



Consideration of Lea County Resolution No. 22-MAR-081R Authorizing Three (3) Additional Full Time Positions

<u>Department</u>	<u>Position</u>	<u>Qty</u>	<u>Est. Cost</u>
Facilities	Custodian	2	\$24,786.92
Executive	Admin Coordinator	1	\$13,422.35



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, March 31, 2022

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: **Wednesday, March 16, 2022**

County Manager Approval mgallagher@leacounty.net required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 03/22/2022	SUBMITTED BY Name, Title, Dept: Craig Bova, HR Director, Human Resources
SUBJECT: Adding three positions (Facilities - 2, Executive -1) for FY 21/22	ATTACHMENT(S):
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED: Action Item <input type="button" value="v"/>
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR: FY 21/22
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: The responsibility to be good stewards of the public finances	
SUMMARY: It is the mission of the County to serve the residents of the county. To this end and additional two positions (custodians) in the Facilities department is needed to maintain the new Judicial Building. In addition, an Administrative Coordinator is needed to help with the effective and efficient operation of the Executive office. These three positions will be recurring expenses to the general budget. The estimated cost for FY 21/22 for these three positions is \$38,209.27.	
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: <input type="checkbox"/> <small>If checked, how many:</small>	See Additional Summary Attached <input type="checkbox"/>
SUBMITTER'S RECOMMENDATION(S): Approve additional positions	Submitter's Signature Department Director, Etc.
FINANCE REVIEW Fiscal Impact/Cost: The financial impact to Lea County would be an increase in the FY 22 payroll budget of \$38,209.27. Funds would	Reviewed by Finance Director Henry C Low Jr <small>Digitally signed by Henry C Low Jr Date: 2022.03.22 16:53:17 -06'00'</small>
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda
Item No. <u>0308</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN	
Approved: _____ Resolution No. <u>22-MAR-081R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____
Other: _____ Ordinance No. _____ Comments: _____	

STATE OF NEW MEXICO
COUNTY OF LEA
RESOLUTION NO. 22-MAR-081R

A RESOLUTION AUTHORIZING THREE (3) ADDITIONAL FULL TIME POSITIONS

WHEREAS, the mission of Lea County is to be results-oriented and accountable to the public, with professionalism and leadership focused on the community; *and*

WHEREAS, to maintain and fulfill the mission of the County, an increase in staffing of a total of three (3) positions in two (2) departments (Facilities – 2, Executive – 1) for Fiscal Year 2021 - 2022 is required; *and*

WHEREAS, the funding requested for wages and benefits for these positions will be a recurring expense to the general budget.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that the County is authorized to add and expend funds for additional staffing is hereby approved.

BE IT FURTHER RESOLVED that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

PASSED, APPROVED AND ADOPTED on this 31st day of March, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Dean Jackson (District 1), Chair
Voted: Yes No Abstain

Gary G. Eidson (District 3), Vice Chair
Voted: Yes No Abstain

Rebecca Long (District 2), Member
Voted: Yes No Abstain

Jonathan Sena (District 4), Member
Voted: Yes No Abstain

Pat Sims (District 5), Member
Voted: Yes No Abstain

ATTEST: Keith Manes
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

By: _____
Teri Davis, Deputy Clerk

John W. Caldwell, County Attorney