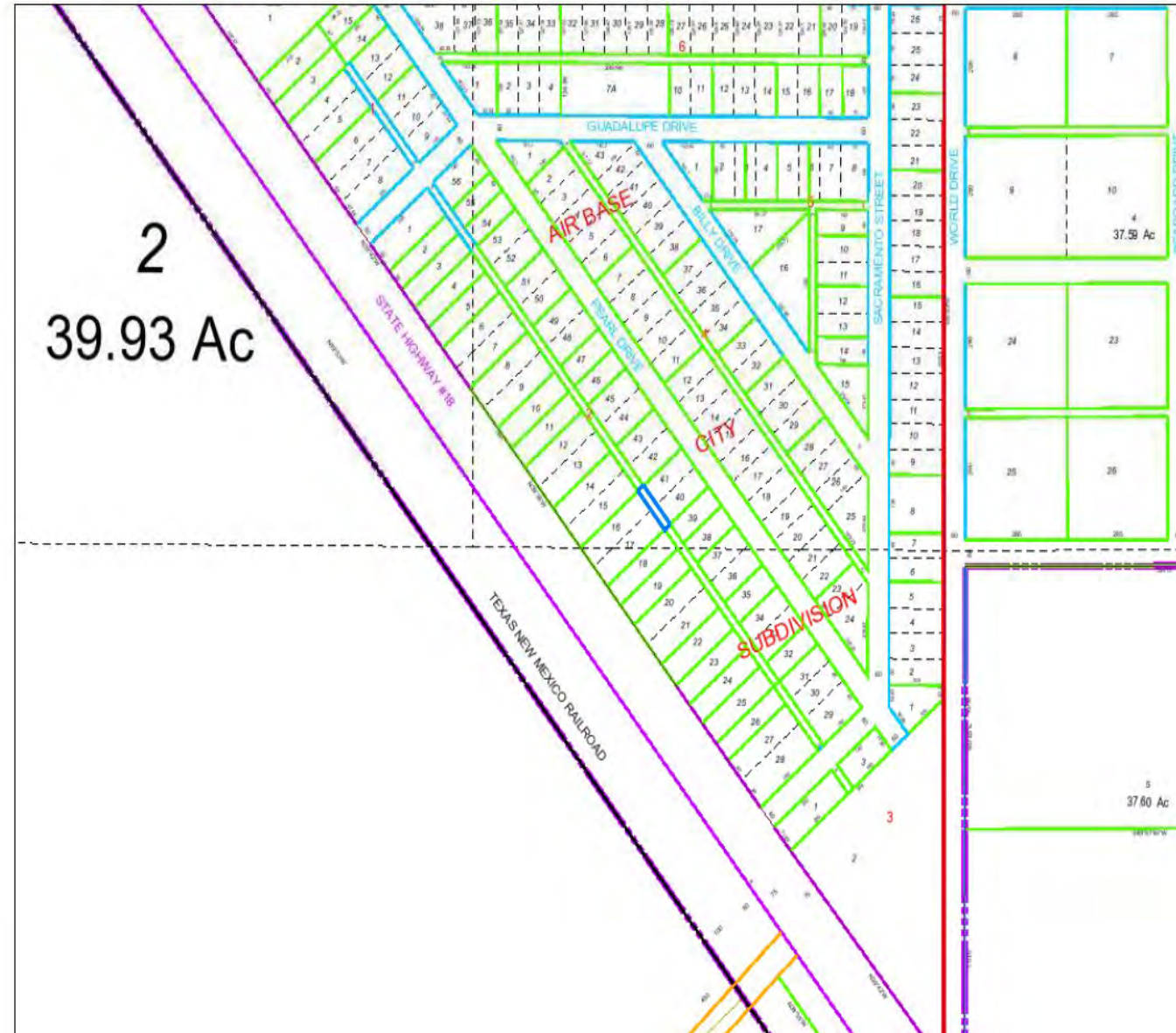
14) Date Freeholder Committee returns recommendation: 20210520
(Date YYYYMMDD)


(SIGNATURE)

15) Date vacation approved by County: _____
(Date YYYYMMDD)

