Consideration of Lea County Resolution No. 22-FEB-046R Authorizing Out of State Travel June 3 – 8, 2022 for Lea County Finance Director Chip Low to Attend the 2022 Annual Government Finance Officers Association (GFOA) Conference in Austin, Texas

2022 GFOA Annual Conference and Pre-Conference Training

Attendee: Chip Low – Finance Director

June 5 - 8, 2022, with Pre-Conference Sessions on June 4th.

Benefits: Provides opportunities for attendees to share ideas, sharpening skills, discovering new tools and technologies, and networking with peers from across the country and around the world.

CPE credits of 20+ hours are available to comply with State CPA licensing requirements.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM

17

LCBCC Meeting Date: Thursday, February 3, 2022

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: **Monday, January 24, 2022**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	**SUBMITTED BY** Name, Title, Dept:
01/23/2022	Chip Low - Finance Director
SUBJECT:	**ATTACHMENT(S):**
Out of State Travel - 2022 GFOA Conference	1. Travel Request 2. Conference Registration Form
NO. OF ORIGINALS FOR SIGNATURE:	**ACTION REQUESTED:**
1 Resolution 1 Travel Request	Action Item
BUDGET LINE ITEM NUMBER:	**FISCAL BUDGET YEAR:**
401-75-2010 401-75-2016	FY 2021 - 2022

STRATEGIC PLAN Implementation of 5 Year Strategic Plan:

Section 3.1 - Accountability - Lea County is responsible for the public's tax dollars in a fiscally conservative and transparent manner.

SUMMARY:

Out of State Travel for Chip Low to attend the 2022 GFOA Annual Conference in Austin, Texas.
Conference consists of numerous educational sessions to help develop governmental finance skills.
Pre-Conference sessions and conference sessions to be held from 06/04/2022 to 06/08/2022.
Total cost is estimated to be approximately $2,902.

Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.:

Easel ☐ If checked; how many: Laptop ☑ Projector ☑ Other:

See Additional Summary Attached ☐

SUBMITTER'S RECOMMENDATION(S):

Approve Travel

Submitter's Signature
Department Director, Etc.

Henry C Low Jr — Digitally signed by Henry C Low Jr Date: 2022.01.23 10:42:43 -07'00'

FINANCE REVIEW Fiscal Impact/Cost:

The financial impact to Lea County will be expenditures from the General Fund of approximately $2,902. Funds are budgeted and available in 401-75-2010 and 401-75-2016.

Reviewed by Finance Director

Henry C Low Jr — Digitally signed by Henry C Low Jr Date: 2022.01.23 10:43:43 -07'00'

LEGAL REVIEW: (Note: Travel does not need legal review)

Reviewed by County Attorney

COUNTY MANAGER REVIEW:

Approved by County Manager
to be Placed on Agenda

Mike Gallagher

Item No. 0215

RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN

Approved: _____ Denied: _____ Other: _____
Resolution No. 22-FEB-046R Policy No. _____ Ordinance No. _____
Continued To: _____ Referred To: _____ Comments: _____

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 22-FEB-046R

A RESOLUTION AUTHORIZING OUT OF STATE TRAVEL JUNE 3 – 8, 2022 FOR LEA COUNTY FINANCE DIRECTOR CHIP LOW TO ATTEND THE 2022 ANNUAL GOVERNMENT FINANCE OFFICERS ASSOCIATION CONFERENCE IN AUSTIN, TEXAS

WHEREAS, the Government Finance Officers Association (GFOA), founded in 1906, represents public finance officials throughout the United States and Canada. The association's more than 20,000 members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions; *and*

WHEREAS, Lea County Finance Director Chip Low is a member of the GFOA; *and*

WHEREAS, the GFOA 116th Annual Conference is June 5 – 8, 2022 in Austin, Texas and provides opportunities for attendees to share ideas, sharpening skills, discovering new tools and technologies, and networking with peers from across the country and around the world; *and*

WHEREAS, CPE credits of 20+ hours are available to comply with State CPA licensing requirements; *and*

WHEREAS, on January 13, 2022, the Lea County Board of County Commissioners adopted Lea County Resolution No. 22-JAN-017R approving Travel, Per Diem, Mileage, and Reimbursement Policies for Lea County Employees; *and*

WHEREAS, Paragraph 7 Section A of the Travel, Per Diem, Mileage, and Reimbursement Policies provides procedures for all Out of State Travel for Lea County Employees; *and*

WHEREAS, the following out of state travel voucher for authorization has been submitted:

Traveler(s):	Chip Low
Department:	Lea County Finance Department
Travel Dates:	June 3 - 8, 2022
Location:	Austin, Texas
Purpose:	Government Finance Officers Association (GFOA) Annual Conference

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that the above listed travel is hereby authorized.

PASSED AND APPROVED on this 17th day of February, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Dean Jackson (District 1), Chair Voted: Yes No Abstain	Gary G. Eidson (District 3), Vice Chair Voted: Yes No Abstain
Rebecca Long (District 2), Member Voted: Yes No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain
Pat Sims (District 5), Member Voted: Yes No Abstain	

ATTEST: Keith Manes
Lea County Clerk

By: _____
Teri Davis, Deputy Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
John W. Caldwell, County Attorney