



# Lea County Board of County Commissioners



Regular Meeting  
Thursday, April 14, 2022 9:00 A.M.

Lea County Courthouse – Commission Chambers  
100 North Main  
Lovington, New Mexico



# LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Thursday, April 14, 2022 9:00 A.M.  
Regular Meeting

Lea County Courthouse  
100 North Main, Lovington, New Mexico 88260



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Lea County Courthouse - Commission Chambers – 100 North Main, Lovington, New Mexico

Notice of this Meeting has been given to the Public in Compliance with Section 10-15-4 NMSA 1978

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Lea County Manager's office located in the Lea County Courthouse in Lovington, New Mexico at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Lea County Manager's Office at the Lea County Courthouse if a summary or other type of accessible format is needed.

### AGENDA

*Call to Order ~ Roll Call ~ Pledge of Allegiance ~ Invocation*

#### ITEM 01: COMMISSION

- Consideration of Lea County Resolution No. 22-APR-086R Approving the March 31, 2022 Regular Meeting Minutes.
- Public Comments (*Non Agenda Items*).
- Commissioners and Manager Comments.
- Consideration of Lea County Resolution No. 22-APR-087R Authorizing Out of State Travel April 21 – 23, 2022 for County Commissioner Chair Dean Jackson (District 1) to attend the Stop 30x30 Summit in Lincoln, Nebraska.
- Consideration of Lea County Resolution No. 22-APR-088R Approving \$200,000.00 Appropriation from District 5 Fiscal Year 2021 – 2022 Discretionary Funding to the City of Jal for Municipal Infrastructure Improvements. (*Commissioner Pat Sims, District 5*)

#### ITEM 02: ACTION ITEMS

- Consideration of Lea County Resolution No. 22-APR-089R Appointing Monica Russell, Public Information Officer as a Custodian of Public Records. (*Michael Gallagher, County Manager*)
- Consideration of Lea County Resolution No. 22-APR-090R Approving a Health and Fitness Incentive Program at the Lea County Sheriff's Office. (*Craig Bova, Human Resources Director*)
- Consideration of Lea County Resolution No. 22-APR-091R Appointing a Freeholders Committee to Evaluate the Vacation of Dedicated Alleys and Streets in Humble City, Unit 1, Blocks 31:44, Being East of Gilbert Street and North of Texas Street in Section 35, Township 17 South, Range 37 East N.M.P.M. in Lea County, New Mexico. (*Bruce Reid, County Planner*)

**ITEM 03:       DISCUSSION ITEMS**

- Discussion of Legislative Redistricting. *(Steve Pearce, State Chair of the New Mexico Republican Party)*
  
- Discussion of Lea County's Fiscal Year 2022 – 2023 Budget: *(Michael Gallagher, County Manager; Chip Low, Finance Director)*
  - ❖ County Departments/Offices Presentations
  - ❖ Personnel

**ITEM 04:       OTHER BUSINESS**

**ADJOURN**

*Please Join Us at Our Next Regular Meeting on Thursday, April 28, 2022 at 9:00 A.M.*



# Consideration of Lea County Resolution No. 22-APR-086R Approving the March 31, 2022 Regular Meeting Minutes

Pat Sims (District 5)  
Voted: Yes

ATTEST: K  
L

By: \_\_\_\_\_  
Ten Davis,

STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 22-APR-086R

A RESOLUTION APPROVING THE LEA COUNTY  
BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

**WHEREAS**, Section 10-15-1 through 10-15-4 of the Open Meetings Act (NMSA 1978), states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

**WHEREAS** the board, commission or other policy making body shall keep written minutes of all its meetings. The minutes shall include at a minimum the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken that show how each member voted; and

**WHEREAS** all minutes are open to public inspection. Draft minutes shall be prepared within ten working days after the meeting and shall be approved, amended or disapproved at the next meeting where a quorum is present. Minutes shall not become official until approved by the policymaking body; and

**WHEREAS**, NMSA 1978, Section 4-38-12 as amended, allows the County Commission to establish rules and regulations to govern the transaction of county business in these meetings.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Lea County that the attached minutes are hereby approved.

**PASSED AND APPROVED** on this 14<sup>th</sup> day of April, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Dean Jackson (District 1), Chair  
Voted: Yes No Abstain

Gary G. Eidson (District 3), Vice Chair  
Voted: Yes No Abstain

Rebecca Long (District 2), Member  
Voted: Yes No Abstain

Jonathan Sena (District 4), Member  
Voted: Yes No Abstain

Minutes of Meeting  
Lea County Board of Commissioners  
March 31, 2022

Chair Jackson called the meeting to order at 9:00 a.m. in the Lea County Courthouse.

Commissioners present were, to wit: Chair Dean Jackson, District 1, Vice Chair Gary G. Eidson, District 3, Commissioner Rebecca Long District 2, Commissioner Jonathan Sena, District 4. Commissioner Pat Sims, District 5.

Also present were Lea County Manager Michael P. Gallagher II, and Lea County Attorney John W. Caldwell.

Commissioner Sims led the Pledge of Allegiance followed by the Invocation by Commissioner Sena.

ITEM 01: COMMISSION

- Consideration of Lea County Resolution No. 22-MAR-067R

Approving:

- ❖ March 10, 2022 Special Meeting Minutes.
- ❖ March 10, 2022 Regular Meeting Minutes.

Chair Jackson requested approval and asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Sims moved to approve Resolution No. 22-MAR-067R Approving: March 10, 2022 Special Meeting Minutes.

The motion was seconded by Vice Chair Edison. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, no; Commissioner Long, yes. The motion passed.

Chair Jackson requested approval and asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Sims moved to approve Resolution No. 22-MAR-067R Approving: March 10, 2022 Regular Meeting Minutes.

The motion was seconded by Vice Chair Eidson. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, no; Commissioner Long, yes. The motion passed.

- Public Comments
  - None
- Commissioner and Manager Comments





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY FORM**

**LCBCC Meeting Date: Thursday, April 14, 2022**

Submit this summary form & all attachments to the Finance Director [clow@leacounty.net](mailto:clow@leacounty.net)  
& cc the Executive Coordinator [sstout@leacounty.net](mailto:sstout@leacounty.net) by: **Wednesday, April 6, 2022**

County Manager Approval [mgallagher@leacounty.net](mailto:mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

<b>DATE SUBMITTED</b> mm-dd-yyyy: 04/04/2022	<b>SUBMITTED BY</b> Name, Title, Dept: Teri Davis, Recording Secretary, Deputy Clerk, Clerk's Office
<b>SUBJECT:</b> Minutes	<b>ATTACHMENT(S):</b> Resolution Draft Minutes
<b>NO. OF ORIGINALS FOR SIGNATURE:</b> 1 Resolution; 1 Set of Minutes	<b>ACTION REQUESTED:</b>  Action Item
<b>BUDGET LINE ITEM NUMBER:</b> N/A	<b>FISCAL BUDGET YEAR:</b> N/A

**STRATEGIC PLAN** Implementation of 5 Year Strategic Plan:  
Section 2.6: Transparency and ethical decision making continue to be the framework in which the county operates.

**SUMMARY:**  
See attached draft minutes submitted by Teri Davis, Recording Secretary, Deputy Clerk, for the following LCBCC meeting:  
  
March 31, 2022 Regular Meeting

<b>Requested Items Needed for Presentation</b> Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: <input type="checkbox"/> <small>If checked, how many:</small>	<b>See Additional Summary Attached</b> <input type="checkbox"/>
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<b>SUBMITTER'S RECOMMENDATION(S):</b> Review & Approve Minutes	<b>Submitter's Signature</b> Department Director, Etc.
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<b>FINANCE REVIEW</b> Fiscal Impact/Cost:	<b>Reviewed by Finance Director</b>
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<b>LEGAL REVIEW:</b> (Note: Travel does not need legal review)	<b>Reviewed by County Attorney</b>
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<b>COUNTY MANAGER REVIEW:</b> 04/08: Draft meeting minutes emailed to Commissioners for review. 04/11: Reviewed by LCBCC D3 with correction	<b>Approved by County Manager</b> to be Placed on Agenda 
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<b>Item No.</b> <u>0101</u> <b>RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN</b>		
Approved: _____ Resolution No. <u>22-APR-086R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: _____ Ordinance No. _____ Comments: _____

STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 22-APR-086R

A RESOLUTION APPROVING THE LEA COUNTY  
BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

**WHEREAS**, Section 10-15-1 through 10-15-4 of the Open Meetings Act (NMSA 1978), states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; *and*

**WHEREAS** the board, commission or other policy making body shall keep written minutes of all its meetings. The minutes shall include at a minimum the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken that show how each member voted; *and*

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**WHEREAS**, NMSA 1978, Section 4-38-12 as amended, allows the County Commission to establish rules and regulations to govern the transaction of county business in these meetings.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Lea County that the attached minutes are hereby approved.

**PASSED AND APPROVED** on this 14<sup>th</sup> day of April, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

**LEA COUNTY BOARD OF COUNTY COMMISSIONERS**

---

Dean Jackson (District 1), Chair  
Voted: Yes   No   Abstain

---

Gary G. Eidson (District 3), Vice Chair  
Voted: Yes   No   Abstain

---

Rebecca Long (District 2), Member  
Voted: Yes   No   Abstain

---

Jonathan Sena (District 4), Member  
Voted: Yes   No   Abstain

\_\_\_\_\_  
Pat Sims (District 5), Member  
Voted: Yes   No   Abstain

**ATTEST:**     Keith Manes  
                    Lea County Clerk

**APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:**

By: \_\_\_\_\_  
Teri Davis, Deputy Clerk

\_\_\_\_\_  
John W. Caldwell, County Attorney

**Minutes of Meeting  
Lea County Board of Commissioners  
March 31, 2022**

Chair Jackson called the meeting to order at 9:00 a.m. in the Lea County Courthouse.

Commissioners present were, to wit: Chair Dean Jackson, District 1, Vice Chair Gary G. Eidson, District 3, Commissioner Rebecca Long District 2, Commissioner Jonathan Sena, District 4. Commissioner Pat Sims, District 5.

Also present were Lea County Manager Michael P. Gallagher II, and Lea County Attorney John W. Caldwell.

Commissioner Sims led the Pledge of Allegiance followed by the Invocation by Commissioner Sena.

**ITEM 01: COMMISSION**

- Consideration of Lea County Resolution No. 22-MAR-067R

Approving:

- ❖ March 10, 2022 Special Meeting Minutes.
- ❖ March 10, 2022 Regular Meeting Minutes.

Chair Jackson requested approval and asked if there were any public or Commissioner comments concerning this agenda item.

Commissioner Sims moved to approve Resolution No. 22-MAR-067R  
Approving: March 10, 2022 Special Meeting Minutes.

The motion was seconded by Vice Chair Edison. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, no; Commissioner Long, yes. The motion passed.

Chair Jackson requested approval and asked if there were any public or Commissioner comments concerning this agenda item.

Commissioner Sims moved to approve Resolution No. 22-MAR-067R  
Approving: March 10, 2022 Regular Meeting Minutes.

The motion was seconded by Vice Chair Eidson. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, no; Commissioner Long, yes. The motion passed.

- Public Comments
  - None
- Commissioner and Manager Comments



- Commissioner Long - Recognized Lorenzo Velasquez for his firefighting participation
- Commissioner Sims – No Comment
- Commissioner Sena – Expressed his appreciation for community support of USW.
- Vice Chair Eidson – As a member of the Board of Trustees at USW expressed his gratitude for Lea County's overwhelming support.
- Chair Jackson – Expressed his appreciation for the people of Lea County and their support of USW.
- Manager Gallagher – Spoke of receiving our 7<sup>th</sup> budget award for current fiscal year.

- Consideration of Lea County Resolution No. 22-MAR-068R  
Approving/Confirming Appointments to the Lea County DWI Advisory Council.

- Replace Winford Gibson with Susana Arvizu

Commissioner Sena requested approval and Chair Jackson asked for any public or Commissioner comments. Commissioner Sims moved to approve Lea County Resolution No. 22-MAR-068R Approving /Confirming Appointments to the Lea County DWI Advisory Council. The motion was seconded by Commissioner Eidson. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-069R  
Approving/Confirming Appointments to the Lea County Solid Waste Authority.

- Replace Commissioner Long with Chair Jackson.

Manager Gallagher requested approval. Commissioner Long moved to approve Lea County Resolution No. 22-MAR-069R Approving/Confirming Appointments to the Lea County Solid Waste Authority. The motion was seconded by Commissioner Sims. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-070R  
Approving \$165,000.00 Appropriation from District 3 Fiscal Year 2021-2022

Discretionary Funding to the Regional Education Cooperative VII for their Facility Project. *(Vice Chair Gary G. Eidson, District 3)*

Vice Chair Eidson requested approval and asked for any public or Commissioner comments. Commissioner Eidson moved to approve Lea County Resolution No. 22-MAR-070R Approving \$165,000.00 Appropriation from District 3 fiscal Year 2021-2022 Discretionary Funding to the Regional Education Cooperative VII for their Facility Project. The motion was seconded by Commissioner Sims. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, abstain; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-071R Approving \$35,000.00 Appropriation from District 3 Fiscal Year 2021-2022 Discretionary Funding to the Hobbs Municipal Schools for their Central Kitchen Upgrade. *(Vice Chair Gary G. Eidson, District 3)*

Vice Chair Eidson requested approval. Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Vice Chair Eidson moved to approve Lea County Resolution No. 22-MAR-071R Approving \$35,000.00 Appropriation from District 3 Fiscal Year 2021-2022 Discretionary Funding to the Hobbs Municipal Schools for their Central Kitchen Upgrade. The motion was seconded by Commissioner Sims. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, abstain; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-072R Approving \$90,000.00 Appropriation from District 4 Fiscal Year 2021-2022 Discretionary Funding to the Hobbs Municipal Schools for their Central Kitchen upgrade. *(Commissioner Jonathan Sena, District 4)*

Commissioner Sena requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Sena moved to approve Lea County Resolution No. 22-MAR-072R Approving \$90,000.00 Appropriation from District 4 Fiscal Year 2021-2022 Discretionary Funding to the Hobbs Municipal Schools for their Central Kitchen upgrade. The motion was seconded by Vice Chair Eidson. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes;

Commissioner Sims, abstain; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-073R Approving the Findings and Proposed Disposition of Inventory Regarding the Transfer of a Vehicle to Guadalupe County, New Mexico. *(Commissioner Rebecca Long, District 2)*

Commissioner Long requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Sims moved to approve, Lea County Resolution No. 22-MAR-073R Approving the Findings and Proposed Disposition of Inventory Regarding the Transfer of a Vehicle to Guadalupe County, New Mexico. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

**ITEM 02: PRESENTATION**

- Presentation of Lea County Economic Analysis. *(Julian Baca, M.A.; Dr. Michael O'Donnell, PhD – University of New Mexico Bureau of Business and Economic Research) – via ZOOM*

**ITEM 03: ACTION ITEMS**

- Consideration of Lea County Resolution No. 22-MAR-074R Approving a Recommendation from the Lea County Fair and Rodeo Board Authorizing an Agreement between Lea county and Wally Roberts for VIP Catering Services for the Rodeo Contestants During the 2022 Lea county PRCA Rodeo. *(Jim Kemp, General Manager, Fairgrounds)*

Fairgrounds General Manager Kemp, requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Long moved to approve Lea County Resolution No. 22-MAR-074R Approving a Recommendation from the Lea County Fair and Rodeo Board Authorizing an Agreement between Lea County and Wally Roberts for VIP Catering Services for the Rodeo Contestants During the 2022 Lea County PRCA Rodeo. The motion was seconded by Commissioner Sims. Secretary polled the Commission.

Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-075R  
Approving an Agreement Between Lea County and the City of Lovington for improvements to a Portion of Commercial Street. (Michael Gallagher, County Manager)

County Manager Gallagher requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Long moved to approve Lea County Resolution No. 22-MAR-075R Approving an Agreement Between Lea County and the City of Lovington for improvements to a Portion of Commercial Street The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-076R  
Approving a Cooperative Educational Services Task Order with Constructor's Inc.to Widen and Overlay South Commercial Street from Avenue D to NM 18. – Approximately 1.25 Miles. (Corey Needham, Assistant County Manager)

Assistant Manager Needham requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Long moved to approve Lea County Resolution No. 22-MAR-076R Approving a Cooperative Educational Services Task Order with Constructor's Inc.to Widen and Overlay South Commercial Street from Avenue D to NM 18. – Approximately 1.25 Miles. The motion was seconded by Commissioner Sims Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-077R  
Approving an Agreement between Lea County and the City of Hobbs to Construct and Provide Municipal Water to the Lea County Regional Airport. (Corey Needham, Assistant County Manager)

Assistant Manager Needham requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Long moved to approve Lea County Resolution No. 22-MAR-077R Approving an Agreement between Lea County and the City of Hobbs to Construct and Provide Municipal Water to the Lea County Regional Airport. The motion was seconded by

Vice Chair Eidson. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-078R  
Approving Public Employees Retirement Association (PERA) Volunteer Fire Department's 2022 Annual Reporting for Knowles, Maljamar, and Monument.  
(Corey Needham, Assistant County Manager)

Assistant County Manager Needham requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 22-MAR-078R Approving Public Employees Retirement Association (PERA) Volunteer Fire Department's 2022 Annual Reporting for Knowles, Maljamar, and Monument The motion was seconded by Chair Jackson. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-079R  
Approving a Spring Entertainment Event at the Lea County Event Center.  
(Monica Russell, Event Center General Manager)

Event Center Manager, Russel requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 22-MAR-079R Approving a Spring Entertainment Event at the Lea County Event Center The motion was seconded by Vice Chair Eidson. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-080R  
Approving Salary Adjustments for Certain County Departments and Offices.  
(Craig Bova, Human Resources Director)

Human Resource Director, Bova requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Long moved to approve Lea County Resolution 22-MAR-080R Approving Salary Adjustments for Certain County Departments and Offices. The motion was seconded by Vice Chair Eidson. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.



- Consideration of Lea County Resolution No. 22-MAR-081R Authorizing 3 Additional Full Time Positions. (Craig Bova, Human Resources Director)

HR Director Bova requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Long moved to approve Lea County Resolution No. 22-MAR-081R Authorizing 3 Additional Full Time Positions. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-082R Approving a Proposal from Honeywell changing Vendors for Lennox to Daiken. (Edmundo Lara, Facilities Director)

Facilities Director Lara, requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Eidson moved to approve Lea County Resolution No. 22-MAR-082R Approving a Proposal from Honeywell changing Vendors for Lennox to Daiken. The motion was seconded by Commissioner Sims. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-083R Approving Budget Adjustment No. 05 for Fiscal Year 2021- 2022. (Chip Low, Finance Director)

Finance Director Low, requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 22-MAR-083R Approving Budget Adjustment No.05 for Fiscal Year 2021- 2022. The motion was seconded by Commissioner Long. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

**ITEM 04: DISCUSSION ITEMS**

- Discussion of Video Recording Board Meetings (Robert Lathrop, Information Technology Director)
  - Spoke about video recording and live streaming all future meetings
- Discussion of Lea County Employee Benefits. (Craig Bova, Human Resources Director)
  - Discussed Sheriff's Office Fitness Program, the proposal of paying 75% of employee PERA contributions and Longevity pay.
- Discussion of Lea County's Fiscal Year 2022-2023 Budget: (Michael Gallagher County Manager, Chip Low, Finance Director)
  - County Departments/Offices Presentations
    - **County Clerk** - Chief Deputy Clerk Hassen spoke about the need of funds to purchase a new van to transport tabulator/voting machines and to cover salaries of certain election workers.
    - **Probate Judge** – County Manager Michael Gallagher spoke on behalf of Judge Sandra Goad stating there would be no budget increase necessary for this department.
    - **Lea County Sheriff's Office** – Sheriff Helton proposed a 41% budget increase for his department of which 31% are carryovers from vehicles and ammunition ordered in FY 21-22 that have yet to come in.
    - **Treasurer** – Treasurer Susan Marinovich mentioned that current charges for printing and publishing have increased by \$500 but requested no changes to her current budget.
    - **Finance** – Finance Director Chip Low spoke about his department being fully staffed.
    - **Human Resources** – Human Resource Manager Craig Bova spoke about current positions in his department and the possibility of adding a 4<sup>th</sup> position in the near future. He also mentioned specialized training that various employees were currently enrolled in or had already completed.
    - **IT** – IT Administrator Robert Lathrop made the following four requests:
      - \$24,000 for continuing education
      - \$50,000 for disaster recovery/antivirus and 24-hour monitoring
      - \$200,000 for server upgrades
      - \$10,000 for network equipment
- Discussion of Lea County's Financial Report. (Chip Low, Finance Director)  
Finance Director Low spoke positively of Lea County's overall budget
- Discussion of Lea County's Accounts Payable (Chip Low, Finance Director)

Finance director presented the County's Accounts Payable for review.

**ITEM 05: EXECUTIVE SESSION**

Pursuant to Section 10-15-1 H (2) and (7) Respectively of the New Mexico Statutes Annotated (NMSA) 1978; to Discuss Limited Personnel Matters Regarding the General Manager of the Lea County Fairgrounds; Threatened Litigation Regarding Employment Hiring/Compensation Practices, and Threatened Litigation Regarding Inspection of Public Records/ Pending Litigation Regarding Congressional Redistricting, and Pending Litigation Regarding Detention Center and Healthcare.

- At 11:07\_a.m. Vice Chair Eidson moved to convene in Executive Session pursuant to **Section 10-15-1 H (7) and (8) Respectively of the New Mexico Statutes Annotated (NMSA) 1978; to Discuss Limited Personnel Matters Regarding the General Manager of the Lea County Fairgrounds; Threatened litigation Regarding Employment Hiring/Compensation Practices, and Threatened Litigation Regarding Inspection of Public Records/ Pending Litigation Regarding Congressional Redistricting, and Pending Litigation Regarding Detention Center and Healthcare.. As Authorized by NMSA 1978 § 10-15-1 H (7) and (8).**

The motion was seconded by Commissioner Long. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, yes; Commissioner Long, yes. The motion passed.

The meeting reconvened at 12:05 p.m.

**ITEM 06: OTHER BUSINESS**

- Consideration of Lea County Resolution No. 22-MAR-084R Approving the Promotion of Monica Russell as the Lea County Public Information Officer. *(Michael Gallagher, County Manager)*

County Manager Gallagher, requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Sena moved to approve Lea County Resolution No. 22-MAR-084R Approving the Promotion of Monica Russell as the Lea County Public Information Officer. The motion was seconded by Vice Chair Eidson. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, no; Commissioner Long, yes. The motion passed.

- Consideration of Lea County Resolution No. 22-MAR-085R Approving the Promotion of Jim Kemp as the Director of the Lea County Event Center and Fairgrounds. *(Michael Gallagher, County Manager)*

County Manager Gallagher, requested approval and Chair Jackson asked if there were any public or Commissioner comments concerning this agenda item. Commissioner Sims moved to approve Lea County Resolution No. 22-MAR-085R Approving the Promotion of Jim Kemp as the Director of the Lea County Event Center and Fairgrounds. The motion was seconded by Vice Chair Eidson. Secretary polled the Commission. Chair Jackson, yes; Vice Chair Eidson, yes; Commissioner Sena, yes; Commissioner Sims, no; Commissioner Long, yes. The motion passed.

Chair Jackson asked if there was any other business. There being no other business, he requested a Motion to Adjourn. Commissioner Long made a Motion to Adjourn. The Motion was Seconded by Vice Chair Eidson. The Meeting Adjourned at 12:14 p.m.

**BOARD OF COUNTY COMMISSIONERS  
LEA COUNTY, NEW MEXICO**

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**Dean Jackson, Chair**

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**Gary G. Eidson, Vice Chair**

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**Jonathan Sena, Member**

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**Pat Sims, Member**

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**Rebecca Long, Member**

**ATTEST: Keith Manes**

**Lea County Clerk**

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**Tryon Hassen, Chief Deputy Clerk**





## Public Comments *(Non Agenda Items)*





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS**

**PUBLIC COMMENT SUMMARY FORM**

**Thursday, April 14, 2022 9:00 A.M.**

**LCBCC MEETING**

Lea County Courthouse – Commission Chambers 1<sup>st</sup> Floor  
100 North Main Avenue , Lovington, New Mexico 882620 575.396-8602

Submit this summary form to the Lea County Manager's Office at [leacounty@leacounty.net](mailto:leacounty@leacounty.net) by:

**Tuesday, April 12, 2022**

**DATE SUBMITTED:**

**SUBMITTED BY:**

**CONTACT INFO:**

Phone No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Please check in with the Lea County Manager prior to the start of the meeting.

See attached Lea County Resolution No. 22-JAN-016R  
Open Meetings and Procedures.

**SUMMARY OF PUBLIC COMMENT:**

**Item 0102**

**RECORDING SECRETARY'S USE ONLY**

Comments: \_\_\_\_\_



# Lea County Board of County Commissioners

## Regular Meeting

Thursday, April 14, 2022 9:00 A.M.

Lea County Courthouse - Commission Chambers - 100 North Main, Lovington, New Mexico

## Public Comments - Sign In Sheet

NAME	PHONE	EMAIL	COMMENT SUBJECT
1.			
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**STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 22-JAN-016R**

**OPEN MEETINGS PROCEDURES**

**WHEREAS**, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

**WHEREAS**, any meetings subject to the Open Meetings and held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of the Board of County Commissioners of Lea County (hereinafter "County Commission") shall be held only after reasonable notice to the public; and

**WHEREAS**, the Open Meetings Act, NMSA 1978, Section 10-15-1(D), requires the County Commission to determine annually what constitutes reasonable notice of its public meetings; and

**WHEREAS**, NMSA 1978, Section 4-38-12, allows the County Commission to establish rules and regulations to govern the transaction of county business in these meetings.

**NOW, THEREFORE, BE IT RESOLVED** that:

1. All meetings of the County Commission will be held at the Commission Meeting Room at the Lea County Courthouse, 100 N. Main, Lovington, New Mexico 88260, at 9:00 a.m. or as otherwise indicated in the meeting notice.
2. Notice of regular meetings will be given at least seven days in advance. The agenda will be available at least seventy-two (72) hours in advance of regular Commission Meetings from the office of the County Manager located on the fourth floor of the Lea County Courthouse, Lovington, New Mexico 88260 and posted on the Lea County website ([www.leacounty.net](http://www.leacounty.net)). In addition, a meeting agenda will be sent to all broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have provided a written request for such notice. The agenda will indicate the time, date, place and specific items to be discussed during the County Commission meeting. The County Commission shall take action only on items appearing on the agenda.
3. In addition to the Board's regular meetings, work sessions and special meetings may be called at the discretion of the Chairperson or upon the request of two Commissioners upon seventy-two (72) hours notice, in accordance with paragraph 5. The final agenda for work sessions and special meetings shall be available at least seventy-two (72) hours in advance of the work session or special meeting.



4. Emergency meetings will be called only under unforeseen circumstances that, if not addressed immediately by the County Commission, will likely result in injury or damage to persons or property or substantial financial loss to Lea County. The County Commission will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairperson or any two Commissioners upon twenty-four hours (24) notice, unless a threat of personal injury, property damage or substantial financial loss requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten days of taking action on an emergency matter, the County Commission shall report to the Attorney General's office the action taken and the circumstances creating the emergency; provided that the requirement to report to the Attorney General is waived upon the declaration of a state or national emergency.
5. For the purposes of regular meetings described in paragraph two of this resolution, as well as special meetings and work sessions described in paragraph three of this resolution, notice requirements are met if notice of the date, time, place and agenda or information on how the public may obtain a copy of such an agenda is posted on the Lea County website and provided to all broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have provided a written request for such notice.
6. For the purposes of emergency meetings described in paragraph four of this resolution, notice requirements shall be met if notice of the date, time, place and agenda is posted on the outermost doors of the Courthouse and in the offices of the County Manager, who shall also provide telephonic notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
7. In addition to the information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Lea County Manager's office located in the Lea County Courthouse in Lovington, New Mexico at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Lea County Manager's Office at the Lea County Courthouse if a summary or other type of accessible format is needed.
8. The County Commission may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirements under the Open Meetings Act, Section 10-15-1(H) NMSA 1978 Comp.
  - A. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the County Commission taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.





- B. If a closed meeting is conducted when the County Commission is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public.
  - C. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
  - D. Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the County Commission in an open public meeting.
9. The notice requirements set forth above in paragraphs two, three, and four shall apply to all Boards and Committees appointed by the County Commission.
10. The public may address the County Commission on county matters not listed on a meeting's agenda during the portion of the meeting identified as Public Input. All persons, agencies or organizations who desire to discuss public business or matters with the County Commission at a County Commission meeting, must make their request to the County Manager prior to the commencement of the County Commission meeting.
- A. The request may be oral or written and must include the name of the person making the request and the subject on which they wish to address the County Commission. Such persons addressing the County Commission will be limited to three (3) minutes.
  - B. All persons, agencies or organizations that require additional time to discuss public business or matters with the County Commission, must make their request, in writing, at least seven (7) days prior to the County Commission meeting. Such persons addressing the County Commission will be allowed up to fifteen (15) minutes in the discretion of the Chairperson.
11. On matters involving agenda items, the Chairperson will ask for public comments before any vote or other action is taken by the County Commission. Such comments will be limited to three (3) minutes.
12. A member of the public body may participate by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the member to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking and all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the public body who speaks during the meeting.


13. The County Commission may, by Resolution, adopt additional rules and regulations regarding the conduct of the meetings of the County Commission and any of its subordinate Boards or Committees.