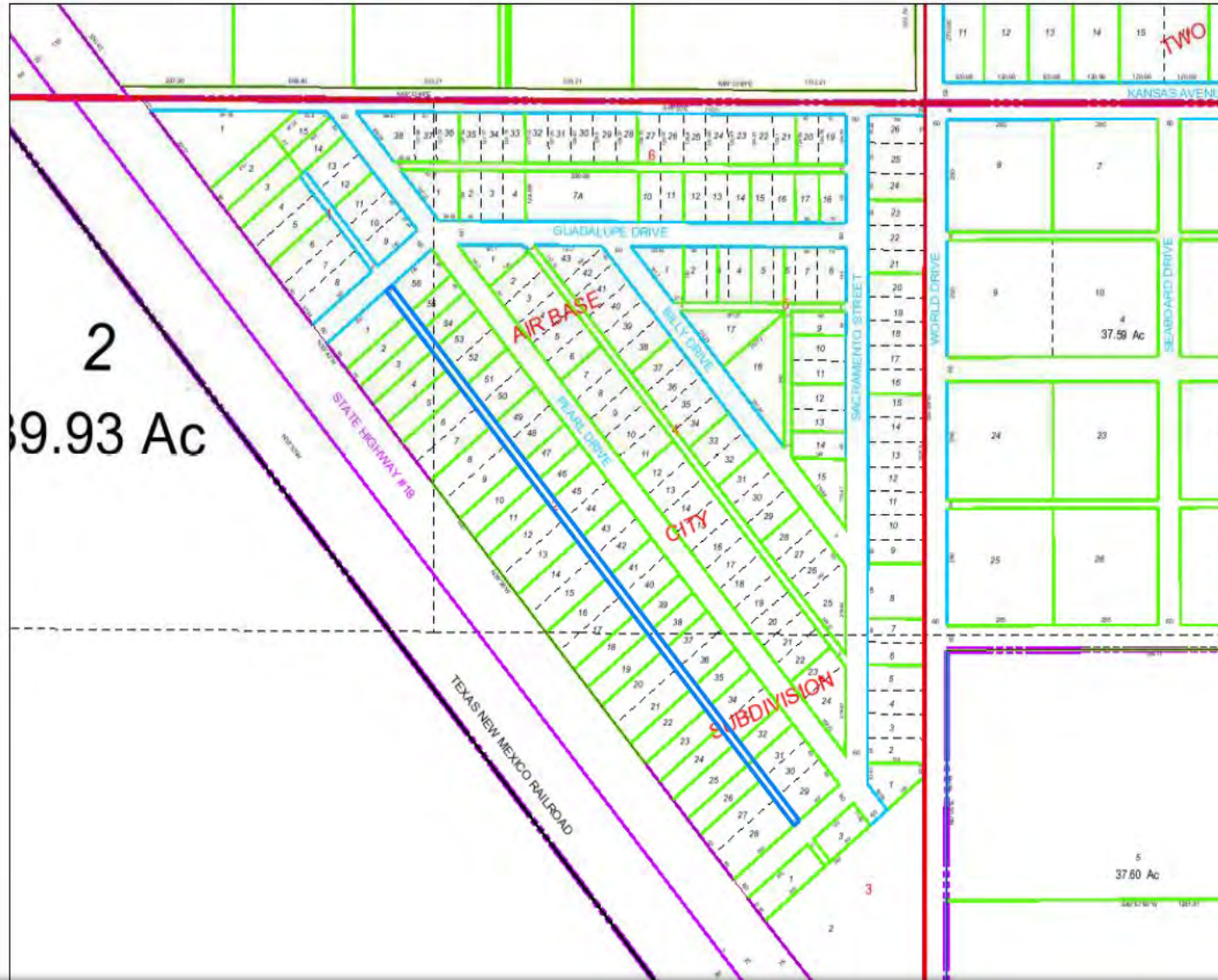
(SIGNATURE)

ORIGINAL REQUEST



PRESENT REQUEST

LANDOWNER & UTILITY COMPANIES LETTER



Bruce Reid

100 N. Main, Suite 4

Lovington, NM 88260

email:breid@leacounty.net

Office: 575.396.8696

Cell: 575.704.2725

Date: April 16, 2021

Re: Vacation on Alley in Block 2 of Air Base City Subdivision

TO: Landowners;

This letter is to inform the residents Air Base City Subdivision, Block 2, that a request to vacate the alley in Block 2 has been request. I have provided a map to show the affected property.

