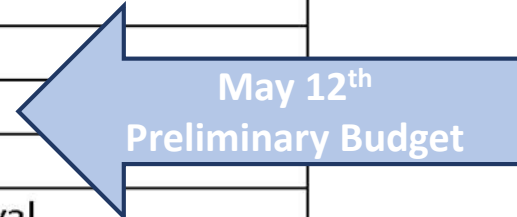


Lea County's Preliminary Budget Fiscal Year 2022 – 2023



FY 23 Lea County Budget Timeline

Date	Action Taken
January 13, 2022	Budget Development and Timeline Approval (LCBCC)
February 3, 2022	Outside Entities and Services RFP Discussion (LCBCC) Discussion of FY 23 Projected Revenues (LCBCC)
February 17, 2022	Release of Outside Entities and Services RFP
February 21 – March 2, 2022	Departmental Budget Discussions – County Staff
March 10, 2022	Discussion of FY 23 Projected Expenses (LCBCC)
March 11, 2022	Responses for Outside Entities Proposals Due
March 31, 2022	Departmental Budget Presentations (LCBCC)
April 14, 2022	Departmental Budget Presentations cont'd (LCBCC) Personnel Proposals (LCBCC)
April 28, 2022	Capital & Outside Agency Proposals (LCBCC)
May 12, 2022	Present Preliminary Budget for Discussion (LCBCC)
May 26, 2022	Present Preliminary Budget for Final Action (LCBCC)
May 31, 2022	Preliminary Budget Due to New Mexico DFA for Approval
July 28, 2022	Present Final Budget For Discussion and Approval (LCBCC)
July 31, 2022	Final Budget Due to New Mexico DFA for Approval





FY 23 Preliminary Budget – General Assumptions

Oil Production – 15 million barrels monthly

Oil Price - \$36.00 average sales price per barrel

23 New approved positions from the prior year:

1 - Executive Office

3 – Facilities

1 – Human Resources

4 – Environmental Services

3 – DWI Misdemeanor Compliance Program

11 – Lea County Communications Authority

No COLA or merit increase at this time

No frozen positions

County will increase coverage of employees share of PERA from 50% to 75%.

No increase in health insurance



FY 23 Preliminary Budget – General Assumptions

In addition to the required state general fund reserve of 25% of budgeted general fund expenses, the County will continue to maintain a local reserve of 100% of budgeted general fund expenses plus budgeted operating transfers.

Funds in excess of the approved reserves plus unbudgeted excess revenue will be transferred to the Capital Projects Fund and reserved for future capital projects.

American Rescue Plan Act of 2021 funding is budgeted for eligible upgrades to the Detention Center and for infrastructure projects approved by the Commission.



Discussion of FY 23 Preliminary Budget – Projected Changes in Fund Balance

	<u>Beginning Cash</u>	<u>Revenues</u>	<u>Salaries</u>	<u>Operations</u>	<u>Total</u>	<u>Capital</u>	<u>Transfers</u>	<u>Ending Cash</u>
General Fund	<u>\$ 264,822,398</u>	<u>\$ 87,885,391</u>	<u>\$ 23,807,395</u>	<u>\$ 25,774,356</u>	<u>\$ 49,581,751</u>	<u>\$ -</u>	<u>\$ (202,845,209)</u>	<u>\$ 100,280,829</u>
Road Fund	2,658,552	1,931,070	4,332,001	5,080,025	9,412,026	21,976,953	32,624,645	5,825,288
Indigent	1,086,859	4,650,572	-	13,510,000	13,510,000	-	10,153,069	2,380,500
Detention	335,587	2,933,712	10,879,966	3,173,882	14,053,848	13,180,000	24,800,000	835,451
Capital Projects	756,255	4,063,000	-	-	-	49,401,247	102,596,977	58,014,985
Airports	2,458,139	7,010,367	329,697	1,064,925	1,394,622	15,621,017	9,845,704	2,298,571
Other Special Revenue	<u>12,723,476</u>	<u>12,389,954</u>	<u>2,828,075</u>	<u>9,446,277</u>	<u>12,274,352</u>	<u>28,029,297</u>	<u>22,824,814</u>	<u>7,634,595</u>
Total Special Revenue Funds	<u>20,018,868</u>	<u>32,978,675</u>	<u>18,369,739</u>	<u>32,275,109</u>	<u>50,644,848</u>	<u>128,208,514</u>	<u>202,845,209</u>	<u>76,989,390</u>
Trust & Agency Funds	<u>18,293,249</u>	<u>10,810,561</u>	<u>4,355,943</u>	<u>5,430,519</u>	<u>9,786,462</u>	<u>3,390,000</u>	<u>-</u>	<u>15,927,348</u>
Totals	<u>\$ 303,134,515</u>	<u>\$ 131,674,627</u>	<u>\$ 46,533,077</u>	<u>\$ 63,479,984</u>	<u>\$ 110,013,061</u>	<u>\$ 131,598,514</u>	<u>\$ -</u>	<u>\$ 193,197,567</u>



Discussion of FY 23 Preliminary Budget – Payroll Budget

	FTE	Salary	FICA/Medicare	PERA	Group Health	Retiree Ins	Total
General Fund	197.10	\$ 15,260,536	\$ 1,142,006	\$ 3,420,308	\$ 3,575,039	\$ 409,505	\$ 23,807,395
Road	43.50	2,764,360	211,450	493,730	787,063	75,399	4,332,001
Detention	89.00	7,360,609	558,587	1,159,536	1,625,804	175,429	10,879,965
Other SPR Funds	30.80	2,139,206	149,682	298,123	526,121	44,641	3,157,772
Trust & Agency	41.60	3,019,467	212,531	488,910	567,249	67,786	4,355,944
Grand Total	402.00	\$ 30,544,178	\$ 2,274,256	\$ 5,860,607	\$ 7,081,276	\$ 772,759	\$ 46,533,077