**PASSED, APPROVED and ADOPTED** on this 13<sup>th</sup> day of January, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

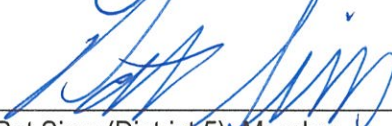
**LEA COUNTY BOARD OF COUNTY COMMISSIONERS**

  
Dean Jackson (District 1), Chair  
Voted: Yes No Abstain

  
Gary G. Eidson (District 3), Vice Chair  
Voted: Yes No Abstain

  
Rebecca Long (District 2), Member  
Voted: Yes No Abstain


  
Jonathan Sena (District 4), Member  
Voted: Yes No Abstain

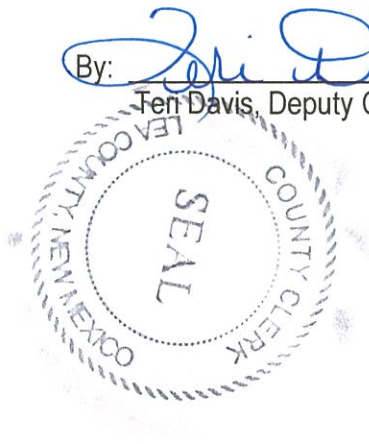
  
Pat Sims (District 5), Member  
Voted: Yes No Abstain

**ATTEST:** Keith Manes  
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:**

By:   
Teri Davis, Deputy Clerk

  
John W. Caldwell, County Attorney





## Commissioners and Manager Comments





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY FORM**

**LCBCC Meeting Date: Thursday, April 14, 2022**

Submit this summary form & all attachments to the Finance Director [clow@leacounty.net](mailto:clow@leacounty.net)  
& cc the Executive Coordinator [ssout@leacounty.net](mailto:ssout@leacounty.net) by: **Wednesday, April 6, 2022**

County Manager Approval [mgallagher@leacounty.net](mailto:mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

<b>DATE SUBMITTED</b> mm-dd-yyyy: 04/11/2022	<b>SUBMITTED BY</b> Name, Title, Dept: Sandra Brito, Community Engagment Manager
<b>SUBJECT:</b> Commission/Manager Comments	<b>ATTACHMENT(S):</b> None
<b>NO. OF ORIGINALS FOR SIGNATURE:</b> N/A	<b>ACTION REQUESTED:</b> Discussion Item
<b>BUDGET LINE ITEM NUMBER:</b> N/A	<b>FISCAL BUDGET YEAR:</b> N/A

**STRATEGIC PLAN** Implementation of 5 Year Strategic Plan:  
Section 2.3: Continuous communication with the public is beneficial and necessary.

**SUMMARY:**  
Comments from the Commissioners & County Manager

<b>Requested Items Needed for Presentation</b> Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: <input type="checkbox"/> <small>If checked, how many:</small>	<b>See Additional Summary Attached</b> <input type="checkbox"/>
<b>SUBMITTER'S RECOMMENDATION(S):</b> Discussion Only	<b>Submitter's Signature</b> Department Director, Etc. 
<b>FINANCE REVIEW</b> Fiscal Impact/Cost:	<b>Reviewed by Finance Director</b>
<b>LEGAL REVIEW:</b> (Note: Travel does not need legal review)	<b>Reviewed by County Attorney</b>
<b>COUNTY MANAGER REVIEW:</b>	<b>Approved by County Manager</b> to be Placed on Agenda 

<b>Item No.</b> <u>0103</u>		
<b>RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN</b>		
Approved: _____ Resolution No. _____ Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: <u>Discussion</u> _____ Ordinance No. _____ Comments: _____



# Consideration of Lea County Resolution No. 22-APR-087R Authorizing Out of State Travel April 21 – 23, 2022 for County Commissioner Chair Dean Jackson (District 1) to attend the Stop 30x30 Summit in Lincoln, Nebraska

Rebecca Long (District 5)  
Voted: Yes No

Pat Sims (District 5)  
Voted: Yes No

ATTEST: Keith  
Lea (District 1)

By: Teri Davis, Deputy County Manager

## STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 22-APR-087R

### A RESOLUTION AUTHORIZING OUT OF STATE TRAVEL APRIL 21 – 23, 2022 FOR COUNTY COMMISSIONER CHAIR DEAN JACKSON (DISTRICT 1) TO ATTEND THE STOP 30X30 SUMMIT IN LINCOLN, NEBRASKA

**WHEREAS**, on January 13, 2022, the Lea County Board of County Commissioners adopted Lea County Resolution No. 22-JAN-017R approving Travel, Per Diem, Mileage, and Reimbursement Policies for Lea County; *and*

**WHEREAS**, Paragraph 14 Section G of the Travel, Per Diem, Mileage, and Reimbursement Policies requires Commission Meeting approval for the Lea County Manager and Commissioners; *and*

**WHEREAS**, Chair Dean Jackson, District 1 of the Lea County Board of County Commissioners wishes to attend the Stop 30x30 Summit in Lincoln, Nebraska on April 22, 2022 in which the American Stewards of Liberty will be presenting; *and*

**WHEREAS**, the Lea County Manager submitted the following out of state travel request(s) for authorization:

**Traveler(s):** Commissioner Dean Jackson, Chair  
**Department:** Commission Department  
**Travel Dates:** April 21 - 23, 2022  
**Location:** Lincoln, Nebraska  
**Purpose:** Stop 30x30 Summit

**WHEREAS**, the Lea County Board of County Commissioners authorization is required for the above listed travel.

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Lea County that the above listed travel is hereby authorized.

**PASSED AND APPROVED** on this 14<sup>th</sup> day of April, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

#### LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Dean Jackson (District 1), Chair  
Voted: Yes No Abstain

Gary G. Eidson (District 3), Vice Chair  
Voted: Yes No Abstain

LCBCC Regular Meeting 04-14-2022  
Resolution No. 22-APR-087R - A Resolution Authorizing Out of State Travel April 21 - 23, 2022 for County Commissioner Chair Dean Jackson to Attend the Stop 30x30 Summit in Lincoln, Nebraska.  
Page 1 of 2

On 01/13/2022, , the LCBCC adopted LC Resolution No. 22-JAN-017R approving Travel, Per Diem, Mileage, & Reimbursement Policies for Lea County. The LCBCC approval or ratification by majority of the vote is required for all travel for the County Manager and LCBCC. The County Manager has submitted the following travel request(s) for authorization:

<b>Traveler(s):</b>	Commissioner Dean Jackson, Chair
<b>Department:</b>	Commissioners
<b>Travel Dates:</b>	April 21 – 23, 2022
<b>Location:</b>	Lincoln, Nebraska
<b>Purpose:</b>	Stop 30x30 Summit

April 22, 2022  
Lincoln, Nebraska

Stop 30x30  
SUMMIT





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY FORM**

**LCBCC Meeting Date: Thursday, April 14, 2022**

Submit this summary form & all attachments to the Finance Director [clow@leacounty.net](mailto:clow@leacounty.net)  
& cc the Executive Coordinator [ssout@leacounty.net](mailto:ssout@leacounty.net) by: **Wednesday, April 6, 2022**

County Manager Approval [mgallagher@leacounty.net](mailto:mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

<b>DATE SUBMITTED</b> mm-dd-yyyy: 04/11/2022	<b>SUBMITTED BY</b> Name, Title, Dept: Sandra Brito, Community Engagment Manager
<b>SUBJECT:</b> Commission/Manager Comments	<b>ATTACHMENT(S):</b> None
<b>NO. OF ORIGINALS FOR SIGNATURE:</b> N/A	<b>ACTION REQUESTED:</b> Discussion Item
<b>BUDGET LINE ITEM NUMBER:</b> N/A	<b>FISCAL BUDGET YEAR:</b> N/A
<b>STRATEGIC PLAN</b> Implementation of 5 Year Strategic Plan: Section 2.3: Continuous communication with the public is beneficial and necessary.	
<b>SUMMARY:</b> Comments from the Commissioners & County Manager	
<b>Requested Items Needed for Presentation</b> Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: _____ <small>If checked, how many:</small>	<b>See Additional Summary Attached</b> <input type="checkbox"/>
<b>SUBMITTER'S RECOMMENDATION(S):</b> Discussion Only	<b>Submitter's Signature</b> Department Director, Etc. 
<b>FINANCE REVIEW</b> Fiscal Impact/Cost:	<b>Reviewed by Finance Director</b>
<b>LEGAL REVIEW:</b> (Note: Travel does not need legal review)	<b>Reviewed by County Attorney</b>
<b>COUNTY MANAGER REVIEW:</b>	<b>Approved by County Manager</b> to be Placed on Agenda 

Item No. 0103

**RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN**

Approved: _____	Denied: _____	Other: <u>Discussion</u>
Resolution No. _____	Policy No. _____	Ordinance No. _____
Continued To: _____	Referred To: _____	Comments: _____

STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 22-APR-087R

**A RESOLUTION AUTHORIZING OUT OF STATE TRAVEL APRIL 21 – 23, 2022 FOR COUNTY COMMISSIONER CHAIR DEAN JACKSON (DISTRICT 1) TO ATTEND THE STOP 30X30 SUMMIT IN LINCOLN, NEBRASKA**

**WHEREAS**, on January 13, 2022, the Lea County Board of County Commissioners adopted Lea County Resolution No. 22-JAN-017R approving Travel, Per Diem, Mileage, and Reimbursement Policies for Lea County; *and*

**WHEREAS**, Paragraph 14 Section G of the Travel, Per Diem, Mileage, and Reimbursement Policies requires Commission Meeting approval for the Lea County Manager and Commissioners; *and*

**WHEREAS**, Chair Dean Jackson, District 1 of the Lea County Board of County Commissioners wishes to attend the Stop 30x30 Summit in Lincoln, Nebraska on April 22, 2022 in which the American Stewards of Liberty will be presenting; *and*

**WHEREAS**, the Lea County Manager submitted the following out of state travel request(s) for authorization:

<b>Traveler(s):</b>	Commissioner Dean Jackson, Chair
<b>Department:</b>	Commission Department
<b>Travel Dates:</b>	April 21 - 23, 2022
<b>Location:</b>	Lincoln, Nebraska
<b>Purpose:</b>	Stop 30x30 Summit

**WHEREAS**, the Lea County Board of County Commissioners authorization is required for the above listed travel.

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Lea County that the above listed travel is hereby authorized.

**PASSED AND APPROVED** on this 14<sup>th</sup> day of April, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

**LEA COUNTY BOARD OF COUNTY COMMISSIONERS**

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Dean Jackson (District 1), Chair  
Voted: Yes   No   Abstain

---

Gary G. Eidson (District 3), Vice Chair  
Voted: Yes   No   Abstain

---

Rebecca Long (District 2), Member  
Voted: Yes No Abstain

---

Jonathan Sena (District 4), Member  
Voted: Yes No Abstain

---

Pat Sims (District 5), Member  
Voted: Yes No Abstain

**ATTEST:** Keith Manes  
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:**

By: 

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Teri Davis, Deputy Clerk

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John W. Caldwell, County Attorney





# Consideration of Lea County Resolution No. 22-APR-088R Approving \$200,000.00 Appropriation from District 5 Fiscal Year 2021 – 2022 Discretionary Funding to the City of Jal for Infrastructure Improvements

Lea County wishes to partner with local governmental entities on projects to improve the quality of life in Lea County.

Funds are budgeted for each of the five County Commissioners for the purpose of community partnerships and improvements.

District Five (5) County Commissioner Pat Sims wishes to use \$200,000.00 of his budgeted discretionary funds for a partnership with the City of Jal for the acquisition, planning, design, improvements, installation and construction of municipal infrastructure and municipal water systems.



STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 22-APR-088R

A RESOLUTION APPROVING \$200,000.00 APPROPRIATION FROM DISTRICT 5  
FISCAL YEAR 2021 – 2022 DISCRETIONARY FUNDING TO THE  
CITY OF JAL FOR MUNICIPAL INFRASTRUCTURE IMPROVEMENTS

**WHEREAS**, Lea County wishes to partner with local governmental entities on projects to improve the quality of life in Lea County; *and*

**WHEREAS**, funds are budgeted for each of the five County Commissioners for the purpose of community partnerships and improvements; *and*

**WHEREAS**, District Five (5) County Commissioner Pat Sims wishes to use \$200,000.00 of his budgeted discretionary funds for a partnership with the City of Jal for the acquisition, planning, design, improvements, installation and construction of municipal infrastructure and municipal water systems.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that a grant of \$200,000.00 be awarded to the City of Jal and the funding be provided to the City of Jal within the current fiscal year for the acquisition, planning, design, improvements, installation and construction of municipal infrastructure and municipal water systems.

**BE IT FURTHER RESOLVED** that the County Manager may finalize and sign any agreements consistent with the terms of this resolution.

**PASSED and APPROVED** on this 14<sup>th</sup> day of April, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

LEA COUNTY BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Dean Jackson (District 1), Chair  
Voted: Yes No Abstain

\_\_\_\_\_  
Gary G. Eidson (District 3), Vice Chair  
Voted: Yes No Abstain

\_\_\_\_\_  
Rebecca Long (District 2), Member  
Voted: Yes No Abstain

\_\_\_\_\_  
Jonathan Sena (District 4), Member  
Voted: Yes No Abstain

\_\_\_\_\_  
Pat Sims (District 5), Member  
Voted: Yes No Abstain

LCBCC Regular Meeting 04-14-2022  
Resolution No. 22-APR-088R - A Resolution Approving \$200,000.00 Appropriation from District 5 Fiscal Year 2021 – 2022 Discretionary Funding to the City of Jal for Municipal Infrastructure Improvements  
Page 1 of 2

LEGAL

by

ing to the City of



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY FORM**

**LCBCC Meeting Date: Thursday, April 14, 2022**

Submit this summary form & all attachments to the Finance Director [clow@leacounty.net](mailto:clow@leacounty.net) & cc the Executive Coordinator [ssstout@leacounty.net](mailto:ssstout@leacounty.net) by: **Wednesday, April 6, 2022**

County Manager Approval [mgallagher@leacounty.net](mailto:mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

<b>DATE SUBMITTED</b> mm-dd-yyyy: 04/12/2022	<b>SUBMITTED BY</b> Name, Title, Dept: Pat Sims, Commissioner, District 5
<b>SUBJECT:</b> District 5 Discretionary Funding of \$200k to City of Jal for Municipal Infrastructure Improvements	<b>ATTACHMENT(S):</b> Resolution
<b>NO. OF ORIGINALS FOR SIGNATURE:</b> 1 Resolution	<b>ACTION REQUESTED:</b> Action Item
<b>BUDGET LINE ITEM NUMBER:</b> 401-00-2179	<b>FISCAL BUDGET YEAR:</b> 2021 - 2022
<b>STRATEGIC PLAN</b> Implementation of 5 Year Strategic Plan: Section 2.1: Collaboration & partnership with local communities, agencies and government entities is essential for success. Section 2.8: Continuous interaction with the State of New Mexico and statewide organizations is required to protect the County's interests.	
<b>SUMMARY:</b> Approving \$200,000.00 Appropriation from District 5 Fiscal Year 2021 - 2022 Discretionary Funding to the City of Jal for Municipal Infrastructure Improvements	
<b>Requested Items Needed for Presentation</b> Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: _____ <small>If checked; how many:</small>	<b>See Additional Summary Attached</b> <input type="checkbox"/>
<b>SUBMITTER'S RECOMMENDATION(S):</b> Approve Resolution for \$200,000.00 Appropriation from District 5 Fiscal Year 2021 - 2022 Discretionary Funding to the City of Jal for Municipal Infrastructure Improvements	<b>Submitter's Signature</b> Department Director, Etc.
<b>FINANCE REVIEW</b> Fiscal Impact/Cost:	<b>Reviewed by Finance Director</b>
<b>LEGAL REVIEW:</b> (Note: Travel does not need legal review)	<b>Reviewed by County Attorney</b>
<b>COUNTY MANAGER REVIEW:</b>	<b>Approved by County Manager</b> to be Placed on Agenda 
<b>Item No.</b> <u>0105</u> <b>RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN</b>	
Approved: _____ Resolution No. <u>22-APR-088R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____
Other: _____ Ordinance No. _____ Comments: _____	

STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 22-APR-088R

**A RESOLUTION APPROVING \$200,000.00 APPROPRIATION FROM DISTRICT 5  
FISCAL YEAR 2021 – 2022 DISCRETIONARY FUNDING TO THE  
CITY OF JAL FOR MUNICIPAL INFRASTRUCTURE IMPROVEMENTS**

**WHEREAS**, Lea County wishes to partner with local governmental entities on projects to improve the quality of life in Lea County; *and*

**WHEREAS**, funds are budgeted for each of the five County Commissioners for the purpose of community partnerships and improvements; *and*

**WHEREAS**, District Five (5) County Commissioner Pat Sims wishes to use \$200,000.00 of his budgeted discretionary funds for a partnership with the City of Jal for the acquisition, planning, design, improvements, installation and construction of municipal infrastructure and municipal water systems.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that a grant of \$200,000.00 be awarded to the City of Jal and the funding be provided to the City of Jal within the current fiscal year for the acquisition, planning, design, improvements, installation and construction of municipal infrastructure and municipal waters systems.