A Freeholder's Committee is convened to assess the vacation of any property in Lea County. They assess if any harm or inconvenience will be created to surrounding land owners or utility services, if the vacation occurs.

If anyone has an opinion to the vacating of said property, please email Bruce Reid in the Lea County Planning Department using the contact information provided in this letter or telephone with any questions.

The following people are the contiguous property owners to Blocks 2 in Air Base City.

Charles Martin Schubert, 838 Cortez Avenue, Lady Lake, FL 32159-3054.

Rey Decel Coss, 2720 W. Hightower Drive, Hobbs, NM 88240

Betty Penn Kelly, 8013 McDermott Avenue, Reseda, CA 91335-1533

Gabriela Madrid, 516 W. Byers, Hobbs, NM 88240

Linda Wright & James L. Barton 1718 East Highland Drive, Hobbs, NM 88240.

Jogen of Hobbs LLC, 102 W. Berry, Hobbs, NM 88240.

John B. Penny c/o Hobbs Health Care, 5715 N. Lovington Highway, Hobbs, NM 88240

Hallelujah Trust, 2828 Cedarwood Way, Carlsbad, CA 92008

Chad William Caskey, 7012 N. Lovington Highway, Hobbs, NM 88242

R. M. Moran, PO Box 2160, Hobbs, NM 88240

Jourdan Family Trust LLC, PO Box 158, Holland, TX 76534

John & Judy Hudenko Trust, 13208 Casa Bonita Dr. NE, Albuquerque, NM 87111.

Frontera Family LP, PO Box 1054, Hobbs, NM 88240

WAS LLC, PO Box 2735, Hobbs, NM 88241-2735.

Jo Anne Zespy, 102 W. Berry, Hobbs, NM 88240.

Master Plumbers LLC, PO Box 1147, Hobbs, NM 88240.

Regina Elise Johnson, 1130 Marigold Drive NE, Albuquerque, NM 87122.

Fred Marshall, 1807 S. Turner, Hobbs, NM 88240.

Utilities:

Xcel Energy, Lance Kennedy, 790 South Buchanan St., Amarillo, TX 79101.

City of Hobbs, Alisha Johnson, 200 E. Broadway, Hobbs, NM 88240.

Zia Natural Gas Company, Seborn South, PO Box 2220, Hobbs, NM 88241.

Respectfully,

Bruce Reid

County Planner



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator ssstout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 05/27/2021	SUBMITTED BY Name, Title, Dept: Bruce Reid, County Planner, Planning / GIS	
SUBJECT: Convene a Freeholder's Committee to evaluate the vacation of roadways and alleys.	ATTACHMENT(S): PowerPoint, Resolution	
NO. OF ORIGINALS FOR SIGNATURE: 1	ACTION REQUESTED: Action Item	
BUDGET LINE ITEM NUMBER: NA	FISCAL BUDGET YEAR: NA	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Section 3.2 Economic Growth and Vitality: Lea County is a community that has economic growth and diversification. Performance Measure: A variety of different housing options available.		
SUMMARY: The Jourdan Family Trust would like to vacate the alley in Air Base City Subdivision, Block 2. They only need the vacation of the alley between lots 16,17 & 40,41, but in the future another landowner, the Moran's, will request the vacation of a portion of the alley between lots 14,15 and lots 42, 43 of the same alley in Block 2. Rather than vacating small portions of the alley multiple times; the Lea County Planning Department is asking to vacate the complete alley.		
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked, how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other:	See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): Approve	Submitter's Signature Department Director, Etc. Bruce Reid <small>Digitally signed by Bruce Reid Date: 2021.05.27 13:09:27 -06'00'</small>	
FINANCE REVIEW Fiscal Impact/Cost: There is no financial impact to Lea County with this agenda item.	Reviewed by Finance Director Henry C Low Jr <small>Digitally signed by Henry C Low Jr Date: 2021.06.01 14:42:36 -06'00'</small>	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda Michael Gallagher <small>Digitally signed by Michael P. Gallagher II Date: 2021.06.09 20:44:01 -06'00'</small>	
Item No. 0210 RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____ Resolution No. <u>21-JUN-128R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: _____ Ordinance No. _____ Comments: _____

