



## Review of September 2021 Accounts Payable / Purchase Card Register

Checks # 1102199 -1102664	\$2,341,281.56
P-Cards # 23068 - 23188	\$ 63,334.32
Total	\$2,404,615.88



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, October 21, 2021

Submit this summary form & all attachments to the Finance Director [clow@leacounty.net](mailto:clow@leacounty.net) & cc the Executive Coordinator [sstout@leacounty.net](mailto:sstout@leacounty.net) by: **Thursday, October 7, 2021**

County Manager Approval [mgallagher@leacounty.net](mailto:mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

<b>DATE SUBMITTED</b> mm-dd-yyyy: 10/05/2021	<b>SUBMITTED BY</b> Name, Title, Dept: Chip Low, Finance Director
<b>SUBJECT:</b> September Accounts Payable/Purchase Cards Register	<b>ATTACHMENT(S):</b> 1. September AP/PC Register
<b>NO. OF ORIGINALS FOR SIGNATURE:</b>	<b>ACTION REQUESTED:</b> Discussion Item
<b>BUDGET LINE ITEM NUMBER:</b>	<b>FISCAL BUDGET YEAR:</b>

**STRATEGIC PLAN** Implementation of 5 Year Strategic Plan:  
The information in the financial report meets the goals in Section 3.1 accountability which is "Lea County responsible for the public tax dollar in a fiscally conservative and transparent manner." Performance measures met include 3.1.4

**SUMMARY:**  
Checks # 1102199 - 1102664 \$2,341,281.56  
PC # 23068 - 23188 \$ 63,334.32  
Total \$2,404,615.88

<b>Requested Items Needed for Presentation</b> Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: _____ <small>If checked, how many:</small>	<b>See Additional Summary Attached</b> <input type="checkbox"/>
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<b>SUBMITTER'S RECOMMENDATION(S):</b> For review and discussion.	<b>Submitter's Signature</b> Department Director, Etc. <b>Henry C Low Jr</b> <small>Digitally signed by Henry C Low Jr Date: 2021.10.13 11:05:08 -06'00'</small>
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<b>FINANCE REVIEW</b> Fiscal Impact/Cost: The monthly check and purchase card report provides for the review and oversight of expenditures made by Lea County.	<b>Reviewed by Finance Director</b> <b>Henry C Low Jr</b> <small>Digitally signed by Henry C Low Jr Date: 2021.10.13 11:06:56 -06'00'</small>
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<b>LEGAL REVIEW:</b> (Note: Travel does not need legal review)	<b>Reviewed by County Attorney</b>
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<b>COUNTY MANAGER REVIEW:</b>	<b>Approved by County Manager</b> to be Placed on Agenda 
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<b>Item No.</b> 0304 <b>RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN</b>		
Approved: _____	Denied: _____	Other: <u>Discussion</u>
Resolution No. _____	Policy No. _____	Ordinance No. _____
Continued To: _____	Referred To: _____	Comments: _____