**BE IT FURTHER RESOLVED** that the County Manager may finalize and sign any agreements consistent with the terms of this resolution.

**PASSED and APPROVED** on this 14<sup>th</sup> day of April, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

**LEA COUNTY BOARD OF COUNTY COMMISSIONERS**

---

Dean Jackson (District 1), Chair  
Voted: Yes   No   Abstain

---

Gary G. Eidson (District 3), Vice Chair  
Voted: Yes   No   Abstain

---

Rebecca Long (District 2), Member  
Voted: Yes   No   Abstain

---

Jonathan Sena (District 4), Member  
Voted: Yes   No   Abstain

---

Pat Sims (District 5), Member  
Voted: Yes   No   Abstain

**ATTEST:** Keith Manes  
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:**

By: \_\_\_\_\_  
Teri Davis, Deputy Clerk

\_\_\_\_\_  
John W. Caldwell, County Attorney

# Consideration of Lea County Resolution No. 22-APR-089R Appointing Monica Russell, Public Information Officer as a Custodian of Public Records



On May 22, 2012, the County approved Resolution No. 12-MAY-029R designating Custodians of the County's public records.

The Commission wishes to add the Public Information Officer as a Custodian of Public Records.

## Lea County's Custodians of Public Records:

1. Lea County Assessor, if the request relates to Property Values
2. Lea County Clerk, if the request relates to Property Records, Probate Records, Election Information or Marriage License Information
3. Lea County Treasurer, if the request relates to Property Tax Information
4. Sheriff's Department, if the request relates to Reports taken by a Sheriff's deputy
5. Lea County Public Information Officer for all other records requests

Rebecca Long (District 2), Member  
Voted: Yes No Abstain

Jonathan Sena (District 4), Member  
Voted: Yes No Abstain

Pat Sims (District 5)  
Voted: Yes No

ATTEST: Keith  
Lea

By: Teri Davis, De

**STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 22-APR-089R**

**A RESOLUTION APPOINTING MONICA RUSSELL, PUBLIC INFORMATION OFFICER AS A  
CUSTODIAN OF PUBLIC RECORDS**

**WHEREAS**, on May 23, 2006, the County adopted Ordinance No. 66 providing regulations for the Inspection of Public Records; *and*

**WHEREAS**, pursuant to NMSA 1978, Section 14-2-7, each public body shall designate at least one custodian of public records; *and*

**WHEREAS**, each custodian shall receive and respond to requests to inspect public records; *and*

**WHEREAS**, each custodian shall provide reasonable facilities to review records and make copies of the requested public records; *and*

**WHEREAS**, on May 22, 2012, the County approved Resolution No. 12-MAY-029R designating Custodians of the County's public records; *and*

**WHEREAS**, the Commission wishes to add the Public Information Officer as a Custodian of Public Records.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that the records requests for County records shall be made to the following custodians:

1. Lea County Assessor, if the request relates to Property Values
2. Lea County Clerk, if the request relates to Property Records, Probate Records, Election Information or Marriage License Information
3. Lea County Treasurer, if the request relates to Property Tax Information
4. Sheriff's Department, if the request relates to Reports taken by a Sheriff's deputy
5. Lea County Public Information Officer Monica Russell, for all other records requests

**PASSED, APPROVED AND ADOPTED** on this 14<sup>th</sup> day of April, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

**LEA COUNTY BOARD OF COUNTY COMMISSIONERS**

Dean Jackson (District 1), Chair  
Voted: Yes No Abstain

Gary G. Eidson (District 3), Vice Chair  
Voted: Yes No Abstain

LCBCC Regular Meeting 04-14-2022  
Resolution No. 22-APR-089R - A Resolution Appointing Monica Russell, Public Information Officer as a Custodian of Public Records  
Page 1 of 2





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY FORM**

**LCBCC Meeting Date: Thursday, April 14, 2022**

Submit this summary form & all attachments to the Finance Director [clow@leacounty.net](mailto:clow@leacounty.net) & cc the Executive Coordinator [ssstout@leacounty.net](mailto:ssstout@leacounty.net) by: **Wednesday, April 6, 2022**

County Manager Approval [mgallagher@leacounty.net](mailto:mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

<b>DATE SUBMITTED</b> mm-dd-yyyy:	<b>SUBMITTED BY</b> Name, Title, Dept: Michael Gallagher, County Manager	
<b>SUBJECT:</b> Custodians of Public Records	<b>ATTACHMENT(S):</b> Resolution	
<b>NO. OF ORIGINALS FOR SIGNATURE:</b> 1 Resolution	<b>ACTION REQUESTED:</b> Action Item	
<b>BUDGET LINE ITEM NUMBER:</b>	<b>FISCAL BUDGET YEAR:</b> N/A	
<b>STRATEGIC PLAN</b> Implementation of 5 Year Strategic Plan: Section 2.6: Transparency and ethical decision making continue to be the framework in which the county operates.		
<b>SUMMARY:</b> On May 22, 2012, the County approved Resolution No. 12-MAY-029R designating Custodians of the County's public records. The Commission wishes to add the Public Information Officer as a Custodian of Public Records. <u>Lea County's Custodians of Public Records:</u> 1. Lea County Assessor, if the request relates to Property Values 2. Lea County Clerk, if the request relates to Property Records, Probate Records, Election Information or Marriage License Information 3. Lea County Treasurer, if the request relates to Property Tax Information 4. Sheriff's Department, if the request relates to Reports taken by a Sheriff's deputy 5. Lea County Public Information Officer for all other records requests		
<b>Requested Items Needed for Presentation</b> Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: <input type="checkbox"/> <small>If checked, how many;</small>	<b>See Additional Summary Attached</b> <input type="checkbox"/>	
<b>SUBMITTER'S RECOMMENDATION(S):</b> Add the Public Information Officer as a Custodian of Public Records	<b>Submitter's Signature</b> Department Director, Etc.	
<b>FINANCE REVIEW</b> Fiscal Impact/Cost:	<b>Reviewed by Finance Director</b>	
<b>LEGAL REVIEW:</b> (Note: Travel does not need legal review)	<b>Reviewed by County Attorney</b>	
<b>COUNTY MANAGER REVIEW:</b>	<b>Approved by County Manager</b> to be Placed on Agenda 	
<b>Item No.</b> <u>0201</u> <b>RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN</b>		
Approved: _____ Resolution No. <u>22-APR-089R</u> Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: _____ Ordinance No. _____ Comments: _____

STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 22-APR-089R

**A RESOLUTION APPOINTING MONICA RUSSELL, PUBLIC INFORMATION OFFICER AS A  
CUSTODIAN OF PUBLIC RECORDS**

**WHEREAS**, on May 23, 2006, the County adopted Ordinance No. 66 providing regulations for the Inspection of Public Records; *and*

**WHEREAS**, pursuant to NMSA 1978, Section 14-2-7, each public body shall designate at least one custodian of public records; *and*

**WHEREAS**, each custodian shall receive and respond to requests to inspect public records; *and*

**WHEREAS**, each custodian shall provide reasonable facilities to review records and make copies of the requested public records; *and*

**WHEREAS**, on May 22, 2012, the County approved Resolution No. 12-MAY-029R designating Custodians of the County's public records; *and*

**WHEREAS**, the Commission wishes to add the Public Information Officer as a Custodian of Public Records.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that the records requests for County records shall be made to the following custodians:

1. Lea County Assessor, if the request relates to Property Values
2. Lea County Clerk, if the request relates to Property Records, Probate Records, Election Information or Marriage License Information
3. Lea County Treasurer, if the request relates to Property Tax Information
4. Sheriff's Department, if the request relates to Reports taken by a Sheriff's deputy
5. Lea County Public Information Officer Monica Russell, for all other records requests

**PASSED, APPROVED AND ADOPTED** on this 14<sup>th</sup> day of April, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

**LEA COUNTY BOARD OF COUNTY COMMISSIONERS**

---

Dean Jackson (District 1), Chair  
Voted: Yes   No   Abstain

---

Gary G. Eidson (District 3), Vice Chair  
Voted: Yes   No   Abstain

\_\_\_\_\_  
Rebecca Long (District 2), Member  
Voted: Yes No Abstain

\_\_\_\_\_  
Jonathan Sena (District 4), Member  
Voted: Yes No Abstain

\_\_\_\_\_  
Pat Sims (District 5), Member  
Voted: Yes No Abstain

**ATTEST:** Keith Manes  
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:**

By: \_\_\_\_\_  
Teri Davis, Deputy Clerk

\_\_\_\_\_  
John W. Caldwell, County Attorney



# Consideration of Lea County Resolution No. 22-APR-090R Approving a Health and Fitness Incentive Program at the Lea County Sheriff's Office

## **Sheriff's Office**

Health and Fitness Incentive

Voluntary

## **POLICY**

It is the policy of the Sheriff's Office to promote the health and fitness of its sworn personnel. To encourage deputies to maintain the level of fitness necessary to safely and effectively perform their essential job functions, the department provides a Health and Fitness Program through a voluntary compliance/reward program.



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS****AGENDA ITEM SUMMARY FORM****LCBCC Meeting Date: Thursday, April 14, 2022**

Submit this summary form & all attachments to the Finance Director [clow@leacounty.net](mailto:clow@leacounty.net) & cc the Community Engagement Manager [sstout@leacounty.net](mailto:sstout@leacounty.net) by: **Wednesday, April 6, 2022**

County Manager Approval [mgallagher@leacounty.net](mailto:mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

<b>DATE SUBMITTED</b> mm-dd-yyyy: 04/06/2022	<b>SUBMITTED BY</b> Name, Title, Dept: Craig Bova, HR Director, Human Resources	
<b>SUBJECT:</b> Approve and Health and Fitness Incentive at the Sheriff's Office	<b>ATTACHMENT(S):</b>	
<b>NO. OF ORIGINALS FOR SIGNATURE:</b>	<b>ACTION REQUESTED:</b> Action Item <input type="button" value="v"/>	
<b>BUDGET LINE ITEM NUMBER:</b> 2002	<b>FISCAL BUDGET YEAR:</b> FY 21/22	
<b>STRATEGIC PLAN</b> Implementation of 5 Year Strategic Plan: Employees are valued		
<b>SUMMARY:</b> It is the policy of the Sheriff's Office to promote the health and fitness of its sworn personnel. To encourage deputies to maintain the level of fitness necessary to safely and effectively perform their essential job functions, the department provides a Health and Fitness Program through a voluntary compliance/reward program.  During the initial year, eleven employees participated and successfully completed the fitness program.		
<b>Requested Items Needed for Presentation</b> Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> If checked, how many: Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	<b>See Additional Summary Attached</b> <input type="checkbox"/>	
<b>SUBMITTER'S RECOMMENDATION(S):</b> Approve the Health and Fitness Incentive Program at the Sheriff's Office	<b>Submitter's Signature</b> Department Director, Etc.	
<b>FINANCE REVIEW</b> Fiscal Impact/Cost: The financial impact to Lea County will be expenditures from the Sheriff's Department Fund of up to \$20,000. Funds are budgeted and available in salaries.	<b>Reviewed by Finance Director</b> Henry C Low Jr Digitally signed by Henry C Low Jr Date: 2022.04.06 13:28:26 -06'00'	
<b>LEGAL REVIEW:</b> (Note: Travel does not need legal review)	<b>Reviewed by County Attorney</b>	
<b>COUNTY MANAGER REVIEW:</b>	<b>Approved by County Manager</b> to be Placed on Agenda 	
<b>Item No.</b> 0202 <b>RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN</b>		
Approved: _____ Resolution No. 22-APR-090R Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: _____ Ordinance No. _____ Comments: _____

STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 22-APR-090R

**A RESOLUTION APPROVING A HEALTH AND FITNESS INCENTIVE PROGRAM AT THE  
LEA COUNTY SHERIFF'S OFFICE**

**WHEREAS**, the Lea County Sheriff's Office promotes the health and fitness of its sworn personnel;  
*and*

**WHEREAS**, to safely and effectively perform essential job functions, the Sheriff's Office encourages deputies to maintain a level of fitness necessary to accomplish these functions; *and*

**WHEREAS**, Lea County has provided funds in the Fiscal Year 2021 - 2022 Budget in the amount of \$20,000.00 to be used for personnel that successfully complete such program.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that the Lea County Sheriff's Office may develop a fitness program to encourage employees to maintain a level of fitness to help perform the essential job functions of deputy is hereby approved.

**BE IT FURTHER RESOLVED** that such program may offer incentives to participating employees and to those employees who meet certain program guidelines.