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-128R

**A RESOLUTION APPROVING APPOINTING A FREEHOLDERS COMMITTEE TO EVALUATE THE
VACATION OF DEDICATED ALLEY IN AIR BASE CITY SUBDIVISION, BLOCK 2 IN SECTION 1,
TOWNSHIP 18 SOUTH, RANGE 37 EAST, N.M.P.M. IN LEA COUNTY, NEW MEXICO**

WHEREAS, Lea County received a request to vacate a dedicated streets and alley in between and adjacent of blocks 38-40 & 51-53 in Humble City Subdivision in Section 35, Township 17, Range 37 East; and the dedicated alley in Air Base City Subdivision, Block 2 in Section 1, Township 18, Range 37 East; *and*

WHEREAS, pursuant to NMSA 1978 § 67-5-4, the Lea County Board of County Commissioners must appoint a three person freeholds committee; *and*

WHEREAS, the three person freeholders' committee will evaluate and make a recommendation to the Lea County Board of County Commissioners at the next regular commission meeting setting forth their finding.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that three freeholders be appointed to determine if the dedicated right of way should remain a dedicated right of way or be vacated and abandoned pursuant to NMSA 1978 § 67-5-4 is hereby approved.

BE IT FURTHER that the three person freeholders are:

- Corey Needham, Assistant County Manager of Operations
- Daniel Johncox, Lea County Planning and Zoning Board, Chair
- Charles Pruitt, Public Safety Administrator

PASSED AND APPROVED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
 Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
 Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney

BURIAL INDIGENT CLAIMS

	Date Deceased	Date of Birth	Funeral Home	Amount Requested	Type of Burial	Recommendation for Approval	Comments
Claim #1	01/09/2021	05/10/1950	Griffin Funeral Home	\$600.00	Burial Fee	\$600.00	Deceased owned no property.
Claim #2	02/27/2021	10/24/1940	Chapel of Hope	\$600.00	Cremation Fee	\$600.00	Deceased owned no property.
Claim #3	05/22/2021	11/25/1984	Griffin Funeral Home	\$600.00	Cremation Fee	\$600.00	Deceased owned no property.



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 06/01/2021	SUBMITTED BY Name, Title, Dept: Erin Smith, Staff Accountant, Finance	
SUBJECT: Indigent Burial and Cremations	ATTACHMENT(S): Reports of Burial and Cremations	
NO. OF ORIGINALS FOR SIGNATURE: 1 Resolution	ACTION REQUESTED: Action Item	
BUDGET LINE ITEM NUMBER: 406-132017 Indigent Burial	FISCAL BUDGET YEAR: FY 20-21	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan:		
SUMMARY: Request for Approval to Pay 1 Burial and 2 Cremations Griffin Funeral Home = \$600.00 for 1 Burial Chapel of Hope = \$600.00 for 1 Cremation Griffin Funeral Home = \$600.00 for 1 Cremation Total of Request for Payments = \$1,800.00		
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked, how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): Recommended Approval	Submitter's Signature Department Director, Etc. Henry C Low Jr Digitally signed by Henry C Low Jr Date: 2021.06.03 08:18:37 -05'00'	
FINANCE REVIEW Fiscal Impact/Cost: The financial impact will be expenditures of \$1,800 from the Indigent Fund. Funds are budgeted and available in 406-13-2017.	Reviewed by Finance Director Henry C Low Jr Digitally signed by Henry C Low Jr Date: 2021.06.03 08:18:19 -05'00'	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda <i>Michael Gallagher</i> Digitally signed by Michael P. Gallagher II Date: 2021.06.03 21:11:09 -05'00'	
Item No. <u>0211</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____ Resolution No. <u>21-JUN-129R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: _____ Ordinance No. _____ Comments: _____

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-JUN-129R

A RESOLUTION APPROVING THE LEA COUNTY INDIGENT CLAIMS BURIAL/CREMATION REPORT

WHEREAS, New Mexico Statutes Annotated (NMSA) 1978, Section 24-13-5 states that the Board of Commissioners may authorize payments for the burial or cremation of an indigent person or of an unclaimed person; *and*

WHEREAS, decedents died on January 9, 2021, February 27, 2021 and May 22, 2021 and all have been determined to be indigent and owned no property; *and*

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that payment be made to Griffin Funeral Home for \$600.00 for burial, Chapel of Hope for \$600.00 for cremation and Griffin Funeral Home for \$600.00 for cremation is hereby approved.

