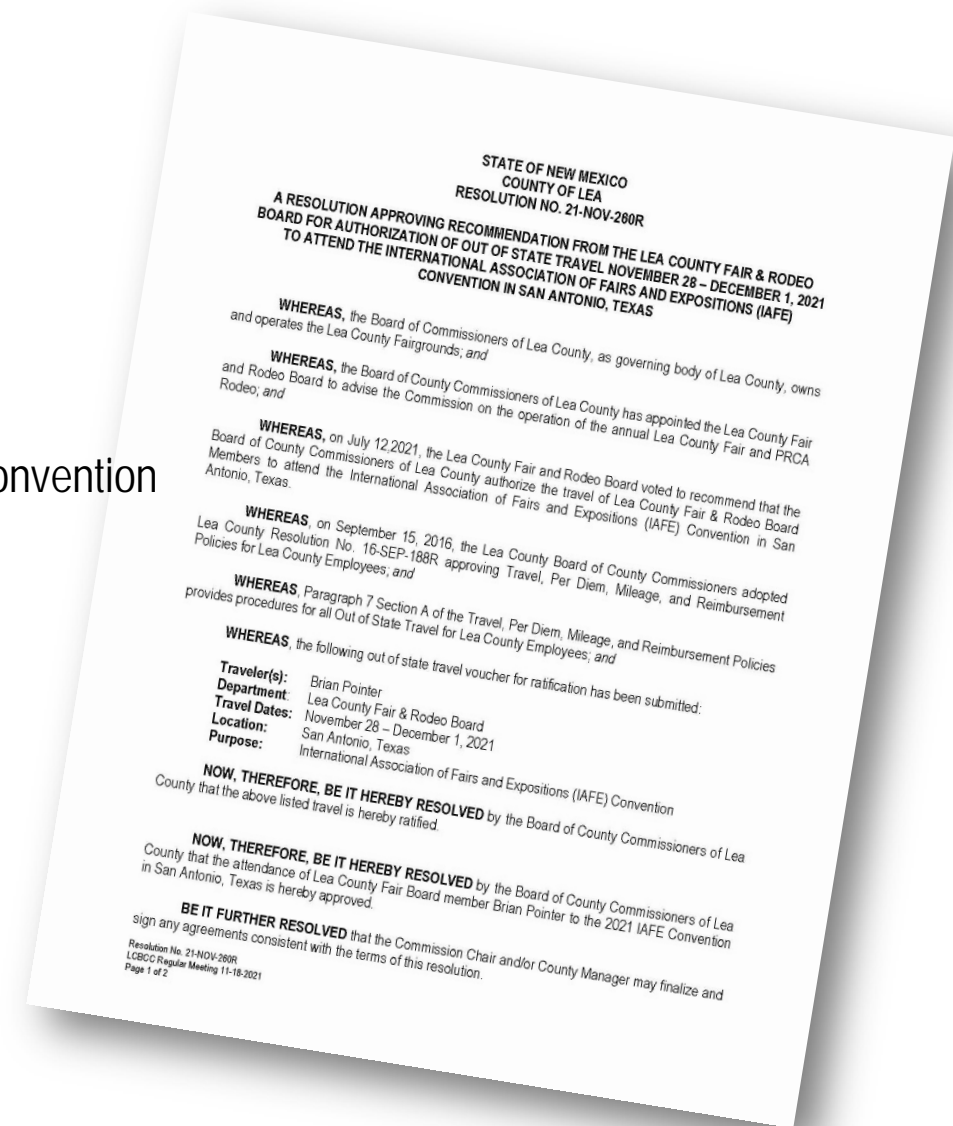




Consideration of Lea County Resolution No. 21-NOV-260R Approving Recommendation from the Lea County Fair & Rodeo Board for Authorization of Out of State Travel November 28 – December 1, 2021 to Attend the International Association of Fairs and Expositions (IAFE) Convention in San Antonio, Texas

Traveler(s): Brian Pointer
Department: Lea County Fair & Rodeo Board
Travel Dates: November 28 – December 1, 2021
Location: San Antonio, Texas
Purpose: International Association of Fairs and Expositions (IAFE) Convention





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, November 18, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator [sstout@leacounty.net](mailto:ssout@leacounty.net) by: **Thursday, November 4, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mmm-dd-yyyy: 11/04/2021	SUBMITTED BY Name, Title, Dept: Jim Kemp/General Manager/Lea County Fairgrounds
SUBJECT: Consideration of approval of travel expenditures for Fair Board member Brian Pointer to attend annual IAFE Convention	ATTACHMENT(S): 1. Resolution 2. Travel Authorization form 3. Fair Board Minutes
NO. OF ORIGINALS FOR SIGNATURE: 2	ACTION REQUESTED: Action Item
BUDGET LINE ITEM NUMBER: 461-33-2010	FISCAL BUDGET YEAR: 2021-2022