**PASSED, APPROVED AND ADOPTED** on this 14<sup>th</sup> day of April, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

**LEA COUNTY BOARD OF COUNTY COMMISSIONERS**

---

Dean Jackson (District 1), Chair  
Voted: Yes   No   Abstain

---

Gary G. Eidson (District 3), Vice Chair  
Voted: Yes   No   Abstain

---

Rebecca Long (District 2), Member  
Voted: Yes   No   Abstain

---

Jonathan Sena (District 4), Member  
Voted: Yes   No   Abstain

---

Pat Sims (District 5), Member  
Voted: Yes   No   Abstain

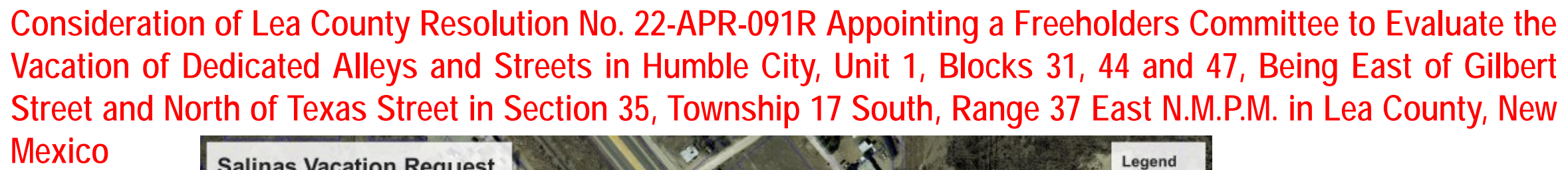
**ATTEST:** Keith Manes  
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:**

By: \_\_\_\_\_  
Teri Davis, Deputy Clerk

\_\_\_\_\_  
John W. Caldwell, County Attorney







# Consideration of Lea County Resolution No. 22-APR-091R Appointing a Freeholders Committee to Evaluate the Vacation of Dedicated Alleys and Streets in Humble City, Unit 1, Blocks 31, 44 and 47, Being East of Gilbert Street and North of Texas Street in Section 35, Township 17 South, Range 37 East N.M.P.M. in Lea County, New Mexico


## VACATION APPLICATION

### INSTRUCTIONS:

Print or type clearly. Use additional sheets if necessary. All required attachments shall be submitted with this application form. Incomplete or inaccurate applications may delay decision dates. The completed application package must be submitted to the County Planning Department by the subdivider or a designated agent and shall be in compliance with the requirements of the County Subdivision Regulations.

**Each application must be accompanied by the required administration fee of \$105.00.**

### APPLICANT INFORMATION


1) Name: Manuel B. Salinas  
Address: 1210 N. Gulf St. Hobbs, NM 88240  
Phone: 575-441-2847 Email: mbsrigweldingserv@yahoo.com  
Signature:  Date: 03-28-2022

2) Name of Subdivision: Humble City, Unit 1

3) Request for Vacation: Want to Make one big Lot as  
all other Lot owners already have their  
lots fenced all around, and I would like mine the same  
I will be using 150 feet to construct my home and needing for the lots to be  
All together to do so. (may use additional sheets to complete answer)

4) Attach a copy of maps plat and aerial view of requested property to be vacated.  
Attach a copy of the original plat(survey)

### PROCEDURAL INFORMATION (To be completed by County Staff)

12) Date Application received by the County: 2022.03.29   
(Date YYYYMMDD) (SIGNATURE)

13) Date requesting Freeholder Committee \_\_\_\_\_  
(Date YYYYMM) (SIGNATURE)

14) Date Freeholder Committee returns recommendation: \_\_\_\_\_  
(Date YYYYMM) (SIGNATURE)

15) Date vacation approved by County: \_\_\_\_\_  
(Date YYYYMMDD) (SIGNATURE)



# Consideration of Lea County Resolution No. 22-APR-091R Appointing a Freeholders Committee to Evaluate the Vacation of Dedicated Alleys and Streets in Humble City, Unit 1, Blocks 31, 44 and 47, Being East of Gilbert Street and North of Texas Street in Section 35, Township 17 South, Range 37 East N.M.P.M. in Lea County, New Mexico

STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 22-APR-091R

**A RESOLUTION APPOINTING A FREEHOLDERS COMMITTEE TO EVALUATE THE VACATION OF DEDICATED ALLEYS AND STREETS IN HUMBLE CITY, UNIT 1, BLOCKS 31, 44 AND 47 BEING EAST OF GILBERT STREET AND NORTH OF TEXAS STREET IN SECTION 35, TOWNSHIP 17 SOUTH, RANGE 37 EAST N.M.P.M. IN LEA COUNTY, NEW MEXICO.**

**WHEREAS**, Lea County received a request to vacate a dedicated alley in Humble City, Unit 1, Blocks 31, 44 and 47, being east of Gilbert Street and north of Texas Street in Section 35, Township 17 South, Range 37 East; and

**WHEREAS**, pursuant to NMSA 1978 § 67-5-4, the Lea County Board of County Commissioners must appoint a three-person freeholds committee; and

**WHEREAS**, the three (3) person freeholders' committee will evaluate and make a recommendation to the Lea County Board of County Commissioners at the next regular commission meeting setting forth their finding.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that three (3) freeholders be appointed to determine if the dedicated rights of way should remain a dedicated right of way or be vacated and abandoned pursuant to NMSA 1978 § 67-5-4 is hereby approved.

**BE IT FURTHER RESOLVED** that the three (3) person freeholders are:

1. Corey Needham, Assistant County Manager
2. Daniel Johncox, Lea County Planning and Zoning Board, Chair
3. Charles Pruitt, Lea County Public Safety Administrator

**PASSED AND APPROVED** on this 14<sup>th</sup> day of April, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

**LEA COUNTY BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Dean Jackson (District 1), Chair  
Voted: Yes No Abstain

\_\_\_\_\_  
Gary G. Eidson (District 3), Vice Chair  
Voted: Yes No Abstain

\_\_\_\_\_  
Rebecca Long (District 2), Member  
Voted: Yes No Abstain

\_\_\_\_\_  
Jonathan Sena (District 4), Member  
Voted: Yes No Abstain

\_\_\_\_\_  
Pat Sims (District 5), Member  
Voted: Yes No Abstain

**ATTEST:** Keith Manes  
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY:**

By: \_\_\_\_\_  
Teri Davis, Deputy Clerk

\_\_\_\_\_  
John W. Caldwell, County Attorney

STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 22-APR-091R

A RESOLUTION APPOINTING A FREEHOLDERS COMMITTEE TO EVALUATE THE VACATION OF  
DEDICATED ALLEYS AND STREETS IN HUMBLE CITY, UNIT 1, BLOCKS 31, 44 AND 47 BEING EAST  
OF GILBERT STREET AND NORTH OF TEXAS STREET IN SECTION 35, TOWNSHIP 17 SOUTH,  
RANGE 37 EAST N.M.P.M. IN LEA COUNTY, NEW MEXICO.

**WHEREAS**, Lea County received a request to vacate a dedicated alley in Humble City, Unit 1, Blocks 31, 44 and 47, being east of Gilbert Street and north of Texas Street in Section 35, Township 17 South, Range 37 East; *and*

**WHEREAS**, pursuant to NMSA 1978 § 67-5-4, the Lea County Board of County Commissioners must appoint a three-person freeholds committee; *and*

**WHEREAS**, the three (3) person freeholders' committee will evaluate and make a recommendation to the Lea County Board of County Commissioners at the next regular commission meeting setting forth their finding.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that three (3) freeholders be appointed to determine if the dedicated rights of way should remain a dedicated right of way or be vacated and abandoned pursuant to NMSA 1978 § 67-5-4 is hereby approved.

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**PASSED AND APPROVED** on this 14<sup>th</sup> day of April, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

**LEA COUNTY BOARD OF COUNTY COMMISSIONERS**

---

Dean Jackson (District 1), Chair  
Voted: Yes   No   Abstain

---

Gary G. Eidson (District 3), Vice Chair  
Voted: Yes   No   Abstain



---

Rebecca Long (District 2), Member  
Voted: Yes No Abstain

---

Jonathan Sena (District 4), Member  
Voted: Yes No Abstain

---

Pat Sims (District 5), Member  
Voted: Yes No Abstain

**ATTEST:** Keith Manes  
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:**

By: 

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Teri Davis, Deputy Clerk

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John W. Caldwell, County Attorney



# Discussion of Legislative Redistricting



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY FORM**

**LCBCC Meeting Date: Thursday, April 14, 2022**

Submit this summary form & all attachments to the Finance Director [clow@leacounty.net](mailto:clow@leacounty.net)  
& cc the Executive Coordinator [ssout@leacounty.net](mailto:ssout@leacounty.net) by: **Wednesday, April 6, 2022**

County Manager Approval [mgallagher@leacounty.net](mailto:mgallagher@leacounty.net) required for all time sensitive issues that  
do not meet the above deadline.

<b>DATE SUBMITTED</b> mm-dd-yyyy:	<b>SUBMITTED BY</b> Name, Title, Dept: Steve Pearce, State Chair of the New Mexico Republican Party
<b>SUBJECT:</b> Legislative Redistricting	<b>ATTACHMENT(S):</b> None
<b>NO. OF ORIGINALS FOR SIGNATURE:</b> N/A	<b>ACTION REQUESTED:</b> Discussion Item
<b>BUDGET LINE ITEM NUMBER:</b> N/A	<b>FISCAL BUDGET YEAR:</b> N/A

**STRATEGIC PLAN** Implementation of 5 Year Strategic Plan:  
Section 2.3: Continuous communication with the public is beneficial and necessary.

**SUMMARY:**  
Legislative Redistricting

<b>Requested Items Needed for Presentation</b> Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: <input type="checkbox"/> <small>If checked, how many:</small>	<b>See Additional Summary Attached</b> <input type="checkbox"/>
---	---

<b>SUBMITTER'S RECOMMENDATION(S):</b> Discussion Only	<b>Submitter's Signature</b> Department Director, Etc.
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<b>FINANCE REVIEW</b> Fiscal Impact/Cost:	<b>Reviewed by Finance Director</b>
---	-------------------------------------

<b>LEGAL REVIEW:</b> (Note: Travel does not need legal review)	<b>Reviewed by County Attorney</b>
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<b>COUNTY MANAGER REVIEW:</b>	<b>Approved by County Manager</b> to be Placed on Agenda 
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<b>Item No.</b> <u>0301</u> <b>RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN</b>		
Approved: _____	Denied: _____	Other: <u>Discussion</u>
Resolution No. _____	Policy No. _____	Ordinance No. _____
Continued To: _____	Referred To: _____	Comments: _____

# County Departments/Offices Presentations

1. County Assessor
2. Detention Center
3. DWI/Misdemeanor Compliance
4. Emergency Management
5. Environmental Services
6. Facilities Department (Including Community Centers)
7. Lea County Communication Authority
8. Lea County Event Center
9. Lea County Fairgrounds
10. Legal Department
11. Public Works (Roads and Airport)

## FY 23 Lea County Budget Timeline

Date	Action Taken
January 13, 2022	Budget Development and Timeline Approval (LCBCC)
February 3, 2022	Outside Entities and Services RFP Discussion (LCBCC) Discussion of FY 23 Projected Revenues (LCBCC)
February 17, 2022	Release of Outside Entities and Services RFP
February 21 – March 2, 2022	Departmental Budget Discussions – County Staff
March 10, 2022	Discussion of FY 23 Projected Expenses (LCBCC)
March 11, 2022	Responses for Outside Entities Proposals Due
March 31, 2022	Departmental Budget Presentations (LCBCC)
April 14, 2022	Departmental Budget Presentations cont'd (LCBCC) Personnel Proposals (LCBCC)
April 28, 2022	Capital & Outside Agency Proposals (LCBCC)
May 12, 2022	Present Preliminary Budget for Discussion (LCBCC)
May 26, 2022	Present Preliminary Budget for Final Action (LCBCC)
May 31, 2022	Preliminary Budget Due to New Mexico DFA for Approval
July 28, 2022	Present Final Budget For Discussion and Approval (LCBCC)
July 31, 2022	Final Budget Due to New Mexico DFA for Approval

# LEA COUNTY ASSESSOR

## SHARLA KENNEDY

We have a staff of 12 employees; consisting of Assessor, Chief Deputy Assessor, Chief Appraiser, GIS Tech, 3 Appraisers, and 5 Deputy Assessors.

The Lea County Assessor is responsible for valuing all real and personal property for taxing authorities in the county, such as municipalities, school districts, and hospital districts. The Assessor manages a professional, courteous staff who provide the residents and business of Lea County with the following services;

- Find, list, and value residential, commercial, vacant, and business personal property for ad valorem tax purposes.
- Notify property owners of their assessed property value.
- Prepare the county property real-property tax rolls for the Lea County Treasurer
- Limitation on Increase in Value

Ensuring these things are accurate and timely results in fair and equitable assessment of real and personal property at a reasonable cost and a well-maintained, current tax base upon which local government can base tax levies.







## Discussion of Lea County's Fiscal Year 2022 – 2023 Budget

Line Item	Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	BASE	ADJUSTMENTS	PROPOSED 2023 BUDGET
OPERATIONAL								
401-06-2008	Printing & Publishing	\$ -	\$ -	\$ -	\$ -	\$ 6,500.00	\$ -	\$ 6,500.00
401-06-2009	Office Supplies	\$ 261.00	\$ -	\$ 1,092.00	\$ 258.00	\$ 7,500.00	\$ -	\$ 7,500.00
401-06-2010	Travel/Per Diem	\$ -	\$ -	\$ -	\$ 94.00	\$ 6,500.00	\$ -	\$ 6,500.00
ASSESSOR PROPERTY VALUATION FUND								
499-46-2008	Printing & Publishing	\$ 12,937.00	\$ 13,164.00	\$ 12,858.00	\$ 696.00	\$ 16,000.00	\$ -	\$ 16,000.00
499-46-2009	Office Supplies	\$ 14,634.00	\$ 14,955.00	\$ 14,279.00	\$ 2,972.00	\$ 15,000.00	\$ -	\$ 15,000.00
499-46-2010	Travel/Per Diem	\$ 11,122.00	\$ 9,651.00	\$ -	\$ 61.00	\$ 16,000.00	\$ -	\$ 16,000.00
499-46-2011	Vehicle- Gas/Oil	\$ 4,679.00	\$ 3,219.00	\$ 2,681.00	\$ 2,071.00	\$ 10,000.00	\$ -	\$ 10,000.00
499-46-2012	Maintenance	\$ 53,793.00	\$ 44,697.00	\$ 48,590.00	\$ 16,115.00	\$ 74,000.00	\$ -	\$ 74,000.00
499-46-2016	Education/Registration/Dues	\$ 10,960.00	\$ 4,949.00	\$ 1,789.00	\$ 2,892.00	\$ 37,500.00	\$ -	\$ 37,500.00
499-46-2111	Vehicle Maintenance	\$ 312.00	\$ 332.00	\$ 1,479.00	\$ 17.00	\$ 5,000.00	\$ -	\$ 5,000.00
499-46-2130	Computers & Peripherals	\$ 7,355.00	\$ 9,640.00	\$ 7,959.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
499-46-2152	Contract Labor/Professional Services	\$ 245,788.00	\$ 219,028.00	\$ 323,096.00	\$ -	\$ 400,000.00	\$ -	\$ 400,000.00
499-46-2158	NMAC Conference	\$ 7,489.00	\$ 4,174.00	\$ 3,014.00	\$ 3,812.00	\$ 10,000.00	\$ -	\$ 10,000.00
499-46-2165	Software	\$ 6,191.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
ASSESSOR PROPERTY VALUATION FUND CAPITAL								
499-46-4324	Equipment	\$ -	\$ -	\$ 35,084.00	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00
499-46-4382	Vehicle	\$ -	\$ 50,789.00	\$ -	\$ -	\$ -	\$ -	\$ -



# Discussion of Lea County's Fiscal Year 2022 – 2023 Budget

TO: LEA COUNTY BOARD OF COMMISSIONERS, MIKE GALLAGHER  
FROM: SHARLA KENNEDY  
RE: ANNUAL REPORT OF PROPERTY APPRAISAL  
DATE: April 11, 2022

Notices of Valuation will be mailed on March 31, 2022.