BE IT FURTHER RESOLVED that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

PASSED AND APPROVED on this 10th day of June, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

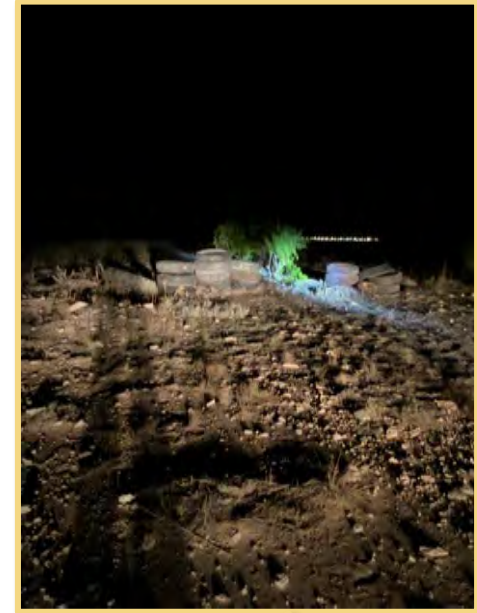
Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
Hollye Shearer, Deputy Clerk

John W. Caldwell, County Attorney



Discussion of Environmental Operations and Litter Control



2021	Total	2021	Total
Trash Accumulation	70 properties	Applications	99
Illegal Dumping	161 sites	Liquid waste permits	78
Liquid Waste(Properties)	41	Floodplain approval	51
Citations	26	New Address	99
Animal Calls	815		
Ordinance Calls	828		
	2,021		
Convenience Centers	Total		
Roll-Offs	512		
Net Weight (in tons)	2554		
Loads from Public	25,617		
Clean up Crew	2021		
Miles walked	310.7		
Bags picked up	2123		
2021 Litter Picker (Loads)	Tires		
114	3735		



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

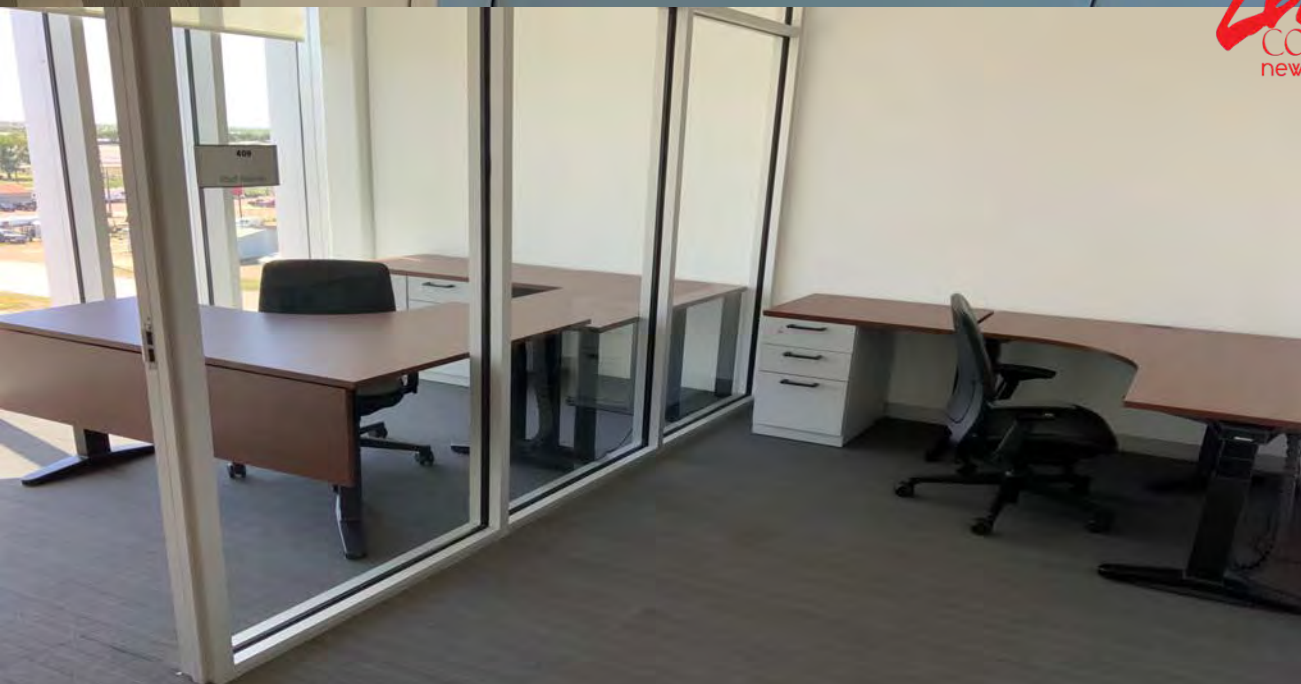
Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: **Thursday, May 27, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 06/08/2021	SUBMITTED BY Name, Title, Dept: Lorenzo Velasquez, Director, Environmental Services	
SUBJECT: Environmental Operations & Litter Control	ATTACHMENT(S): PowerPoint	
NO. OF ORIGINALS FOR SIGNATURE: None	ACTION REQUESTED: Discussion Item	
BUDGET LINE ITEM NUMBER: N/A	FISCAL BUDGET YEAR: N/A	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Section 2.3: Continuous communication with the public is beneficial and necessary.		
SUMMARY: Discussion of Environmental Operations & Litter Control		
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked, how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): Discussion Only	Submitter's Signature Department Director, Etc. 	
FINANCE REVIEW Fiscal Impact/Cost: ByPass Finance Review	Reviewed by Finance Director ByPass Finance Review Digitally signed by Michael P. Gallagher II Date: 2021.06.08 23:57:05 -05'00'	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallagher II Date: 2021.06.08 23:10:05 -05'00'	
Item No. <u>0301</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____	Denied: _____	Other: <u>Discussion</u>
Resolution No. _____	Policy No. _____	Ordinance No. _____
Continued To: _____	Referred To: _____	Comments: _____