STRATEGIC PLAN Implementation of 5 Year Strategic Plan:
Section 2:
#4. Leverage resources to the fullest extent to maximize the return to the public and minimize cost to taxpayer.
Section 3.4
#4. Exposure to entertainment/#of entertainment options at County facilities

SUMMARY:
Each year, the Lea County Fair Board selects one or two members to attend the International Association of Fairs & Expositions annual convention. Many fair and expo entertainment providers attend this event and valuable information may be obtained in order to secure entertainment for Lea County's annual Fair and Rodeo. Break-out sessions are held regarding many fair topics, such as sponsorships, contracts, social media, venue safety and emergency management. The IAFE's annual convention typically draws between 300 - 400 trade show booths and 15 - 20 sessions of specific interests. At the July 12, 2021 Fair Board meeting, the recommendation of Brian Pointer attending the annual IAFE convention was approved. The dates for Lea County Fair Board member's attendance will be November 29 - December 1, 2021 in San Antonio, Texas with an expected cost of \$1,700.00.

Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: _____ <small>If checked; how many:</small>	See Additional Summary Attached <input type="checkbox"/>
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SUBMITTER'S RECOMMENDATION(S): It is the recommendation of the Lea County Fair Board that this resolution be approved.	Submitter's Signature Department Director, Etc. Digitally signed by Jim Kemp Date: 2021.11.03 17:50:21 -06'00'
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FINANCE REVIEW Fiscal Impact/Cost: The financial impact to Lea County will be expenditures from the Fair & Rodeo Fund of approximately \$1,700. Funds are budgeted and available in 461-33-2010.	Reviewed by Finance Director Digitally signed by Henry C Low Jr Date: 2021.11.05 12:46:38 -06'00'
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LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
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COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda
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Item No. <u>0201</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____	Denied: _____	Other: _____
Resolution No. <u>21-NOV-260R</u>	Policy No. _____	Ordinance No. _____
Continued To: _____	Referred To: _____	Comments: _____

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-NOV-260R

A RESOLUTION APPROVING RECOMMENDATION FROM THE LEA COUNTY FAIR & RODEO BOARD FOR AUTHORIZATION OF OUT OF STATE TRAVEL NOVEMBER 28 – DECEMBER 1, 2021 TO ATTEND THE INTERNATIONAL ASSOCIATION OF FAIRS AND EXPOSITIONS (IAFE) CONVENTION IN SAN ANTONIO, TEXAS

WHEREAS, the Board of Commissioners of Lea County, as governing body of Lea County, owns and operates the Lea County Fairgrounds; *and*

WHEREAS, the Board of County Commissioners of Lea County has appointed the Lea County Fair and Rodeo Board to advise the Commission on the operation of the annual Lea County Fair and PRCA Rodeo; *and*

WHEREAS, on July 12, 2021, the Lea County Fair and Rodeo Board voted to recommend that the Board of County Commissioners of Lea County authorize the travel of Lea County Fair & Rodeo Board Members to attend the International Association of Fairs and Expositions (IAFE) Convention in San Antonio, Texas.

WHEREAS, on September 15, 2016, the Lea County Board of County Commissioners adopted Lea County Resolution No. 16-SEP-188R approving Travel, Per Diem, Mileage, and Reimbursement Policies for Lea County Employees; *and*

WHEREAS, Paragraph 7 Section A of the Travel, Per Diem, Mileage, and Reimbursement Policies provides procedures for all Out of State Travel for Lea County Employees; *and*

WHEREAS, the following out of state travel voucher for ratification has been submitted:

Traveler(s): Brian Pointer
Department: Lea County Fair & Rodeo Board
Travel Dates: November 28 – December 1, 2021
Location: San Antonio, Texas
Purpose: International Association of Fairs and Expositions (IAFE) Convention

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that the above listed travel is hereby ratified.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that the attendance of Lea County Fair Board member Brian Pointer to the 2021 IAFE Convention in San Antonio, Texas is hereby approved.

BE IT FURTHER RESOLVED that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

PASSED AND APPROVED on this 18th day of November, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
Lea County Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: _____
Teri Davis, Deputy Clerk

John W. Caldwell, County Attorney