39,285 Notices of Valuation were mailed in 2021.

Taxable value of Ad Valorem and Central Assessment is estimated at \$3,314,226,878 for the 2022 tax year.

764 Total Field Inspections Completed in 2021

526 Total Field Inspections on Eagle View in 2021

375 Permits Inspected

**The impact of the 2021 field work is as follows:**

## **SUMMARY FROM PERMITS**

New Construction

Additions

## **Taxable Value**

\$20,283,299

\$ 2,818,751

## **MAINTENANCE**

Sales Checks & Project

\$ 3,113,983

**New Permanent Manufactured Homes**

\$ 2,446,420

**Manufactured Home Additions**

\$ 750,879

**Reductions/Deletions**

**(\$207,698)**

Total Net New Value Added to Tax Roll

\$29,205,634

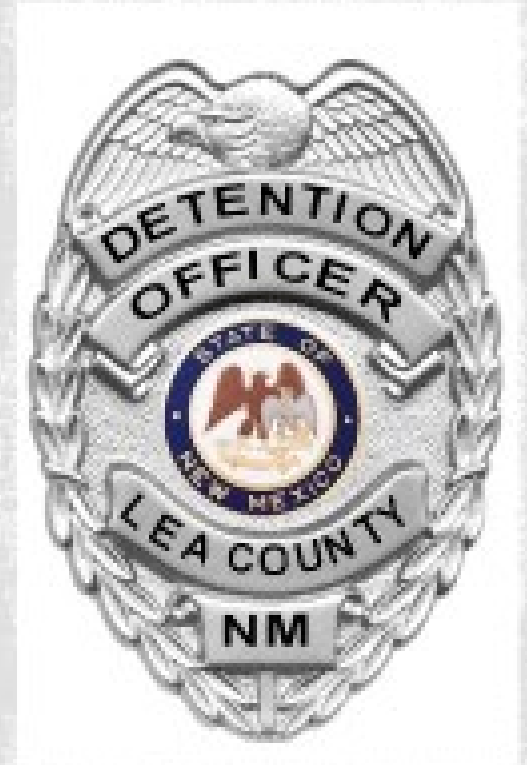
The relationship of valuation to sales price after adjustment is a median of 92.43%, and a mean of 93.0%.

Exempt properties were not included in the above values.

Respectfully submitted,

SHARLA KENNEDY  
LEA COUNTY ASSESSOR

# Lea County Detention Center



# FY2023

- **Proposed FY2023 Operations Budget is \$3,173,882. (11% increase from FY2022)**
- **Increases by line item:**
- **Maintenance 418-23-2012 (\$50,000)**
- **Supplies 418-23-2020 (\$25,000)**
- **Computers and Peripherals 418-23-2130 (\$82, 000)**
- **Utilities 418-23-2025 418-23-2025 (\$30,000)**
- **Capital:**
- **Washers/Dryers 418-23-4749 (\$25,000)**





# LC DWI/P Budget



## PROPOSAL SUMMARY

Base Revenues	\$967,718
Adjustments	+\$39,084
Revenues	\$1,006,802

### \*Revenue

- NM LDWI fund provides **\$881,306** to LCP's overall Department budget.

Base Expenses	\$458,496
Adjustments	+\$10,004
Expenses	\$468,500

### \*Expenses

- No change in standard expenses of supplies, advertising, offender electronic monitoring and testing, etc.
- Additional purchase of a trailer for probation mobile check-ins and DWI interlock checks, golf carts and shuttles

The NM LDWI State Grant Council votes on DWI Distribution and Grant applications on April 19th





# Lea County Emergency Management

## ADMINISTRATION

FUND	DEPT	ACCT	DESCRIPTION	BUDGET	PROPOSED
618	79	2007	COMMUNICATIONS	2,500.00	2,500.00
618	79	2009	OFFICE SUPPLIES	1,500.00	1,500.00
618	79	2010	TRAVEL/PER DIEM	3,000.00	3,000.00
618	79	2016	EDUCATION/REGISTRATION/DUES	2,500.00	2,500.00
618	79	2076	EQUIPMENT OPERATING	69,232.00	69,232.00
618	79	2505	MEAL EXPENSE	500.00	500.00
<b>Total</b>				<b>79,232.00</b>	<b>79,232.00</b>

**\$142,248.97**

## KNOWLES

FUND	DEPT	ACCT	DESCRIPTION	BUDGET	PROPOSED
408	15	2007	COMMUNICATIONS	3,000.00	3,000.00
408	15	2009	OFFICE SUPPLIES	600.00	600.00
408	15	2010	TRAVEL/PER DIEM	1,500.00	1,500.00
408	15	2013	RENTAL OF EQUIPMENT	1,000.00	1,000.00
408	15	2016	EDUCATION/REGISTRATION/DUES	1,000.00	1,000.00
408	15	2023	MAINTENANCE - BUILDING	1,500.00	1,500.00
408	15	2025	UTILITIES	7,500.00	7,500.00
408	15	2076	EQUIPMENT OPERATING	68,574.00	100,000.00
408	15	2505	MEAL EXPENSE	250.00	250.00
<b>Total</b>				<b>84,924.00</b>	<b>116,350.00</b>

**\$219,586.06**

## MAJAMAR

FUND	DEPT	ACCT	DESCRIPTION	BUDGET	PROPOSED
407	14	2007	COMMUNICATIONS	3,000.00	3,000.00
407	14	2009	OFFICE SUPPLIES	500.00	500.00
407	14	2010	TRAVEL/PER DIEM	1,500.00	1,500.00
407	14	2013	RENTAL OF EQUIPMENT	1,700.00	1,700.00
407	14	2016	EDUCATION/REGISTRATION/DUES	1,000.00	1,000.00
407	14	2023	MAINTENANCE - BUILDING	2,000.00	2,000.00
407	14	2025	UTILITIES	6,500.00	6,500.00
407	14	2076	EQUIPMENT OPERATING	64,004.00	100,000.00
407	14	2505	MEAL EXPENSE	250.00	250.00
<b>Total</b>				<b>80,454.00</b>	<b>116,450.00</b>

**\$273,169.67**

## MONUMENT

FUND	DEPT	ACCT	DESCRIPTION	BUDGET	PROPOSED
410	17	2007	COMMUNICATIONS	3,000.00	3,000.00
410	17	2009	OFFICE SUPPLIES	600.00	600.00
410	17	2010	TRAVEL/PER DIEM	1,500.00	1,500.00
410	17	2012	MAINTENANCE	-	-
410	17	2013	RENTAL OF EQUIPMENT	500.00	500.00
410	17	2016	EDUCATION/REGISTRATION/DUES	1,000.00	1,000.00
410	17	2023	MAINTENANCE - BUILDING	2,000.00	2,000.00
410	17	2025	UTILITIES	6,500.00	6,500.00
410	17	2076	EQUIPMENT OPERATING	124,043.00	100,000.00
410	17	2505	MEAL EXPENSE	250.00	250.00
<b>Total</b>				<b>139,393.00</b>	<b>115,350.00</b>

**\$182,325.43**



# Lea County Emergency Management

## EMERGENCY MANAGEMENT

FUND	DEPT	ACCT	DESCRIPTION	BUDGET	PROPOSED
401	77	2007	COMMUNICATIONS	2,000.00	2,000.00
401	77	2008	PRINTING & PUBLISHING	5,000.00	5,000.00
401	77	2009	OFFICE SUPPLIES	2,000.00	2,000.00
401	77	2010	TRAVEL/PER DIEM	4,500.00	4,500.00
401	77	2011	VEHICLE - GAS & OIL	13,500.00	25,000.00
401	77	2016	EDUCATION/REGISTRATION/DUES	2,000.00	2,000.00
401	77	2111	VEHICLE - MAINTENANCE	3,000.00	3,000.00
401	77	2130	COMPUTERS AND PERIPHERALS	27,000.00	27,000.00
			CONTRACT LABOR/PROFESSIONAL		
401	77	2152	SVCS	30,000.00	30,000.00
401	77	2446	FIRE CHIEFS EXPENSE	133,500.00	135,000.00
401	77	2448	FIRETRUCK REPAIR	37,000.00	60,000.00
401	77	2891	WILDLAND FIRE REIMBURSEMENT	60,000.00	60,000.00
<b>Total</b>				319,500.00	355,500.00

**INCREASE OF \$36,000**

## ARFF

FUND	DEPT	ACCT	DESCRIPTION	BUDGET	PROPOSED
409	16	2007	COMMUNICATIONS	6,000.00	6,000.00
409	16	2009	OFFICE SUPPLIES	1,000.00	1,000.00
409	16	2010	TRAVEL/PER DIEM	3,500.00	3,500.00
409	16	2016	EDUCATION/REGISTRATION/DUES	5,000.00	7,500.00
409	16	2023	MAINTENANCE - BUILDING	3,000.00	3,000.00
409	16	2025	UTILITIES	8,000.00	8,000.00
409	16	2076	EQUIPMENT OPERATING	53,000.00	53,000.00
409	16	2505	MEAL EXPENSE	500.00	500.00
<b>Total</b>				80,000.00	82,500.00

**INCREASE \$2500.00**

			<b>KNOWLES MONUMENT MALJAMAR EMS</b>		
604	47	2044	SUPPLIES KNOWLES	5,000.00	10,000.00
613	48	2044	SUPPLIES MALJAMAR	6,993.00	5,000.00
621	61	2044	SUPPLIES MONUMENT	5,000.00	5,000.00
<b>Total</b>				16,993.00	20,000.00
			<b>KNOWLES \$26,938.07</b>		

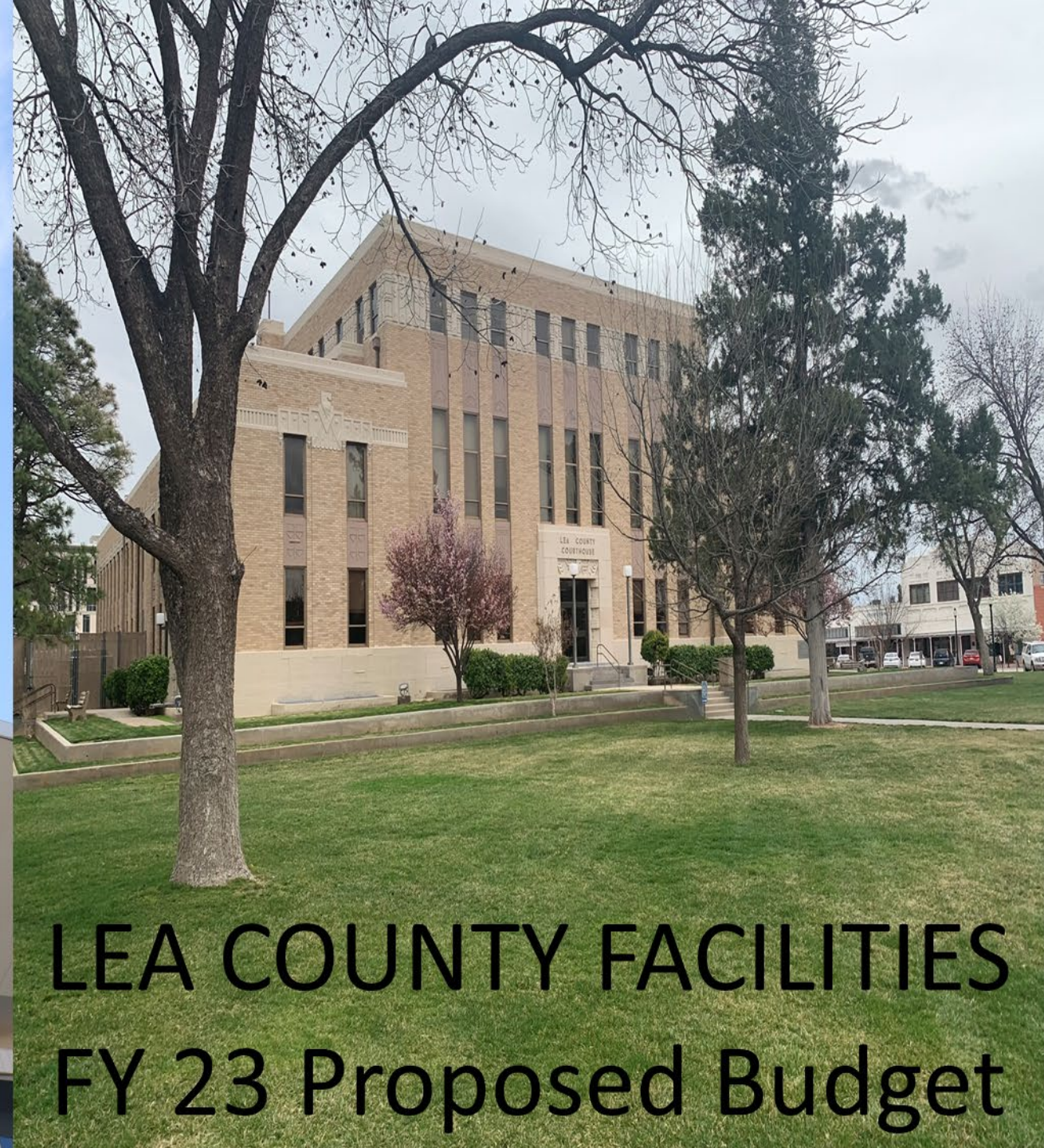
# Lea County Environmental Services

			ENVIRONMENTAL		
FUND	DEPT	ACCT	DESCRIPTION	BUDGET	PROPOSED
401	26	2007	COMMUNICATIONS	25,000.00	25,000.00
401	26	2008	PRINTING & PUBLISHING	9,000.00	9,000.00
401	26	2009	OFFICE SUPPLIES	5,000.00	5,000.00
401	26	2010	TRAVEL/PER DIEM	4,000.00	4,000.00
401	26	2011	VEHICLE - GAS & OIL	90,000.00	90,000.00
401	26	2012	MAINTENANCE	110,000.00	110,000.00
401	26	2013	RENTAL OF EQUIPMENT	8,000.00	8,000.00
401	26	2016	EDUCATION/REGISTRATION/DUES	3,500.00	3,500.00
401	26	2025	UTILITIES	6,500.00	6,500.00
401	26	2088	ANIMAL CONTROL	7,500.00	7,500.00
401	26	2111	VEHICLE - MAINTENANCE	15,000.00	15,000.00
401	26	2113	SUPPLIES - VECTOR CONTROL	11,000.00	11,000.00
401	26	2130	COMPUTERS AND PERIPHERALS	7,000.00	7,000.00
401	26	2131	UNIFORMS	7,500.00	7,500.00
401	26	2137	DISPOSAL FEE	2,000.00	2,000.00
401	26	2151	CONTRACT HAULING	700,000.00	700,000.00
401	26	2152	CONTRACT LABOR/PROFESSIONAL S	680,000.00	680,000.00
401	26	2153	DISPOSAL	390,000.00	390,000.00
401	26	2160	ENVIRONMENTAL CLEAN-UP	215,000.00	215,000.00
<b>Total</b>				2,296,000.00	2,296,000.00
			<b>NO CHANGES</b>		