Lea County Judicial Complex

***Furniture Installed
&
Limestone in Progress***







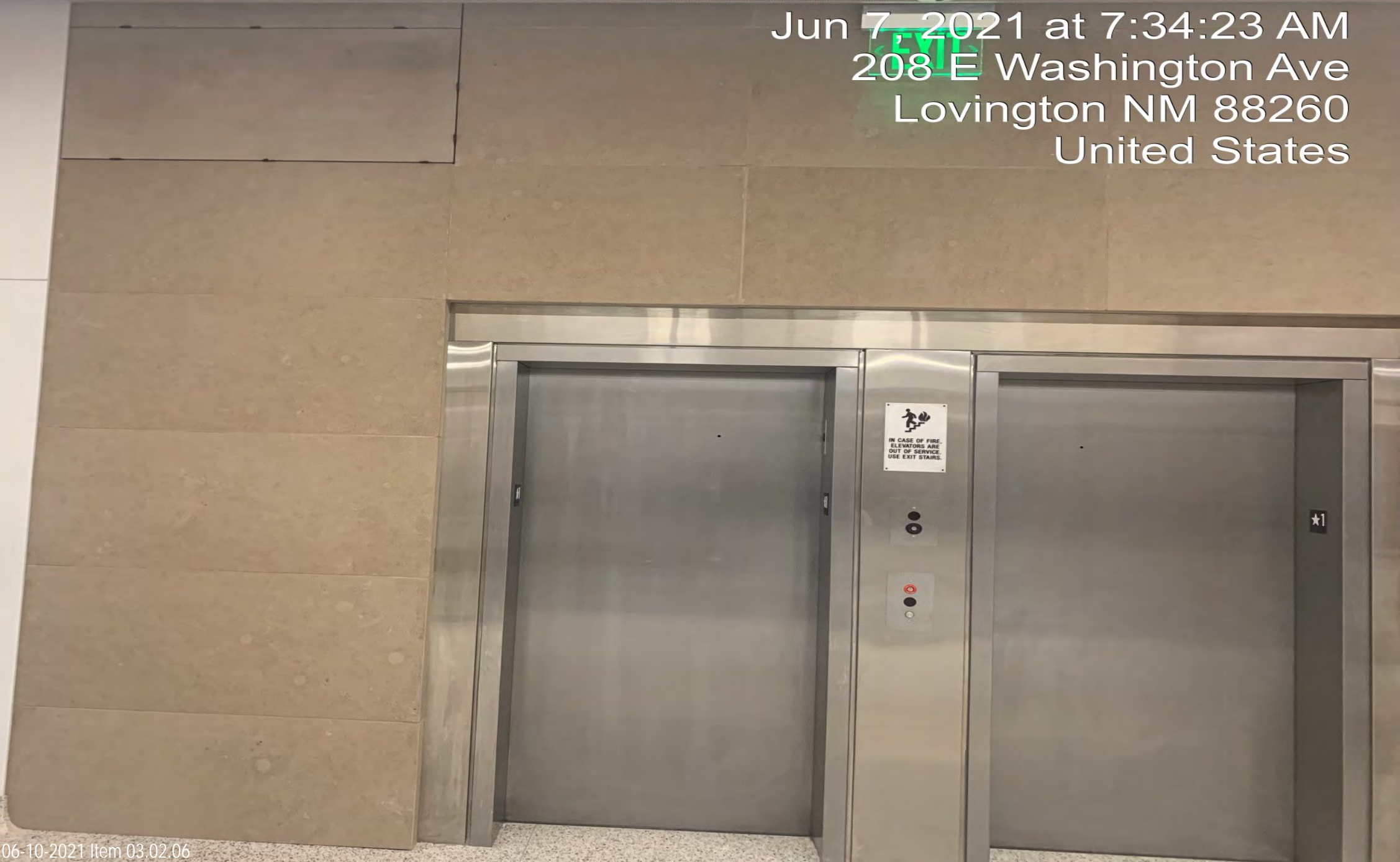
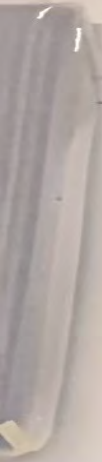
Jun 7, 2021 at 7:34:02 AM
208 E Washington Ave
Lovington NM 88260
United States



