

**ADDENDUM 1**  
**LEA COUNTY, NEW MEXICO**  
**REQUEST FOR PROPOSALS**  
**RFP 15- (22-23)**  
**HVAC MAINTENANCE AND REPAIR**  
**LEA COUNTY**  
**COMMODITY CODE(S): 91036**  
**POSTED TO WEBSITE: 6/30/2023**

**\*Questions \*Answers**

1. Section 11. Parts and Materials – In dealing with other New Mexico entities, cost plus on materials is not allowed as per NM State Procurement Code NMSA 1978, Paragraph 13-1-149, so we've used discount off of list price. Can you please advise if this is acceptable for this RFP?

**Yes, this method is acceptable for this RFP.**

2. Monthly and Quarterly Maintenance tasks – is troubleshooting considered a separate billable item? Or should it be included in the monthly base cost?

**Troubleshooting should be included in the monthly base cost.**

**I have received & understand the answers in ADDENDUM 1.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Typed/Printer)

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Position