Discussion of FY 23 Preliminary Budget – Payroll Budget

Summary of Change in Approved Positions
FY 22 to FY 23

Fund	Department	Title	FTE
General Fund	401-01 Executive	Administrative Assistant	1
General Fund	401-03 Facilities Management	Maintenance Tech	1
General Fund	401-03 Facilities Management	Custodian	1
General Fund	401-03 Facilities Management	Custodian	1
General Fund	401-25 Human Resources	Generalist	1
General Fund	401-26 Environmental Services	Technician	1
General Fund	401-26 Environmental Services	Technician	1
General Fund	401-26 Environmental Services	Technician	1
General Fund	401-26 Environmental Services	Technician	1
General Fund	401-56 DWI Program	Counselor	1
General Fund	401-56 DWI Program	Counselor	1
General Fund	401-56 DWI Program	Counselor	1
Trust & Agency Funds	808-78 LCCA	IT Coordinator	1
Trust & Agency Funds	808-78 LCCA	ECS	1
Trust & Agency Funds	808-78 LCCA	ECS	1
Trust & Agency Funds	808-78 LCCA	ECS	1
Trust & Agency Funds	808-78 LCCA	ECS	1
Trust & Agency Funds	808-78 LCCA	ECS	1
Trust & Agency Funds	808-78 LCCA	ECS	1
Trust & Agency Funds	808-78 LCCA	ECS	1
Trust & Agency Funds	808-78 LCCA	ECS	1
Trust & Agency Funds	808-78 LCCA	ECS	1
Trust & Agency Funds	808-78 LCCA	ECS	1
Trust & Agency Funds	808-78 LCCA	ECS	1
Total			23



Discussion of Lea County's Fiscal Year 2022 – 2023 Preliminary Budget

FUNDS AVAILABLE FOR CURRENT YEAR OPERATIONS FY23 Budget (Projected)

General Fund Revenues (Projected)	\$ 87,885,391
Less: General Fund Budget	<u>\$ (49,581,751)</u>
Funds Available for Current Year Operations	<u>\$ 38,303,640</u>
Less: Transfers to SRF for Operations	
Road	\$ (8,386,122)
Farm and Range Fund	\$ (105,000)
Community Centers	\$ (76,670)
Indigent Fund	\$ (8,859,428)
Airport Fire Department	\$ (408,082)
Detention Center	\$ (12,120,136)
DWI Screening	\$ (82,487)
Misdemeanor Compliance	\$ (12,500)
Lea Regional Airport	\$ -
Zip Franklin Airport	\$ (123,229)
Jal Airport	\$ (93,430)
Fairgrounds	\$ (912,852)
Fair and Rodeo	\$ (972,029)
Hispanic Heritage Night	\$ (118,114)
Event Center	<u>\$ (3,792,160)</u>
Total Transfers	<u>\$ (36,062,239)</u>
Net Cash Available for Operations	<u><u>\$ 2,241,401</u></u>



**RECONCILIATION OF REQUIRED AND COUNTY OPTION RESERVES
FY23 Budget (Projected)**

General Fund Cash Balance (From Operations)	100,280,829
Less: Required State Reserve (25% of General Fund Budget)	(12,395,438)
Less: One Year Operational Budget Reserve	(49,581,751)
Less: One Year Operational Transfers Reserve	(36,062,239)
Less: Excess Budgeted Revenue	<u>(2,241,401)</u>
Total Reserve Requirements	<u>(100,280,829)</u>
Total Funds Available After Reserves	<u><u>0</u></u>



**LEA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY FORM**

LCBCC Meeting Date: Thursday, May 12, 2022

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Community Engagement Manager sstout@leacounty.net; Public Information Officer mruscell@leacounty.net and County Manager mgallagher@leacounty.net by: **Tuesday, May 3, 2022**

County Manager Approval required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept: Michael Gallagher, County Manager; Chip Low, Finance Director
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SUBJECT: Lea County's Preliminary Budget Fiscal Year 2022 - 2023	ATTACHMENT(S): None
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NO. OF ORIGINALS FOR SIGNATURE: N/A	ACTION REQUESTED: Discussion Item
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BUDGET LINE ITEM NUMBER: N/A	FISCAL BUDGET YEAR: 2022 - 2023
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STRATEGIC PLAN Implementation of 5 Year Strategic Plan:
Section 2.6: Transparency and ethical decision making continue to be the framework in which the county operates.

SUMMARY:
Discussion of Lea County's Preliminary Budget for Fiscal Year 2022 - 2023

Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: Easel <input type="checkbox"/> Laptop <input checked="" type="checkbox"/> Projector <input checked="" type="checkbox"/> Other: _____ <small>If checked, how many:</small>	See Additional Summary Attached <input type="checkbox"/>
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SUBMITTER'S RECOMMENDATION(S): Discussion Only	Submitter's Signature Department Director, Etc.
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FINANCE REVIEW Fiscal Impact/Cost:	Reviewed by Finance Director
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LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
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COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda
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Item No. <u>0304</u>	RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN		
Approved: _____	Denied: _____	Other: <u>Discussion Only</u>	
Resolution No. _____	Policy No. _____	Ordinance No. _____	
Continued To: _____	Referred To: _____	Comments: _____	