Jun 7, 2021 at 7:35:10 AM
208 E Washington Ave
Lovington NM 88260
United States



Jun 7, 2021 at 7:34:23 AM
208 E Washington Ave
Lovington NM 88260
United States



IN CASE OF FIRE,
ELEVATORS ARE
OUT OF SERVICE.
USE EXIT STAIRS.

★1




**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, June 10, 2021

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County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 06/08/2021	SUBMITTED BY Name, Title, Dept: Edmundo Lara, Director, Facilities Department	
SUBJECT: Lea County Judicial Complex Building Update	ATTACHMENT(S): None	
NO. OF ORIGINALS FOR SIGNATURE: None	ACTION REQUESTED: Discussion Item	
BUDGET LINE ITEM NUMBER: N/A	FISCAL BUDGET YEAR: N/A	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Section 2.3: Continuous communication with the public is beneficial and necessary.		
SUMMARY: Discussion of the Lea County Judicial Complex		
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked, how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other:	See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): Discussion Only	Submitter's Signature Department Director, Etc. 	
FINANCE REVIEW Fiscal Impact/Cost: ByPass Finance Review	Reviewed by Finance Director ByPass Finance Review Digitally signed by ByPass Finance Review Date: 2021.06.08 23:57:05 -06'00'	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallagher II Date: 2021.06.08 23:10:05 -06'00'	
Item No. <u>0302</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____	Denied: _____	Other: <u>Discussion</u>
Resolution No. _____	Policy No. _____	Ordinance No. _____
Continued To: _____	Referred To: _____	Comments: _____