# Lea County Environmental Services

			<b>SOLID WASTE</b>		
<b>FUND</b>	<b>DEPT</b>	<b>ACCT</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>PROPOSED</b>
810	20	2007	COMMUNICATIONS	4,000.00	4,000.00
810	20	2008	PRINTING & PUBLISHING	10,000.00	10,000.00
810	20	2009	OFFICE SUPPLIES	12,000.00	12,000.00
810	20	2010	TRAVEL/PER DIEM	2,000.00	2,000.00
810	20	2011	VEHICLE - GAS & OIL	15,000.00	15,000.00
810	20	2016	EDUCATION/REGISTRATION/DUES	3,600.00	3,600.00
810	20	2025	UTILITIES	25,000.00	25,000.00
810	20	2062	AUDIT	7,800.00	7,800.00
810	20	2111	VEHICLE - MAINTENANCE	1,500.00	1,500.00
810	20	2130	COMPUTERS AND PERIPHERALS	5,000.00	5,000.00
810	20	2203	CONTRACT SERVICES	75,000.00	75,000.00
810	20	2204	LANDFILL OPERATOR (CAMINO REA	1,681,000.00	1,681,000.00
810	20	2207	ADMINISTRATIVE FEE	128,735.00	128,735.00
810	20	2700	MAINTENANCE	20,000.00	2,000.00
810	20	2802	STAFF LABOR	55,000.00	55,000.00
810	20	2895	REFUNDS	750.00	750.00
810	20	4642	LANDFILL IMPROVEMENTS	1,000,000.00	1,000,000.00
810	20		CELL SIX CONSTRUCTION		<b>2,100,000.00</b>
<b>Total</b>				3,046,385.00	5,128,385.00





LEA COUNTY FACILITIES  
FY 23 Proposed Budget



**The Facilities Department consists of the Director, Administrative Coordinator, one Supervisor, one Electrician, five Maintenance Technicians and seven Custodians and three open custodial positions. Staff is assigned different tasks at various locations including the Courthouse, Judicial Complex, Sheriff's Office, Event Center, Fairgrounds and all other County Facilities.**

### **Adjustments for the 2023 Budget year**

- **Asking for an additional \$1,000 for license renewals and training**
- **Asking for an additional \$10,000 for pricing increases on janitorial supplies**
- **Asking for an additional \$25,000 due to an addition of approx. 28,000 sq. ft. and material cost increase**
- **Asking for \$100,000 to assist in the maintenance of the Lea County Event Center**



## Lea County Facilities Budget Adjustments 2022-2023

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# LCCA

**FY 22/23 BUDGET PRESENTATION APRIL 14, 2022**



## CONSOLIDATIONS

- Hobbs Police Department and the Lea County Sheriff's Office consolidated their Dispatch Centers in June 2011 and moved into the new Public Safety Complex on College Lane in June 2012.
- Tatum, Lovington, Eunice Consolidated with LCCA in January 2022.
- LCCA hired all dispatchers from these municipalities that were interested in joining our team and were able to pass our hiring process which included:
  - Drug Test
  - Polygraph
  - Background Checks
- 3 Dispatchers from Eunice
- 2 Dispatchers from Lovington
- 1 Dispatcher from Tatum





# LCCA STAFF CERTIFICATIONS AND ACCREDITATION

- Director
- Quality Assurance Coordinator
- Training Administrator
- Terminal Agency Coordinator/Accreditation Manager
- I.T. - Technical Services Administrator  
Mitch is attending Training for Cyber Security through the MIT Program
- 3 Shift Supervisors
- 34 Emergency Communication Specialists (including the supervisors)
- Re-Accreditation - December 2021
- Agency Certification Center for Missing and Exploited Children - January 2022
- Agency Certification Emergency Medical Dispatch through New Mexico EMS Region III - March 2022





## FY 22/23 BUDGET

### INCREASED LINE ITEMS

- Personnel – LCCA added 10 dispatch positions
- Office Supplies
- Education/Registration
- Maintenance
- Building Maintenance
- Uniforms
- Radio Upgrades (Per the radio MOU, these costs are split between Lea County and all of the Municipalities)

808-78-2006	POSTAGE	\$ 2,000
808-78-2007	COMMUNICATIONS	\$ 70,000
808-78-2008	PRINTING & PUBLISHING	\$ 3,000
808-78-2009	OFFICE SUPPLIES	\$ 40,000
808-78-2010	TRAVEL/PER DIEM	\$ 5,000
808-78-2011	VEHICLE - GAS & OIL	\$ 5,000
808-78-2012	MAINTENANCE	\$ 141,700
808-78-2016	EDUCATION/REGISTRATION/DUES	\$ 40,000
808-78-2023	MAINTENANCE - BUILDING	\$ 82,000
808-78-2025	UTILITIES	\$ 70,000
808-78-2046	JANITORS SUPPLIES	\$ 5,000
808-78-2062	AUDIT	\$ 7,591
808-78-2066	INSURANCE - WORKER'S COMP	\$ 27,500
808-78-2067	PROPERTY/LIABILITY INSURANCE	\$ 35,200
808-78-2079	CONTRACTUAL SERV - MAINTENANCE	\$ 35,000
808-78-2086	CONTRACTUAL SERV - PHYSICALS	\$ 10,000
808-78-2104	CONTRACT - OTHER SERVICES	\$ 360,000
808-78-2111	VEHICLE - MAINTENANCE	\$ 5,000
808-78-2130	COMPUTERS AND PERIPHERALS	\$ 30,000
808-78-2131	UNIFORMS	\$ 20,000
808-78-2152	CONTRACT LABOR/PROFESSIONAL SVCS	\$ 15,000
808-78-2287	SOFTWARE LICENSE AGREEMENT	\$ 1,061,143
808-78-2810	RADIO REPAIR, SOFTWARE, MAINT	\$ 20,000
808-78-2814	DATA CONNECTIVITY	\$ 46,000
808-78-2902	TOWER LEASE(S)	\$ 60,000

## **COST TO LEA COUNTY TO ADD MUNICIPALITIES**

Increase in budgeted cost to Lea County in FY 22 due to the consolidation - \$2,052,714.

This includes adding 10 positions, increasing salaries and other costs associated with the consolidation.

FY 23 County Contribution - \$4,366,658

FY 22 County Contribution - \$1,773,210

Increased cost to Lea County - \$2,593,448

FY 23 includes the proposed addition of one new IT Technician.

## MOU BETWEEN LEA COUNTY AND THE CITY OF HOBBS

- The Joint Powers Agreement prior to the consolidation with Lovington, Eunice, and Tatum had Lea County and the City of Hobbs responsible for 50% of LCCA's budget
- Since the consolidation with the other municipalities an MOU was created and now having the City of Hobbs responsible for \$1,500,000.00 of LCCA's budget with an adjustment for the prior calendar year depending on the CPI (Consumer Price Index)
- With the adjustment, the City of Hobbs' FY 23 Contribution will be \$1,575,000.00



# Lea County Event Center

# Lea County Fairgrounds

## Fairgrounds Operations FY 22-23 Budget

### FAIRGROUNDS OPERATIONS REVENUE

**Proposed \$104,000 (+9)**

- Lea County Public Events

Spring Fling Car Show & Food Truck	\$ 5,000
Worship & Prayer Celebration	\$ 5,000
Team Roping	\$ 8,000
Firemen's Combat Challenge	\$10,000
Junior Rodeos	\$30,000
Halloween	\$ 0
Christmas	\$ 0

### FAIRGROUND OPERATIONS EXPENSE

**Proposed \$601,000 (+50%)**

• Vehicle – Oil & Gas	\$ 2,000
• Maintenance	\$ 20,000
• Maintenance-Equip	\$ 4,000
• Equip-Operating	\$ 3,000
• Contractual Services	\$ 10,000
• Computers-Peripherals	\$ 4,000
• LC Events	\$105,000





## Lea County Fair & Rodeo FY 22-23 Budget

### FAIR & RODEO REVENUE

**Projected \$1,100.000 (+2%)**

• Ticket Sales	\$ 25,000
• Carnival Rental	\$ 10,000
• Lodger's Tax	\$100,000
• Entry Fees	\$ 2,000 Livestock & Yucca
• Equine Sales	\$ 500 Mutton Bustin & Calf Scramble



### FAIR & RODEO EXPENSES

**Proposed \$1,900,00 (+17%)**

• Rental Equipment	\$ 22,000 Horse Tent
• Registration & Dues	\$ 2,000
• Insurance	\$ 15,000 Weather & Rodeo
• Computers – Peripherals	\$ 10,000 Fair & Rodeo Website
• Entertainment	\$100,750 Includes 2023 Deposits
• Rodeo Production	\$ 52,641 Added monies/application fees
• Sign Upkeep	\$ 3,000
• Bank Service Charges	\$ 4,200 Service Charges Credit Cards
• Staff Labor	\$ 25,000 Temp



## Lea County Fairgrounds Operations FY 22-23 Budget

### FAIRGROUNDS IMPROVEMENTS & CAPITAL Proposed \$1,800,000

• Arena Restroom Upgrade	\$ 12,000
• Grandstand Rails	\$ 50,000
• Arena Ground	\$ 80,000
• Sheriff's Posse Building	\$ 5,000
• Arena Hook-ups	\$ 30,000
• Maintenance Upgrade	\$ 12,000
• Miscellaneous	\$ 25,000
• Cameras	\$ 20,000
• Vehicle	\$ 60,000
• Zia Restroom Remodel	\$ 25,000
• Outdoor PA System	\$ 300,000
• Horse Barn w/new stalls	\$1,300,000





# Lea County Legal Department



## Discussion of Lea County's Fiscal Year 2022 – 2023 Budget

### Lea County Road Department Operations Budget

Account String	Account Name	FY 22 Actuals	Description	2021/22	Adjustments	Proposed 2022/23
402-10-2006	POSTAGE	14		500	0	500
402-10-2007	COMMUNICATIONS	10,145		20,000	0	20,000
402-10-2008	PRINTING & PUBLISHING	700		2,000	0	2,000
402-10-2009	OFFICE SUPPLIES	4,496		8,750	0	8,750
402-10-2010	TRAVEL/PER DIEM	16		2,000	0	2,000
402-10-2013	RENTAL OF EQUIPMENT	1,115		7,500	0	7,500
402-10-2016	EDUCATION/REGISTRATION/DUES	3,159		6,000	0	6,000
402-10-2023	MAINTENANCE - BUILDING	2,803		10,000	0	10,000
402-10-2025	UTILITIES	29,045		52,500	0	52,500
402-10-2040	CONTRACTUALSERVICES - MOWING	0		2,500	0	2,500
402-10-2043	SURVEYING & ENGINEERING	0		0	0	0
402-10-2046	JANITORS SUPPLIES	4,574		9,000	0	9,000
402-10-2051	MAINTENANCE - ROADS	498,724	Chip Seal Maintenance with \$80 oil	2,600,000	800,000	3,400,000
402-10-2052	STRIPING	5,957		175,000	0	175,000
402-10-2075	MAINTENANCE - EQUIPMENT	86,069		325,000	0	325,000
402-10-2076	EQUIPMENT OPERATING	336,998		600,000	100,000	700,000
402-10-2077	TOOLS & SUPPLIES	3,795		10,000	0	10,000
402-10-2079	CONTRACTUALSERV - MAINTENANCE	1,643		4,525	3,000	7,525
402-10-2082	SAFETY EQUIPMENT	2,023		8,750	0	8,750
402-10-2086	CONTRACTUALSERV - PHYSICALS	0		4,000	0	4,000
402-10-2130	COMPUTERS AND PERIPHERALS	1,487		4,000	0	4,000
402-10-2131	UNIFORMS	7,456		15,000	5,000	20,000
402-10-2133	FENCING	944		10,000	0	10,000
402-10-2169	LAB TESTING	0		5,000	0	5,000
402-10-2201	SIGNS-CONST. & ROAD	15,000		15,000	10,000	25,000
402-10-2413	GPS SYSTEM	0	68 GPS units for Road, airport, and environmental (monthly costs)	0	15,000	15,000
402-10-2700	MAINTENANCE	2,469		0	0	0
402-10-2802	STAFF LABOR	156,455		250,000	0	250,000



## Discussion of Lea County's Fiscal Year 2022 – 2023 Budget

### Lea County Regional Airport Operations Budget

Worksheet	Account String	Account Name	FY 22 Actuals	FY 21/22	Adjustments	Proposed FY 22/23
454-18 Lea County Regional Airport Operations	454-18-2007	COMMUNICATIONS	5,435	8,000	0	8,000
454-18 Lea County Regional Airport Operations	454-18-2008	PRINTING & PUBLISHING	42	1,600	0	1,600
454-18 Lea County Regional Airport Operations	454-18-2009	OFFICE SUPPLIES	1,269	2,750	0	2,750
454-18 Lea County Regional Airport Operations	454-18-2010	TRAVEL/PER DIEM	0	3,500	0	3,500
454-18 Lea County Regional Airport Operations	454-18-2011	VEHICLE - GAS & OIL	7,272	10,500	0	10,500
454-18 Lea County Regional Airport Operations	454-18-2012	MAINTENANCE	176	15,000	0	15,000
454-18 Lea County Regional Airport Operations	454-18-2013	RENTAL OF EQUIPMENT	0	2,500	0	2,500
454-18 Lea County Regional Airport Operations	454-18-2016	EDUCATION/REGISTRATION/DUES	1,376	3,500	0	3,500
454-18 Lea County Regional Airport Operations	454-18-2023	MAINTENANCE - BUILDING	7,556	37,000	0	37,000
454-18 Lea County Regional Airport Operations	454-18-2025	UTILITIES	64,417	135,000	0	135,000
454-18 Lea County Regional Airport Operations	454-18-2052	STRIPING	0	0	75,000	75,000
454-18 Lea County Regional Airport Operations	454-18-2079	CONTRACTUAL SERV - MAINTENANCE	5,027	14,000	1,000	15,000
454-18 Lea County Regional Airport Operations	454-18-2111	VEHICLE - MAINTENANCE	1,796	5,000	0	5,000
454-18 Lea County Regional Airport Operations	454-18-2112	RENTAL OF LAND	0	0	0	0
454-18 Lea County Regional Airport Operations	454-18-2123	AIRFIELD MAINT	9,773	45,000	0	45,000
454-18 Lea County Regional Airport Operations	454-18-2131	UNIFORMS	1,719	2,000	700	2,700
454-18 Lea County Regional Airport Operations	454-18-2181	AIR FIELD SUPPLIES	5,473	10,000	0	10,000
454-18 Lea County Regional Airport Operations	454-18-2405	FEDERAL GRANT - FAA TOWER	96,485	110,000	0	110,000
454-18 Lea County Regional Airport Operations	454-18-2450	AIRLINE MARKETING GRANT	18,307	400,000	0	400,000
454-18 Lea County Regional Airport Operations	454-18-2701	MAINTENANCE - AIRPORT	21,242	25,000	0	25,000
454-18 Lea County Regional Airport Operations	454-18-2802	STAFF LABOR	4,037	11,500	7,000	18,500





