



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, November 18, 2021

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator stout@leacounty.net by: **Thursday, November 4, 2021**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 11/10/2021	SUBMITTED BY Name, Title, Dept: Lorenzo Velasquez Director Emergency Management
SUBJECT: Out of State Travel	ATTACHMENT(S): FOUR
NO. OF ORIGINALS FOR SIGNATURE: FOUR	ACTION REQUESTED: Action Item
BUDGET LINE ITEM NUMBER: 409-16-2010 409-16-2016	FISCAL BUDGET YEAR: 2021-2022
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: 3.5 Safety Goal Statement: "Lea County shall be a safe community without crime"	
SUMMARY: Request approval for out of state travel to Dallas Fort Worth for ARFF annual fire burns certification. This is a requirement for Part 139 Certification for Lea Regional Airport. Training is mandated by FAA to maintain current credentials. This will not interfere with the daily operations of the ARFF Fire station and Emergency Management coverage during the flights will be covered at all times. There is funding in budget to cover out of state travel and cost.	
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked; how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other:	See Additional Summary Attached <input type="checkbox"/>
SUBMITTER'S RECOMMENDATION(S): Request for tavel to Dallas Fort worth to complete our Required ARFF annual Burns certification	Submitter's Signature Department Director, Etc. Lorenzo Velasquez <small>Digitally signed by Lorenzo Velasquez Date: 2021.11.11 09:51:23 -07'00'</small>
FINANCE REVIEW Fiscal Impact/Cost:	Reviewed by Finance Director
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda
Item No. <u>0313</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN	
Approved: _____ Resolution No. <u>21-NOV-272R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____
Other: _____ Ordinance No. _____ Comments: _____	

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 21-NOV-272R

**A RESOLUTION AUTHORIZING OUT OF STATE TRAVEL DECEMBER 15 - 16, 2021 TO
DALLAS/FORT WORTH, TEXAS TO ATTEND ANNUAL AIRCRAFT RESCUE & FIRE FIGHTING (ARFF)
TRAINING FOR THE LEA COUNTY REGIONAL AIRPORT ARFF FIRE DEPARTMENT**

WHEREAS, Lea Regional Airport ARFF Fire Station personnel are required to maintain current credentials for the Part 139 Certification Burns; *and*

WHEREAS, three (3) ARFF firefighter personnel/ Emergency Management assigned to Lea Regional Airport (Lorenzo Velasquez, Charles Pruitt and Dusty Corley) are scheduled to conduct their required burns at Dallas Fort Worth Airport; *and*

WHEREAS, these training burns will keep all personnel in compliance with FAA requirements. Scheduled for December 15-16, 2021 are Lorenzo Velasquez, Charles Pruitt and Dusty Corley; *and*

WHEREAS, On September 15, 2016, the Lea County Board of County Commissioners adopted Lea County Resolution No. 16-SEP-188R approving Travel, Per Diem, Mileage, and Reimbursement Policies for Lea County Employees; *and*

WHEREAS, Paragraph 7 Section A of the Travel, Per Diem, Mileage, and Reimbursement Policies provides procedures for all Out of State Travel for Lea County Employees; *and*

WHEREAS, the following out of state travel voucher for authorization has been submitted:

Traveler(s): Lorenzo Velasquez, Charles Pruitt, Dusty Corley
Department: Lea Regional Airport ARFF Fire Department
Travel Dates: December 15 -16, 2021
Location: Dallas/ Fort Worth
Purpose: Attend ARFF Annual Training Burns

WHEREAS, the Lea County Board of County Commissioners approval is required for the above listed out of state travel.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County, that the above listed is hereby approved.

BE IT FURTHER RESOLVED that the Commission Chair may finalize and sign any agreements consistent with the terms of this resolution.

PASSED and APPROVED on this 18th day of November, 2021, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair
Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
Teri Davis, Deputy Clerk

John W. Caldwell, County Attorney