408

Drug Court





NO
SMOKING

















LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, June 10, 2021

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County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: <p align="center">06/08/2021</p>		SUBMITTED BY Name, Title, Dept: <p>Michael Gallagher, County Manager</p>	
SUBJECT: <p>Remodel of the Lea County Historic Courthouse</p>		ATTACHMENT(S): <p>None</p>	
NO. OF ORIGINALS FOR SIGNATURE: <p>None</p>		ACTION REQUESTED: <p>Discussion Item</p>	
BUDGET LINE ITEM NUMBER: <p>N/A</p>		FISCAL BUDGET YEAR: <p>N/A</p>	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: <p>Section 2.3: Continuous communication with the public is beneficial and necessary.</p>			
SUMMARY: <p>Discussion of the Lea County Historic Courthouse</p>			
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other:		See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): <p>Discussion Only</p>		Submitter's Signature <p>Department Director, Etc.</p> <p><i>Sandra J. Smith</i></p>	
FINANCE REVIEW Fiscal Impact/Cost: <p>ByPass Finance Review</p>		Reviewed by Finance Director <p>ByPass Finance Review</p> <p><small>Digitally signed by ByPass Finance Review Date: 2021.06.08 23:57:05 -0600</small></p>	
LEGAL REVIEW: (Note: Travel does not need legal review)		Reviewed by County Attorney	
COUNTY MANAGER REVIEW:		Approved by County Manager to be Placed on Agenda <p><i>Michael Gallagher</i></p> <p><small>Digitally signed by Michael P. Gallagher II Date: 2021.06.08 23:10:05 -0600</small></p>	
Item No. <u>0303</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN			
Approved: _____ Resolution No. _____ Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: <u>Discussion</u> Ordinance No. _____ Comments: _____	

COMMISSION MAY CONVENE IN CLOSED SESSION to Discuss Limited Personnel Matters Involving the County Manager's Evaluation; and Pending Litigation HB Construction v. Lea County et al., D-202-CV-2019-03467, and Threatened Litigation Involving a Contract in North Central Lea County, as Authorized by NMSA 1978 § 10-15-1 H (2) and (7) Respectively.

COMMISSION MAY CONVENE IN OPEN SESSION to take Action, if any, on the Closed Session Item(s).



CLOSED SESSION FOR JUNE 10, 2021

ITEM 04: EXECUTIVE SESSION

- COMMISSION MAY CONVENE IN CLOSED SESSION to Discuss Limited Personnel Matters Involving the County Manager's Evaluation; and Pending Litigation *HB Construction v. Lea County et al.*, D-202-CV-2019-03467, and Threatened Litigation Involving a Contract in North Central Lea County, as Authorized by NMSA 1978 § 10-15-1 H (2) and (7) Respectively.

COMMISSION MAY CONVENE IN OPEN SESSION to take Action, if any, on the Closed Session Item(s).

Before Going Into Executive Session

Any Commissioner needs to move a motion similar to:

- I Move that the Commission **CONVENE** in Closed Session to Discuss Limited Personnel Matters Involving the County Manager's Evaluation; and Pending Litigation *HB Construction v. Lea County et al.*, D-202-CV-2019-03467, and Threatened Litigation Involving a Contract in North Central Lea County, as Authorized by NMSA 1978 § 10-15-1 H (2) and (7) Respectively.

Chair must take a roll call vote of each of the Commissioners.

EXECUTIVE AGENDA

- H(2) Limited Personnel Matters Involving the County Manager's Evaluation
- H(7) Pending Litigation *HB Construction v. Lea County et al.*, D-202-CV-2019-03467
- H(7) Threatened Litigation Involving a Contract in North Central Lea County

Returning to the Regular Meeting:

Once back in regular session, Chair should state something similar to:

Let the record reflect that the matters discussed in closed session were limited to those matters specified in the motion for closure.





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

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County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 06/08/2021		SUBMITTED BY Name, Title, Dept: Sandrea Brito, Executive Coordinator, Executive Department	
SUBJECT: Other Business		ATTACHMENT(S): None	
NO. OF ORIGINALS FOR SIGNATURE: None		ACTION REQUESTED: Action Item	
BUDGET LINE ITEM NUMBER: N/A		FISCAL BUDGET YEAR: N/A	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Section 2.6: Transparency and ethical decision making continue to be the framework in which the county operates.			
SUMMARY: Any Other Business			
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked; how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other:		See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): Any Other Business		Submitter's Signature Department Director, Etc. 	
FINANCE REVIEW Fiscal Impact/Cost:		Reviewed by Finance Director	
LEGAL REVIEW: (Note: Travel does not need legal review)		Reviewed by County Attorney	
COUNTY MANAGER REVIEW:		Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallagher II Date: 2021.06.08 23:10:05 -0600 	
Item No. <u>0500</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN			
Approved: _____ Resolution No. _____ Continued To: _____		Denied: _____ Policy No. _____ Referred To: _____	
		Other: <u>Any Other Business</u> Ordinance No. _____ Comments: _____	

Adjourn



Join Us at Our Next Meeting
on
Thursday, July 22, 2021 at 9:00 A.M.