## Discussion of Lea County's Fiscal Year 2022 – 2023 Budget

### Lea County Zip Franklin Airport Operations Budget

Worksheet	Account String	Account Name	FY 22 Actuals	FY 21/22	Adjustments	Proposed FY 22/23
455-18 Lovington Zip Franklin Airport Operations	455-18-2007	COMMUNICATIONS	900	2,000	0	2,000
455-18 Lovington Zip Franklin Airport Operations	455-18-2008	PRINTING & PUBLISHING	0	500	0	500
455-18 Lovington Zip Franklin Airport Operations	455-18-2009	OFFICE SUPPLIES	0	875	0	875
455-18 Lovington Zip Franklin Airport Operations	455-18-2010	TRAVEL/PER DIEM	0	0	0	0
455-18 Lovington Zip Franklin Airport Operations	455-18-2011	VEHICLE - GAS & OIL	0	2,250	0	2,250
455-18 Lovington Zip Franklin Airport Operations	455-18-2012	MAINTENANCE	0	5,500	0	5,500
455-18 Lovington Zip Franklin Airport Operations	455-18-2013	RENTAL OF EQUIPMENT	0	0	0	0
455-18 Lovington Zip Franklin Airport Operations	455-18-2016	EDUCATION/REGISTRATION/DUES	0	0	0	0
455-18 Lovington Zip Franklin Airport Operations	455-18-2023	MAINTENANCE - BUILDING	0	2,000	0	2,000
455-18 Lovington Zip Franklin Airport Operations	455-18-2025	UTILITIES	6,042	11,000	0	11,000
455-18 Lovington Zip Franklin Airport Operations	455-18-2079	CONTRACTUAL SERV - MAINTENANCE	0	0	0	0
455-18 Lovington Zip Franklin Airport Operations	455-18-2111	VEHICLE - MAINTENANCE	295	2,000	0	2,000
455-18 Lovington Zip Franklin Airport Operations	455-18-2112	RENTAL OF LAND	10,255	13,000	0	13,000
455-18 Lovington Zip Franklin Airport Operations	455-18-2123	AIRFIELD MAINT	1,219	16,750	0	16,750
455-18 Lovington Zip Franklin Airport Operations	455-18-2131	UNIFORMS	0	500	0	500
455-18 Lovington Zip Franklin Airport Operations	455-18-2181	AIR FIELD SUPPLIES	0	10,000	0	10,000
455-18 Lovington Zip Franklin Airport Operations	455-18-2232	NON-CAPITAL EQUIPMENT	0	0	0	0
455-18 Lovington Zip Franklin Airport Operations	455-18-2701	MAINTENANCE - AIRPORT	156	10,000	0	10,000
455-18 Lovington Zip Franklin Airport Operations	455-18-2802	STAFF LABOR	0	0	0	0



## Discussion of Lea County's Fiscal Year 2022 – 2023 Budget

### Lea County Jal Airport Operations Budget

Worksheet	Account String	Account Name	FY 22 Actuals	FY 21/22	Adjustments	Proposed FY 22/23
456-18 Lea County Jal Airport Operations	456-18-2007	COMMUNICATIONS	379	1,500	0	1,500
456-18 Lea County Jal Airport Operations	456-18-2008	PRINTING & PUBLISHING	0	625	0	625
456-18 Lea County Jal Airport Operations	456-18-2009	OFFICE SUPPLIES	0	875	0	875
456-18 Lea County Jal Airport Operations	456-18-2010	TRAVEL/PER DIEM	0	0	0	0
456-18 Lea County Jal Airport Operations	456-18-2011	VEHICLE - GAS & OIL	0	2,250	0	2,250
456-18 Lea County Jal Airport Operations	456-18-2012	MAINTENANCE	0	5,000	0	5,000
456-18 Lea County Jal Airport Operations	456-18-2013	RENTAL OF EQUIPMENT	0	750	0	750
456-18 Lea County Jal Airport Operations	456-18-2016	EDUCATION/REGISTRATION/DUES	0	750	0	750
456-18 Lea County Jal Airport Operations	456-18-2023	MAINTENANCE - BUILDING	0	2,500	0	2,500
456-18 Lea County Jal Airport Operations	456-18-2025	UTILITIES	2,132	5,000	0	5,000
456-18 Lea County Jal Airport Operations	456-18-2079	CONTRACTUAL SERV - MAINTENANCE	0	0	0	0
456-18 Lea County Jal Airport Operations	456-18-2111	VEHICLE - MAINTENANCE	0	2,500	0	2,500
456-18 Lea County Jal Airport Operations	456-18-2123	AIRFIELD MAINT	0	16,750	0	16,750
456-18 Lea County Jal Airport Operations	456-18-2131	UNIFORMS	0	500	0	500
456-18 Lea County Jal Airport Operations	456-18-2181	AIR FIELD SUPPLIES	0	10,000	0	10,000
456-18 Lea County Jal Airport Operations	456-18-2701	MAINTENANCE - AIRPORT	0	12,500	0	12,500
456-18 Lea County Jal Airport Operations	456-18-2802	STAFF LABOR	0	1,500	0	1,500

# Personnel

## FY 23 Proposed Preliminary Salary Budget

	FTE	Salary	FICA/Medicare	PERA	Group Health	Retiree Ins	Total
401-00 County Commission	5.00	151,004.14	11,551.82	28,181.15	109,858.00	-	300,595.10
401-01 Executive	7.00	1,360,182.00	74,236.98	137,916.66	155,356.00	22,218.80	1,749,910.43
401-02 Information Technology	6.00	451,752.00	34,547.17	80,031.71	74,449.00	12,221.85	653,001.73
401-03 Facilities Management	20.00	1,014,323.00	77,587.68	178,980.47	379,509.00	27,332.58	1,677,732.73
401-04 County Clerk	11.00	656,332.02	50,181.86	99,296.07	155,069.84	12,952.71	973,832.50
401-06 County Assessor	11.20	621,211.40	47,514.64	110,845.25	188,389.90	14,769.08	982,730.27
401-07 County Treasurer	6.00	346,163.00	26,473.44	60,652.75	102,972.00	7,104.20	543,365.38
401-08 County Sheriff	89.00	7,390,180.87	579,303.37	2,181,593.38	1,620,764.00	234,097.74	12,005,939.36
401-09 County Probate Judge	1.00	26,532.00	2,025.87	-	18,416.00	-	46,973.87
401-24 Legal Department	1.00	431,891.00	23,590.23	36,951.75	18,416.00	5,643.00	516,491.98
401-25 Human Resources	4.00	325,032.00	24,842.00	58,673.41	97,368.00	8,960.17	514,875.58
401-26 Environmental Services	15.95	886,519.50	67,818.74	154,544.07	265,306.20	23,600.84	1,397,789.35
401-56 DWI Program	7.00	541,595.00	41,432.02	96,730.54	158,542.00	15,009.10	853,308.65
401-75 Finance Department	9.00	653,045.00	49,934.99	113,775.00	138,206.00	17,374.88	972,335.87
401-76 Planning Department	1.50	118,036.00	9,029.75	21,169.99	30,587.00	3,232.93	182,055.67
401-77 Emergency Management	2.45	199,059.50	15,228.05	32,655.55	37,975.20	4,986.92	289,905.22
General Fund Total	197.10	15,172,858.43	1,135,298.60	3,391,997.74	3,551,184.14	409,504.79	23,660,843.70



## Discussion of Lea County's Fiscal Year 2022 – 2023 Budget

	FTE	Salary	FICA/Medicare	PERA	Group Health	Retiree Ins	Total
Special Revenue Funds							
402-10 Road Department	43.50	2,688,255.00	205,627.79	491,473.84	787,063.00	75,398.75	4,247,818.38
409-16 Airport Fire & Rescue	2.00	236,188.00	18,068.38	19,641.91	48,684.00	2,999.57	325,581.86
412-43 DWI - State	6.00	320,357.00	24,507.31	68,290.16	93,505.00	9,542.27	516,201.74
418-23 Detention Center	89.00	7,360,609.44	558,587.05	1,159,536.48	1,625,804.00	175,428.66	10,879,965.62
435-56 DWI Program	2.00	129,260.00	9,888.39	18,244.46	48,684.00	2,786.16	208,863.01
436-65 LDWI Grant	3.00	174,762.00	13,369.29	32,614.96	40,960.00	4,980.72	266,686.97
454-18 Lea Regional Airport	2.00	95,457.00	7,302.46	15,705.80	44,049.50	2,398.47	164,913.24
455-18 Zip Franklin Airport	1.00	47,168.50	3,608.39	7,852.90	22,024.75	1,199.24	81,853.78
456-18 Jal Airport	1.00	48,168.50	3,684.89	7,852.90	22,024.75	1,199.24	82,930.28
460-32 Fairgrounds	3.87	265,046.54	20,276.06	43,862.20	75,765.14	6,698.31	411,648.25
461-33 Fair & Rodeo	0.53	121,073.68	9,262.14	5,877.69	10,571.88	897.60	147,682.99
462-34 Hispanic Heritage Night	0.10	77,480.76	5,927.28	12,563.18	25,617.14	192.82	121,781.18
463-31 Event Center	4.50	272,269.00	20,828.58	46,400.39	75,409.00	6,171.82	421,078.78
499-46 Assessor's Valuation	1.80	154,053.60	11,785.10	20,084.51	27,608.10	3,067.16	216,598.47
608-41 Lea County Drug Task Force	3.00	250,716.00	5,212.79	12,716.81	15,073.00	1,942.02	285,660.62
Special Revenue Funds Total	163.30	12,240,865.02	917,935.89	1,962,718.18	2,962,843.26	294,902.80	18,379,265.16
Trust & Agency							
808-78 LCCA	40.00	2,983,328.00	209,766.67	483,285.59	544,927.00	64,899.37	4,286,206.64
810-20 Lea County Solid Waste Authority	1.60	107,296.00	8,208.14	18,904.37	22,321.60	2,886.94	159,617.05
Trust & Agency Total	41.60	3,090,624.00	217,974.82	502,189.96	567,248.60	67,786.31	4,445,823.68
Grand Total	402.00	30,504,347.45	2,271,209.31	5,856,905.88	7,081,276.00	772,193.90	46,485,932.55
FY 22 Personnel Budget Totals	379.00	24,286,738.00	1,818,542.00	3,861,964.00	6,041,960.00	601,915.00	36,611,120.00
Change from Prior Year	5.72%	20.38%	19.93%	34.06%	14.68%	22.05%	21.24%

## Key Highlights from Payroll Budget:

1. Approved positions increase by 23 to 402 from 379. This includes 13 positions added during the FY 22 budget year and 10 new proposed positions.
2. No increase in health insurance costs for FY 23.
3. County is proposing to increase the percentage of employee contributions made by the County. (5.325% increase for certified law enforcement and 3.5375% for non-law enforcement to 33.375% and 18.6625%, respectively). Certified law enforcement will contribute 4.575% and non-law enforcement 2.7875%.
4. \$604,800 budgeted for longevity and other incentive pay.



## Summary of Increased Positions:

Added during FY 22 Budget Year:

1. Executive Office – 1 Administrative Assistant
2. Facilities – 2 Custodians
3. LCCA – 10 Dispatchers for consolidation

Proposed for FY 23 Budget Year:

1. Facilities – 1 Maintenance Technician
2. Human Resources – 1 HR Generalist
3. Environmental Services – 4 Technicians
4. DWI/Misdemeanor Compliance – 3 Counselors
5. LCCA – 1 I.T. Technician



LEA COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, April 14, 2022

Submit this summary form & all attachments to the Finance Director [clow@leacounty.net](mailto:clow@leacounty.net) & cc the Executive Coordinator [ssout@leacounty.net](mailto:ssout@leacounty.net) by: **Wednesday, April 6, 2022**

County Manager Approval [mgallagher@leacounty.net](mailto:mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept: Michael Gallagher, County Manager; Chip Low, Finance Director	
SUBJECT: Discussion of Departmental Operations Budgets & Personnel	ATTACHMENT(S):	
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED: Discussion Item	
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR: 2022 - 2023	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Section 2.6: Transparency and ethical decision making continue to be the framework in which the county operates.		
SUMMARY: Elected Officials and Department Directors will discuss plans for the Fiscal Year 2022 - 2023 budget year and review proposed operating budgets. County Manager/Finance Director will discuss Personnel.		
Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: <input type="checkbox"/> <small>If checked, how many:</small>	See Additional Summary Attached <input type="checkbox"/>	
SUBMITTER'S RECOMMENDATION(S): Discussion	Submitter's Signature Department Director, Etc.	
FINANCE REVIEW Fiscal Impact/Cost:	Reviewed by Finance Director	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda 	
Item No. <u>0302</u> RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____ Resolution No. _____ Continued To: _____	Denied: _____ Policy No. _____ Referred To: _____	Other: <u>Discussion</u> Ordinance No. _____ Comments: _____





**LEA COUNTY BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY FORM**

**LCBCC Meeting Date: Thursday, April 14, 2022**

Submit this summary form & all attachments to the Finance Director [clow@leacounty.net](mailto:clow@leacounty.net) & cc the Executive Coordinator [ssout@leacounty.net](mailto:ssout@leacounty.net) by: **Wednesday, April 6, 2022**

County Manager Approval [mgallagher@leacounty.net](mailto:mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

<b>DATE SUBMITTED</b> mm-dd-yyyy: 04/11/2022	<b>SUBMITTED BY</b> Name, Title, Dept: Sandrea Brito, Community Engagement Manager
<b>SUBJECT:</b> Other Business	<b>ATTACHMENT(S):</b> N/A
<b>NO. OF ORIGINALS FOR SIGNATURE:</b> N/A	<b>ACTION REQUESTED:</b> Action Item
<b>BUDGET LINE ITEM NUMBER:</b> N/A	<b>FISCAL BUDGET YEAR:</b> N/A

**STRATEGIC PLAN** Implementation of 5 Year Strategic Plan:  
Section 2.6: Transparency and ethical decision making continue to be the framework in which the county operates.

**SUMMARY:**  
Any Other Business

<b>Requested Items Needed for Presentation</b> Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: <input type="checkbox"/> <small>If checked, how many:</small>	<b>See Additional Summary Attached</b> <input type="checkbox"/>
---	---

<b>SUBMITTER'S RECOMMENDATION(S):</b> Any Other Business	<b>Submitter's Signature</b> Department Director, Etc. 
---	---


<b>FINANCE REVIEW</b> Fiscal Impact/Cost:	<b>Reviewed by Finance Director</b>
---	-------------------------------------

<b>LEGAL REVIEW:</b> (Note: Travel does not need legal review)	<b>Reviewed by County Attorney</b>
--	------------------------------------

<b>COUNTY MANAGER REVIEW:</b>	<b>Approved by County Manager</b> to be Placed on Agenda 
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<b>Item No.</b> <u>0401</u> <b>RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN</b>		
Approved: _____	Denied: _____	Other: <u>Any Other Business</u>
Resolution No. _____	Policy No. _____	Ordinance No. _____
Continued To: _____	Referred To: _____	Comments: _____

# Adjourn



Please Join Us  
for our next meeting on  
Thursday, April 28, 2022 9:00 A.M.